



LAND USE AND BUILDING MANAGEMENT COMMITTEE

SPECIAL MEETING AGENDA WEDNESDAY, JULY 17, 2019 AT 6:00 PM IN NORWALK CITY HALL, ROOM #101

I. ROLL CALL

II. PUBLIC PARTICIPATION

III. MINUTES OF PREVIOUS MEETING(S) (NONE)

IV. NEW BUSINESS

A. Maritime Aquarium Functional Replacement Project

1. **Authorize the Mayor, Harry W. Rilling, to execute an amendment to Construction Solutions Group, LLC's Contract (CSG) to provide program management services for the Maritime Aquarium functional replacement project for a total not to exceed \$347,830.00 plus an allowance of \$40,000 for reimbursable expenses. Funds are available from the State's Functional Replacement account #09194031 5799 C0635**

B. School Construction Projects

1.
 - a. **Authorize the Mayor, Harry W. Rilling, to execute an Agreement with (lowest responsible bidder) for the Rowayton Elementary School Asbestos Project – Asbestos Abatement for a total not exceed (\$ amount to be determined). Funds are available in Acct. # 09205010 5777 C0653.**
 - b. **Authorize the NPS Facilities Dept. to issue Change Orders on contract for a total of (\$ amount to be determined). Funds are available in Acct. # 09205010 5777 C0653.**

2. a. Authorize the Mayor, Harry W. Rilling, to execute an Agreement with (lowest responsible bidder) for the Rowayton Elementary School Asbestos Project – New Flooring Installation for a total not exceed (\$ amount to be determined). Funds are available in Acct. # 09205010 5777 C0653.

b. Authorize the NPS Facilities Dept. to issue Change Orders on this contract for a total of (\$ amount to be determined). Funds are available in Acct. # 09205010 5777 C0653.
3. a. Authorize the Mayor, Harry W. Rilling, to execute an Agreement with HazPros Inc. in the amount of \$74,500.00, for the Brien McMahon High School Utility Tunnel Cleaning Project. Funds are available in Acct. # 09205010 5777 C0655, utilizing State of Connecticut Contract pricing per contract 16PSX0110.

b. Authorize the NPS Facilities Dept. to issue Change Orders on this contract for a total of \$7,450.00. Funds are available in Acct. # 09205010 5777 C0655.
4. a. Authorize the Mayor, Harry W. Rilling, to execute an Agreement with EMCOR Services / New England Mechanical in the amount of \$46,345.00, for Brien McMahon High School Branch Ductwork Cleaning and Air Handler Cleaning serving AHU #2 & AHU #5 on the 2fl. Funds are available in Acct. # 09205010 5777 C0655, utilizing State of Connecticut Contract pricing per contract 15PSX0065.

b. Authorize the NPS Facilities Dept. to issue Change Orders on this contract for a total of \$4,635.00. Funds are available in Acct. # 09205010 5777 C0655.

V. MISCELLANEOUS/DISCUSSION ITEMS



CITY OF NORWALK
Alan Lo, Buildings and Facilities Manager
alo@norwalkct.org P: 203-854-7877
Norwalk City Hall
125 East Avenue, PO Box 5125
Norwalk, CT 06856-5125

TO : MEMBERS OF LAND USE AND BUILDING MANAGEMENT
COMMITTEE
MEMBERS OF COMMON COUNCIL

FROM: ALAN LO, BUILDINGS AND FACILITIES MANAGER 

RE : MARITIME AQUARIUM- CSG –
PROGRAM MANAGEMENT SERVICES

DATE: JULY 10, 2019

As part of the Walk Bridge project and the need to remove Maritime Aquarium's existing IMAX Theater, the State has agreed to fund a Functional Replacement project which includes the construction of a new 4D Theater, reconstruction of the seal tank and other exhibits/building facilities that are impacted by the Walk Bridge project.

The original plan, management structure and mandated schedule were cumbersome and the project team was unable to deliver the project within the budget at the time. Subsequently, the City agreed to take on full project management responsibilities, including management of expenditure of funds. Additionally, the Project Team revised the project program to include only the 4D Theater and the Seal Tank while leaving remaining eligible items to be implemented only if there is free balance available. In accordance with the restructuring of the project team's responsibilities, the City is contracting directly with design consultants and construction trade contractors. The City, with DOT's concurrence, retained Construction Solutions Group (CSG) to provide Program Management services. The initial agreement was approved in mid December 2018 in the amount of \$135,000 which was expected to be expended by February 28, 2019. As we continued with our redesign and cost estimating efforts, CSG was able to extend their services until June 30, 2019 with available balance in the contract.

