

**CITY OF NORWALK
LIBRARY BOARD OF TRUSTEES
SPECIAL MEETING
OCTOBER 30, 2023**

ATTENDANCE: Moina Noor, Chair; Patsy Brescia, Vice Chair; Ralph Bloom, Alex Knopp, Mary Mann, Laurel Peterson, Jannie Williams

ABSENT: Thomas Cullen, Haroldo Williams

OTHERS: Sherelle Harris, Library Director

CALL TO ORDER

Ms. Noor called the meeting to order at 2:14 p.m. A quorum was present.

Ms. Noor asked for a moment of silence for Dawn Kravarik, a Library staff member, who died on October 28th following a motorcycle accident. Ms. Harris thanked the Mayor for his support and presence when they informed the staff about the accident. Ms. Noor said that she would stop by the library later in the day to speak with the staff.

Mr. Knopp suggested that they send a letter to Mark to acknowledge the tragedy and how the staff will miss her.

PUBLIC COMMENTS

There was no one present from the public at this time.

ACTION ITEM

• Approval of library café RFP draft

**** MR. KNOPP MOVED TO SEND THE RFP TO THE PURCHASING DEPARTMENT.**

**** MS. PETERSON SECONDED.**

**** THE MOTION PASSED WITH FOUR (4) IN FAVOR (BLOOM, KNOPP, PETERSON AND MANN) AND ONE (1) ABSTENTION (WILLIAMS).**

• Discussion of the SoNo Library sidewalk, driveway, parking lot and ADA compliance

Ms. Noor thanked Ms. Williams for the parking lot summary. Ms. Harris then gave a brief summary of the City's report regarding the electric car charging stations. While the City staff was on site, she spoke to them about the cracks in the pavement and the sidewalk cement cracks

and ADA compliance. Ms. Harris said that if they start working on the paving or sidewalk, they must become compliant.

Ms. Mann said that the Library was not in ADA compliant and they were about to have the first floor redone. It is important to get this to the City quickly and get everything done at the same time. There are some issues that the City needs to deal with.

Ms. Brescia agreed and said that the Board should recommend that the City do this all at once. If the City delays, then it is on them, not the Library. Ms. Mann said that once they notify the City, SNEW would not be liable if there was an incident.

**** MS. BRESCIA MOVED TO RECOMMEND THE PARKING AUTHORITY, THE LEGAL DEPARTMENT, LAMONT DANIELS, GUARDIAN, PUBLIC WORKS, THE MAYOR AND THE SNEW ABOUT THE NECESSARY REPAIRS TO THE SONO LIBRARY SIDEWALK, DRIVEWAY, PARKING LOT AND ADA COMPLIANCE.**

**** MR. WILLIAM SECONDED.**

**** THE MOTION PASSED UNANIMOUSLY.**

Mr. Knopp said that SNEW could be held liable if there was an accident. The discussion moved to who should sign the letter from the entire Board and the letter should also be sent to the Council. Ms. Mann said that she would be bringing this up at the next SNEW meeting.

Mr. Knopp said that the letter should be addressed to the Mayor and that they should cc all of the other parties involved. Ms. Harris made a note of this. Ms. Noor said that she and Ms. Harris would work on this immediately.

ADJOURNMENT

**** MR. KNOPP MOVED TO ADJORN.**

**** MS. BRESCIA SECONDED.**

**** THE MOTION PASSED UNANIMOUSLY.**

The meeting adjourned at 2:30 p.m.

Respectfully submitted

S. L. Soltes
Telesco Secretarial Services.