



Wednesday, December 16, 2020

6:00 p.m.

By Zoom Virtual Video Conference and Tele Conference

To allow public access, anyone may access a meeting by telephone, Zoom, and/or the City of Norwalk YouTube channel. Specific instructions and links can be found at www.norwalkct.org/meetings.



Members of the public can call in and listen to a meeting. They will not be able to speak or see any of the meeting participants. Each meeting will use a unique Meeting/Webinar ID. Please find the information using the link above.



Members of the public who wish to provide "live comments" will need to register in advance and use the Zoom meeting platform. All participants will be muted upon entering the meeting. To speak, click the "raise your hand indicator" and you will be called on by the host of the meeting during the public comment section. Please find the information using the link above.



Members of the public who wish to view the meeting, but are not participating, can view a live stream on the City of Norwalk YouTube channel. This stream is delayed by approximately 20 seconds. Please find the information using the link above. The meeting recording and minutes will be posted on the City of Norwalk website within seven (7) days after the meeting.



Members of the public who wish to provide public comment are encouraged to submit those via email in advance of the meeting. For these comments to be read into the record, they should be submitted at least three hours in advance of the meeting start time. Please email Jessica Casey jcasey@norwalkct.org to provide written public comment prior to the meeting.

AGENDA

1. Public Comment, limited to three minutes each speaker
2. Minutes from the Parking Authority meeting held Wednesday, November 18, 2020 – ACTION ITEM
3. Chairman’s Report
4. SoNo Master Plan – Brian Bidolli, Executive Director of the Redevelopment Agency
5. Maritime Aquarium Request – ACTION ITEM
6. *Executive Session*: Max Ex Public Relations, LLC Contract Closeout – ACTION ITEM
7. Max Ex Public Relations, LLC Contract Closeout – ACTION ITEM
8. Financial Report
9. Capital Report
10. Operating Report
11. 2021/2022 Budget Discussion
12. Old Business
 - a. Dumpster usage at the Maritime Garage
 - b. Discussion – App charge amount
13. New Business
14. Motion to Adjourn

Next Parking Authority meeting: Wednesday, January 27, 2021 at 6:00pm



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**PARKING AUTHORITY
REGULAR MEETING VIA ZOOM VIRTUAL VIDEOCONFERENCE AND
TELECONFERENCE
NOVEMBER 18, 2020**

ATTENDANCE: Michael Harden, Chairman
Jud Aley
Tom Vetter

ABSENT: Eric Rains, Vice Chairman

STAFF: Jessica Casey, Chief of Economic and Community Development
Vanessa Valadares, DPW Principal Engineer

OTHERS: Stathis Manousos, LAZ Parking
Rocky Legesse, LAZ Parking

CALL TO ORDER

Mr. Harden called the meeting to order at 6:00PM.

PUBLIC COMMENT

There was no public comment this evening.

NEW BUSINESS

1. DISCUSS AND ACTION- MINUTES FROM THE PARKING AUTHORITY MEETING HELD WEDNESDAY, OCTOBER 28, 2020.

Remove Mr. Rains from the list of attendees.

**** MR. VETTER MOVED TO APPROVE THE MINUTES AS AMENDED.**

****MR. ALEY SECONDED THE MOTION.**

**** THE MOTION PASSED UNANIMOUSLY.**

OLD BUSINESS

There was no old business discussed this evening.

INFORMATION AND DISCUSSION

A. Chairman Report

Mr. Harden said he received a letter from the Maritime Aquarium requesting financial help with the invoices that they have for parking due to the hardships from the Covid-19 pandemic and as a non-profit organization they rely heavily on both admission revenues and donations and their attendance is down 50%. He said they are requesting that the parking fees for staff and volunteers be waived from July 20, 2020, through December. Mr. Harden asked how much they are in arrears to date. Mr. Legesse said to date they have an outstanding balance of \$4,864.00 and that \$3,664 is for their keycards holders and the \$1200 is for the chaser ticket that they purchase month. Mr. Harden asked if the chaser ticket is what they give their volunteers. Mr. Legesse said "yes".

Mr. Harden asked the members of the Parking Authority their thoughts and said that it is not a lot of money for the Parking Authority, and even though we are going through our own struggles they are a vital part of business for the Parking Authority and their customers are a huge part of the revenue for the Maritime Garage, and anything we can do to help them is probably the right thing to do.

Mr. Vetter agreed but said we need to be careful about any other potential requests down the road.

Mr. Aley also agreed and said he thinks it's okay to offer it now but also said we need to be careful about any possible future requests because the Parking Authority has its own financial problems.

Mr. Harden said that there will be a motion to take a vote at next month's meeting.

B. Financial and Operating Report- Update

Mr. Manousos reported on the finances and said the pandemic is still effecting the revenues and they are off by approximately 50% to budget for the month and a little less than that year to date.

Mr. Manousos reported on the expense side and said we have deferred and reduced expenses to reduce the overall expenses. He said the expenses have been favorable to budget and have been 24% for the month and over 29% year to date, but are still in the red both for the month and year to date, but are showing improvements compared to the projections for the Covid-19 reopening plan that we had discussed.

Mr. Manousos said the locations that are being hit the worst are the ones that have debt service on the properties.

Mr. Manousos reported on the operations and said the rail facilities are still being impacted a lot for the commuter service and are hoping to see that come back. Mr. Legesse said most of the permit holders are not using their permit on a daily basis but are keeping them open

Mr. Manousos said the transient activity compared to last year is down 43% compared to last year and the revenue is down 46.7% compared to last year. He said that 78% of the revenues are collected via credit card.

Mr. Manousos said that permit sales have been stable but there have not been as much seasonal fluctuations that have been seen in the past, and that permit sales are generally a function of employment.

Mr. Harden said he is concerned with the number of permit sales and will need to drill down the charts while working on next year's budget. Ms. Casey said this is the number that will most likely be most impacted and has been a significant part of the operating budget in the past. Mr. Manousos said the monthly parking revenue accounts for almost 50% of the revenues.

Mr. Manousos noted that the averages durations and lengths of stays have not changed all that much.

Mr. Harden asked if there would be any cost savings to closing the library lot. Mr. Manousos said that can be looked at and that no revenue is being generated and it costs a couple thousand dollars a month to operate the lot. Ms. Valadares suggested returning the East Avenue temporary lot back to the state DOT before the winter because there are not many people parking there and the permit holders that are parking there can be relocated to a different lot which would provide a cost savings for maintenance, but the agreement would need to be looked at for the terms and conditions.

Mr. Manousos reported on the parking enforcement and said the customer courtesy program has been extended and has gotten to a point where we have already hit the numbers we had last year and for the month of October there were 30 program days and have given out 3,161 courtesy cards which is \$1,600 in meter revenue, and the value of the courtesy cards was \$79,000 if tickets were issued. He said year to date there have been approximately 115 program days, 8100 courtesy cards were issued and have given out \$4,000 in metered time and the value of the courtesy cards was \$186,000 if tickets were issued.

Mr. Manousos reported on the tickets issued compared to demands and said the ratio has dropped significantly in October and is the lowest there has ever been.

C. Capital Projects

Ms. Valadares reported and said the outside lighting at the Yankee Doodle Garage has been repaired.

Ms. Valadares said she is still working on finalizing the calking design for the South Norwalk Railroad Station and hopefully will be put out to bid this winter.

Ms. Valadares said the contractor had begun with the borings at Webster Lot yesterday and are moving forward with the design.

D. Other Business

Mr. Harden said there was a discussion last month regarding solutions for holding hearings and the Legal Department is working on possible virtual hearings and asked for an update. Ms. Casey said that the hearings can be held virtually but would just need to determine what steps to take to try and clear up some of the appeals and then schedule virtual hearings for the remainder of the list.

Mr. Harden requested staff to take a deeper look at touchless pay system for both the equipment and costs and report back next month.

E. Motion to Adjourn

**** MR. VETTER MOVED TO ADJOURN.**

**** MR. ALEY SECONDED THE MOTION.**

**** THE MOTION PASSED UNANIMOUSLY.**

The meeting adjourned at 6:45PM.

Respectfully submitted,

Dilene Byrd

Hi Mike,

I hope you're doing well during these challenging times. As the Maritime Aquarium's Chief Operating Officer I am reaching out to you about our current financial situation.

As you know the pandemic has created hardships for many businesses. As a non-profit organization The Aquarium relies heavily on our admission revenues and donations to maintain our operations in a normal year. This year has been especially challenging with 50% less attendance and our annual fundraising events canceled due to COVID we are seeking relief in any areas we can to get through the next year.

Which brings me to my reason for reaching out to you. The Maritime Aquarium is requesting our parking fees for staff and volunteers to be waived from July 2020 - December 2021. This includes employee monthly passes as well as the chaser tickets we use for our volunteers to park in the garage.

I am more than happy to discuss over the phone in more detail with you and look forward to any help you can provide in getting our request approved.

Best,

Dave

Dave Truedson

Chief Operating Officer
The Maritime Aquarium at Norwalk
10 N Water Street Norwalk, CT 06854
Office: 203-852-0700 x2300
Cell: 203-257-9429



November 2020

Financial Statement Summary

VARIANCE REPORT
Norwalk Parking Authority
Nov-20

	November 2020	November 2019	Variance \$	Comments	Nov-20
REVENUE					
<i>SOUTH NORWALK DISTRICT</i>					
Maritime Garage	40,623	70,828	(30,205)	Revenue is under due to CCOVID-19.	
Haviland Deck	34,963	53,476	(18,513)	Revenue is under due to CCOVID-19.	
Webster Lot	24,555	80,698	(56,143)	Revenue is under due to CCOVID-19.	
N. Water Lot	8,035	16,465	(8,429)	Revenue is under due to CCOVID-19.	
Liberty Square Lot	2,590	3,595	(1,005)	Revenue is under due to CCOVID-19.	
SUB-TOTAL	110,766	225,062	(114,296)		
<i>WALL STREET DISTRICT</i>					
Yankee Doodle Garage	6,915	7,156	(241)	Revenue is under due to CCOVID-19.	
Wall St. Lot	3,289	4,598	(1,308)	Revenue is under due to CCOVID-19.	
Main St. Lot	4,474	14,718	(10,244)	Revenue is under due to CCOVID-19.	
Belden Ave Library Lot	0	80	(80)	Revenue is under due to CCOVID-19.	
SUB-TOTAL	14,678	26,552	(11,874)		
<i>OTHER</i>					
Investment Income/Other	3,666	19,810	(16,144)	Revenue is under due to CCOVID-19.	
Meters	27,401	53,823	(26,422)	Revenue is under due to CCOVID-19.	
Violations	21,226	59,528	(38,302)	Revenue is under due to CCOVID-19.	
SUB-TOTAL	52,293	133,161	(80,868)		
NON-RR STATION TOTAL	177,737	384,774	(207,038)		
RAILROAD STATIONS					
SNRR Garage	53,888	129,222	(75,334)	Revenue is under due to CCOVID-19.	
SNRR EB Lots	3,926	46,132	(42,207)	Revenue is under due to CCOVID-19.	
ENRR Lots	9,192	18,192	(9,000)	Revenue is under due to CCOVID-19.	
RR STATION TOTAL	67,006	193,546	(126,540)		
TOTAL SYSTEM REVENUE	244,743	578,321	(333,578)		
OPERATING EXPENSES					
<i>SONO DISTRICT</i>					
Maritime Garage	90,950	81,126	9,824	Expenses for the month are higher due to payment to service contract for parking equipment.	
Haviland Deck	12,949	12,635	315	consistent expenditure	
Webster Lot	14,278	30,659	(16,381)	Expenses for the month are under due to reduction in expenditure because of COVID-19	
N. Water Lot	6,734	7,620	(886)	Expenses for the month are under due to reduction in expenditure because of COVID-19	
Liberty Square Lot	2,358	2,781	(424)	Expenses for the month are under due to reduction in expenditure because of COVID-19	
SUB-TOTAL	127,270	134,821	(7,551)		
<i>WALL STREET DISTRICT</i>					
Yankee Doodle Garage	19,011	15,668	3,343	Expenses for the month are higher due to payroll allocation and electrical expense.	
Wall St. Lot	3,293	4,866	(1,573)	Expenses for the month are under due to reduction in expenditure because of COVID-19	
Main St. Lot	3,419	5,394	(1,975)	Expenses for the month are under due to reduction in expenditure because of COVID-19	
Library Lot	1,672	2,055	(383)	Expenses for the month are under due to reduction in expenditure because of COVID-19	
SUB-TOTAL	27,395	27,983	(589)		
<i>OTHER</i>					
Meters/Enforcement	55,224	119,943	(64,719)	Expenses for the month are under due to reduction in expenditure because of COVID-19	
SUB-TOTAL	55,224	119,943	(64,719)		
NON-RR STATION TOTAL	209,889	282,748	(72,859)		
RAILROAD STATIONS					
SNRR Garage	103,843	92,192	11,650	Expenses for the month are higher due to payment to service contract for parking equipment.	
SNRR EB Lots	10,051	17,708	(7,656)	Expenses for the month are under due to reduction in expenditure because of COVID-19	
ENRR Lots	4,270	5,294	(1,025)	Expenses for the month are under due to reduction in expenditure because of COVID-19	
RR STATION TOTAL	118,164	115,194	2,970		
TOTAL OPERATING EXP.	328,053	397,942	(69,890)		
Debt Svc. P&I	70,149	76,833	(6684)		
Reserve & Replacement	0	11,250	(11250)		
Tot. Debt service	70,149	88,083	(17,934)		
Sub.Tot Expense	398,201	486,025	(87,824)		
Total Fund Balance	(153,458)	92,296	(245,754)		

NOTES:

Income Statement (by Location)
Norwalk Parking Authority
11/30/2020

	CURRENT MONTH						YEAR-TO-DATE					
	Actual	Budget	Var \$	Var %	Actual 2019	Var 2020	Actual	Budget	Variance \$	Variance %	Actual 2019	Var 2020
REVENUE												
<i>SOUTH NORWALK DISTRICT</i>												
Maritime Garage	40,623	80,569	(39,946)	-50%	70,828	(30,205)	249,326	502,718	(253,391)	-50%	513,442	(264,116)
Haviland Deck	34,963	53,064	(18,102)	-34%	53,476	(18,513)	229,351	265,322	(35,971)	-14%	267,851	(38,500)
Webster Lot	24,555	83,343	(58,788)	-71%	80,698	(56,143)	147,586	411,812	(264,226)	-64%	411,316	(263,730)
N. Water Lot	8,035	16,745	(8,710)	-52%	16,465	(8,429)	61,723	99,496	(37,772)	-38%	94,601	(32,878)
Liberty Square Lot	2,590	4,443	(1,853)	-42%	3,595	(1,005)	14,012	22,214	(8,202)	-37%	17,361	(3,349)
SUB-TOTAL	110,766	238,164	(127,399)	-53%	225,062	(114,296)	701,999	1,301,562	(599,563)	-46%	1,304,572	(602,572)
<i>WALL STREET DISTRICT</i>												
Yankee Doodle Garage	6,915	12,494	(5,579)	-45%	7,156	(241)	57,859	62,174	(4,315)	-7%	60,605	(2,746)
Wall St. Lot	3,289	4,665	(1,376)	-29%	4,598	(1,308)	17,522	23,326	(5,803)	-25%	20,235	(2,713)
Main St. Lot	4,474	6,815	(2,341)	-34%	14,718	(10,244)	20,553	34,077	(13,523)	-40%	38,838	(18,284)
Belden Ave Library Lot	0	109	(109)	-100%	80	(80)	0	543	(543)	-100%	574	(574)
SUB-TOTAL	14,678	24,083	(9,404)	-39%	26,553	(11,874)	95,935	120,119	(24,185)	-20%	120,252	(24,317)
<i>OTHER</i>												
FEMA/State Reimbursement	0	-	0	0	0	-	0	0	0	0	0	0
Investment Income/Other	3,666	10,550	(6,884)	-65%	19,810	(16,144)	16,838	52,750	(35,911)	-68%	47,657	(30,819)
Meters	27,401	43,502	(16,101)	-37%	53,823	(26,422)	152,129	249,905	(97,776)	-39%	262,782	(110,653)
Violations	21,226	75,877	(54,651)	-72%	59,528	(38,302)	289,377	389,641	(100,264)	-26%	460,456	(171,079)
SUB-TOTAL	52,293	129,929	(77,636)	-60%	133,160	(80,868)	458,345	692,296	(233,951)	-34%	770,895	(312,550)
NON-RR STATION TOTAL	177,737	392,176	(214,439)	-55%	384,774	(207,038)	1,256,279	2,113,978	(857,699)	-41%	2,195,718	(939,440)
<i>RAILROAD STATIONS</i>												
SNRR Garage	53,888	133,338	(79,450)	-60%	129,222	(75,334)	300,613	655,180	(354,567)	-54%	660,617	(360,004)
SNRR EB Lots	3,926	45,514	(41,589)	-91%	46,132	(42,207)	17,493	232,726	(215,233)	-92%	238,946	(221,452)
ENRR Lots	9,192	18,110	(8,918)	-49%	18,192	(9,000)	50,375	90,550	(40,175)	-44%	86,982	(36,607)
RR STATION TOTAL	67,006	196,963	(129,957)	-66%	193,546	(126,540)	368,481	978,456	(609,975)	-62%	986,544	(618,063)
TOTAL SYSTEM REVENUE	244,743	589,139	(344,396)	(1)	578,321	(333,578)	1,624,760	3,092,434	(1,467,674)	(1)	3,182,262	(1,557,503)
OPERATING EXPENSES												
<i>SONO DISTRICT</i>												
Maritime Garage	90,950	82,096	8,854	11%	81,126	9,824	416,145	438,201	(22,056)	-5%	506,920	(90,775)
Haviland Deck	12,949	34,799	(21,850)	-63%	12,635	315	66,369	174,400	(108,031)	-62%	63,752	2,617
Webster Lot	14,278	48,775	(34,497)	-71%	30,659	(16,381)	76,055	249,131	(173,077)	-69%	138,751	(62,697)
N. Water Lot	6,734	12,803	(6,069)	-47%	7,620	(886)	39,270	64,547	(25,276)	-39%	41,872	(2,602)
Liberty Square Lot	2,358	8,302	(5,944)	-72%	2,781	(424)	10,973	34,568	(23,595)	-68%	15,878	(4,905)
SUB-TOTAL	127,270	186,775	(59,505)	-32%	134,821	(7,551)	608,812	960,847	(352,035)	-37%	767,173	(158,361)
<i>WALL STREET DISTRICT</i>												
Yankee Doodle Garage	19,011	27,635	(8,624)	-31%	15,668	3,343	99,359	143,111	(43,752)	-31%	84,000	15,359
Wall St. Lot	3,293	10,842	(7,548)	-70%	4,866	(1,573)	15,158	55,589	(40,431)	-73%	26,223	(11,065)
Main St. Lot	3,419	10,826	(7,407)	-68%	5,394	(1,975)	16,226	55,511	(39,285)	-71%	34,124	(17,898)
Belden Ave Library Lot	1,672	5,188	(3,516)	-68%	2,055	(383)	10,013	20,906	(10,893)	-52%	13,190	(3,177)
SUB-TOTAL	27,395	54,490	(27,096)	-50%	27,983	(589)	140,756	275,117	(134,362)	-49%	157,537	(16,781)
<i>OTHER</i>												
Administration	0	-	0	0	0	-	0	0	0	0	0	0
Snow Removal - FEMA	0	-	0	0	0	-	0	0	0	0	0	0
Meters/Enforcement	55,224	99,519	(44,295)	-45%	119,943	(64,719)	327,658	497,198	(169,540)	-34%	527,641	(199,983)
SUB-TOTAL	55,224	99,519	(44,295)	-45%	119,943	(64,719)	327,658	497,198	(169,540)	-34%	527,641	(199,983)
NON-RR STATION TOTAL	209,889	340,784	(130,896)	-38%	282,748	(72,859)	1,077,226	1,733,163	(655,937)	-38%	1,452,350	(375,125)
<i>RAILROAD STATIONS</i>												
SNRR Garage	103,843	93,704	10,138	11%	92,192	11,650	498,851	493,421	5,430	1%	559,216	(60,365)
SNRR EB Lots	10,051	30,749	(20,697)	-67%	17,708	(7,656)	57,054	154,196	(97,142)	-63%	123,218	(66,163)
ENRR Lots	4,270	11,876	(7,606)	-64%	5,294	(1,025)	27,043	52,375	(25,332)	-48%	28,108	(1,065)
RR STATION TOTAL	118,164	136,329	(18,165)	-13%	115,194	2,970	582,948	699,993	(117,044)	-17%	710,541	(127,593)
TOTAL OPERATING EXP.	328,053	477,113	(149,060)	-31%	397,942	(69,890)	1,660,174	2,433,155	(772,981)	-32%	2,162,892	(502,718)
Debt Svc. P&I	70,149	70,149	0	0%	76,833	(6,684)	350,743	350,743	0	0%	375,790	(25,047)
Reserve & Replacement	0	11,250	(11,250)	-100%	11,250	(11,250)	0	56,250	(56,250)	-100%	56,250	(56,250)
Sub.Total Debt service	70,149	81,399	(11,250)	-14%	88,083	(17,934)	350,743	406,993	(56,250)	-14%	432,040	(81,297)
TOTAL EXPENSES	398,201	558,511	(160,310)	-29%	486,025	(87,824)	2,010,916	2,840,148	(829,231)	-29%	2,594,932	(584,015)
Fund Balance	(153,458)	30,627	(184,086)	-601%	92,296	(245,754)	(386,157)	252,286	(638,443)	-253%	587,331	(973,487)

**Summary Income Statement
Norwalk Parking Authority
For the Period Ending November, 2020**

CURRENT MONTH						YEAR-TO-DATE					FISCAL YEAR	
	Actual	Budget	Var \$	Var %	Actual PY	Actual	Budget	Var \$	Var %	Actual PY	Forecast	Budget
REVENUES:												
Parking Revenue	241,077	578,589	(337,512)	-58.3%	558,511	1,607,921	3,039,684	(1,431,763)	-47.1%	3,134,605		7,194,148
Other Revenue	3,666	10,550	(6,884)	-65.3%	19,810	16,838	52,750	(35,911)	-68.1%	47,657		126,600
Total System Revenue	244,743	589,139	(344,396)	-58.5%	578,321	1,624,760	3,092,434	(1,467,674)	-47.5%	3,182,262	0	7,320,748
EXPENSES:												
Operations	246,850	398,242	(151,392)	-38.0%	298,135	1,227,268	2,038,800	(811,532)	-39.8%	1,760,582		5,221,903
City Support/Admin Svcs	81,203	78,871	2,332	3.0%	99,807	432,906	394,355	38,551	9.8%	402,310		946,452
Debt Service	70,149	70,149	0	0.0%	76,833	350,743	350,743	-	0.0%	375,790		841,782
Capital Reserve &Replacement	0	11,250	(11,250)	-100.0%	11,250	0	56,250	(56,250)	-100.0%	56,250		135,000
Total Expenses	398,201	558,511	(160,310)	-28.7%	486,025	2,010,916	2,840,148	(829,231)	-29.2%	2,594,932	0	7,145,136
Fund Balance	(153,458)	30,627	(184,086)	-601.0%	92,296	(386,157)	252,286	(638,443)	-253.1%	587,331	0	175,611

