Wednesday, September 25, 2019
Yankee Doodle Garage, 3 Burnell Blvd
6:00 p.m.
AGENDA

PUBLIC COMMENT (Guests may speak to any item on the agenda and shall be limited to 3 minutes each speaker).

PRESENTATION NORWALK NOW – Sabrina Church

NEW BUSINESS

1. Approve the Minutes from the Parking Authority meeting held on Wednesday, July 24, 2019.
2. Authorize the Chairman or the Vice Chairman of the Norwalk Parking Authority to execute an Amendment to the Agreement with Walker Consultants regarding the Parking Capacity and Strategic Parking Plan, to extend the agreement through December 15, 2019.

3a. Authorize the Chairman or the Vice Chairman of the Norwalk Parking Authority, to execute an agreement with Giacorp Contracting Inc., in the amount not to exceed $ 192,969.60 for Project No. TMP2019-1 – Vehicular Guardrails Installation at the Yankee Doodle Parking Garage.

3b. Authorize the Director of Transportation Mobility Parking, to issue orders with Giacorp Contracting Inc. for Project No. TMP2019-1 – Vehicular Guardrails Installation at the Yankee Doodle Parking Garage, in the amount not to exceed of $ 20,000.00.

Account No. 09184095 5777 C0303

INFORMATION AND DISCUSSION

A. Chairman Report – Dick Brescia/Strategic Plan

B. Capital Project Report – Vanessa Valadares

C. Wall Street Project - Vanessa Valadares/Kathryn Hebert

D. Economic Development – Jessica Casey

E. Financial Report - Stathis Manousos

F. Operations Report – Stathis Manousos

G. Other Business

H. Next Parking Authority meeting: Wed., October 23, 2019; at 6:00 p.m.; Yankee Doodle Garage, Norwalk, Ct.

PARKING AUTHORITY
REGULAR MEETING
JULY 24, 2019

ATTENDANCE:	Richard Brescia, Chairman (Via phone) Michael Harden, Vice Chairman Jud Aley Eric Rains
ABSENT:	Tom Vetter
STAFF:	Jessica Casey, Chief of Community and Economic Development Kathryn Hebert, Director of Transportation, Mobility and Parking Vanessa Valadares, DPW Senior Civil Engineer Dilene Byrd, Secretary
OTHERS:	Stathis Manousos, LAZ Parking Rocky Legesse, LAZ Parking Rita Azrelyant, Consultant George Tsiranides, Common Council Richard Wechter, Westford Real Estate Management

CALL TO ORDER

Mr. Brescia called the meeting to order at 6:00PM.

NEW BUSINESS

1. **APPROVE THE MINUTES FROM THE SPECIAL PARKING AUTHORITY MEETING HELD ON THURSDAY, JUNE 26, 2019.**

**** MR. RAINS MOVED TO APPROVE THE MINUTES AS SUBMITTED.**
**** MR. HARDEN SECONDED THE MOTION.**
**** THE MOTION PASSED UNANIMOUSLY.**

2. **AUTHORIZE WASHINGTON ROW PRESEVATION SOCIETY II, INC. TO IMPROVE THE DUMPSTER ENCLOSURE AREA TO THE EXISITNG FOOTPRINT, AS WELL AS REPLACING ALL THE FENCING STRUCTURE WLL A NEW ONE, BEAUTIFICATION AND OTHER MINOR IMPROVEMENTS.**

Ms. Valadares presented a map of the area and said that there is currently an enclosure at Haviland Lot that was installed in the 1980's and is where the dumpsters are located. The condominium representatives contacted her wanting to do some improvements and want to install a compactor but in order to fit the compactor in the space they will need to area larger. The improvements to the area will not affect anything related to parking and there will be no cost to the Parking Authority. She said that she is recommending the item to be approved and that it will make the area look much better and the compactor will help to manage the garbage. Mr. Wechter said the area that they will need to take is approximately 6' and it will clean up the area and approve the look and it will be good for both the residents and the city. Ms. Rains asked if the agreement if revoke able. Ms. Valadares said "yes" and the city is not giving them the land just allowing them to make the improvements. Mr. Brescia asked if any parking spaces will need to be taken. Ms. Valadares said "no". Mr. Rains requested the Parking Authority be provided an update on the improvements in the next few months.

**** MR. BRESCIA MOVED TO APPROVE THE ITEM.**
**** MR. RAINS SECONDED THE MOTION.**
**** THE MOTION PASSED UNANIMOUSLY.**

3. **PRESENTATION OF STREET HOURS OF OPERATION- DISCUSSION AND ACTION**

Ms. Hebert said at last month's meeting the Parking Authority had requested that staff look in the morning hours of operation with the idea that it will incentivize economic development in the morning along all of the streets in Norwalk. She said there were several conversations that took place with Mr. Harden, Mr. Aley and Mr. Tsiranides regarding the impacts of changing the hours of operations. She said that staff had put together a presentation with the data to help the Parking Authority with their decision. Mr. Manousos and Ms. Hebert presented and said that most surrounding communities start their hours of operation between 7:00AM and 8:00AM. Mr. Manousos said that it is been his experience that the hours of operation generally begin at 8:00AM. Mr. Aley said that there are many communities around the country that start after 9:00AM. Ms. Hebert discussed the opportunity cost of no turnover, unintended consequences and said that people would be allowed to add time to their Park Mobile and stay longer, and there would also be a reduction in permit sales and a reduction in turnover so the same revenue will not be captured if there is a change in the hours of operations. Mr. Manousos said there will also be an effect on violation revenue as well as the cost of marketing for the change. Mr. Aley said he thinks the expenses seem high so he will be backing off pursuing the change. Mr. Manousos said he does not think that is a good reason to back off plan and that cost should not be consideration if it is a good plan. Mr. Brescia said already made changed considerably more when parking enforcement hours were changed.

Mr. Manousos asked what the ultimate goal is because there may be other solutions available. Mr. Rains said it would be worth discussing if there are programs that would cost less and will provide the benefit equal to or better than changing the hours of operation in the morning. Mr. Aley said he would like to see more economic diversity in the two downtown corridors and all of the surrounding town have less vacancies. Mr. Harden said a validation program would be a way of having the merchants and business owners have the ability to validate all of part of parking for their customers. He asked if anyone would be interested in helping to pursue the validation program and ask the merchants and how business owners would perceive it working. Mr. Manousos said that staff would work with Mr. Aley on researching a validation program and bring a recommendation back to the Parking Authority. Mr. Rains said that he would also work with staff on putting together a program.

Mr. Rains left the meeting at 6:50PM.

INFORMATION AND DISCUSSION

A. CHAIRMAN REPORT

Mr. Brescia stated that he had given our revisions to the Strategic Plan to both Ms. Casey and Ms. Hebert and they have been in discussions with Walker for the past months trying to get this completed. He said the issue is he wants an executive summary of the report with a precise description of the main points so that anyone who reads the executive summary will be able to find what they are looking for in the report. He said he had hoped the Parking Authority can compare our thoughts on the Strategic Plan with Walkers findings and based on what he is read for the most part they are in concert. However, because the Walker report and the Strategic Plan will be shared with the public he didn't want the Parking Authority to be open to criticism if our goals and the Walker findings had some discrepancy. He said he is hopeful that Ms. Casey and Ms. Hebert are successful in getting Walker to move more rapidly

Parking Authority staff has updated a lot of the suggestions that were provided for the Strategic Plan and will have that update the Parking Authority members in August.

Mr. Brescia left the meeting at 7:00PM.

B. CAPITAL PROJECT REPORT

Ms. Valadares reported and said that Capasso is still working at the Maritime Garage on the healer sealer and it should be completed in the next three weeks. She said that part of the rails and the ceiling are in the process of being painted at Haviland Deck and she requested they bring in additional staff.

