NPA Regular Meeting
Wednesday, September 25, 2024
6:00 p.m.
By Zoom Virtual Video Conference and Tele Conference

To allow public access, anyone may access a meeting by telephone, Zoom, and/or the City of Norwalk YouTube channel. Specific instructions and links can be found at www.norwalkct.org/meetings.

Members of the public can call in and listen to a meeting. They will not be able to speak or see any of the meeting participants. Each meeting will use a unique Meeting/Webinar ID. Please find the information using the link above.

Members of the public who wish to provide "live comments" will need to register in advance and use the Zoom meeting platform. All participants will be muted upon entering the meeting. To speak, click the "raise your hand indicator" and you will be called on by the host of the meeting during the public comment section. Please find the information using the link above.

Members of the public who wish to view the meeting, but are not participating, can view a live stream on the City of Norwalk YouTube channel. This stream is delayed by approximately 20 seconds. Please find the information using the link above. The meeting recording and minutes will be posted on the City of Norwalk website within seven (7) days after the meeting.

Members of the public who wish to provide public comment are encouraged to submit those via email in advance of the meeting. For these comments to be read into the record, they should be submitted at least three hours in advance of the meeting start time. Please email Bryan Lutz blutz@norwalkct.gov to provide written public comment prior to the meeting.

AGENDA

1. Public Comment, limited to three minutes for each speaker
2. Discussion and action related to minutes from the Parking Authority special meeting Wednesday, July 17, 2024
3. Engineering and Project Report
    a. Update -TMP 2023-01 -YDG Exterior Repairs and Improvement
    b. Update- Haviland Parking Deck Improvements
    c. Update -Accessibility Improvements -SNRR & On-Street
4. Financial and Operating Report -LAZ
5. Old Business
    a. Update-Regulation change
6. Motion to Adjourn

Next Parking Authority meeting: Wednesday October 23, 2024 at 6:00pm.

We plan to hold October's meeting in the Yankee Doodle Garage Conference Room, with hybrid capabilities for virtual attendance.

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PARKING AUTHORITY
SPECIAL MEETING VIA ZOOM VIRTUAL VIDEOCONFERENCE AND TELECONFERENCE
JULY 17, 2024

ATTENDANCE:	Eric Rains, Chairman Jud Aley Peter Fullam
STAFF	Jim Travers, Director, TMP. Bryan Lutz, Asst. Parking Director, TMP
OTHERS:	Rocky Legesse, LAZ Parking

CALL TO ORDER

Mr. Rains called the meeting to order at 6:00PM.

1. PUBLIC COMMENT, LIMITED TO THREE MINUTES FOR EACH SPEAKER

There were no public comments this evening.

2. DISCUSSION AND ACTION RELATED TO THE MINUTES FROM THE PARKING AUTHORITY MEETING WEDNESDAY, JUNE 26, 2024.

**** MR. ALEY MOVED TO APPROVE THE MINUTES AS SUBMITTED**
**** MR. FULLAM SECONDED THE MOTION**
**** THE MOTION PASSED UNANIMOUSLY.**

3. ENGINEERING AND PROJECT REPORT

a. Update- TMP 2023-01- YDG Exterior Repairs and Improvement

Mr. Lutz provided an update on the Yankee Doodle Garage exterior repairs and improvements project and said all the ribs have been cut and the new concrete on the exposed rebar has been filled and it looks good. He said the work has now shifted to address the repairs on the perimeter of the garage and coordinating the spaces as an ongoing collaboration and so far, it is working well, and Mr. Legesse and the LAZ team have been good at getting any stored vehicles moved. He said they also had a walk through this week with GL Capasso's project manager and the representative from Desmond Associates.

Mr. Travers said this is phase I leading to the facade improvements and staff had met with THA, the designer of the facade improvements last Friday to go through the final documents and are looking for a base bid for some of the facade improvements, and an alternative bid for the additional improvements. He said the goal is to have the final documents completed soon and then go out to bid so that the work can begin in the fall. He said he will keep the Parking Authority updated as the RFP occurs and will determine what the recommendations are regarding the financing.

4. FINANCIAL AND OPERATING REPORT- LAZ

Mr. Legesse reported and said that the parking revenue for June was 2% over budget for the month and on street revenue, permit revenue, and transient revenue all showed an increase but was offset by reduced violations revenues, which is a positive trend. He said the total expenses were 15.3% under budget which was mainly due to payroll, repair and maintenance, and security service expenses which provided a strong fund balance of $206,000 for the month, and on a year-to-date basis the fund balance is over $636,000 due to reduced expenses and increase in revenue. He said on a month and year to date comparison transient activity is declining but the revenue has increased compared to prior years due to high-rate values from the train station lots and Webster Lot and the reductions are due to lower dollar activity values for on street parking. He said they are seeing strong permit activity and revenue throughout all the facilities for the month and year to date basis.

Mr. Legesse reported on the variance report and said on the revenue side there was a variance for monthly parking due to the revenue for the month being higher due to increased demand at the SNRR and Webster Lot, a variance for advertising/marketing due to the advertising revenue for the month being higher due to the annual advertising payment being collected in June, and a variance for investment income due to the annual investment income being received from the comptroller's office. He said on the operating expenses there was a variance due to expenses for the month were under budget due to less supplies needed, a variance for building repair and maintenance for expenses for the month being under budget due to the delay in some of the repair work in the parking garage and lots, and a variance for security services as the expenses for the month were under budget due to the replacement and repairs that were completed in May creating a savings for the month.

Mr. Legesse presented the financial statement for the month ending June 30, 2024. Mr. Aley said the year ended with a healthy fund balance even compared to pre-covid years. Mr. Travers said they also watched the expenses through this year to ensure they showed a positive balance and that he and Mr. Lutz will be looking at the projects that are underway and making a recommendation to the board.

Mr. Legesse reported on transient activity and said it is down compared to last year, but revenue is up by 2.4%. He said the reason transient activity is down and revenue is due to the high daily rate value locations are seeing an increase while where in the leisure activity where people are paying short term parking are seeing a decline.

Mr. Legesse reported on the permit sales and said they looked at each of the facilities on a daily basis and are seeing increased activity throughout all of the facilities. He said that permit revenue represents 33.6% of the total revenue year to date.

Mr. Legesse reported on the on-street parking and said that transient activity is down for the month but up 18.5% compared to last June but the revenue was up due to the closed spaces throughout the city and in June collected approximately $9,200. He said all of the major activity declines that they are seeing is where most of the construction is happening but were able to collect the lost revenue by charging the construction workers and the enforcement and maintenance team are heavily involved in this especially in the morning hours.