Summary Trend Report (by Location)
Norwalk Parking Authority
FY 2019/2020

[illegible]**SNRR Garage/Lot**[illegible]

Maritime Garage

Revenues	130,082	135,137	95,675	83,415	70,978								515,287
Operations	95,142	91,271	72,882	109,805	62,409								431,508
City Support/Admin Svcs	9,591	11,218	17,169	18,717	18,717								75,412
Debt Service	48,033	48,033	42,883	48,033	48,033								235,016
Capital Res. & Repl.	1,077	1,077	1,077	1,077	1,077								5,385
Expenses	153,843	151,599	134,011	177,632	130,236	0	0	0	0	0	0	0	747,321
Balance	(23,761)	(16,461)	(38,337)	(94,217)	(59,258)	0	0	1	0	0	0	0	(232,035)

Haviland Deck

[illegible]

Summary Trend Report (by Location)
Norwalk Parking Authority
FY 2019/2020

	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	Total
<u>Yankee Doodle Gar.</u>													
Revenues	17,922	10,081	13,004	14,071	7,566								62,645
Operations	13,148	19,581	13,011	12,849	13,577								72,166
City Support/Admin Svcs	2,477	3,853	1,321	2,091	2,091								11,833
Debt Service	330	330	295	330	330								1,617
Capital Res. & Repl.	521	521	521	521	521								2,605
Expenses	16,476	24,285	15,149	15,792	16,520	0	0	0	0	0	0	0	88,222
Balance	1,446	(14,204)	(2,144)	(1,721)	(8,954)	0	0	0	0	0	0	0	(25,577)
<u>Webster Lot</u>													
Revenues	65,776	97,148	81,673	86,020	80,698								411,316
Operations	21,835	23,505	16,794	18,787	23,348								104,270
City Support/Admin Svcs	7,601	8,499	3,760	7,311	7,311								34,481
Debt Service	4,937	4,937	4,403	4,937	4,937								24,151
Capital Res. & Repl.	1,525	1,525	1,525	1,525	1,525								7,625
Expenses	35,898	38,466	26,481	32,561	37,121	0	0	0	0	0	0	0	170,527
Balance	29,879	58,682	55,192	53,459	43,577	0	0	0	0	0	0	0	240,789
<u>North Water Lot</u>													
Revenues	22,168	22,998	17,612	15,359	16,465								94,601
Operations	5,528	7,236	5,445	6,526	5,226								29,961
City Support/Admin Svcs	2,793	2,845	1,483	2,395	2,395								11,911
Debt Service	22	22	20	22	22								108
Capital Res. & Repl.	575	575	575	575	575								2,875
Expenses	8,918	10,679	7,523	9,518	8,217	0	0	0	0	0	0	0	44,855
Balance	13,249	12,320	10,088	5,841	8,247	0	0	0	0	0	0	0	49,746
<u>Wall St. Lot</u>													
Revenues	3,767	3,736	3,729	4,405	4,598								20,235
Operations	4,247	4,254	2,866	3,748	3,309								18,423
City Support/Admin Svcs	1,844	1,857	984	1,557	1,557								7,800
Debt Service	0	0	0	0	0								0
Capital Res. & Repl.	384	384	384	384	384								1,920
Expenses	6,476	6,495	4,233	5,689	5,250	0	0	0	0	0	0	0	28,143
Balance	(2,708)	(2,759)	(504)	(1,284)	(653)	0	0	0.00	0	0	0	0	(7,908)

Summary Trend Report (by Location)
Norwalk Parking Authority
FY 2019/2020

	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	Total
<u>Main St. Lot</u>													
Revenues	5,639	4,279	5,233	8969	14,718								38,838
Operations	5,314	7,587	4,608	4987	3,819								26,314
City Support/Admin Svcs	1,874	1,867	919	1575	1,575								7,809
Debt Service	0	0	0	0	0								0
Capital Res. & Repl.	375	375	375	375	375								1,875
Expenses	7,563	9,829	5,901	6,936	5,769	0	0	0.00	0	0	0	0	35,999
Balance	(1,924)	(5,550)	(669)	2,032	8,950	0	0	0.00	0	0	0	0	2,839

Belden Ave Library

[illegible]

ENRR Lots

[illegible]

Liberty Square Lot

[illegible]

Summary Trend Report (by Location)
Norwalk Parking Authority
FY 2019/2020

[illegible]

Summary Trend Report (by Location)
Norwalk Parking Authority
FY 2020/2021

	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	Total	% of Rev.	% of Exp.
<u>Meters/Violations</u>															
Revenues	131,722	93,092	89,294	78,773	48,627								441,506		
Operations	43,821	56,974	39,631	35,392	37,793								213,612	48%	65%
City Support/Admin Svcs	44,321	17,431	17,431	17,431	17,431								114,047	26%	35%
Debt Service	214	214	214	214	214								1,070	0%	0%
Capital Res. & Repl.	0	0											0	0%	0%
Expenses	88,357	74,620	57,276	53,038	55,438	0	0	0	0	0	0	0	328,728		
Balance	43,365	18,472	32,018	25,735	(6,811)	0	0	0	0	0	0	0	112,778	26%	
														100%	100%
<u>SNRR Garage/Lot</u>															
Revenues	70,736	69,826	66,688	64,961	61,062								333,273		
Operations	108,761	82,255	78,356	98,646	95,396								463,413	139%	78%
City Support/Admin Svcs	18,498	18,498	18,498	18,498	18,498								92,492	28%	16%
Debt Service	7,527	7,527	7,527	7,527	7,527								37,636	11%	6%
Capital Res. & Repl.	0	0	0	0	0								0	0%	0%
Expenses	134,787	108,280	104,382	124,671	121,421	0	0	0	0	0	0	0	593,541		
Balance	(64,051)	(38,454)	(37,693)	(59,710)	(60,359.43)	0	0	0	0	0	0	0	(260,268)	-78%	
														100%	100%
<u>Maritime Garage</u>															
Revenues	52,170	60,966	51,345	44,223	40,623								249,326		
Operations	64,483	57,946	51,132	75,363	71,882								320,805	129%	49%
City Support/Admin Svcs	19,068	19,068	19,068	19,068	19,068								95,340	38%	15%
Debt Service	47,754	47,754	47,754	47,754	47,754								238,771	96%	36%
Capital Res. & Repl.	0	0	0	0	0								0	0%	0%
Expenses	131,305	124,768	117,954	142,185	138,704	0	0	0	0	0	0	0	654,916		
Balance	(79,135)	(63,802)	(66,609)	(97,962)	(98,082)	0	0	0	0	0	0	0	(405,590)	-163%	
														100%	100%
<u>Haviland Deck</u>															
Revenues	47,130	51,069	41,252	54,938	34,963								229,351		
Operations	5,322	6,761	6,087	9,742	6,572								34,484	15%	27%
City Support/Admin Svcs	6,377	6,377	6,377	6,377	6,377								31,885	14%	25%
Debt Service	12,566	12,566	12,566	12,566	12,566								62,832	27%	49%
Capital Res. & Repl.	0				0								0	0%	0%
Expenses	24,265	25,704	25,030	28,685	25,516	0	0	0	0	0	0	0	129,201		
Balance	22,864	25,365	16,222	26,252	9,447	0	0	0	0	0	0	0	100,151	44%	
														100%	100%
<u>Yankee Doodle Gar.</u>															
Revenues	4,522	37,637	3,488	6,550	7,333								59,531		
Operations	18,566	18,484	15,249	13,726	15,430								81,456	137%	82%
City Support/Admin Svcs	3,581	3,581	3,581	3,581	3,581								17,903	30%	18%
Debt Service	0	0	0	0	0								0	0%	0%
Capital Res. & Repl.	0	0	0	0	0								0	0%	0%
Expenses	22,147	22,065	18,829	17,307	19,011	0	0	0	0	0	0	0	99,359		
Balance	(17,624)	15,573	(15,342)	(10,756)	(11,678)	0	0	0	0	0	0	0	(39,828)	-67%	

Summary Trend Report (by Location)
Norwalk Parking Authority
FY 2020/2021

	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	Total	% of Rev.	% of Exp.
														100%	100%
<u>Webster Lot</u>															
Revenues	29,234	31,401	41,167	21,230	24,555								147,586		
Operations	5,669	7,174	7,183	11,257	6,655								37,937	26%	44%
City Support/Admin Svcs	7,624	7,624	7,624	7,624	7,624								38,118	26%	44%
Debt Service	2,087	2,087	2,087	2,087	2,087								10,434	7%	12%
Capital Res. & Repl.	0	0	0	0	0								0	0%	0%
Expenses	15,379	16,884	16,893	20,967	16,365	0	0	0	0	0	0	0	86,489		
Balance	13,855	14,517	24,274	263	8,190	0	0	0	0	0	0	0	61,097	41%	
														100%	100%
<u>North Water Lot</u>															
Revenues	13,566	14,678	13,055	12,389	8,035								61,723		
Operations	5,258	5,100	4,752	7,410	4,230								26,750	43%	68%
City Support/Admin Svcs	2,504	2,504	2,504	2,504	2,504								12,521	20%	32%
Debt Service	0	0	0	0	0								0	0%	0%
Capital Res. & Repl.	0	0	0	0	0								0	0%	0%
Expenses	7,762	7,604	7,256	9,914	6,734	0	0	0	0	0	0	0	39,270		
Balance	5,804	7,074	5,800	2,475	1,301	0	0	0	0	0	0	0	22,453	36%	
														100%	100%
<u>Wall St. Lot</u>															
Revenues	3,415	3,376	3,503	3,939	3,289								17,522		
Operations	819	1,227	1,145	2,157	1,664								7,012	40%	46%
City Support/Admin Svcs	1,629	1,629	1,629	1,629	1,629								8,146	46%	54%
Debt Service	0	0	0	0	0								0	0%	0%
Capital Res. & Repl.	0	0	0	0	0								0	0%	0%
Expenses	2,448	2,857	2,775	3,786	3,293	0	0	0	0	0	0	0	15,158		
Balance	968	519	729	153	(4)	0	0	0	0	0	0	0	2,364	13%	
														100%	100%
<u>Main St. Lot</u>															
Revenues	3,107	3,883	4,519	4,569	4,474								20,553		
Operations	1,001	1,393	1,478	2,348	1,772								7,994	39%	49%
City Support/Admin Svcs	1,646	1,646	1,646	1,646	1,646								8,232	40%	51%
Debt Service	0	0	0	0	0								0	0%	0%
Capital Res. & Repl.	0	0	0	0	0								0	0%	0%
Expenses	2,648	3,040	3,125	3,995	3,419	0	0	0	0	0	0	0	16,226		
Balance	460	844	1,395	574	1,056	0	0	0	0	0	0	0	4,327	21%	
														100%	100%
<u>Belden Ave Library</u>															
Revenues	0	0	0	0	0								0		
Operations	1,638	1,691	1,680	1,751	1,276								8,035	#DIV/0!	80%
City Support/Admin Svcs	395	395	395	395	395								1,977	#DIV/0!	20%
Debt Service	0	0	0		0								0	#DIV/0!	0%
Capital Res. & Repl.	0	0	0		0								0	#DIV/0!	0%

Summary Trend Report (by Location)
Norwalk Parking Authority
FY 2020/2021

	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	Total	% of Rev.	% of Exp.
Expenses	2,033	2,086	2,076	2,146	1,672	0	0	0	0	0	0	0	10,013		
Balance	(2,033)	(2,086)	(2,076)	(2,146)	(1,672)	0	0	0	0	0	0	0	(10,013)	#DIV/0!	
														#DIV/0!	100%

ENRR Lots

Revenues	11,164	10,584	9,887	9,548	9,192								50,375		
Operations	4,204	3,227	3,373	5,139	2,562								18,505	37%	68%
City Support/Admin Svcs	1,708	1,708	1,708	1,708	1,708								8,538	17%	32%
Debt Service	0	0	0	0	0								0	0%	0%
Capital Res. & Repl.	0	0	0	0	0								0	0%	0%
Expenses	5,911	4,934	5,081	6,847	4,270	0	0	0	0	0	0	0	27,043		
Balance	5,253	5,649	4,806	2,701	4,922	0	0	0	0	0	0	0	23,332	46%	
														100%	100%

Liberty Square Lot

Revenues	2,601	2,895	2,892	3,034	2,590								14,012		
Operations	1,489	1,155	1,525	1,481	1,616								7,265	52%	66%
City Support/Admin Svcs	741	741	741	741	741								3,707	26%	34%
Debt Service	0	0	0		0								0	0%	0%
Capital Res. & Repl.	0	0	0		0								0	0%	0%
Expenses	2,230	1,896	2,267	2,222	2,358	0	0	0	0	0	0	0	10,973		
Balance	371	999	625	812	232	0	0	0	0	0	0	0	3,039	22%	
														100%	100%

TOTAL (All Loc.)

Revenues	369,367	379,406	327,091	304,153	244,743	0	0	0	0	0	0	0	1,624,760		
Operations	261,030	243,386	211,591	264,412	246,850	0	0	0	0	0	0	0	1,227,268	76%	61%
City Support/Admin Svcs	108,093	81,203	81,203	81,203	81,203	0	0	0	0	0	0	0	432,906	27%	22%
Debt Service	70,149	70,149	70,149	70,149	70,149	0	0	0	0	0	0	0	350,743	22%	17%
Capital Res. & Repl.	0	0	0	0	0	0	0	0	0	0	0	0	0	0%	0%
Expenses	439,272	394,738	362,943	415,763	398,201	0	0	0	0	0	0	0	2,010,916		
Fund Balance	(69,904)	(15,332)	(35,852)	(111,610)	(153,458)	0	0	0	0	0	0	0	(386,157)	-24%	

LAZ Parking Management
Norwalk Parking Authority
For the Five Months Ending November 30, 2020

	Year-to-Date					Fiscal Year						
	ACTUAL	BUDGET	VARIANCE	% VARIANCE	Prev. ACTUAL	ACTUAL	BUDGET	VARIANCE	% VARIANCE	Prev. ACTUAL YTD	FORECAST	ANNUAL BUDGET
PARKING REVENUE												
Monthly Parking	145,710.14	242,535.87	(96,825.73)	(39.92%)	220,418.77	822,751.42	1,212,679.35	(389,927.93)	(32.15%)	1,114,189.15		2,910,430.44
Transient Parking	58,960.45	246,419.73	(187,459.28)	(76.07%)	240,490.55	418,026.02	1,336,188.87	(918,162.85)	(68.72%)	1,386,553.34		3,180,269.34
Meter Revenue (Sono)	29,140.83	46,772.60	(17,631.77)	(37.70%)	53,822.65	161,789.09	266,256.92	(104,467.83)	(39.24%)	262,781.60		625,398.26
Parking Violation	21,226.00	75,877.15	(54,651.15)	(72.03%)	59,459.00	289,727.25	389,641.40	(99,914.15)	(25.64%)	460,456.00		874,247.37
Less: Refunds	0.00	0.00	0.00	0.00%	69.00	(645.00)	0.00	(645.00)	0.00%	0.00		0.00
Less: Sales Tax	(13,960.54)	(33,016.47)	19,055.93	(57.72%)	(15,749.18)	(83,727.53)	(165,082.35)	81,354.82	(49.28%)	(89,374.87)		(396,197.64)
TOTAL PARKING REVENUE	241,076.88	578,588.88	(337,512.00)	(58.33%)	558,510.79	1,607,921.25	3,039,684.19	(1,431,762.94)	(47.10%)	3,134,605.22		7,194,147.77
OTHER REVENUE												
Art Program	0.00	200.00	(200.00)	(100.00%)	0.00	0.00	1,000.00	(1,000.00)	(100.00%)	1,244.84		2,400.00
Lease Income - SNRR/MTG	2,983.01	2,982.98	0.03	0.00%	3,397.97	13,647.49	14,914.90	(1,267.41)	(8.50%)	18,811.87		35,795.76
Lease Income - Webster												
Lease Income - YDG	418.00	1,464.00	(1,046.00)	(71.45%)	410.00	1,672.00	7,320.00	(5,648.00)	(77.16%)	2,040.00		17,568.00
SNRR/ENRR Concessions	0.00	3,403.00	(3,403.00)	(100.00%)	2,503.00	0.00	17,015.00	(17,015.00)	(100.00%)	8,517.40		40,836.00
Advertising Revenue	0.00	1,500.00	(1,500.00)	(100.00%)	0.00	0.00	7,500.00	(7,500.00)	(100.00%)	0.00		18,000.00
Investment Income	0.00	666.67	(666.67)	(100.00%)	13,008.00	0.00	3,333.35	(3,333.35)	(100.00%)	14,777.00		8,000.04
ATM Machines	265.00	333.33	(68.33)	(20.50%)	491.00	1,519.00	1,666.65	(147.65)	(8.86%)	2,266.00		3,999.96
TOTAL OTHER REVENUE	3,666.01	10,549.98	(6,883.97)	(65.25%)	19,809.97	16,838.49	52,749.90	(35,911.41)	(68.08%)	47,657.11		126,599.76
TOTAL SYSTEM REVENUE	244,742.89	589,138.86	(344,395.97)	(58.46%)	578,320.76	1,624,759.74	3,092,434.09	(1,467,674.35)	(47.46%)	3,182,262.33		7,320,747.53
OPERATING EXPENSES												
Gross Wages	93,510.62	140,420.11	(46,909.49)	(33.41%)	126,238.13	497,553.54	772,310.59	(274,757.05)	(35.58%)	714,193.12		1,825,461.40
Payroll Taxes	11,431.62	17,763.12	(6,331.50)	(35.64%)	15,663.36	60,953.16	97,697.21	(36,744.05)	(37.61%)	88,816.68		230,920.66
Worker's Compensation	3,795.48	5,897.63	(2,102.15)	(35.64%)	5,180.32	20,228.05	32,437.00	(12,208.95)	(37.64%)	29,439.54		76,669.26
Group Health Insurance	11,237.28	14,744.10	(3,506.82)	(23.78%)	15,130.68	56,016.32	81,092.58	(25,076.26)	(30.92%)	79,056.54		191,673.36
401(k) Company Match	1,807.36	2,808.41	(1,001.05)	(35.64%)	2,466.84	9,632.43	15,446.25	(5,813.82)	(37.64%)	14,018.92		36,509.32
Security Services	136.94	10,833.34	(10,696.40)	(98.74%)	8,995.29	29,789.02	54,166.70	(24,377.68)	(45.00%)	58,622.90		130,000.08
Equipment Expense	1,703.20	12,500.01	(10,796.81)	(86.37%)	20,379.98	2,391.80	62,500.05	(60,108.25)	(96.17%)	59,683.33		150,000.12
Vehicle Expense	0.00	10,000.01	(10,000.01)	(100.00%)	4,948.84	8,398.51	50,000.05	(41,601.54)	(83.20%)	14,112.96		120,000.12
Building Repair & Maintenance	21,642.27	29,761.67	(8,119.40)	(27.28%)	20,094.54	145,479.51	181,288.35	(35,808.84)	(19.75%)	176,002.39		579,867.04
Sanitation Expense	1,852.25	1,660.00	192.25	11.58%	1,619.71	9,673.91	8,300.00	1,373.91	16.55%	6,892.77		19,920.00
Operating Expenses	6,356.58	10,416.66	(4,060.08)	(38.98%)	8,712.59	32,311.66	52,083.30	(19,771.64)	(37.96%)	80,217.37		124,999.92
Elevator Repair & Maintenance	2,974.89	2,300.00	674.89	29.34%	1,397.02	15,707.98	11,500.00	4,207.98	36.59%	10,285.90		27,600.00
Snow Removal	0.00	20,750.00	(20,750.00)	(100.00%)	0.00	0.00	20,750.00	(20,750.00)	(100.00%)	0.00		275,000.00
Signage	0.00	8,333.33	(8,333.33)	(100.00%)	0.00	780.00	41,666.65	(40,886.65)	(98.13%)	10,450.00		99,999.96
Tickets	0.00	1,666.68	(1,666.68)	(100.00%)	0.00	0.00	8,333.40	(8,333.40)	(100.00%)	7,150.00		20,000.16
Liability Insurance	5,814.96	14,526.03	(8,711.07)	(59.97%)	13,567.51	38,946.27	76,273.55	(37,327.28)	(48.94%)	76,062.54		180,448.89
Maritime Garage Condo Fees	1,779.45	1,888.02	(108.57)	(5.75%)	1,779.45	8,897.25	9,440.10	(542.85)	(5.75%)	8,897.25		22,656.24
Uniforms	0.00	833.32	(833.32)	(100.00%)	938.50	2,326.00	4,166.60	(1,840.60)	(44.18%)	2,844.42		9,999.84
Management Fees LAZ	8,333.33	8,333.33	0.00	0.00%	8,333.33	41,666.65	41,666.65	0.00	0.00%	41,666.65		99,999.96
Bank and Credit Card Fees	15,315.09	16,319.42	(1,004.33)	(6.15%)	27,552.53	75,850.24	85,247.30	(9,397.06)	(11.02%)	134,244.58		202,334.84
Office Expense	163.74	1,499.97	(1,336.23)	(89.08%)	1,373.88	5,364.04	7,499.85	(2,135.81)	(28.48%)	2,881.60		17,999.64
Service Contract	32,399.07	10,416.66	21,982.41	211.03%	1,265.91	56,717.55	52,083.30	4,634.25	8.90%	46,995.73		124,999.92
Utilities	10,773.75	7,486.80	3,286.95	43.90%	3,963.92	24,231.12	37,434.00	(13,202.88)	(35.27%)	19,286.38		89,841.60
Telephone	9,262.54	6,250.01	3,012.53	48.20%	8,542.67	47,310.39	31,250.05	16,060.34	51.39%	42,603.39		75,000.12
Permit/Violation Management	3,478.88	10,833.34	(7,354.46)	(67.89%)	0.00	29,161.07	54,166.70	(25,005.63)	(46.16%)	30,471.38		130,000.08
Marketing and Communication	3,080.29	7,499.99	(4,419.70)	(58.93%)	0.00	7,881.76	37,499.95	(29,618.19)	(78.98%)	5,240.00		89,999.88
Parking Program	0.00	16,666.68	(16,666.68)	(100.00%)	0.00	0.00	83,333.40	(83,333.40)	(100.00%)	150.00		200,000.16
Contingency Fund	0.00	5,833.33	(5,833.33)	(100.00%)	0.00	0.00	29,166.65	(29,166.65)	(100.00%)	0.00		69,999.96
Property Taxes	0.00	0.00	0.00	0.00%	0.00	0.00	0.00	0.00	0.00%	296.07		0.00
TOTAL OPERATING EXPENSES	246,849.59	398,241.97	(151,392.38)	(38.02%)	298,135.00	1,227,268.23	2,038,800.23	(811,532.00)	(39.80%)	1,760,582.41		5,221,902.53
CITY ADMINISTERED EXPENSES												
Enforcement Officers Wages	5,296.12	5,296.12	0.00	0.00%	16,848.98	53,370.55	26,480.60	26,889.95	101.55%	52,770.24		63,553.44
Contingency	0.00	955.91	(955.91)	(100.00%)	0.00	0.00	4,779.55	(4,779.55)	(100.00%)	0.00		11,470.92
Other City Payroll Expenses	28,041.59	28,041.59	0.00	0.00%	28,443.65	140,207.95	140,207.95	0.00	0.00%	142,218.25		336,499.08
Social Security	2,550.08	2,550.08	0.00	0.00%	2,520.01	12,750.40	12,750.40	0.00	0.00%	12,600.05		30,600.96
Health Insurance	8,365.05	8,365.05	0.00	0.00%	5,587.66	41,825.25	41,825.25	0.00	0.00%	27,938.30		100,380.60
Worker's Compensation	237.71	237.75	(0.04)	(0.02%)	671.85	1,188.55	1,188.75	(0.20)	(0.02%)	3,359.25		2,853.00
Pension	4,551.82	4,551.82	0.00	0.00%	4,542.84	22,759.10	22,759.10	0.00	0.00%	22,714.20		54,621.84
City Provided Liability Insurance	4,167.92	4,167.92	0.00	0.00%	4,012.06	20,839.60	20,839.60	0.00	0.00%	20,060.28		50,015.04
Unemployment	72.26	72.26	0.00	0.00%	98.09	361.30	361.30	0.00	0.00%	490.45		867.12
Electric	19,212.62	19,212.62	0.00	0.00%	17,384.12	96,063.10	96,063.10	0.00	0.00%	82,081.71		230,551.44
Sewer	0.00	878.24	(878.24)	(100.00%)	0.00	0.00	4,391.20	(4,391.20)	(100.00%)	0.00		10,538.88
Professional Services	8,333.00	3,750.00	4,583.00	122.21%	18,333.00	41,665.00	18,750.00	22,915.00	122.21%	34,999.00		45,000.00
Business Expense	374.97	374.97	0.00	0.00%	1,365.15	1,874.85	1,874.85	0.00	0.00%	3,077.77		4,499.64
Legal Service Retainer	0.00	416.66	(416.66)	(100.00%)	0.00	0.00	2,083.30	(2,083.30)	(100.00%)	0.00		4,999.92
TOTAL CITY ADMINISTERED EXPENSES	81,205.14	78,870.99	2,332.15	2.96%	99,807.41	432,905.65	394,354.95	38,550.70	9.78%	402,309.50		946,451.88
SUBTOTAL OPERATING EXPENSES	328,052.73	477,112.96	(149,060.23)	(31.24%)	397,942.41	1,660,173.88	2,433,155.18	(772,981.30)	(31.77%)	2,162,891.91		6,168,354.41
Debt Service Interest	19,539.93	19,539.93	0.00	0.00%	23,953.54	97,699.65	97,699.65	0.00	0.00%	115,901.60		234,479.16
Debt Service Principle	50,608.58	50,608.58	0.00	0.00%	52,879.23	253,042.90	253,042.90	0.00	0.00%	259,888.23		607,302.96
SUBTOTAL DEBT SERVICE	70,148.51	70,148.51	0.00	0.00%	76,832.77	350,742.55	350,742.55	0.00	0.00%	375,789.83		841,782.12
Capital Reserve and Replacement	0.00	11,249.99	(11,249.99)	(100.00%)	0.00	0.00	56,249.95	(56,249.95)	(100.00%)	56,250.00		134,999.88
TOTAL EXPENSES	398,201.24	558,511.46	(160,310.22)	(28.70%)	466,025.18	2,010,916.43	2,840,147.68	(829,231.25)	(29.20%)	2,594,931.74		7,145,136.41

