

To allow public access, anyone may access a meeting by telephone, Zoom, and/or the City of Norwalk YouTube channel. Specific instructions and links can be found at www.norwalkct.gov/meetings.



Members of the public can use a telephone to call in, attend, listen and comment during the meeting. However, they will not be able to see any of the meeting participants. Each meeting will use a unique Meeting/Webinar ID. For the current meeting, the **meeting ID is 838 8053 7065** and the **call in number is 646-558-8656**. All participants will be muted upon entering the meeting. To speak, dial *9 on the phone and you will be called on by the host of the meeting during the public comment section. All speakers must state their name and address. Comments must be on a topic on the agenda, and are limited to three minutes. Anyone disrupting the orderly conduct of the meeting, including by using threatening, hateful, or sexually-explicit language, will be removed.



Upon written request, not less than 24 hours prior to the meeting, a member of the public can request a physical location to attend this virtual meeting at City Hall. Such a member of the public will be provided access to a telephone so that they can attend the meeting in real time. The member of the public can call in, attend, listen and comment during the meeting. Each meeting will use a unique Meeting/Webinar ID (see above). A set of instructions will be left with the telephone for the member of the public to use in order to access the meeting.



Members of the public who wish to “view the meeting live” and/or “provide live comments” can use the Zoom meeting platform by going to either <https://norwalkct-org.zoom.us/j/83880537065> or www.norwalkct.org/meetings and clicking on the “View/Participate Live on Zoom” link that is on the line with the meeting date and time. All participants will be muted upon entering the meeting. To speak, click the “raise your hand indicator” and you will be called on by the host of the meeting during the public comment section. All speakers must state their name and address. Comments must be on a topic on the agenda, and are limited to three minutes. Anyone disrupting the orderly conduct of the meeting, including by using threatening, hateful, or sexually-explicit language, will be removed.



Members of the public who wish to view the meeting, but are not participating, can view a live stream on the City of Norwalk YouTube channel. This stream is delayed by approximately 20 seconds. Please find the information using the link above. The meeting recording and minutes will be posted on the City of Norwalk website within seven (7) days after the meeting.



Members of the public who wish to provide public comment are encouraged to submit those via email in advance of the meeting. For these comments to be included into the record, they must be submitted by 12:00 p.m. the day of the meeting. Please email Brian Candela at bcandela@norwalkct.gov with the subject line “Public Comment” to provide written public comment prior to the meeting.

COMMON COUNCIL ORDINANCE COMMITTEE

SPECIAL MEETING

September 3, 2024

6:00 p.m. – By Videoconference and Teleconference

AGENDA

- 1. ROLL CALL:**
- 2. PUBLIC HEARING (possible action on):**
 - Discuss and vote on revisions to the Ordinance Establishing an Advisory Committee for the Reapportionment of Common Council Voting Districts
- 3. PUBLIC HEARING DISCUSSION:**
- 4. PUBLIC COMMENT:**
- 5. ACCEPTANCE OF MINUTES:**
 - August 20, 2024 – regular meeting of the ordinance committee
- 6. OLD BUSINESS:**
 - Discuss and vote on the City of Norwalk Complete Streets ordinance
- 7. NEW BUSINESS:**
- 8. DISCUSSION ITEM:**
- 9. ADJOURNMENT:**

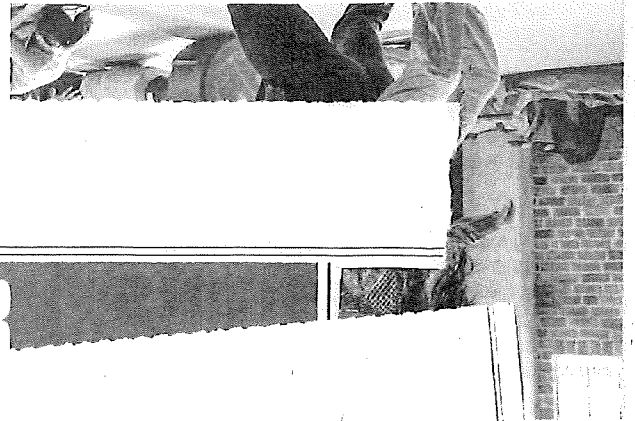
slow Friday night, and maybe it's more fun if you're drinking something other than LaCroix. But Awkwafina and Cena, who gamely tolerate everything this movie throws at them, deserve better. Would somebody please make them a smart rom-com, soon?

having some fun) arguing about LaCroix ("It tastes like a drawing of a coconut"), Noel sharing that he's a Hufflepuff who's good at ironing dress shirts, and Katie calling Noel "Booleg Captain America." And, in a sentence I never thought I'd type, Machine Gun Kelly

Yescombe's screenplay has plenty of funny lines. I quite enjoyed Noel and rival protection agent

wrestler-turned-actor Cena, whose two distinct brands of deadpan pair up just right. And Rob

Awkwafina and John Cena star in "Jackpot!"
Amazon MGM Studios/TNS



THE NORWALK HOUR | THEHOUR.COM

THE HOUR



FRIDAY, AUGUST 23, 2024 B7

SOUTHERN CT JOBS

203-333-4151

classifieds@hearstmediact.com

Hours: 8:00 a.m. - 3:30 p.m., M-F

Major Credit Cards Accepted

for him), he gets into a fight. After Ben gets clocked, the woman who picks him up, having finished her karaoke performance, is Carla (Kane). She helps him through a drunken night

PUBLIC NOTICES

PUBLIC NOTICES

Legal Notice of Public Hearing

Notice is hereby given that the Common Council Ordinance Committee will hold a Public Hearing (via Special Meeting) on Tuesday, September 3, 2024 at 6:00 p.m. by way of videoconference/teleconference for the purpose of discussing and voting on The Reapportionment Advisory Committee ordinance, §§ 9-25, 9-26, 9-27, 9-28, 9-29, 9-30, 9-31. Please check the Ordinance Committee agenda for additional details and instructions about how to attend this Public Hearing by way of videoconference/teleconference. The Ordinance Committee agenda will be posted on the City website by August 30, 2024.