Ms. Valadares reported on the work that is expected for the upcoming month and said that the concreate repairs and waterproof membrane work will be done at the Maritime Garage stair tower, as well as the drainage repairs at the Yankee Doodle Garage.

Ms. Valadares said that the bid for the guard rails at the Yankee Doodle Garage will go out next week. Mr. Harden asked for a status update on the outside lights at the Yankee Doodle Garage. Ms. Valadares said there is an issue with the manufacturer and a decision will need to be made in the near future on how to improve the lights.

Ms. Valadares said that the handicapped ramp work is complete at the Yankee Doodle Garage and the schedule is pending for the entrance at Burnell Blvd.

Ms. Valadares said last year the DOT had done a drainage project at Liberty Square and there was a conflict and they are now working on. She said that she had approve the drawings but will slightly affect the entrance to Liberty Square as well as a couple of parking spaces and the islands. She said that she currently does not have a date that the work will begin but once the date is confirmed she will report back. She said a tide valve gate will also be installed on the manhole.

C. WALL STREET PROJECT

Ms. Valadares said that the milling of the Wall Street area will not be done before August 19th but all of the signage and the pay stations have been ordered and the handicapped ramps are completed on Wall Street and River Street. Once the paving has been completed the sensors will be installed.

D. ECOMOMIC DEVELOPMENT

Ms. Casey said they have hired Sabrina Church as the Business and Tourism Director who will begin on August 5, 2019. She said that she had previously worked for the Redevelopment Agency and she has great technical experience and she is excited to have her on board. She said they are in the process of rolling out an economic development package and she will play a big role in that process. She thanked Mr. Rains for participating on the interview panel.

E. FINANCIAL REPORT

Mr. Manousos reported and said the performance for the month was strong both on the expense and revenue side. The revenue is 9.6% over budget for the months and are up over 2% year to date. The expenses are 29% over budget for the month and 1.2% over budget year to date. He said that a new accountant had started this month and there is also a new reporting structure.

There are still strong demands for transient activity and is up over 3.0 % compared to last year. Over 81% of the revenue is collected through credit cards, and the Pay by Cell transactions are still going strong and the average transaction is $4.24 which is up 1.5% from last month, and year to date the transactions are up 58% which equates to 46,000 transactions. The revenue is up 50% compared to last year.

F. OPERATIONS REPORT

Mr. Manousos reported and said that revenues and expenditures are up compared to last year. He said that transient activity is up 3.5% compared to last year and 75% of the revenues were received through credit cards, and the Pay by Cell activity is still up and the average transaction is $4.09 and the overall transactions are up over 55% compared to last year, and the revenue represents 8.4% of the overall system revenue. He said that the ticket issuance is down almost 6% and revenue is down 12.5%.

Mr. Manousos reported on the customer curtesy program and said 838 courtesy cards were issued for the month, 7,692 have been issued year to date, $419 of metered revenue was given out for the month and over $3,570 year to date. The value of the tickets that were no issued was over $18,375 for the month and $172,000 for the year. The tickets that were issued after the courtesy time expired was 103 tickets for the month and 707 for the year.

Mr. Manousos reported on the Ambassador program and said there was at least 190 interactions with customers and almost 70% where app and paystation related questions and most were at Webster Lot. Mr. Harden suggested that staff look at the signage and that it may need to be reevaluated.

G. OTHER BUSINESS

Mr. Aley said that he had received an e-mail from Ms. Maguire regarding the parking of vans in the Yankee Doodle Garage and due to safety concerns she requested that they be moved to the upper level. Ms. Valadares said that the vans belong to a limousine company and they don't allow them to park on the first two floors but they pay for a monthly permit and are entitled to park over the second floor. She said there are security cameras throughout the garage. Mr. Harden requested that Mr. Aley forward the email to the members of the Parking Authority and to staff and they will formulate a response.

ADJOURNMENT

**** MR. ALEY MOVED TO ADJOURN**
**** MR. HARDEN SECONDED THE MOTION.**
**** THE MOTION PASSED UNANIMOUSLY.**

The meeting adjourned at 7:35PM.

Respectfully submitted,
Dilene Byrd

ProjectNumber: TMP2019-1 Bid Date: 8-23-2019

Project Name: VEHICULAR GUARDRAIL INSTALLATION AT THE YANKEE DOODLE PARKING GARAGE

Item				*Apparent Low Bidder*		*Second Bidder*		*ThirdBidder*		*Engineer's Estimate*	
Number	*Description*	*Quantity*	*Unit*	*UnitPrice*	*Amount*	*UnitPrice*	*Amount*	*UnitPrice*	*Amount*	*UnitPrice*	*Amount*
910.0300	GUARDRAIL	960.0	LF	$98.00	$94,080.00	$201.01	$192,969.60	$290.00	$278,400.00	$260.00	$249,600.00
					$94,080.00		$192,969.60		$278,400.00		$249,600.00

Apparent Low Bidder = Specialty Construction System, Inc. Mount Vernon, NY 10550

Second Bidder = Giacorp Contracting, Inc. Hawthorne, NY 10532

Third Bidder =Frank Capasso Sons, Northford, CT 06472

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ITEMIZED PROPOSAL FOR CONSTRUCTING

PROJECT: TMP2019-1 VEHICULAR GUARDRAIL INSTALLATION AT THE YANKEE DOODLE PARKING GARAGE

The work proposed herein must be completed within 120 days from the date of the "Notice to Proceed"

Chairman and Members of
The Norwalk Parking Authority of the City of Norwalk, Connecticut

Gentlemen:

In submitting this bid the undersigned declares that he and the entity on behalf of which this bid is made is or they are the only person or persons interested in the said bid; that the bid is made without any connection with any person making another bid for the same contract; that the bid is in all respects fair and without collusion, fraud or mental reservation; and that no official of the City or the Norwalk Parking Authority (NPA), or any person in the employ of the City or NPA is directly or indirectly interested in said bid or in the supplies or work to which it relates, or in any portion of the profits thereof.

The undersigned also hereby declares that he has, either for himself or on behalf of the entity he represents carefully examined the plans, specifications, and form of contract, for this project has personally inspected the actual location of the work together with the local sources of supply, and is satisfied as to all the quantities and conditions, and understands that in signing this proposal he or the entity that he represents waives all rights to plead any misunderstanding regarding the same.

The undersigned further understands and agrees that he is to furnish and provide for the respective item price bid all the necessary material, machinery, implements, tools, labor, services, and other items of whatever nature, and to do and perform all the work necessary under the aforesaid conditions, to complete the improvements of the aforementioned Project (TMP2019-1), which plans and specifications it is agreed are a part of this proposal, and to accept in full compensation therefore the amount of the summation of the products of the approximate quantities multiplied by the unit prices bid. This summation will hereinafter be referred to as the gross sum bid.

The values and costs submitted in this proposal shall include the value of all work included in the plans and specifications including, specifically, all work that may be performed by subcontractors.

The undersigned further agrees to accept the aforesaid unit bid prices in compensation for any additions or deductions caused by variation in quantities due to more accurate measurement, or by any changes or alterations in the plans or specifications of the work and for use in the computation of the value or the work performed for monthly estimates.

Every proposal must be accompanied by a certified check or bank cashier's check or bid bond payable to the Norwalk Parking Authority in the amount of fifteen percent (15%) of the bid.

Accompanying this proposal is a certified check or bank cashier's check or bid bond payable to the Norwalk Parking Authority in the amount of $ 15% of Amount Bid . In case this proposal shall be accepted by the Norwalk Parking Authority, and the undersigned shall fail to execute the contract, the monies represented by such certified check or bank cashier's check or bid bond shall be regarded as liquidated damages and shall be forfeited and become the property of the Norwalk Parking Authority. Said checks or bid bonds shall be returned to the unsuccessful bidders upon the Award of Contract.

When work is required in which no specific payment item is listed in the Proposal Form the cost of such work shall be included in the unit prices bid.

