



Wednesday, November 18, 2020

6:00 p.m.

By Zoom Virtual Video Conference and Tele Conference

To allow public access, anyone may access a meeting by telephone, Zoom, and/or the City of Norwalk YouTube channel. Specific instructions and links can be found at www.norwalkct.org/meetings.



Members of the public can call in and listen to a meeting. They will not be able to speak or see any of the meeting participants. Each meeting will use a unique Meeting/Webinar ID. Please find the information using the link above.



Members of the public who wish to provide "live comments" will need to register in advance and use the Zoom meeting platform. All participants will be muted upon entering the meeting. To speak, click the "raise your hand indicator" and you will be called on by the host of the meeting during the public comment section. Please find the information using the link above.



Members of the public who wish to view the meeting, but are not participating, can view a live stream on the City of Norwalk YouTube channel. This stream is delayed by approximately 20 seconds. Please find the information using the link above. The meeting recording and minutes will be posted on the City of Norwalk website within seven (7) days after the meeting.



Members of the public who wish to provide public comment are encouraged to submit those via email in advance of the meeting. For these comments to be read into the record, they should be submitted at least three hours in advance of the meeting start time. Please email Jessica Casey jcasey@norwalkct.org to provide written public comment prior to the meeting.

AGENDA

PUBLIC COMMENT (Limited to 3 minutes each speaker)

NEW BUSINESS

1. Discuss and Action - Minutes from the Parking Authority meeting held Wednesday, October 28, 2020.

OLD BUSINESS

INFORMATION AND DISCUSSION

- A. Chairman Report (Mike Harden)
- B. Financial and Operating Report – Update (Jessica Casey and LAZ)
- C. Capital Budget Report – Update (Vanessa Valadares)
- D. Other Business
- E. Motion to Adjourn

Next Parking Authority meeting: Wednesday, December 16, 2020 at 6:00pm



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**PARKING AUTHORITY
REGULAR MEETING VIA ZOOM VIRTUAL VIDEOCONFERENCE AND
TELECONFERENCE
October 28, 2020**

ATTENDANCE:	Michael Harden, Chairman Eric Rains, Vice Chairman Jud Aley Tom Vetter
ABSENT:	Eric Rains, Vice Chairman
STAFF:	Jessica Casey, Chief of Economic and Community Development Vanessa Valadares, DPW Principal Engineer
OTHERS:	Stathis Manousos, LAZ Parking George Tsirinides, Common Council

PUBLIC COMMENT

There was no public comment this evening.

CALL TO ORDER

Mr. Harden called the meeting to order at 6:00PM.

1. APPROVE THE MINUTES FROM THE PARKING AUTHORITY MEETING HELD WEDNESDAY, SEPTEMBER 23, 2020

**** MR. VETTER MOVED TO APPROVE THE MINUTES AS SUBMITTED.**

**** MR ALEY SECONDED THE MOTION.**

**** THE MOTION PASSED WITH TWO (2) IN FAVOR AND ONE (1) ABSTENTION- MR. VETTER.**

OLD BUSINESS

1. DISCUSS AND ACTION- SONO SEAPORT CAPTAIN PARKING SPACE, MARITIME GARAGE

Mr. Harden said this was discussed at last month's meeting and it was suggested that we offer the Seaport Association a parking space at the Maritime Garage. He said he presented that to the Seaport Association and that are in favor of it.

Mr. Vetter suggested doing it for a year so that it can be monitored.

**** MR. HARDEN MOVED TO APPROVE GRANTING THE NORWALK SEAPORT ASSOCIATION ONE PARKING PASS TO THE MARITIME GARAGE FOR THEIR BOAT CAPTAIN FOR THE 2021 SEASON.**

**** MR. VETTER SECONDED THE MOTION.**

****THE MOTION PASSED UNANIMOUSLY.**

2. DISCUSS AND ACTION-TRAIN STATION SURFACE LOTS, SUNDAY PARKING

Mr. Aley said that Norwalk is the only municipality along the Metro North line that charges for parking at the railroad station on Sundays with the exception of Stamford, Bridgeport and New Haven but those stations are all Amtrak stops. He said he thinks it is a mistake for Norwalk to charge for parking on Sundays and by making it free it will bring more people into Norwalk.

Mr. Manousos presented the projections and said the projections will depend on pre-Covid-19 activity or if the current level of activity will continue. He said based on the last three months of 2020 the monthly revenue was approximately \$2,182. Mr. Aley said he had looked at the numbers prior to Covid-19 and he thought the revenue was approximately \$1,400 per month. Mr. Manousos said his numbers may be overstated but are still relatively insignificant to the revenue that is generated.

Mr. Vetter said he agrees that it is a good idea but suggested doing it on an annual basis so that it can be monitored.

Ms. Casey said she is in agreement with the free parking on Sundays and if gives a good message of parking and will get people into South Norwalk and East Avenue, and based on the analysis that Mr. Manousos had done she thinks it is a reasonable number and can be monitored on a month to month basis to see how it is going. She said at this time we want to do anything to help people and she encourages the Parking Authority to approve it.

**** MR. ALEY MOVED TO APPROVE THE RAILROAD STATIONS SURFACE PARKING LOTS BE FREE ON SUNDAYS FOR THE NEXT YEAR.**

**** MR. VETTER SECONDED THE MOTION.**

**** THE MOTION PASSED UNANIMOUSLY.**

INFORMATION AND DISCUSSION

A. Chairman Report

There was no report given.

B. Webster Street Lot

Mr. Harden said the members of the Parking Authority has received a letter from Mr. Oz back in March regarding the rates at Webster Lot pertaining to 50 Washington Street and the Parking Authority has a solution that he would like to present to Mr. Oz.

Mr. Harden read the solution as follows:

For existing parking spaces including non-reserved spaces (346) and reserved spaces (40) the recommendation is to meet the tenants of 50 Washington Street in the middle. In doing so we can reduce the current fee of \$70 to \$65 for non-reserved spaces and \$90 to \$85 for reserved spaces. This represents a loss in revenue of \$23,000 and a savings for 50 Washington Street of almost 7%, and the annual increase of 2% will be applied to the base rate. For the new parking space request when he gets new tenants the recommendation is to have Mr. Oz or a representative thereof present the final lease to the Parking Authority, and at that time the Parking Authority will discuss the possibility

of locking into a rate that can stay consistent for the lifetime of the lease for those spaces including the option years. If redevelopment of the lot is to occur all the agreements for allocated parking will be dissolved. This will allow the Parking Authority to manage parking effectively overtime instead of allowing a block of parking for a 20 year period.

Mr. Harden said when Mr. Oz presented to him his biggest problem was that when he did a lease to a larger company in his building he would take the cost of the parking fees at that time and roll them into the lease but as the Parking Authority raised the rates he would not be able to pass the cost onto his lessees. He said as 50 Washington Street is one of the buildings that does not have parking he has to be a partner with the Parking Authority so this is the attempt of the Parking Authority to become his partner to get more people in his building and bring more people to Norwalk.

Mr. Vetter asked if there is a limited number of parking spaces that would be available to him. Mr. Harden said “yes” and one of the reasons we wanted to come before the Parking Authority is because we wanted to determine if the number of spaces requested are available.

Mr. Harden read a comment that Mr. Rains had submitted as follows:

This sounds good to me except for the fixed rate of increase and that maybe we should build in an annual increase commence rent with inflation. Mr. Harden said in which he agrees with.

Mr. Tsiranides asked how many parking spaces does Mr. Oz currently have allocated to 50 Washington Street. Ms. Casey said 386 and that 40 of them are reserved and 346 are floating spaces that are not reserved but permitted for the lot.

Mr. Tsiranides said prior to Covid-19 he met with Mr. Oz and he did complain that his tenants were having a hard time finding parking especially during the mall construction. He said he is a little concerned with this agreement because the second largest property owner is also in that lot and will probably be making a similar request because he had a lot of the same complaints regarding the parking. Mr. Harden said it will not change anything in terms of the tenants parking but lends more control to the Parking Authority and gives the opportunity to negotiate.

C. West Washington Street temporary parking installation

Mr. Aley said the plan was presented to the Traffic Authority twice in which they turned down and he has since then met with Mr. Yeosock and presented some of his ideas to the plan that may alleviate their concerns. He said that Mr. Yeosock will be making the changes and once he receives them he would like to schedule a meeting with Ms. Casey and Mayor Rilling which he would like to do prior to the November Traffic Authority meeting.

D. Marketing Program

Ms. Casey provided an update and said there is currently a transition in place and the new vendor should be on within the next couple of weeks and we are excited to have them start before the holiday season. She said we have successfully been operating a transition bridge over the last couple of months to ensure we are still supporting the businesses and the work that we have been doing. She said the Legal Department is in the process of preparing the contract and it should be completed by next week.

E. Ticketing to Transient Ratio Report

Mr. Manousos presented and said the ticket issuance has been down compared to previous years as well as the demands but the ratio of the number of tickets issued compared to the demands in the system. He said as suspected the ratio of percentage of tickets issued to demands over the last three months is lower than it has been in previous years.

Mr. Aley said when he looks at the number he sees that ticket issuance is down from previous years quite substantially and given the Covid-19 virus we want to keep the ratio down to 1.3% to 1.4% and asked if the reduction is due to the amount of courtesy cards that have been given out. Mr. Manousos said that is part of it but it is also due to the demands being lower.

Mr. Aley said this has been helpful as we move forward to see what the ticketing ratio is and if we see it is increasing beyond the targeted number to have more courtesy cards issued, and if it drops below that number that less courtesy cards should be issued. Mr. Manousos suggested that it not to be driven by the number as much as the policies.

F. Financial and Operating Report

Mr. Casey said the numbers are looking more positive and revenues are off approximately 9% compared to the projections and expenses are favorable by 16% compared to the projections so what is being lost in revenues is being made up on the expense side. She said the fund balance is also favorable to the plan by 50%.

Mr. Manousos said the Covid-19 reopening plan year to date losing approx. \$240,000 but what actually came in was approximately \$121,000. Ms. Casey asked in the way operations are currently running if he projects that the expenses will continue to be at that level or if there will be a close in that gap. Mr. Manousos said currently he thinks we are okay but he does see the positive variance on the expense side continuing for a while and will monitor and adjust accordingly.

Mr. Manousos reported and said revenue compared to budget is down 44% and the expenses are favorable due to the savings plan and deferral of certain expenses. He said the transient activity and the demands are down and the permit activity has been stable.

Mr. Manousos said that activity has been down at all locations due to Covid-19 but it still following seasonal trends. He said that the demands at Haviland Deck has not seen as much of an impact due to the residential base.

Mr. Manousos said the Pay by Cell is still strong.

Mr. Harden asked if there is any new information on whether or not the North Water Street lot will begin to be utilized by the Walk Bridge project. Ms. Valadares said as of now she does not have any dates so she is not expecting anything soon but there will be some work done in the river this winter, but as of now they have not requested any parking spaces in the lot so she is not expecting any major impact this winter. Mr. Harden asked if there is a lead time that would have to let us know by. Ms. Valadares said she does not think a certain time has been established but they are aware that they would have to give notice and we will know once they finalize their construction schedule.

Mr. Manousos said that the rail stations have been down significantly and the transient activity has been down 90%, and the permit parkers are also down significantly. He said that we used to carry 760 monthly parkers and are now down to just over 500.

Mr. Manousos said that activity at the Main Street lot has been down 11% and revenue is down over 24% but are still seeing the average transitions and average stays have stayed relatively stable.

Mr. Manousos said that on street parking has been down over 22% and revenues are down 34% but the average stays have been stable.

Mr. Manousos reported on the customer courtesy program and said the program days have now been expanded and in three months are 60% of where courtesy cards were issued all of last year, and that almost 5,000 courtesy cards have been issued this fiscal year and the value of the courtesy cards if the tickets had been issued was \$107,000.

G. Capital Budget Report

Ms. Valadares said there were not many changes since last month but have finalized the repair to the outdoor lighting at the Yankee Doodle Garage and are waiting for the vendor to come back to reprogram them. She also said that Desmond is also working on the design for the calking at the South Norwalk Railroad Station.

Ms. Valadares said there were some comments regarding the Webster Lot green infrastructure project improvements that the contractor has already received which have

addressed. We were hoping to have the design completed by the end of this year but will probably not be completed until the end of next year.

Mr. Harden said he feels very strongly about not only maintenance but also preventative maintenance. Ms. Valadares said that Desmond had done a study that was updated two years ago and that is what we follow.

Ms. Valadares said that she will report any changes from the Walk Bridge project that will affect any of the lots. She said she does see them taking the temporary lot on East Avenue although they have not given any dates as of yet but they will be starting the advanced utility project next year and will need the lot for staging.

H. Other Business

Ms. Casey said the Director of TMP job posting went up internally last Friday and will go publically later this week, and the job description has been drafted for the Assistant Parking Director position and will post next week.

Mr. Harden provided an update on the bollards and said that there has been a suggestion made that we find a couple possible examples of replacements for the covers of the bollards and get the public's opinion. Ms. Valadares clarified that the bollards that are currently in place are used so the cars don't get damaged and a granite or some type of stone bollard are normally used to block an entrance but in this case they are being used to protect the cars and that is why there is a plastic sleeve. Mr. Aley requested that Ms. Valadares send him cut sheet for the current sleeves.

I. Motion to adjourn

**** MR. VETTER MOVED TO ADJOURN.**
****MR. ALEY SECONDED THE MOTION.**
**** THE MOTION PASSED UNANIMOUSLY.**

The meeting adjourned at 7:25PM.

Respectfully submitted,

Dilene Byrd

October 2020 Financial Statement Summary

VARIANCE REPORT
Norwalk Parking Authority
Oct-20

October 2020	October 2019	Variance \$	Comments	Oct-20
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REVENUE

SOUTH NORWALK DISTRICT

Maritime Garage	44,223	82,170	(37,947)	Revenue is under due to CCOVID-19.
Haviland Deck	54,938	52,725	2,213	Revenue for the month is higher due to group of permit parkers pairing for two months.
Webster Lot	21,230	86,020	(64,790)	Revenue is under due to CCOVID-19.
N. Water Lot	12,389	15,359	(2,970)	Revenue is under due to CCOVID-19.
Liberty Square Lot	3,034	3,219	(184)	Revenue is under due to CCOVID-19.
SUB-TOTAL	135,814	239,492	(103,679)	

WALL STREET DISTRICT

Yankee Doodle Garage	6,132	13,661	(7,529)	Revenue is under due to CCOVID-19.
Wall St. Lot	3,939	4,405	(467)	Revenue is under due to CCOVID-19.
Main St. Lot	4,569	8,969	(4,400)	Revenue is under due to CCOVID-19.
Belden Ave Library Lot	0	138	(138)	Revenue is under due to CCOVID-19.
SUB-TOTAL	14,640	27,173	(12,533)	

OTHER

Investment Income/Other	3,719	12,523	(8,804)	Revenue is under due to CCOVID-19.
Meters	31,882	58,821	(26,939)	Revenue is under due to CCOVID-19.
Violations	46,891	86,466	(39,575)	Revenue is under due to CCOVID-19.

SUB-TOTAL	82,492	157,809	(75,318)
NON-RR STATION TOTAL	232,945	424,475	(191,529)

RAILROAD STATIONS

SNRR Garage	56,689	141,895	(85,207)	Revenue is under due to CCOVID-19.
SNRR EB Lots	4,971	51,289	(46,318)	Revenue is under due to CCOVID-19.
ENRR Lots	9,548	18,301	(8,753)	Revenue is under due to CCOVID-19.

RR STATION TOTAL	71,208	211,485	(140,277)
TOTAL SYSTEM REVENUE	304,153	635,960	(331,807)

OPERATING EXPENSES

SONO DISTRICT

Maritime Garage	94,311	128,522	(34,211)	Expenses for the month are under due to reduction in expenditure because of COVID-19
Haviland Deck	16,119	13,248	2,871	Expenses for the month are higher due to payroll allocation and repair to security camera.
Webster Lot	18,880	26,099	(7,219)	Expenses for the month are under due to reduction in expenditure because of COVID-19
N. Water Lot	9,914	8,921	993	Consistent expenditure
Liberty Square Lot	2,222	3,156	(934)	Consistent expenditure
SUB-TOTAL	141,447	179,945	(38,498)	

WALL STREET DISTRICT

Yankee Doodle Garage	17,307	14,941	2,366	Expenses for the month are higher due to utility expense.
Wall St. Lot	3,786	5,305	(1,519)	Expenses for the month are under due to reduction in expenditure because of COVID-19
Main St. Lot	3,995	6,561	(2,566)	Expenses for the month are under due to reduction in expenditure because of COVID-19
Library Lot	2,146	2,141	5	Consistent expenditure
SUB-TOTAL	27,234	28,948	(1,714)	

OTHER

Meters/Enforcement	52,824	110,814	(57,990)	Expenses for the month are under due to reduction in expenditure because of COVID-19
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SUB-TOTAL	52,824	110,814	(57,990)
NON-RR STATION TOTAL	221,504	319,707	(98,203)

RAILROAD STATIONS

SNRR Garage	105,277	111,165	(5,887)	Expenses for the month are under due to reduction in expenditure because of COVID-19
SNRR EB Lots	11,867	29,149	(17,282)	Expenses for the month are under due to reduction in expenditure because of COVID-19
ENRR Lots	6,847	5,650	1,196	Expenses for the month are higher due to payment to security service related to cameras.

RR STATION TOTAL	123,991	145,964	(21,973)
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TOTAL OPERATING EXP.	345,495	465,671	(120,176)
Debt Svc. P&I	70,149	76,833	(6684)
Reserve & Replacement	0	11,250	(11250)
Tot. Debt service	70,149	88,083	(17,934)
Sub.Tot Expense	415,643	553,754	(138,110)
Total Fund Balance	(111,490)	82,206	(193,696)

NOTES:

Income Statement (by Location)
Norwalk Parking Authority
10/31/2020

	CURRENT MONTH						YEAR-TO-DATE					
	Actual	Budget	Var \$	Var %	Actual 2019	Var 2020	Actual	Budget	Variance \$	Variance %	Actual 2019	Var 2020
REVENUE												
<i>SOUTH NORWALK DISTRICT</i>												
Maritime Garage	44,223	80,067	(35,843)	-45%	82,170	(37,947)	208,704	422,149	(213,445)	-51%	442,614	(233,911)
Haviland Deck	54,938	53,064	1,873	4%	52,725	2,213	194,388	212,258	(17,870)	-8%	214,376	(19,987)
Webster Lot	21,230	84,223	(62,994)	-75%	86,020	(64,790)	123,031	328,469	(205,438)	-63%	330,618	(207,586)
N. Water Lot	12,389	17,997	(5,608)	-31%	15,359	(2,970)	53,688	82,751	(29,062)	-35%	78,137	(24,448)
Liberty Square Lot	3,034	4,443	(1,408)	-32%	3,219	(184)	11,422	17,772	(6,349)	-36%	13,766	(2,344)
SUB-TOTAL	135,814	239,794	(103,980)	-43%	239,492	(103,679)	591,234	1,063,398	(472,164)	-44%	1,079,510	(488,276)
<i>WALL STREET DISTRICT</i>												
Yankee Doodle Garage	6,132	12,434	(6,301)	-51%	13,661	(7,529)	50,944	49,680	1,264	3%	53,449	(2,505)
Wall St. Lot	3,939	4,665	(726)	-16%	4,405	(467)	14,233	18,661	(4,427)	-24%	15,638	(1,405)
Main St. Lot	4,569	6,815	(2,246)	-33%	8,969	(4,400)	16,079	27,261	(11,182)	-41%	24,119	(8,040)
Belden Ave Library Lot	0	109	(109)	-100%	138	(138)	0	434	(434)	-100%	494	(494)
SUB-TOTAL	14,640	24,023	(9,383)	-39%	27,174	(12,533)	81,256	96,037	(14,780)	-15%	93,700	(12,443)
<i>OTHER</i>												
FEMA/State Reimbursement	0	-	0	0	0	-	0	0	0	0	0	0
Investment Income/Other	3,719	10,550	(6,831)	-65%	12,523	(8,804)	13,172	42,200	(29,027)	-69%	27,847	(14,675)
Meters	31,882	52,002	(20,120)	-39%	58,821	(26,939)	124,728	206,403	(81,675)	-40%	208,959	(84,231)
Violations	46,891	80,072	(33,181)	-41%	86,466	(39,575)	268,151	313,764	(45,613)	-15%	400,928	(132,777)
SUB-TOTAL	82,492	142,624	(60,132)	-42%	157,808	(75,318)	406,052	562,367	(156,315)	-28%	637,734	(231,682)
NON-RR STATION TOTAL	232,945	406,441	(173,495)	-43%	424,475	(191,529)	1,078,542	1,721,802	(643,260)	-37%	1,810,944	(732,402)
<i>RAILROAD STATIONS</i>												
SNRR Garage	56,689	140,192	(83,504)	-60%	141,895	(85,207)	246,725	521,842	(275,117)	-53%	531,395	(284,670)
SNRR EB Lots	4,971	52,044	(47,072)	-90%	51,289	(46,318)	13,568	187,212	(173,644)	-93%	192,813	(179,245)
ENRR Lots	9,548	18,110	(8,562)	-47%	18,301	(8,753)	41,183	72,440	(31,257)	-43%	68,790	(27,607)
RR STATION TOTAL	71,208	210,346	(139,138)	-66%	211,485	(140,277)	301,475	781,494	(480,018)	-61%	792,998	(491,523)
TOTAL SYSTEM REVENUE	304,153	616,786	(312,633)	(1)	635,960	(331,807)	1,380,017	2,503,295	(1,123,278)	(1)	2,603,942	(1,223,925)
OPERATING EXPENSES												
<i>SONO DISTRICT</i>												
Maritime Garage	94,311	83,170	11,141	13%	128,522	(34,211)	325,075	356,106	(31,031)	-9%	425,794	(100,719)
Haviland Deck	16,119	34,149	(18,030)	-53%	13,248	2,871	53,420	139,601	(86,181)	-62%	51,117	2,303
Webster Lot	18,880	48,872	(29,991)	-61%	26,099	(7,219)	61,776	200,356	(138,580)	-69%	108,092	(46,316)
N. Water Lot	9,914	12,117	(2,203)	-18%	8,921	993	32,536	51,743	(19,207)	-37%	34,252	(1,716)
Liberty Square Lot	2,222	6,327	(4,105)	-65%	3,156	(934)	8,615	26,266	(17,651)	-67%	13,096	(4,481)
SUB-TOTAL	141,447	184,635	(43,188)	-23%	179,945	(38,498)	481,422	774,072	(292,650)	-38%	632,352	(150,930)
<i>WALL STREET DISTRICT</i>												
Yankee Doodle Garage	17,307	26,632	(9,325)	-35%	14,941	2,366	80,348	115,476	(35,129)	-30%	68,331	12,017
Wall St. Lot	3,786	10,992	(7,206)	-66%	5,305	(1,519)	11,865	44,748	(32,883)	-73%	21,357	(9,492)
Main St. Lot	3,995	10,976	(6,981)	-64%	6,561	(2,566)	12,807	44,685	(31,878)	-71%	28,730	(15,923)
Belden Ave Library Lot	2,146	3,713	(1,567)	-42%	2,141	5	8,341	15,717	(7,377)	-47%	11,135	(2,794)
SUB-TOTAL	27,234	52,312	(25,078)	-48%	28,948	(1,714)	113,361	220,627	(107,266)	-49%	129,553	(16,192)
<i>OTHER</i>												
Administration	0	-	0	0	0	-	0	0	0	0	0	0
Snow Removal - FEMA	0	-	0	0	0	-	0	0	0	0	0	0
Meters/Enforcement	52,824	94,119	(41,295)	-44%	110,814	(57,990)	272,434	397,679	(125,245)	-31%	407,697	(135,263)
SUB-TOTAL	52,824	94,119	(41,295)	-44%	110,814	(57,990)	272,434	397,679	(125,245)	-31%	407,697	(135,263)
NON-RR STATION TOTAL	221,504	331,066	(109,562)	-33%	319,707	(98,203)	867,217	1,392,378	(525,161)	-38%	1,169,602	(302,386)
<i>RAILROAD STATIONS</i>												
SNRR Garage	105,277	95,399	9,878	10%	111,165	(5,887)	395,008	399,717	(4,709)	-1%	467,024	(72,015)
SNRR EB Lots	11,867	30,624	(18,758)	-61%	29,149	(17,282)	47,003	123,448	(76,445)	-62%	105,510	(58,507)
ENRR Lots	6,847	10,001	(3,154)	-32%	5,650	1,196	22,773	40,500	(17,726)	-44%	22,814	(41)
RR STATION TOTAL	123,991	136,024	(12,033)	-9%	145,964	(21,973)	464,784	563,664	(98,880)	-18%	595,347	(130,563)
TOTAL OPERATING EXP.	345,495	467,090	(121,595)	-26%	465,671	(120,176)	1,332,001	1,956,042	(624,041)	-32%	1,764,950	(432,948)
Debt Svc. P&I	70,149	70,149	0	0%	76,833	(6,684)	280,594	280,594	0	0%	298,957	(18,363)
Reserve & Replacement	0	11,250	(11,250)	-100%	11,250	(11,250)	0	45,000	(45,000)	-100%	45,000	(45,000)
Sub.Total Debt service	70,149	81,399	(11,250)	-14%	88,083	(17,934)	280,594	325,594	(45,000)	-14%	343,957	(63,363)
TOTAL EXPENSES	415,643	548,489	(132,846)	-24%	553,754	(138,110)	1,612,595	2,281,636	(669,041)	-29%	2,108,907	(496,311)
Fund Balance	(111,490)	68,298	(179,788)	-263%	82,206	(193,696)	(232,578)	221,659	(454,237)	-205%	495,035	(727,613)