Article IX

Reapportionment Advisory Committee

[Added 2-27-2024]

§ 9-25 Common Council and Board of Education Voting Districts.

- Common Council Districts. In accordance with § 3-4A(1) of the Charter, the City shall be divided into five Council Districts, each of which shall be represented by two elected members on the Common Council ("Council Districts").
- Board of Education Districts. In accordance with § 3-4B(1) of the Charter, the City shall be divided into five Board of Education Districts, which shall correspond to the five Council Districts, each of which shall be represented by one elected member on the Board of Education.
- At-large members of the Common Council and Board of Education. The number of elected Councilmembers-at-Large must be equivalent in number to the number of Council Districts as may exist, from time-time time, in accordance with § 3-4A(2) of the Charter. At the time of the adoption of this chapter there are five at-large members of the Common Council. Moreover, there are four at-large members of the Board of Education, in accordance with § 3-4B(2) of the Charter, elected in the manner set forth in § 3-4B(3) of the Charter. The elected at-large members are not subject to the periodic reapportionment required by the General Statutes, § 3-4A(3) of the Charter, or this chapter.

§ 9-26 Standards pertaining to reapportionment.

The reapportionment of Council Districts shall conform to federal and state constitutional standards and statutory requirements. Accordingly, the Council Districts shall be:

- Of substantially equal population; and
- To the extent possible consistent with the preceding, established in compact and contiguous form following geographical divisions, considering communities of interest and historical boundary lines and shall further use best efforts to include the boundary lines of the Taxing Districts as defined in the Charter within a single Council District where practicable; and
- To the extent possible consistent with the preceding, established in accordance with the requirements of C.G.S. § 9-169f.

§ 9-27 The Reapportionment Advisory Committee: Appointment Date.

[Amended 5-28-2024]

- Appointment. No later than 30 days following the completion of reapportionment of the General Assembly, as required by the Constitution of the State of Connecticut, as further set forth in the General Statutes, a Reapportionment Advisory Committee consisting of seven members, no

THE HOUR

CLASSIFIED

MARKETPLACE

203-333-4151

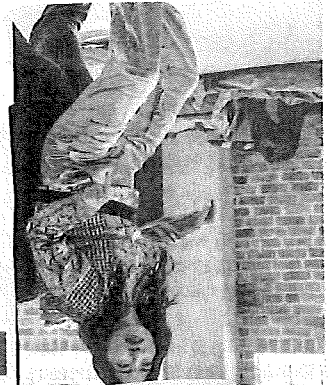
classifieds@hearstmediact.com

Hours: 8:00 a.m. - 3:30 p.m., M-F

Major Credit Cards Accepted

SOUTHERN CT JOBS

Awkwafina and John Cena



wrestler-turned-actor
Cena, whose two distinct
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Article IX

Reapportionment Advisory Committee

[Added 2-27-2024]

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- A. Common Council Districts. In accordance with § 3-4A(1) of the Charter, the City shall be divided into five Council Districts, each of which shall be represented by two elected members on the Common Council ("Council Districts").
- B. Board of Education Districts. In accordance with § 3-4B(1) of the Charter, the City shall be divided into five Board of Education Districts, which shall correspond to the five Council Districts, each of which shall be represented by one elected member on the Board of Education.
- C. At-large members of the Common Council and Board of Education. The number of elected Councilmembers-at-Large must be equivalent in number to the number of Council Districts as may exist, from time-to-time, in accordance with § 3-4A(2) of the Charter. At the time of the adoption of this chapter there are five at-large members of the Common Council. Moreover, there are four at-large members of the Board of Education, in accordance with § 3-4B(2) of the Charter, elected in the manner set forth in § 3-4B(3) of the Charter. The elected at-large members are not subject to the periodic reapportionment required by the General Statutes, § 3-4A(3) of the Charter, or this chapter.

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The reapportionment of Council Districts shall conform to federal and state constitutional standards and statutory requirements. Accordingly, the Council Districts shall be:

- A. Of substantially equal population; and
- B. To the extent possible consistent with the preceding, established in compact and contiguous form following geographical divisions, considering communities of interest and historical boundary lines and shall further use best efforts to include the boundary lines of the Taxing Districts as defined in the Charter within a single Council District where practicable; and
- C. To the extent possible consistent with the preceding, established in accordance with the requirements of C.G.S. § 9-169f.

§ 9-27 The Reapportionment Advisory Committee: Appointment Date.

[Amended 5-28-2024]

- A. Appointment. No later than 30 days following the completion of reapportionment of the General Assembly, as required by the Constitution of the State of Connecticut, as further set forth in the General Statutes, a Reapportionment Advisory Committee consisting of seven members, no more than three of whom shall be of the same political party, shall be appointed by the President of the Council, following consultation with the Majority and Minority Leaders of the Council, and approved by a majority vote of the Council. In addition to consulting with the caucus leaders of the Council, the President shall consult with civic, political and community leaders in order to seek members reflecting the diversity of the residents as well as the geographic representation required by the Charter.
- B. Ex-officio non-voting members. The Registrars of Voters, or a designee, shall serve as ex-official non-voting members of the Reapportionment Advisory Committee.
- C. Appointment date. The date the Common Council approves the Reapportionment Advisory Committee shall be the "Appointment Date."
- D. Appointment and Duties of Officers. The committee shall appoint a chair and such other officers as may be necessary for its proper function, by a majority vote of those present and voting. The Chair, as presiding officer, shall comply with the provisions of the Charter and rules of procedure that govern the conduct of Boards and Commissions in the City; or, rules that may be adopted by the committee.
- E. Record-keeping and posting of Agendas. The committee shall keep records and post notices of meetings and agendas as required by Law;
- F. Minority Party Representation. The appointment of the committee shall comply with the minority party representation provisions of § 7-1.B(6) of the Charter.