Mr. Aley said there are still four individual meters on South Main Street as well as a couple on Monroe Street and asked if they are connected to the system or stand alone. Mr. Legesse said they are included in the system and are included in the revenue in the operations report and he and Mr. Lutz are working on coming up with a better payment method for those.

Mr. Fullam asked if the merchants in the area of the Walk Bridge project have had any complaints regarding the loss of parking spaces. Mr. Legesse said they have not heard of any complaints but even though the on-street parking spaces are being taken there is still a huge capacity at Haviland Deck and the North Water Street Lot so the off-street facilities can accommodate those blocked off spaces. Mr. Travers said he and Mr. Lutz will be working on wayfinding and recognize that the Walk Bridge will be an issue for the next few years and better signage is needed to get customers to the facilities. Mr. Lutz said he is also looking for digital solutions that can sync to the website to let customers know where parking is available.

Mr. Legesse reported on the parking enforcement and said that ticket issuance is up and is following seasonal trends, but parking violations compared to prior years have declined, which is a positive trend. He said in the month of June there were 391 citations from the beach operations for a value of $45,745.

Mr. Legesse reported on the parking violations collection program and said through June 2024, $152,931 has been collected.

Mr. Legesse reported on the ticket versus demand analysis and said it was down for the month and from the prior year and is a positive trend. Mr. Lutz said the clearer signage in the Wall Street area is also a factor in the decrease in violations.

Mr. Legesse said the Pay by Cell activity is still showing strong activity but for the month of June was down slightly compared to prior years and represents 30.1% of transient demands and 29.9% of transient revenue.

Mr. Fullam asked if better options are still being investigated for Pay-by-Cell for the free 15-minutes which is something that is not available. Mr. Travers said that staff is looking into other vendors and think the solution will be to offer the customers not only multiple ways to pay but multiple ways to pay by cell.

Mr. Legesse thanked the board members for finishing this fiscal year successfully.

5. OLD BUSINESS

a. Update-Regulation Change

Mr. Lutz said the updated regulation signs were ordered yesterday but there is a 45-day lead time, but he has requested that the signs be shipped as they are finished so that they can begin the installation. He said that Flowbird will be ready to upload the free 15-minute option once the signs are installed.

b. Discuss/Vote- TMP 2024-2 Parking Operator Awarding

Mr. Lutz said the parking contract with LAZ was expiring, which allowed us to realign our objectives as well as combine the separate contracts the city had with our parking operator. It also addressed the length of our future agreements, which will now be three years. Our relationship with Dixon Resources Unlimited helped us to develop a very comprehensive RFP that we can easily use into the future. During the process there were four parking firms that sent us proposals and the task of awarding the new contract was entrusted to the selection committee and that committee was made up of Mr. Rains, Mr. Seebeck, Mr. Livingston, Mr. Aley, Mr. Travers, Mr. Bolella as well as Mr. Stowers and thanked them for the time they took to review all of the proposals as it was a heavy lift and a lot of responsibility. He also thanked Ms. Connors from the purchasing department who helped to coordinate the RFP process as well as our Dixon consultant Allison Von Ebers. The committee interviewed and scored each of the four firms after which they narrowed the choice to two firms and each of those firms were given second interviews and opportunity to send their best and final offer. After reviewing the best and final numbers the selection committee is recommending that LAZ Parking move forward with the contract.

**** MR. ALEY MOVED TO APPROVE THE CONTRACT WITH LAZ PARKING.**
**** MR. FULLAM SECONDED THE MOTION.**
**** THE MOTION PASSED UNANIMOUSLY.**

Mr. Travers said that things are good but what we really saw from LAZ is a commitment to take it from where we are and make it outstanding. He said that good is the bar but great is the expectation and are working with them on doing a full audit of the system which will then give us our working orders for going forward. Our intent is to have a state-of-the-art system at every level from the products to the services we offer. Mr. Fullam asked if there is an independent audit of what happens with LAZ. Mr. Travers said that is what they would like to bring in, which is an audit of the entire system and there will be a financial audit that will take place as well.

c. Discuss/Vote- Haviland Deck Structural Repairs

Mr. Lutz said that a conditions assessment was completed by Desmond Associates that showed a total of $12 million dollars in repairs throughout all of the parking assets. He said that structural repairs were identified and last November staff brought recommendations to the Parking Authority to bond $1.5 million dollars to address the structural repairs at Haviland Deck. He said the bond was approved and it is now time to begin moving the project forward and the first item to be handled is the construction document package. He said we have received a proposal from Desmond Associates for restoration engineering services for the improvements at Haviland Deck which include improvements to the design development, construction documents, bidding preparation and consultation as well as contract administration. He said the proposal is in the amount of $75,000 and staff is recommending that the board vote to approve the proposal from Desmond Associates.

Mr. Aley said in the past it was discussed to redo the stairwell to the alleyway that leads to Washington Street and asked for a status update. Mr. Travers said that is separate from the $1.5 million dollars that Mr. Lutz is referring to and funding has been allocated for that in the past and continue to work on that and has been awarded to Desmond Associates as well and should have something to present to the board next month.

**** MR. ALEY MOVED TO APPROVE $75,000 FOR THE CONTRACT WITH DESMOND ASSOCIATES FOR REPAIR SPECIFICATIONS FOR THE HAVILAND DECK.**
**** MR. FULLAM SECONDED THE MOTION.**
**** THE MOTION PASSED UNANIMOUSLY.**

6. NEW BUSINESS

a. Discuss/Vote -August 2024 NPA Meeting

**** MR. FULLAM MOVED TO APPROVE CANCELLING THE AUGUST 2024 MEETING.**
**** MR. ALEY SECONDED THE MOTION.**
**** THE MOTION PASSED UNANIMOUSLY.**

Mr. Aley said at the last meeting he had asked about normalizing the system from 8:00AM to 9:00AM at the post office and asked for a status update. Mr. Rains said that was included in the action that was taken at the last meeting.

7. ADJOURNMENT

**** MR. ALEY MOVED TO ADJOURN.**
**** MR. FULLAM SECONDED THE MOTION.**
**** THE MOTION PASSED UNANIMOUSLY.**
The meeting was adjourned at 6:50PM.