At this time, the Architect is completing the bid documents and the Construction Manager is prepared to advertise the project for bids in early August. Concurrently, the City needs to amend CSG's program management services contract in order to provide continued service for the preconstruction, bidding and construction phases of the project. Start of construction is scheduled for November 2019 and substantial completion is scheduled for December 31, 2020.

Attached is a fee proposal from CSG based on projected services required. The staffing level is based on part-time services with additional hours per month during bidding and start of construction. Thereafter, the hours would return to base level and would increase again at project completion. CSG's services extend beyond substantial completion at a minimum level in order to provide support to complete project closeout.

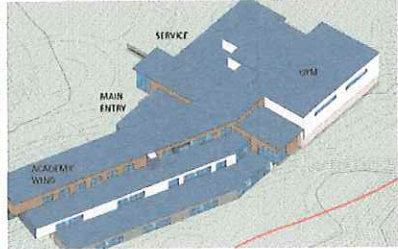
ACTION REQUESTED:

Authorize the Mayor, Harry W. Rilling, to execute an amendment to Construction Solutions Group, LLC's Contract (CSG) to provide program management services for the Maritime Aquarium functional replacement project for a total not to exceed \$347,830.00 plus an allowance of \$40,000 for reimbursable expenses. Funds are available from the State's Functional Replacement account #09194031 5799 C0635



CONSTRUCTION SOLUTIONS GROUP

EXCELLENCE IN OWNER'S REPRESENTATION, PROGRAM MANAGEMENT AND CONSTRUCTION ADMINISTRATION



PROPOSAL

CITY OF NORWALK

Owner's Representative Services - Norwalk Maritime Aquarium

SUBMITTED BY
Construction Solutions Group, LLC
P.O. Box 271860
West Hartford, CT 06127

DATE
July 10, 2019



July 10, 2019

Mr. Alan Lo
Building and Facilities Manager
City of Norwalk
125 East Avenue
Norwalk, CT 06851

RE: Proposal - Owner's Representative Services - Maritime Aquarium

Dear Ms. Burns:

Public construction projects, regardless of size, scope and complexity, need to be managed judiciously and in a fiscally responsible manner. As your designated Owner's Representative, it would be our utmost duty to ensure that the City of Norwalk's best interests are served throughout the course of this project – and that your budget, schedule and overall objectives and expectations are exceeded while administering the required work at Norwalk Maritime Aquarium.

Construction Solutions Group, LLC ("CSG") is a Connecticut-headquartered firm that focuses exclusively on delivering **excellence in owner's representation**. Unlike other firms that offer owner's representation as one in a list of many diverse service offerings, this type of work is **CSG's sole focus**. We specialize in providing design and construction oversight for State, local and federally funded projects. We are excited about the opportunity to expand our partnership with the City of Norwalk (City), as we are actively working in support of your \$170 million district-wide school construction program.

CSG brings a deep understanding of construction scheduling, budgeting, change order review, and safety. The majority of our team members come from the construction management industry where we gained invaluable experience managing large, multi-site, complex projects in the field. OPM work demands a different skill set and resume. CSG has the **firsthand construction experience** that our clients have come to rely on.

Our proposed Project Executive, Michael Small, is uniquely qualified to serve in this role overseeing a complex, multi-leveled project that involve multiple stakeholders. He will draw on related experience working in this capacity on the Learning Corridor project in Hartford, CT, which was similar in structure to the Walk Bridge/Maritime Aquarium project. Michael applied his skills as a facilitator and leader to garner consensus from Hartford Hospital, The Institute of Living, Trinity College and the City of Hartford – like yours, this project had a complex ownership structure.

Based on CSG's understanding of the issues at hand, our approach will be to gather information and identify gaps, meet with the key stakeholders including the State of Connecticut Department of Transportation (CT DOT), the Maritime Aquarium, and the City. In addition, we will meet with the Architect and Construction Manager (CM) to evaluate and recommend options for moving the project forward. We take a transparent, proactive, and results-driven approach to conflict resolution, keeping in mind the underlying objective of delivering a successful project.

Please contact me at (860) 306-7134 or by email at jimg@csgroup-llc.com with questions, requests for additional information, or further clarifications regarding this submittal. Thank you for your consideration.