- F. **Minority Party Representation.** The appointment of the committee shall comply with the minority party representation provisions of § 7-1.B(6) of the Charter.
- G. **Public Access and Comment.** The Committee shall comply with the requirements of the Charter, Ordinance and any rules it may establish pertaining to public access, comment and interaction (including, but not limited to, public speaking, comment and any applicable rules and protocols).
- H. **Frequency of regular Meetings.** The committee shall comply with the requirements of the Charter and any rules it may establish regarding mandatory attendance requirements.
- I. **2024 Transition provision.** The Reapportionment Advisory Committee shall be approved by the Common Council not later than 120 days following the appointment of the Committee. If the Registrar fails to designate the ex-officio non-voting members, the Deputy Registrar may serve or the President of the Council, following consultation with the Chair of the political party of the Registrar who does not serve or appoint a designee, shall appoint a representative.

§ 9-28 Reapportionment Advisory Committee.

- A. **Written Report ("Report").** The Reapportionment Advisory Committee shall provide a Report, in writing, to the Common Council no later than 180 days following the Appointment Date, which shall include a tentative map setting forth the recommended boundaries of the five Council Districts.
- B. **Data and resources.** The Advisory Committee may utilize demographic data assembled by the City, computer resources of the City, and such other third-party resources and facilities as the Council may deem desirable to carry out the purpose of this chapter.
- C. **Public Hearing.** The Reapportionment Advisory Committee shall hold at least one Public Hearing no less than one week before it submits its Report to the Common Council, and shall make a tentative map of its proposed districts available to the public in accordance with the requirements of the Charter at least five days before the Public Hearing. The Public Hearing Notice shall include the contents of the Report including a copy of a map illustrating the boundary lines of each of the proposed Council Districts.
- D. **Action by the Reapportionment Advisory Committee.** On the basis of information elicited at the public hearing, the Reapportionment Advisory Committee may thereafter alter the Report. Approval of the Report shall require the affirmative vote of, at least, five members of the Reapportionment Advisory Committee.
- E. **Transmittal to the Common Council; Receipt Date.** The Report shall be submitted to the Common Council by filing with the City Clerk and the Town Clerk. Receipt of the Report shall be deemed to be the date upon which it is filed with the City Clerk ("Receipt Date"). The City Clerk shall transmit the Report to the Common Council.
- F. **Failure to file Report.** If the Reapportionment Advisory Committee fails to file the Report with the Town Clerk by the close of business no later than the 180th day following the Appointment Date, the provisions of § 9-30 of this chapter shall be invoked.
- G. **2024 Transition Provision.** The Reapportionment Advisory Committee shall file the Report to the Common Council no later than 120 days following the Appointment Date. In all other respects the provisions of § 9-28 shall remain in full force and effect; unless the Committee fails to file a report. In that event the provision of § 9-30 of this chapter shall be invoked.

§ 9-29 Actions of the Common Council.

- A. **Time-frame.** The Common Council shall vote on the establishment of Common Council Districts within 45 days of its receipt of the Report.
- B. **Public Hearing and deliberations.** The Common Council may amend the district boundaries recommended by the Reapportionment Advisory Committee before approving Council Districts, following at least one Public Hearing as required by § 4-8B of the Charter. Nevertheless, the Council Districts approved by the Common Council must comply with the standards of § 9-26 of this chapter.
- C. **Voting standard.** Approval of the Council Districts must be affirmatively supported by a Majority Vote of the Common Council, as defined in the Charter.
- (1) **Approval or modification of the Report.** If the Report is approved or modified by the Common Council it shall be deemed adopted, as an ordinance, in compliance with the requirements of the General Statutes and have the full force of law and become effective for the next municipal election following Reapportionment.
- (2) **Rejection or failure to timely act.** If the Report is rejected or not acted upon in accordance with the time limitations set forth in § 9-29A, above, then the Mayor shall appoint a Second Reapportionment Advisory Committee as set forth in § 9-30, below.

§ 9-30 Role of the Mayor, if necessitated by failure of the Reapportionment Advisory Committee to Act or the Common Council to approve.

- A. **Appointment of a Second Reapportionment Advisory Committee by the Mayor.** If the Reapportionment Advisory Committee shall fail to file the Report as set forth in § 9-28D, above, or if the Common Council shall fail to approve Council Districts within the time limit established by § 9-29D, the Mayor, within five days of notice from the Town Clerk of the precipitating action, shall appoint a Second Reapportionment Advisory Committee comprised of three members. Each member shall have a different political party affiliation or no party affiliation; thus, no political party shall attain a majority of the members. The Mayor shall consult with civic, political and community leaders in order to seek members reflecting the diversity of the residents as well as the geographic representation required by the Charter.
- B. **Deliberations.** The Second Reapportionment Advisory Committee shall file a report with the Town Clerk delineating Common Council District boundaries within 21 days of its appointment. Approval of the Report shall require the affirmative vote of, at least, two members of the Advisory Committee.
- C. **Standard for approval.** The Report of the Second Reapportionment Advisory Committee shall be subject to approval by a Majority Vote of the Council, as defined in the Charter, within one week of the filing with the Town Clerk. Once approved this provision, in furtherance of the requirements of the constitutional standard, federal law and state law; and, thus, shall have the full force of law and become effective for the next municipal general election following its approval.

§ 9-31 Publication of the adopted Report.