Respectfully submitted,

Dilene Byrd

Park Norwalk

August 2024

Operations/Financial Report

FINANCIAL SUMMARY

Summary Income Statement Norwalk Parking Authority For the Period Ending August 2024												
	August-24					FOR THE MONTH ENDING AUGUST 2024					FISCAL YEAR	
	Actual 2024	Budget 2024	Var $	Var %	Actual PY	Actual 2024	Budget 2024	Var $	Var %	Actual PY	Forecast	Budget
REVENUES:												
Parking Revenue	601,109	631,938	(30,830)	-4.9%	664,948	1,208,788	1,258,058	(49,271)	-3.9%	1,315,976	6,754,464	6,754,464
Other Revenue	9,677	11,502	(1,824)	-15.9%	5,580	19,296	23,003	(3,708)	-16.1%	12,691	138,020	138,020
Total System Revenue	**610,786**	**643,440**	**(32,654)**	-5.1%	**670,528**	**1,228,084**	**1,281,062**	**(52,978)**	-4.1%	**1,328,667**	**6,892,484**	**6,892,484**
EXPENSES:												
Operations	262,004	339,482	(77,478)	-22.8%	326,740	574,000	709,453	(135,453)	-19.1%	670,720	4,407,250	4,407,250
City Support/Admin Svcs	71,126	71,126	0	0.0%	61,949	142,251	142,251	-	0.0%	123,898	853,506	853,506
Debt Service	106,513	106,513	0	0.0%	104,593	213,026	213,026	-	0.0%	209,187	1,278,156	1,278,156
Capital Reserve &Replacement	11,250	11,250	0	0.0%	11,250	22,500	22,500	-	0.0%	22,500	135,000	135,000
Total Expenses	**450,893**	**528,371**	**(77,478)**	-14.7%	**504,533**	**951,777**	**1,087,230**	**(135,453)**	-12.5%	**1,026,306**	**6,673,913**	**6,673,913**
Fund Balance	**159,894**	**115,070**	**44,824**	39.0%	**165,995**	**276,306**	**193,832**	**82,475**	42.5%	**302,361**	**218,571**	**218,571**

Budget Summary

- Parking revenue is **4.9% under** budget for the month and **4.1% under** budget YTD.
- Total expenses are **14.7% under** budget for the month and **12.5% under** budget YTD.
- Transient revenue is **0.1% under** budget for the month and **0.4% under** budget YTD.
- Meter revenue is **1.9%** under budget for the month and **4.1% over** budget YTD.
- Monthly revenue is **2.7% over** budget for the month and **1.3% over** budget YTD.
- Parking violation is **20.5% under** budget for the month and **13.9% under** budget YTD.

Variance Report (Actual v. Budget)

The Variance Report identifies and explains variances that are at least 20% and $5,000 compared to budget.

VARIANCE REPORT - Major Variances (+/- 20% and $5,000)
Norwalk Parking Authority
For the Month Ending August 31, 2024

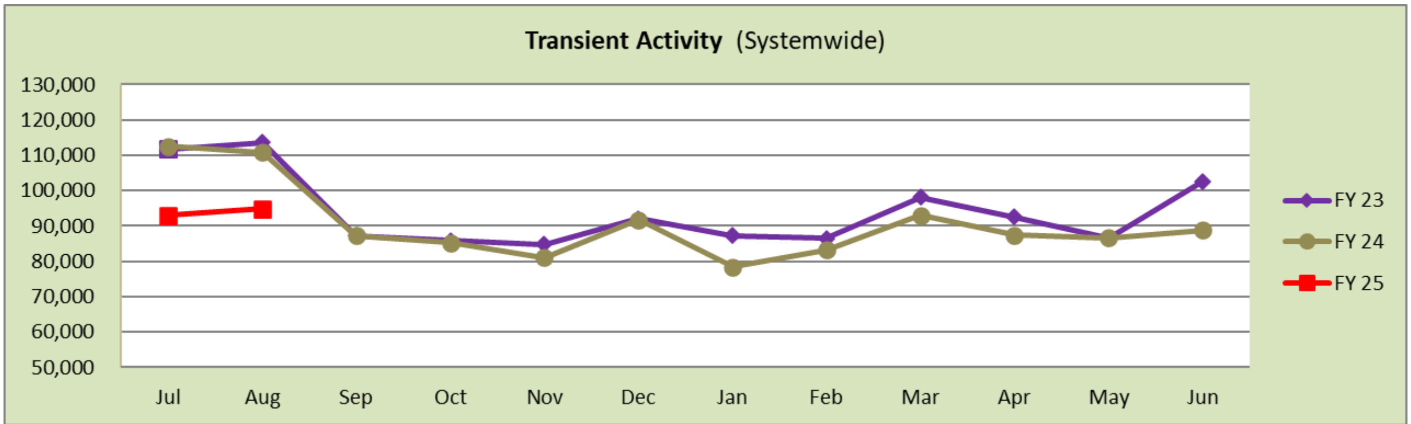
	ACTUAL	BUDGET	Var. ($)	Var. (%)	COMMENTS	Actual YTD	Budget YTD
PARKING REVENUE							
Parking Violation	$133,835	$168,356	(34,520)	-20.5%	Violation revenue is under budget. This is a positive trend that we have been observing. We believe this is due to increased compliance.	$279,459	$324,645
OPERATING EXPENSES							
Operating Expenses	$7,008	$12,500	(5,492)	-43.9%	Expense for the month is under budget due to less supplies needed for the month.	$19,874	$25,000
Signage	-$21,912	$4,167	(26,079)	-625.9%	Expense for the month is under budget due to claim paid for damaged signage at the Maritime Garage. The payment was applied as negative balance. When repair to the damaged sign is completed, the payment will be applied.	($20,671)	$8,333
Building Repair & Maintenance	$35,238	$50,845	(15,607)	-30.7%	Expenses for the month are under due to some repairs completed in house (example power washing and painting).	$66,191	$111,190