Sincerely,
CONSTRUCTION SOLUTIONS GROUP, LLC

A handwritten signature in blue ink, appearing to read "Jim Giuliano".

James P. Giuliano
President



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SECTION 1

Company Overview





COMPANY OVERVIEW



Innovation, not imitation.

Construction Solutions Group, LLC (CSG) was established to provide owner's representation, program management, construction administration and related consulting services.

CSG is a strategic collaboration of professionals providing a level of expertise garnered from their collective years in the construction industry that is incomparable to our competitors. CSG does not provide construction owner's project management services as an aside to other core services such as move management or commissioning – rather, owner's project management services is our core service. Our staff serve as an extension of yours – working with your best interests in mind throughout all phases of project planning, design and construction.

CSG is registered as a Small Business Enterprise (SBE) by the State of Connecticut Department of Administrative Services.

AREAS OF EXPERTISE

- Grant Applications
- Referendum Services
- Design Management
- Design & Construction Procurement
- Budget & Schedule Management
- Bidding Oversight
- Construction Administration
- Closeout Services

SECTION 2

Key Personnel



PRINCIPAL-IN-CHARGE

JAMES P. GIULIANO

Jim's experience in construction and thorough technical knowledge spans all major construction methods. He is known for working effectively with design and construction professionals. His complete understanding of practices and methods allows him to evaluate impacts to both budget and schedule while ensuring the highest value to the owner.

EDUCATION AND CERTIFICATIONS

B.S., Industrial Technology, Concentration in Construction Management, Central Connecticut State University · M.B.A., Concentration in Finance, Rensselaer Polytechnic Institute Hartford (in progress) · Massachusetts Certified Public Purchasing Official, MCPPO · Board Member, Montessori School of Greater Hartford

RELEVANT PROJECT EXPERIENCE

School Construction Program · Norwalk, CT

New Construction, Additions/Renovations, Code Upgrades · \$170,000,000

Role: Principal-in-Charge

Firm of Record: Construction Solutions Group, LLC

Columbus Magnet School · Norwalk, CT

New Construction · \$42,000,000

Role: Principal-in-Charge

Firm of Record: Construction Solutions Group, LLC

Ponus Ridge Magnet School · Norwalk, CT

Addition/Renovation · \$43,000,000

Role: Principal-in-Charge

Firm of Record: Construction Solutions Group, LLC

Enfield High School · Enfield, CT

Renovate as New · \$103,000,000

Role: Principal-in-Charge

Firm of Record: Construction Solutions Group, LLC

The Learning Corridor · Hartford, CT

New Construction · \$100,000,000

Role: Project Manager

Firm of Record: Gilbane Building Company

West Haven High School · West Haven, CT

Renovate as New · \$125,000,000

Role: Principal-in-Charge

Firm of Record: Construction Solutions Group, LLC



PROJECT EXECUTIVE

MICHAEL SMALL

Michael brings deep knowledge of the construction industry to the CSG team, with a particular expertise in the management of complex, large scale programs involving multiple stakeholders. He has extensive experience in commercial, institutional and residential construction and firsthand experience owning a site improvement and concrete construction business.

EDUCATION

B.S., Civil Engineering, Brown University · MBA, Northeastern University

SELECTED PROJECT EXPERIENCE

The Learning Corridor · Hartford, CT
New Construction · \$100,000,000
Role: Project Executive
Firm of Record: Gilbane Building Company

Bell Atlantic/Verizon · Northeast Region ·
New Construction, Renovations · \$100,000,000 (annual budget)
Role: Project Executive,
Firm of Record: Gilbane Building Company

Brown University · Providence, RI
Developed and implemented schedule guaranteeing \$1 million of work in place weekly; negotiated and re-engineered over \$1 million off budget · \$10,000,000 lump sum budget/10 week schedule
Role: Senior Project Manager
Firm of Record: Gilbane Building Company

Metropolitan Life Office Building and Data Center · Albany, NY
Coordinated fast track, highly complex design, completed project on time and under budget ·
\$50,000,000 GMP
Role: Senior Project Manager, Gilbane Building Company

Fleet Bank · Various Locations in RI, MA
Projects included call centers, training centers, retail banks, office buildings
Role: Senior Project Manager, Gilbane Building Company
Provided Program Management and Construction Management services for various locations.