**Summary Income Statement
Norwalk Parking Authority
For the Period Ending October, 2020**

REVENUES:	CURRENT MONTH					YEAR-TO-DATE					FISCAL YEAR	
	Actual	Budget	Var \$	Var %	Actual PY	Actual	Budget	Var \$	Var %	Actual PY	Forecast	Budget
	300,434	606,236	(305,802)	-50.4%	623,437	1,366,844	2,461,095	(1,094,251)	-44.5%	2,576,094		7,194,148
	3,719	10,550	(6,831)	-64.7%	12,523	13,172	42,200	(29,027)	-68.8%	27,847		126,600
	304,153	616,786	(312,633)	-50.7%	635,960	1,380,017	2,503,295	(1,123,278)	-44.9%	2,603,942	0	7,320,748
	264,292	388,219	(123,928)	-31.9%	391,390	980,299	1,640,558	(660,260)	-40.2%	1,462,447		5,221,903
	81,203	78,871	2,332	3.0%	74,281	351,703	315,484	36,219	11.5%	302,502		946,452
	70,149	70,149	0	0.0%	76,833	280,594	280,594	-	0.0%	298,957		841,782
	0	11,250	(11,250)	-100.0%	11,250	0	45,000	(45,000)	-100.0%	45,000		135,000
Total Expenses	415,643	548,489	(132,846)	-24.2%	553,753	1,612,595	2,281,636	(669,041)	-29.3%	2,108,907	0	7,145,136
Fund Balance	(111,490)	68,298	(179,788)	-263.2%	82,206	(232,578)	221,659	(454,237)	-204.9%	495,035	0	175,611

Summary Trend Report (by Location)
Norwalk Parking Authority
FY 2019/2020

[illegible]**SNRR Garage/Lot**[illegible]

Maritime Garage

Revenues	130,082	135,137	95,675	83,415									444,309
Operations	95,142	91,271	72,882	109,805									369,099
City Support/Admin Svcs	9,591	11,218	17,169	18,717									56,695
Debt Service	48,033	48,033	42,883	48,033									186,983
Capital Res. & Repl.	1,077	1,077	1,077	1,077									4,308
Expenses	153,843	151,599	134,011	177,632	0	0	0	0	0	0	0	0	617,085
Balance	(23,761)	(16,461)	(38,337)	(94,217)	0	0	0	1	0	0	0	0	(172,776)

Haviland Deck

[illegible]

Summary Trend Report (by Location)
Norwalk Parking Authority
FY 2019/2020

	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	Total
<u>Yankee Doodle Gar.</u>													
Revenues	17,922	10,081	13,004	14,071									55,079
Operations	13,148	19,581	13,011	12,849									58,589
City Support/Admin Svcs	2,477	3,853	1,321	2,091									9,742
Debt Service	330	330	295	330									1,287
Capital Res. & Repl.	521	521	521	521									2,084
Expenses	16,476	24,285	15,149	15,792	0	0	0	0	0	0	0	0	71,702
Balance	1,446	(14,204)	(2,144)	(1,721)	0	0	0	0	0	0	0	0	(16,623)
<u>Webster Lot</u>													
Revenues	65,776	97,148	81,673	86,020									330,618
Operations	21,835	23,505	16,794	18,787									80,922
City Support/Admin Svcs	7,601	8,499	3,760	7,311									27,170
Debt Service	4,937	4,937	4,403	4,937									19,214
Capital Res. & Repl.	1,525	1,525	1,525	1,525									6,100
Expenses	35,898	38,466	26,481	32,561	0	0	0	0	0	0	0	0	133,406
Balance	29,879	58,682	55,192	53,459	0	0	0	0	0	0	0	0	197,212
<u>North Water Lot</u>													
Revenues	22,168	22,998	17,612	15,359									78,137
Operations	5,528	7,236	5,445	6,526									24,736
City Support/Admin Svcs	2,793	2,845	1,483	2,395									9,517
Debt Service	22	22	20	22									86
Capital Res. & Repl.	575	575	575	575									2,300
Expenses	8,918	10,679	7,523	9,518	0	0	0	0	0	0	0	0	36,638
Balance	13,249	12,320	10,088	5,841	0	0	0	0	0	0	0	0	41,499
<u>Wall St. Lot</u>													
Revenues	3,767	3,736	3,729	4,405									15,638
Operations	4,247	4,254	2,866	3,748									15,114
City Support/Admin Svcs	1,844	1,857	984	1,557									6,243
Debt Service	0	0	0	0									0
Capital Res. & Repl.	384	384	384	384									1,536
Expenses	6,476	6,495	4,233	5,689	0	0	0	0	0	0	0	0	22,893
Balance	(2,708)	(2,759)	(504)	(1,284)	0	0	0	0.00	0	0	0	0	(7,255)

Main St. Lot

Belden Ave Library

ENRR Lots

Liberty Square Lot

[illegible]

Summary Trend Report (by Location)
Norwalk Parking Authority
FY 2019/2020

[illegible]

Summary Trend Report (by Location)
Norwalk Parking Authority
FY 2020/2021

	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	Total	% of Rev.	% of Exp.
<u>Meters/Violations</u>															
Revenues	131,722	93,092	89,294	78,773									392,879		
Operations	43,821	56,974	39,631	35,392									175,819	45%	64%
City Support/Admin Svcs	44,321	17,431	17,431	17,431									96,615	25%	35%
Debt Service	214	214	214	214									856	0%	0%
Capital Res. & Repl.	0	0											0	0%	0%
Expenses	88,357	74,620	57,276	53,038	0	0	0	0	0	0	0	0	273,290		
Balance	43,365	18,472	32,018	25,735	0	0	0	0	0	0	0	0	119,589	30%	
														100%	100%
<u>SNRR Garage/Lot</u>															
Revenues	70,736	69,826	66,688	64,961									272,211		
Operations	108,761	82,255	78,356	98,646									368,018	135%	78%
City Support/Admin Svcs	18,498	18,498	18,498	18,498									73,994	27%	16%
Debt Service	7,527	7,527	7,527	7,527									30,109	11%	6%
Capital Res. & Repl.	0	0	0	0									0	0%	0%
Expenses	134,787	108,280	104,382	124,671	0	0	0	0	0	0	0	0	472,120		
Balance	(64,051)	(38,454)	(37,693)	(59,710)	0.00	0	0	0	0	0	0	0	(199,909)	-73%	
														100%	100%
<u>Maritime Garage</u>															
Revenues	52,170	60,966	51,345	44,223									208,704		
Operations	64,483	57,946	51,132	75,243									248,803	119%	48%
City Support/Admin Svcs	19,068	19,068	19,068	19,068									76,272	37%	15%
Debt Service	47,754	47,754	47,754	47,754									191,017	92%	37%
Capital Res. & Repl.	0	0	0	0									0	0%	0%
Expenses	131,305	124,768	117,954	142,065	0	0	0	0	0	0	0	0	516,092		
Balance	(79,135)	(63,802)	(66,609)	(97,842)	0	0	0	0	0	0	0	0	(307,388)	-147%	
														100%	100%
<u>Haviland Deck</u>															
Revenues	47,130	51,069	41,252	54,938									194,388		
Operations	5,322	6,761	6,087	9,742									27,912	14%	27%
City Support/Admin Svcs	6,377	6,377	6,377	6,377									25,508	13%	25%
Debt Service	12,566	12,566	12,566	12,566									50,265	26%	48%
Capital Res. & Repl.	0												0	0%	0%
Expenses	24,265	25,704	25,030	28,685	0	0	0	0	0	0	0	0	103,685		
Balance	22,864	25,365	16,222	26,252	0	0	0	0	0	0	0	0	90,703	47%	
														100%	100%
<u>Yankee Doodle Gar.</u>															
Revenues	4,522	37,637	3,488	6,550									52,198		
Operations	18,566	18,484	15,249	13,726									66,025	126%	82%
City Support/Admin Svcs	3,581	3,581	3,581	3,581									14,322	27%	18%
Debt Service	0	0	0	0									0	0%	0%
Capital Res. & Repl.	0	0	0	0									0	0%	0%
Expenses	22,147	22,065	18,829	17,307	0	0	0	0	0	0	0	0	80,348		
Balance	(17,624)	15,573	(15,342)	(10,756)	0	0	0	0	0	0	0	0	(28,150)	-54%	

Summary Trend Report (by Location)
Norwalk Parking Authority
FY 2020/2021

	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	Total	% of Rev.	% of Exp.
														100%	100%
<u>Webster Lot</u>															
Revenues	29,234	31,401	41,167	21,230									123,031		
Operations	5,669	7,174	7,183	11,257									31,282	25%	45%
City Support/Admin Svcs	7,624	7,624	7,624	7,624									30,494	25%	43%
Debt Service	2,087	2,087	2,087	2,087									8,347	7%	12%
Capital Res. & Repl.	0	0	0	0									0	0%	0%
Expenses	15,379	16,884	16,893	20,967	0	0	0	0	0	0	0	0	70,124		
Balance	13,855	14,517	24,274	263	0	0	0	0	0	0	0	0	52,908	43%	
														100%	100%
<u>North Water Lot</u>															
Revenues	13,566	14,678	13,055	12,389									53,688		
Operations	5,258	5,100	4,752	7,410									22,519	42%	69%
City Support/Admin Svcs	2,504	2,504	2,504	2,504									10,017	19%	31%
Debt Service	0	0	0	0									0	0%	0%
Capital Res. & Repl.	0	0	0	0									0	0%	0%
Expenses	7,762	7,604	7,256	9,914	0	0	0	0	0	0	0	0	32,536		
Balance	5,804	7,074	5,800	2,475	0	0	0	0	0	0	0	0	21,152	39%	
														100%	100%
<u>Wall St. Lot</u>															
Revenues	3,415	3,376	3,503	3,939									14,233		
Operations	819	1,227	1,145	2,157									5,348	38%	45%
City Support/Admin Svcs	1,629	1,629	1,629	1,629									6,517	46%	55%
Debt Service	0	0	0	0									0	0%	0%
Capital Res. & Repl.	0	0	0	0									0	0%	0%
Expenses	2,448	2,857	2,775	3,786	0	0	0	0	0	0	0	0	11,865		
Balance	968	519	729	153	0	0	0	0	0	0	0	0	2,368	17%	
														100%	100%
<u>Main St. Lot</u>															
Revenues	3,107	3,883	4,519	4,569									16,079		
Operations	1,001	1,393	1,478	2,348									6,222	39%	49%
City Support/Admin Svcs	1,646	1,646	1,646	1,646									6,586	41%	51%
Debt Service	0	0	0	0									0	0%	0%
Capital Res. & Repl.	0	0	0	0									0	0%	0%
Expenses	2,648	3,040	3,125	3,995	0	0	0	0	0	0	0	0	12,807		
Balance	460	844	1,395	574	0	0	0	0	0	0	0	0	3,272	20%	
														100%	100%
<u>Belden Ave Library</u>															
Revenues	0	0	0	0									0		
Operations	1,638	1,691	1,680	1,751									6,759	#DIV/0!	81%
City Support/Admin Svcs	395	395	395	395									1,582	#DIV/0!	19%
Debt Service	0	0	0										0	#DIV/0!	0%
Capital Res. & Repl.	0	0	0										0	#DIV/0!	0%

Summary Trend Report (by Location)
Norwalk Parking Authority
FY 2020/2021

	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	Total	% of Rev.	% of Exp.
Expenses	2,033	2,086	2,076	2,146	0	0	0	0	0	0	0	0	8,341		
Balance	(2,033)	(2,086)	(2,076)	(2,146)	0	0	0	0	0	0	0	0	(8,341)	#DIV/0!	
														#DIV/0!	100%

ENRR Lots

Revenues	11,164	10,584	9,887	9,548									41,183		
Operations	4,204	3,227	3,373	5,139									15,943	39%	70%
City Support/Admin Svcs	1,708	1,708	1,708	1,708									6,830	17%	30%
Debt Service	0	0	0	0									0	0%	0%
Capital Res. & Repl.	0	0	0	0									0	0%	0%
Expenses	5,911	4,934	5,081	6,847	0	0	0	0	0	0	0	0	22,773		
Balance	5,253	5,649	4,806	2,701	0	0	0	0	0	0	0	0	18,410	45%	
														100%	100%

Liberty Square Lot

Revenues	2,601	2,895	2,892	3,034									11,422		
Operations	1,489	1,155	1,525	1,481									5,649	49%	66%
City Support/Admin Svcs	741	741	741	741									2,966	26%	34%
Debt Service	0	0	0	0									0	0%	0%
Capital Res. & Repl.	0	0	0	0									0	0%	0%
Expenses	2,230	1,896	2,267	2,222	0	0	0	0	0	0	0	0	8,615		
Balance	371	999	625	812	0	0	0	0	0	0	0	0	2,807	25%	
														100%	100%

TOTAL (All Loc.)

Revenues	369,367	379,406	327,091	304,153	0	0	0	0	0	0	0	0	1,380,017		
Operations	261,030	243,386	211,591	264,292	0	0	0	0	0	0	0	0	980,299	71%	61%
City Support/Admin Svcs	108,093	81,203	81,203	81,203	0	0	0	0	0	0	0	0	351,703	25%	22%
Debt Service	70,149	70,149	70,149	70,149	0	0	0	0	0	0	0	0	280,594	20%	17%
Capital Res. & Repl.	0	0	0	0	0	0	0	0	0	0	0	0	0	0%	0%
Expenses	439,272	394,738	362,943	415,643	0	0	0	0	0	0	0	0	1,612,595		
Fund Balance	(69,904)	(15,332)	(35,852)	(111,490)	0	0	0	0	0	0	0	0	(232,578)	-17%	

LAZ Parking Management
Norwalk Parking Authority
For the Four Months Ending October 31, 2020

					Prev.	Year-to-Date				Prev.	Fiscal Year	
	ACTUAL	BUDGET	VARIANCE	% VARIANCE	ACTUAL	ACTUAL	BUDGET	VARIANCE	% VARIANCE	ACTUAL YTD	FORECAST	ANNUAL BUDGET
PARKING REVENUE												
Monthly Parking	151,867.34	242,535.87	(90,668.53)	(37.38%)	232,725.77	677,041.28	970,143.48	(293,102.20)	(30.21%)	893,770.38		2,910,430.44
Transient Parking	83,869.85	261,372.95	(177,503.10)	(67.91%)	262,154.80	359,065.57	1,089,769.14	(730,703.57)	(67.05%)	1,146,062.79		3,180,269.34
Meter Revenue (Sono)	33,905.99	55,272.10	(21,366.11)	(38.66%)	88,820.87	132,648.26	219,484.32	(86,836.06)	(39.56%)	208,958.95		625,398.26
Parking Violation	46,891.00	80,071.89	(33,180.89)	(41.44%)	86,525.50	268,501.25	313,764.25	(45,263.00)	(14.43%)	400,997.00		874,247.37
Less: Refunds	0.00	0.00	0.00	0.00%	(60.00)	(645.00)	0.00	(645.00)	0.00%	(69.00)		0.00
Less: Sales Tax	(16,100.00)	(33,016.47)	16,916.47	(51.24%)	(16,729.89)	(69,766.99)	(132,065.88)	62,298.89	(47.17%)	(73,625.69)		(396,197.64)
TOTAL PARKING REVENUE	300,434.18	606,236.34	(305,802.16)	(50.44%)	623,437.05	1,366,844.37	2,461,095.31	(1,094,250.94)	(44.46%)	2,576,094.43		7,194,147.77
OTHER REVENUE												
Art Program	0.00	200.00	(200.00)	(100.00%)	1,244.84	0.00	800.00	(800.00)	(100.00%)	1,244.84		2,400.00
Lease Income - SNRR/MTG	2,983.01	2,982.98	0.03	0.00%	7,973.90	10,664.48	11,931.92	(1,267.44)	(10.62%)	15,413.90		35,795.76
Lease Income - Webster	418.00	1,464.00	(1,046.00)	(71.45%)	410.00	1,254.00	5,856.00	(4,602.00)	(78.59%)	1,630.00		17,568.00
SNRR/ENRR Concessions	0.00	3,403.00	(3,403.00)	(100.00%)	2,430.00	0.00	13,612.00	(13,612.00)	(100.00%)	6,014.40		40,836.00
Advertising Revenue	0.00	1,500.00	(1,500.00)	(100.00%)	0.00	0.00	6,000.00	(6,000.00)	(100.00%)	0.00		18,000.00
Investment Income	0.00	666.67	(666.67)	(100.00%)	0.00	0.00	2,666.68	(2,666.68)	(100.00%)	1,769.00		8,000.04
ATM Machines	318.00	333.33	(15.33)	(4.60%)	464.00	1,254.00	1,333.32	(79.32)	(5.95%)	1,775.00		3,999.96
TOTAL OTHER REVENUE	3,719.01	10,549.98	(6,830.97)	(64.75%)	12,522.74	13,172.48	42,199.92	(29,027.44)	(68.79%)	27,847.14		126,599.76
TOTAL SYSTEM REVENUE	304,153.19	616,786.32	(312,633.13)	(50.69%)	635,959.79	1,380,016.85	2,503,295.23	(1,123,278.38)	(44.87%)	2,603,941.57		7,320,747.53
OPERATING EXPENSES												
Gross Wages	93,319.47	140,420.11	(47,100.64)	(33.54%)	123,218.90	404,042.92	631,890.48	(227,847.56)	(36.06%)	587,954.99		1,825,461.40
Payroll Taxes	11,407.43	17,763.12	(6,355.69)	(35.78%)	15,281.43	49,521.54	79,934.09	(30,412.55)	(38.05%)	73,153.32		230,920.66
Worker's Compensation	3,787.45	5,897.63	(2,110.18)	(35.78%)	5,063.11	16,432.57	26,539.37	(10,106.80)	(38.08%)	24,259.22		76,669.26
Group Health Insurance	11,194.76	14,744.10	(3,549.34)	(24.07%)	15,224.71	44,779.04	66,348.48	(21,569.44)	(32.51%)	63,935.86		191,673.36
401(k) Company Match	1,803.57	2,808.41	(1,004.84)	(35.78%)	2,411.02	7,825.07	12,677.84	(4,852.77)	(38.08%)	11,552.08		36,509.32
Security Services	19,878.91	10,833.34	9,045.57	83.50%	26,264.06	29,652.08	43,333.36	(13,681.28)	(31.57%)	49,627.61		130,000.08
Equipment Expense	0.00	12,500.01	(12,500.01)	(100.00%)	18,862.43	688.60	50,000.04	(49,311.44)	(98.62%)	39,303.35		150,000.12
Vehicle Expense	2,348.85	10,000.01	(7,651.16)	(76.56%)	6,602.32	8,398.51	40,000.04	(31,601.53)	(79.00%)	9,164.12		120,000.12
Building Repair & Maintenance	47,586.54	39,036.67	8,549.87	21.90%	48,828.04	123,837.24	151,526.68	(27,689.44)	(18.27%)	155,907.85		579,867.04
Sanitation Expense	2,012.25	1,660.00	352.25	21.22%	1,057.42	7,821.66	6,640.00	1,181.66	17.80%	5,273.06		19,920.00
Operating Expenses	6,453.34	10,416.66	(3,963.32)	(38.05%)	5,227.94	25,835.08	41,666.64	(15,831.56)	(38.00%)	71,504.78		124,999.92
Elevator Repair & Maintenance	8,344.06	2,300.00	6,044.06	262.79%	5,984.94	12,733.09	9,200.00	3,533.09	38.40%	8,888.88		27,600.00
Snow Removal	0.00	0.00	0.00	0.00%	0.00	0.00	0.00	0.00	0.00%	0.00		275,000.00
Signage	0.00	8,333.33	(8,333.33)	(100.00%)	4,720.00	780.00	33,333.32	(32,553.32)	(97.66%)	10,450.00		99,999.96
Tickets	0.00	1,666.68	(1,666.68)	(100.00%)	7,150.00	0.00	6,666.72	(6,666.72)	(100.00%)	7,150.00		20,000.16
Liability Insurance	7,302.32	15,222.57	(7,920.25)	(52.03%)	15,263.49	33,331.31	61,747.52	(28,416.21)	(46.34%)	62,495.03		180,448.89
Maritime Garage Condo Fees	1,779.45	1,888.02	(108.57)	(5.75%)	1,779.45	7,117.80	7,552.08	(434.28)	(5.75%)	7,117.80		22,656.24
Uniforms	0.00	833.32	(833.32)	(100.00%)	841.90	2,326.00	3,333.28	(1,007.28)	(30.22%)	1,905.92		9,999.84
Management Fees LAZ	8,333.33	8,333.33	0.00	0.00%	8,333.33	33,333.32	33,333.32	0.00	0.00%	33,333.32		99,999.96
Bank and Credit Card Fees	15,854.10	17,075.18	(1,221.08)	(7.15%)	25,576.52	60,535.15	68,927.88	(8,392.73)	(12.18%)	106,692.05		202,334.84
Office Expense	2,283.11	1,499.97	783.14	52.21%	12.56	5,200.30	5,999.88	(799.58)	(13.33%)	1,507.72		17,999.64
Service Contract	6,434.64	10,416.66	(3,982.02)	(38.23%)	38,026.85	24,318.48	41,666.64	(17,348.16)	(41.64%)	45,729.82		124,999.92
Utilities	1,142.50	7,486.80	(6,344.30)	(84.74%)	4,788.27	13,457.37	29,947.20	(16,489.83)	(55.06%)	15,322.46		89,841.60
Telephone	9,575.74	6,250.01	3,325.73	53.21%	9,621.59	38,047.85	25,000.04	13,047.81	52.19%	34,060.72		75,000.12
Permit/Violation Management	859.79	10,833.34	(9,973.55)	(92.06%)	0.00	25,682.19	43,333.36	(17,651.17)	(40.73%)	30,471.38		130,000.08
Marketing and Communication	2,595.00	7,499.99	(4,904.99)	(65.40%)	1,100.00	4,801.47	29,999.96	(25,198.49)	(84.00%)	5,240.00		89,999.88
Parking Program	0.00	16,666.68	(16,666.68)	(100.00%)	150.00	0.00	66,666.72	(66,666.72)	(100.00%)	150.00		200,000.16
Contingency Fund	0.00	5,833.33	(5,833.33)	(100.00%)	0.00	0.00	23,333.32	(23,333.32)	(100.00%)	0.00		69,999.96
Property Taxes	0.00	0.00	0.00	0.00%	0.00	0.00	0.00	0.00	0.00%	296.07		0.00
TOTAL OPERATING EXPENSES	264,291.61	388,219.27	(123,927.66)	(31.92%)	391,390.28	980,298.64	1,640,558.26	(660,259.62)	(40.25%)	1,462,447.41		5,221,902.53
CITY ADMINISTERED EXPENSES												
Enforcement Officers Wages	5,296.12	5,296.12	0.00	0.00%	2,595.47	48,074.43	21,184.48	26,889.95	126.93%	35,921.26		63,553.44
Contingency	0.00	955.91	(955.91)	(100.00%)	0.00	0.00	3,823.64	(3,823.64)	(100.00%)	0.00		11,470.92
Other City Payroll Expenses	28,041.59	28,041.59	0.00	0.00%	28,443.65	112,166.36	112,166.36	0.00	0.00%	113,774.60		336,499.08
Social Security	2,550.08	2,550.08	0.00	0.00%	2,520.01	10,200.32	10,200.32	0.00	0.00%	10,080.04		30,600.96
Health Insurance	8,365.05	8,365.05	0.00	0.00%	5,587.66	33,460.20	33,460.20	0.00	0.00%	22,350.64		100,380.60
Worker's Compensation	237.71	237.75	(0.04)	(0.02%)	671.85	950.84	951.00	(0.16)	(0.02%)	2,687.40		2,853.00
Pension	4,551.82	4,551.82	0.00	0.00%	4,542.84	18,207.28	18,207.28	0.00	0.00%	18,171.36		54,621.84
City Provided Liability Insurance	4,167.92	4,167.92	0.00	0.00%	4,012.06	16,671.68	16,671.68	0.00	0.00%	16,048.22		50,015.04
Unemployment	72.26	72.26	0.00	0.00%	98.09	289.04	289.04	0.00	0.00%	392.36		867.12
Electric	19,212.62	19,212.62	0.00	0.00%	17,384.12	76,850.48	76,850.48	0.00	0.00%	64,697.59		230,551.44
Sewer	0.00	878.24	(878.24)	(100.00%)	0.00	0.00	3,512.96	(3,512.96)	(100.00%)	0.00		10,538.88
Professional Services	8,333.00	3,750.00	4,583.00	122.21%	8,333.00	33,332.00	15,000.00	18,332.00	122.21%	16,666.00		45,000.00
Business Expense	374.97	374.97	0.00	0.00%	91.90	1,499.88	1,499.88	0.00	0.00%	1,712.62		4,499.64
Legal Service Retainer	0.00	416.66	(416.66)	(100.00%)	0.00	0.00	1,666.64	(1,666.64)	(100.00%)	0.00		4,999.92
TOTAL CITY ADMINISTERED EXPENSES	81,203.14	78,870.99	2,332.15	2.96%	74,280.65	351,702.51	315,483.96	36,218.55	11.48%	302,502.09		946,451.88
SUBTOTAL OPERATING EXPENSES	345,494.75	467,090.26	(121,595.51)	(26.03%)	465,670.93	1,332,001.15	1,956,042.22	(624,041.07)	(31.90%)	1,764,949.50		6,168,354.41
Debt Service Interest	19,539.93	19,539.93	0.00	0.00%	23,953.54	78,159.72	78,159.72	0.00	0.00%	91,948.06		234,479.16
Debt Service Principle	50,608.58	50,608.58	0.00	0.00%	52,879.23	202,434.32	202,434.32	0.00	0.00%	207,009.00		607,302.96
SUBTOTAL DEBT SERVICE	70,148.51	70,148.51	0.00	0.00%	76,832.77	280,594.04	280,594.04	0.00	0.00%	298,957.06		841,782.12
Capital Reserve and Replacement	0.00	11,249.99	(11,249.99)	(100.00%)	11,250.00	0.00	44,999.96	(44,999.96)	(100.00%)	45,000.00		134,999.88
TOTAL EXPENSES	415,643.26	548,488.76	(132,845.50)	(24.22%)	553,753.70	1,612,595.19	2,281,636.22	(669,041.03)	(29.32%)	2,108,906.56		7,145,136.41
Fund Balance	(111,490.07)	68,297.56	(179,787.63)	(263.24%)	82,206.09	(232,578.34)	221,659.01	(454,237.35)	(204.93%)	495,035.01		175,611.12