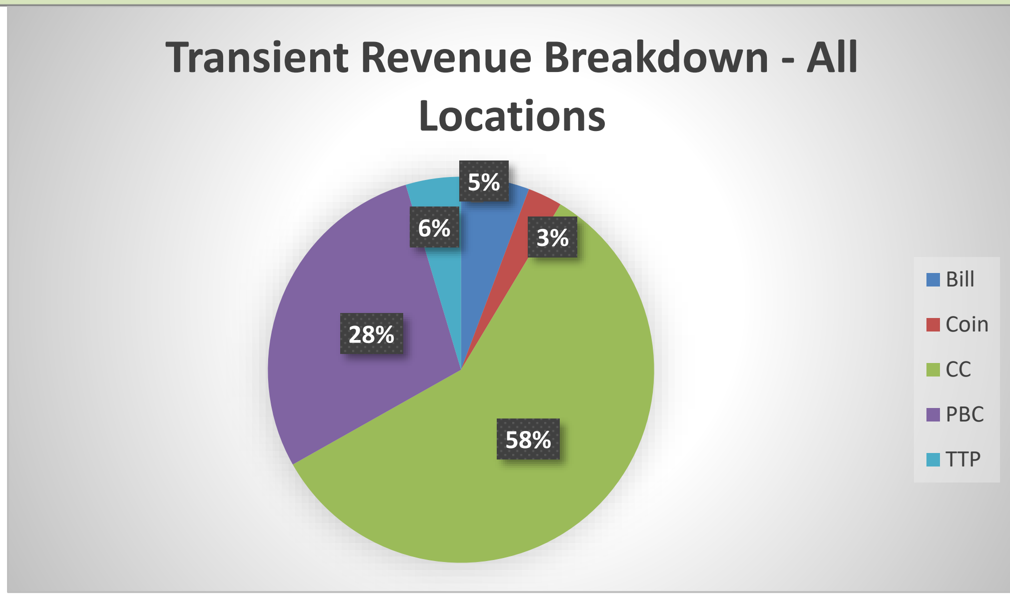
Financial Statement
For the Month ending August 31, 2024

LAZ Karp Associates, LLC and Subsidiaries Norwalk Parking Authority For the Two Months Ending August 31, 2024									
Description	Actual	Budget	Variance	% Variance	YTD Actual	YTD Budget	YTD Variance	YTD Variance %	Annual Budget
PARKING REVENUE									
Meter Revenue	58,831.85	59,991.28	(1,159.43)	-1.9%	122,325.12	117,479.10	4,846.02	4.1%	681,259.61
Transient Parking	228,934.58	229,258.45	(323.87)	-0.1%	453,288.31	467,664.64	(14,376.33)	-3.1%	2,553,030.23
Monthly Parking	209,221.11	203,770.51	5,450.60	2.7%	412,769.38	407,541.02	5,228.36	1.3%	2,445,246.12
Less: Refunds	(42.00)	0.00	(42.00)	0.0%	(42.00)	0.00	(42.00)	0.0%	0.00
Parking Violation	133,835.25	168,355.71	(34,520.46)	-20.5%	279,459.25	324,645.21	(45,185.96)	-13.9%	1,414,044.99
Less: Sales Tax	(29,671.88)	(29,437.50)	(234.38)	0.8%	(59,012.36)	(59,271.73)	259.37	-0.4%	(339,116.62)
TOTAL PARKING REVENUE	**601,108.91**	**631,938.45**	**(30,829.54)**	**-4.9%**	**1,208,787.70**	**1,258,058.24**	**(49,270.54)**	**-3.9%**	**6,754,464.33**
OTHER REVENUE									
Marketing/Advertising	0.00	1,800.00	(1,800.00)	-100.0%	0.00	3,600.00	(3,600.00)	-100.0%	21,600.00
ATM Machines	291.00	333.33	(42.33)	-12.7%	528.00	666.66	(138.66)	-20.8%	3,999.96
Lease Income - SNRR/MG	4,948.40	3,164.00	1,784.40	56.4%	9,896.80	6,328.00	3,568.80	56.4%	37,968.00
Lease Income_YDG	1,418.00	1,446.33	(28.33)	-2.0%	2,836.00	2,892.66	(56.66)	-2.0%	17,355.96
SNRR Concessions Income	3,020.00	4,674.67	(1,654.67)	-35.4%	6,035.00	9,349.34	(3,314.34)	-35.4%	56,096.04
Investment Income	0.00	83.33	(83.33)	-100.0%	0.00	166.66	(166.66)	-100.0%	999.96
TOTAL OTHER REVENUE	**9,677.40**	**11,501.66**	**(1,824.26)**	**-15.9%**	**19,295.80**	**23,003.32**	**(3,707.52)**	**-16.1%**	**138,019.92**
TOTAL SYSTEM REVENUE	**610,786.31**	**643,440.11**	**(32,653.80)**	**-5.1%**	**1,228,083.50**	**1,281,061.56**	**(52,978.06)**	**-4.1%**	**6,892,484.25**
OPERATING EXPENSES									
Gross Wages	94,525.34	108,719.32	14,193.98	13.1%	190,163.10	217,438.64	27,275.54	12.5%	1,413,351.14
Payroll Tax Expense	11,559.96	13,753.01	2,193.05	15.9%	23,260.63	27,506.02	4,245.39	15.4%	178,789.14
Group Health Insurance	10,517.26	11,415.53	898.27	7.9%	21,034.56	22,831.06	1,796.50	7.9%	148,401.86
Worker's Compensation Expense	3,838.14	4,566.22	728.08	15.9%	7,722.99	9,132.44	1,409.45	15.4%	59,360.84
401K Match Expense	1,827.67	2,174.39	346.72	15.9%	3,677.62	4,348.78	671.16	15.4%	28,267.06
Operating Expenses	7,008.46	12,499.98	5,491.52	43.9%	19,873.98	24,999.96	5,125.98	20.5%	149,999.76
Maritime Condo fees	2,404.45	1,964.52	(439.93)	-22.4%	4,183.90	3,929.04	(254.86)	-6.5%	23,574.24
Management Fee Expense	8,333.33	8,333.35	0.02	0.0%	16,666.66	16,666.70	0.04	0.0%	100,000.20
Uniforms	0.00	3,333.34	3,333.34	100.0%	0.00	6,666.68	6,666.68	100.0%	40,000.08
Signage	(21,912.23)	4,166.66	26,078.89	625.9%	(20,671.23)	8,333.32	29,004.55	348.1%	49,999.92
Tickets	0.00	625.01	625.01	100.0%	0.00	1,250.02	1,250.02	100.0%	7,500.12
Office Expense	3,385.79	1,333.34	(2,052.45)	-153.9%	5,446.29	2,666.68	(2,779.61)	-104.2%	16,000.08
Building Repair & Maintenance	35,238.27	50,845.00	15,606.73	30.7%	66,191.28	111,190.00	44,998.72	40.5%	603,510.00
Snow Removal	0.00	0.00	0.00	0.0%	0.00	0.00	0.00	0.0%	177,500.00
Service Contract	10,835.58	12,939.88	2,104.30	16.3%	36,301.21	37,453.62	1,152.41	3.1%	201,574.00
Sanitation	1,434.23	2,500.00	1,065.77	42.6%	3,690.44	5,000.00	1,309.56	26.2%	30,000.00
Security Services	3,540.84	7,533.33	3,992.49	53.0%	20,152.34	24,933.33	4,780.99	19.2%	129,866.64
Permit/Violation Management	11,781.07	10,416.65	(1,364.42)	-13.1%	21,318.98	20,833.30	(485.68)	-2.3%	124,999.80
Utilities Expense	4,445.53	6,741.52	2,295.99	34.1%	8,822.47	13,483.04	4,660.57	34.6%	80,898.24
Vehicle Expense	9,202.88	5,833.32	(3,369.56)	-57.8%	17,121.48	11,666.64	(5,454.84)	-46.8%	69,999.84
Telephone	8,526.67	6,666.67	(1,860.00)	-27.9%	16,975.26	13,333.34	(3,641.92)	-27.3%	80,000.04
Equipment Expense	0.00	2,499.99	2,499.99	100.0%	0.00	4,999.98	4,999.98	100.0%	29,999.88
Bank and Credit Card Fees	29,854.25	32,052.99	2,198.74	6.9%	57,152.93	63,826.60	6,673.67	10.5%	342,289.50
Liability Insurance	14,426.57	16,067.95	1,641.38	10.2%	29,010.86	31,963.64	2,952.78	9.2%	171,367.69
Parking Program	8,305.00	8,788.96	483.96	5.5%	16,685.00	17,577.92	892.92	5.1%	105,467.52
Marketing and Communication	2,925.00	3,711.05	786.05	21.2%	9,219.51	7,422.10	(1,797.41)	-24.2%	44,532.60
TOTAL OPERATING EXPENSES	**262,004.06**	**339,481.98**	**77,477.92**	**22.8%**	**574,000.26**	**709,452.85**	**135,452.59**	**19.1%**	**4,407,250.19**
CITY ADMINISTERED EXPENSES									
Other City Payroll Expenses	46,083.23	46,083.23	0.00	0.0%	92,166.46	92,166.46	0.00	0.0%	552,998.76
Electric	19,642.10	19,642.10	0.00	0.0%	39,284.20	39,284.20	0.00	0.0%	235,705.20
Sewer	968.26	968.26	0.00	0.0%	1,936.52	1,936.52	0.00	0.0%	11,619.12
Professional Services	3,750.01	3,750.01	0.00	0.0%	7,500.02	7,500.02	0.00	0.0%	45,000.12
Legal Service Retainer	416.65	416.65	0.00	0.0%	833.30	833.30	0.00	0.0%	4,999.80
Business Expense	265.27	265.27	0.00	0.0%	530.54	530.54	0.00	0.0%	3,183.24
TOTAL CITY ADMINISTERED EXPENSES	**71,125.52**	**71,125.52**	**0.00**	**0.0%**	**142,251.04**	**142,251.04**	**0.00**	**0.0%**	**853,506.24**
SUBTOTAL OPERATING EXPENESES	**333,129.58**	**410,607.50**	**77,477.92**	**18.9%**	**716,251.30**	**851,703.89**	**135,452.59**	**15.9%**	**5,260,756.43**
Debt Service Interest	14,769.03	14,769.03	0.00	0.0%	29,538.06	29,538.06	0.00	0.0%	177,228.36
Debt Service Principle	91,743.99	91,743.99	0.00	0.0%	183,487.98	183,487.98	0.00	0.0%	1,100,927.88
SUBTOTAL DEBT SERVICES	**106,513.02**	**106,513.02**	**0.00**	**0.0%**	**213,026.04**	**213,026.04**	**0.00**	**0.0%**	**1,278,156.24**
Capital Reserve and Replacement	11,250.01	11,250.01	0.00	0.0%	22,500.02	22,500.02	0.00	0.0%	135,000.12
TOTAL EXPENSES	**450,892.61**	**528,370.53**	**77,477.92**	**14.7%**	**951,777.36**	**1,087,229.95**	**135,452.59**	**12.5%**	**6,673,912.79**
Fund Balance	**159,893.70**	**115,069.58**	**44,824.12**	**39.0%**	**276,306.14**	**193,831.61**	**82,474.53**	**42.5%**	**218,571.46**