All unit prices, lump sums, etc. listed in the bid proposal are firm and not subject to change for one hundred twenty (120) days from the day bids are opened.

Within ten calendar days from the date of a notice of acceptance of this proposal, the undersigned agrees to execute the Contract and to furnish to the NPA a satisfactory "Faithful Performance Bond" and Labor and Material Bond" in the amount of 100% of the contract price.

All work to be performed under the Contract shall be completed within the time stated in the Agreement for the project or within such extended time for completion as may be granted by the Director.

As a condition of the contract award, the successful bidder shall provide proof, from the Connecticut Secretary of State's office, of its current authorization to do business in Connecticut. All Connecticut corporations must provide a Certificate of Good Standing from the Secretary of State's Office. All foreign (out of State) corporations shall provide a valid license to do business in Connecticut, in the form of a current Certificate of Authority from the Secretary of State's office and evidence of compliance with the bond requirements of the Connecticut Department of Revenue Services. These documents must be presented within thirty (30) days from the date of the bid opening.

Bidder acknowledges receipt of the Addenda listed below and further acknowledges that the provisions of each Addendum have been included in the preparation of this bid.

Addendum No.	Date Received	Addendum No.	Date Received
None			

Company Name (Bidder): Giacorp Contracting Inc

Address of Bidder: 11 Bradhurst Avenue
Hawthorne, NY 10532

Phone Number: Area Code (914) 440-0300

Project Number: ***TMP2019-1***

Project Name: ***VEHICULAR GUARDRAIL INSTALLATION AT THE YANKEE DOODLE PARKING GARAGE***

ITEM NUMBER	QUANTITY	UNIT PRICE IN WORDS	UNIT PRICE	AMOUNT BID
910.030000	960.00	GUARDRAIL Two hundred one dollar & 01/100 *per* LINEAR FEET	$201.01	$192,969.60

$ 192,969.60

One hundred ninety two thousand nine hundred sixty nine dollars & 60/100

TOTAL IN GROSS SUM WRITTEN IN WORDS

CONTRACTOR'S NAME: Giacorp Contracting Inc

PROPOSAL ***Page 1 of 1***

STATEMENT OF NON-COLLUSION

By submission of this bid each bidder and each person signing on behalf of any bidder certifies, and in the case of a joint bidder each party certifies as to its own organization under penalty of perjury, that to the best of knowledge and belief:

A.) The prices in this bid have been arrived at independently without collusion, consultation, communication or agreement, for the purpose of restricting competition, as to any matter relating to such prices with any other bidder or with any competitor.

B.) Unless otherwise required by law, the prices which have been quoted in this bid have not been knowingly disclosed by the bidder and will not knowingly be disclosed by the bidder prior to the bid opening, directly or indirectly, to any other bidder or to any competitor.

C.) No attempt has been made or will be made by the bidder to induce any other person, partnership or corporation to submit or not submit a bid for the purpose of restricting competition.

I hereby sign this document acting within my authority as a duly authorized representative of the named bidder. By signing below I certify, affirm and acknowledge that the information set forth in this document is true, accurate and complete to the best of my information and knowledge.

Signature of Bidder: ______________________ Dated: 8/23/19

Note: The Bidders signature must be notarized to be considered a responsive Bid!

Notary Public

Chevon Reiche
Notary Public, State of New York
No. 01RE6209411
Qualified in Putnam County
Commission Expires July 27, 2021

8/23/19
Date

Name and Addresses of Members of the Firm:

Lisa Walter Calicchia/ President	451 Elizabeth Rd. Yorktown Heights, NY 10598
Lindsey Calicchia/ Secretary	451 Elizabeth Rd. Yorktown Heights, NY 10598

BIDDER'S QUALIFICATION STATEMENT

The Bidder is required to submit the following information at the time of bid.

Name of Project submitted for: TMP2019-1 VEHICULAR GUARDRAIL INSTALLATION AT THE YANKEE DOODLE PARKING GARAGE

1. How many years has your organization been in business as a general contractor: 3 years
2. How many years has your organization been in business under its present name? 3 years
   a. If applicable, under what other names has your organization operated?
      i. n/a
      ii. __________
      iii. __________
3. If a corporation, please answer the following:
   a. Date of Incorporation: 9/21/2016
   b. State of Incorporation: New York
   c. President's Name: Lisa Walter Calicchia
   d. Vice-President's Name(s) n/a
   d. Secretary's Name: Lindsey Calicchia
   e. Treasurer's Name n/a
4. If a partnership, please answer the following:
   a. Date of Organization: n/a
   b. State type of partnership: __________
   c. Name(s) of general partner(s) __________
5. If your organization is individually owned, please answer the following:
   a. Date of Organization: n/a
   b. Name of Owner: __________

6. If the form of your organization is other than those listed above, please describe and name the principals:

n/a

7. List the categories of work that your organization normally performs with its own forces:

Fence & gate removal and installation

Site-work, Railings, Masonry, High Security Fencing, Athletic Field Fencing & Netting

Automatic Gates, Barrier Gates, Crash Gates, Guardrail and Signage

8. Have you ever failed to complete any work awarded to you? If so, note when, where and why:

no

9. Are you presently involved in any litigation or arbitration over existing contracts or work? If so, note when, where and why:

no

10. Within the last five (5) years, has any officer or principal of your organization ever been an officer or principal of another organization that has failed to complete a construction contract? If so, note when, where and why.

no

11. Attach a separate sheet, listing the major projects that your organization has completed in the past five (5) years, giving the name of project, owner, designer, contract amount, date of completion and percentage of work performed by your organization.

12. Attach a separate sheet, listing the total worth of work in progress and under contract, giving the name of project, owner, designer, contract amount, percent complete and scheduled completion date.

13. Attach a separate sheet, listing the construction experience and present commitment of the key individuals of your organization.

14. Trade References:

ARUVIL Acct#40994
186 Madison Ave, Suite 1701 New York, NY 10016
212-447-5020
Blinda Payne - bpayne@aruvil.com

Sportsfield Specialties, Inc./Promats Athletics
41155 State Highway 10 PO Box 231,
Delhi, NY 13753
Jodie Schwartz 607-746-8911
jschwartz@sportsfieldspecialties.com

Master-Halco
60 Belamose Avenue, Rock Hill, CT 06067
Anthony (860) 257-4449
AVerde@MasterHalco.com
Acct #801819

15. Bank References:

Bank of America, 2 Triangle Center, Yorktown Heights, NY 10598
914-962-7882

16. Name of Bonding Company and name and address of agent:

Old Republic Surety Company
PO Box 1635, Milwaukee, WI 53201

Emanuel Hatjygeorge, Olympic Coverage, LLC
33 W Main Street, Suite 204, Elmsford, NY 10523
914-235-5250

17. **Is NOT required at the time of Bid, but must be made available upon request.** Attach Statement of Financial Conditions, including Contractor's latest regular dated financial statement or balance sheet which must contain the following items:

**Will be provided upon request

Current Assets: (Cash, joint venture accounts, accounts receivable, notes receivable, accrued interest on notes, deposits, and material and prepaid expenses), net fixed assets and other assets.

Current Liabilities: (Accounts payable, notes payable, accrued interest on notes, provisions for income taxes, advances received from owners, accrued salaries, accrued payroll taxes)

Other Liabilities: (Capital, capital stock, authorized and outstanding shares par values, earned surplus and retained earnings)

Name and address of firm preparing attached financial statement and date thereof:

Gallo & Associates CPA's PC
427 Manville Rd, Pleasantville, NY 10570
914-747-5005

The undersigned certifies under oath that the information is true and sufficiently complete so as not to be misleading.

Date: 8/23/19

Name of Organization: Giacorp Contracting Inc

By: Lisa Walter Calicchia (L.S.)

Title: President

M Lisa Walter Calicchia being duly sworn deposes and says that the information provided herein is true and sufficiently complete so as not to be misleading.