Upon receiving such adopted ordinance (incorporating the contents of the Report), the Town Clerk shall publish and record the same in the same manner as ordinances are required to be published and recorded as set forth in the Charter, and upon such publication and recording, such plan shall have the full force of law.

Dated at Norwalk, Connecticut this 21st day of August 2024.

ATTEST:

Irene Dixon
Irene Dixon, City Clerk

Blood Supply Statistics

✱ Nearly 21 million blood components are transfused each year in the U.S.



REDCROSS.ORG

Legal Notice of Public Hearing

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Article IX Reapportionment Advisory Committee

[Added 2-27-2024]

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- C. To the extent possible consistent with the preceding, established in accordance with the requirements of C.G.S. § 9-169f.

§ 9-27 The Reapportionment Advisory Committee: Appointment Date.

[Amended 5-28-2024]

- A. ~~A.~~ Appointment. No later than 30 days following the completion of reapportionment of the

General Assembly, as required by the Constitution of the State of Connecticut, as further set forth in the General Statutes, a Reapportionment Advisory Committee consisting of seven members, no more than three of whom shall be of the same political party, shall be appointed by the President of the Council, following consultation with the Majority and Minority Leaders of the Council, and approved by a majority vote of the Council. In addition to consulting with the caucus leaders of the Council, the President shall consult with civic, political and community leaders in order to seek members reflecting the diversity of the residents as well as the geographic representation required by the Charter.

B. ~~B.~~—Ex-officio non-voting members. The Registrars of Voters, or a designee, shall serve as ex-official non-voting members of the Reapportionment Advisory Committee.

C. ~~C.~~—Appointment date. The date the Common Council approves the Reapportionment Advisory Committee shall be the "Appointment Date."

D. Appointment and Duties of Officers. The committee shall appoint a chair and such other officers as may be necessary for its proper function, by a majority vote of those present and voting. The Chair, as presiding officer, shall comply with the provisions of the Charter and rules of procedure that govern the conduct of Boards and Commissions in the City; or, rules that may be adopted by the committee.

E. Record-keeping and posting of Agendas. The committee shall keep records and post notices of meetings and agendas as required by Law;

F. Minority Party Representation. The appointment of the committee shall comply with the minority party representation provisions of §7-1.B(6) of the Charter.

G. Public Access and Comment. The Committee shall comply with the requirements of the Charter, Ordinance and any rules it may establish pertaining to public access, comment and interaction (including, but not limited to, public speaking, comment and any applicable rules and protocols).

H. Frequency of regular Meetings. The committee shall comply with the requirements of the Charter and any rules it may establish regarding mandatory attendance requirements.

~~D.I.~~ 2024 Transition provision. The Reapportionment Advisory Committee shall be approved by the Common Council not later than 120 days following the effective date of this chapter appointment of the Committee. If the Registrar fails to designate the ex-officio non-voting members, the Deputy Registrar may serve or the President of the Council, following consultation with the Chair of the political party of the Registrar who does not serve or appoint a designee, shall appoint a representative.

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A. Written Report ("Report"). The Reapportionment Advisory Committee shall provide a Report, in writing, to the Common Council no later than 180 days following the Appointment Date, which shall include a tentative map setting forth the recommended boundaries of the five Council Districts.

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- E. Transmittal to the Common Council: Receipt Date. The Report shall be submitted to the Common Council by filing with the City Clerk and the Town Clerk. Receipt of the Report shall be deemed to be the date upon which it is filed with the City Clerk ("Receipt Date"). The City Clerk shall transmit the Report to the Common Council.
- F. Failure to file Report. If the Reapportionment Advisory Committee fails to file the Report with the Town Clerk by the close of business no later than the 180th day following the Appointment Date, the provisions of § 9-30 of this chapter shall be invoked.

G. 2024 Transition Provision. The Reapportionment Advisory Committee shall file the Report to the Common Council no later than **90/120** days following the Appointment Date. In all other respects the provisions of § 9-28 shall remain in full force and effect; **unless the Committee fails to file a report. In that event the provision of §9-30 of this chapter shall be invoked.**

Commented [SGM1]: 90 days = September 9.
120 days + October 9.

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 - (2) Rejection or failure to timely act. If the Report is rejected or not acted upon in accordance with the time limitations set forth in § 9-29A, above, then the Mayor shall appoint a Second Reapportionment Advisory Committee as set forth in § 9-30, below.

Commented [SGM2]: 45 days = November 23

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§ 9-30 Role of the Mayor, if necessitated by failure of the Reapportionment Advisory Committee to Act or the Common Council to approve.

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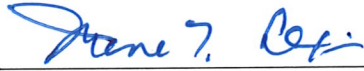
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Upon receiving such adopted ordinance (incorporating the contents of the Report), the Town Clerk shall publish and record the same in the same manner as ordinances are required to be published and recorded as set forth in the Charter, and upon such publication and recording, such plan shall have the full force of law.

Dated at Norwalk, Connecticut this 21st day of August 2024.

ATTEST:



Irene Dixon, City Clerk

THE HOUR: Please publish once on Friday, August 23, 2024 or Monday, August 26, 2024

**COMMON COUNCIL ORDINANCE COMMITTEE
REGULAR MEETING
TUESDAY, AUGUST 20, 2024
VIA TELECONFERENCE AND VIDEOCONFERENCE**

ATTENDANCE: Margaret (Lisa) Shanahan; Chair, Heather Dunn, Joshua Goldstein, Johan Lopez, Nora Niedzielski-Eichner

STAFF: Brian Candela

OTHER: Diana Paladino, Kenneth D'Arinzo; Reapportionment Advisory Committee (7:10 p.m.), Nicole Eaddy; Common Council (7:10 p.m.) Steve Kleppin; Planning and Zoning, James Walsh; Chief of Police

CALL TO ORDER

Ms. Shanahan called the meeting to order at 7:07 p.m.