Systemwide Activity

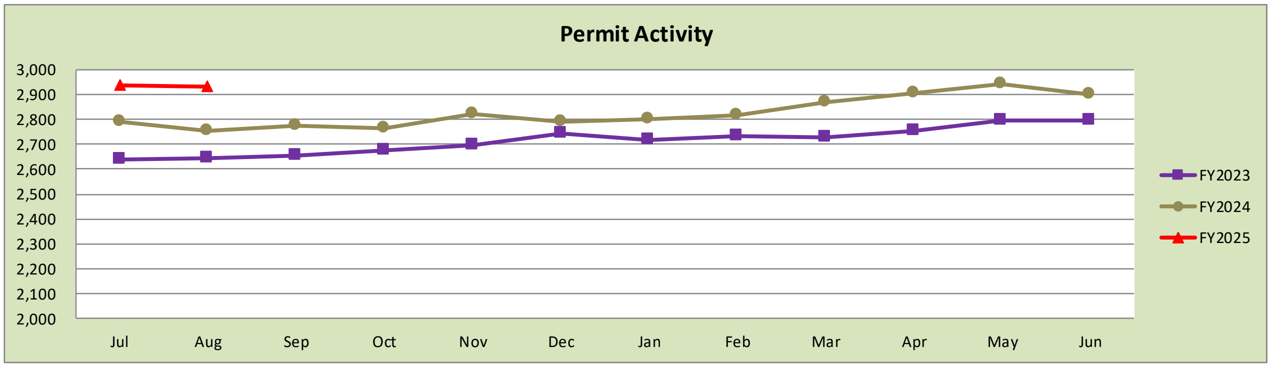
- Overall, systemwide transient activity YTD is **15.91% below** last year.

