

**OAK HILLS PARK AUTHORITY
MEETING MINUTES
February 21, 2013**

PRESENT: Bob Virgulak, Chairman; Mike Corsello, Vice Chairman; Paul Cifatte; Shannon Giandurco; Stephanie McLaughlin and Ernie DesRochers.

STAFF: Shelly Guyer, Executive Director and Ed Ruiz, Golf Pro.

ABSENT: Pat Williams, Bill Kementzides and Clyde Mount..

INTERESTED PARTIES: Jim Schell

CALL TO ORDER

Mr. Virgulak called the meeting to order at 7:12 p.m.

ACCEPTANCE OF MINUTES

Mr. Virgulak asked the Authority Members to review the following 2013 meeting minutes.

****MR. DESROCHERS MADE A MOTION TO APPROVE THE MINUTES OF THE JANUARY 17, 2013 MEETING.**

****MR. CIFATTE SECONDED THE MOTION.**

****THE MOTION PASSED UNANIMOUSLY.**

****MR. DESROCHERS MADE A MOTION TO APPROVE THE MINUTES OF THE JANUARY 17, 2013 PUBLIC HEARING AND SPECIAL MEETING.**

****MRS. GIANDURCO SECONDED THE MOTION.**

****THE MOTION PASSED UNANIMOUSLY.**

****MR. DESROCHERS MADE A MOTION TO APPROVE THE MINUTES OF THE FEBRUARY 13, 2013 PUBLIC HEARING AND SPECIAL MEETING.**

****MRS. GIANDURCO SECONDED THE MOTION.**

****THE MOTION PASSED UNANIMOUSLY.**

PUBLIC COMMENT

Mr. Virgulak opened the public comment period and noted that anyone who has signed up can speak for three minutes.

Paul Cantor wanted to know

- The status of the driving range RFP?
- Where can he get the information that the BET reviewed at their meeting last week?

Mr. Guyer reported that he could request the booklet containing the agenda information from the City Clerk. Mr. Guyer advised that the Authority that he had given Mr. Cantor the OHPA financials.

Mr. Cifatte noted that the Ad Hoc committee will meet on Tuesday February 26th at 7pm.

Jane Walters stated that the new Oak Hill's website looks really good. She inquired whether players would have to go in and add a credit card number to their account or would the current one transfer over. Mrs. Walters thanked the members for their perseverance in regards to the driving range RFP.

NEON Work Program Presentation

Mr. Virgulak introduced Ms. Chiquita Stephenson, NEON; Ms. Mann; and Mr. Larry Langhorn to talk about work programs that could be very beneficial to OHP.

Ms. Chiquita Stephenson introduced the STEP UP and Work Force Development program to the OHPA noting that the program collaborates with local business organizations to train and supervise individuals for a position in a local business meeting certain criteria. She stated that individuals in the program have been sanctioned by the court to complete community service hours, or are reentering the community after incarceration. She noted that for up to 6 months, NEON can provide state or federal subsidies to an employer who employs a worker(s) in the program.

Mr. Langhorn discussed the Alternative In Community program (AIC) which places individuals who are required to complete community service time. The Authority Members asked questions and agreed that it was a worthwhile program and would consider participating in it.

PRO'S REPORT

Mr. Ruiz reported that the new website has been launched and includes information on the restaurant scheduling events and tournament outings. He stated that he is still planning golf pro events and working to post them on the website.

He noted that the website lists the 8-9 tournaments outings that are scheduled for the 2013 season. Mr. Guyer noted that so far most of last year organizers, plus 3 new outings, have booked tournaments for the 2013 season.

He noted that he will purchase 10-12 push carts from Sun Mt. Golf as an option for golfers who don't want to pay \$16 for a cart and he think it will help modernize the course. He expects to charge \$8 and is working on the rental access and where to store them.

He reported that they will put a computer at the start shack so the starter can access tee sheet as it is updated. He noted that they are working to have the staff make a reservation with a credit card over the phone and fix the system so that doesn't divert a caller directly to the reservation system.

SUPERINTENDANT'S REPORT

None.