Naval Firefighters Training Academy
Three structures (classroom, training and waste treatment buildings; project savings of \$150,000 ·
\$11 million lump sum budget
Role: Project Engineer
Firm of Record: Gilbane Building Company

Man Roland Office and Manufacturing Facility
Completed project on time and under budget · \$45 million GMP
Role: Project Engineer
Firm of Record: Gilbane Building Company



CONSTRUCTION SOLUTIONS GROUP

SENIOR PROJECT MANAGER

MARNIE LISKA

Marnie's experience in the construction industry spans three decades, yielding an extensive resume of projects in the education, institutional and commercial sectors garnered through various positions including project manager, project superintendent and owner's representative.

EDUCATION AND CERTIFICATIONS

B.S.B.A. Construction Management, University of Denver

SELECTED PROJECT EXPERIENCE

Blue Back Square Mixed-Use Development · West Hartford, CT

New Construction · \$121,000,000

Firm of Record: Turner Construction Company

Role: Lead Project Engineer

Police Station · West Hartford, CT

Additions/Renovations · \$9,000,000

Firm of Record: Turner Construction Company

Role: Project Manager

Noah Webster Library · West Hartford, CT

Additions/Renovations · \$11,000,000

Firm of Record: Turner Construction Company

Role: Project Manager

Public Safety Academy · Enfield, CT

New Construction · \$66,000,000

Role: Project Manager

Firm of Record: Capitol Region Education Council

Reggio Magnet School of the Arts · Avon, CT

New Construction · \$45,000,000

Role: Project Manager

Firm of Record: Capitol Region Education Council

Naugatuck Valley Community College Center for Health Sciences · Waterbury, CT

New Construction · \$44,000,000

Role: Project Manager

Firm of Record: The Morganti Group

Retreat Rehabilitation Treatment Center · New Haven, CT

Renovation · \$20,000,000

Role: Project Manager

Firm of Record: Enfield Builders

Bradley Airport Elevator & Flight Information Center · New Haven, CT

Elevator Installation/Renovation · \$2,500,000

Role: Project Manager

Firm of Record: Enfield Builders

SECTION 3

Scope of Services

Project Approach

CSG will be coordinating construction activities with the Maritime Aquarium to minimize the extent of adverse impacts to business operations/visitor experience and to balance these effort with overall cost and schedule. We recognize the underlying objective to maintain current revenue levels during construction. Furthermore, we understand the importance of coordinating the closure of the existing IMAX theater with the opening of the new 4D theater.

A project of this nature, at an institution that is invaluable to the City, will demand close attention to detail and communication throughout each step of the process. The CSG team is fully prepared to provide the required services to ensure the successful completion of this work, in accordance with the scope of services presented below.

Scope of Services

INITIAL REVIEW AND EVALUATION

- Review and verify the completeness of the program, project budget and project schedule, the management and business plan, the master critical path project schedule (CPM schedule). Review all project related reports and comment on the status of the Project, scope, schedule and budget.
- Investigate the risks identified by the previous program manager, including previous Owner's Representative costs (and total 'soft costs'). Investigate the risk mitigation strategy and decision tree to mitigate any and all existing and potential risks to the various stakeholders. Identify any new risks and associated potential impact to the project. Review the programming of the Project and each Individual Project to ensure adherence to the established schedule and budget.
- CSG is the City of Norwalk's representative and will collaborate with the Maritime Aquarium, Project architect, construction manager and the State of Connecticut Department of Transportation. In order to facilitate a complete and accurate review, all applicable information must be provided to CSG's representative.
- CSG will review and suggest updates, if necessary, to the master schedule for the Project and verify that the CPM schedule clearly shows each Individual Project, all tasks, deadlines and milestones, such as; programming, design, construction, commissioning and closeout. We will define any and all other tasks which are necessary to complete the project

SCOPE OF SERVICES

- Review all invoices and payments to date to the architect, engineers, consultants, attorneys, Construction Manager, contractors, vendors, etc., and provide recommendations for revisions.
- Assess the constructability review document and interview the construction manager with regard to the method in which the constructability review was performed.
- Review the value engineering document and interview the construction manager and architect with regard to the implementation of value engineering.
- Evaluate and compare trade contractor's bids to the bid packages, construction documents and schedule to determine if the bid documents were clear and determine if there is consistency among the bidding contractors.
- Evaluate the project schedules (CT DOT and Maritime Aquarium) in an effort to find opportunities to re-sequence work and reduce the budget
- Evaluate consultants adherence to contract requirements, was there a clear understanding between what was communicated and what was designed

IMPLEMENTATION OF RECOMMENDATIONS

- Review agreements and scope of work between all stakeholders (CT DOT, City, Maritime Aquarium, Architect, CM) and make recommendations regarding authority and responsibilities.
- Communicate with the stakeholders our observations and provide recommendations for implementation.
- Oversee the overall management of the implementation of the recommendations.
- Coordinate and manage any re-design if needed and review all drawings and specifications for completeness and accuracy.