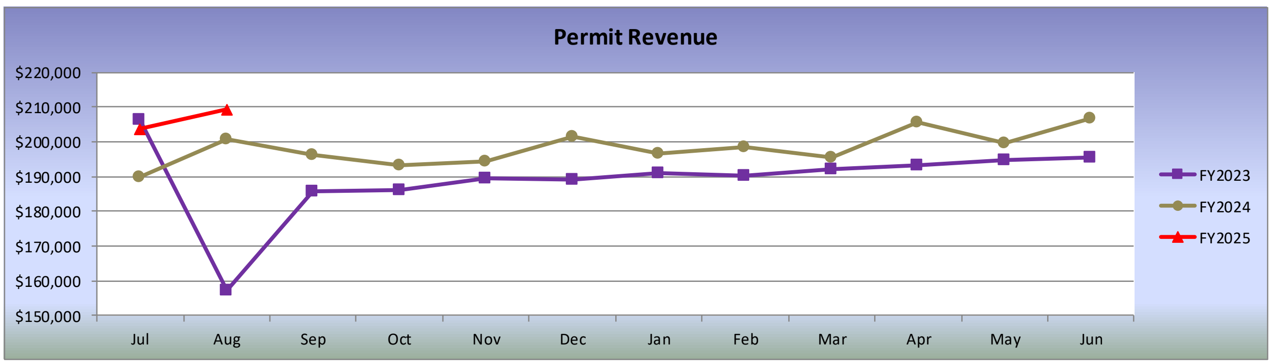


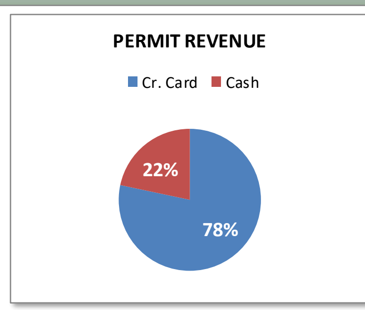


Permit Sales

- YTD compared to last year, permit activity is **up 4.2%** and revenue is **up 4.7%**.
- **For the month, 2,930** permits were sold systemwide. There are 3,066 spaces available for permits and 4,333 total spaces systemwide, including non-metered spaces. Permit Revenue YTD represents 33.6% of the total revenue.

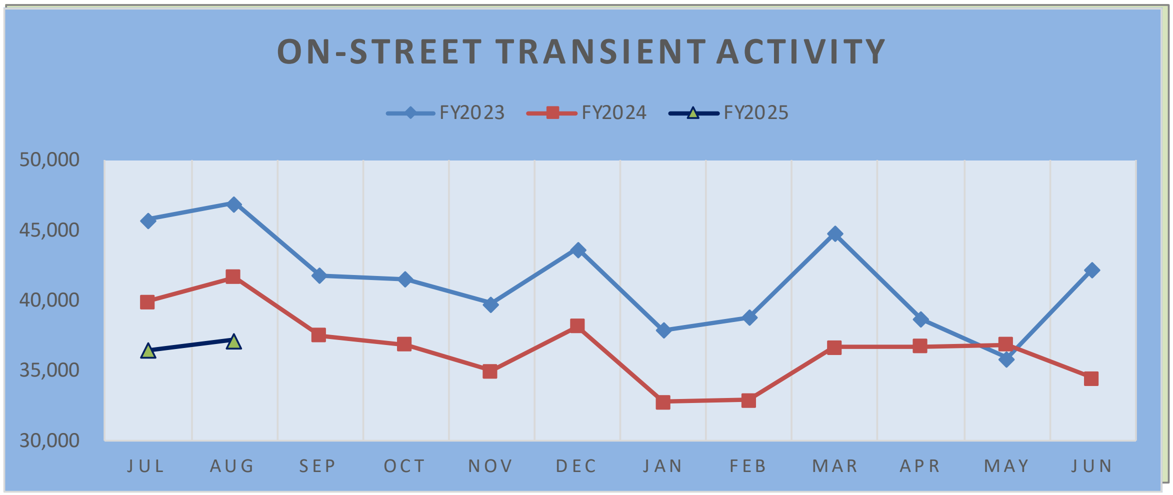


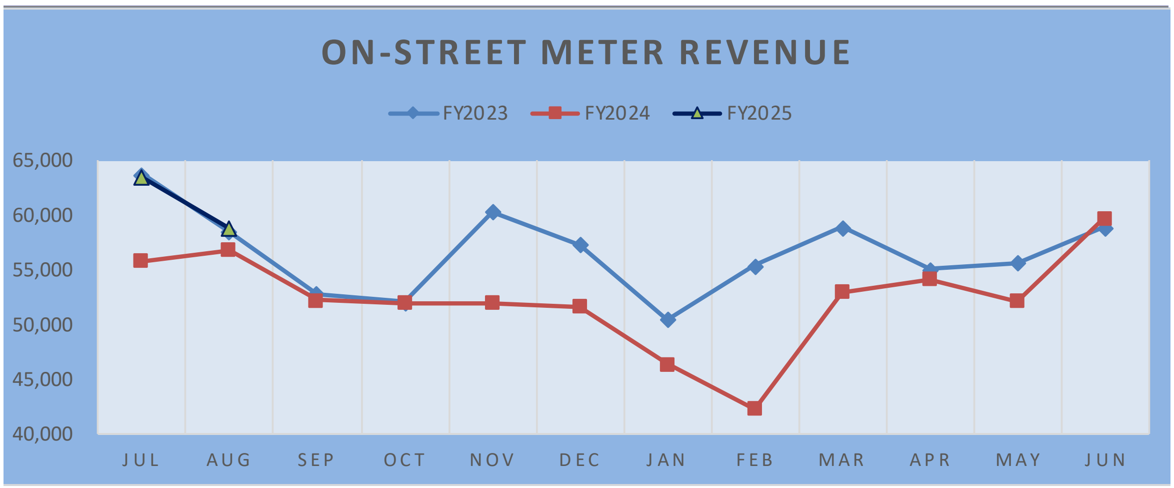


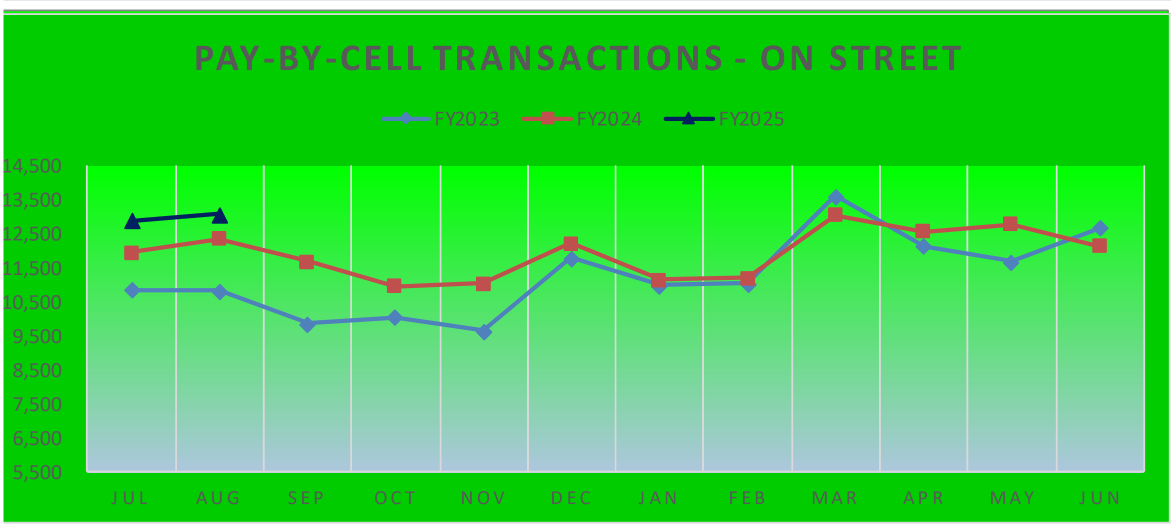


On-Street Parking

- YTD through August, on-street transient activity was **down 9.8%** and revenue was **up 8.6%** compared to last year.
- For the month of August, on-street transient activity was **up 2.6%** compared to last month.