Subscribed and sworn before me this 23rd day of August 20 19.

Notary Public:

My Commission Expires:

Chevon Reiche
Notary Public, State of New York
No. 01RE6209411
Qualified in Putnam County
Commission Expires July 27, 2021

GIACORP CONTRACTING INC
Commercial & Residential Fence & Railing Installation

Completed Projects

Owner: City of Trenton 319 East State Street Dept, Of Housing & Economic Dev. Trenton NJ 08608 **Contact:** Paul Harris **Phone:** (609) 532-1706 **Email:** pharris@trentonnj.org	**Project:** 2018-61R / Removal and Disposal of Existing Chain-Link Fence and the Provision and Installation Of Ornamental Picket Fence and Gates at Cooper St. Pool & Academy Pool *PRIME*	**Award:** 2/13/2019 **Completion:** July 2019 **Amount:** $178,133.75
Owner: Hudson River Park Trust 353 West St., Pier 40 - 2nd Floor New York, NY 10014 **Contact:** William Faherty **Phone:** (212) 312-1600 **Email:** WFaherty@GilbaneCo.com	**Project:** #C4832 - CWP Athletic Field Fencing Repair *PRIME*	**Award:** 9/5/17 **Completion:** October 2018 **Amount:** $173,112.21
Owner: Ridgefield Highway Department 60 South Street Ridgefield, CT 06877 **Contact:** Peter Hill **Phone:** (203) 431-2748 **Email:** highway@ridgefieldct.org	**Project:** Fence Installation at: Recycling Facility Driveway Area Fuel Station *PRIME*	**Award:** September 2018 **Completion:** October 2018 **Amount:** $14,350.00
Owner: Landi Inc 13 Bradhurst Avenue Hawthorne, NY 10532 **Contact:** Kim Flynn **Phone:** (914) 909-5210 **Email:** kim@landiinc.com	**Project:** Installation of Aluminum Picket Majestic Style Fence Bronxville, NY *SUBCONTRACTOR*	**Award:** 5/2/2019 **Completion:** 6/25/2019 **Amount:** $18,020.00
Owner: Landi Inc 13 Bradhurst Avenue Hawthorne, NY 10532 **Contact:** Kim Flynn **Phone:** (914) 909-5210 **Email:** kim@landiinc.com	**Project:** Dumpster Enclosure Mt. Kisco Infrastructure Project *SUBCONTRACTOR*	**Award:** 11/28/18 **Completion:** December 2018 **Amount:** $25,900.00

Owner: City of Norwalk 125 East Avenue Norwalk, CT 06856 **Contact:** David Westmoreland **Phone:** (203) 838-4482 **Email:** dgwestmoreland@yahoo.com	**Project:** Project No. 3803 Norwalk Historical Society ADA Improvements – Phase 2A *PRIME*	**Award:** 5/8/18 **Completion:** February 2019 **Amount:** $140,252.00
Owner: Community Charter School of Paterson (CCSP) 75 Spruce Street Paterson, NJ 07501 **Contact:** Jaime Masler Beach **Phone:** (732) 393-5626 **Email:** JMasler@dlgrouparchitecture.com	**Project:** CCSP Playground Fence Replacement Project *PRIME*	**Award:** June 2018 **Completion:** 9/26/2018 **Amount:** $69,516.00
Owner: County of Westchester 148 Martine Avenue Room 728 White Plains NY 10601 **Contact:** Daniel Siblo **Phone:** 914-231-1329 **Email:** dqsp@westchestergov.com	**Project:** Installation of black chain link fence on beach/in water PO# PO 42 PO1869323 *PRIME*	**Award:** 5/16/18 **Completion:** 6/5/18 **Amount:** $9,300.50
Owner: Community Housing Management Corp 5 West Main Street Suite 214 Elmsford, NY 10523 **Contact:** Mari **Phone:** (917) 674-2480 **Email:** maricruz@chmcl.com	**Project:** Various Fence Installations and Repairs 2018 - current *PRIME*	**Amount to Date:** $6,137.70
Owner: Ridgefield Little League PO Box 287 Ridgefield, CT 06877 **Contact:** Bob Rapp **Phone:** (203) 241-9873 **Email:** rrapp01@snet.net	**Project:** Installation of perimeter fencing, backstop, batting cages, dug outs, gates and bollards. *PRIME*	**Award:** May 2018 **Completion:** June 2019 **Amount:** $132,477.10
Owner: DM AIRPORTS, LTD Morristown Airport 8 Airport Rd. Morristown, NJ 07960 **Contact:** Darren Large **Phone:** (973) 538-6400 ext. 135 **Email:** Darrenl@mmuair.com	**Project:** Fuel Farm Fencing *PRIME*	**Award:** 2/14/18 **Completion:** July 2018 **Amount:** $93,450.00

Owner: The New York State Division of Military & Affairs New York State Armory 955 Washington Street Peekskill, NY 10566 **Contact:** Carlos Rodrigues **Phone:** (914)945-7427 **Email:** carlos.m.rodriguez10.nfg@mail.mil	**Project:** PO# B110199 Remove tree damaged fence including barb wire and install new fence with barb wire. *PRIME*	**Completion:** 8/2/18 **Amount:** $5,670.00
Owner: Williams Building Company Inc 196 Old Town House Road West Yarmouth, MA 02673 **Contact:** Kevin Murphy **Phone:** (508) 394-3644 **Email:** kmurphy@williamsbuildingco.com	**Project:** PO# 2080 Chain link fence with gate *SUBCONTRACTOR*	**Award:** 8/18/17 **Completion:** Phase 1 - 10/27/17 Phase 2 – 1/16/18 Phase 3 – 3/5/18 **Amount:** $24,300.00
Owner: Armand Corporation for Economic Development Corporation (EDC NY) 1001 6th Ave. New York, NY 10018 **Contact:** Shamsell Abdill **Phone:** (212) 542-4179 **Email:** sabdill@armandcorp.com	**Project:** Replacement of Fence at 34th Street Heliport *SUBCONTRACTOR*	**Award:** 4/4/2017 **Completion:** 10/25/17 **Amount:** $116,595.00
Owner: Village of Tarrytown One Depot Plaza Tarrytown NY 10591 **Contact:** Howard Wessells **Phone:** (914) 631-7873 **Email:** hwessells@tarrytowngov.com	**Project:** 2017 - Installation of 46' of 6' high fence with top rail at Losee Park 2018 - Installation of Fence at Police Department Parking Lot *PRIME*	**Amount:** $13,370.80

GIACORP CONTRACTING INC
Commercial & Residential • Fence & Railing Installation

Current Contracts

Owner: Morris Housing Authority 99 Ketch Road Morristown, NJ 07960 **Contact:** Gregory Brown **Phone:** (973) 540-0389 ext. 17 **Email:** gbrown@morriscountyha.org	**Project:** Replacement Of Playground Equipment, Surface & Fencing at Peer Place *PRIME*	**Award:** June 2019 **Completion:** September 2019 **Amount:** $178,323.00 **Billed to Date:** $27,407.50
Owner: Village of Pelham 195 Sparks Avenue Pelham, NY 10803 **Contact:** Christopher Scelza **Phone:** (914) 231-3318 **Email:** chris.scelza@pelhamgov.com	**Project:** High Brook Highline Fence Installation *PRIME*	**Award:** July 2019 **Completion:** September 2019 **Amount:** $44,440.00 **Billed to Date:** $4,275.00
Owner: Mamaroneck Union Free School District 1000 West Boston Post Rd Mamaroneck, NY 10543 **Contact:** Steve Brugge **Phone:** (914) 220-3081 **Email:** sbrugge@mamkschools.org	**Project:** Labor and Material Pricing for Small Projects District Wide 18/19-MUFSD-005 Service Contract *PRIME*	**Contract Date:** 10/17/2018 **Completion:** 10/16/2019 **Amount to Date:** $50,075.00
Owner: Ridgefield Parks & Recreation 195 Danbury Road Ridgefield, CT 06877 **Contact:** Robert Schneider **Phone:** (203) 431-2755 **Email:** recoutmaint@ridgefieldct.org	**Project:** Various Fence Installations and Repairs as needed 2017 - current *PRIME*	**Amount to Date:** $43,028.00
Owner: Nyack Public Schools 13A Dickinson Avenue Nyack, New York 10960 **Contact:** Kevin Heaton **Phone:** 845-353-7007 **Email:** kheaton@nyackschools.com	**Project:** Professional Fencing Installation Services for 2017-20 School Year *PRIME*	**Contract Date:** 6/6/2017 **Completion:** 6/30/2020 **Amount to Date:** $98,771.50