October 2020 Transient Activity Report

Transient Activity October 2020 Vs October 2019

The below analysis compares transient activity of October 2020 with October 2019. The report is generated using payment activity data gathered from Text to Park, Parkmobile, Cale, IPS and Amano. This report does not include smart parking sensor data.

SNRR Parking Garage:

Transient activity for the month was slow when compared to same time last year. Three years trend also showed a decrease when compared to 2018. This decrease is due to COVID-19. The decrease started mid-March.

<u>Oct-18</u>
Average Per day
150
Average Per Weekday
179
Average per Weekend
68

<u>Oct-19</u>
Average Per day
162
Average Per Weekday
189
Average per Weekend
84

<u>Oct-20</u>
Average Per day
12
Average Per Weekday
13
Average per Weekend
8

SNRR Parking Lot:

Transient activity for the month was slow when compared to same time last year. Three years trend also showed a decrease when compared to 2018. This decrease is due to COVID-19. The decrease started mid-March.

<u>Oct-18</u>
Average Per day
129
Average Per Weekday
157
Average per Weekend
47

<u>Oct-19</u>
Average Per day
127
Average Per Weekday
158
Average per Weekend
39

<u>Oct-20</u>
Average Per day
14
Average Per Weekday
16
Average per Weekend
7

Maritime Garage:

Maritime Garage showed a major decline in activity due to COVID-19. Three years trend also showed decreased activity compared to 2018.

<u>Oct-18</u>
Average Per day
334
Average Per Weekday
252
Average per Weekend
571

<u>Oct-19</u>
Average Per day
378
Average Per Weekday
348
Average per Weekend
465

<u>Oct-20</u>
Average Per day
188
Average Per Weekday
152
Average per Weekend
277

Transient Activity October 2020 Vs October 2019

Webster Lot:

Webster lot activity for the month showed a major decline when compared to same time last year. The decrease is related to COVID-19. Three years trend also showed a decrease when compared to 2018. Average duration of stay for both weekends and weekdays were 2.5hours.

<u>Oct-18</u>
Average Per day
550
Average Per Weekday
442
Average per Weekend
861

<u>Oct-19</u>
Average Per day
487
Average Per Weekday
399
Average per Weekend
743

<u>Oct-20</u>
Average Per day
148
Average Per Weekday
123
Average per Weekend
210

Haviland Lot

Haviland Lot showed decreased activity for the month when compared to same time last year. This is due to COVID-19 pandemic. Three years trend showed increased activity when compared to 2018, and this is due to construction in the parking lot in 2018. Average duration of stay was 2.5hours for both weekdays and weekends.

<u>Oct-18</u>
Average Per day
48
Average Per Weekday
45
Average per Weekend
55

<u>Oct-19</u>
Average Per day
208
Average Per Weekday
181
Average per Weekend
287

<u>Oct-20</u>
Average Per day
173
Average Per Weekday
146
Average per Weekend
239

We have seen a total of 76 less Parkmobile transactions for the month compared to last year.

Parkmobile Transactions			
	<u>2019/20</u>	<u>2020/21</u>	Variance
July	2117	2061	-56
August	2400	2304	-96
September	2109	2118	9
October	2191	2115	-76
Total	8817	8598	-219

Transient Activity October 2020 Vs October 2019

North Water Parking Lot

We have seen decreased activity for the month when compared to same time frame last year. The decrease is due to COVID-19 pandemic. Three years trend also showed decreased activity compared to 2018. Average duration of stay was 2 hours during weekdays as well as weekends

<u>Oct-18</u>
Average Per day
184
Average Per Weekday
159
Average per Weekend
258

<u>Oct-19</u>
Average Per day
169
Average Per Weekday
144
Average per Weekend
242

<u>Oct-20</u>
Average Per day
140
Average Per Weekday
113
Average per Weekend
207

We have seen a total of 56 less Parkmobile transaction for the month compared to same time last year.

Parkmobile Transactions			
	<u>2019/20</u>	<u>2020/21</u>	Variance
July	1362	1380	18
August	1285	1473	188
September	1155	1316	161
October	1347	1291	-56
Total	5149	5460	311

Yankee Doodle Garage

Activity at the Yankee Doodle garage has decreased for the month when compared to same time frame last year. The decrease is due to COVID19 pandemic. Three years trend also showed decreased activity for the month when compared to 2018. Average duration of stay for both weekdays and weekends were about 5 hours.

<u>Oct-18</u>
Average Per day
63
Average Per Weekday
52
Average per Weekend
94

<u>Oct-19</u>
Average Per day
51
Average Per Weekday
45
Average per Weekend
66

<u>Oct-20</u>
Average Per day
35
Average Per Weekday
31
Average per Weekend
43

Main Street Lot

Main Street Lot has shown decreased activity when compared to same time last year. The decrease is due to COVID-19 pandemic. Three years trend also showed decreased activity when compared to 2018. The average duration of stay for the parking lot was 2.5 hours both on weekdays and weekends.

<u>Oct-18</u>
Average Per day
126
Average Per Weekday
115
Average per Weekend
159

<u>Oct-19</u>
Average Per day
144
Average Per Weekday
125
Average per Weekend
199

<u>Oct-20</u>
Average Per day
91
Average Per Weekday
86
Average per Weekend
103

Wall Street Lot

Activity for the month at the Wall Street Lot showed an increase. Three years trend also showed an increased activity when compared to 2018. Average duration of stay at the parking lot was 2 hours for weekdays and 2.5hours weekends.

<u>Oct-18</u>
Average Per day
41
Average Per Weekday
38
Average per Weekend
49

<u>Oct-19</u>
Average Per day
69
Average Per Weekday
69
Average per Weekend
71

<u>Oct-20</u>
Average Per day
73
Average Per Weekday
74
Average per Weekend
72

Liberty Square Lot

Activity at the Liberty Square Lot showed a decrease for the month compared to same time last year. This is due to COVID-19 pandemic. Average duration of stay at the parking lot was 2 hours.

<u>Oct-19</u>
Average Per day
111
Average Per Weekday
97
Average per Weekend
150

<u>Oct-20</u>
Average Per day
81
Average Per Weekday
71
Average per Weekend
105

Transient Activity October 2020 Vs October 2019**On-Street Parking**

- On-street parking activity for October 2020 showed a major decrease when compared to same time last year. The decrease is due to COVID-19 pandemic.

Sub Area	Oct-20	Oct-19	Variance
Ann St.	281	634	(353)
Berkeley St.	33	33	0
Haviland St.	2697	3420	(723)
Madison St.	251	185	66
Maple St.	172	267	(95)
Marshall St.	330	499	(169)
Merwin St	388	519	(131)
Monroe St.	74	337	(263)
N. Main St.	6197	8613	(2416)
N. Water St.	2018	3191	(1173)
Orchard St	1859	2075	(216)
Quincy St.	1	0	1
S. Main St.	5309	7171	(1862)
W. Washington St.	1810	2372	(562)
Washington St.	11	6545	(6534)
West Ave	2363	3095	(732)
Uptown Streets	5953	9611	(3658)
Grand Total	29747	48567	(18820)

July – October Transient Activity Report

Year-to-date Transient Activity Report

The below analysis compares 4 months (July – October) aggregate transient activity for the 2020/21 and 2019/20 fiscal years. The report is generated using payment activity data gathered from Text to Park, Parkmobile, Cale, IPS and Amano. This report does not include smart parking sensor data.

SNRR Parking Garage:

Four months aggregate data showed decreased transient activity in 2020/21 when compared to 2019/20 at the SNRR Garage. The decrease is related to COVID-19 which started mid-March. The location was in an upward trend before COVID-19 pandemic. Over four-month period, there were 16,028 less transactions for the current year compared to same time frame last year.

July - October Aggregate 2019/20
Average Per day
140
Average Per Weekday
166
Average per Weekend
74

July - October Aggregate 2020/21
Average Per day
10
Average Per Weekday
11
Average per Weekend
7

SNRR Parking Lot:

The SNRR Parking Lot activity has decreased for the period compared to same time last year. This is due to COVID19 pandemic. Over four-month period, we have seen a total of 13,312 less transactions in 2020/21 when compared to 2019/20.

July - October Aggregate 2019/20
Average Per day
118
Average Per Weekday
148
Average per Weekend
40

July - October Aggregate 2020/21
Average Per day
10
Average Per Weekday
12
Average per Weekend
5

Maritime Parking Garage:

Maritime Parking Garage has seen decreased activity due to COVID-19 pandemic. Over four-month period, the Maritime Parking garage has seen 36,300 less transactions when compared to same time frame last year.

July - October Aggregate 2019/20
Average Per day
562
Average Per Weekday
523
Average per Weekend
667

July - October Aggregate 2020/21
Average Per day
267
Average Per Weekday
221
Average per Weekend
385

Year-to-date Transient Activity Report

Webster Parking Lot:

When comparing four months aggregate data for 2020/21 and 2019/20, the Webster parking lot has seen decreased activity in 2020/21. This is due to COVID19 pandemic. Over four-month period, there were 48,594 less transactions in 2020/21 when compared to 2019/20.

July - October Aggregate 2019/20	
Average Per day	539
Average Per Weekday	467
Average per Weekend	729

July - October Aggregate 2020/21	
Average Per day	144
Average Per Weekday	128
Average per Weekend	185

Haviland Lot

Four months aggregate data showed that Haviland Lot has seen decreased activity in 2020/21. This is due to COVID-19 pandemic. There were 4,699 less transactions this year when compared to same time last year.

July - October Aggregate 2019/20	
Average Per day	218
Average Per Weekday	193
Average per Weekend	284

July - October Aggregate 2020/21	
Average Per day	180
Average Per Weekday	160
Average per Weekend	229

There were 219 less pay by phone transaction in 2020/21 when compared to 2019/20.

Parkmobile Transactions			
	<u>2019/20</u>	<u>2020/21</u>	Variance
July	2117	2061	-56
August	2400	2304	-96
Sept	2109	2118	9
Oct	2191	2115	-76
Total	8817	8598	-219

Year-to-date Transient Activity Report

North Water Lot

North Water Parking Lot activity in 2020/21 has shown a decrease when compared to 2019/20. This is due to COVID-19 pandemic. Over four-month period, the parking lot has seen 4,409 less transactions in 2020/21 when compared to same period in 2019/20.

July - October Aggregate 2019/20	
Average Per day	190
Average Per Weekday	176
Average per Weekend	225

July - October Aggregate 2020/21	
Average Per day	154
Average Per Weekday	131
Average per Weekend	211

There were 311 more pay by phone transaction in 2020/21 when compared to 2019/20.

Parkmobile Transactions			
	2019/20	2020/21	Variance
July	1362	1380	18
August	1285	1473	188
Sept	1155	1316	161
Oct	1347	1291	-56
Total	5149	5460	311

Yankee Doodle Garage

Four months aggregate data at the Yankee Doodle Garage showed decreased transient activity in 2020/21 when compared to same time frame in 2019/20. The decrease is due to COVID19 pandemic. The parking garage has seen 2,313 less transactions in 2020/21 when compared to same time frame in 2019/20.

July - October Aggregate 2019/20	
Average Per day	45
Average Per Weekday	41
Average per Weekend	56

July - October Aggregate 2020/21	
Average Per day	26
Average Per Weekday	26
Average per Weekend	27

Main Street Lot

Four months aggregate data showed decreased activity for 2020/21 when compared to same time frame in 2019/20. The decline is due to COVID19. Over four-month period, the parking lot has seen 2,457 less transactions in 2020/21 when compared to same time in 2019/20.

Main Street Lot - Continued

July - October Aggregate 2019/20
Average Per day
99
Average Per Weekday
89
Average per Weekend
123

July - October Aggregate 2020/21
Average Per day
79
Average Per Weekday
76
Average per Weekend
85

Wall Street Lot

Four months aggregate data for the Wall Street Lot showed an increase in activity for 2020/21 when compared with 2019/20. The increase is because of an increased usage of the lot due to the new parking policy in the uptown area. Over four-month period, the parking lot has seen 2,535 more transactions in 2020/21 when compared to same time in 2019/20.

July - October Aggregate 2019/20
Average Per day
47
Average Per Weekday
48
Average per Weekend
43

July - October Aggregate 2020/21
Average Per day
67
Average Per Weekday
71
Average per Weekend
58

Liberty Square Lot

Four months aggregate data showed decreased activity for the current year due to COVID-19 pandemic. There was a total of 4,796 less transactions in 2020/21 when compared to 2019/20.

July - October Aggregate 2019/20
Average Per day
115
Average Per Weekday
100
Average per Weekend
155

July - October Aggregate 2020/21
Average Per day
76
Average Per Weekday
66
Average per Weekend
102

Year-to-date Transient Activity Report

On-Street Parking

Four months aggregate data for On-Street operation showed decreased activity in 2020/21 when compared to same time frame in 2019/20. This is due to COVID-19 pandemic. There was a total of 45,206 less transaction this year when compared to same time last year.

Year-to-date aggregate (July - October) with current Hours of operations			
Sub Area	Aggregate 2020/21	Aggregate 2019/20	Variance
Ann St.	1602	2751	(1149)
Berkeley St.	110	130	(20)
Haviland St.	11745	14163	(2418)
Madison St.	966	1134	(168)
Maple St.	782	1046	(264)
Marshall St.	1568	2075	(507)
Merwin St	1548	2055	(507)
Monroe St.	284	1525	(1241)
N. Main St.	25273	34707	(9434)
N. Water St.	10090	13695	(3605)
Orchard St	6744	7828	(1084)
Quincy St.	3	3	0
S. Main St.	21499	28812	(7313)
W. Washington St.	7903	9421	(1518)
Washington Str	33	26940	(26907)
West Ave	9434	7724	1710
Utown Streets	21325	12106	9219
Grand Total	120909	166115	(45206)

Year-to-date Transient Activity Report

Four Months Activity High Light:

Train station facilities (SNRR garage and Lot): – showed 29,340 less transactions. The decrease is due to COVID-19 pandemic.

Maritime Garage: showed 36,300 less transactions. This decrease is due to COVID-19 pandemic.

Webster Lot: showed 48,594 less transactions. Decreased activity due decreased attendance at the movie theatre, loss of construction parkers and COVID19 pandemic.

Haviland Lot: showed 4,699 less transactions. The decrease is due to COVID-19 pandemic.

North Water Lot: showed 4,409 less transactions due to COVID-19 pandemic.

Yankee Doodle Garage: showed 2,313 less transactions due to COVID-19 pandemic.

Main Street Parking Lot: showed 2,457 less transactions. The decrease is mainly due to COVID-19 pandemic.

Wall Street Parking Lot: showed 2,535 more transactions. The increase is due to the change in the parking policy in the uptown area.

Liberty Square Lot: showed 4,796 less transactions. The decrease is due to COVID-19 pandemic.

On-Street Parking: showed 45,206 less transactions. This is due to COVID-19 pandemic.

Overall, SONO core business area excluding On-Street parking has seen 128,138 less transactions. SONO core business area including On-Street parking has seen 173,374 less transactions. When all Norwalk facilities (including SONO and Wall area) are reviewed as one, there were 175,579 less transactions this year compared to last year. Activity was on an upward trend prior to COVID-19.