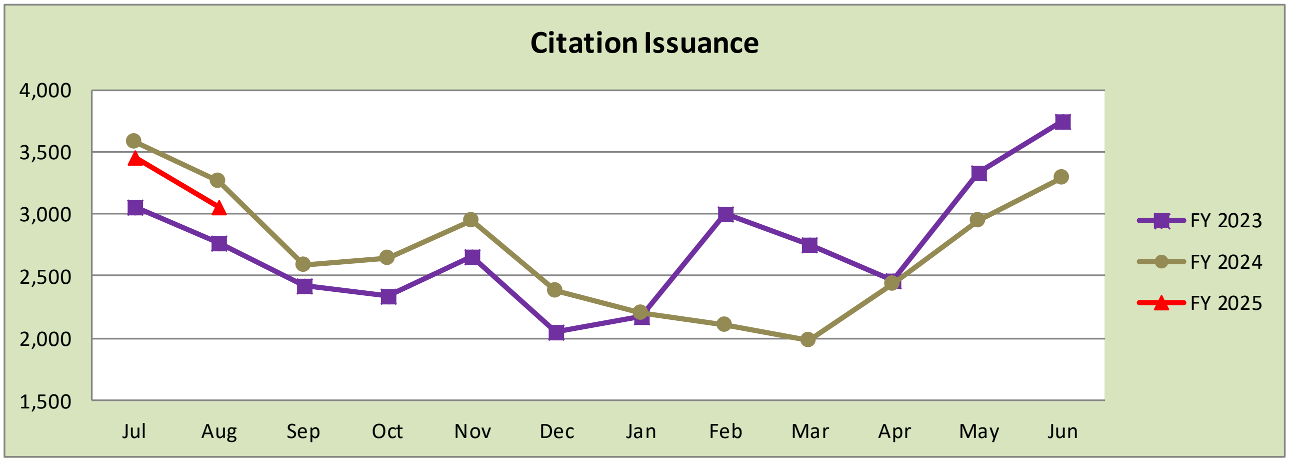


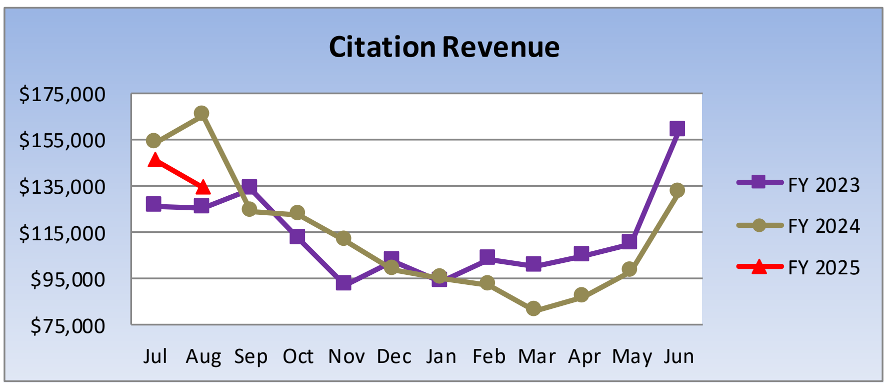




Parking Enforcement

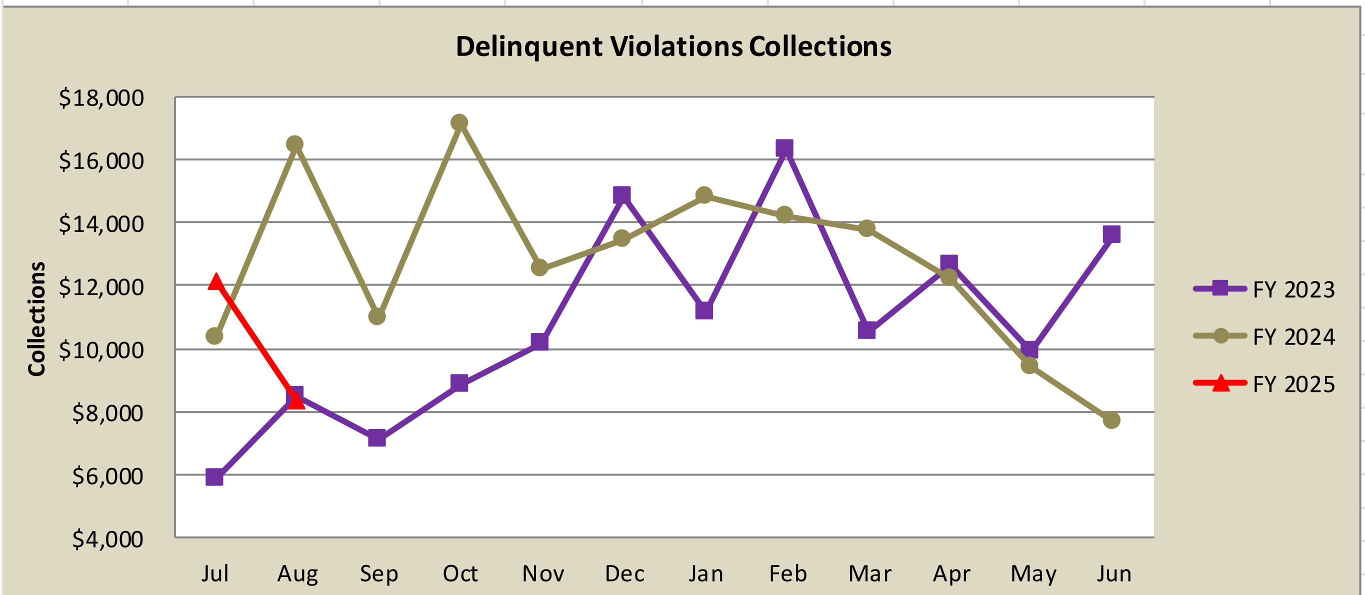
- Compared to last month, ticket issuance was **down 11.4%** and citation revenue was **down 8.3%**.