November 2020

Transient Activity Report

Transient Activity November 2020 Vs November 2019

The below analysis compares transient activity of November 2020 with November 2019. The report is generated using payment activity data gathered from Text to Park, Parkmobile, Cale, IPS and Amano. This report does not include smart parking sensor data.

SNRR Parking Garage:

Transient activity for the month was slow when compared to same time last year. Three years trend also showed a decrease when compared to 2018. This decrease is due to COVID-19. The decrease started mid-March.

<u>Nov-18</u>
Average Per day
140
Average Per Weekday
161
Average per Weekend
83

<u>Nov-19</u>
Average Per day
134
Average Per Weekday
158
Average per Weekend
79

<u>Nov-20</u>
Average Per day
9
Average Per Weekday
10
Average per Weekend
7

SNRR Parking Lot:

Transient activity for the month was slow when compared to same time last year. Three years trend also showed a decrease when compared to 2018. This decrease is due to COVID-19. The decrease started mid-March.

<u>Nov-18</u>
Average Per day
117
Average Per Weekday
141
Average per Weekend
52

<u>Nov-19</u>
Average Per day
119
Average Per Weekday
148
Average per Weekend
50

<u>Nov-20</u>
Average Per day
12
Average Per Weekday
14
Average per Weekend
5

Maritime Garage:

Maritime Garage showed a major decline in activity due to COVID-19. Three years trend also showed decreased activity compared to 2018.

<u>Nov-18</u>
Average Per day
350
Average Per Weekday
268
Average per Weekend
574

<u>Nov-19</u>
Average Per day
348
Average Per Weekday
234
Average per Weekend
613

<u>Nov-20</u>
Average Per day
146
Average Per Weekday
117
Average per Weekend
214

Transient Activity November 2020 Vs November 2019

Webster Lot:

Webster lot activity for the month showed a major decline when compared to same time last year. The decrease is related to COVID-19. Three years trend also showed a decrease when compared to 2018. Average duration of stay for both weekends and weekdays were 2.5hours.

<u>Nov-18</u>
Average Per day
555
Average Per Weekday
451
Average per Weekend
841

<u>Nov-19</u>
Average Per day
495
Average Per Weekday
405
Average per Weekend
704

<u>Nov-20</u>
Average Per day
95
Average Per Weekday
78
Average per Weekend
133

Haviland Lot

Haviland Lot showed decreased activity for the month when compared to same time last year. This is due to COVID-19 pandemic. Three years trend showed increased activity when compared to 2018. Average duration of stay was 2.5hours for both weekdays and weekends.

<u>Nov-18</u>
Average Per day
192
Average Per Weekday
171
Average per Weekend
251

<u>Nov-19</u>
Average Per day
237
Average Per Weekday
196
Average per Weekend
330

<u>Nov-20</u>
Average Per day
115
Average Per Weekday
101
Average per Weekend
149

We have seen a total of 996 less Parkmobile transactions for the month compared to last year.

Parkmobile Transactions			
	<u>2019/20</u>	<u>2020/21</u>	Variance
July	2117	2061	-56
August	2400	2304	-96
September	2109	2118	9
October	2191	2115	-76
November	2392	1396	-996
Total	11209	9994	-1215

Transient Activity November 2020 Vs November 2019

North Water Parking Lot

We have seen decreased activity for the month when compared to same time frame last year. The decrease is due to COVID-19 pandemic. Three years trend also showed decreased activity compared to 2018. Average duration of stay was 2 hours during weekdays as well as weekends

<u>Nov-18</u>
Average Per day
178
Average Per Weekday
151
Average per Weekend
252

<u>Nov-19</u>
Average Per day
190
Average Per Weekday
159
Average per Weekend
263

<u>Nov-20</u>
Average Per day
98
Average Per Weekday
79
Average per Weekend
144

We have seen a total of 540 less Parkmobile transactions for the month compared to same time last year.

Parkmobile Transactions			
	<u>2019/20</u>	<u>2020/21</u>	Variance
July	1362	1380	18
August	1285	1473	188
September	1155	1316	161
October	1347	1291	-56
November	1517	977	-540
Total	6666	6437	-229

Yankee Doodle Garage

Activity at the Yankee Doodle garage has decreased for the month when compared to same time frame last year. The decrease is due to COVID19 pandemic. Three years trend also showed decreased activity for the month when compared to 2018. Average duration of stay for both weekdays and weekends were about 5 hours.

<u>Nov-18</u>
Average Per day
67
Average Per Weekday
56
Average per Weekend
98

<u>Nov-19</u>
Average Per day
62
Average Per Weekday
43
Average per Weekend
106

<u>Nov-20</u>
Average Per day
22
Average Per Weekday
23
Average per Weekend
21

Main Street Lot

Main Street Lot has shown decreased activity when compared to same time last year. The decrease is due to COVID-19 pandemic. Three years trend also showed decreased activity when compared to 2018. The average duration of stay for the parking lot was 2.5 hours both on weekdays and weekends.

<u>Nov-18</u>
Average Per day
123
Average Per Weekday
109
Average per Weekend
161

<u>Nov-19</u>
Average Per day
136
Average Per Weekday
114
Average per Weekend
187

<u>Nov-20</u>
Average Per day
72
Average Per Weekday
66
Average per Weekend
87

Wall Street Lot

Activity for the month at the Wall Street Lot showed a decrease. Three years trend showed an increased activity when compared to 2018. Average duration of stay at the parking lot was 2 hours for weekdays and 2.5hours weekends.

<u>Nov-18</u>
Average Per day
36
Average Per Weekday
32
Average per Weekend
46

<u>Nov-19</u>
Average Per day
72
Average Per Weekday
71
Average per Weekend
73

<u>Nov-20</u>
Average Per day
57
Average Per Weekday
62
Average per Weekend
46

Liberty Square Lot

Activity at the Liberty Square Lot showed a decrease for the month compared to same time last year. This is due to COVID-19 pandemic. Average duration of stay at the parking lot was 2 hours.

<u>Nov-19</u>
Average Per day
104
Average Per Weekday
88
Average per Weekend
142

<u>Nov-20</u>
Average Per day
72
Average Per Weekday
61
Average per Weekend
96

Transient Activity November 2020 Vs November 2019

On-Street Parking

- On-street parking activity for October 2020 showed a major decrease when compared to same time last year. The decrease is due to COVID-19 pandemic.

Sub Area	Nov-20	Nov-19	Variance
Ann St.	277	553	(276)
Berkeley St.	17	47	(30)
Haviland St.	1736	3205	(1469)
Madison St.	133	161	(28)
Maple St.	149	249	(100)
Marshall St.	146	407	(261)
Merwin St	201	520	(319)
Monroe St.	45	280	(235)
N. Main St.	4974	8137	(3163)
N. Water St.	1635	2769	(1134)
Orchard St	1469	2039	(570)
Quincy St.	0	0	0
S. Main St.	4196	6547	(2351)
W. Washington St.	1467	2097	(630)
Washington St.	11	5831	(5820)
West Ave	1855	2808	(953)
Uptown Streets	5091	5422	(331)
Grand Total	23402	41072	(17670)

July – November
Transient Activity Report

Year-to-date Transient Activity Report

The below analysis compares 5 months (July – November) aggregate transient activity for the 2020/21 and 2019/20 fiscal years. The report is generated using payment activity data gathered from Text to Park, Parkmobile, Cale, IPS and Amano. This report does not include smart parking sensor data.

SNRR Parking Garage:

Five months aggregate data showed decreased transient activity in 2020/21 when compared to 2019/20 at the SNRR Garage. The decrease is related to COVID-19 which started mid-March. The location was in an upward trend before COVID-19 pandemic. Over five-month period, there were 19,770 less transactions for the current year compared to same time frame last year.

July - November Aggregate 2019/20
Average Per day
139
Average Per Weekday
164
Average per Weekend
75

July - November Aggregate 2020/21
Average Per day
10
Average Per Weekday
11
Average per Weekend
7

SNRR Parking Lot:

The SNRR Parking Lot activity has decreased for the period compared to same time last year. This is due to COVID19 pandemic. Over five-month period, we have seen a total of 16,517 less transactions in 2020/21 when compared to 2019/20.

July - November Aggregate 2019/20
Average Per day
118
Average Per Weekday
148
Average per Weekend
42

July - November Aggregate 2020/21
Average Per day
10
Average Per Weekday
12
Average per Weekend
5

Maritime Parking Garage:

Maritime Parking Garage has seen decreased activity due to COVID-19 pandemic. Over five-month period, the Maritime Parking garage has seen 42,346 less transactions when compared to same time frame last year.

July - November Aggregate 2019/20
Average Per day
520
Average Per Weekday
468
Average per Weekend
656

July - November Aggregate 2020/21
Average Per day
244
Average Per Weekday
201
Average per Weekend
350

Year-to-date Transient Activity Report

Webster Parking Lot:

When comparing five months aggregate data for 2020/21 and 2019/20, the Webster parking lot has seen decreased activity in 2020/21. This is due to COVID19 pandemic. Over five-month period, there were 60,602 less transactions in 2020/21 when compared to 2019/20.

July - November Aggregate 2019/20
Average Per day
530
Average Per Weekday
455
Average per Weekend
724

July - November Aggregate 2020/21
Average Per day
134
Average Per Weekday
118
Average per Weekend
174

Haviland Lot

Five months aggregate data showed that Haviland Lot has seen decreased activity in 2020/21. This is due to COVID-19 pandemic. There were 8,342 less transactions this year when compared to same time last year.

July - November Aggregate 2019/20
Average Per day
222
Average Per Weekday
194
Average per Weekend
293

July - November Aggregate 2020/21
Average Per day
167
Average Per Weekday
149
Average per Weekend
213

There were 1,215 less pay by phone transaction in 2020/21 when compared to 2019/20.

Parkmobile Transactions			
	<u>2019/20</u>	<u>2020/21</u>	Variance
July	2117	2061	-56
August	2400	2304	-96
Sept	2109	2118	9
Oct	2191	2115	-76
Nov	2392	1396	-996
Total	11209	9994	-1215

Year-to-date Transient Activity Report

North Water Lot

North Water Parking Lot activity in 2020/21 has shown a decrease when compared to 2019/20. This is due to COVID-19 pandemic. Over five-month period, the parking lot has seen 7,157 less transactions in 2020/21 when compared to same period in 2019/20.

July - November Aggregate 2019/20	
Average Per day	190
Average Per Weekday	173
Average per Weekend	233

July - November Aggregate 2020/21	
Average Per day	143
Average Per Weekday	121
Average per Weekend	197

There were 229 less pay by phone transaction in 2020/21 when compared to 2019/20.

Parkmobile Transactions			
	2019/20	2020/21	Variance
July	1362	1380	18
August	1285	1473	188
Sept	1155	1316	161
Oct	1347	1291	-56
Nov	1517	977	-540
Total	6666	6437	-229

Yankee Doodle Garage

Five months aggregate data at the Yankee Doodle Garage showed decreased transient activity in 2020/21 when compared to same time frame in 2019/20. The decrease is due to COVID19 pandemic. The parking garage has seen 3,489 less transactions in 2020/21 when compared to same time frame in 2019/20.

July - November Aggregate 2019/20	
Average Per day	48
Average Per Weekday	41
Average per Weekend	67

July - November Aggregate 2020/21	
Average Per day	26
Average Per Weekday	25
Average per Weekend	26

Main Street Lot

Five months aggregate data showed decreased activity for 2020/21 when compared to same time frame in 2019/20. The decline is due to COVID19. Over five-month period, the parking lot has seen 4,362 less transactions in 2020/21 when compared to same time in 2019/20.

Year-to-date Transient Activity Report

Main Street Lot - Continued

July - November Aggregate 2019/20
Average Per day
106
Average Per Weekday
94
Average per Weekend
137

July - November Aggregate 2020/21
Average Per day
77
Average Per Weekday
74
Average per Weekend
85

Wall Street Lot

Five months aggregate data for the Wall Street Lot showed an increase in activity in 2020/21 when compared with 2019/20. The increase is because of an increased usage of the lot due to the new parking policy in the uptown area. Over five-month period, the parking lot has seen 2,085 more transactions in 2020/21 when compared to same time in 2019/20.

July - November Aggregate 2019/20
Average Per day
52
Average Per Weekday
52
Average per Weekend
49

July - November Aggregate 2020/21
Average Per day
65
Average Per Weekday
69
Average per Weekend
56

Liberty Square Lot

Five months aggregate data showed decreased activity for the current year due to COVID-19 pandemic. There was a total of 5,769 less transactions in 2020/21 when compared to 2019/20.

July - November Aggregate 2019/20
Average Per day
113
Average Per Weekday
97
Average per Weekend
153

July - November Aggregate 2020/21
Average Per day
75
Average Per Weekday
65
Average per Weekend
101

Year-to-date Transient Activity Report

On-Street Parking

Five months aggregate data for On-Street operation showed decreased activity in 2020/21 when compared to same time frame in 2019/20. This is due to COVID-19 pandemic. There was a total of 62,876 less transaction this year when compared to same time last year.

Year-to-date aggregate (July - November) with current Hours of operations			
Sub Area	Aggregate 2020/21	Aggregate 2019/20	Variance
Ann St.	1879	3304	(1425)
Berkeley St.	127	177	(50)
Haviland St.	13481	17368	(3887)
Madison St.	1099	1295	(196)
Maple St.	931	1295	(364)
Marshall St.	1714	2482	(768)
Merwin St	1749	2575	(826)
Monroe St.	329	1805	(1476)
N. Main St.	30247	42844	(12597)
N. Water St.	11725	16464	(4739)
Orchard St	8213	9867	(1654)
Quincy St.	3	3	0
S. Main St.	25695	35359	(9664)
W. Washington St.	9370	11518	(2148)
Washington St.	44	32771	(32727)
West Ave	11289	10532	757
Uptown Streets	26416	17528	8888
Grand Total	144311	207187	(62876)

Year-to-date Transient Activity Report

Five Months Activity High Light:

Train station facilities (SNRR garage and Lot): – showed 36,287 less transactions. The decrease is due to COVID-19 pandemic.

Maritime Garage: showed 42,346 less transactions. This decrease is due to COVID-19 pandemic.

Webster Lot: showed 60,602 less transactions. The decreased activity is due to decreased attendance at the movie theatre, loss of construction parkers and COVID19 pandemic.

Haviland Lot: showed 8,342 less transactions. The decrease is due to COVID-19 pandemic.

North Water Lot: showed 7,157 less transactions due to COVID-19 pandemic.

Yankee Doodle Garage: showed 3,489 less transactions due to COVID-19 pandemic.

Main Street Parking Lot: showed 4,362 less transactions. The decrease is mainly due to COVID-19 pandemic.

Wall Street Parking Lot: showed 2,085 more transactions. The increase is due to the change in the parking policy in the uptown area.

Liberty Square Lot: showed 5,769 less transactions. The decrease is due to COVID-19 pandemic.

On-Street Parking: showed 62,876 less transactions. This is due to COVID-19 pandemic.

Overall, SONO core business area excluding On-Street parking has seen 160,503 less transactions. SONO core business area including On-Street parking has seen 223,379 less transactions. When all Norwalk facilities (including SONO and Wall area) are reviewed as one, there were 229,145 less transactions this year compared to last year. Activity was on an upward trend prior to COVID-19.

November Courtesy Ticket Issuance Report

Summary of courtesy tickets for Nov 2020		
	Nov-20	YTD
Number of courtesy card program dates	29	144
Total number of courtesy tickets given	3340	11,474
\$ Value of Additional Meter Time	\$1,670.0	\$5,737.00
# Violations after Courtesy Time Expired	0	683
\$ value of courtesy tickets	\$83,500	\$269,775

November 2020 Courtesy Ticket Program

Courtesy Tickets Tracking

Program Dates	# Courtesy Tickets	\$ Value of Additional Meter Time	# Violations after Courtesy Time Expired	\$ Value of Courtesy Tickets
Sunday, November 01, 2020	9	4.5	0	\$225.00
Monday, November 02, 2020	143	71.5	0	\$3,575.00
Tuesday, November 03, 2020	183	91.5	0	\$4,575.00
Wednesday, November 04, 2020	147	73.5	0	\$3,675.00
Thursday, November 05, 2020	158	79	0	\$3,950.00
Friday, November 06, 2020	178	89	0	\$4,450.00
Saturday, November 07, 2020	64	32	0	\$1,600.00
Sunday, November 08, 2020	43	21.5	0	\$1,075.00
Monday, November 09, 2020	152	76	0	\$3,800.00
Tuesday, November 10, 2020	199	99.5	0	\$4,975.00
Wednesday, November 11, 2020	26	13	0	\$650.00
Thursday, November 12, 2020	135	67.5	0	\$3,375.00
Friday, November 13, 2020	200	100	0	\$5,000.00
Saturday, November 14, 2020	106	53	0	\$2,650.00
Sunday, November 15, 2020	45	22.5	0	\$1,125.00
Monday, November 16, 2020	177	88.5	0	\$4,425.00
Tuesday, November 17, 2020	165	82.5	0	\$4,125.00
Wednesday, November 18, 2020	119	59.5	0	\$2,975.00
Thursday, November 19, 2020	152	76	0	\$3,800.00
Friday, November 20, 2020	183	91.5	0	\$4,575.00
Saturday, November 21, 2020	83	41.5	0	\$2,075.00
Sunday, November 22, 2020	44	22	0	\$1,100.00
Monday, November 23, 2020	95	47.5	0	\$2,375.00
Tuesday, November 24, 2020	165	82.5	0	\$4,125.00
Wednesday, November 25, 2020	108	54	0	\$2,700.00
Friday, November 27, 2020	63	31.5	0	\$1,575.00
Saturday, November 28, 2020	97	48.5	0	\$2,425.00
Sunday, November 29, 2020	40	20	0	\$1,000.00
Monday, November 30, 2020	61	30.5	0	\$1,525.00
Total	3340	\$1,670.00	0	\$83,500.00

July – November
Courtesy Ticket Issuance Report

2020/21 YTD Courtesy Tickets Tracking

Program Dates	# Courtesy Tickets	\$ Value of Additional Meter Time	# Violations after Courtesy Time Expired	\$ Value of Courtesy Tickets
Wednesday, July 01, 2020	54	27	11	\$1,075.00
Thursday, July 02, 2020	47	23.5	9	\$950.00
Monday, July 06, 2020	73	36.5	4	\$1,725.00
Tuesday, July 07, 2020	55	27.5	14	\$1,025.00
Wednesday, July 08, 2020	64	32	16	\$1,200.00
Thursday, July 09, 2020	45	22.5	14	\$775.00
Friday, July 10, 2020	50	25	15	\$875.00
Saturday, July 11, 2020	37	18.5	9	\$700.00
Monday, July 13, 2020	64	32	5	\$1,475.00
Tuesday, July 14, 2020	53	26.5	2	\$1,275.00
Wednesday, July 15, 2020	69	34.5	14	\$1,375.00
Thursday, July 16, 2020	70	35	9	\$1,525.00
Friday, July 17, 2020	75	37.5	15	\$1,500.00
Saturday, July 18, 2020	65	32.5	10	\$1,375.00
Monday, July 20, 2020	68	34	1	\$1,675.00
Tuesday, July 21, 2020	55	27.5	9	\$1,150.00
Wednesday, July 22, 2020	40	20	4	\$900.00
Thursday, July 23, 2020	53	26.5	6	\$1,175.00
Friday, July 24, 2020	68	34	11	\$1,425.00
Saturday, July 25, 2020	52	26	11	\$1,025.00
Sunday, July 26, 2020	4	2	0	\$100.00
Monday, July 27, 2020	76	38	7	\$1,725.00
Tuesday, July 28, 2020	44	22	6	\$950.00
Wednesday, July 29, 2020	68	34	10	\$1,450.00
Thursday, July 30, 2020	52	26	8	\$1,100.00
Friday, July 31, 2020	72	36	11	\$1,525.00
July Total	1473	\$ 736.50	231	\$ 31,050.00