MANAGEMENT OF CONSTRUCTION ACTIVITIES

- Assist with coordinating and managing pre-construction services, as applicable
- Assist with developing and managing individual Project specific risk management plans
- Coordinating all consulting activities including any remaining design activities, commissioning agents, environmental consultants and move management.



SCOPE OF SERVICES

- Assisting in the selection of Project consultants not already selected, including, but not limited to, development of RFQs, RFPs, analysis of proposals, managing the interview process and development of recommendations for selections.
 - Review all invoices for payment submitted by the architect, engineers, consultants, Construction Manager, contractors, vendors, etc., and provide recommendations for revisions and/or payment.
 - Conduct/attend meetings with stakeholders
 - Provide all project administration services necessary to facilitate the orderly progress of each Individual Project. CSG will monitor construction activities and help facilitate communication with the Aquarium and the City of Norwalk.
 - Review and comment on monthly reports, including financial, schedule updates and projections throughout the duration of the Project, and identify and manage all risks.
 - Provide informational updates to the City of Norwalk and its Common Council and the Aquarium as needed.
 - Assist the City with proposals to CT DOT and other government agencies regarding funding for Project components, evaluate record keeping procedures associated with Project funding, expenses and payments.
 - Attend job meetings with architects, engineers, consultants and the construction manager to review current project progress and issues
 - Attend scope review meetings. Review and evaluate recommendations for award of purchase orders and construction contracts
 - Provide on-site staff, as necessary, to monitor construction. Review, evaluate and audit, as necessary each phase of construction to determine completion in accordance with objectives of cost, time and quality
 - Review change orders for scope, legitimacy and pricing; return to CM for edits; recommend for approval.
 - Oversee the management of the Punch-list, Owner's Manuals and Warranties turn-over to the City and Aquarium.
 - Assist in the procurement and monitoring of FF&E installation and payment.
-



CONSTRUCTION SOLUTIONS GROUP

SECTION 4

Fee Proposal

CONSTRUCTION SOLUTIONS GROUP, LLC

Norwalk Program Management
Norwalk, CT

2019													
	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total
Principal							4	4	4	4	4	4	\$4,267
Project Executive							43	43	34	34	34	34	\$36,714
Sr. Project Manager							69	69	69	69	86	86	\$67,200
													\$108,181

2020													
	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total
Principal	4	4	4	4	4	4	4	4	4	4	4	4	\$8,960
Project Executive	34	34	34	34	34	34	34	34	34	34	34	34	70,845
Sr. Project Manager	86	69	69	69	69	69	69	69	69	86	86	86	\$124,472
													\$204,277

2021													
	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total
Principal	4	4	4	4									\$3,136
Project Executive	17	17	17	17									12,398
Sr. Project Manager	34	34	34	34									\$19,837
													\$35,371

Sub-Total	\$347,830
Reimbursables	\$40,000
TOTAL	\$387,830

Hourly Rates:

	2017	2018	2019	2020	2021
Principal	\$150.00	157.50	\$165.38	\$173.64	\$182.33
Project Manager	\$120.00	\$126.00	\$132.30	\$138.92	\$145.86
Grant Specialist	\$115.00	\$120.75	\$126.79	\$133.13	\$139.78
Assistant PM	\$100.00	\$105.00	\$110.25	\$115.76	\$121.55
Estimator	\$125.00	\$131.25	\$137.81	\$144.70	\$151.94
Financial Specialist	\$115.00	\$120.75	\$126.79	\$133.13	\$139.78
Procurement specialist	\$110.00	\$115.50	\$121.28	\$127.34	\$133.71
Administrative support	\$60.00	\$63.00	\$66.15	\$69.46	\$72.93

Exclusions:

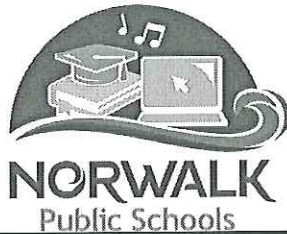
Legal Fees
Speciality financial consultants
Postage/overnight delivery services
Drawing reproductions
Travel
Copies
On-site office w/ power heat, telephone & data, furniture
Office Supplies

