

**CITY OF NORWALK
NORWALK FACILITIES CONSTRUCTION COMMISSION
MAY 5, 2010**

ATTENDANCE: Mayor Richard A. Moccia, Paul Arcario, Richard Tavella, Steve Kerschner, Glenn Iannaccone, James Feigenbaum, Dan Cook

STAFF: Alan Lo, Building and Facility Manager;

Call to Order

Mayor Moccia called the meeting to order at 5:30 p.m.

Approval of Minutes

- ** MR. TAVELLA MOVED TO APPROVE THE MINUTES OF THE FEBRUARY 3, 2010 MEETING AS SUBMITTED.**
**** MOTION PASSED UNANIMOUSLY.**

NEW BUSINESS

Mayor Moccia stated that included at the end of the agenda is an item that covers his recommendation for an advisory committee to be formed to oversee the new fire headquarters building project, and Mr. Tavella will represent NFCC. Other members include Richard Bonenfant from the Common council; Chief McCarthy; Carol Andreoli, Fire Commissioner; Jim Hines from the Fire Department Staff and Bill Andriopoulos, local architect. He added that prior to that item Alan Lo would provide an update of the project.

A. Old Police Headquarters Demolition and Site Restoration Project

1. Review building demolition bid summary and refer recommendation to Common Council for action (Please note that this project has been forwarded to Planning Commission for Section 8-24 Review and to NFCC for review):

Mr. Lo presented supporting documents stating that in accordance with the Mathews Park Master Plan, the City of Norwalk is proceeding with the demolition of the old police headquarters and restoration of the site as open space. He added that the abatement was completed for \$300,000 during the winter, and outlined the scope of the proposed work. He provided a list of companies that bid on the project that totaled twelve and stated that Stamford Wrecking is the lowest bidder, and is recommended for the bid award of the project. He added that the demolition is schedule to begin in July 2010, completion by mid-October 2010 and set up to coincide with the completion of Stepping Stones Children Museum expansion project in November.

**** MR. IANNA CONNE MOTIONED FOR THE FOLLOWING ITEMS TOGETHER AS ONE TO:**

AUTHORIZE THE MAYOR, RICHARD A. MOCCIA, TO EXECUTE A CONTRACT WITH STAMFORD WRECKING COMPANY FOR THE DEMOLITION AND SITE RESTORATION OF THE OLD POLICE HEADQUARTERS BUILDING IN MATHEWS PARK, FOR A TOTAL NOT TO EXCEED \$426,675.00. ACCOUNT #09107100 5777 C0368 AND 2010-2011 ACCT. # TO BE DETERMINED AND TO AUTHORIZE NFCC TO ISSUE CHANGE ORDERS ON CONTRACT FOR A TOTAL NOT TO EXCEED \$42, 667.00.

**** MOTION PASSED UNANIMOUSLY.**

2. Review proposal for environmental monitoring services and refer recommendation to Common Council for action:

Mr. Lo reviewed the back up documents presented including the scope of services, costs and a review of the proposal. He added that due to the State DEP's concern with activities of a local firm on other projects, the City has elected to work with Hygenix, Inc. for subsequent services.

**** MR. IANNACCONE MOTIONED TO AUTHORIZE THE MAYOR, RICHARD A. MOCCIA, TO EXECUTE AN AGREEMENT WITH HYGENIX, INC. TO PROVIDE ABATEMENT MONITORING SERVICES FOR THE OLD POLICE HEADQUARTERS DEMOLITION AND SITE RESTORATION PROJECT FOR A TOTAL NOT TO EXCEED \$21,200.00. ACCT #09107100 5777 C0368"**

**** MOTION PASSED UNANIMOUSLY.**

B. Chiller Replacement at Various Locations

Mr. Lo reviewed the back up documents presented including the scope of services, costs and a review of the proposal for engineering services for chiller replacement at Norwalk City Hall, DPW Administrative Building and Ben Franklin Center. He noted that the City Hall chiller replacement project has been targeted to receive funding from Energy Stimulus Fund program/Energy Block Grant and needs to begin before the winter season. He added that AI Engineers, Inc. has provided a multiple projects discount, which when reflected to the total brings them to \$38,900 for the three projects.