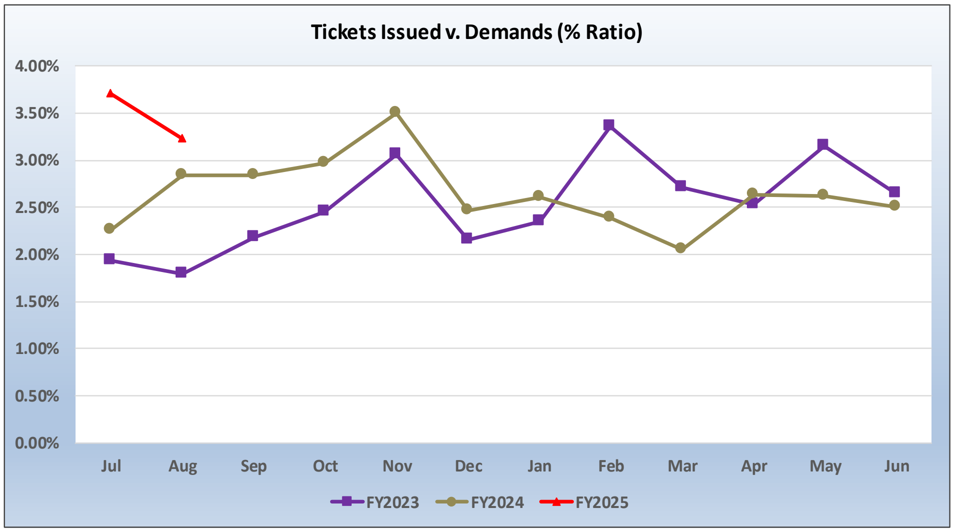
Parking Violations Collection Program

Fiscal Year	Delinquent	
2013	$131,458	
2014	$108,435	
2015	$84,233	
2016	$84,628	
2017	$152,412	
2018	$128,025	
2019	$103,032	
2020	$93,378	
2021	$71,346	
2022	$137,355	
2023	$129,477	
2024	$152,931	
2025	$20,480	YTD thru August



Tickets Issued v. Demands Analysis

Analysis of the ratio of tickets issued compared to transient demands does not include citations issued at the beaches nor does it include violations issued by the Norwalk Police Department.



Tickets Issued (NOT including Beaches & Police issued tickets)

	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	TOTAL	AVG.
FY2023	2,164	2,033	1,897	2,104	2,595	1,986	2,053	2,903	2,655	2,342	2,730	2,713	4,197	2,099
FY2024	2,540	3,146	2,482	2,534	2,838	2,266	2,047	1,984	1,909	2,307	2,271	2,230	5,686	2,843
FY2025	3,452	3,058											6,510	3,255

Transient Demands (NOT including Beaches)

	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	TOTAL	AVG.
FY2023	111,814	113,560	87,199	85,804	84,706	92,082	87,283	86,518	98,079	92,535	86,456	102,660	225,374	112,687
FY2024	112,565	110,796	87,317	85,255	81,074	91,771	78,338	83,167	92,950	87,443	86,570	88,859	223,361	111,680
FY2025	92,995	94,839	0	0	0	0	0	0	0	0	0	0	187,834	93,917

Ratio (%) - Tickets v. Demands

	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	AVG.
FY2023	1.94%	1.79%	2.18%	2.45%	3.06%	2.16%	2.35%	3.36%	2.71%	2.53%	3.16%	2.64%	1.86%
FY2024	2.26%	2.84%	2.84%	2.97%	3.50%	2.47%	2.61%	2.39%	2.05%	2.64%	2.62%	2.51%	2.55%
FY2025	3.71%	3.22%											3.47%

Tickets Issued v. Demands Analysis (continued)

Analysis of the ratio of tickets issued compared to transient demands by street:

		5 Years Summary (Expired meter violations only)				
Zone Number	Row Labels	Current 2023/24	2022/23	2021/22	2020/21	2019/20
2011	Ann St.	4.2%	2.5%	1.6%	2.5%	2.2%
2033	Berkeley St.	10.8%	9.1%	1.5%	1.8%	4.4%
2012	Haviland St.	4.3%	3.2%	2.9%	5.6%	4.5%
2021	Madison St.	8.9%	3.4%	1.7%	5.2%	4.1%
2030	Maple St.	4.0%	1.7%	1.0%	2.1%	0.4%
2010	Marshall St.	0.9%	1.2%	1.7%	2.4%	2.1%
2026	Merwin St	6.5%	4.3%	2.1%	4.1%	2.1%
2024	Monroe St.	0.9%	0.3%	0.4%	1.1%	2.9%
2017	N. Main St.	3.4%	2.3%	1.8%	3.2%	3.6%
2018	N. Water St.	3.6%	2.3%	1.4%	2.8%	2.4%
2027	Orchard St	3.6%	4.8%	4.3%	7.2%	1.8%
2032	Quincy St.	0.0%	0.0%	0.0%	0.0%	0.0%
2020	S. Main St.	1.8%	1.1%	1.1%	2.1%	1.9%
2016	W. Washington St.	2.1%	0.5%	1.3%	0.9%	1.2%
2014	Washington St.	4.8%	5.3%	5.7%	8.7%	4.6%
2031	West Ave	2.4%	1.9%	1.5%	3.7%	0.9%
2040	Wall St. Area	1.9%	3.3%	3.9%	10.5%	4.7%
2002	Webster Lot	2.0%	2.3%	2.8%	3.7%	1.3%
2004	Haviland Deck	2.0%	2.1%	2.8%	4.8%	2.4%
2022	North Water Lot	3.0%	2.6%	3.5%	4.9%	3.6%
2023	SNRR Lot	4.4%	5.0%	6.1%	8.9%	3.9%
2005	YDG	2.4%	2.0%	3.2%	5.2%	0.9%
2028	Wall Street Lot	1.9%	1.6%	2.5%	6.4%	2.4%
2029	Main Street Lot	1.7%	2.1%	2.7%	4.5%	1.6%
2015	Liberty Square Lot	0.9%	0.6%	0.7%	1.9%	1.0%
Grand Total		2.6%	**2.6%**	**2.8%**	**4.8%**	**2.6%**
**** Current year data is September - August 2024**						

Pay-By-Cell

- YTD through August, pay by cell activity was **up 0.4%** and revenue remained flat compared to the same period last year.
- Compared to last month, August transactions were **up 0.3%** and revenue was **down 2%**.