2020/21 YTD Courtesy Tickets Tracking

Program Dates	# Courtesy Tickets	\$ Value of Additional Meter Time	# Violations after Courtesy Time Expired	\$ Value of Courtesy Tickets
Saturday, August 01, 2020	32	16	10	\$550.00
Sunday, August 02, 2020	13	6.5	1	\$300.00
Monday, August 03, 2020	43	21.5	2	\$1,025.00
Tuesday, August 04, 2020	13	6.5	13	\$0.00
Wednesday, August 05, 2020	31	15.5	8	\$575.00
Thursday, August 06, 2020	61	30.5	8	\$1,325.00
Friday, August 07, 2020	56	28	10	\$1,150.00
Saturday, August 08, 2020	82	41	11	\$1,775.00
Sunday, August 09, 2020	12	6	2	\$250.00
Monday, August 10, 2020	62	31	2	\$1,500.00
Tuesday, August 11, 2020	44	22	14	\$750.00
Wednesday, August 12, 2020	57	28.5	11	\$1,150.00
Thursday, August 13, 2020	46	23	11	\$875.00
Friday, August 14, 2020	63	31.5	11	\$1,300.00
Saturday, August 15, 2020	40	20	11	\$725.00
Sunday, August 16, 2020	22	11	0	\$550.00
Monday, August 17, 2020	26	13	0	\$650.00
Tuesday, August 18, 2020	54	27	7	\$1,175.00
Wednesday, August 19, 2020	48	24	9	\$975.00
Thursday, August 20, 2020	65	32.5	11	\$1,350.00
Friday, August 21, 2020	61	30.5	10	\$1,275.00
Saturday, August 22, 2020	38	19	6	\$800.00
Sunday, August 23, 2020	3	1.5	0	\$75.00
Monday, August 24, 2020	57	28.5	9	\$1,200.00
Tuesday, August 25, 2020	54	27	13	\$1,025.00
Wednesday, August 26, 2020	56	28	12	\$1,100.00
Thursday, August 27, 2020	45	22.5	7	\$950.00
Friday, August 28, 2020	56	28	9	\$1,175.00
Saturday, August 29, 2020	75	37.5	17	\$1,450.00
Sunday, August 30, 2020	5	2.5	0	\$125.00
Saturday, August 31, 2019	59	29.5	18	\$1,025.00
August Total	1379	\$ 689.50	253	\$ 28,150.00

2020/21 YTD Courtesy Tickets Tracking

Program Dates	# Courtesy Tickets	\$ Value of Additional Meter Time	# Violations after Courtesy Time Expired	\$ Value of Courtesy Tickets
Tuesday, September 01, 2020	43	21.5	8	\$875.00
Wednesday, September 02, 2020	39	19.5	10	\$725.00
Thursday, September 03, 2020	65	32.5	17	\$1,200.00
Friday, September 04, 2020	68	34	11	\$1,425.00
Saturday, September 05, 2020	31	15.5	8	\$575.00
Tuesday, September 08, 2020	64	32	7	\$1,425.00
Wednesday, September 09, 2020	46	23	10	\$900.00
Thursday, September 10, 2020	92	46	16	\$1,900.00
Friday, September 11, 2020	85	42.5	12	\$1,825.00
Saturday, September 12, 2020	23	11.5	2	\$525.00
Sunday, September 13, 2020	11	5.5	2	\$225.00
Monday, September 14, 2020	63	31.5	6	\$1,425.00
Tuesday, September 15, 2020	91	45.5	15	\$1,900.00
Wednesday, September 16, 2020	107	53.5	17	\$2,250.00
Thursday, September 17, 2020	120	60	32	\$2,200.00
Friday, September 18, 2020	97	48.5	3	\$2,350.00
Saturday, September 19, 2020	59	29.5	0	\$1,475.00
Sunday, September 20, 2020	19	9.5	0	\$475.00
Monday, September 21, 2020	73	36.5	0	\$1,825.00
Tuesday, September 22, 2020	107	53.5	0	\$2,675.00
Wednesday, September 23, 2020	119	59.5	2	\$2,925.00
Thursday, September 24, 2020	179	89.5	7	\$4,300.00
Friday, September 25, 2020	172	86	8	\$4,100.00
Saturday, September 26, 2020	46	23	0	\$1,150.00
Sunday, September 27, 2020	13	6.5	0	\$325.00
Monday, September 28, 2020	71	35.5	0	\$1,775.00
Tuesday, September 29, 2020	111	55.5	0	\$2,775.00
Wednesday, September 30, 2020	107	53.5	6	\$2,525.00
September Total	2121	\$ 1,060.50	199	\$ 48,050.00

2020/21 YTD Courtesy Tickets Tracking

Program Dates	# Courtesy Tickets	\$ Value of Additional Meter Time	# Violations after Courtesy Time Expired	\$ Value of Courtesy Tickets
Thursday, October 01, 2020	162	81	0	\$4,050.00
Friday, October 02, 2020	142	71	0	\$3,550.00
Saturday, October 03, 2020	89	44.5	0	\$2,225.00
Sunday, October 04, 2020	10	5	0	\$250.00
Monday, October 05, 2020	150	75	0	\$3,750.00
Tuesday, October 06, 2020	106	53	0	\$2,650.00
Wednesday, October 07, 2020	116	58	0	\$2,900.00
Thursday, October 08, 2020	117	58.5	0	\$2,925.00
Friday, October 09, 2020	115	57.5	0	\$2,875.00
Saturday, October 10, 2020	25	12.5	0	\$625.00
Monday, October 12, 2020	66	33	0	\$1,650.00
Tuesday, October 13, 2020	101	50.5	0	\$2,525.00
Wednesday, October 14, 2020	148	74	0	\$3,700.00
Thursday, October 15, 2020	155	77.5	0	\$3,875.00
Friday, October 16, 2020	61	30.5	0	\$1,525.00
Saturday, October 17, 2020	80	40	0	\$2,000.00
Sunday, October 18, 2020	34	17	0	\$850.00
Monday, October 19, 2020	114	57	0	\$2,850.00
Tuesday, October 20, 2020	116	58	0	\$2,900.00
Wednesday, October 21, 2020	161	80.5	0	\$4,025.00
Thursday, October 22, 2020	145	72.5	0	\$3,625.00
Friday, October 23, 2020	117	58.5	0	\$2,925.00
Saturday, October 24, 2020	42	21	0	\$1,050.00
Sunday, October 25, 2020	35	17.5	0	\$875.00
Monday, October 26, 2020	185	92.5	0	\$4,625.00
Tuesday, October 27, 2020	205	102.5	0	\$5,125.00
Wednesday, October 28, 2020	142	71	0	\$3,550.00
Thursday, October 29, 2020	52	26	0	\$1,300.00
Friday, October 30, 2020	142	71	0	\$3,550.00
Saturday, October 31, 2020	28	14	0	\$700.00
October Total	3161	\$ 1,580.50	0	\$79,025.00

2020/21 YTD Courtesy Tickets Tracking

Program Dates	# Courtesy Tickets	\$ Value of Additional Meter Time	# Violations after Courtesy Time Expired	\$ Value of Courtesy Tickets
Sunday, November 01, 2020	9	4.5	0	\$225.00
Monday, November 02, 2020	143	71.5	0	\$3,575.00
Tuesday, November 03, 2020	183	91.5	0	\$4,575.00
Wednesday, November 04, 2020	147	73.5	0	\$3,675.00
Thursday, November 05, 2020	158	79	0	\$3,950.00
Friday, November 06, 2020	178	89	0	\$4,450.00
Saturday, November 07, 2020	64	32	0	\$1,600.00
Sunday, November 08, 2020	43	21.5	0	\$1,075.00
Monday, November 09, 2020	152	76	0	\$3,800.00
Tuesday, November 10, 2020	199	99.5	0	\$4,975.00
Wednesday, November 11, 2020	26	13	0	\$650.00
Thursday, November 12, 2020	135	67.5	0	\$3,375.00
Friday, November 13, 2020	200	100	0	\$5,000.00
Saturday, November 14, 2020	106	53	0	\$2,650.00
Sunday, November 15, 2020	45	22.5	0	\$1,125.00
Monday, November 16, 2020	177	88.5	0	\$4,425.00
Tuesday, November 17, 2020	165	82.5	0	\$4,125.00
Wednesday, November 18, 2020	119	59.5	0	\$2,975.00
Thursday, November 19, 2020	152	76	0	\$3,800.00
Friday, November 20, 2020	183	91.5	0	\$4,575.00
Saturday, November 21, 2020	83	41.5	0	\$2,075.00
Sunday, November 22, 2020	44	22	0	\$1,100.00
Monday, November 23, 2020	95	47.5	0	\$2,375.00
Tuesday, November 24, 2020	165	82.5	0	\$4,125.00
Wednesday, November 25, 2020	108	54	0	\$2,700.00
Friday, November 27, 2020	63	31.5	0	\$1,575.00
Saturday, November 28, 2020	97	48.5	0	\$2,425.00
Sunday, November 29, 2020	40	20	0	\$1,000.00
Monday, November 30, 2020	61	30.5	0	\$1,525.00
November Total	3340	\$ 1,670.00	0	\$83,500.00
Grand Total	11474	\$5,737	683	\$269,775

November 2020

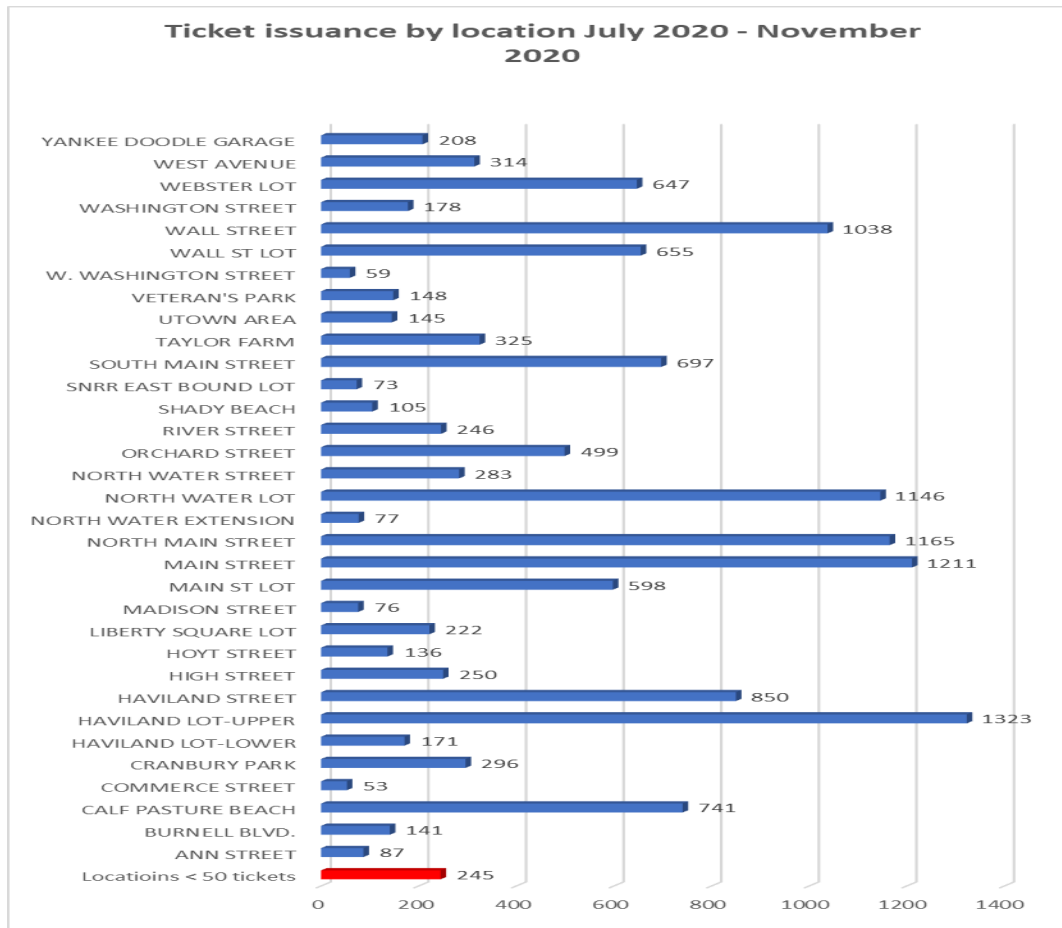
Ticket Issuance Report

Ticket Issuance Report July 2020 – November 2020

There were total of 14,408 tickets issued in Norwalk in the past 5 months (July 1st, 2020 through November 30th, 2020). Below is the breakdown of the type of violations:

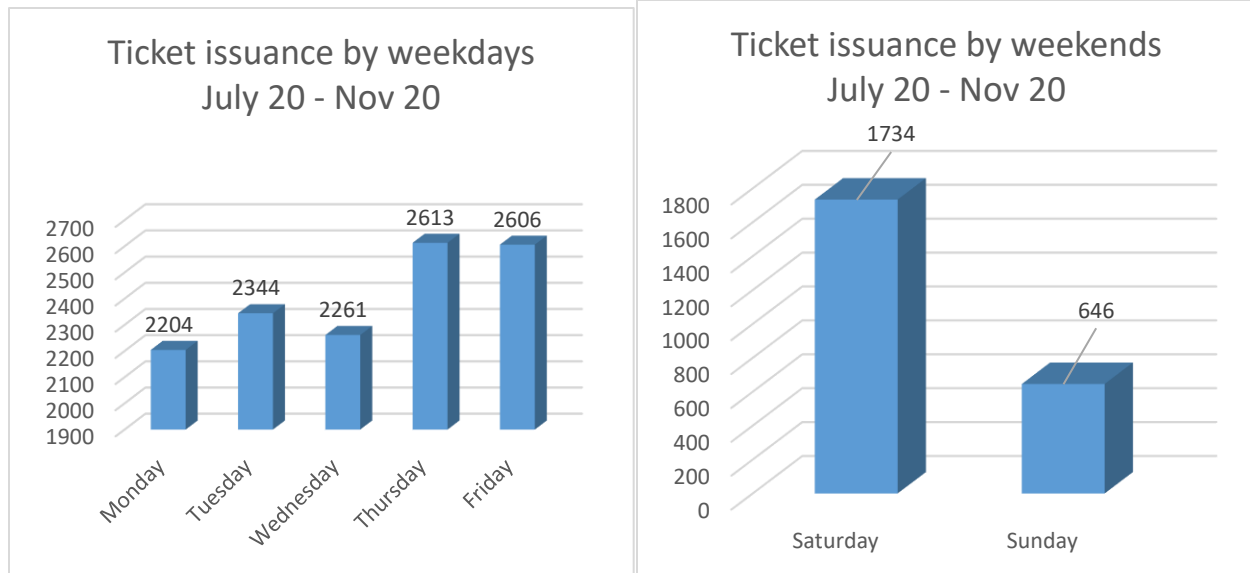
- 79% of tickets issued was for courtesy warnings
- 8% of tickets issued was for beach parking violations
- 7% of the tickets issued was for expired meter and time limit violation.
- 4% of tickets issued was for parking without valid permit
- The rest of the 3% was for no parking, occupying two spaces, parking in a handicap space, daily parking at SNRR and ENRR and the likes.

The graph below shows the total tickets issued in Norwalk broken down by Streets/locations. Please note that streets/locations with less than 50 tickets in the past 5 months are condensed into one column, and it is highlighted in red in the graph.

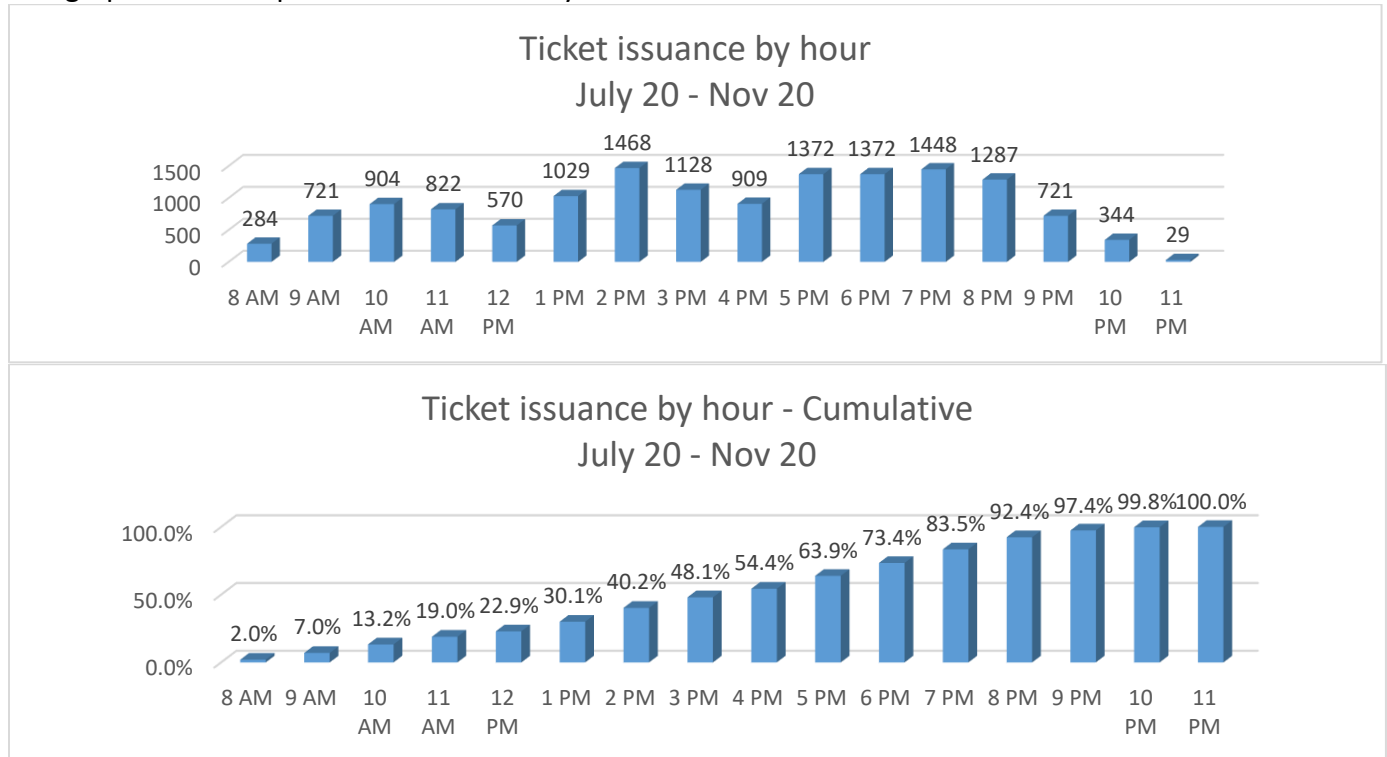


We have further analyzed total tickets issued by hours and days. Of the total tickets issued, 83% of the tickets were issued during weekdays and 17% were issued on weekends. Breaking it down further into by hours, 64% of the tickets were issued during the day time (5am – 5:59pm) while 36% of the tickets were issued during the evening hours (6pm - 12am). The graphs below show ticket issuance by weekdays and weekends.

Ticket Issuance Report July 2020 – November 2020



The graphs below explain ticket issuance by hours.



As we can see from the above analysis, majority of the tickets were issued for Expired Meter and Time Limit Violations. To better understand this, we have further analyzed Expired Meter and Time Limit violations separately below.

Expired meter and Time Limit violations make up 946 (7%) of the total tickets issued in Norwalk. Out of the total of 946 Expired meter/time limit violation tickets issued, 84.5% of the tickets were issued in SONO area, 14% were issued in Uptown area, 0.7% were issued in East Norwalk area and 0.8% were in SONO/Wall corridor area.

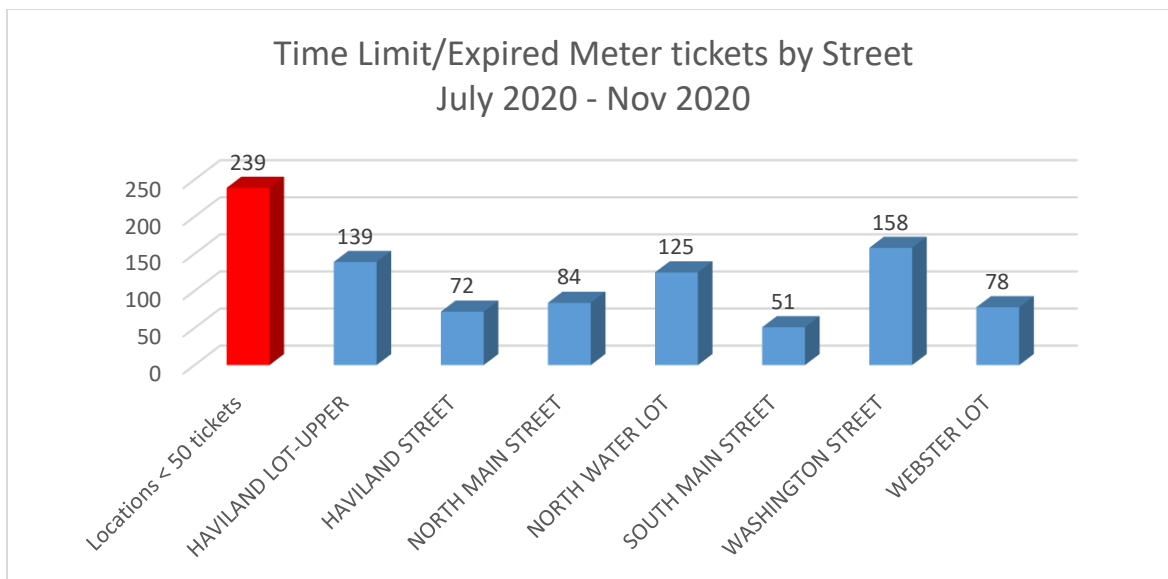
Ticket Issuance Report July 2020 – November 2020

Area	# Tickets	Percentage
SONO Area Streets	437	46.2%
SONO Area Off Streets	362	38.3%
Uptown Streets	45	4.8%
Uptown Area off Streets	87	9.2%
East Norwalk	7	0.7%
SONO/Wall Corridor	8	0.8%
Grand Total	946	

In the time frame analyzed, there were a total of 33 locations where time limit and expired meter violation tickets were issued. These locations include the different on-street and off-street parking spaces. The top 5 locations represent 62% of the total expired and time limit violations. The following are the top 5 locations:

<u>Location</u>	<u># tickets</u>
WASHINGTON STREET	158
HAVILAND LOT-UPPER	139
NORTH WATER LOT	125
NORTH MAIN STREET	84
WEBSTER LOT	77
Total	583

In the graph below, we try to show the areas where Expired and Time Limit violation tickets are issued. We have consolidated locations with less than 50 tickets for the past 5 months into one category, and it is highlighted in red in the graph.