1. ROLL CALL

The attendance was noted as above

2. PUBLIC HEARING (possible action on):

There was no public hearing.

3. PUBLIC HEARING DISCUSSION:

There was no public discussion.

4. PUBLIC COMMENT:

Diana Paladino-Christopher
1 Naples Avenue

Ms. Paladino introduced herself and announced her role as the incoming Norwalk Republican Registrar of Voters. She noted she will officially take office on January 7th, 2025. She stated she hoped for the opportunity to serve as Brian Smith's designee on the Reapportionment—Advisory Committee representing the minority party.

At 7:10 p.m. Mr. Candela stated for the record, that Kenneth D'Arinzo and Nicole Eaddy were present as attendees.

5. ACCEPTANCE OF MINUTES:

- July 16, 2024 – regular meeting of the ordinance committee

**** MR. LOPEZ MOVED TO ACCEPT THE MINUTES FOR THE 7-16-24 MEETING.**

**** THE MOTION PASSED WITH FOR AYES AND ONE ABSTENTION (MS. DUNN).**

6. OLD BUSINESS:

There was no old business to discuss.

7. NEW BUSINESS:

- Discuss and vote on revisions to the Ordinance Establishing an Advisory Committee for the Reapportionment of Common Council Voting Districts.

Mr. Candela described the revue of a document that discussed providing additional time to deal with the logistical issues caused by the lack of a republican registrar. He stated the proposed plan would address the issues caused by the current lack of a Republican Registrar.

A slide of the amendment and what it entails was presented. Mr Candela pointed out a few changes designed to make the plan more flexible. He went on to explain how this would address the issues faced by the committee until the appointment of the new Registrar.

Ms. Niedzielski-Eichner wanted it made clear they were not changing the current composition of the committee. She stated this action was to guarantee that all necessary language would be covered in the charter. Ms. Shanahan said the extra language was there to provide a roadmap for new committees to organize themselves.

Ms. Shanahan announced a special public Ordinance Committee hearing on September 3rd at 6:00 p.m. She requested everyone to calendar the meeting.

Mr. Candela explained the reasoning behind the timeline.

Mr. Goldstein wanted to make sure the timeline would accommodate any necessary changes that may be made. Ms. Shanahan explained the expedited meetings were to ensure they meet the state deadlines.

Ms. Paladino recognized the work of the committee and the inclusion of language to address the situation of minority party representation.

**** MS. DUNN MOVED TO TAKE THE MOTION TO THE PUBLIC
HEARING ON SEPTEMBER 3, 2024.
** THE MOTION PASSED UNANIMOUSLY.**

- Discuss the Vape Shop proposed ordinance following a presentation

Chief Walsh began by discussing the investigation into illegal sales of cannabis and other THC-based products in local smoke and vape shops. He stated they have had over fourteen successful investigations over the last three years. He also noted there is a high recidivism rate among the establishments they have taken action on. Chief Walsh credited this to the fact that the sale of these products is not a high enforcement priority. He equated the current situation with one they had with massage parlors 20 – 25 years ago. He described the regulations put in place to prevent the illegal activities occurring in those parlors. He pointed out unlike then they have no oversight to close these smoke/vape shops down. Chief Walsh indicated they could not take punitive or suspension action against these establishments. He stated the goal was to develop an ordinance similar to what was created for the massage parlors. This ordinance would internally regulate the smoke/vape shops and address the bad actors.

Mr. Kleppin discussed the adoption of new zoning regulations in 2024 that set out to define vape shops determine their potential locations and how they should be regulated. He also made mention of twenty-eight establishments that were open before the adoption of the new regulations. Mr. Kleppin stated these places were being investigated to see if they complied. He indicated they had sent out a good number of Notices of Violation. He stated they were working through issues such as signage and dedicated floor and shelf space. Mr. Kleppin noted they were working to determine how to deal with the difference between a straight vape shop and a retail store that sells vaping products.

Ms. Shanahan talked about a model requiring licensing for all vaping products. Mr. Kleppin suggested a special permit process.

Ms. Niedzielski-Eichner said she believed the situation was comparable with the regulation of alcohol. She also felt the way the massage parlors were handled could set a precedent for how to approach the vape shop issue.

At 7:42 Ms. Dunn was dropped from the Zoom Call.

Mr. Goldstein expounded on the complaints of many of their constituents about the vape shops. He stated the best part of the ordinance was that they could lobby both state and federal partners to help mitigate issues illegal issues that may arise. Mr. Goldstein asked if like Westport, Norwalk could limit the number of new vape shops to zero. Mr. Kleppin said once compliance was determined the one-mile radius rule would limit the number of vape shops throughout the city. Mr. Goldstein also asked if there had been any discussion from other Ct. police chiefs about

strategies that may be helpful. Mr. Wash noted that most were engaged in enforcement actions similar to that of Norwalk. Mr. Candela mentioned several municipalities were amending their zoning regulations as well.

Mr. Lopez proposed a multi-dimensional response including the legal aspect and the health component. He asked if they were thinking about using a special permit in lieu determining of what level of percentage they want to regulate. Mr. Kleppin said they could do both. He stated special permits provide a stricter standard and give the city the ability to say no. He went on to state the percentage could be dropped to whatever they felt was necessary.

Mr. Lopez asked if there was any data that could be used to inform policy. Mr. Candela stated they have every single operation document.

Ms. Shanahan inquired about those establishments that sold vape products but were under the percentage. Chief Walsh talked about the tendency of those given a small window to make it larger. He stated the need to clearly define exactly what they want.