EXECUTIVE DIRECTOR REPORT

Mr. Guyer noted that he would inquire whether golfers will need to enter a credit card to their accounts on the new website. Mr. Guyer noted that people accessing the OH website from their mobile phones are now able to view the website via a mobile version that makes it easier to view and use the system.

Mr. Guyer noted that with snow on the ground there hasn't been much activity on the golf course. He reported that as of February 1st, 73 resident golf ID cards have been purchased but no non-resident. He noted that he will send an email to non-resident players alerting them to the ID card and golf rates.

Mr. Guyer distributed to the Authority Members a report from the National Golf Foundation that states that 2012 golf rounds nationally have increased by 5.7% and are up by 6.5% on public golf and 2.8% at private courses. He stated that by region, rounds in CT were up by 6.2%. He stated that OHP is in a better position this year to increase the rounds.

COMMITTEE REPORTS AND DISCUSSION

Tennis / Restaurant Liaison Committee

Mr. Cifatte reported that Mr. Guyer prepared a 2013 tennis rate schedule and he sent it out to the tennis association members asking them to buy their tennis pass.

Mr. Cifatte noted that the new restaurateur has hung the new sign at the street and on the building. He reported that the restaurateurs are working to get their C.O. and plan to open March 1. He stated that they are very excited to open, are professional and have hired a public relations firm.

Greens, Facilities & Water Use Committee

No report.

Finance Committee

No report.

Legal Committee

Mr. Corsello stated that he has no information to report.

Marketing Committee

Mr. Virgulak asked if the suggestion to decrease the senior non-resident rate had been discussed. Mr. Guyer stated that the resident rate is very low to give to non-residents and the Authority agreed to run specials specific to non-resident seniors. The Authority agreed that they had decided to run specials for senior non-residents.

Mrs. Giandurco advised the Authority that the new website looks great. She and Mr. Mount have been contacting old and new tournament organizers; has contacted the Daily News and the Patch; is preparing a flyer to send to City employees; and she asked that the Authority Members attend two upcoming Chamber of Commerce events to promote OH to local businesses.

Human Resource & Policy Committee

Mr. Guyer reported that the search for a new superintendent is over after reviewing 43 resumes and interviewing 11 individuals he hired Mr. Jim Schell. Mr. Schell stated that he worked for 10 years at the Stanwich club and he looks forward to working at OH and help make it a better golf course.

Mr. Guyer stated that he is in the process of getting prices to present this year's health insurance package to the employees. Mr. Guyer advised the Authority Members that next week he will meet with the current insurance representative to discuss a new estimate. The Authority Members discussed the health insurance coverage and risks that affect the cost.

Master Plan Committee

Mr. DesRochers reported that the committee has discussed the master plan at the same time as the other proposals.

Mr. DesRochers advised the Authority Members that the Driving Range Committee will meet next Tuesday at 7p.m. whereby the committee and Mr. Foley would discuss the comments and incorporate as many of the suggestions as possible into a new draft RFP. Mr. DesRochers discussed that the City of Norwalk's Master Plan and the City Planning Commission require any contractor who bids on a driving range to explain why they did or didn't choose a certain site for the driving range.

OLD BUSINESS

None.

NEW BUSINESS

****MR. DESROCHERS MADE A MOTION TO SUSPEND THE RULES TO TAKE ACTION ON THE HIRING THE SUPERINTENDANT.**

****MR. CIFFATE SECONDED THE MOTION.**

****THE MOTION PASSED UNANIMOUSLY.**

****MR. DESROCHERS MADE A MOTION TO AUTHORIZE MR. GUYER TO HIRE MR. SCHELL AS THE SUPERINTENDANT AT OAK HILLS PARK.**

****MRS. GIANDURCO SECONDED THE MOTION.**

****THE MOTION PASSED UNANIMOUSLY.**

ADJOURNMENT

The Chair entertained a motion to adjourn the meeting at 8:02 p.m.