LISA WALTER
Yorktown Heights, NY
lwcall@verizon.net
914-403-3923

Over twenty years' experience in the construction industry serving in a project management/supervisory role. Vast experience working with governmental and state agencies such as Con Edison, MTA, NYCDEP, MNRR, Westchester County, City of New York, NYC Parks Department and NYSDOT

PROFESSIONAL EXPERIENCE

***President**, Glacorp Contracting Inc, Yorktown Heights NY September 2016-Present*

- Responsible for making major corporate decisions.
- Implementing goals, plans and strategies for profitability and future.
- Securing and negotiating contracts
- Managing and supervising projects.
- Ordering project supplies and materials
- Communicate with owners and engineers regarding billing quantities, payments & scheduling
- Obtaining vendor credit for materials and supplies.
- Soliciting customer and vendor relations through internet campaign and research/networking.
- Set payment/billing schedules and budgets to allow for proper operations.
- Ensure all projects have accurate records to account for profitability and losses
- Closely monitor all finances of day to day operations
- Verify all costs on projects and look for ways to improve future budgets.
- Extensive work in securing bids and subcontractor opportunities.
- Review and meet with staff on a daily basis in regards to on-going projects.
- Site visits to view progress and meet with owners.
- Daily input regarding scheduling process and work load
- Applying for new business licenses, bonding and insurance policies
- Company Payroll and certified payroll reports

***Contract Specialist/Project Supervisor**, CFC, Peekskill, New York - May 2005 – May 2016*

- Processing of all construction related contract documentation
- Communicate with owners and engineers regarding billing quantities, payments and scheduling
- Extensive familiarity with working with and resolving complex legal and financial issues
- Working knowledge of the General Provisions of the Labor Laws
- Responsible for weekly payroll hour verification and OSHA cards collected for submission with payroll reports and prevailing rate verification for employees and subcontractor employees
- Coordinate labor department requirements for jobsites, including required site postings such as Prevailing Wage Schedule, Public Works & Fair Play Posters, and Unemployment/Workers Comp/Disability Information.
- Execution of Labor Department Contractor Forms such as Overtime Dispensation, 4day/10 Hour Work Schedule and Subcontractor Receipt of Wages.
- Responsible for AIA prime construction agreements including billing and change order forms..
- Maintain all files for current and completed projects including payroll information and backup documentation.
- Specializing in contract close out documentation and follow up, including obtaining maintenance bond request and approvals.
- Ensure contractual insurance requirements are met and maintained (including subcontractors).
- Coordinate job site activities, ordering of material and subcontractor management.
- Preparing company Health and Safety Plan with Certified Safety Professional.
- Implementation of Health and Safety Plan on all projects.
- Working with Safety Professional to ensure all safety requirements are being executed properly by workers on site
- Verify all OSHA regulations are followed and employees have proper certification.
- Daily job site visits to report on safe working habits and progress.
- Conduct tool box talks weekly or as required by contract.
- Extensive work in securing MWBE firms for projects in accordance with NYS regulations
- Maintained and monitored MWBE compliance.
- Prepare MWBE utilization reports for existing contracts and upcoming bids.
- Monthly project compliance forms for EEO requirements.

- Responsible for plan take-off and interpreting specifications.
- Preconstruction submittals.
- Processing Subcontractor AIA Applications for owner approval.
- Complying with Maintenance and Protection of Traffic Plans and applying for lane closures and scheduling work within those restrictions.
- Experience working on site work/bridge projects and in/near live traffic
- Implementing and maintaining SWIPP plans on site to ensure compliance with environmental regulations.

Office Manager, Debcon Construction, New Rochelle, NY, 1992-1999

- Prepared weekly payroll and weekly payroll reports for commercial projects.
- Maintained bid calendar and obtained bids from state and governmental agencies.
- Executed public work and private bid documents.
- Obtained bonds and insurance certificates for bids and projects.
- Responsible for accounts payable and receivable.
- Prepared processing of employee applications, including collecting W-4 forms and proof of identity.
- Prepared processing of labor union reports and tracking benefits.
- Preparation of information for Workman Comp and Labor Union Audits
- Maintained Vehicle and Equipment List.
- Coordinated meetings between owners and agencies for pre-construction and site visits.
- Preparation of Subcontractor Agreements.
- Preparation of customer contracts, deposits and billing.
- Responsible for Inventory Reports.
- Responsible for material ordering.
- Completion of credit applications to suppliers.
- Preparation of Tax-Exempt forms for material purchases on construction projects.

Programming and Software Skills

Microsoft Word and Excel, Adobe, Submittal Exchange, Microsoft Project, NYS OSC/Vendor Interface, PIP, E- builder, Intuit QuickBooks.

Education

Bachelors Business Administration- Management -- Iona College, New Rochelle NY
Our Lady of Victory Academy-Dobbs Ferry- NY

Additional Information

Mothers Auxiliary, The Ursuline School
Volunteer as Cheer Coach Yorktown Athletic Club
Boy Scout of America Leader
First Aid Certified

Bond # GIA AUG 23 19

BID BOND FORM

Herewith find a deposit in the form of a certified check, cashier's check, cash, or bid bond in the amount of $ 15% of the total amount of the bid which amount is not less than fifteen (15) percent of the total bid.

Sign Here

BID BOND
City of Norwalk
Norwalk, CT

KNOW ALL MEN BY THESE PRESENTS:

That we, Giacorp Contracting, Inc., of 11 Bradhurst Ave, Hawthorne State of New York as Principal, hereinafter called the Principal, a [X] corporation [ ] partnership [ ] individual duly authorized by law to do business in the state of Connecticut, and Old Republic Insurance Company, as Surety, a Corporation duly authorized to do a surety business under the laws of the state of Connecticut, hereinafter called the Surety, are held and firmly bound unto the City of Norwalk, Connecticut, as obligee, hereinafter called City, in the sum of 15% of the total amount of the bid Dollars ($ ____________), for the payment of which the Principal and Surety bind themselves, their heirs, executors, administrators, successors and assigns, jointly and severally, by these presents.

WHEREAS, the Principal has submitted a bid for the project named:
TMP2019-1 Vehicular Guardrail Installation at the Yankee Doodle Parking Garage

NOW, THEREFORE, if the Obligee shall accept the bid of the Principal, and the Principal shall duly make and enter into a contract with City in accordance with the terms of said proposal or bid and award and shall give bond for the faithful performance thereof, with Surety or Sureties approved by City; or if the Principal shall, in case of failure so to do, pay and forfeit to City the penal amount of the deposit specified in the all for bids, then this obligation shall be null and void; otherwise it shall be and remain in full force and effect and the Surety shall forthwith pay and forfeit to City, as penalty and liquidated damages, the amount of this bond.