Ms. Niedzielski-Eichner asked do we regulate this more like you regulate alcohol or more like you regulate cigarettes. She felt that it should be regulated more like alcohol. She also expressed her concerns about off-label products. Chief Walsh reiterated that the massage parlor model which would make it easier for a municipality to determine whether an establishment can stay in business. He stated that liquor laws have a lot of statutes and subdivisions to weed through. Chief Walsh pointed out the number of vape shops that were closed for violating the planning and zoning standards.

Mr. Lopez asked about teenage fatalities because of the high THC product. Chief Walsh said no. He then explained the state's regulations for adult use of cannabis. He pointed out that the issue was the selling of unregulated marijuana products being sold in larger quantities at a cheaper price.

Ms. Shanahan explained they were working on a draft. She noted they would be working off the massage parlor ordinance and the work of other jurisdictions.

8. DISCUSSION ITEM

There were no discussion items.

9. ADJOURNMENT

**** MS. SHANAHAN MOVED TO ADJOURN THE MEETING.
** THE MOTION PASSED UNANIMOUSLY.**

The meeting ended at 7:58 p.m.

Respectfully submitted
China Mayhew
Telesco Secretarial Services

COMPLETE STREETS ORDINANCE

§ 1-1. Purpose.

The City of Norwalk continually strives to become a more livable, sustainable, and equitable city. To do that, Norwalk seeks to improve its transportation infrastructure by implementing Complete Streets transportation planning, policy, and design. Complete Streets prioritizes transportation decision-making designed to improve safety, reduce traffic congestion, and increase mobility options. Crucial to achieving these goals is City-wide access to safe, affordable, and equitable multi-modal transportation where residents can easily walk, bicycle, and take transit to everyday destinations within a travel time of 15 minutes from home. Complete Streets policy and design methodology can and should be utilized to make Norwalk a more friendly and flexible transportation destination. In turn, making Norwalk more transportation-friendly will help further stimulate economic and community development, foster more livable and walkable neighborhoods, and enhance local economic vitality and livability.

§ 1-2. Definitions.

For purposes of this Chapter, the following terms have the meanings indicated:

COMPLETE STREETS

An integrated transportation network that is designed and operated to equitably serve the community's mobility, economic, social, recreational, health, and environmental needs. Complete Streets prioritizes safety, convenience, comfort, and equitable access for all users of all ages and abilities, including pedestrians, bicyclists, motorists, micro-mobility users, movers of commercial goods, and transit riders; incorporates opportunities for non-mobility uses of streets, such as commercial, recreational, and social uses; and helps mitigate the causes and impacts of climate change.

COMPLETE STREETS COMMITTEE

A committee comprised of the Complete Streets Coordinator, the Chief of Staff, the Chief of Operations and Public Works, the Chief of Economic and Community Development, the ADA Coordinator, the Chairperson of the Planning & Zoning Commission, and the Chairperson of the Bike/Walk Commission, or their respective designees.

COMPLETE STREETS COORDINATOR

The Director of Transportation, Mobility and Parking shall be the Complete Streets Coordinator. In the event of a vacancy or the elimination of the position of Director of Transportation, Mobility and Parking, the Mayor shall designate a Complete Streets Coordinator who possesses the necessary experience or professional qualifications required under this Chapter to serve until such time as a new Director of Transportation, Mobility and Parking is appointed.

COMPLETE STREETS DESIGN GUIDE/DESIGN GUIDE

The practical, working manual that provides standards and guidance on the planning, design, and building of all current and future streets in the City to meet the objectives of this Chapter. The Design Guide is applied by the City and its relevant departments tasked with the implementation of Complete Streets.

IMPROVEMENT PROJECT

~~New construction, reconstruction, resurfacing, rehabilitation, repair, or maintenance of applicable Transportation Facilities, or that may affect them, whether such project is funded wholly, partly, or not at all by the City. An Improvement Project does not include ordinary repair designed to keep transportation network facilities in safe working condition, such as mowing, cleaning, sweeping, spot repair, pothole filling, signage repair and replacement, or the like.~~

MOBILITY SYSTEM

The system of infrastructure and technologies that facilitates and supports the flow of people, goods, and services in the City. The term includes related services such as the supply of parking and the management of traffic, in addition to the physical infrastructure and technologies.

PRIORITY COMMUNITIES

Priority Communities are communities or populations that (1) are underserved by the City's Mobility System, (2) are disproportionately negatively impacted by the City's Mobility System, and/or (3) have traditionally suffered adverse impacts as a result of changes to the City's Mobility System. Priority Communities may include Vulnerable Communities, Environmental Justice Communities, and Disadvantaged Communities, as such terms are defined under federal or Connecticut law, and other state or federally defined priority communities.

PUBLIC REALM IMPROVEMENTS

Include, but are not limited to, the installation of street trees, shrubs, grasses, brick pavers, permeable pavers, lighting, benches, and wayfinding signage, in support of a healthier, safer, cleaner, and more attractive city.

SAFE SYSTEM APPROACH

The Safe System Approach aims to eliminate fatal and serious injuries for all road users. It does so through a holistic view of the road system that first anticipates human mistakes and second keeps impact energy on the human body at tolerable levels. The Safe System Approach represents a collaborative and evidence-based effort to create road

environments that prioritize human life and well-being, aiming for a significant reduction in road fatalities and serious injuries.

TRANSPORTATION FACILITY

A facility consisting of the means and equipment necessary for the movement of people or goods including, but not limited to, any road, bridge, tunnel, overpass, ferry, mass transit facility, vehicle parking facility, port facility or similar commercial facility used for the movement of people or goods, together with any buildings, structures, parking areas, appurtenances, and other property needed to operate such facility; however, a commercial or retail use or enterprise not essential to the movement of people or goods shall not be considered a transportation facility.