Reimbursables:

Mileage
Postage/overnight services
Drawing reproductions
Parking
Travel
Copies
Legal Fees

Notes:

Once CSG is in receipt of requested information we anticipate the work to be done generally within a three month time frame working full-time. CSG will bill on an hourly rate basis (utilizing our previous competitively bid hourly rates) plus expenses. Please note, CSG believes this task may require more than one individual. CSG hereby provides our not to exceed estimate for one Principal and an Assistant Project Manager for the Initial Review and Evaluation phase only in the amount of \$125,688.00 plus reimbursable expenses of \$16,500. Typical reimbursable expenses include mileage, office supplies, copies, printing, parking, legal fees, drawing reproductions, travel, postage and overnight delivery services.



William Hodel
Director of Facilities & Maintenance
hodelw@norwalkps.org
P: 203-854-4053 / F: 203-854-4005
125 East Avenue, PO BOX 6001
Norwalk, CT 06852-6001

TO: LAND USE & BUILDING MANAGEMENT COMMITTEE

FROM: WILLIAM HODEL, DIRECTOR OF FACILITIES & MAINTENANCE

RE: NPS – ROWAYTON ELEMENTARY SCHOOL ASBESTOS
ABATEMENT & NEW FLOORING INSTALLATION

DATE: JULY 8, 2019

Rowayton Elementary School is outfitted with asbestos containing floor tile (act) in some classrooms, offices, hallways, kitchen & store rooms. The School District's Asbestos Management Plan has confirmed that this material tested positive for asbestos containing material (acm) and recommends the removal and replacement due to health concerns. As a result the Norwalk Public Schools is procuring contractor's to remove the asbestos floor tiles and install new vinyl flooring in Hallways and Classrooms. This project was included in the 2019-20, capital budget and approved by the Common Council on April 9, 2019. In addition, the Common Council approved the final plans, project manual and cost estimate for this project during the June 11, 2019, session.

ACTION REQUESTED:

- a. **Authorize the Mayor, Harry W. Rilling, to execute an Agreement with (lowest responsible bidder) for the Rowayton Elementary School Asbestos Project – Asbestos Abatement for a total not exceed (\$ amount to be determined). Funds are available in Acct. # 09205010 5777 C0653.**
- b. **Authorize the NPS Facilities Dept. to issue Change Orders on this contract for a total of (\$ amount to be determined). Funds are available in Acct. # 09205010 5777 C0653.**
- c. **Rilling, to execute an Agreement with (lowest responsible bidder) for the Rowayton Elementary School Asbestos Project – New Flooring Installation for a total not exceed (\$ amount to be determined). Funds are available in Acct. # 09205010 5777 C0653.**
- d. **Authorize the NPS Facilities Dept. to issue Change Orders on this contract for a total of (\$ amount to be determined). Funds are available in Acct. # 09205010 5777 C0653.**

cc: Thomas Hamilton
Frank Costanzo Ed.D.
George Sevc
Alan Lo
Sharon Connors



William Hodel
Director of Facilities & Maintenance
hodelw@norwalkps.org
P: 203-854-4053 / F: 203-854-4005
125 East Avenue, PO BOX 6001
Norwalk, CT 06852-6001

TO: LAND USE & BUILDING MANAGEMENT COMMITTEE

FROM: WILLIAM HODEL, DIRECTOR OF FACILITIES & MAINTENANCE

RE: NPS – BRIEN MCMAHON HIGH SCHOOL, INDOOR AIR QUALITY

DATE: JULY 8, 2019

The Brien McMahon High School community has expressed concerns surrounding Indoor Air Quality (IAQ) due to reported health concerns by a number of individuals. Both CONN-OSHA and UCONN Health have been called in to conduct thorough inspections and provide recommendations. It has been suggested by both entities to thoroughly clean the utility tunnels on the 1fl and the ductwork and air handling units serving the 2fl. As a result, the Norwalk Public Schools has solicited two vendors from the State of Connecticut Contract Pricing List to conduct these tasks. This project was included in the 2019-20, capital budget and approved by the Common Council on April 9, 2019.

ACTION REQUESTED:

- a. **Authorize the Mayor, Harry W. Rilling, to execute an Agreement with HazPros Inc. in the amount of \$74,500.00, for the Brien McMahon High School Utility Tunnel Cleaning Project. Funds are available in Acct. # 09205010 5777 C0655, utilizing State of Connecticut Contract pricing per contract 16PSX0110.**
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