Signed and sealed this 1st day of August 20 19,

Witness

Giacorp Contracting, Inc.
Principal (L.S.)
Lisa Walter Calicchia, President
Print name above Title

Witness Naomi Klarberg

Old Republic Insurance Company
Surety (L.S.) Seal
Emanuel Hatjygeorge, Attorney-In-Fact
Print name above Title

OLD REPUBLIC INSURANCE COMPANY INCORPORATED SEAL PENNSYLVANIA

ACKNOWLEDGMENT OF CORPORATE SURETY

STATE OF NEW YORK)
ss:
COUNTY OF WESTCHESTER)

On this 1st day of August, 2019, before me appeared Emanuel Hatjygeorge to me personally known, who being by me duly sworn, did say that the is the aforesaid officer or attorney in fact of the Old Republic Insurance Company, a corporation; that the seal affixed to the foregoing instrument is the corporate seal of said corporation, and that said instrument was signed and sealed in behalf of said corporation by the aforesaid officer, by authority of its Board of Directors and the aforesaid officer acknowledged said instrument to be the free act and deed of said corporation.

Naomi B. Klarberg
Notary Public-State of New York
No. 01KL6365565
Qualified in Westchester County
My Commission Expires 10/10/2021

Naomi Klarberg

ACKNOWLEDGMENT OF PRINCIPAL, IF A CORPORATION

STATE OF NEW YORK)
ss:
COUNTY OF Westchester)

On the 1 day of August in the year 2019, before me personally came Lisa Walter Calicchia, to me known, who, being by me duly sworn, did depose and say that she resides at Yorktown Heights, NY, that she is the President of Giacorp Contracting, Inc., the corporation described in and which executed the above instrument; and that she signed her name thereto by order of the Board of Directors of said corporation.

My Commission Expires: ______

Notary Public

Chevon Reiche
Notary Public, State of New York
No. 01RE6209411
Qualified in Putnam County
Commission Expires July 27, 2021

OLD REPUBLIC INSURANCE COMPANY

POWER OF ATTORNEY

KNOW ALL MEN BY THESE PRESENTS: That OLD REPUBLIC INSURANCE COMPANY, a Pennsylvania stock insurance corporation, does make, constitute and appoint:

Praxitelis Hatjygeorge, Emanuel Hatjygeorge of Elmsford, NY

its true and lawful Attorney(s)-in-Fact, with full power and authority, not exceeding $50,000,000, for and on behalf of the Company as surety, to execute and deliver and affix the seal of the Company thereto (if a seal is required), bonds, undertakings, recognizances or other written obligations in the nature thereof, (other than self-insurance workers compensation bonds guaranteeing payment of benefits, asbestos abatement contract bonds, waste management bonds, hazardous waste remediation bonds or black lung bonds), as follows:

ALL WRITTEN INSTRUMENTS IN AN AMOUNT NOT TO EXCEED TWENTY MILLION ($20,000,000) FOR ANY SINGLE OBLIGATION

and to bind OLD REPUBLIC INSURANCE COMPANY thereby, and all of the acts of said Attorneys-in-Fact, pursuant to these presents, are ratified and confirmed. This appointment is made under and by authority of the board of directors at a meeting held on March 14, 2014. This Power of Attorney is signed and sealed by facsimile under and by the authority of the following resolutions adopted by the board of directors of the OLD REPUBLIC INSURANCE COMPANY on March 14, 2014.

RESOLVED FURTHER, that the chairman, president or any vice president of the Company's surety division, in conjunction with the secretary or any assistant secretary of the Company, be and hereby are authorized and directed to execute and deliver, to such persons as such officers of the Company may deem appropriate, Powers of Attorney in the form presented to and attached to the minutes of this meeting, authorizing such persons to execute and deliver and affix the seal of the Company to bonds, undertakings, recognizances, and suretyship obligations of all kinds, other than bail bonds, bank depository bonds, mortgage deficiency bonds, mortgage guaranty bonds, guarantees of installment paper and note guaranty bonds. The said officers may revoke any Power of Attorney previously granted to any such person. The authority of any Power of Attorney granted by any such officer of the Company as aforesaid shall not exceed fifty million dollars ($50,000,000.00), except (a) bonds required to be filed as open penalty bonds, and (b) bonds filed with any court or governmental authority requiring an unlimited penalty in bonds filed in that court.

RESOLVED FURTHER that any bond, undertaking, recognizance, or suretyship obligation shall be valid and binding upon the Company

(i) when signed by chairmen, president or any vice president of the Company's surety division and attested and sealed (if a seal be required) by any secretary or assistant secretary; or

(ii) when signed by a duly authorized Attorney-in-Fact and sealed with the seal of the Company (if a seal be required).

RESOLVED FURTHER, that the signature of any officer designated above, and the seal of the Company, may be affixed by facsimile to any Power of Attorney or certification thereof authorizing the execution and delivery of any bond, undertaking, recognizance, or other suretyship obligations of the Company, and such signature and seal when so used shall have the same force and effect as though manually affixed.

IN WITNESS WHEREOF, OLD REPUBLIC INSURANCE COMPANY has caused these presents to be signed by its proper officer, and its corporate seal to be affixed this 12th day of October, 2018.

OLD REPUBLIC INSURANCE COMPANY

SEAL

Jane E. Cherney
Assistant Secretary

Alan Pavlic
Vice President

STATE OF WISCONSIN, COUNTY OF WAUKESHA - SS

On this 12th day of October, 2018, personally came before me, Alan Pavlic and Jane E Cherney, to me known to be the individuals and officers of the OLD REPUBLIC INSURANCE COMPANY who executed the above instrument, and they each acknowledged the execution of the same, and being by me duly sworn, did severally depose and say: that they are the said officers of the corporation aforesaid, and that the seal affixed to the above instrument is the seal of the corporation, and that said corporate seal and their signatures as such officers were duly affixed and subscribed to the said instrument by the authority of the board of directors of said organization.

KATHRYN R. PEARSON NOTARY PUBLIC STATE OF WISCONSIN

Kathryn R. Pearson
Notary Public

My Commission Expires: September 28, 2022

(Expiration of notary's commission does not invalidate this instrument)

CERTIFICATE

I, the undersigned, assistant secretary of the OLD REPUBLIC INSURANCE COMPANY, a Pennsylvania corporation, CERTIFY that the foregoing and attached Power of Attorney remains in full force and has not been revoked; and furthermore, that the Resolutions of the board of directors set forth in the Power of Attorney, are now in force.

SEAL

Signed and sealed at the City of Brookfield, WI this 1st day of August, 2019.

Jane E. Cherney
Assistant Secretary

95-0006

ORSC 11000 (6-03)

OLD REPUBLIC INSURANCE COMPANY
OF GREENSBURG, PENNSYLVANIA

STATUTORY FINANCIAL STATEMENT AS OF DECEMBER 31, 2018

ADMITTED ASSETS

Bonds	$1,825,149,966
Common stocks	659,616,791
Cash, cash equivalents and short-term investments	100,588,669
Bonds, short-term investments and cash held under retrospective rating agreements	36,050,373
Premiums and considerations – uncollected premiums and agents' balances in the course of collection	269,346,952
Deferred premiums, agents' balances and installments booked but deferred and not yet due	13,003,403
Accrued retrospective premiums	731,255
Funds held by or deposited with reinsured companies	15,378
Amounts recoverable from reinsurers	47,313,567
Current federal and foreign income tax recoverable and interest thereon	3,233,401
Net deferred tax asset	4,286,832
Electronic data processing equipment and software	525,720
Investment income due and accrued	10,269,705
Receivables from parent, subsidiaries and affiliates	4,491,294
Other assets	8,770,793
TOTAL ADMITTED ASSETS	$2,910,392,120

LIABILITIES AND SURPLUS

Losses	$869,332,699
Reinsurance payable on paid losses and loss adjustment expenses	7,495,428
Loss adjustment expenses	173,323,503
Commissions payable, contingent commissions and other similar charges	6,118,409
Other expenses (excluding taxes, licenses and fees)	19,033,511
Taxes, licenses and fees (excluding federal income taxes)	66,393,787
Unearned premiums	276,792,196
Dividends declared and unpaid - policyholders	260,924
Ceded reinsurance premiums payable (net of ceding commissions)	176,010,488
Funds held by company under reinsurance treaties	103,051,018
Amounts withheld or retained by company for account of others	47,504,537
Remittances and items not allocated	39,042,189
Provision for reinsurance	10,154,445
Payable to parent, subsidiaries and affiliates	3,745,701
Other liabilities	950,993
TOTAL LIABILITIES	$1,802,487,709
Common capital stock	3,800,004
Surplus notes	165,000,000
Gross paid in and contributed surplus	103,869,422
Unassigned funds (surplus)	846,234,985
SURPLUS AS REGARDS POLICYHOLDERS	$1,107,904,411
TOTAL LIABILITIES AND SURPLUS	$2,910,392,120

Securities carried at $367,030,477 are deposited with States or Other Authorities as required by law.