October Courtesy Ticket Warning Report

Summary of courtesy tickets for Oct 2020		
	Oct-20	YTD
Number of courtesy card program dates	30	115
Total number of courtesy tickets given	3161	8,134
\$ Value of Additional Meter Time	\$1,580.5	\$4,067.00
# Violations after Courtesy Time Expired	0	683
\$ value of courtesy tickets	\$79,025	\$186,275

October 2020 Courtesy Ticket Program

Courtesy Tickets Tracking				
Program Dates	# Courtesy Tickets	\$ Value of Additional Meter Time	# Violations after Courtesy Time Expired	\$ Value of Courtesy Tickets
Thursday, October 01, 2020	162	81	0	\$4,050.00
Friday, October 02, 2020	142	71	0	\$3,550.00
Saturday, October 03, 2020	89	44.5	0	\$2,225.00
Sunday, October 04, 2020	10	5	0	\$250.00
Monday, October 05, 2020	150	75	0	\$3,750.00
Tuesday, October 06, 2020	106	53	0	\$2,650.00
Wednesday, October 07, 2020	116	58	0	\$2,900.00
Thursday, October 08, 2020	117	58.5	0	\$2,925.00
Friday, October 09, 2020	115	57.5	0	\$2,875.00
Saturday, October 10, 2020	25	12.5	0	\$625.00
Monday, October 12, 2020	66	33	0	\$1,650.00
Tuesday, October 13, 2020	101	50.5	0	\$2,525.00
Wednesday, October 14, 2020	148	74	0	\$3,700.00
Thursday, October 15, 2020	155	77.5	0	\$3,875.00
Friday, October 16, 2020	61	30.5	0	\$1,525.00
Saturday, October 17, 2020	80	40	0	\$2,000.00
Sunday, October 18, 2020	34	17	0	\$850.00
Monday, October 19, 2020	114	57	0	\$2,850.00
Tuesday, October 20, 2020	116	58	0	\$2,900.00
Wednesday, October 21, 2020	161	80.5	0	\$4,025.00
Thursday, October 22, 2020	145	72.5	0	\$3,625.00
Friday, October 23, 2020	117	58.5	0	\$2,925.00
Saturday, October 24, 2020	42	21	0	\$1,050.00
Sunday, October 25, 2020	35	17.5	0	\$875.00
Monday, October 26, 2020	185	92.5	0	\$4,625.00
Tuesday, October 27, 2020	205	102.5	0	\$5,125.00
Wednesday, October 28, 2020	142	71	0	\$3,550.00
Thursday, October 29, 2020	52	26	0	\$1,300.00
Friday, October 30, 2020	142	71	0	\$3,550.00
Saturday, October 31, 2020	28	14	0	\$700.00
Total	3161	\$1,580.50	0	\$79,025.00

July – October Courtesy Tracking Report

2020/21 YTD Courtesy Tickets Tracking

Program Dates	# Courtesy Tickets	\$ Value of Additional Meter Time	# Violations after Courtesy Time Expired	\$ Value of Courtesy Tickets
Wednesday, July 01, 2020	54	27	11	\$1,075.00
Thursday, July 02, 2020	47	23.5	9	\$950.00
Monday, July 06, 2020	73	36.5	4	\$1,725.00
Tuesday, July 07, 2020	55	27.5	14	\$1,025.00
Wednesday, July 08, 2020	64	32	16	\$1,200.00
Thursday, July 09, 2020	45	22.5	14	\$775.00
Friday, July 10, 2020	50	25	15	\$875.00
Saturday, July 11, 2020	37	18.5	9	\$700.00
Monday, July 13, 2020	64	32	5	\$1,475.00
Tuesday, July 14, 2020	53	26.5	2	\$1,275.00
Wednesday, July 15, 2020	69	34.5	14	\$1,375.00
Thursday, July 16, 2020	70	35	9	\$1,525.00
Friday, July 17, 2020	75	37.5	15	\$1,500.00
Saturday, July 18, 2020	65	32.5	10	\$1,375.00
Monday, July 20, 2020	68	34	1	\$1,675.00
Tuesday, July 21, 2020	55	27.5	9	\$1,150.00
Wednesday, July 22, 2020	40	20	4	\$900.00
Thursday, July 23, 2020	53	26.5	6	\$1,175.00
Friday, July 24, 2020	68	34	11	\$1,425.00
Saturday, July 25, 2020	52	26	11	\$1,025.00
Sunday, July 26, 2020	4	2	0	\$100.00
Monday, July 27, 2020	76	38	7	\$1,725.00
Tuesday, July 28, 2020	44	22	6	\$950.00
Wednesday, July 29, 2020	68	34	10	\$1,450.00
Thursday, July 30, 2020	52	26	8	\$1,100.00
Friday, July 31, 2020	72	36	11	\$1,525.00
July Total	1473	\$ 736.50	231	\$ 31,050.00

2020/21 YTD Courtesy Tickets Tracking

Program Dates	# Courtesy Tickets	\$ Value of Additional Meter Time	# Violations after Courtesy Time Expired	\$ Value of Courtesy Tickets
Saturday, August 01, 2020	32	16	10	\$550.00
Sunday, August 02, 2020	13	6.5	1	\$300.00
Monday, August 03, 2020	43	21.5	2	\$1,025.00
Tuesday, August 04, 2020	13	6.5	13	\$0.00
Wednesday, August 05, 2020	31	15.5	8	\$575.00
Thursday, August 06, 2020	61	30.5	8	\$1,325.00
Friday, August 07, 2020	56	28	10	\$1,150.00
Saturday, August 08, 2020	82	41	11	\$1,775.00
Sunday, August 09, 2020	12	6	2	\$250.00
Monday, August 10, 2020	62	31	2	\$1,500.00
Tuesday, August 11, 2020	44	22	14	\$750.00
Wednesday, August 12, 2020	57	28.5	11	\$1,150.00
Thursday, August 13, 2020	46	23	11	\$875.00
Friday, August 14, 2020	63	31.5	11	\$1,300.00
Saturday, August 15, 2020	40	20	11	\$725.00
Sunday, August 16, 2020	22	11	0	\$550.00
Monday, August 17, 2020	26	13	0	\$650.00
Tuesday, August 18, 2020	54	27	7	\$1,175.00
Wednesday, August 19, 2020	48	24	9	\$975.00
Thursday, August 20, 2020	65	32.5	11	\$1,350.00
Friday, August 21, 2020	61	30.5	10	\$1,275.00
Saturday, August 22, 2020	38	19	6	\$800.00
Sunday, August 23, 2020	3	1.5	0	\$75.00
Monday, August 24, 2020	57	28.5	9	\$1,200.00
Tuesday, August 25, 2020	54	27	13	\$1,025.00
Wednesday, August 26, 2020	56	28	12	\$1,100.00
Thursday, August 27, 2020	45	22.5	7	\$950.00
Friday, August 28, 2020	56	28	9	\$1,175.00
Saturday, August 29, 2020	75	37.5	17	\$1,450.00
Sunday, August 30, 2020	5	2.5	0	\$125.00
Saturday, August 31, 2019	59	29.5	18	\$1,025.00
August Total	1379	\$ 689.50	253	\$ 28,150.00

2020/21 YTD Courtesy Tickets Tracking

Program Dates	# Courtesy Tickets	\$ Value of Additional Meter Time	# Violations after Courtesy Time Expired	\$ Value of Courtesy Tickets
Tuesday, September 01, 2020	43	21.5	8	\$875.00
Wednesday, September 02, 2020	39	19.5	10	\$725.00
Thursday, September 03, 2020	65	32.5	17	\$1,200.00
Friday, September 04, 2020	68	34	11	\$1,425.00
Saturday, September 05, 2020	31	15.5	8	\$575.00
Tuesday, September 08, 2020	64	32	7	\$1,425.00
Wednesday, September 09, 2020	46	23	10	\$900.00
Thursday, September 10, 2020	92	46	16	\$1,900.00
Friday, September 11, 2020	85	42.5	12	\$1,825.00
Saturday, September 12, 2020	23	11.5	2	\$525.00
Sunday, September 13, 2020	11	5.5	2	\$225.00
Monday, September 14, 2020	63	31.5	6	\$1,425.00
Tuesday, September 15, 2020	91	45.5	15	\$1,900.00
Wednesday, September 16, 2020	107	53.5	17	\$2,250.00
Thursday, September 17, 2020	120	60	32	\$2,200.00
Friday, September 18, 2020	97	48.5	3	\$2,350.00
Saturday, September 19, 2020	59	29.5	0	\$1,475.00
Sunday, September 20, 2020	19	9.5	0	\$475.00
Monday, September 21, 2020	73	36.5	0	\$1,825.00
Tuesday, September 22, 2020	107	53.5	0	\$2,675.00
Wednesday, September 23, 2020	119	59.5	2	\$2,925.00
Thursday, September 24, 2020	179	89.5	7	\$4,300.00
Friday, September 25, 2020	172	86	8	\$4,100.00
Saturday, September 26, 2020	46	23	0	\$1,150.00
Sunday, September 27, 2020	13	6.5	0	\$325.00
Monday, September 28, 2020	71	35.5	0	\$1,775.00
Tuesday, September 29, 2020	111	55.5	0	\$2,775.00
Wednesday, September 30, 2020	107	53.5	6	\$2,525.00
September Total	2121	\$ 1,060.50	199	\$ 48,050.00

2020/21 YTD Courtesy Tickets Tracking

Program Dates	# Courtesy Tickets	\$ Value of Additional Meter Time	# Violations after Courtesy Time Expired	\$ Value of Courtesy Tickets
Thursday, October 01, 2020	162	81	0	\$4,050.00
Friday, October 02, 2020	142	71	0	\$3,550.00
Saturday, October 03, 2020	89	44.5	0	\$2,225.00
Sunday, October 04, 2020	10	5	0	\$250.00
Monday, October 05, 2020	150	75	0	\$3,750.00
Tuesday, October 06, 2020	106	53	0	\$2,650.00
Wednesday, October 07, 2020	116	58	0	\$2,900.00
Thursday, October 08, 2020	117	58.5	0	\$2,925.00
Friday, October 09, 2020	115	57.5	0	\$2,875.00
Saturday, October 10, 2020	25	12.5	0	\$625.00
Monday, October 12, 2020	66	33	0	\$1,650.00
Tuesday, October 13, 2020	101	50.5	0	\$2,525.00
Wednesday, October 14, 2020	148	74	0	\$3,700.00
Thursday, October 15, 2020	155	77.5	0	\$3,875.00
Friday, October 16, 2020	61	30.5	0	\$1,525.00
Saturday, October 17, 2020	80	40	0	\$2,000.00
Sunday, October 18, 2020	34	17	0	\$850.00
Monday, October 19, 2020	114	57	0	\$2,850.00
Tuesday, October 20, 2020	116	58	0	\$2,900.00
Wednesday, October 21, 2020	161	80.5	0	\$4,025.00
Thursday, October 22, 2020	145	72.5	0	\$3,625.00
Friday, October 23, 2020	117	58.5	0	\$2,925.00
Saturday, October 24, 2020	42	21	0	\$1,050.00
Sunday, October 25, 2020	35	17.5	0	\$875.00
Monday, October 26, 2020	185	92.5	0	\$4,625.00
Tuesday, October 27, 2020	205	102.5	0	\$5,125.00
Wednesday, October 28, 2020	142	71	0	\$3,550.00
Thursday, October 29, 2020	52	26	0	\$1,300.00
Friday, October 30, 2020	142	71	0	\$3,550.00
Saturday, October 31, 2020	28	14	0	\$700.00
October Total	3161	\$ 1,580.50	0	\$79,025.00
Grand Total	8134	\$4,067	683	\$186,275

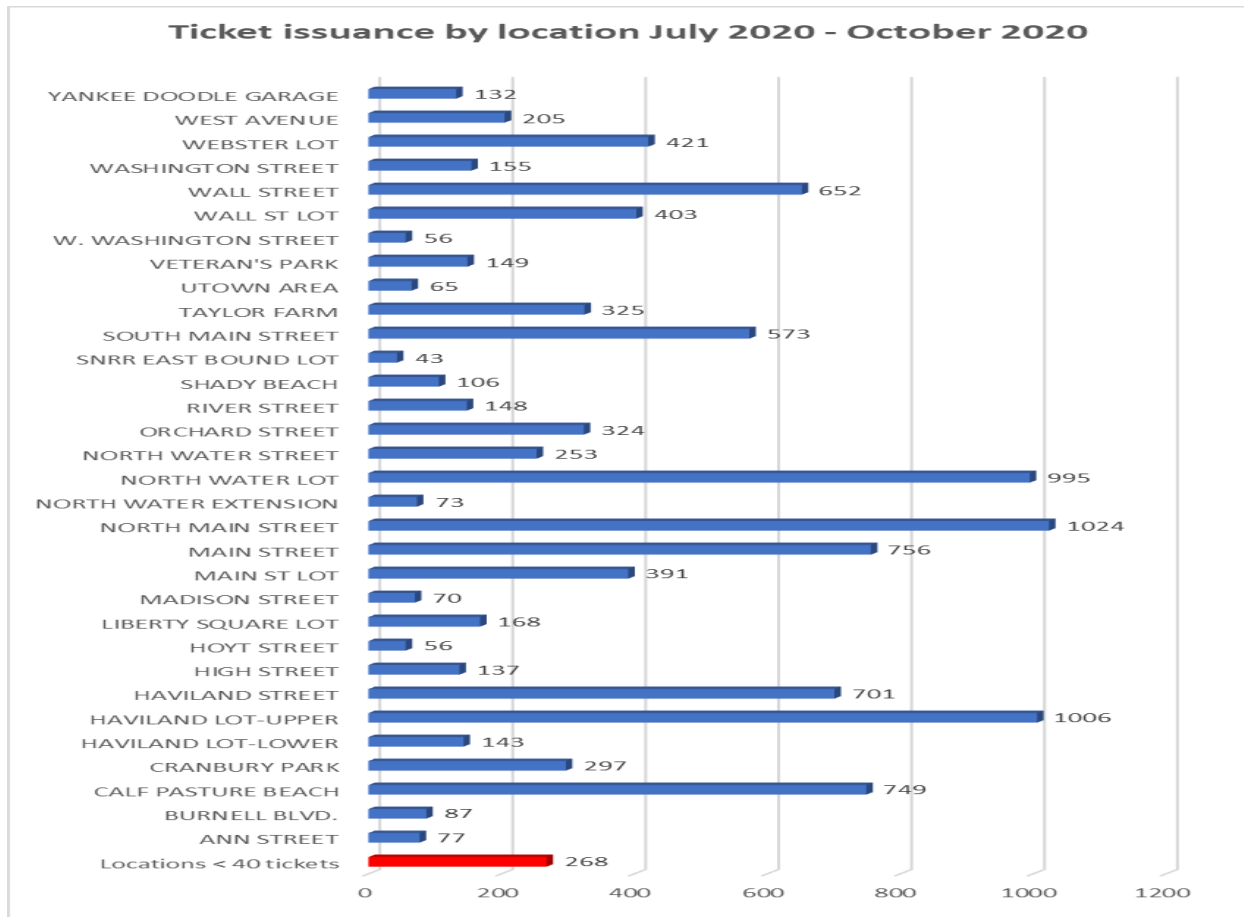
July – October Ticket Issuance Report

Ticket Issuance Report July 2020 – October 2020

There were total of 11,008 tickets issued in Norwalk in the past 4 months (July 1st, 2020 through October 31st, 2020). Below is the breakdown of the type of violations:

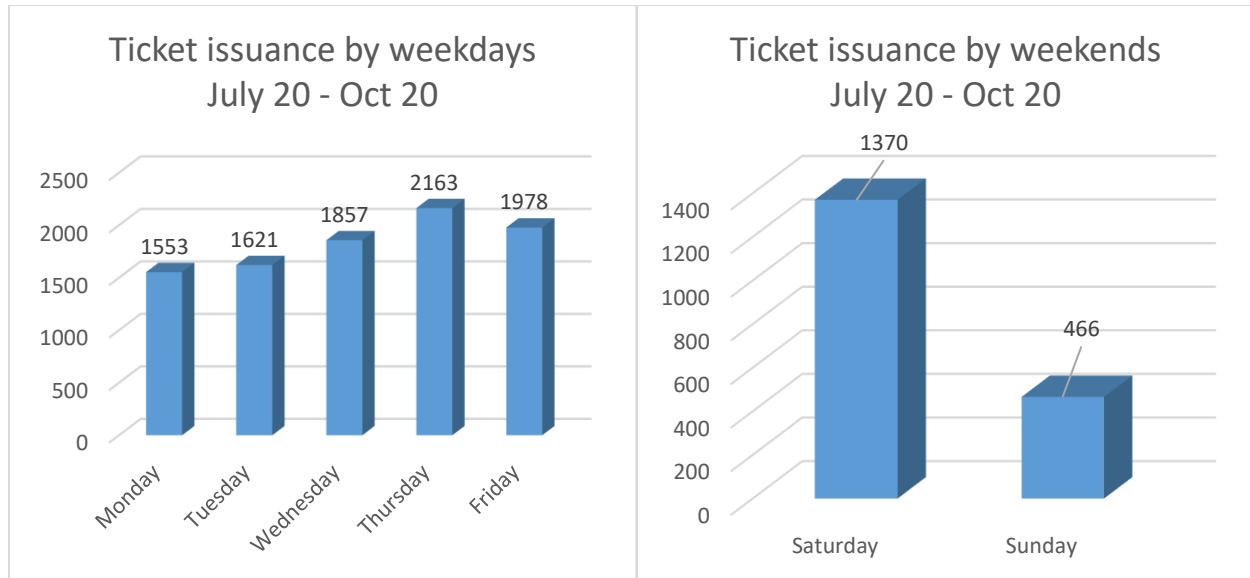
- 73% of tickets issued was for courtesy warnings
- 10% of tickets issued was for beach parking violations
- 8% of the tickets issued was for expired meter and time limit violation.
- 5% of tickets issued was for parking without valid permit
- The rest of the 4% was for occupying two spaces, parking in a handicap space, daily parking at SNRR and ENRR and the likes.

The graph below shows the total tickets issued in Norwalk broken down by Streets/locations. Please note that streets/locations with less than 40 tickets in the past 4 months are condensed into one column, and it is highlighted in red in the graph.

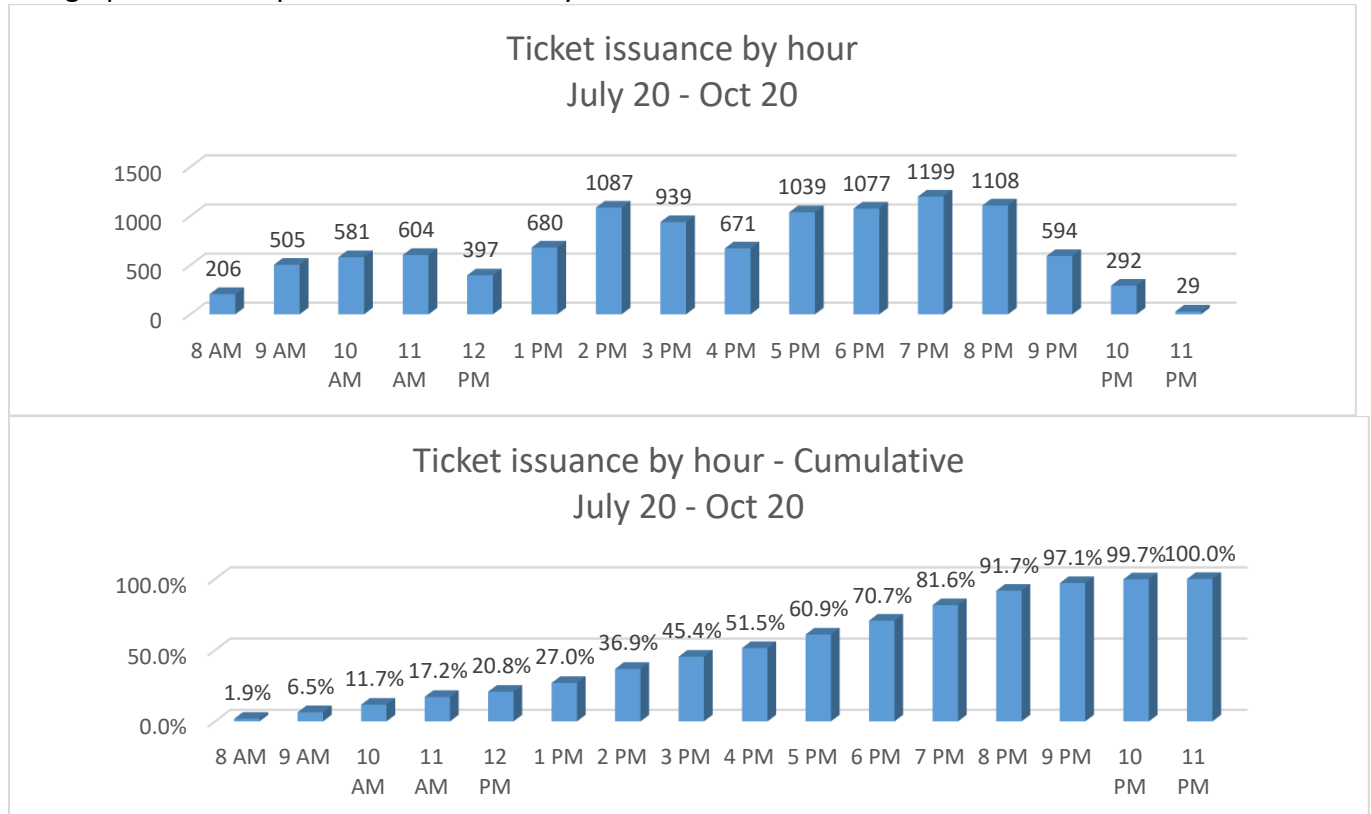


We have further analyzed total tickets issued by hours and days. Of the total tickets issued, 83% of the tickets were issued during weekdays and 17% were issued on weekends. Breaking it down further into by hours, 61% of the tickets were issued during the day time (5am – 5:59pm) while 39% of the tickets were issued during the evening hours (6pm - 12am). The graphs below show ticket issuance by weekdays and weekends.

Ticket Issuance Report July 2020 – October 2020



The graphs below explain ticket issuance by hours.



As we can see from the above analysis, majority of the tickets were issued for Expired Meter and Time Limit Violations. To better understand this, we have further analyzed Expired Meter and Time Limit violations separately below.

Expired meter and Time Limit violations make up 909 (8%) of the total tickets issued in Norwalk. Out of the total of 909 Expired meter/time limit violation tickets issued, 85.3% of the tickets were issued in SONO

Ticket Issuance Report July 2020 – October 2020

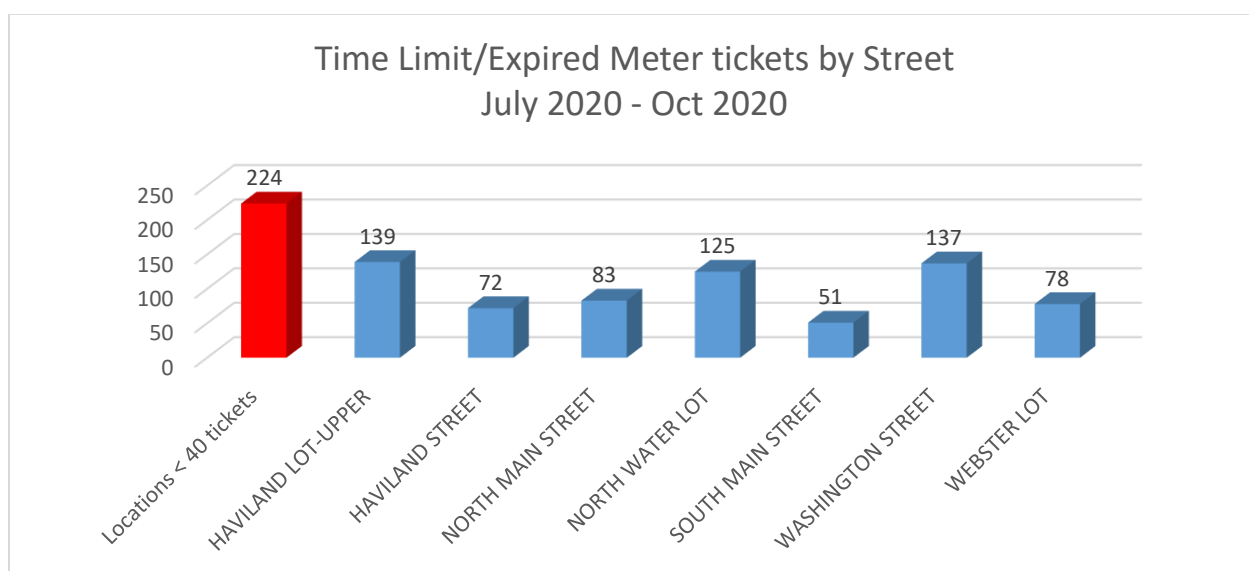
area, 13.2% were issued in Uptown area, 0.8% were issued in East Norwalk area and 0.8% were in SONO/Wall corridor area.

Area	# Tickets	Percentage
SONO Area Streets	414	45.5%
SONO Area Off Streets	361	39.7%
Uptown Streets	33	3.6%
Uptown Area off Streets	87	9.6%
East Norwalk	7	0.8%
SONO/Wall Corridor	7	0.8%
Grand Total	909	

In the time frame analyzed, there were a total of 30 locations where time limit and expired meter violation tickets were issued. These locations include the different on-street and off-street parking spaces. The top 5 locations represent 62% of the total expired and time limit violations. The following are the top 5 locations:

<u>Location</u>	<u># tickets</u>
HAVILAND LOT-UPPER	139
WASHINGTON STREET	137
NORTH WATER LOT	125
NORTH MAIN STREET	83
WEBSTER LOT	77
Total	561

In the graph below, we try to show the areas where Expired and Time Limit violation tickets are issued. We have consolidated locations with less than 20 tickets for the past 2 months into one category, and it is highlighted in red in the graph.



Ticket Issuance Report July 2020 – October 2020

Conclusion:

Same time frame last year, there were a total of 12,735 tickets issued. Comparing it to our current year number of 11,008, this year's ticket issuance is lower by 1,729 tickets. In the current fiscal year, out of the total of 11,008 tickets issued, 8,020 of the tickets were warning tickets while 3,598 out of the 12,735 of last year tickets were warning. This brings our total ticket issued for the current year to 2,988 and last year's to 9,139. This is a 67% decrease in ticket issuance over last year's number. This decrease is due to warning focused enforcement during COVID-19.