Ticket Issuance Report July 2020 – November 2020

Conclusion:

Same time frame last year, there were a total of 14,716 tickets issued. Comparing it to our current year number of 14,408, this year's ticket issuance is lower by 308 tickets. In the current fiscal year, out of the total of 14,408 tickets issued, 11,339 of the tickets were warning tickets while 4,182 out of the 14,716 of last year tickets were warning. This brings our total ticket issued for the current year to 3,069 and last year's to 10,534. This is a 71% decrease in ticket issuance over last year's number. This decrease is due to warning focused enforcement during COVID-19.



November 2020

Operations Report

The Many Faces of Norwalk Parking



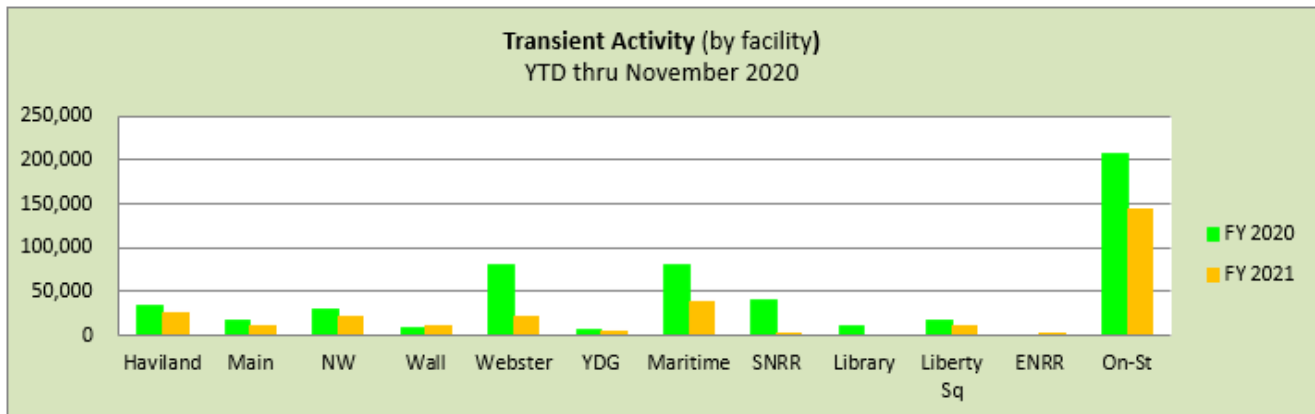
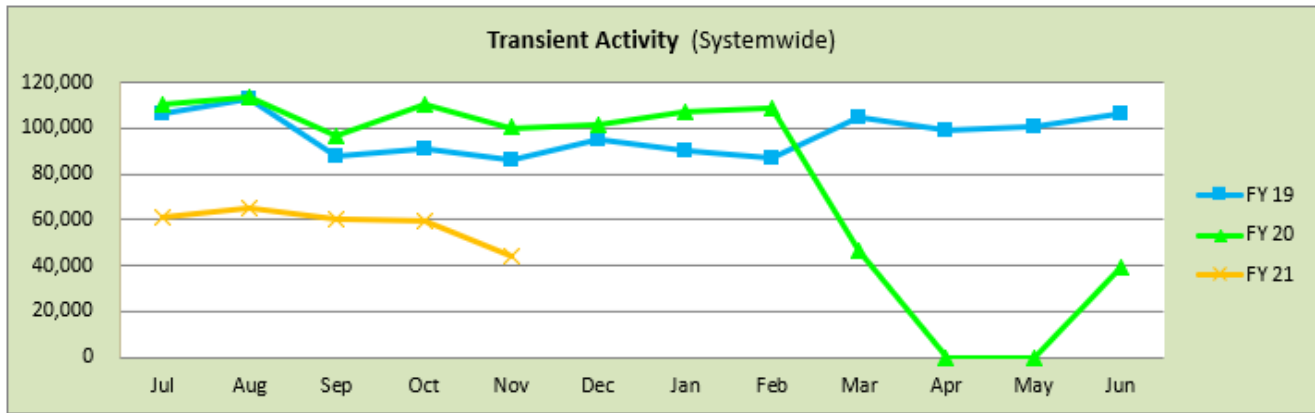


EXECUTIVE SUMMARY

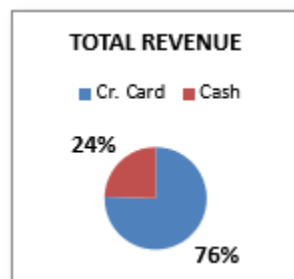
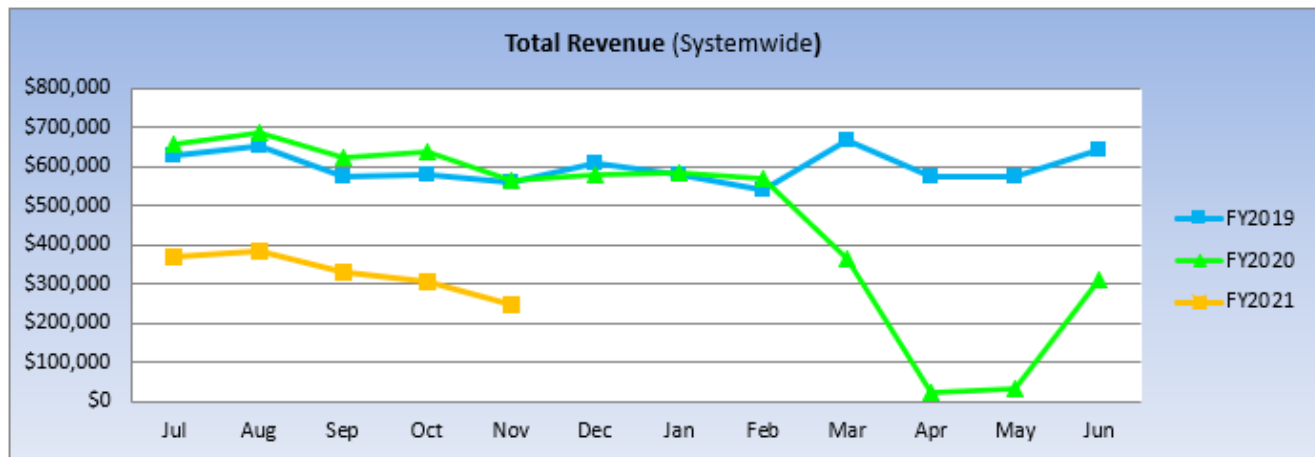
Systemwide Parking Activity – November 2020

- **COVID Report** – note that system activity has been significantly impacted since mid-March 2020 due to the spread of COVID and government shutdowns and COVID regulations. Declines in activity and revenue began the last two weeks of March as government shutdowns and increased regulations were put in place. Data since the end of FY2020 through November 2020 reflects:
 - Transient activity significantly down compared to pre-COVID time period
 - Given COVID restrictions and shutdowns over the last 8 months, demands & revenue have stabilized following seasonal trends
 - Expansion of the Customer Courtesy Program
 - Reduced staffing levels
 - Reduced and/or deferred operating expenses
 - Operational changes included cleaning and disinfecting customer touch points (door hardware, handrails, elevator call buttons, parking equipment touch screens, etc.) on an hourly basis
 - Parking rates went back into effect in June, and data reflects a slower recovery at some locations compared to other locations, especially in the rail line facilities
- Parking revenue is **58.3% under** budget for the month and **47.1% under** budget YTD.
- Total expenses are **28.8% under** budget for the month and **29.2% under** budget YTD.
- Transient revenue is **76.1% under** budget for the month and **68.7% under** budget YTD.
- Total Revenue for the month is **down 19.5%** compared to last month (October) and is **down 56.4%** compared to November of last year.
- Transient activity for the month is **down 9.3%** compared to last month (October) and is **down 55.7%** compared to November of last year.
- Permit activity (number of permits sold) is **up 2.8%** compared to last month (October) and **down 15.7%** compared to November of last year. Permit activity YTD is **down 16.6%** compared to last year.
- Permit Revenue is **down 4.1%** compared to last month (October) and **down 33.9%** compared to November of last year.
- **76%** of total revenue collected was through credit card payments.

- Transient activity YTD is **down 45.4%** compared to last year.

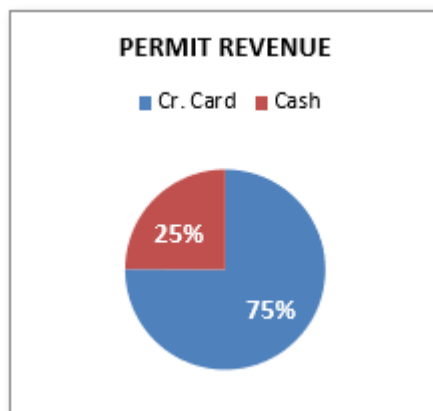
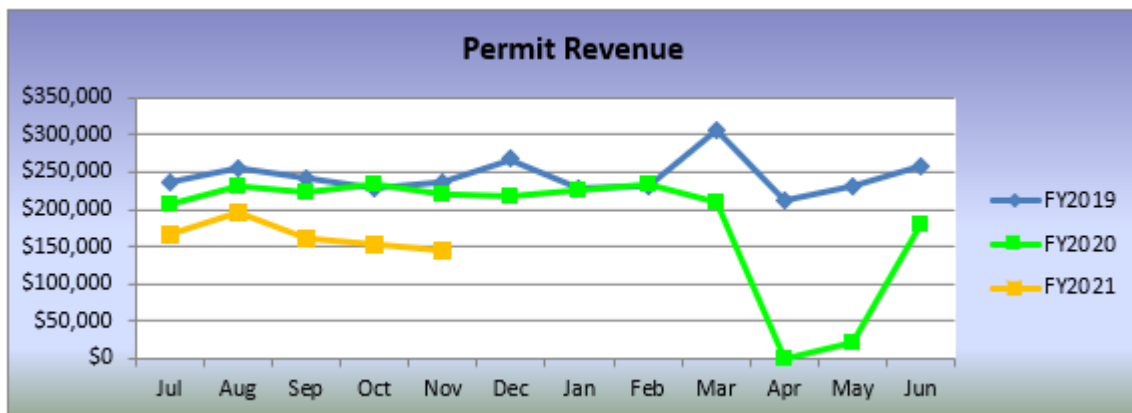
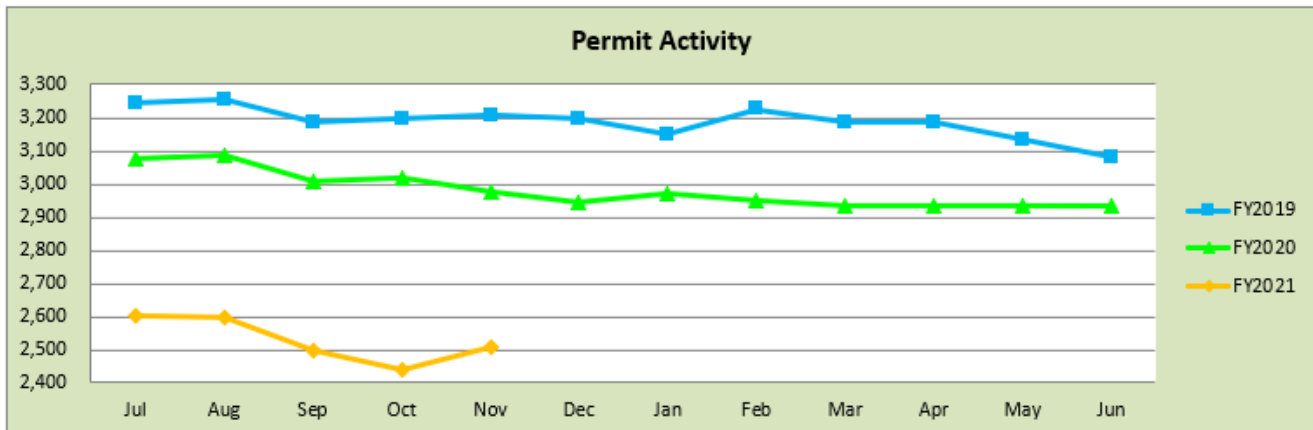


- Total revenue YTD is **down 46.7%** compared to last year.



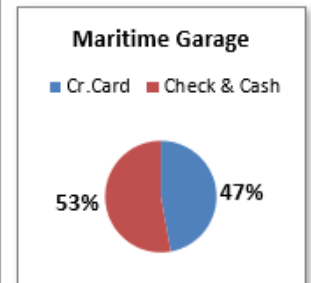
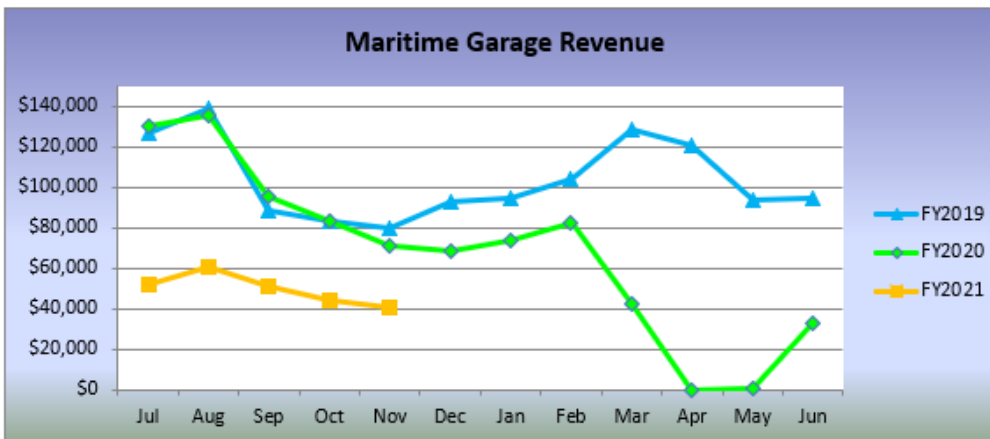
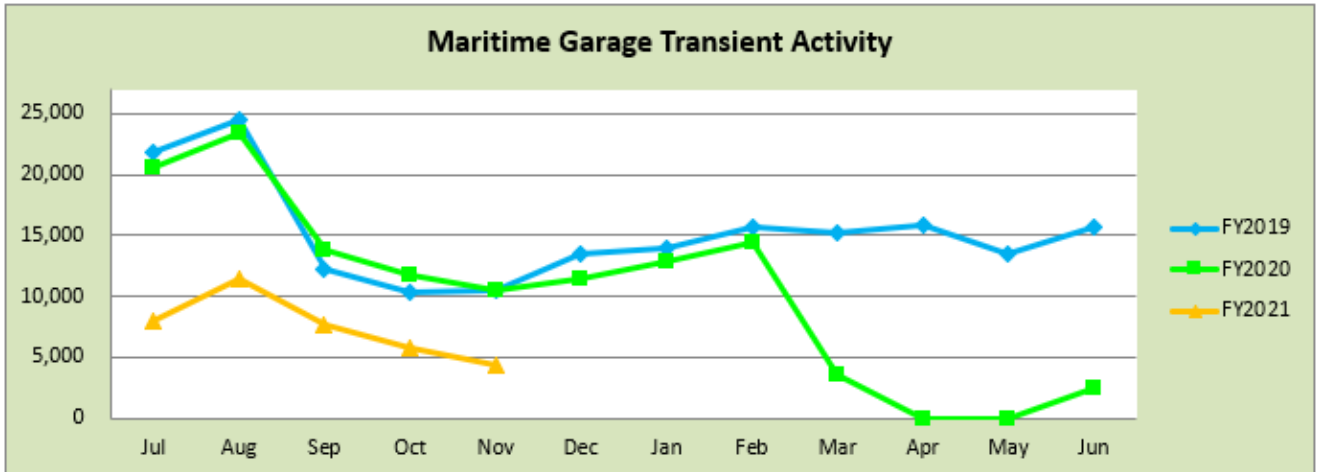
Permit Sales

- Compared to last month, November permits are **up 2.8%** and permit revenues are **down 4.1%**.
- Compared to November of last year, permits are **down 15.7%** and permit revenues are **down 33.9%**.
- Permit activity YTD is **down 16.6%** compared to last year.
- Permit revenue YTD is **down 26.4%** compared to last year.
- Permit revenue is **32.2% under** budget year-to-date.
- **75%** of permit revenue was through credit card payments.
- **2,509** permits were sold systemwide. There are 3,591 spaces available for permits and 4,425 total spaces systemwide, including non-metered spaces.



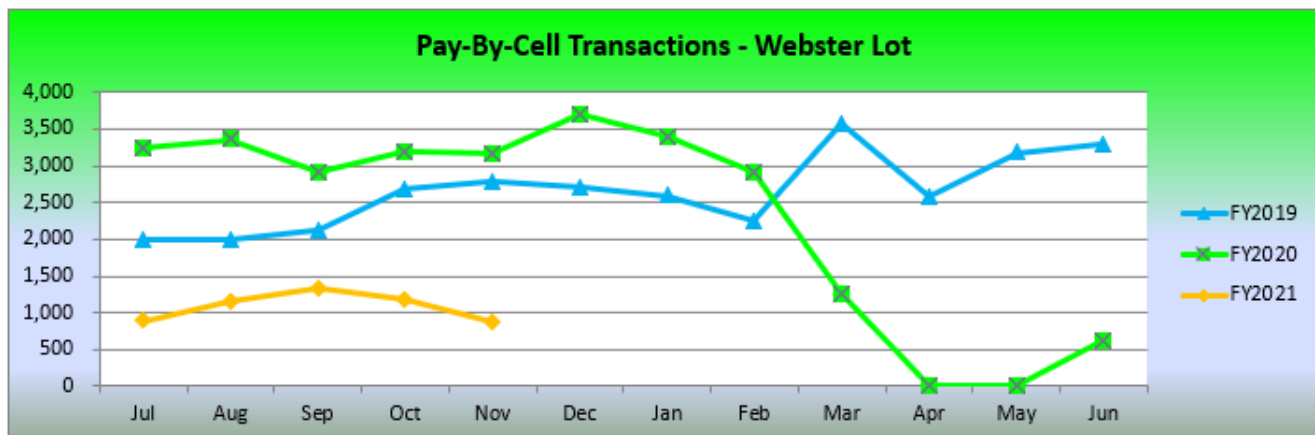
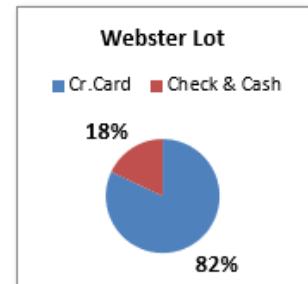
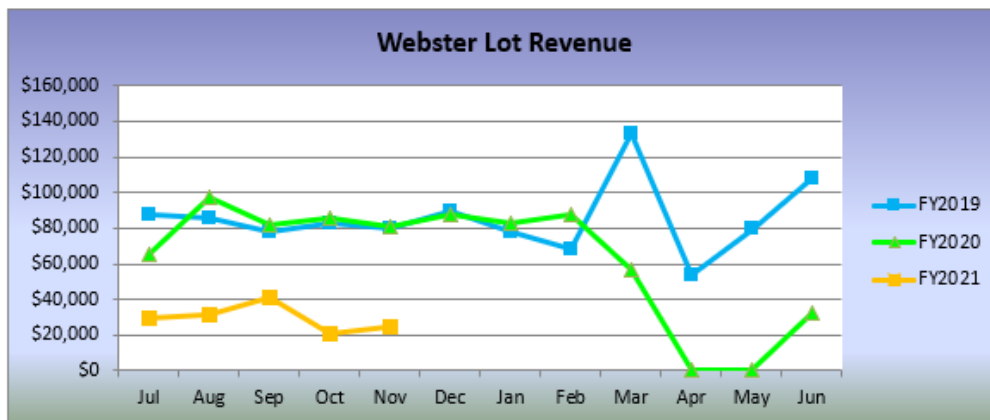
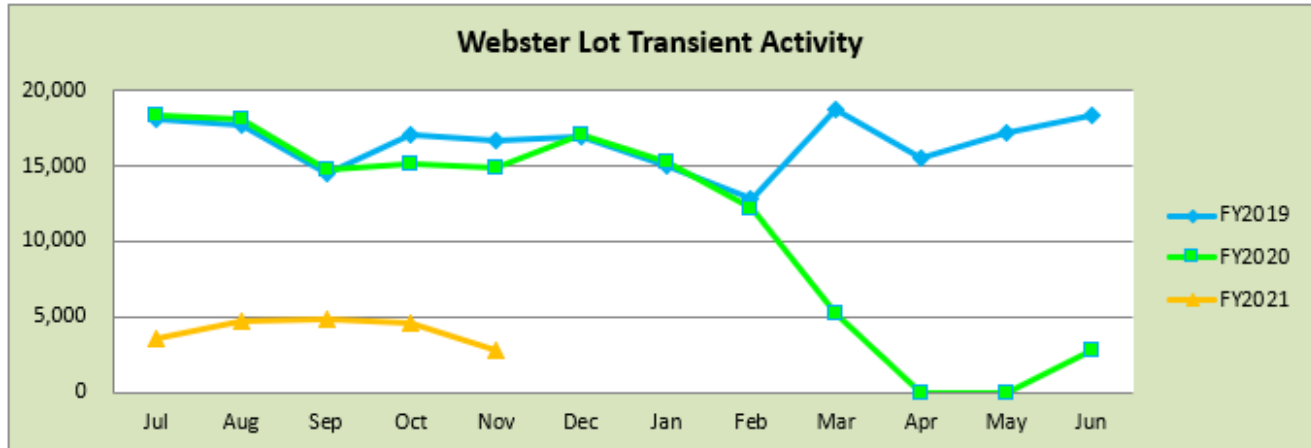
Maritime Garage

- Year-to-date through November 2020, transient activity was **down 53.4%** and total facility revenue was **down 51.6%** compared to last year.
- For the month of November, transient activity was **down 24.7%** compared to last month and **down 57.9%** compared to last November.
- Revenue was **down 8.1%** compared to last month and **down 42.7%** compared to last November.
- **47%** of revenue collected was through credit card payments.
- There were **487** monthly permits sold out of 755 available spaces.
- Average Transient Ticket Value = **\$3.49** or an Average Stay of 1.7 hours.



