

OAK HILLS PARK AUTHORITY
MEETING MINUTES
SPECIAL MEETING
FEBRUARY 23, 2012

PRESENT: Bob Virgulak, Chairman; Mike Corsello, Vice Chairman; Paul Cifatte;
Shannon Giandurco; Ralph DePanfilis; Clyde Mount

STAFF: Thomas Vorio, Adam Schauer

PUBLIC: Walter Englert, CPA; Shelly Guyer

Mr. Virgulak called the meeting to order at 6:30pm

The Authority moved into Executive Session immediately, Mr. Englert & Mr. Guyer excused themselves from the meeting.

Mr. Mount presented the Authority with Mr. Vorio's letter of resignation. Mr. Vorio thanked the Authority and looks forward to working with the new Course Director and getting back to focusing on the course and making sure it's ready for opening. He noted three important items that need to be addressed: health insurance, the liability insurance and the presentation to the BET due in early March. The agreement that the Authority had made with Mr. Vorio re: vacation time payout stands. Mr. Vorio excused himself from the meeting. Moving forward, there is now an opening in Course Director. Mr. Guyer had come forward and expressed an interest in the position. Mr. Guyer presented the Authority with a letter of agreement expressing his interest. Mr. Guyer then reviewed a list of items that he feels are necessary to get the course open.

Other items that were discussed were Pat Williams will work to become familiar with the Authority's existing bookkeeping system. The letter that was prepared to allow access to all of the Authority's systems needs to be revised to note Mr. Guyer as the contact not Mr. Vorio.

Executive session ended at 7:08pm.

Two motions were made:

To regretfully accept from Tom Vorio, Oak Hills Park and Golf Center's current Interim Directors letter of resignation effective February 20th, 2012.

**MR. MOUNT MADE THE MOTION.

**MR. CIFATTE SECONDED THE MOTION.

**THE MOTION PASSED.

To accept the letter of intent from Shelly Guyer to perform the duties of an interim Director for the Oak Hills Park Authority effective immediately per the attached.

**MR. MOUNT MADE THE MOTION.

**MR. CIFATTE SECONDED THE MOTION.

**THE MOTION PASSED.

MOTION WAS MADE TO CLOSE MEETING AT 7:20pm

**MR. MOUNT MADE THE MOTION

**MRS. GIANDURCO SECONDED THE MOTION

**THE MOTION PASSED.

Respectfully submitted,
Shannon Giandurco