TRANSPORTATION PROJECT

Any public and/or private land development, project, program, or practice, that occurs in or affects the public right-of-way, including any construction, reconstruction, resurfacing, retrofit, signalization operations, restriping, rehabilitation, restoration, repaving, private development projects, maintenance (excluding routine maintenance, such as mowing, sweeping, spot repair, signage repair or replacement, and the like), alteration, and repair of any public street or roadway within the City (including alleys, bridges, frontage roads, and other elements of the transportation system).

USER GROUP / USER

People who are customarily associated with the use of the street, including motorists, bicyclists, micro-mobility users, pedestrians, and transit riders. Users may also include specialized subgroups, such as shoppers or school children, where a plan, study, or purpose and need statement has identified a current or future need for their accommodation.

§ 1-3. Complete Streets Policy.

- A. It is the policy of the City to implement an integrated and connected Mobility System of Complete Streets that serve all neighborhoods', districts', and populations' current and future needs, including Priority Communities.
- B. All Transportation Projects shall advance the goals of creating equitable, accessible, and convenient travel options along and across streets for Users of all ages and abilities and for all modes of transportation, including motorists, bicyclists, pedestrians, public transportation vehicles and their passengers, delivery trucks, and movers of commercial goods.
- C. The goals of the City further include the following:
 - (1) A Consistent High-quality Mobility System: The City's Mobility System will facilitate multi-modal access. This will include:

- a) Complete and connected off-road trail facilities, including the Norwalk River Valley Trail (NRVT) and the Harbor Loop Trail. These multi-use facilities will provide important connections within the City as well as to neighboring communities, creating both local and regional assets,
 - b) A safe and convenient bicycle network that is an effective element of the City's Mobility System and safe, accessible, and comfortable pedestrian connections to all transit facilities, providing all Users access to public transportation.
- (2) A Safe and Connected Mobility System: Using Norwalk's Mobility System will be safe, regardless of mode. The implementation of this policy aims to eliminate all traffic fatalities and serious injuries on roads within City limits.
 - (3) A 15-minute City: Norwalk will be accessible by walking, bicycling, and/or transit from one destination to another within 15 minutes.
 - (4) A Strong Economy: The City's Mobility System will stimulate the economic vitality of the City, especially its downtown business districts. Economic activity will be supported through high-quality transportation, providing access to jobs, commercial establishments, and social services.
 - (5) A Resilient Environment: Norwalk will have a sustainable Mobility System.
 - (6) An Equitable City: Norwalk will eliminate historical barriers to transportation access. Priority Communities will be accommodated in the planning, designing, funding, construction, and maintenance of Complete Streets.
 - (7) An Attractive Public Realm: The City will have attractive, well-constructed streetscapes that support existing and new public spaces and advance Norwalk's goal of building a healthy, economically vibrant, connected, and environmentally sustainable community.
 - (8) Healthy Residents: The City will utilize Complete Streets to provide opportunities for physical activity, with the goal of reducing obesity, improving mental health, reducing chronic disease, and promoting wellness.
- D. The City shall incorporate a Safe System Approach into the design of streets, which prioritizes the elimination of crashes that result in death and serious injuries, and shall work collaboratively across departments and disciplines. The Safe System Approach will take into account that deaths and serious injuries are unacceptable, humans make mistakes, humans are vulnerable, responsibility is shared, safety is proactive, and redundancy is crucial.

§ 1-4. Complete Streets Design Guide.

- A. The City is hereby directed to develop a Complete Streets Design Guide no later than 30 days after the date of adoption of this Chapter. The most recent Norwalk Complete Streets Design Guide shall be available at the City Clerk's Office, and an electronic

version shall be available on the City's website, for the use and examination by the public.

- B. The Complete Streets Design Guide shall be reviewed by the Complete Streets Committee from time to time and, in any event, no less frequently than once every 24 months. The Committee may amend the Design Guide in any manner, provided such amendments are consistent with this Chapter, the City Code, the Plan of Conservation and Development, and the Transportation Master Plan. Any proposed amendments shall be available at the City Clerks' Office, and an electronic version shall be available on the City website, for 30 days before any amendments are finalized, and the public shall be given a mechanism for submitting comments and input during such period.
- C. The Common Council and all City departments, including the Traffic, Mobility and Parking Department, the Planning and Zoning Department, and the Department of Operations and Public Works, shall use the Design Guide and this Chapter to guide implementation of Complete Streets.
- D. In conjunction with the Design Guide, the City may utilize any design standards or guidelines that provide relevant guidance from a reliable professional organization or entity. This includes, but is not limited to, the most current editions of standards and guidelines for street design, construction, operations, and maintenance that promote and support Complete Streets. A list of applicable design standards and guidelines must be contained in the Complete Street Design Guide and shall be amended from time to time.

§ 1-5. Responsibilities of the Complete Streets Coordinator.

The Complete Streets Coordinator shall be responsible for:

- A. Ensuring that all Transportation Projects comply with this Chapter and the Design Guide.
- B. Developing and administering a comprehensive program of City Transportation Projects to effectuate the implementation of this Chapter and the Design Guide in collaboration with the Department of Operations and Public Works and other relevant departments. Establishing benchmarks to ensure the successful implementation of Complete Streets.
- C. Planning for and designing the form, function, classification, and use of the Mobility System to ensure compliance with this Chapter and the Design Guide.
- D. Maintaining and recommending amendments to the Complete Streets Design Guide, which shall include, but not be limited to, maintaining consistency between this Chapter and the Design Guide.
- E. Recommending design standards or guidelines that provide relevant guidance from a reliable professional organization or entity.