October 2020

Operations Report

The Many Faces of Norwalk Parking



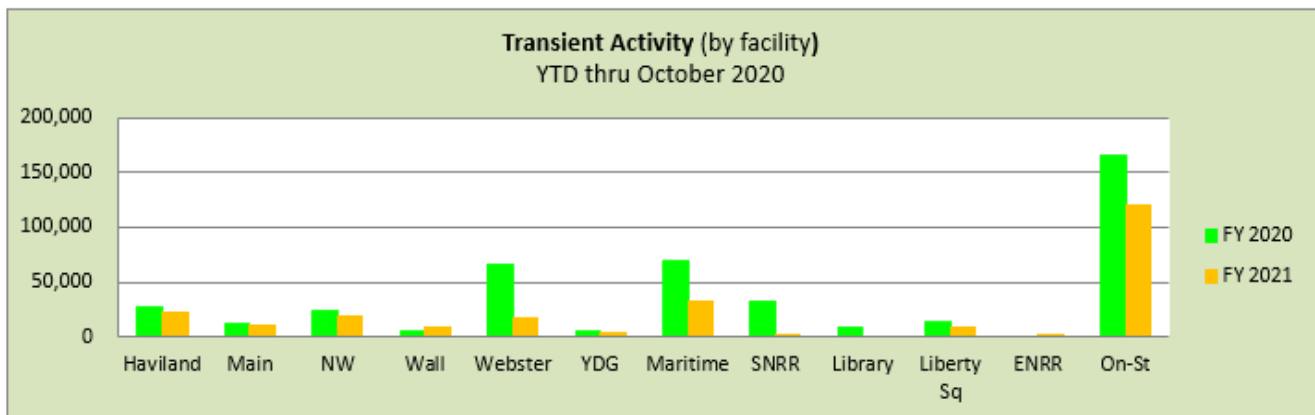
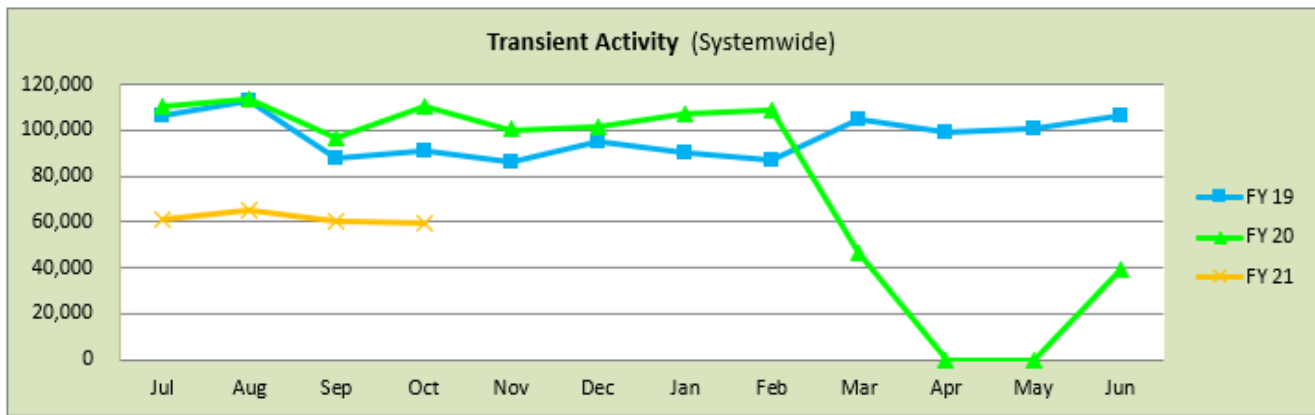


EXECUTIVE SUMMARY

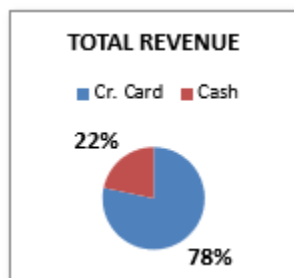
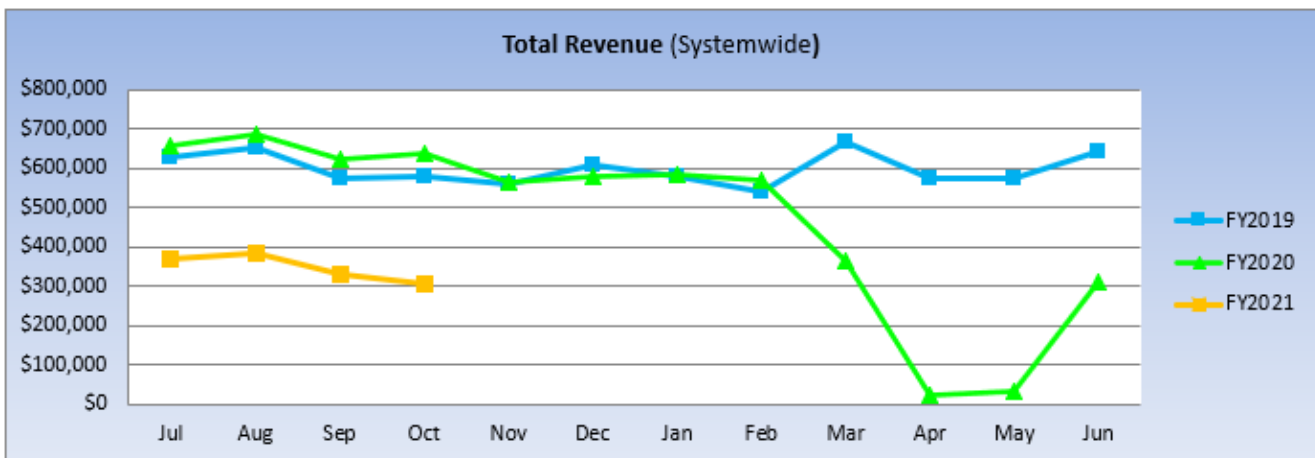
Systemwide Parking Activity – October 2020

- **COVID Report** – note that system activity has been significantly impacted since mid-March 2020 due to the spread of COVID and government shutdowns and COVID regulations. Declines in activity and revenue began the last two weeks of March as government shutdowns and increased regulations were put in place. Data since the end of FY2020 through October 2020 reflects:
 - Transient activity significantly down compared to pre-COVID time period
 - Given COVID restrictions and shutdowns over the last 8 months, demands & revenue have stabilized following seasonal trends
 - Expansion of the Customer Courtesy Program
 - Reduced staffing levels
 - Reduced and/or deferred operating expenses
 - Operational changes included cleaning and disinfecting customer touch points (door hardware, handrails, elevator call buttons, parking equipment touch screens, etc.) on an hourly basis
 - Parking rates went back into effect in June, and data reflects a slower recovery at some locations compared to other locations, especially in the rail line facilities
- Parking revenue is **50.4% under** budget for the month and **44.5% under** budget YTD.
- Total expenses are **24.2% under** budget for the month and **29.3% under** budget YTD.
- Transient revenue is **67.9% under** budget for the month and **67.1% under** budget YTD.
- Total Revenue for the month is **down 7.0%** compared to last month (September) and is **down 51.9%** compared to October of last year.
- Transient activity for the month is **up 14.2%** compared to last month (September) and is **down 46.2%** compared to October of last year.
- Permit activity (number of permits sold) is **down 2.3%** compared to last month (September) and **down 19.2%** compared to October of last year.
- Permit Revenue is **down 5.0%** compared to last month (September) and **down 34.7%** compared to October of last year.
- **78%** of total revenue collected was through credit card payments.

- Transient activity YTD is **down 43.0%** compared to last year.

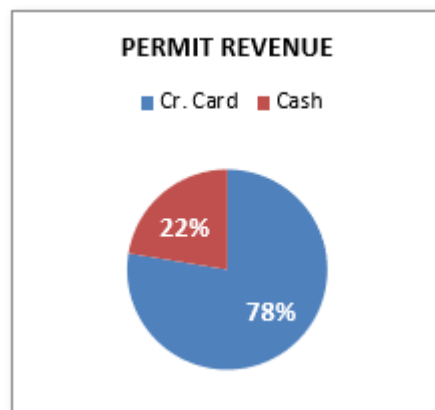
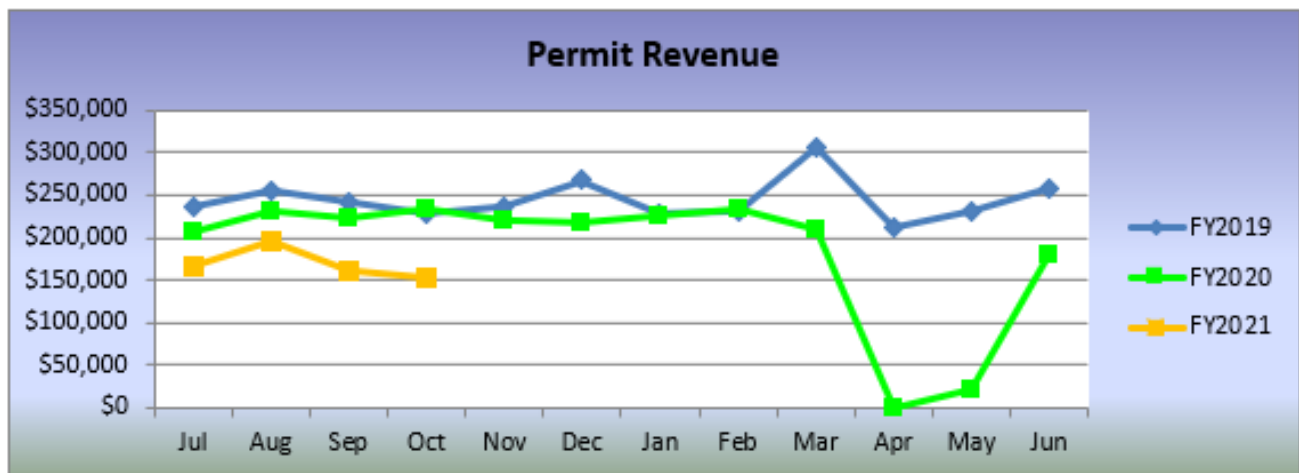
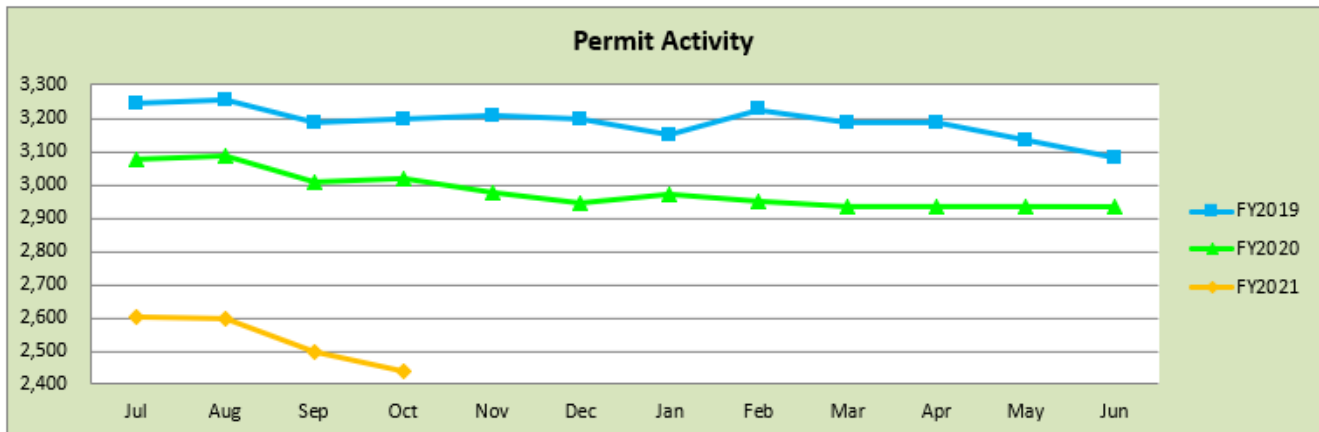


- Total revenue YTD is **down 46.7%** compared to last year.



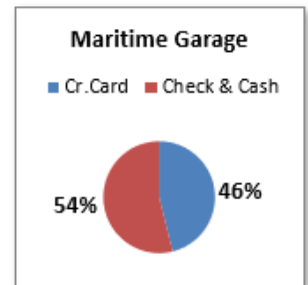
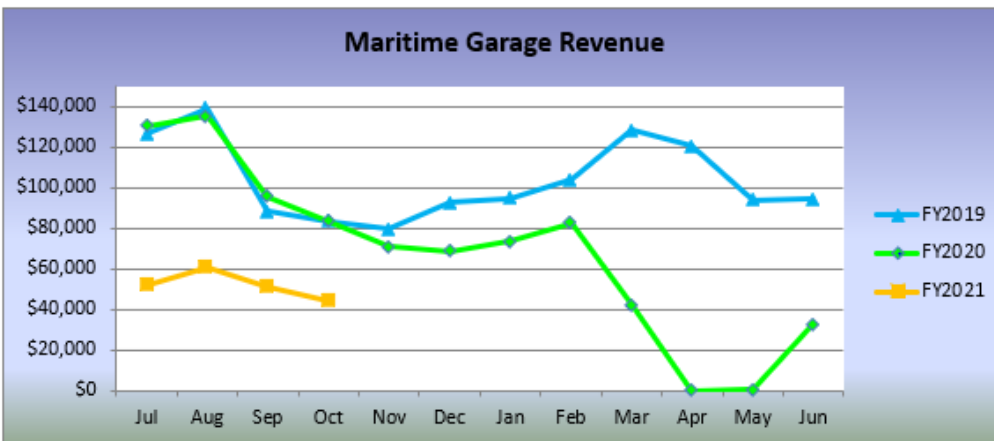
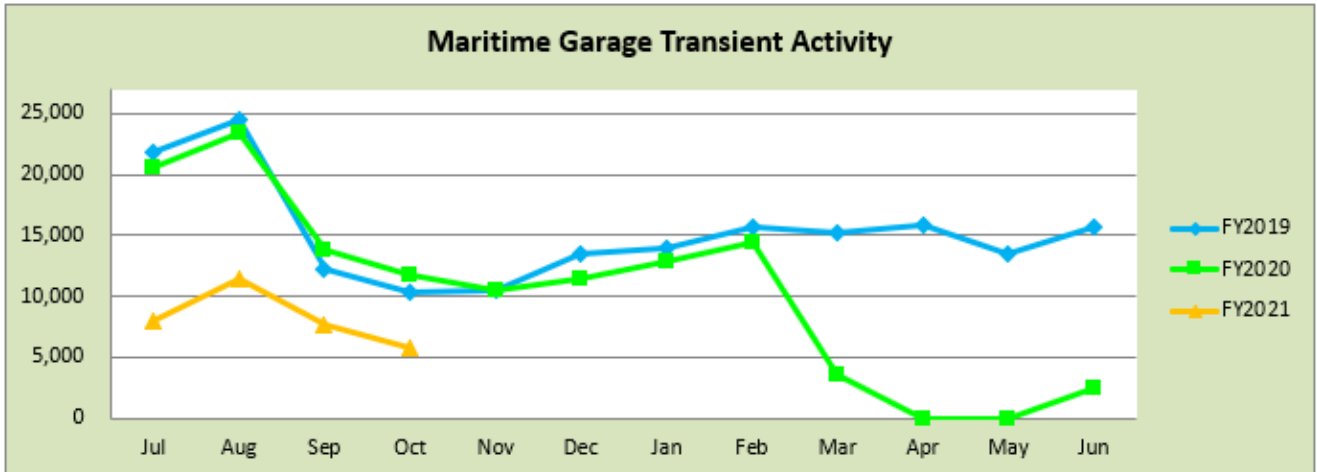
Permit Sales

- Compared to last month, October permits are **down 2.3%** and permit revenues are **down 5.0%**.
- Compared to October of last year, permits are **down 19.2%** and permit revenues are **down 34.7%**.
- Permit activity YTD is **down 16.8%** compared to last year.
- Permit revenue YTD is **down 24.5%** compared to last year.
- Permit revenue is **30.2% under** budget year-to-date.
- **78%** of permit revenue was through credit card payments.
- **2,440** permits were sold systemwide. There are 3,591 spaces available for permits and 4,425 total spaces systemwide, including non-metered spaces.



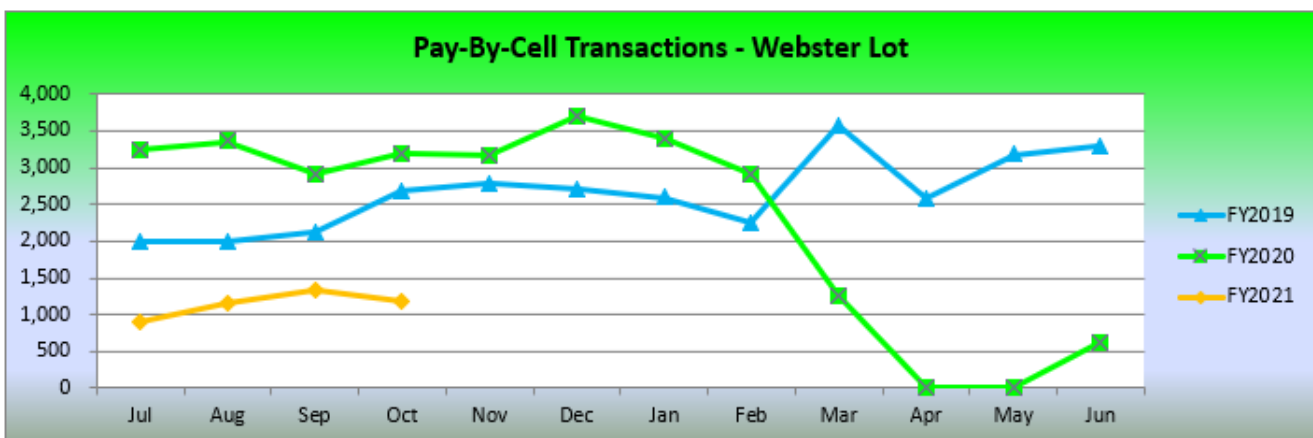
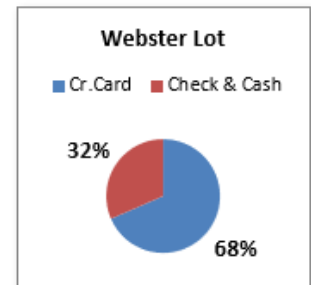
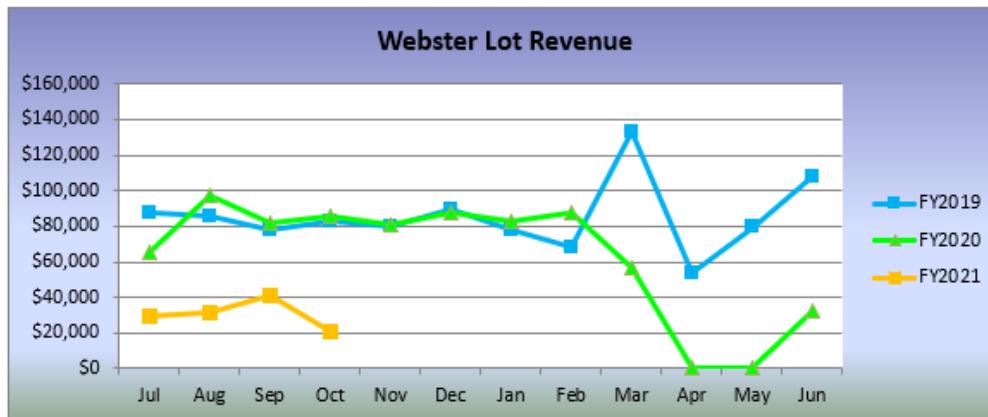
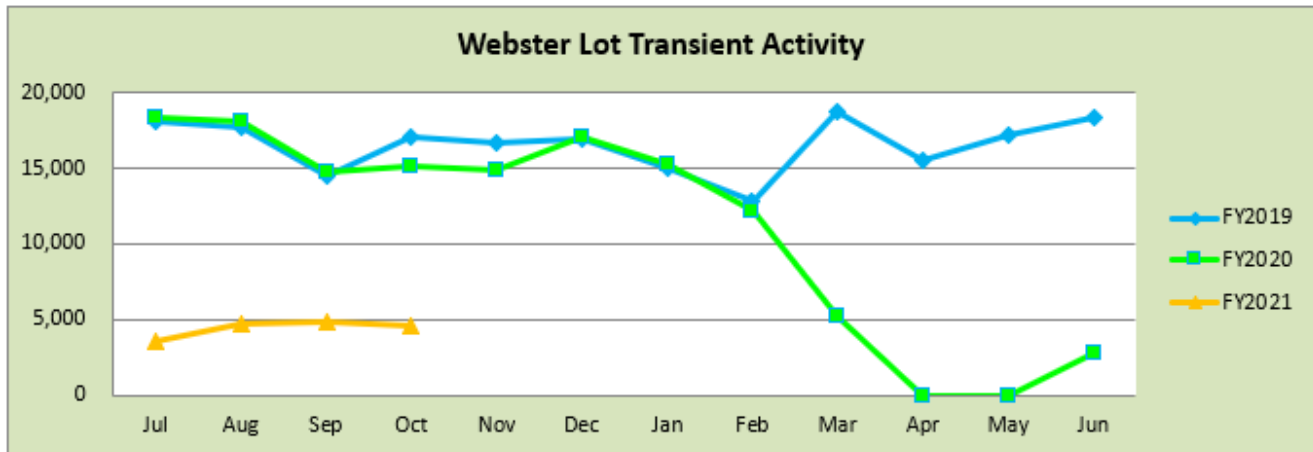
Maritime Garage

- Year-to-date through October 2020, transient activity was **down 52.7%** and total facility revenue was **down 53.0%** compared to last year.
- For the month of October, transient activity was **down 23.4%** compared to last month and **down 50.2%** compared to last October.
- Revenue was **down 13.9%** compared to last month and **down 47.0%** compared to last October.
- **46%** of revenue collected was through credit card payments.
- There were **485** monthly permits sold out of 755 available spaces.
- Average Transient Ticket Value = **\$3.30** or an Average Stay of 1.6 hours.