****MR. CIFFATE MADE A MOTION TO ADJOURN THE MEETING.**

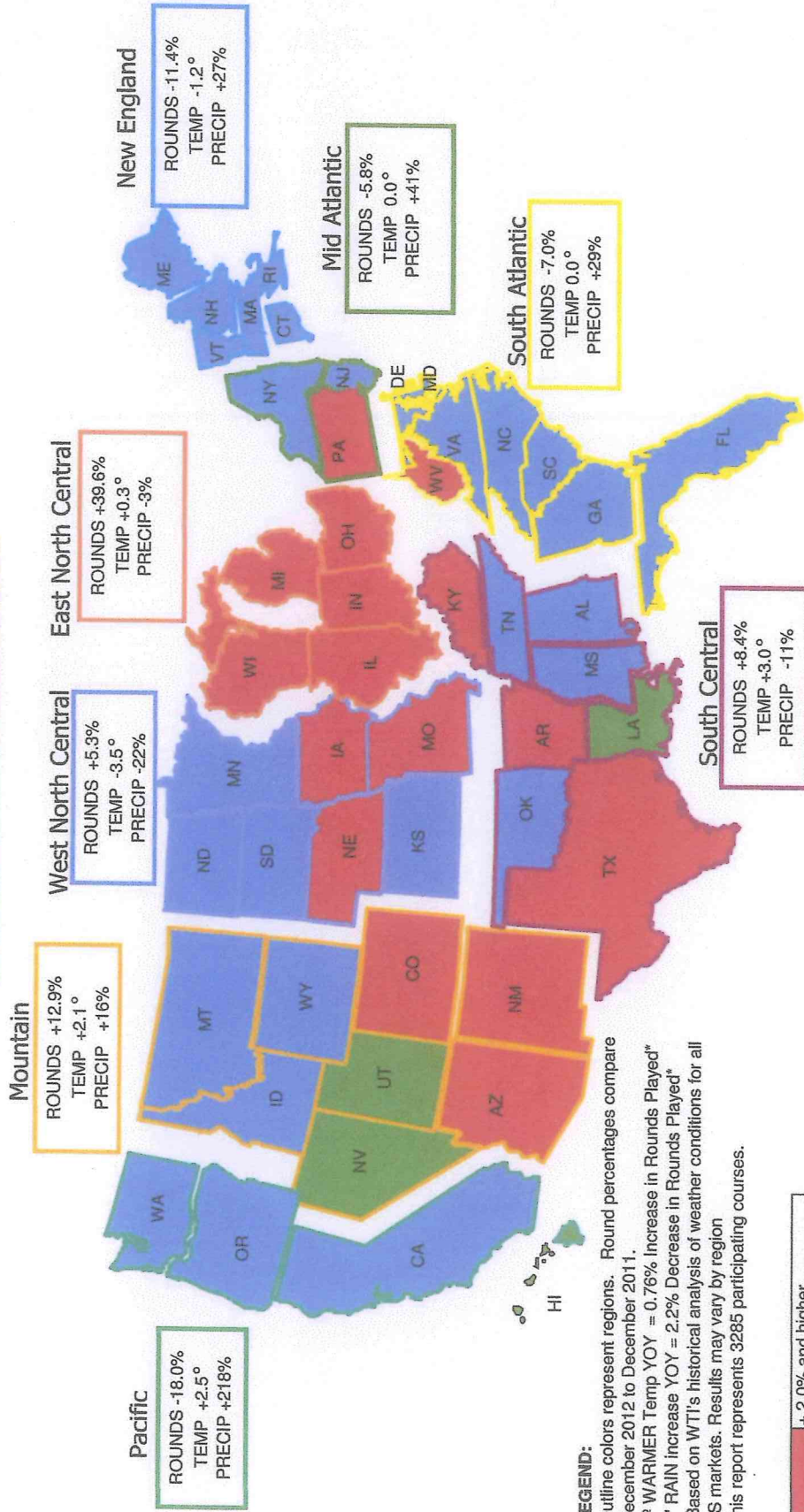
**** MRS. GIANDURCO SECONDED THE MOTION.**

****THE MOTION PASSED UNANIMOUSLY.**

Respectfully submitted,
Sheila Dravis

NATIONAL GOLF ROUNDS PLAYED REPORT

U.S. TOTAL
DECEMBER '12 YTD '12
-3.8% +5.7%



LEGEND:
Outline colors represent regions. Round percentages compare December 2012 to December 2011.
1° WARMER Temp YOY = 0.76% Increase in Rounds Played*
1" RAIN increase YOY = 2.2% Decrease in Rounds Played*
*Based on WTI's historical analysis of weather conditions for all US markets. Results may vary by region
This report represents 3285 participating courses.