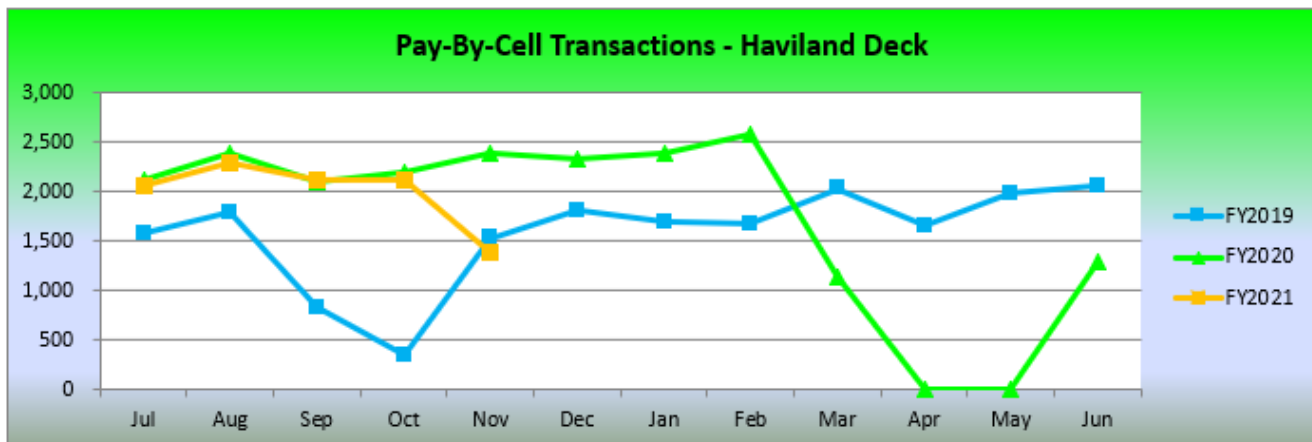
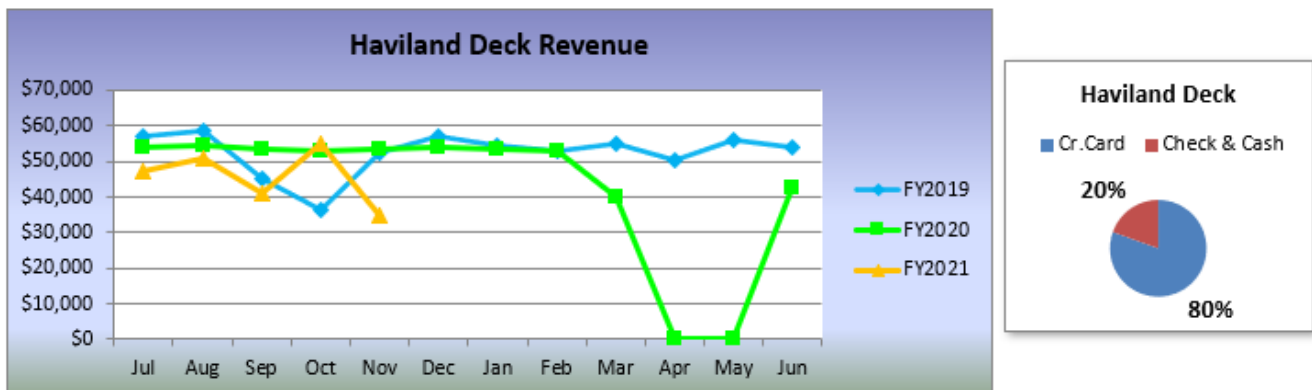
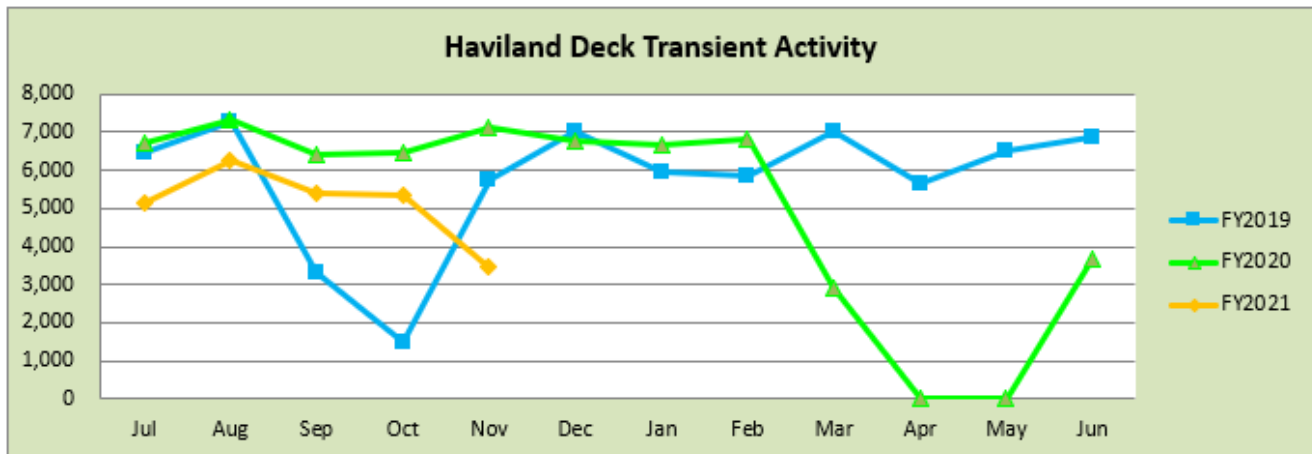
Webster Lot

- Year-to-date through November 2020, transient activity was **down 74.7%** and revenue was **down 64.1%** compared to last year.
- For the month of November, transient activity was **down 38.3%** compared to last month and **down 69.6%** compared to last November.
- Revenue was **down 48.4 %** compared to last month and **down 80.9%** compared to last November.
- **82%** of revenue collected was through credit card payments.
- There were **456** monthly permits sold out of 600 available spaces and a waitlist of **16** customers.
- In November, the average PBC transaction was **\$2.78** or an Average Stay of **2.8** hours.
- Average Transient Price = **\$2.48** or an Average Stay of **2.5** hours.



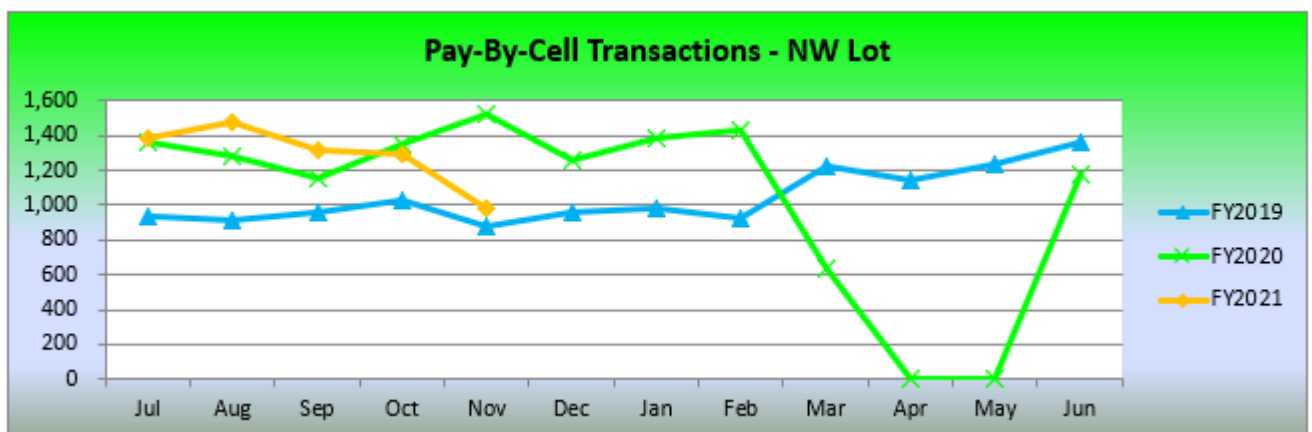
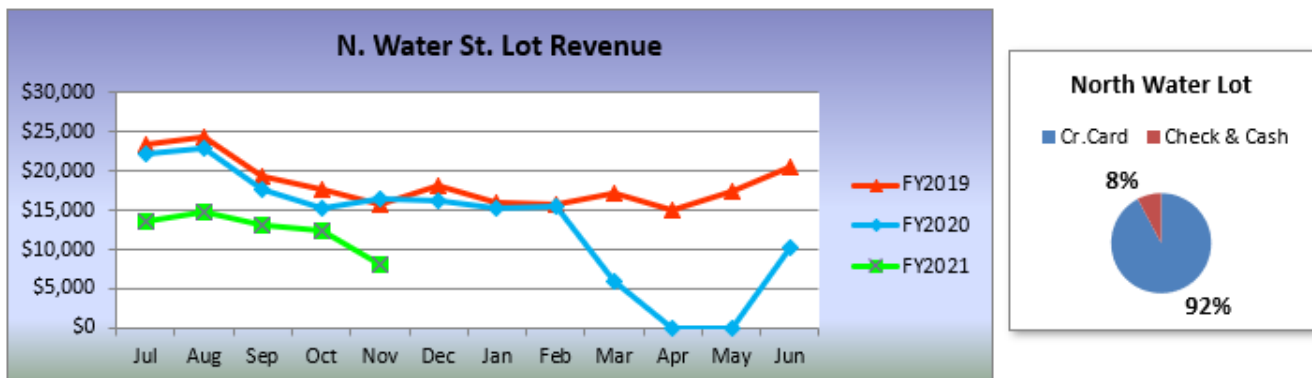
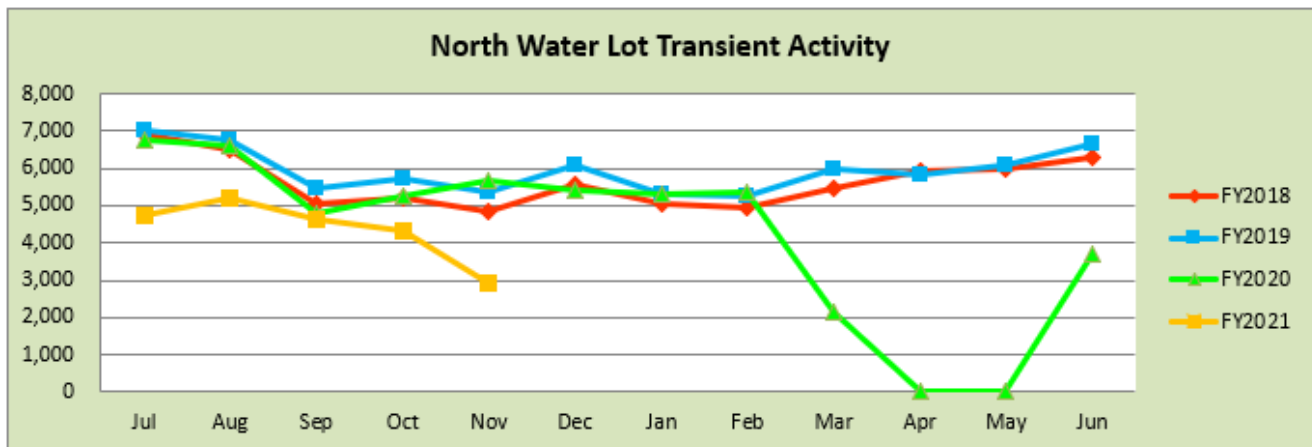
Haviland Deck

- Year-to-date through November 2020, transient activity was **down 24.7%** and revenue was **down 14.4%** compared to last year.
- For the month of November, transient activity was **down 35.5%** compared to last month and **down 51.3%** compared to last November.
- Revenue was **down 36.4%** compared to last month and **down 34.6%** compared to last November.
- **80%** of revenue collected was through credit card payments.
- There were **399** monthly permits sold out of 279 available spaces and a waitlist of **76** customers.
- In November, the average PBC transaction was **\$3.83** or an Average Stay of **2.6** hours.
- Average Transient Price = **\$3.47** or an Average Stay of **2.3** hours.



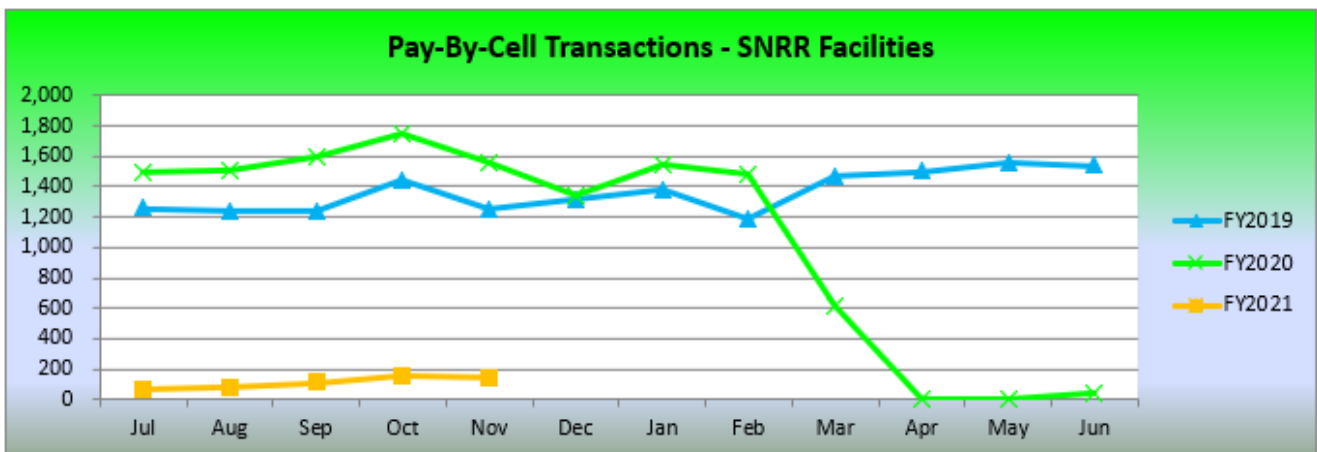
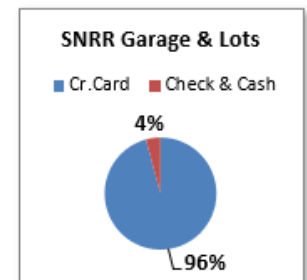
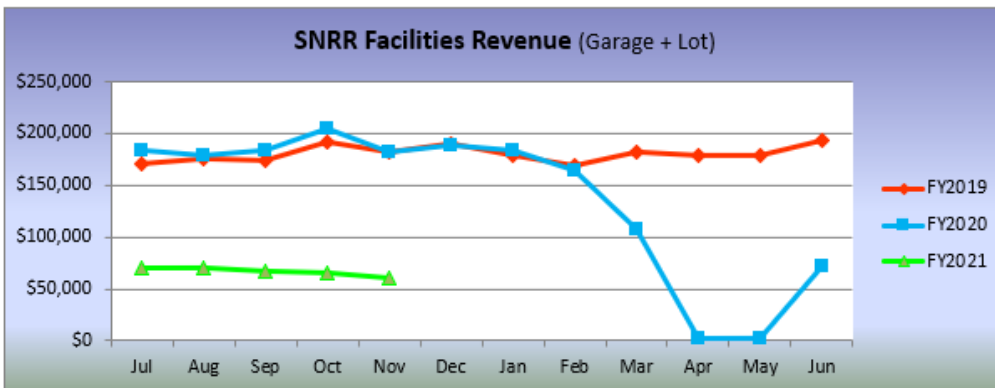
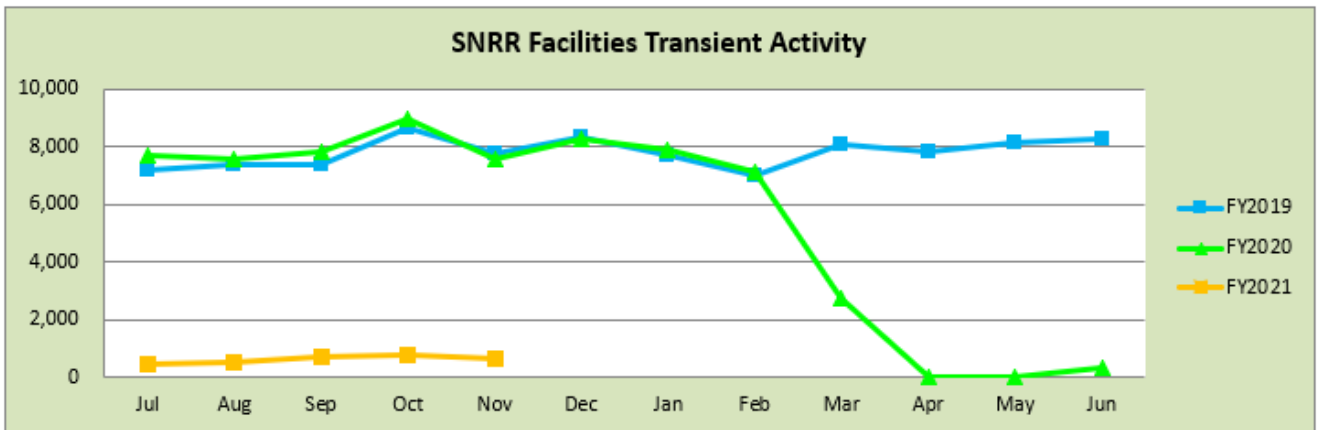
North Water Street

- Year-to-date through November 2020, transient activity was **down 24.8%** and revenue was **down 34.8%** compared to last year.
- For the month of November, transient activity was **down 32.2%** compared to last month and **down 48.2%** compared to last November.
- Revenue was **down 35.1%** compared to last month and **down 51.2%** compared to last November.
- **92%** of revenue collected was through credit card payments.
- This is a transient lot only. No monthly permits are sold.
- Activity at this lot correlates in part to activity at the Maritime Aquarium during the day and restaurant/bar activity at night and weekends.
- In November, the average PBC transaction was **\$2.90** or an Average Stay of **1.9** hours.
- Average Transient Price = **\$2.90** or an Average Stay of **1.9** hours.



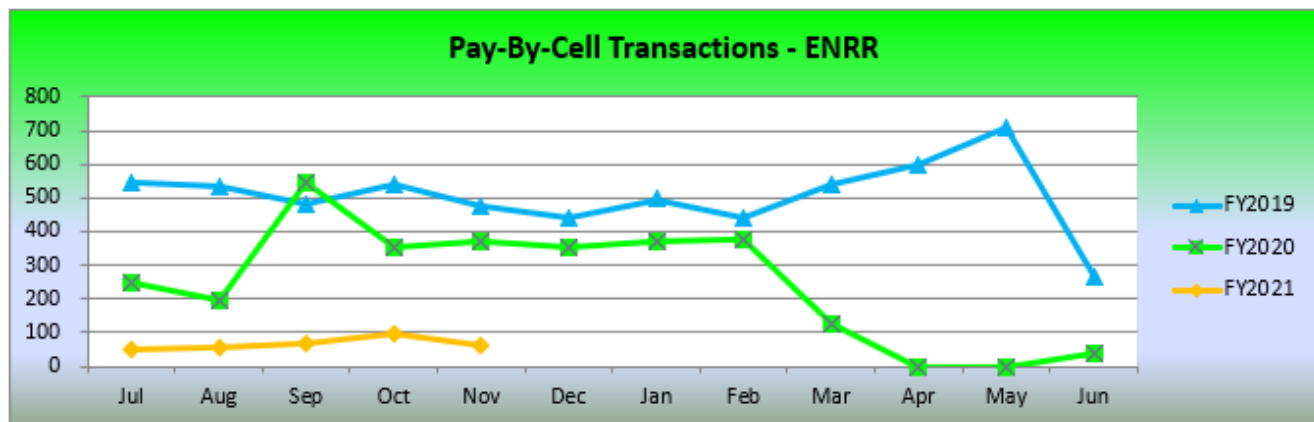
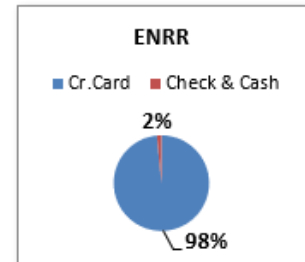
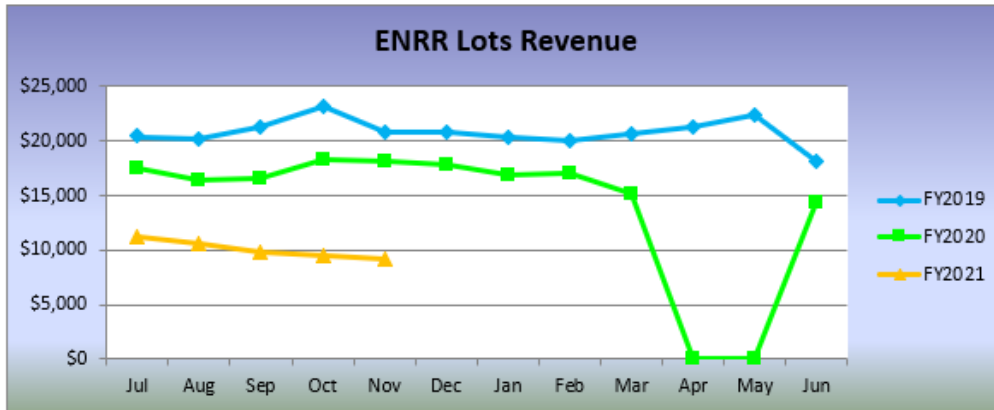
South Norwalk Railroad Station

- Year-to-date through November 2020, transient activity was **down 92.3%** and revenue was **down 64.2%** compared to last year.
- For the month of November, transient activity was **down 20.1%** compared to last month and **down 91.7%** compared to last November.
- Revenue was **down 6.0%** compared to last month and **down 66.4%** compared to last November.
- **96%** of revenue collected was through credit card payments.
- There were **492** monthly permits sold out of 936 available spaces and a waitlist of **436** customers.
- In November, the average PBC transaction was **\$13.50** or an Average Stay of **1.1 days**.
- Average Transient Price = **\$13.87** or an Average Stay of **1.2 days**.