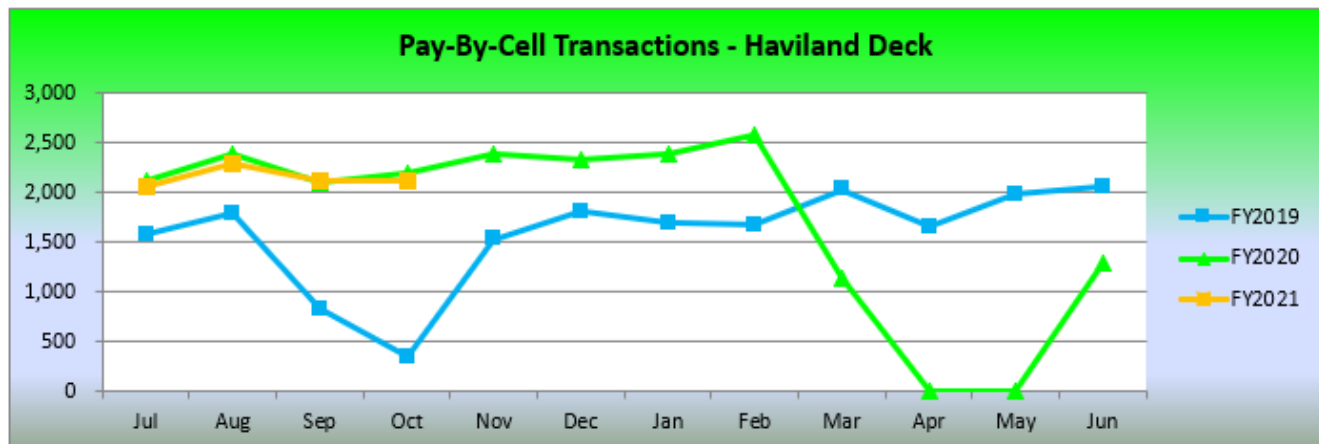
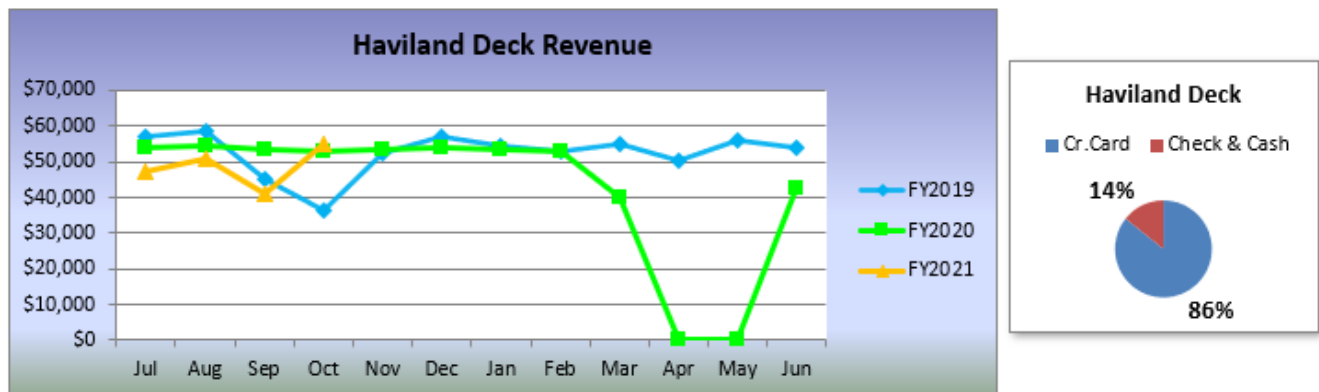
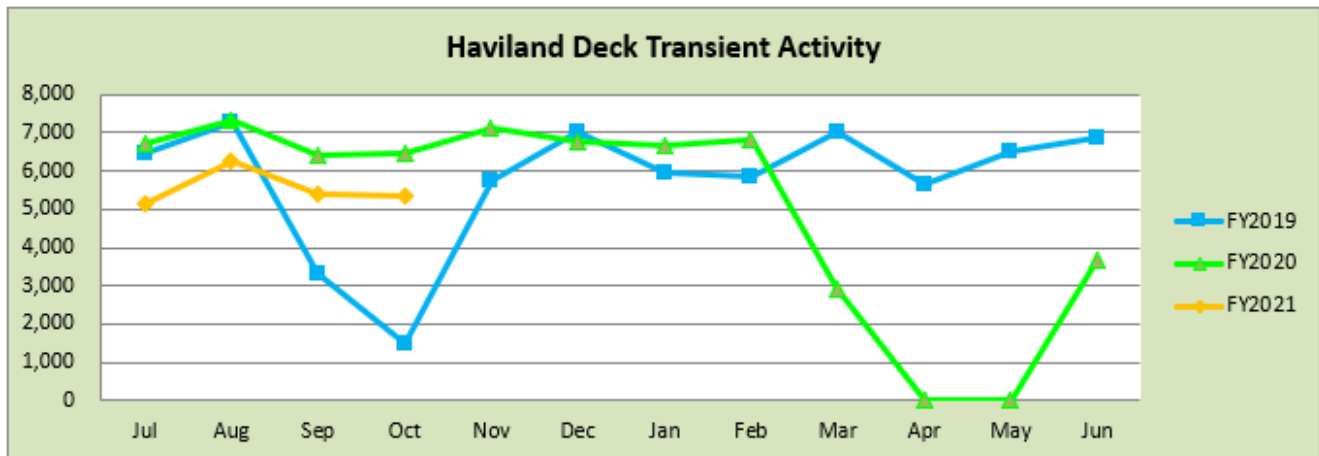
Webster Lot

- Year-to-date through October 2020, transient activity was **down 73.4%** and revenue was **down 62.8%** compared to last year.
- For the month of October, transient activity was **down 6.0%** compared to last month and **down 69.6%** compared to last October.
- Revenue was **down 48.4 %** compared to last month and **down 75.3%** compared to last October.
- **68%** of revenue collected was through credit card payments.
- There were **457** monthly permits sold out of 600 available spaces and a waitlist of **16** customers.
- In October, the average PBC transaction was **\$2.89** or an Average Stay of **2.9** hours.
- Average Transient Price = **\$2.64** or an Average Stay of **2.6** hours.



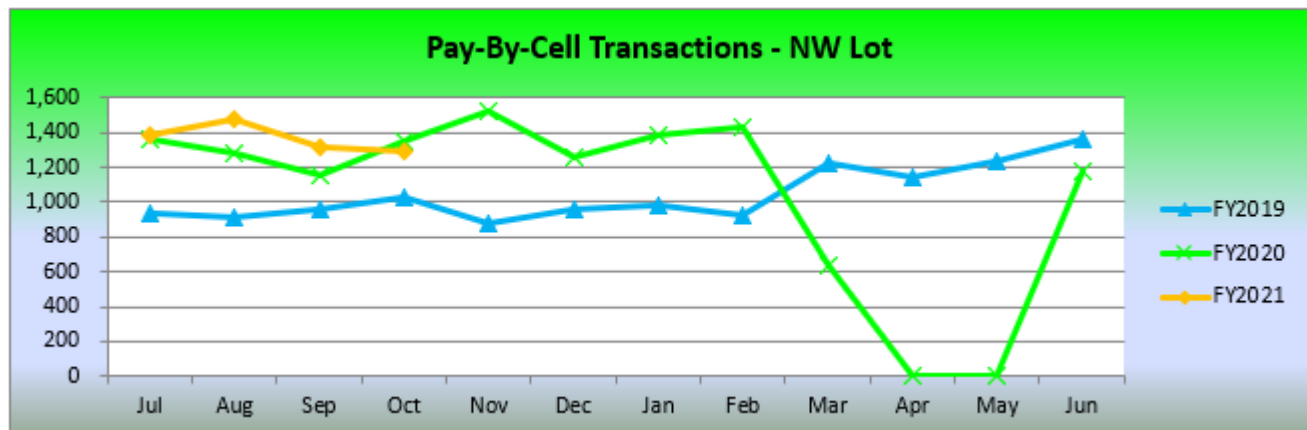
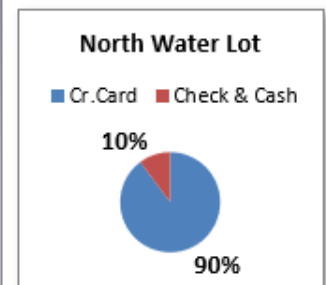
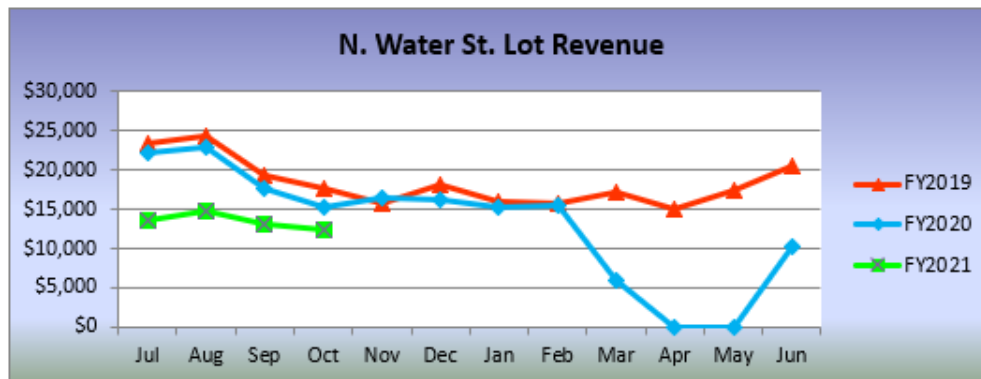
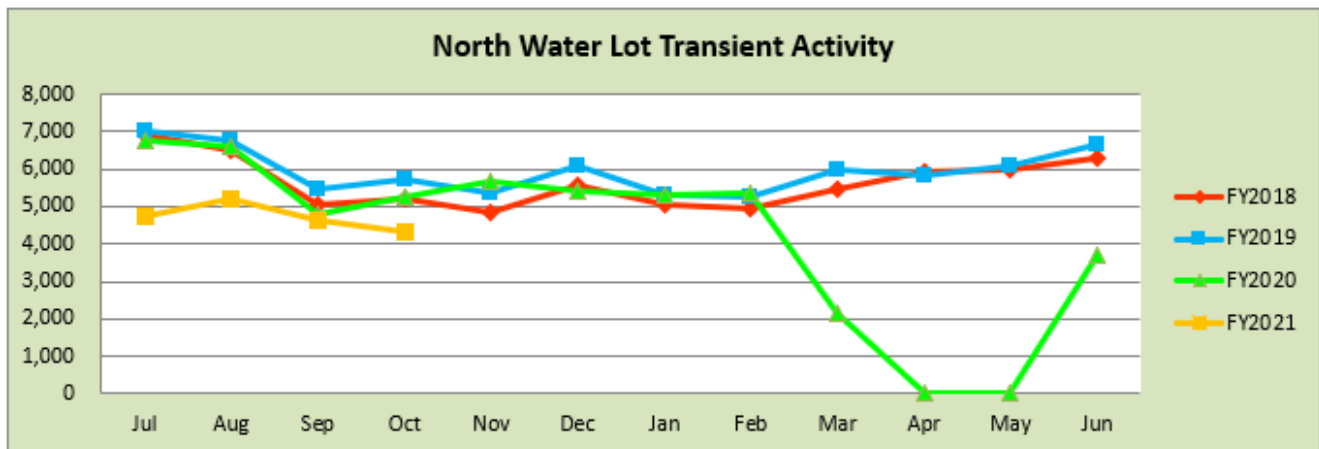
Haviland Deck

- Year-to-date through October 2020, transient activity was **down 17.7%** and revenue was **down 9.3%** compared to last year.
- For the month of October, transient activity was **down 0.9%** compared to last month and **down 17.0%** compared to last October.
- Revenue was **up 33.2%** compared to last month and **up 4.2%** compared to last October.
- **86%** of revenue collected was through credit card payments.
- There were **405** monthly permits sold out of 279 available spaces and a waitlist of **76** customers.
- In October, the average PBC transaction was **\$3.59** or an Average Stay of **2.4** hours.
- Average Transient Price = **\$3.88** or an Average Stay of **2.6** hours.



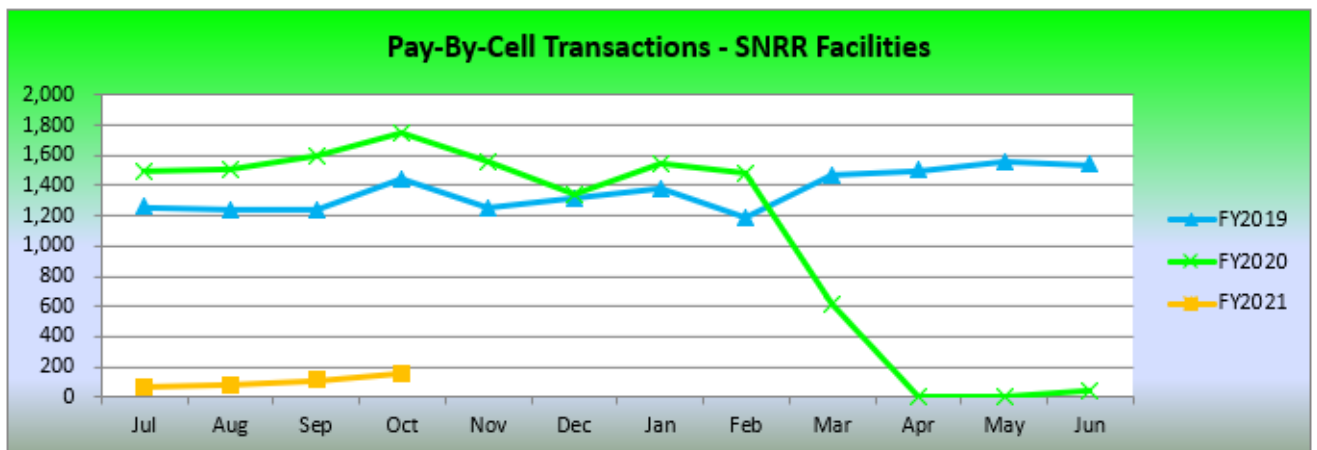
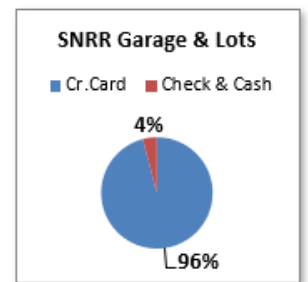
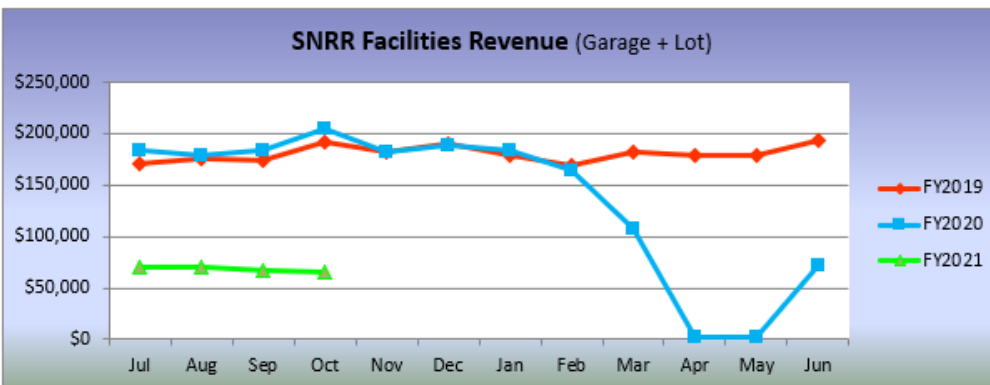
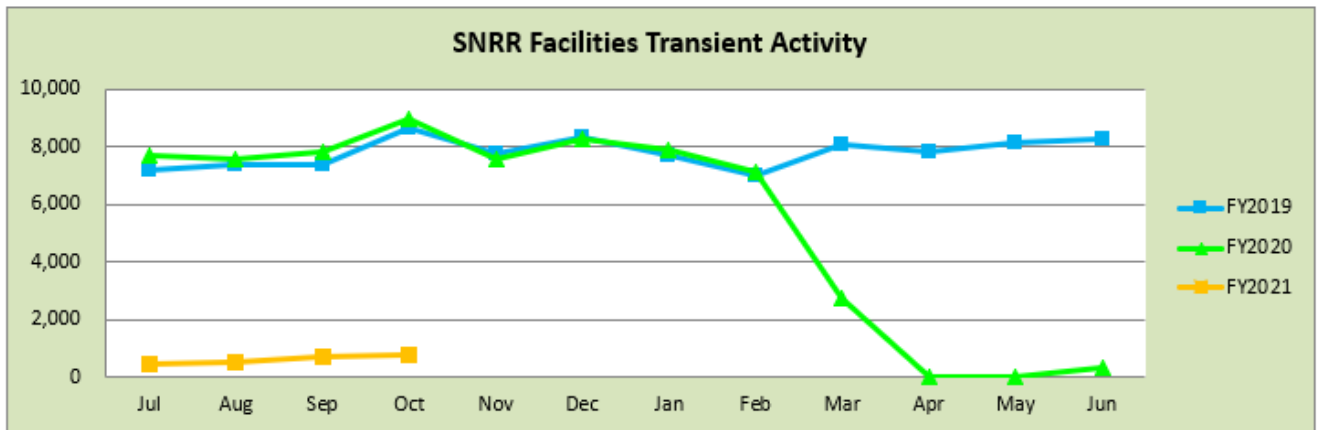
North Water Street

- Year-to-date through October 2020, transient activity was **down 19.1%** and revenue was **down 31.3%** compared to last year.
- For the month of October, transient activity was **down 5.8%** compared to last month and **down 17.2%** compared to last October.
- Revenue was **down 5.1%** compared to last month and **down 19.3%** compared to last October.
- **90%** of revenue collected was through credit card payments.
- This is a transient lot only. No monthly permits are sold.
- Activity at this lot correlates in part to activity at the Maritime Aquarium during the day and restaurant/bar activity at night and weekends.
- In October, the average PBC transaction was **\$2.82** or an Average Stay of **1.9** hours.
- Average Transient Price = **\$3.03** or an Average Stay of **2.0** hours.



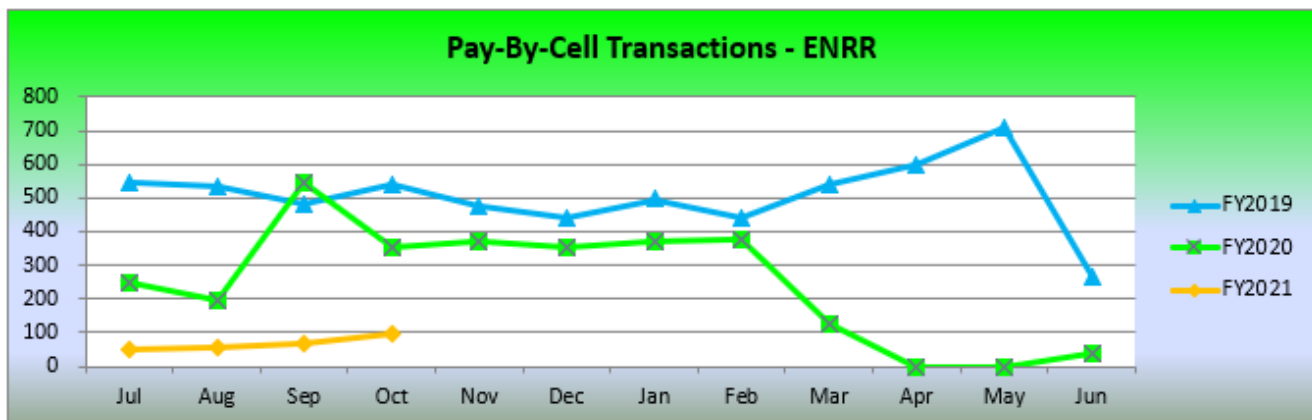
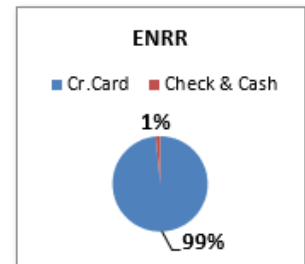
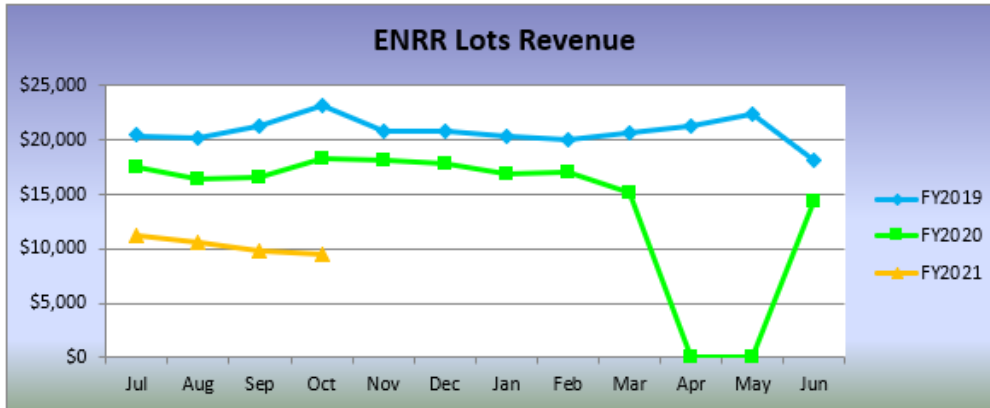
South Norwalk Railroad Station

- Year-to-date through October 2020, transient activity was **down 92.5%** and revenue was **down 63.6%** compared to last year.
- For the month of October, transient activity was **up 14.0%** compared to last month and **down 91.2%** compared to last October.
- Revenue was **down 5.3%** compared to last month and **down 60.7%** compared to last October.
- **96%** of revenue collected was through credit card payments.
- There were **511** monthly permits sold out of 936 available spaces and a waitlist of **436** customers.
- In October, the average PBC transaction was **\$13.61** or an Average Stay of **1.1 days**.
- Average Transient Price = **\$12.74** or an Average Stay of **1.1 days**.