**** MR. KERSHNER MOTIONED TO AUTHORIZE THE MAYOR, RICHARD A. MOCCIA, TO EXECUTE AN AGREEMENT WITH AI ENGINEERS, INC. TO PROVIDE ENGINEERING DESIGN SERVICES FOR CHILLER REPLACEMENT AT NORWALK CITY HALL, DPW GARAGE AND BEN FRANKLIN CENTER FOR A TOTAL NOT TO EXCEED \$38,900 PLUS \$3,222 FOR REIMBURSABLE EXPENSES. ACCT. # 09107100 5777 C0439 AND #350175-556B****

**** MOTION PASSED UNANIMOUSLY.**

C. Proposed New Norwalk Fire Headquarters

1. Project update

Mr. Lo presented an overview of the project and stated that RFP for architects will be issued from the Purchasing Department tomorrow. Upon approval of the architect, the Building Advisory Committee will prepare a RFP for Construction Manager (CM) to provide pre-construction services. He stated that the project should start in the Fall of 2011 with completion in 2013. Mayor Moccia added that a deployment plan has been developed by Chief McCarthy for the temporary relocation of the station to provide the City with adequate coverage. Mr. Iannaccone stated that he has concerns that there are no kitchen facilities, and Mr. Lo stated that the portable bunk rooms may include a temporary kitchen set up.

2. Approve membership for Fire Headquarters Building Advisory Committee to include proposed members as follows:

Richard Bonenfant, Common Council, Chair: Health, Welfare & Public Safety Committee; Fire Chief Denis McCarthy; Carol Andreoli, Fire Commissioner; Jim Hines, Fire Department Staff; Bill Andriopoulous, Local Architect; and Rick Tavella, NFCC

**** MR. IANNACONE MOTIONED TO APPROVE THE FIRE HEADQUARTERS BUILDING ADVISORY COMMITTEE TO MEMBERS AS LISTED ABOVE.**

**** MOTION PASSED UNANIMOUSLY**

IV. MISCELLANEOUS ITEM(S)

1. Request for Special Meeting to approve bids for Roosevelt Center heating system replacement and energy conservation project.

Mayor Moccia suggested that if a quorum was not present at a special meeting, a conference call could be set up. Mr. Kerschner asked to discuss the item and suggested a vote be taken to authorize the bid award to the lowest responsible bidder; thereby avoiding the need for a special meeting. Mayor Moccia stated that a motion would be required to suspend the rules to add the item to the agenda. The Mayor requested that bid results shall be forwarded to NFCC members by e-mail.

**** MR. ARCARIO MOTIONED TO SUSPEND THE RULES FOR THE PURPOSE OF ADDING THE APPROVAL OF BIDS FOR ROOSEVELT CENTER HEATING SYSTEM REPLACEMENT AND ENERGY CONSERVATION PROJECT.**

**** MOTION PASSED UNANIMOUSLY.**

Mayor Moccia asked to include a provision for the members to be notified by e-mail of the bid selection.

- ** MR. KERSCHNER MOTIONED TO AUTHORIZE THE MAYOR, RICHARD A. MOCCIA, TO EXECUTE AN AGREEMENT WITH THE LOWEST RESPONSIBLE BIDDER FOR THE ROOSEVELT CENTER HEATING SYSTEM REPLACEMENT AND ENERGY CONSERVATION PROJECT. ACCT. # 09107100 5777 C0439 AND #350175-556B WITH NOTIFICATION BY E-MAIL TO THE NFCC MEMBERS OF THE BID SELECTION.**
- ** MOTION PASSED UNANIMOUSLY.**

Adjournment

- ** MAYOR MOCCIA MOTIONED TO ADJOURN.**
- ** THE MOTION PASSED UNANIMOUSLY.**

The meeting adjourned at 6:25 p.m.

Respectfully submitted,

Marilyn Knox
Telesco Secretarial Services