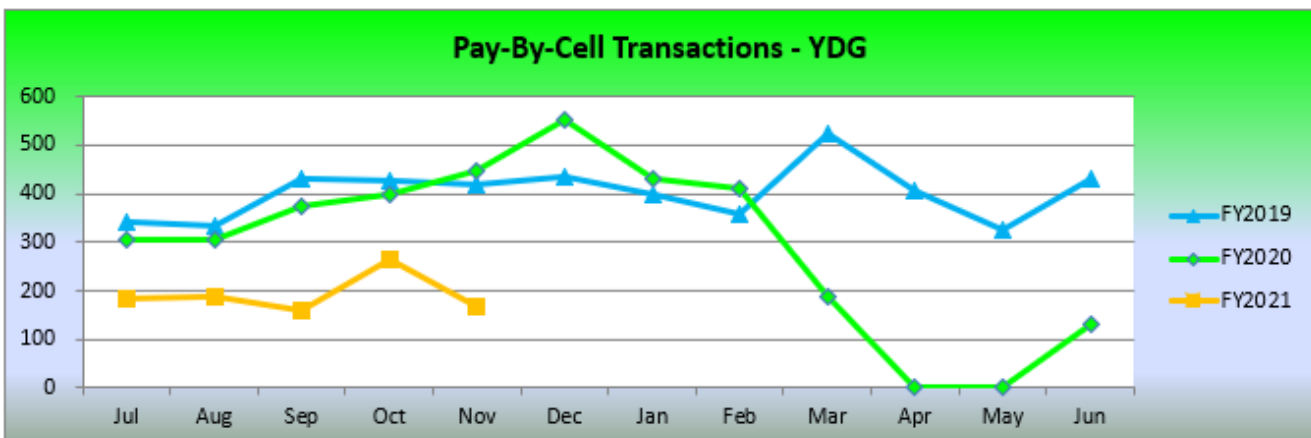
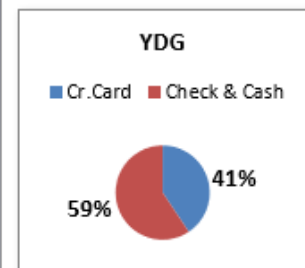
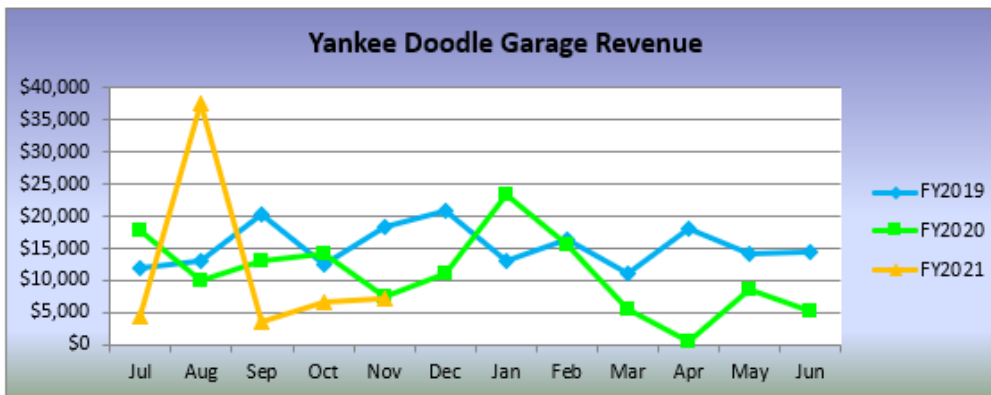
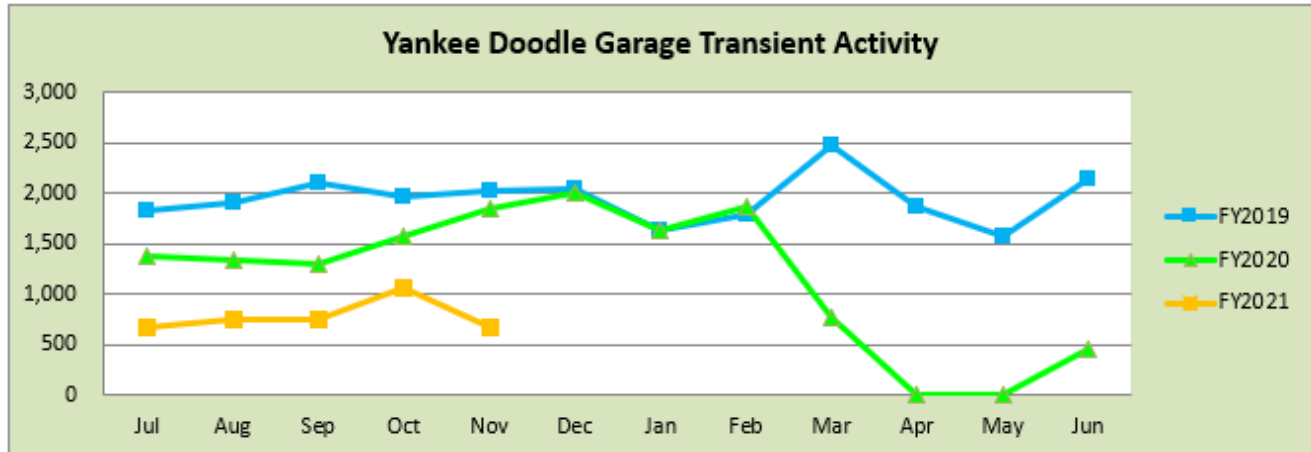
East Norwalk Train Station

- Revenue year-to-date through November 2020 is **down 42.1%** compared to the same period last year.
- Revenue was **down 3.7%** compared to last month and **down 49.5%** compared to last November.
- **98%** of revenue collected was through credit card payments.
- There were **119** monthly permits sold out of 151 available spaces and a waitlist of **114** customers.
- In November, the average PBC transaction was **\$8.63** or an Average Stay of **1.1 days**.



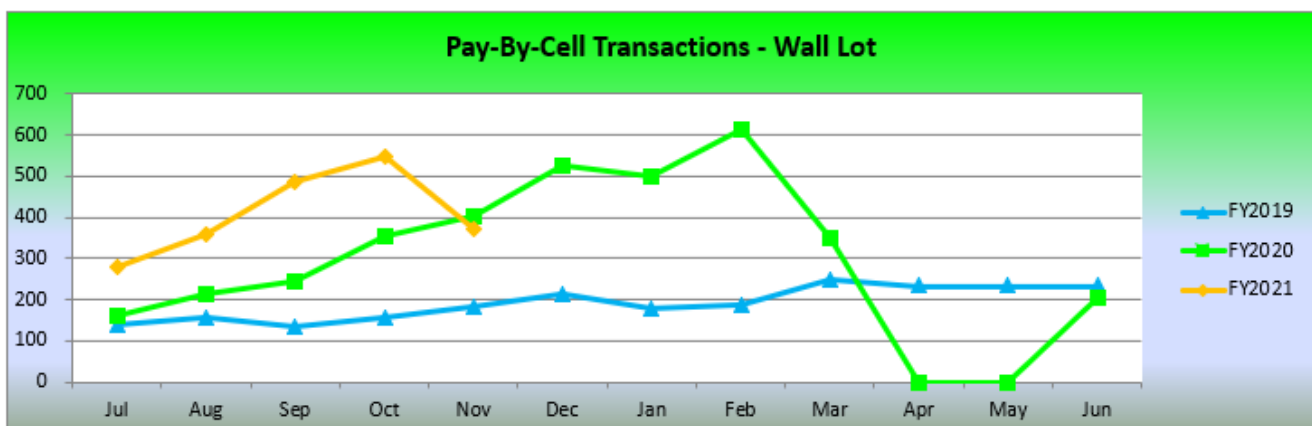
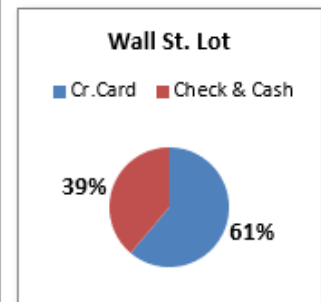
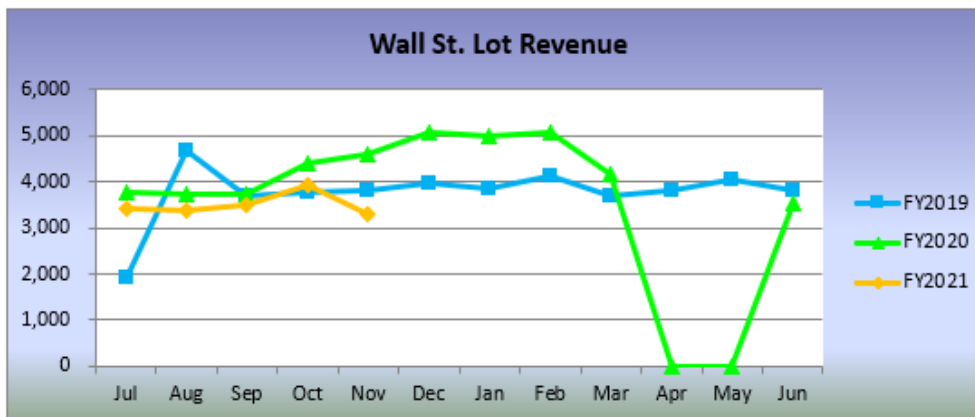
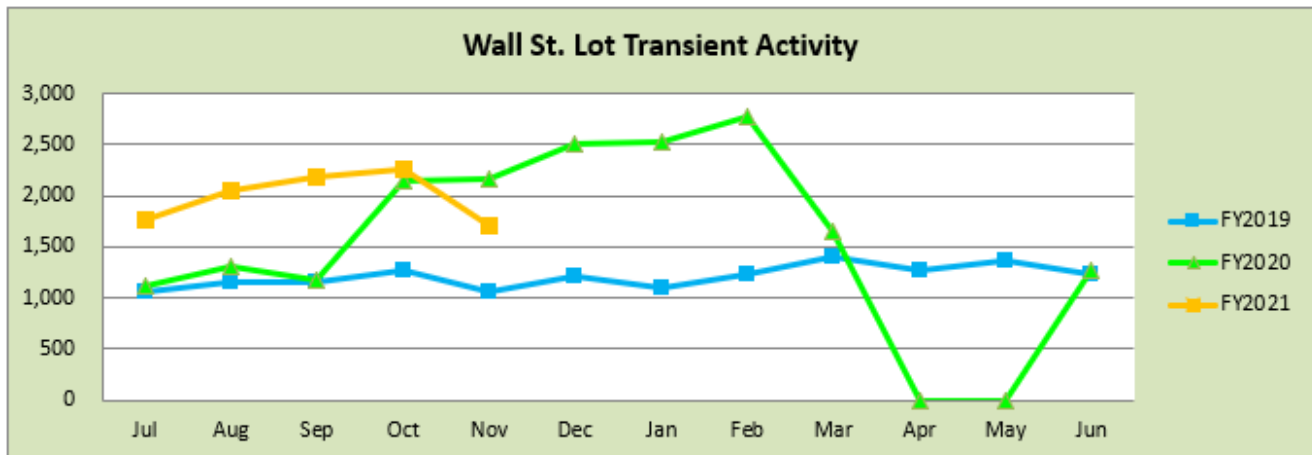
Yankee Doodle Garage

- Year-to-date through November 2020, transient activity was **down 47.3%** and revenue was **down 5.0%** compared to last year.
- For the month of November, transient activity was **down 37.0%** compared to last month and **down 63.6%** compared to last November.
- Revenue was **up 11.9%** compared to last month and **down 3.1%** compared to last November due to the collection of back vehicle storage fees from McMahon Ford.
- **41%** of revenue collected was through credit card payments.
- There were **378** monthly permits sold out of 410 available spaces.
- In November, the average PBC transaction was **\$1.44** or an Average Stay of **5.8** hours.
- Average Transient Price = **\$1.20** or an Average Stay of **4.8** hours.



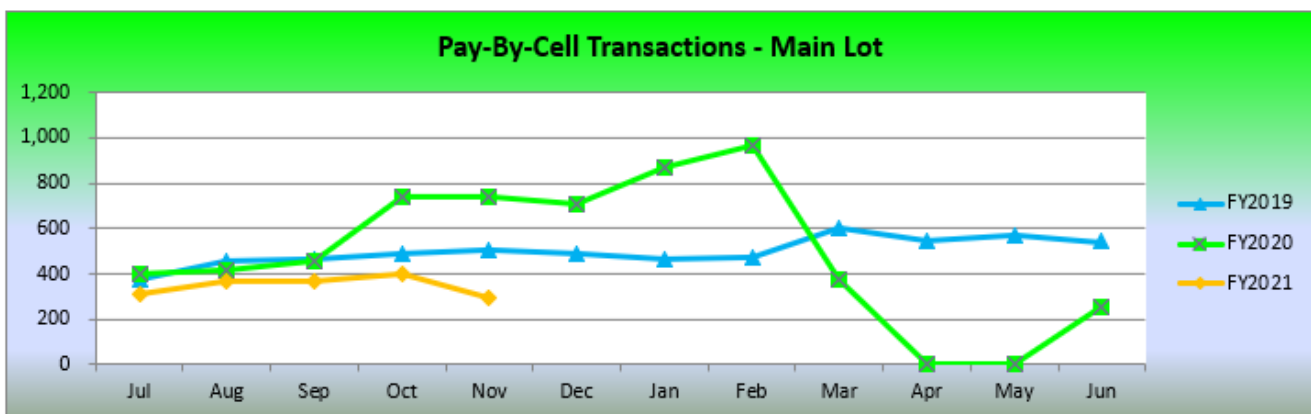
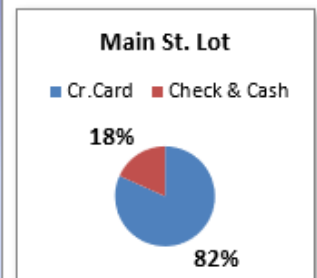
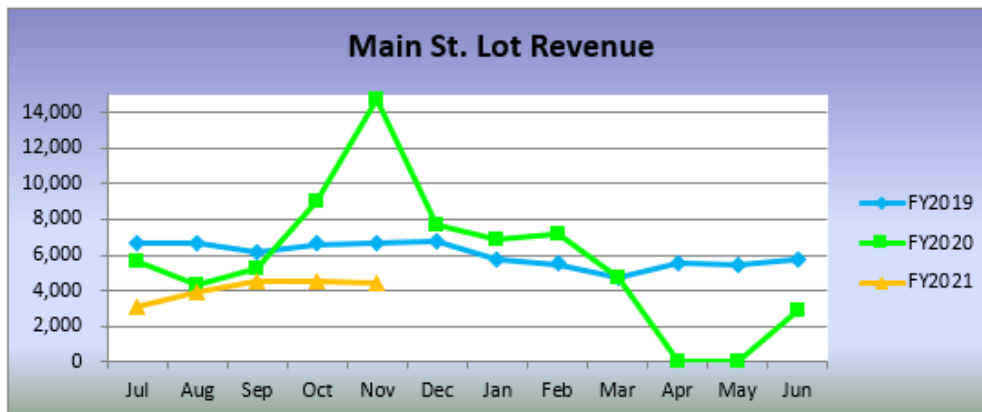
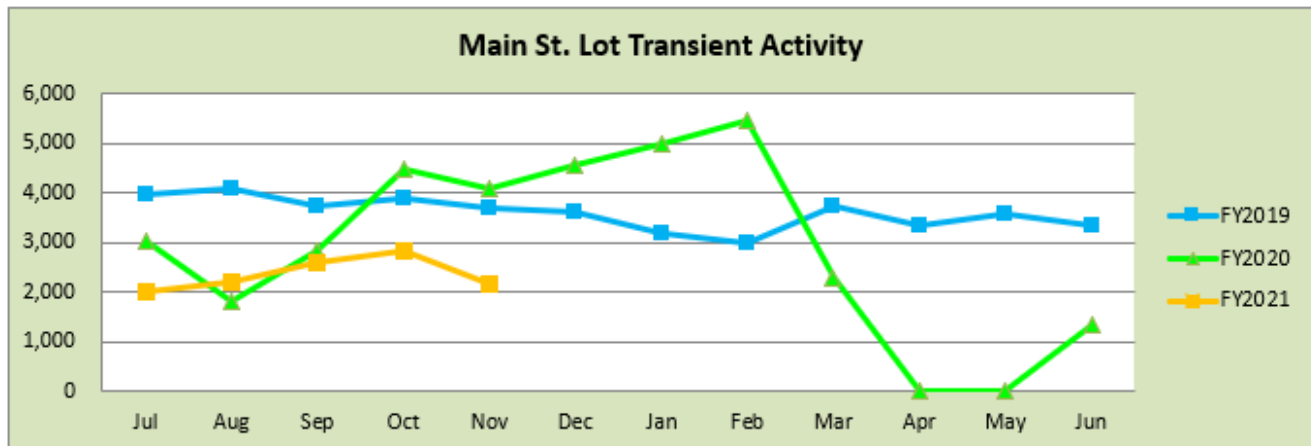
Wall Street Lot

- Year-to-date through November 2020, transient activity was **up 26.2%** and revenue was **down 13.4%** compared to last year.
- For the month of November, transient activity was **down 24.7%** compared to last month and **down 20.8%** compared to last November.
- Revenue was **down 16.5%** compared to last month and **down 28.5%** compared to last November.
- **61%** of revenue collected was through credit card payments.
- There were **63** monthly permits sold out of 93 available spaces.
- In November, the average PBC transaction was **\$1.17** or an Average Stay of **2.3** hours.
- Average Transient Price = **\$1.02** or an Average Stay of **2.0** hours. There is a \$1.00 flat rate after 6:00pm.



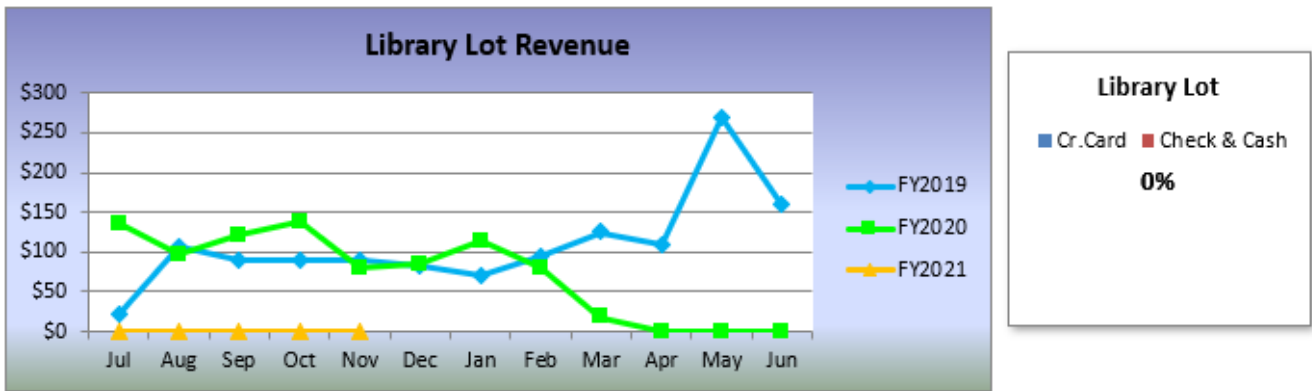
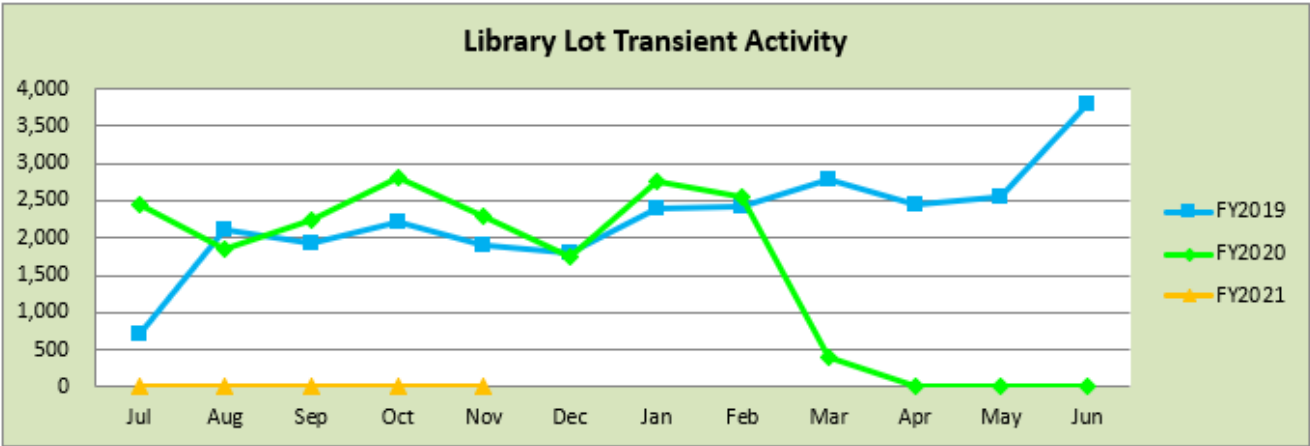
Main Street Lot

- Year-to-date through November 2020, transient activity was **down 27.1%** and revenue was **down 47.1%** compared to last year.
- For the month of November, transient activity was **down 23.2%** compared to last month and **down 46.7%** compared to last November.
- Revenue was **down 2.1%** compared to last month and **down 69.6%** compared to last November.
- **82%** of revenue collected was through credit card payments.
- There were **82** monthly permits sold out of 93 available spaces.
- In November, the average PBC transaction was **\$1.24** or an Average Stay of **2.5** hours.
- Average Transient Price = **\$1.09** or an Average Stay of **2.2** hours. There is a \$1.00 flat rate after 6:00pm.



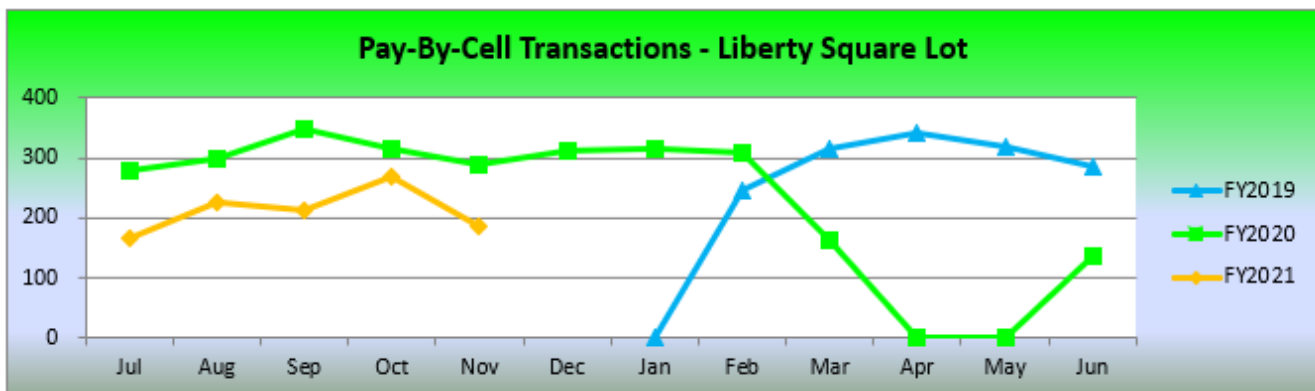
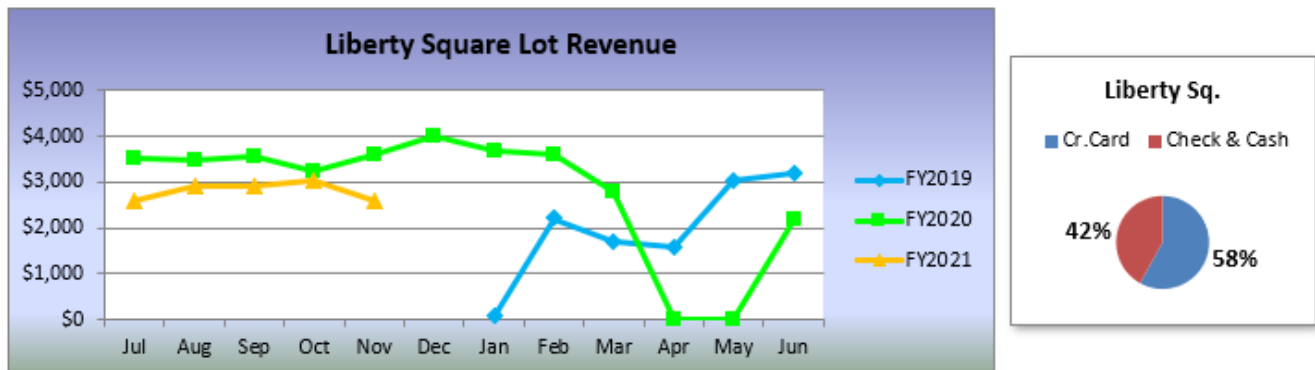
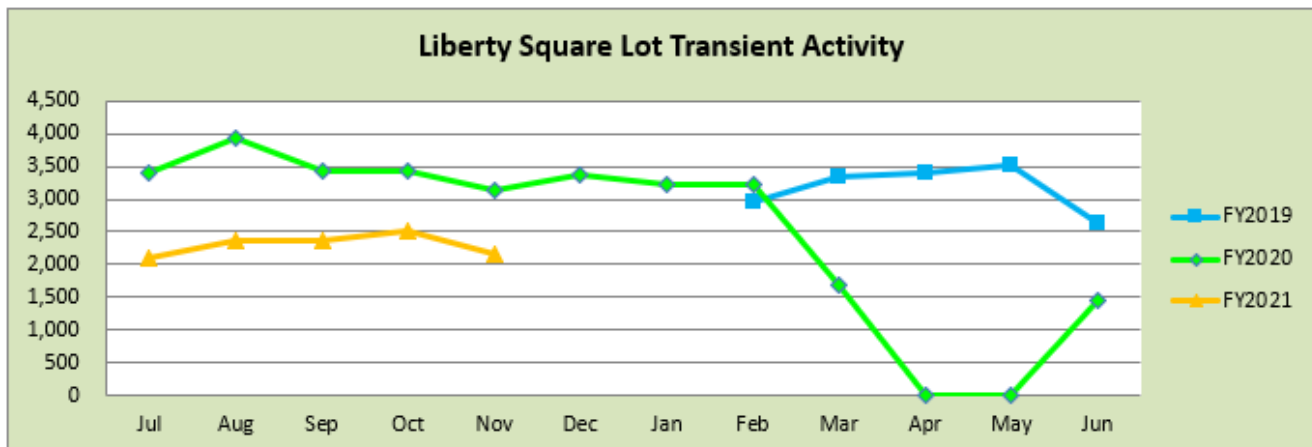
Library Lot

- The Library Lot opened in July 2018.
- Year-to-date through November 2020, transient activity was **down 100.0%** and revenue was **down 100.0%** compared to last year.
- For the month of November, there was **no** transient activity or revenue collected in the lot.
- There is no PBC activity in this lot. It is currently operated with a gated access control system.