STATE OF WISCONSIN)
)SS
COUNTY OF WAUKESHA)

Alan P. Pavlic, Vice President, and Rick A. Johnson, Vice President of Old Republic Insurance Company of Greensburg, Pennsylvania being duly sworn, each for himself, deposes and says that they are the above described officers of the said company, and that on the 31st day of December, 2018, the company was actually possessed of the assets set forth in the foregoing statement and that such assets were available for the payment of losses and claims and held for the protection of its policyholders and creditors, except as here-in-before indicated, and that the foregoing statement is a correct exhibit of such assets and liabilities of the said company on the 31st day of December, 2018, according to the best of their information, knowledge and belief, respectively.

Alan P. Pavlic

Alan P. Pavlic, Vice President

Rick A. Johnson, Vice President

Sworn to and subscribed before me this 5th day of March, 2019.

Deborah L Vogel

Notary Public, State of Wisconsin
My Commission expires: July 5, 2019

PARKING AUTHORITY PROJECTS – Updated September 2019

CAPITAL PROJECTS

Miscellaneous Repairs At the Norwalk Parking Authority Parking Garages

Capasso has completed 90% of all work. They are currently working on tee repairs at Maritime Garage and drainage repairs at YDG.

Yankee Doodle Garage Guardrail Installation

- Three bids were submitted for the YDG guardrail installation:
  - Specialty Construction System Inc. $94,080.00
  - Giacorp Contracting, Inc. $192,969.60
  - Frank Capasso & Sons $278,400.00

- The lowest bidder (Specialty Construction) made a clerical error on their bid and formally requested to withdraw their bid. We are in the process of approving the second lowest bidder, Giacorp.

WALL STREET AREA

- The new parking layout for the Wall St area was completed on the week of Sept 16th. New parking layouts (back-in angled parking) were installed on River St, Wall St and Main St.
- Pay Stations have been installed in the area. New signage is in place to reflect the changes.
- Some of the existing parking spaces were restriped with new paint under the DPW Paving project. The following roads were paved: River Street, Hoyt Street, and Main Street Parking Lot.

MAIN STREET LOT

- The parking lot was paved on 08/28/19 and line striping completed on 09/17/19. The parking lot is now open for use.

YDG BURNELL BLVD ENTRANCE

- Handicap ramp work is complete. Pending schedule for the entrance at Burnell. No status change.

WEBSTER LOT

- Grant application for drainage was submitted, may hear back around September. No status change.

IN-HOUSE PROJECTS

Streetline – various locations

Streetline was on hold for the paving to be completed before installing the new sensors. Paving of Wall Street area is now complete and the sensors will be installed by late fall.

Summary Income Statement
Norwalk Parking Authority
For the Period Ending August, 2019

	CURRENT MONTH					YEAR-TO-DATE					FISCAL YEAR	
	Actual	Budget	Var $	Var %	Actual PY	Actual	Budget	Var $	Var %	Actual PY	Forecast	Budget
REVENUES:												
Parking Revenue	683,134	636,203	46,931	7.4%	645,082	1,336,188	1,265,776	70,412	5.6%	1,266,552		7,238,896
Other Revenue	4,794	8,792	(3,998)	-45.5%	5,873	9,627	17,583	(7,956)	-45.3%	11,809		105,498
Total System Revenue	687,927	644,994	42,933	6.7%	650,954	1,345,815	1,283,359	62,455	4.9%	1,278,360	0	7,344,394
EXPENSES:												
Operations	394,407	444,535	(50,128)	-11.3%	350,680	747,719	808,118	(60,398)	-7.5%	619,749		4,890,433
City Support/Admin Svcs	76,292	84,036	(7,744)	-9.2%	68,886	149,027	168,072	(19,045)	-11.3%	139,408		1,008,431
Debt Service	76,833	76,833	(0)	0.0%	81,219	153,666	153,666	(0)	0.0%	162,438		921,993
Capital Reserve &Replacement	11,250	11,250	0	0.0%	11,157	22,500	22,500	0	0.0%	22,314		135,000
Total Expenses	558,781	616,653	(57,872)	-9.4%	511,942	1,072,912	1,152,355	(79,444)	-6.9%	943,909	0	6,955,857
Fund Balance	129,146	28,341	100,805	355.7%	139,013	272,903	131,004	141,899	108.3%	334,451	0	388,537