- F. Approving the plans, designs, or specifications prepared by a state-certified professionally licensed engineer for the form, function, classification, and use of the Mobility System.
- G. Monitoring and reporting on the City's compliance with this Chapter as provided in § 1-9 below.
- H. Collaborating with the Department of Operations and Public Works and all other relevant departments on the supervision and coordination of public improvements carried out by contract related to the planning, design, construction, and maintenance of the Mobility System.

§ 1-6. Implementation.

- A. The City shall apply the Complete Streets Design Guide, as amended from time to time, to all Transportation Projects within the City, except as may be exempted or excepted under § 1-7 or § 1-8 of this Chapter.
- B. The City shall adopt the Norwalk Complete Streets Design Guide as an amendment to the Norwalk Transportation Master Plan and Plan of Conservation and Development.
- C. The Department of Operations and Public Works, in coordination with the Complete Streets Coordinator and the Department of Transportation, Mobility and Parking, shall be responsible for developing a 3-year improvement schedule and map for the City's roadways that advances the objectives of this Chapter. The schedule and map shall take into consideration (1) the needs of all Users and the equitable distribution of roadway improvements throughout the City, (2) the efficient use of municipal resources to advance the goals and objectives of the Transportation Master Plan and other relevant plans and studies, and (3) the condition of the roadway or related infrastructure. The improvement schedule and map shall be made publicly available on the City's website.

§ 1-7. Exemptions.

- A. A Transportation Project, or portion of a Transportation Project, shall not be required to meet the standards set forth in the Complete Streets Design Guide if the Complete Streets Coordinator finds that any of the following are true:
 - (1) The use of the Transportation Project by an identified User is prohibited by law or regulation;
 - (2) Regulatory compliance requirements preclude or prohibit the Transportation Project, or a portion of the project; or
 - (3) The Transportation Project will have de-minimus impact on the Mobility System, including crack sealing, striping maintenance, cleaning or sweeping, drainage improvements, or signal modifications, or similar activities enumerated in the Design Guide.

- B. Exemptions shall be applied only to those portions of a project that meet the criteria in this section. All remaining portions of the project shall comply with the Complete Streets Design Guide.

§ 1-8. Exceptions.

- A. An exception is required when a project is (1) unable to meet a requirement in the Design Guide or (2) accommodate an identified User. Exceptions shall not be required where an Exemption exists.
- B. The following shall be considered reasonable and appropriate reasons for requiring an exception:
 - (1) Applying a standard would result in adverse impacts to the goals established in this Chapter that significantly outweigh the benefits of the project or of accommodating a User Group.
 - (2) Adhering to the standards would result in exorbitant costs or in Transportation Projects that substantially exceed the identified existing or future benefits.
 - (3) A plan or study adopted by the City with community input after the adoption of this Chapter explicitly states that a Transportation Project is not appropriate or a User Group cannot be accommodated.
 - (4) Applying a standard would result in substantial adverse impacts to the goals or objectives established in an adopted plan, study, policy, or ordinance.

The foregoing is intended by way of example and not as an exclusive list of reasonable and appropriate reasons for requiring an exception.

- C. To seek an exception, an Exception Report, as defined within the Complete Streets Design Guide, documenting the reasons for an exception shall be made to Complete Streets Coordinator. After receiving the Exception Report the Complete Streets Coordinator shall:
 - (1) Approve the following de-minimus exceptions, and permit the project to proceed without further review, if deviations from the standards will have no material impact on:
 - (a) The quality of the Users' experience,
 - (b) The ability of Users to meet their mobility needs, and
 - (c) The ability of the City to achieve the goals established in this Chapter;

- (2) Approve the project with changes that would bring the project into compliance with the Design Guide; or
 - (3) Determine that the project requires an exception.
- D. If the Complete Streets Coordinator determines that a project requires an exception, he or she shall forward the Exception Report to the Complete Streets Committee, which shall have 45 days to review the Exception Report and make a determination. The project shall not progress to construction until the earlier of (1) the end of the 45-day review period (as extended in accordance with subsection E below), and (2) the date the Complete Streets Committee approves the project with or without modifications.
- E. Where a project is especially complex, requires substantial review, or where there are extenuating circumstances that prevent adequate review within the 45-day review period, the Complete Streets Committee may extend the review period for up to an additional 45 days.
- F. In evaluating an Exception Report, the Complete Streets Committee shall consider all relevant information, including public input. If the Complete Streets Committee cannot come to a unanimous conclusion regarding the exception, there must be a vote on the exception, on which the exception is either approved, approved with modifications, or disapproved, in each case by a simple majority. The determination of the Complete Streets Committee shall be made publicly available on the City's website.
- G. An applicant that is denied an exception may take an appeal to the Superior Court in accordance with Connecticut law.
- H. This Chapter shall not apply to projects under construction or with final design approval on or before the effective date of this Chapter. Where active projects have not yet received final design approval, the Complete Streets Coordinator shall determine on case-by-case basis whether the requirements of this Chapter should be incorporated into such projects based on considerations such as, but not limited to, project schedule, available right-of-way, geometric constraints, and project funding.

§ 1-9. Progress Reporting.

The Complete Streets Coordinator shall submit an annual presentation and report to the Common Council that identifies all Transportation Projects entailing third-party costs in excess of \$50,000, or such other amount as the Common Council shall determine, and the progress made in implementing Complete Streets. The annual presentation and report will focus on a comprehensive summary of projects completed within the prior fiscal year that advance Complete Streets. The report shall include, but not be limited to, a detailed list of the number of Exception Reports received and their outcomes and a list and map of all temporary, demonstration, pilot project, or similar activity, regardless of cost, that advance Complete

Streets. Departments involved in the implementation of Complete Streets shall provide appropriate information to support the presentation.

§ 1-10. Effective Date.

This Chapter shall become effective on the earlier of (1) the completion of the Complete Streets Design Guide, and (2) 30 days after the date of adoption by the Common Council.