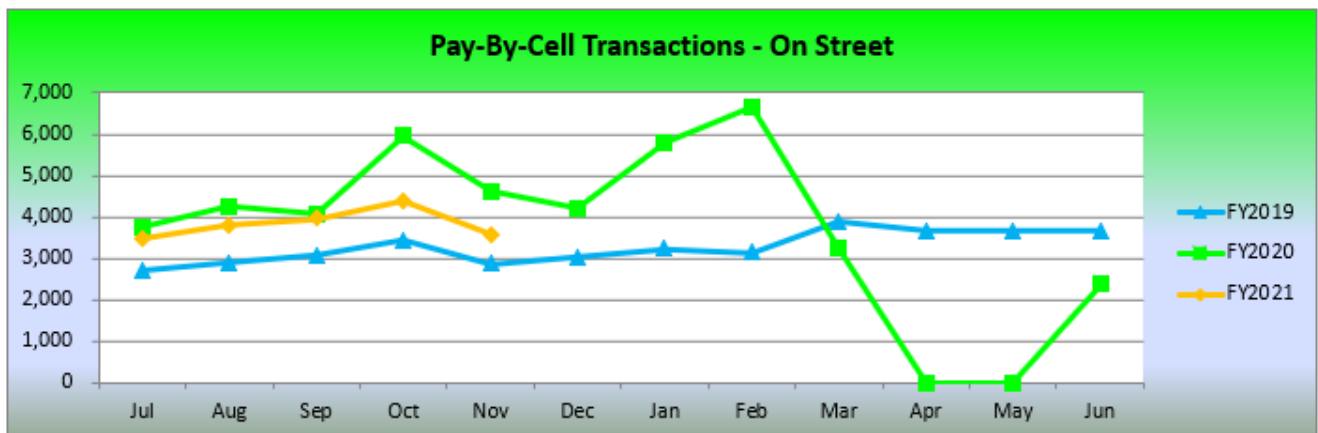
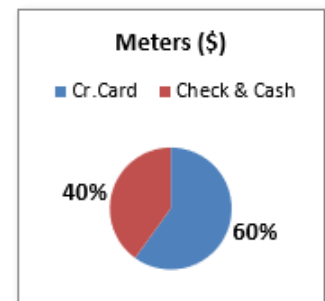
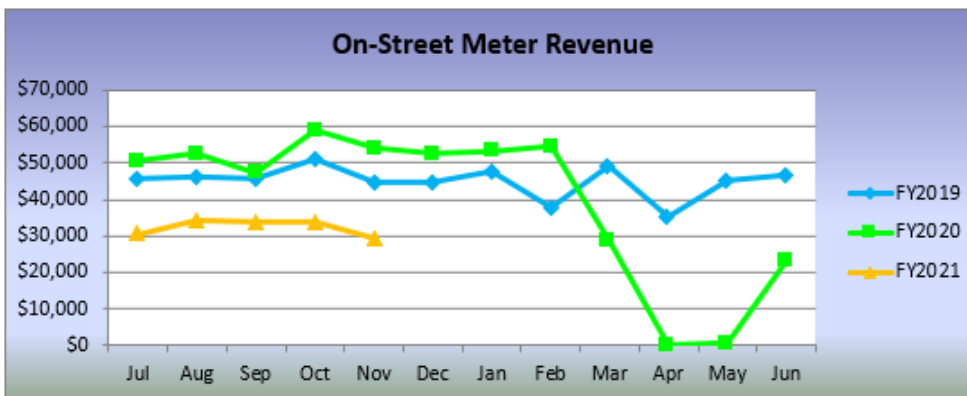
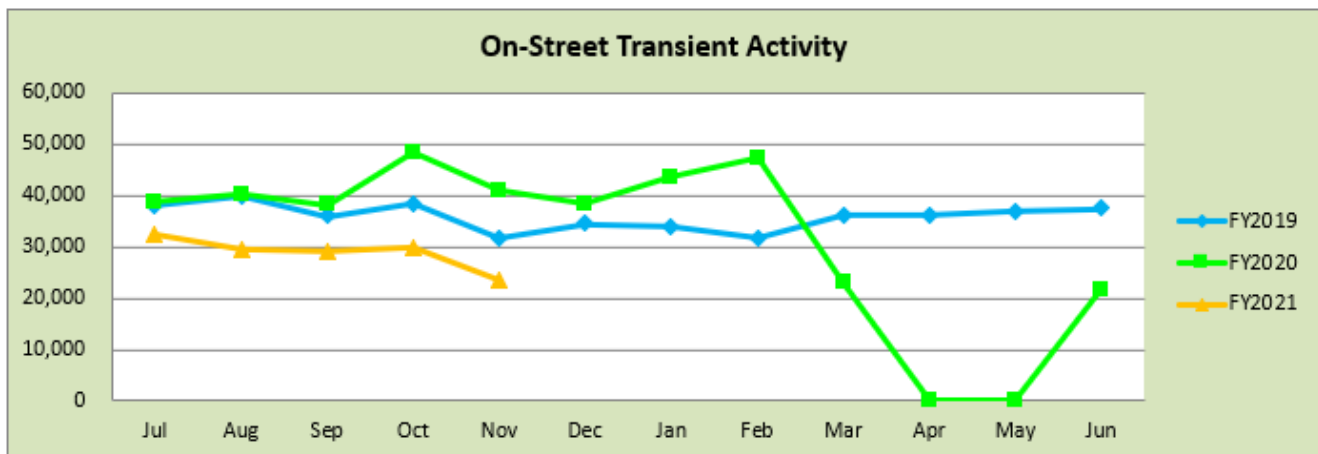
Liberty Square Lot

- The Liberty Square Lot opened in January 2019.
- Year-to-date through November 2020, transient activity was **down 33.6%** and revenue was **down 19.3%** compared to last year.
- For the month of November, transient activity was **down 14.0%** compared to last month and **down 31.1%** compared to last November.
- Revenue was **down 14.6%** compared to last month and **down 28.0%** compared to last November.
- **58%** of revenue collected was through credit card payments.
- There were **33** monthly permits sold out of 60 available spaces.
- In November, the average PBC transaction was **\$1.05** or an Average Stay of **2.1** hours.
- Average Transient Price = **\$0.84** or an Average Stay of **1.7** hours.



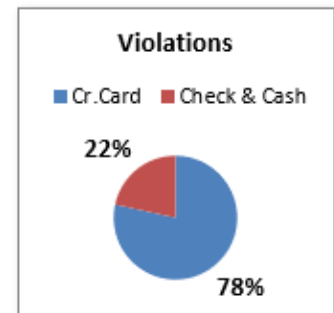
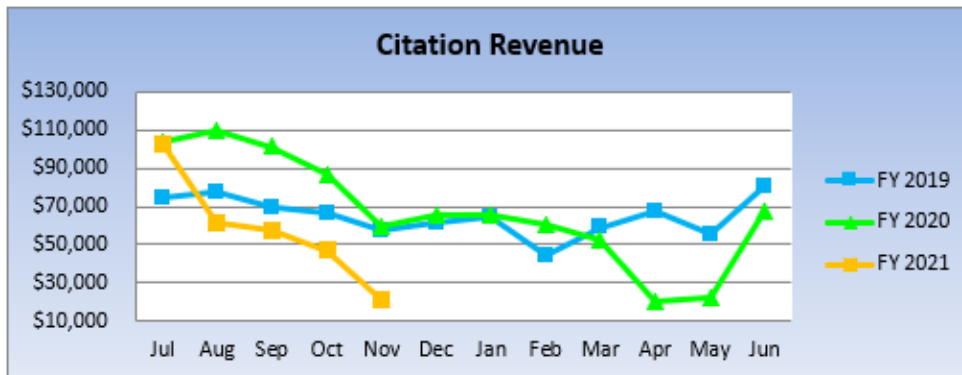
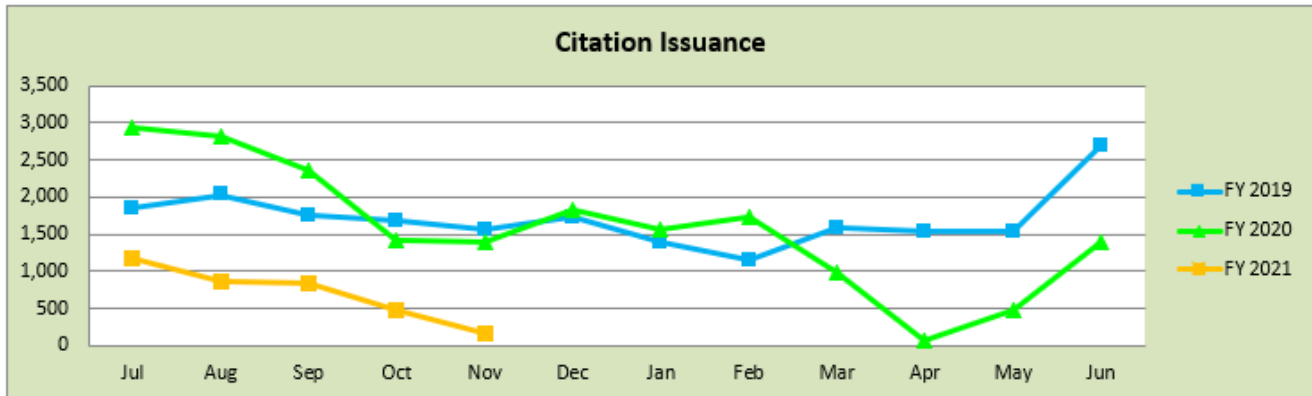
On-Street Parking

- Year-to-date through November 2020, transient activity was **down 30.3%** and revenue was **down 38.4%** compared to last year.
- For the month of November, transient activity was **down 21.3%** compared to last month and **down 43.0%** compared to last November.
- Revenue was **down 14.1%** compared to last month and **down 45.9%** compared to last November.
- **60%** of revenue collected was through credit card payments.
- In SONO, the average PBC transaction was **\$2.57** or an Average Stay of **1.7** hours.
- In the Wall District, the average PBC transaction was **\$0.93** or an Average Stay of **1.9** hours.



Parking Enforcement

- Year-to-date through November 2020, ticket issuance was **down 67.5%** and citation revenue was **down 37.1%** compared to the same period last year.
- Compared to last month, November ticket issuance was **down 62.9%** and citation revenue was **down 54.8%**.
- Citation revenue accounts for **17.0%** of system revenues YTD.
- **78%** of citation revenue was through credit card payments.
- The customer courtesy program allows enforcement staff to add time to expired meters as a courtesy to customers who parked on-street. In November, **3,340** courtesy notices were issued over 29 days and **\$1,670.00** in complimentary meter time was added to expired meters. **0** violations were issued after the courtesy time expired. If the Courtesy Notices were citations, the value would have been **\$83,500** in fines.



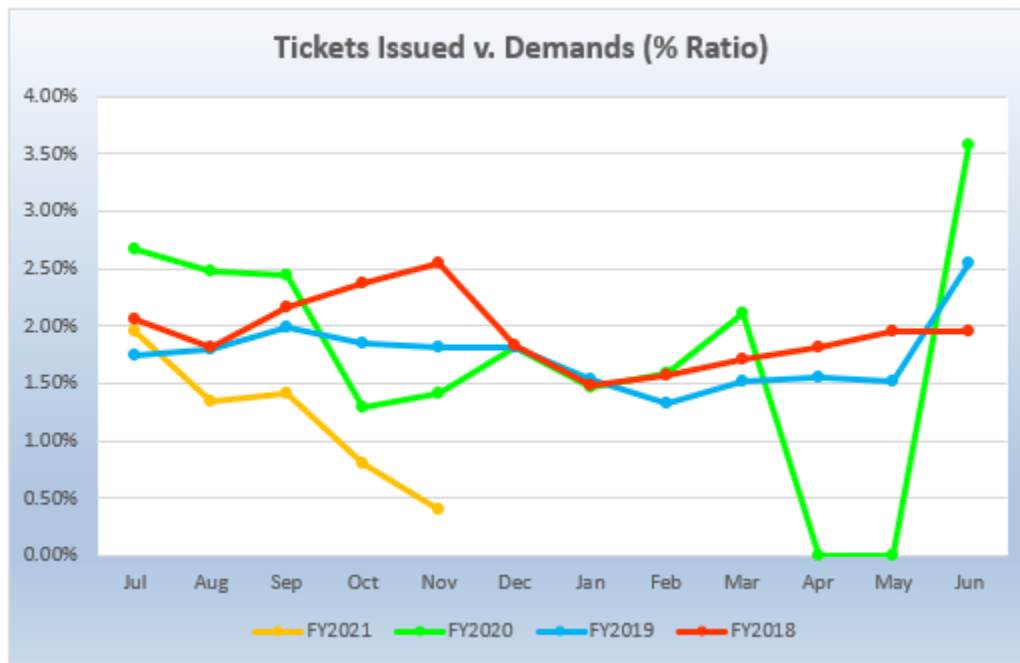
Parking Violations Collection Program

Fiscal Year	Delinquent \$ Collected
2013	\$131,458
2014	\$108,435
2015	\$84,233
2016	\$84,628
2017	\$152,412
2018	\$128,025
2019	\$103,032
2020	\$93,378
2021	\$25,263

YTD thru Nov.

Tickets Issued v. Demands Analysis

Analysis of the ratio of tickets issued compared to transient demands:



Tickets Issued

	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	TOTAL
FY2018	2,119	1,940	1,871	2,017	2,086	1,729	1,311	1,394	1,774	1,770	1,791	1,956	21,758
FY2019	1,851	2,034	1,748	1,685	1,563	1,731	1,386	1,154	1,585	1,532	1,538	2,707	20,514
FY2020	2,933	2,816	2,369	1,431	1,407	1,835	1,565	1,722	976	72	480	1,398	19,004
FY2021	1,189	867	852	475	176	0	0	0	0	0	0	0	3,559

Demands

	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	TOTAL
FY2018	103,191	106,766	86,465	85,170	82,150	94,146	88,438	89,400	103,728	97,524	92,096	100,497	1,129,571
FY2019	106,168	112,894	87,811	91,061	86,286	95,118	90,170	86,885	104,945	99,209	101,014	106,576	1,168,137
FY2020	110,327	113,742	96,762	110,459	100,233	101,475	106,779	108,995	46,453	0	0	39,154	934,379
FY2021	60,962	65,055	60,234	59,448	44,445	0	0	0	0	0	0	0	290,144

Ratio (%) - Tickets v. Demands

	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun
FY2018	2.05%	1.82%	2.16%	2.37%	2.54%	1.84%	1.48%	1.56%	1.71%	1.81%	1.94%	1.95%
FY2019	1.74%	1.80%	1.99%	1.85%	1.81%	1.82%	1.54%	1.33%	1.51%	1.54%	1.52%	2.54%
FY2020	2.66%	2.48%	2.45%	1.30%	1.40%	1.81%	1.47%	1.58%	2.10%	#DIV/0!	#DIV/0!	3.57%
FY2021	1.95%	1.33%	1.41%	0.80%	0.40%							

Special Programs

Customer Courtesy Program

The program was expanded to include more program days. It is a successful program that has received many compliments from the general public in emails and social media posts.

Summary of courtesy tickets for Nov 2020		
	Nov-20	YTD
Number of courtesy card program dates	29	144
Total number of courtesy tickets given	3340	11,474
\$ Value of Additional Meter Time	\$1,670.0	\$5,737.00
# Violations after Courtesy Time Expired	0	683
\$ value of courtesy tickets	\$83,500	\$269,775

Online Reservations

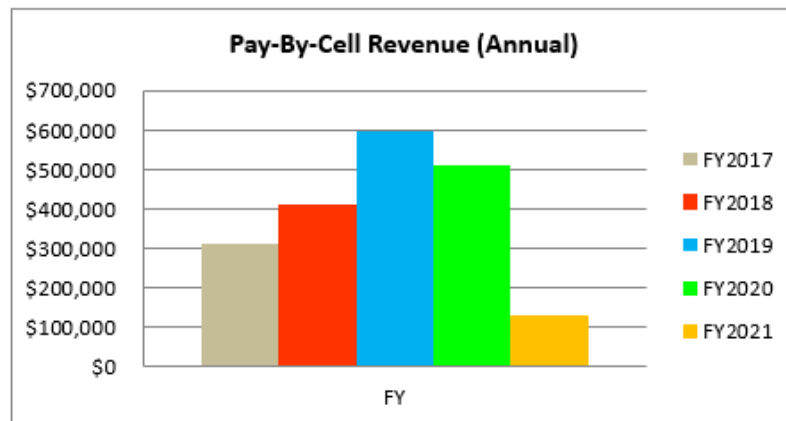
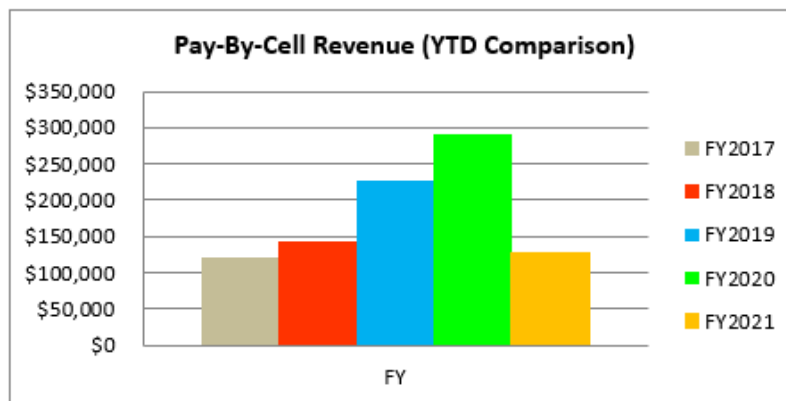
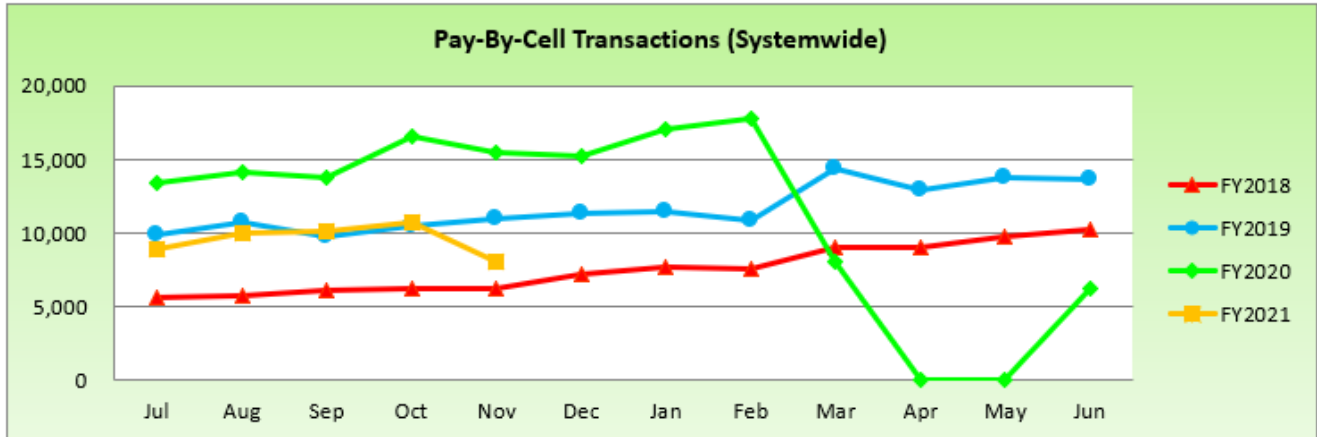
- New payment method introduced at the Maritime Garage and South Norwalk Railroad Garage
- Service rollout date June 8, 2020

Text-to-Park

- New payment method introduced for one-time users and for customers who do not want to download another app on their smart phone
- Service rollout date June 8, 2020

Pay-By-Cell

- Compared to last month, November transactions were **down 24.7%** and revenue was **down 26.0%**.
- The average transaction is **down 1.7% from \$2.65** in October to **\$2.60** per transaction in November.
- Year-to-date through November, pay by cell activity was **down 34.9%** and revenue was **down 56.6%** compared to the same period last year.



Adjudication Statistics

SUMMARY	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	TOTAL
Tickets Issued	1,189	867	852	475	176								3,559
Appeals	402	493	200	149	36								1,280
Hearings	0	0	0	0	0								0
Denied	269	134	79	66	12								560
Reduced	0	0	0	0	0								0
Dismissed	133	359	121	83	24								720
DISMISSAL RATES													
Appeals													
<i>Denied</i>	269	134	79	66	12								560
<i>Dismissed</i>	133	359	121	83	24								720
Hearings													
<i>Denied - attended</i>	0	0	0	0	0								0
<i>Denied - No Show</i>	0	0	0	0	0								0
<i>Reduced</i>	0	0	0	0	0								0
<i>Dismissed</i>	0	0	0	0	0								0

Annual Adjudication Summary