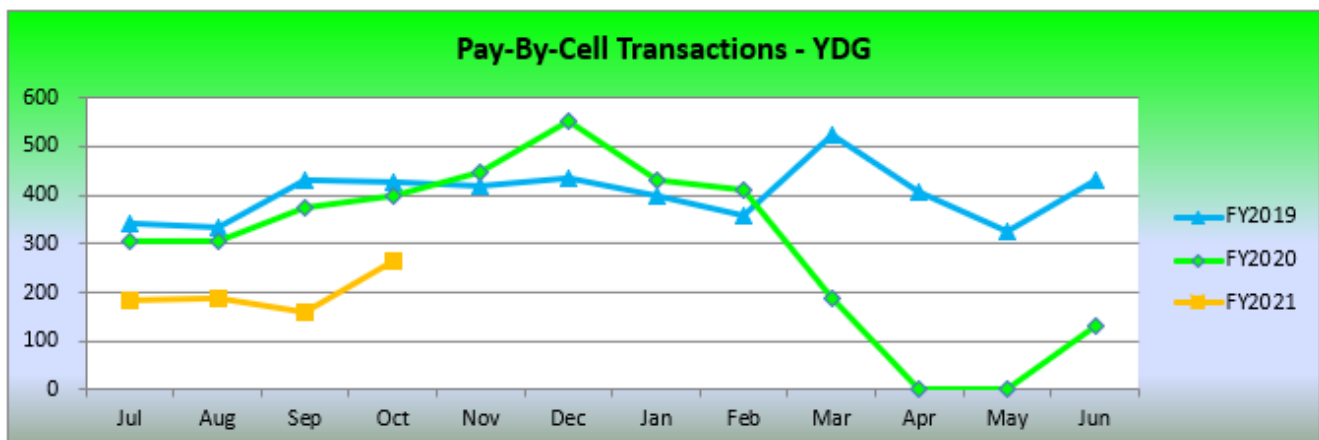
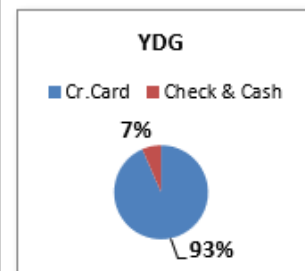
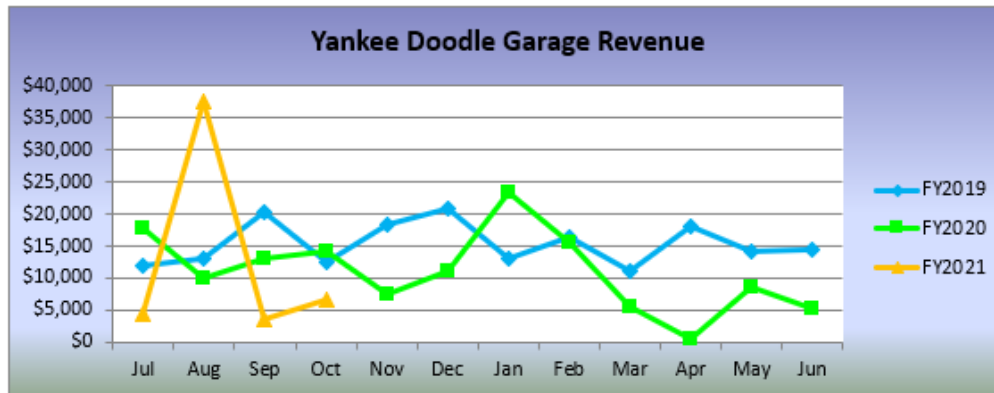
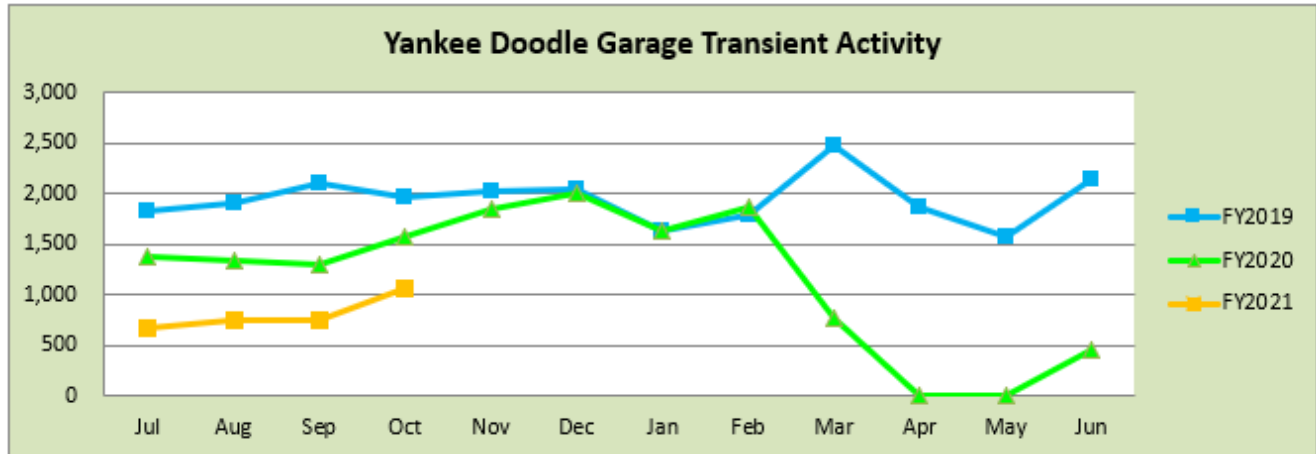
East Norwalk Train Station

- Revenue year-to-date through October 2020 is **down 40.1%** compared to the same period last year.
- Revenue was **down 3.4%** compared to last month and **down 47.8%** compared to last October.
- **99%** of revenue collected was through credit card payments.
- There were **122** monthly permits sold out of 151 available spaces and a waitlist of **114** customers.
- In October, the average PBC transaction was **\$8.93** or an Average Stay of **1.1 days**.



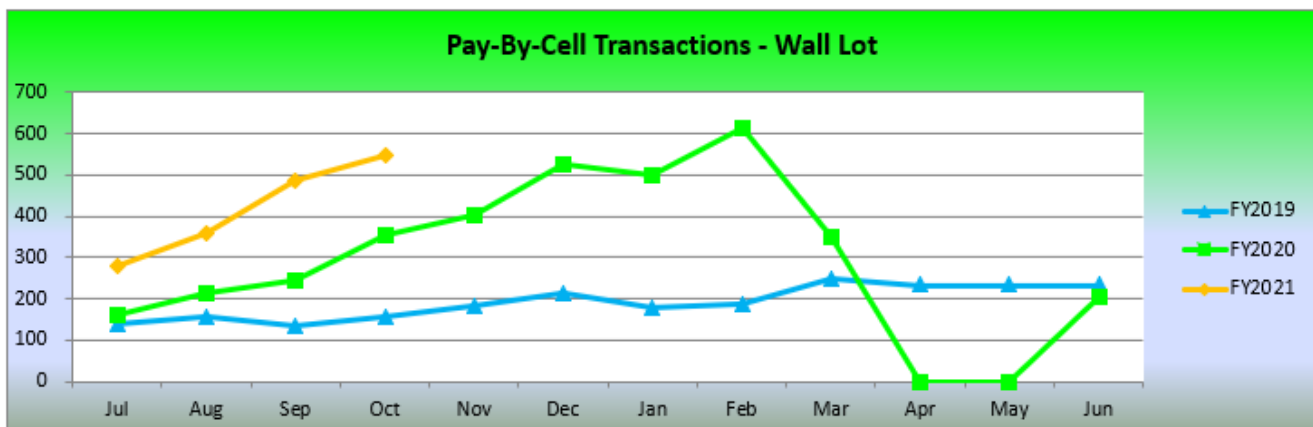
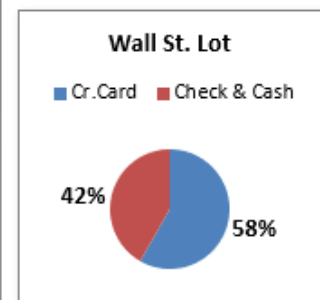
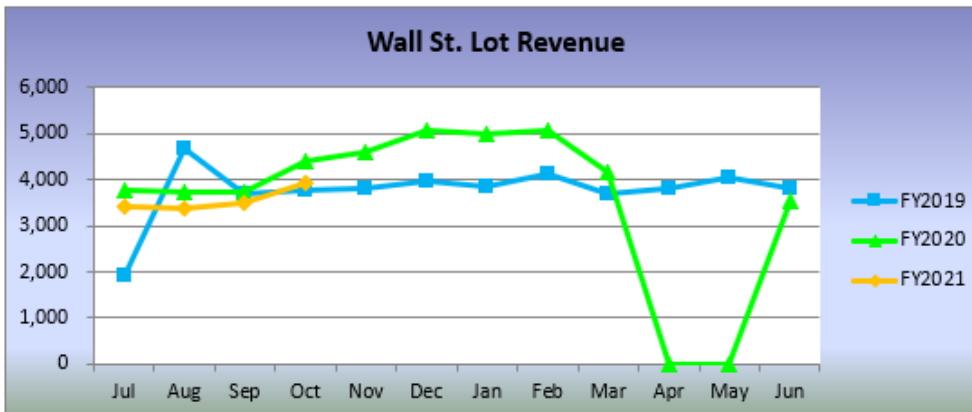
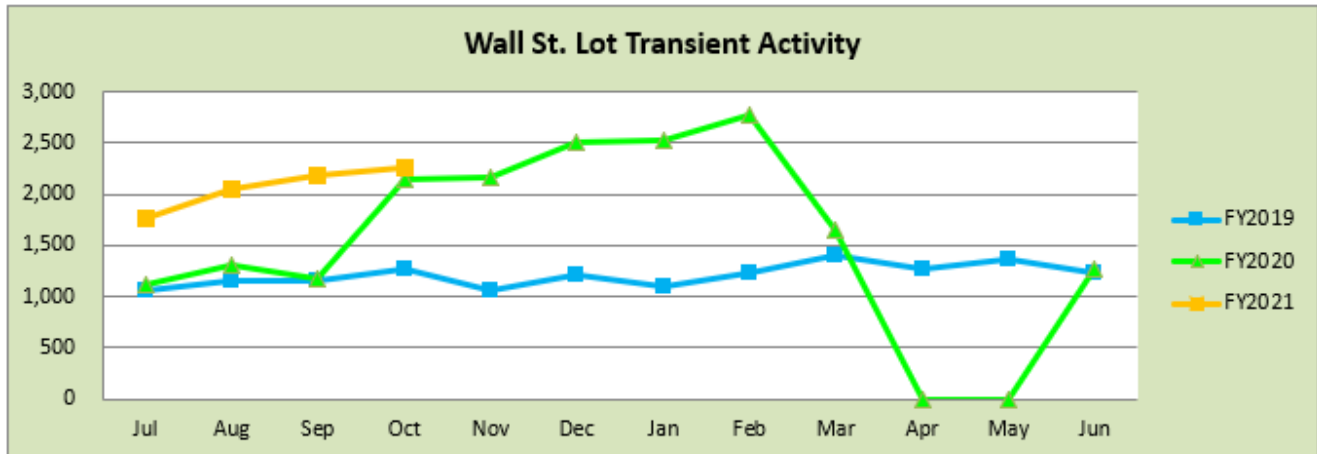
Yankee Doodle Garage

- Year-to-date through October 2020, transient activity was **down 41.9%** and revenue was **down 5.2%** compared to last year.
- For the month of October, transient activity was **up 42.5%** and **down 31.8%** compared to last October.
- Revenue was **up 87.8%** compared to last month and **down 53.4%** compared to last October due to the collection of back vehicle storage fees from McMahon Ford.
- **93%** of revenue collected was through credit card payments.
- There were **275** monthly permits sold out of 410 available spaces.
- In October, the average PBC transaction was **\$0.95** or an Average Stay of **3.8** hours.
- Average Transient Price = **\$1.03** or an Average Stay of **4.1** hours.



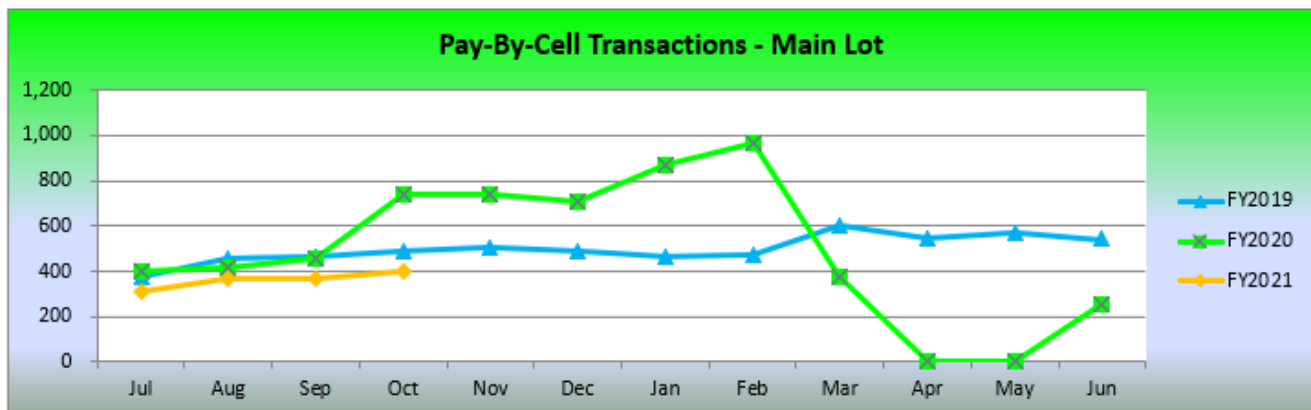
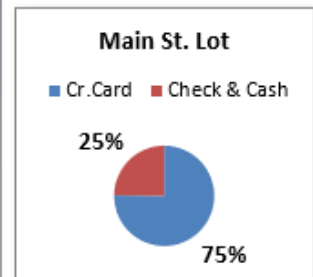
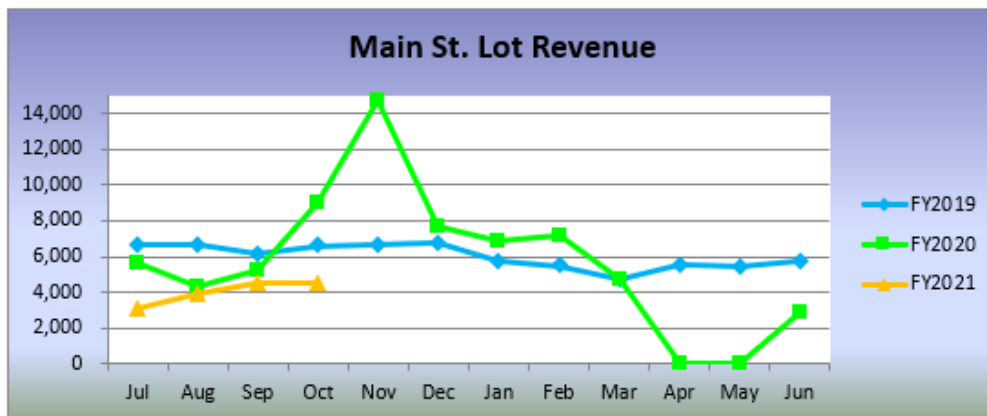
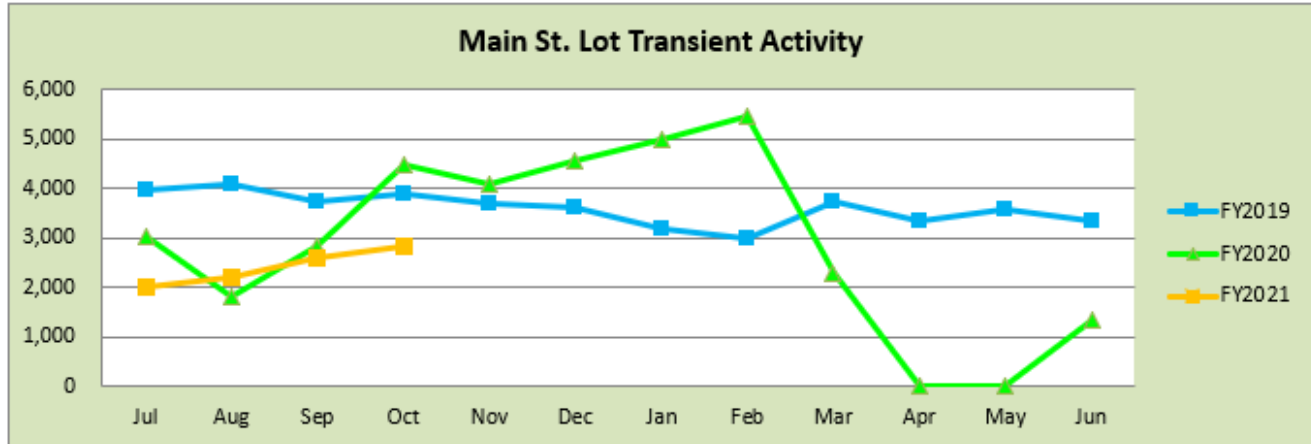
Wall Street Lot

- Year-to-date through October 2020, transient activity was **up 43.9%** and revenue was **down 9.0%** compared to last year.
- For the month of October, transient activity was **up 4.4%** compared to last month and **up 5.8%** compared to last October.
- Revenue was **up 12.4%** compared to last month and **down 10.6%** compared to last October.
- **58%** of revenue collected was through credit card payments.
- There were **64** monthly permits sold out of 93 available spaces.
- In October, the average PBC transaction was **\$0.98** or an Average Stay of **2.0** hours.
- Average Transient Price = **\$1.06** or an Average Stay of **2.1** hours. There is a \$1.00 flat rate after 6:00pm.



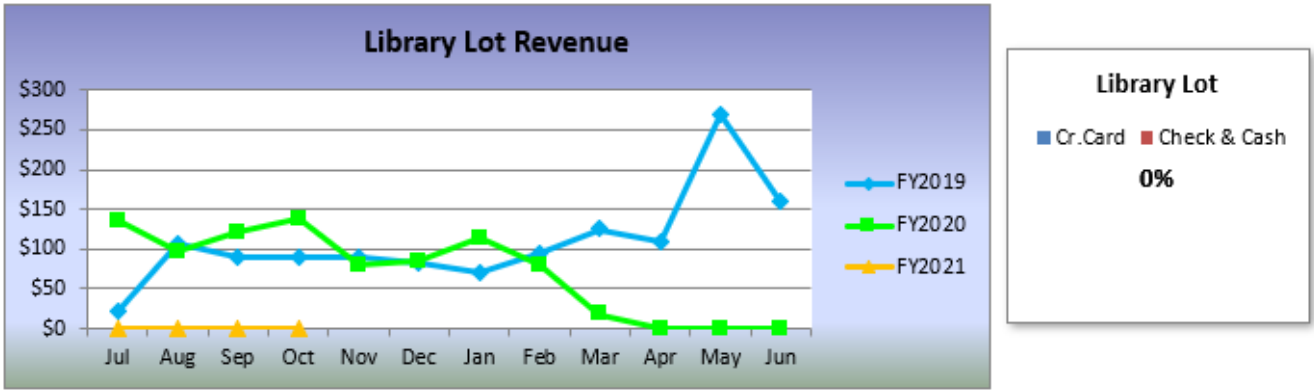
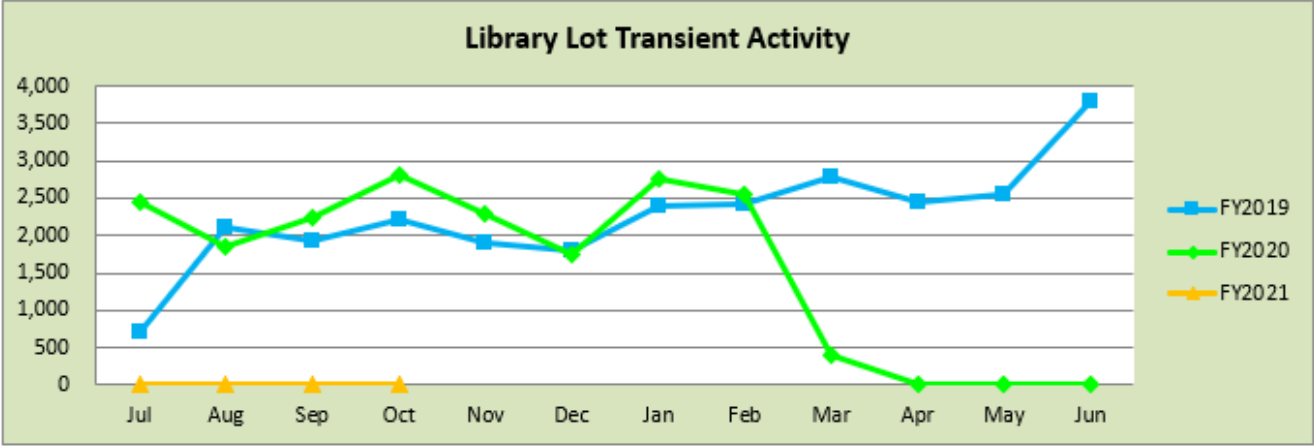
Main Street Lot

- Year-to-date through October 2020, transient activity was **down 20.5%** and revenue was **down 33.3%** compared to last year.
- For the month of October, transient activity was **up 8.1%** compared to last month and **down 36.6%** compared to last October.
- Revenue was **up 1.1%** compared to last month and **down 49.1%** compared to last October.
- **75%** of revenue collected was through credit card payments.
- There were **84** monthly permits sold out of 93 available spaces.
- In October, the average PBC transaction was **\$1.21** or an Average Stay of **2.4** hours.
- Average Transient Price = **\$1.12** or an Average Stay of **2.2** hours. There is a \$1.00 flat rate after 6:00pm.



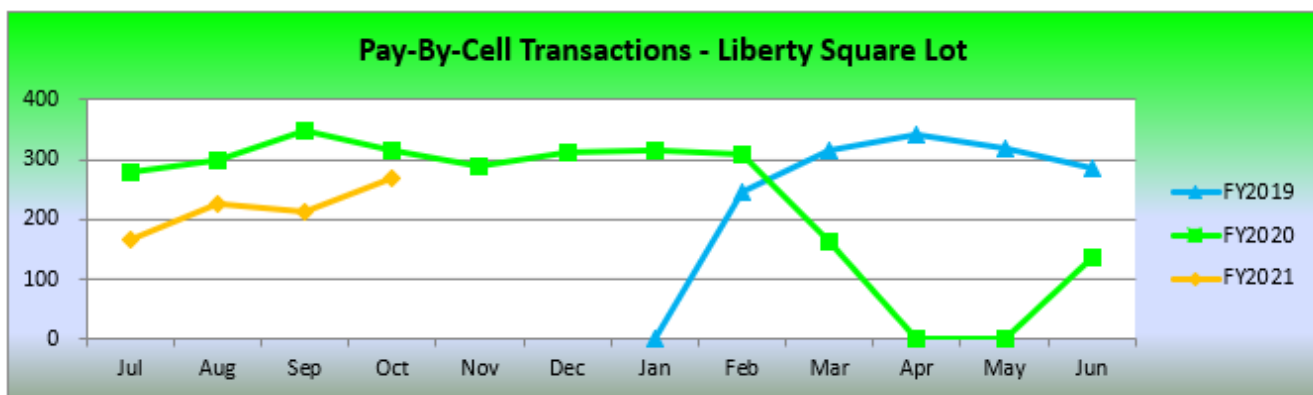
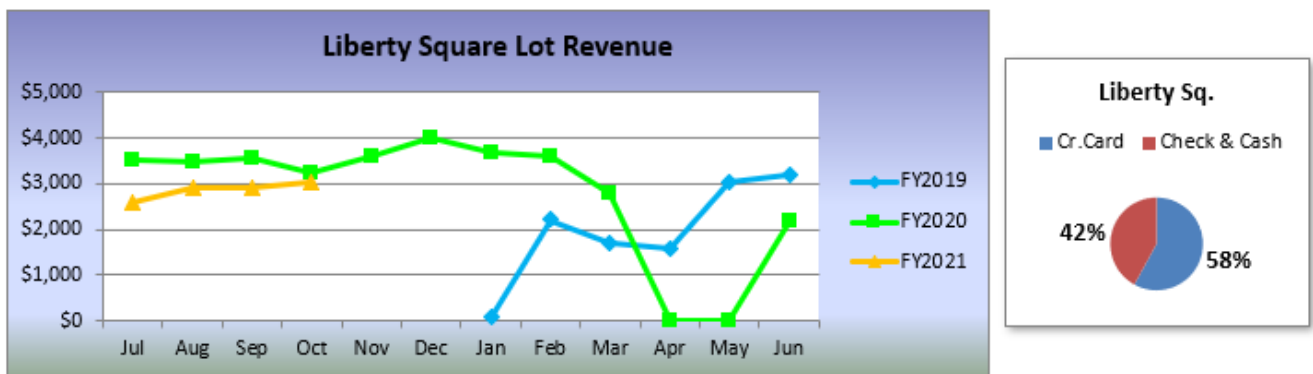
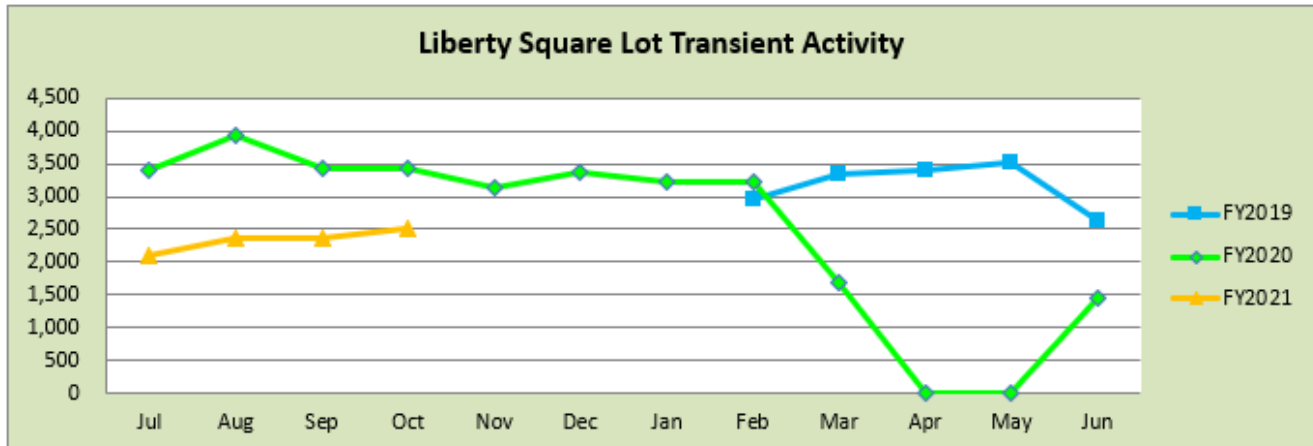
Library Lot

- The Library Lot opened in July 2018.
- Year-to-date through October 2020, transient activity was **down 100.0%** and revenue was **down 100.0%** compared to last year.
- For the month of October, there was **no** transient activity or revenue collected in the lot.
- There is no PBC activity in this lot. It is currently operated with a gated access control system.



