

**OAK HILLS PARK AUTHORITY
MINUTES
January 14, 2010**

PRESENT: Larry Andronaco, Chair; Martha Lemmon; Mike Corsello; Paul Cifatte; Bill Kementzides; and Kristrun Romano.

STAFF: Vincent Grillo, Jr., Executive Director and Tom Vorio, Superintendent.

ABSENT: Tom Aikenhead, Bob Virgulak and Ralph DePanfilis.

ALSO PRESENT: None.

Mr. Andronaco called the meeting to order at 6:30 p.m.

ACCEPTANCE OF MINUTES

Mr. Andronaco asked the Authority for a motion to approve the minutes of December 10, 2009. Page 1, Executives Director, 3rd paragraph, 2nd sentence, "...the reservation system and all the green fees."

****MR. CIFATTE MADE A MOTION TO APPROVE THE MINUTES OF DECEMBER 10, 2009 AS AMENDED.**
****MR. KEMENTIZIDES SECONDED THE MOTION.**
****THE MOTION PASSED UNANIMOUSLY.**

PUBLIC COMMENT

None.

EXECUTIVE DIRECTOR REPORT

Mr. Grillo reported that December 2009 revenue was down \$400 compared to December 2008. Mr. Grillo distributed a financial comparison of the total golf income from seasons 2007, 2008, and 2009. He noted that the fee structure in these years was the same so the comparison shows the real loss of revenue in 2009: \$98,398 less than 2007 total and \$146,585 less than the total 2008 revenue.

Mr. Grillo reported that he has mailed out letters to the previous tournament organizers for the coming season.

Mr. Grillo reported that the computer server must be replaced and all the information reloaded by the computer programmer. He estimated that they would start to sell 2010 season golf I.D. cards by mid-February.

SUPERINTENDENT REPORT

Mr. Vorio reported that he hired Michael Mulqueen as the new assistant superintendent. He stated that Mr. Mulqueen interviewed very well and came highly recommended from his previous employer. Mr. Vorio stated that Mr. Mulqueen signed an agreement to pay a security deposit before moving into the apartment.

Mr. Vorio reported that he and the crew have found inside projects to work on over the last month and would do some tree work next week.

COMMITTEE REPORTS AND DISCUSSION

Tennis / Restaurant Liaison Committee

Mr. Cifatte reported that he spoke with Mr. Gocke who provided him with a list of area tennis fees and a proposed tennis fee increase at the Oak Hills tennis facility.

Mr. Cifatte stated that Mrs. Riccio advised him that the restaurant is open on Friday and Saturday and they continue to book private parties. Mr. Cifatte stated that he planned for the Committee to meet and discuss ways to market the restaurant in March.

Greens, Facilities & Water Use Committee

Ms. Lemmon advised the Members that she contacted the DEP and obtained confirmation that the DEP received Oak Hills letter of request for an extension on the consent order. She reported that the DEP would respond in Oak Hills request and ask that Oak Hills specify in writing what criteria Oak Hill will follow to test the new pump system.

Finance Committee

Mr. Grillo reviewed the balance sheet and the previous year comparison financial statement. He advised the Members that the current total cash-on-hand was \$235,000 less than the December 31, 2008 balance. Mr. Grillo stated that for the first time in twelve years he is seriously considering borrowing money from their City escrow account. He noted the loss is due to the bad weather during the 2009 season but the expense of the water pump project and related costs put additional strain on the amount of cash-on-hand. Mr. Grillo stated that he would advise the Authority by the end of January whether the Authority would have to contact the Mayor to discuss a loan from their escrow account.

Human Resources/Policy Committee

Mrs. Romano had no new information to report.

Legal Committee

Mr. Corsello and Mr. Vorio discussed the procedure followed to hire Mr. Mulqueen.

Master Plan Committee

Ms. Lemmon stated that when Mr. Grillo returns from Florida Mr. Virgulak the Committee and Mr. Grillo would meet to discuss the information he gathered on constructing a miniature golf course at Oak Hills Park. Mr. Grillo stated that he contacted Harris Miniature Golf Construction regarding miniature golf at Oak Hills Park. He advised the Authority that the owner of Harris agreed to stop at Oak Hills while on the way to Massachusetts to see the site and give an approximate construction cost.

OLD BUSINESS

Mr. Grillo distributed an updated list of golf rates from area municipal golf courses. The Authority and Mr. Grillo reviewed area fees and the proposed fee increases for Oak Hills.

Mr. Grillo stated that a fee increase would be necessary in order for Oak Hills to keep up with inflation and expenses. Mr. Andronaco noted that the Authority voted not to raise fees last year due to the economy. Ms. Lemmon suggested that Oak Hills offer golfers a slight discount if they buy a certain number of golf rounds upfront. Mr. Grillo advised the Authority that he would think about it and see if he can come up with a formula for a prepaid golf card. Mr. Corsello asked that Mr. Grillo provide the Authority Members with the list of justifications for the rate increase.

****MR. CORSELLO MADE A MOTION TO APPROVE THE PROPOSED GOLF AND CART FEES AS RECOMMENDED BY THE OAK HILLS PARK EXECUTIVE DIRECTOR, MR. GRILLO; AND THE PROPOSED INCREASE IN TENNIS FEES AS RECOMMENDED BY JEFF GOCKE, THE LEASEE OF THE TENNIS FACILITY.**

****MR. CIFATTE THE MOTION.**

****THE MOTION PASSED UNANIMOUSLY.**

NEW BUSINESS

Mr. Andronaco proposed the Authority hold the public hearing on fee increases on February 4, 2010 and meet as planned after the hearing.

ADJOURNMENT

The Chair entertained a motion to adjourn the meeting.

****MS. LEMMON MADE A MOTION TO ADJOURN THE MEETING.**

****MR. CIFATTE SECONDED THE MOTION.**

****THE MOTION PASSED UNANIMOUSLY.**

The meeting adjourned at 7:29 p.m.

Respectfully submitted, Sheila Sullivan