+ 2.0% and higher
between -1.9% and + 1.9%
- 2.0% and lower



PGA PerformanceTrak in cooperation with NGCOA, the joint financial benchmarking initiative of the PGA of America and the National Golf Course Owners Association, supports the National Rounds Played Report by supplying data included in this report.

NATIONAL GOLF ROUNDS PLAYED REPORT

POWERED BY



		DEC	YTD	DEC	YTD			DEC	YTD
PACIFIC						SOUTH ATLANTIC			
CA		-18.0%	1.6%			DE, DC, MD		-7.0%	2.4%
	Los Angeles	-18.1%	1.6%			Washington/Baltimore		-9.7%	4.1%
	Orange County	-13.7%	-0.4%			FL		-7.2%	6.3%
	Palm Springs	-9.8%	1.7%			Jacksonville/Daytona		-4.8%	1.3%
	Sacramento	-5.4%	2.6%			Orlando		-7.3%	0.1%
	San Diego	-39.4%	0.7%			Tampa		-2.6%	7.6%
	San Francisco/Oakland	-9.0%	2.2%			Palm Beach		-4.5%	-0.3%
HI		-35.1%	2.7%			Sarasota		-8.1%	-2.0%
OR		-0.8%	-0.8%			Naples/Ft Myers		-7.6%	0.1%
	Portland	-23.6%	-1.1%			Miami/Ft.Lauderdale		-4.6%	4.2%
WA		-19.8%	0.2%			GA		-0.7%	-6.6%
	Seattle	-27.1%	4.5%			Atlanta		-10.6%	5.5%
		-27.3%	3.3%			NC		-8.5%	6.6%
MOUNTAIN						Greensboro/Raleigh		-13.7%	-1.5%
AZ		12.9%	7.0%			SC		-13.4%	0.1%
	Phoenix	12.4%	5.2%			Charleston		-7.7%	3.8%
CO		7.4%	3.8%			Hilton Head		-5.8%	3.6%
	Denver	62.1%	7.8%			Myrtle Beach		-7.9%	4.1%
ID, WY, MT		399.7%	8.6%					-4.0%	6.7%
NM		-9.2%	8.2%			VA		-8.7%	6.0%
NV		27.9%	3.5%			WV		32.1%	8.5%
	Las Vegas	0.4%	1.9%			MID ATLANTIC			
UT		2.6%	2.5%			NJ		-5.8%	10.1%
		-0.6%	15.4%			NY		-15.0%	7.5%
WEST NORTH CENTRAL						PA		-14.4%	8.4%
IA		5.3%	7.6%			New York City		-17.7%	7.4%
KS		5.9%	8.9%					7.5%	13.3%
NE		-4.8%	6.7%			Philadelphia		-8.0%	8.8%
NE		27.4%	8.8%			Pittsburgh		59.5%	17.1%
ND,SD		-39.1%	9.8%			NEW ENGLAND			
MN		-15.3%	4.7%			CT		-11.4%	3.2%
	Minneapolis/St.Paul	-28.6%	7.2%			MA, RI		-8.5%	6.2%
MO		10.0%	9.0%			Hartford		-10.5%	5.9%
	St Louis	13.2%	11.4%			Boston		-10.6%	1.7%
	Kansas City	-0.4%	6.1%			ME, NH, VT		-10.9%	2.7%
								-16.9%	3.4%

The percentages represent the differences in number of rounds played comparing December 2012 to December 2011.
For more information contact Golf DataTech, [golfdatatech.com](mailto:golfroundsplayed@golfdatatech.com) or call 407-944-4116