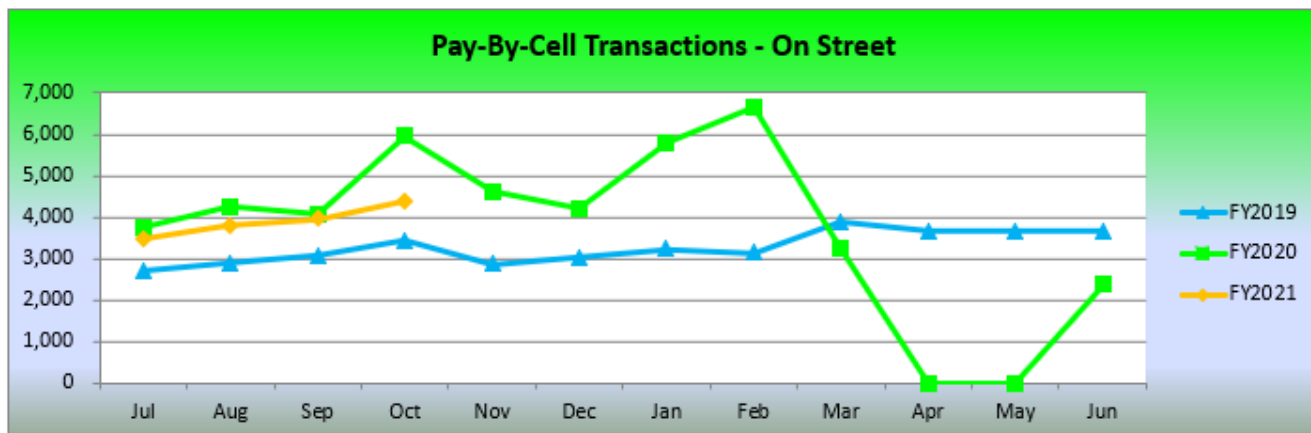
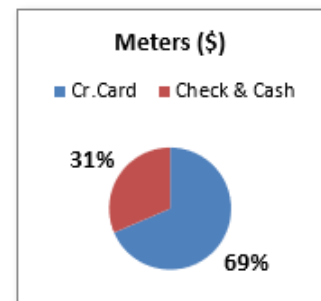
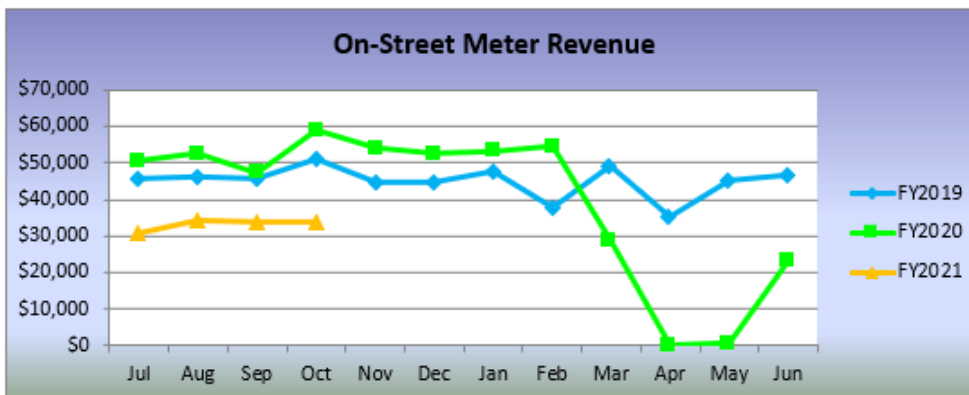
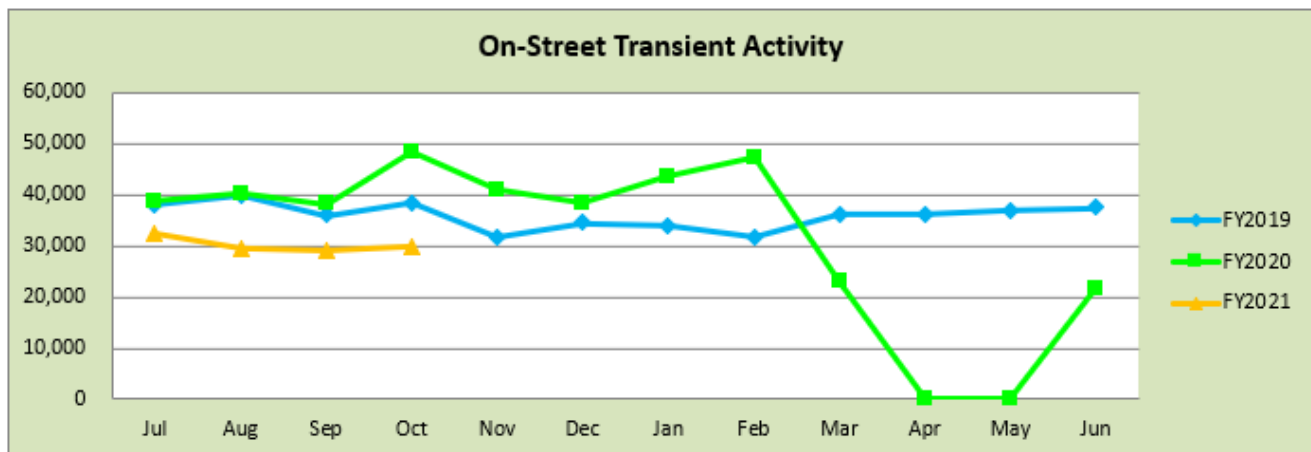
Liberty Square Lot

- The Liberty Square Lot opened in January 2019.
- Year-to-date through October 2020, transient activity was **down 34.2%** and revenue was **down 17.0%** compared to last year.
- For the month of October, transient activity was **up 5.6%** compared to last month and **down 27.0%** compared to last October.
- Revenue was **up 4.9%** compared to last month and **down 5.7%** compared to last October.
- **58%** of revenue collected was through credit card payments.
- There were **37** monthly permits sold out of 60 available spaces.
- In October, the average PBC transaction was **\$1.18** or an Average Stay of **2.4** hours.
- Average Transient Price = **\$0.91** or an Average Stay of **1.8** hours.



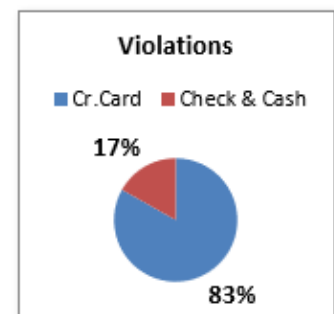
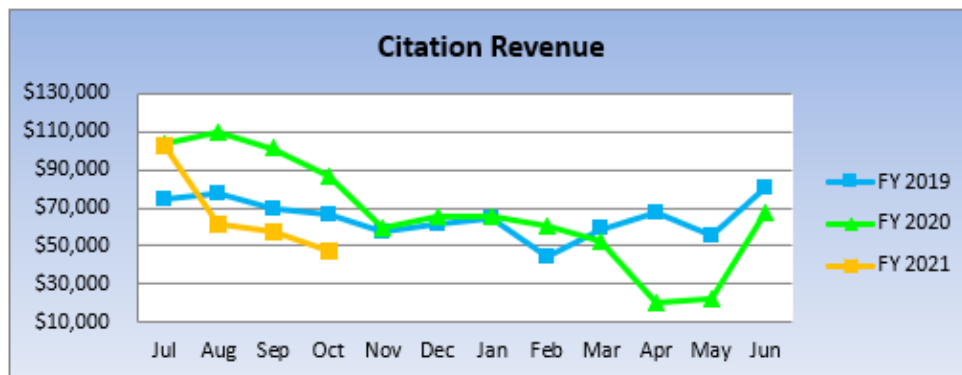
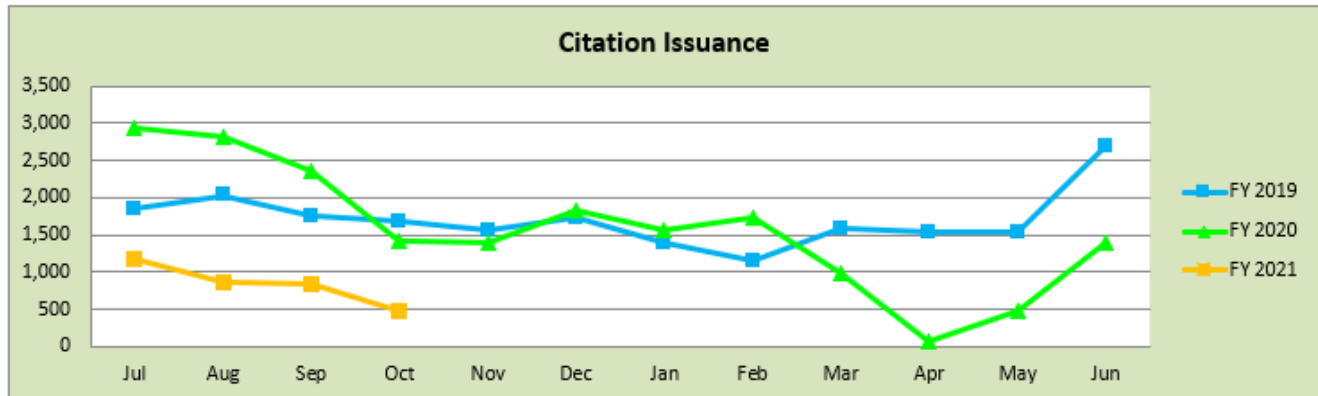
On-Street Parking

- Year-to-date through October 2020, transient activity was **down 27.2%** and revenue was **down 36.5%** compared to last year.
- For the month of October, transient activity was **up 2.5%** compared to last month and **down 38.7%** compared to last October.
- Revenue was **up 0.1%** compared to last month and **down 42.4%** compared to last October.
- **69%** of revenue collected was through credit card payments.
- In SONO, the average PBC transaction was **\$2.62** or an Average Stay of **1.7** hours.
- In the Wall District, the average PBC transaction was **\$0.93** or an Average Stay of **1.9** hours.



Parking Enforcement

- Year-to-date through October 2020, ticket issuance was **down 64.6%** and citation revenue was **down 33.0%** compared to the same period last year.
- Compared to last month, October ticket issuance was **down 44.2%** and citation revenue was **down 18.4%**.
- Citation revenue accounts for **18.5%** of system revenues YTD.
- **83%** of citation revenue was through credit card payments.
- The customer courtesy program allows enforcement staff to add time to expired meters as a courtesy to customers who parked on-street. In October, **3,161** courtesy notices were issued over 31 days and **\$1,580.50** in complimentary meter time was added to expired meters. **0** violations were issued after the courtesy time expired. If the Courtesy Notices were citations, the value would have been **\$79,025** in fines.



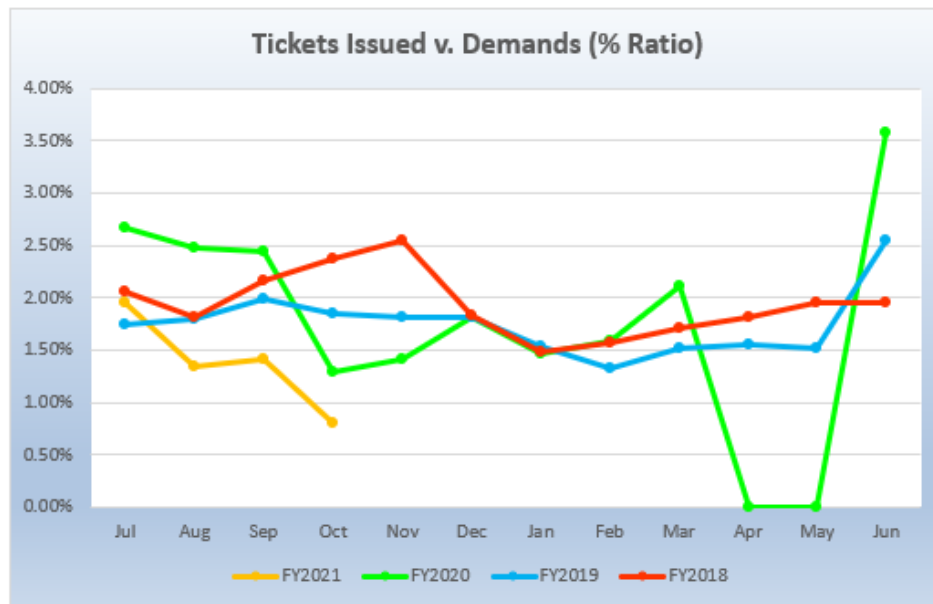
Parking Violations Collection Program

Fiscal Year	Delinquent \$ Collected
2013	\$131,458
2014	\$108,435
2015	\$84,233
2016	\$84,628
2017	\$152,412
2018	\$128,025
2019	\$103,032
2020	\$93,378
2021	\$21,161

YTD thru Oct.

Tickets Issued v. Demands Analysis

Analysis of the ratio of tickets issued compared to transient demands:



Tickets Issued

	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	TOTAL
FY2018	2,119	1,940	1,871	2,017	2,086	1,729	1,311	1,394	1,774	1,770	1,791	1,956	21,758
FY2019	1,851	2,034	1,748	1,685	1,563	1,731	1,386	1,154	1,585	1,532	1,538	2,707	20,514
FY2020	2,933	2,816	2,369	1,431	1,407	1,835	1,565	1,722	976	72	480	1,398	19,004
FY2021	1,189	867	852	475	0	0	0	0	0	0	0	0	3,383

Demands

	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	TOTAL
FY2018	103,191	106,766	86,465	85,170	82,150	94,146	88,438	89,400	103,728	97,524	92,096	100,497	1,129,571
FY2019	106,168	112,894	87,811	91,061	86,286	95,118	90,170	86,885	104,945	99,209	101,014	106,576	1,168,137
FY2020	110,327	113,742	96,762	110,459	100,233	101,475	106,779	108,995	46,453	0	0	39,154	934,379
FY2021	60,962	65,055	60,234	59,448	0	0	0	0	0	0	0	0	245,699

Ratio (%) - Tickets v. Demands

	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun
FY2018	2.05%	1.82%	2.16%	2.37%	2.54%	1.84%	1.48%	1.56%	1.71%	1.81%	1.94%	1.95%
FY2019	1.74%	1.80%	1.99%	1.85%	1.81%	1.82%	1.54%	1.33%	1.51%	1.54%	1.52%	2.54%
FY2020	2.66%	2.48%	2.45%	1.30%	1.40%	1.81%	1.47%	1.58%	2.10%	#DIV/0!	#DIV/0!	3.57%
FY2021	1.95%	1.33%	1.41%	0.80%								

Special Programs

Customer Courtesy Program

The program was expanded to include more program days. It is a successful program that has received many compliments from the general public in emails and social media posts.

Summary of courtesy tickets for Oct 2020		
	Oct-20	YTD
Number of courtesy card program dates	30	115
Total number of courtesy tickets given	3161	8,134
\$ Value of Additional Meter Time	\$1,580.5	\$4,067.00
# Violations after Courtesy Time Expired	0	683
\$ value of courtesy tickets	\$79,025	\$186,275

Online Reservations

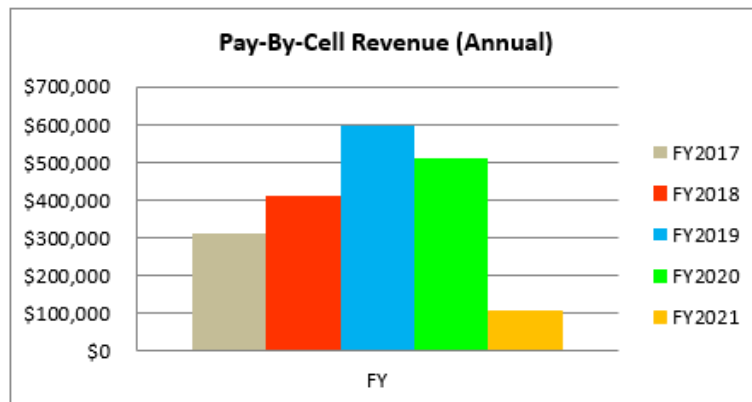
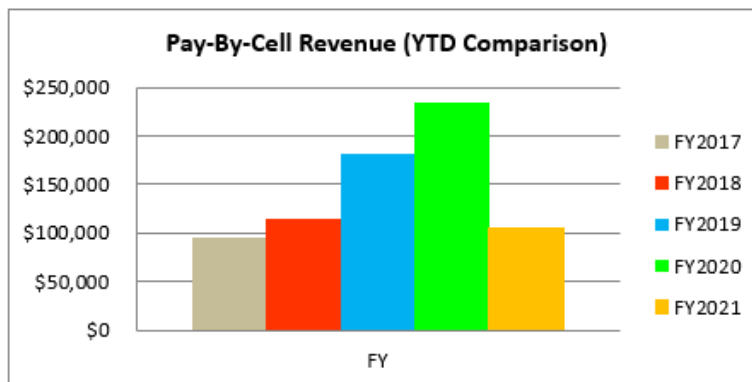
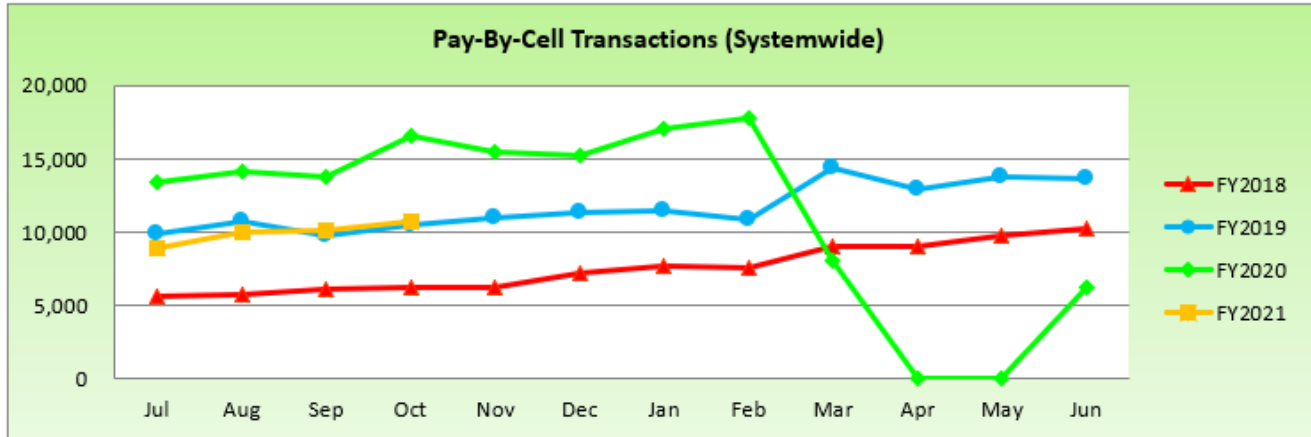
- New payment method introduced at the Maritime Garage and South Norwalk Railroad Garage
- Service rollout date June 8, 2020

Text-to-Park

- New payment method introduced for one-time users and for customers who do not want to download another app on their smart phone
- Service rollout date June 8, 2020

Pay-By-Cell

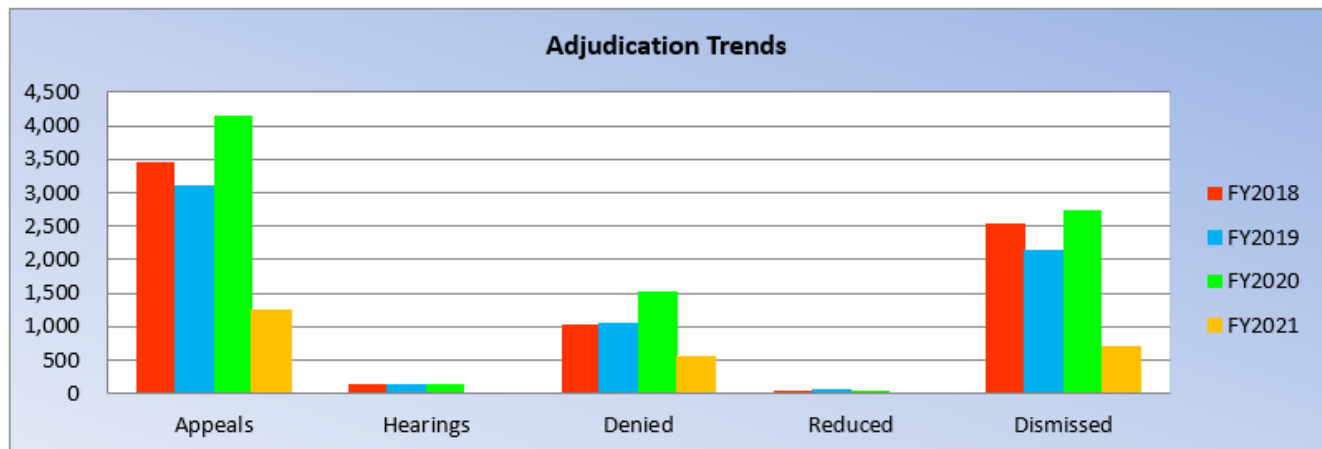
- Compared to last month, October transactions were **up 5.8%** and revenue was **up 7.2%**.
- The average transaction is **up 1.4% from \$2.61** in September to **\$2.65** per transaction in October.
- Year-to-date through October, pay by cell activity was **down 31.4%** and revenue was **down 55.0%** compared to the same period last year.



Adjudication Statistics

SUMMARY	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	TOTAL
Tickets Issued	1,189	867	852	475									3,383
Appeals	402	493	200	149									1,244
Hearings	0	0	0	0									0
Denied	269	134	79	66									548
Reduced	0	0	0	0									0
Dismissed	133	359	121	83									696
DISMISSAL RATES													
Appeals													
<i>Denied</i>	269	134	79	66									548
<i>Dismissed</i>	133	359	121	83									696
Hearings													
<i>Denied - attended</i>	0	0	0	0									0
<i>Denied - No Show</i>	0	0	0	0									0
<i>Reduced</i>	0	0	0	0									0
<i>Dismissed</i>	0	0	0	0									0

Annual Adjudication Summary



Equipment Operability Report

On-Street Meters (SONO)

	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	June
Card Up Time %	99.99	100.00	100.00	99.99								
Coin Up Time %	98.91	99.85	99.48	99.25								