B

Income Statement (by Location)
Norwalk Parking Authority
8/31/2019

	CURRENT MONTH						YEAR-TO-DATE					
	Actual	Budget	Var $	Var %	Actual 2018	Var 2019	Actual	Budget	Variance $	Variance %	Actual 2018	Var 2019
REVENUE												
SOUTH NORWALK DISTRICT												
Maritime Garage	135,137	128,543	6,594	5%	138,757	(3,619)	264,919	254,453	10,466	4%	265,137	(217)
Haviland Deck	54,404	56,084	(1,680)	-3%	58,755	(4,351)	108,339	112,168	(3,829)	-3%	115,733	(7,394)
Webster Lot	97,148	80,425	16,723	21%	85,336	11,812	162,924	155,483	7,442	5%	172,933	(10,008)
N. Water Lot	22,998	22,845	153	1%	24,263	(1,265)	45,166	47,284	(2,118)	-4%	47,678	(2,512)
Liberty Square Lot	3,465	2,025	1,440	71%	0	3,465	6,998	4,050	2,948	73%	0	6,998
SUB-TOTAL	313,152	289,922	23,230	8%	307,111	6,042	588,346	573,438	14,909	3%	601,481	(13,134)
WALL STREET DISTRICT												
Yankee Doodle Garage	9,271	15,483	(6,212)	-40%	12,241	(2,969)	26,783	31,073	(4,289)	-14%	23,282	3,501
Wall St. Lot	3,736	4,665	(929)	-20%	4,670	(935)	7,503	9,330	(1,827)	-20%	6,582	922
Main St. Lot	4,279	6,815	(2,536)	-37%	6,659	(2,380)	9,918	13,631	(3,712)	-27%	13,370	(3,452)
Belden Ave Library Lot	98	116	(17)	-15%	107	(8)	234	231	3	1%	129	106
SUB-TOTAL	17,384	27,079	(9,695)	-36%	23,678	(6,292)	44,439	54,265	(9,826)	-18%	43,363	1,076
OTHER												
FEMA/State Reimbursement	0	0	0	0	0	0	0	0	0	0	0	0
Investment Income/Other	4,794	667	4,127	619%	5,873	(1,079)	9,627	1,333	8,293	622%	11,809	(2,182)
Meters	52,388	46,520	5,869	13%	46,210	6,179	102,753	96,678	6,075	6%	91,973	10,780
Violations	109,332	79,187	30,145	38%	77,226	32,106	213,317	160,523	52,793	33%	152,054	61,262
SUB-TOTAL	166,514	126,373	40,141	32%	129,307	37,205	325,696	258,534	67,162	26%	255,836	69,860
NON-RR STATION TOTAL	497,050	443,374	53,676	12%	460,096	36,955	958,481	886,236	72,245	8%	900,679	57,802
RAILROAD STATIONS												
SNRR Garage	127,407	138,630	(11,223)	-8%	121,629	5,778	259,422	268,917	(9,496)	-4%	245,370	14,052
SNRR EB Lots	47,078	41,570	5,508	13%	49,099	(2,021)	94,031	85,366	8,665	10%	91,754	2,277
ENRR Lots	16,392	21,420	(5,028)	-23%	20,131	(3,739)	33,881	42,840	(8,959)	-21%	40,558	(6,677)
RR STATION TOTAL	190,877	201,620	(10,743)	-5%	190,859	18	387,334	397,123	(9,789)	-2%	377,681	9,652
TOTAL SYSTEM REVENUE	687,927	644,994	42,933	7%	650,954	36,973	1,345,815	1,283,359	62,455	5%	1,278,360	67,454
OPERATING EXPENSES												
SONO DISTRICT												
Maritime Garage	102,489	100,438	2,051	2%	94,399	8,089	207,221	182,375	24,847	14%	169,396	37,826
Haviland Deck	14,354	35,611	(21,257)	-60%	14,348	7	28,022	68,336	(40,314)	-59%	37,441	(9,419)
Webster Lot	32,004	53,278	(21,274)	-40%	20,462	11,542	61,440	99,573	(38,133)	-38%	42,582	18,858
N. Water Lot	10,082	13,172	(3,090)	-23%	6,697	3,385	18,403	25,703	(7,300)	-28%	12,790	5,613
Liberty Square Lot	4,105	6,954	(2,849)	-41%	0	4,105	6,837	12,950	(6,113)	-47%	0	6,837
SUB-TOTAL	163,034	209,453	(46,419)	-22%	135,906	27,128	321,924	388,937	(67,013)	-17%	262,209	59,715
WALL STREET DISTRICT												
Yankee Doodle Garage	23,434	32,334	(8,901)	-28%	24,092	(659)	39,058	58,844	(19,785)	-34%	37,081	1,977
Wall St. Lot	6,111	11,838	(5,727)	-48%	6,510	(399)	12,203	22,470	(10,267)	-46%	12,382	(179)
Main St. Lot	9,454	11,828	(2,373)	-20%	10,037	(583)	16,642	22,449	(5,807)	-26%	16,469	174
Belden Ave Library Lot	3,360	4,452	(1,092)	-25%	2,246	1,114	6,904	8,039	(1,135)	-14%	2,992	3,912
SUB-TOTAL	42,359	60,452	(18,093)	-30%	42,885	(526)	74,808	111,802	(36,994)	-33%	68,924	5,884
OTHER												
Administration	0	0	0	0	0	0	0	0	0	0	0	0
Snow Removal - FEMA	0	0	0	0	0	0	0	0	0	0	0	0
Meters/Enforcement	89,734	106,070	(16,337)	-15%	75,904	13830	185,902	193,531	(7,628)	-4%	138,290	47,613
SUB-TOTAL	89,734	106,070	(16,337)	-15%	75,904	13830	185,902	193,531	(7,628)	-4%	138,290	47,613
NON-RR STATION TOTAL	295,126	375,975	(80,848)	-22%	254,694	40432	582,634	694,269	(111,635)	-16%	469,422	113,212
RAILROAD STATIONS												
SNRR Garage	141,395	111,117	30,278	27%	141,752	(357)	246,744	201,562	45,182	22%	247,753	(1,009)
SNRR EB Lots	27,213	30,969	(3,756)	-12%	18,614	8599	54,805	59,935	(5,130)	-9%	32,659	22,146
ENRR Lots	6,964	10,510	(3,546)	-34%	4,506	2459	12,563	20,424	(7,861)	-38%	9,323	3,240
RR STATION TOTAL	175,573	152,596	22,976	15%	164,871	10701	314,112	281,920	32,192	11%	289,736	24,377
TOTAL OPERATING EXP.	470,699	528,571	(57,872)	-11%	419,566	51133	896,746	976,190	(79,444)	-8%	759,157	137,589
Debt Svc. P&I	76,833	76,833	(0)	0%	81,219	(4386)	153,666	153,666	(0)	0%	162,438	(8,772)
Reserve & Replacement	11,250	11,250	0	0%	11,157	93	22,500	22,500	0	0%	22,314	186
Sub.Total Debt service	88,083	88,083	0	0%	92,376	(4293)	176,166	176,166	0	0%	184,752	(8,586)
TOTAL EXPENSES	558,781	616,653	(57,872)	-9%	511,942	46840	1,072,912	1,152,355	(79444)	-7%	943,909	129,002
Fund Balance	129,146	28,341	100,805	356%	139013	(9,867)	272,903	131,004	141,899	108%	334,451	(61,547)

VARIANCE REPORT
Norwalk Parking Authority
Aug-19

	August 2019	August 2018	Variance $	Comments Aug-19
REVENUE				
SOUTH NORWALK DISTRICT				
Maritime Garage	135,137	138,757	(3,619)	Revenue for the month is under due to decreased activity at the Maritime Aquarium.
Haviland Deck	54,404	58,755	(4,351)	Revenue for the month is under due to decreased day time transient activity. This is due to the loss of construction parkers that were building the hotel on South Main Street.
Webster Lot	97,148	85,336	11,812	Revenue for the month is higher due to increased transient activity coupled with the rate increase that went in effect last month.
N. Water Lot	22,998	24,263	(1,265)	Revenue for the month is under due to decreased weekend activity at the Maritime Aquarium
Liberty Square Lot	3,465	0	3,465	First year of operation.
SUB-TOTAL	313,152	307,111	6,042	
WALL STREET DISTRICT				
Yankee Doodle Garage	9,271	12,241	(2,969)	Revenue for the month is under due to decreased activity in the area
Wall St. Lot	3,736	4,670	(935)	Consistent revenue.
Main St. Lot	4,279	6,659	(2,380)	Revenue for the month is under due to the parking lot being closed for construction coupled with decreased activity in the area.
Belden Ave Library Lot	98	107	(8)	Consistent revenue.
SUB-TOTAL	17,384	23,677	(6,292)	
OTHER				
Investment Income/Other	4,794	5,873	(1,079)	decreased revenue
Meters	52,388	46,210	6,179	Revenue for the month is higher due to increased activity in the area coupled with construction parking on North Water extension.
Violations	109,332	77,226	32,106	Revenue for the month is higher due to the new beach operation.
SUB-TOTAL	166,514	129,308	37,205	
NON-RR STATION TOTAL	497,050	460,096	36,955	
RAILROAD STATIONS				
SNRR Garage	127,407	121,629	5,778	Revenue for the month is higher due to increased commuter demand.
SNRR EB Lots	47,078	49,099	(2,021)	Revenue for the month is slightly higher due to more commuters finding space in the parking garage
ENRR Lots	16,392	20,131	(3,739)	Revenue for the month is under due to the parking lot being closed for construction which limited our capacity to accept transient parking.
RR STATION TOTAL	190,877	190,859	18	
TOTAL SYSTEM REVENUE	687,927	650,954	36,973	
OPERATING EXPENSES				
SONO DISTRICT				
Maritime Garage	102,489	94,399	8,089	Expenses for the month are higher due to higher payroll because of the three pay period.
Haviland Deck	14,354	14,348	7	Consistent expenditure
Webster Lot	32,004	20,462	11,542	Expenses for the month are higher due to repair and maintenance expenses.
N. Water Lot	10,082	6,697	3,385	Expenses for the month are higher due to allocation payroll and minor landscaping work.
Liberty Square Lot	4,105	0	4,105	First year of operation.
SUB-TOTAL	163,034	135,906	27,128	
WALL STREET DISTRICT				
Yankee Doodle Garage	23,434	24,092	(659)	Consistent Expenditure
Wall St. Lot	6,111	6,510	(399)	Consistent Expenditure
Main St. Lot	9,454	10,037	(583)	Consistent Expenditure
Library Lot	3,360	2,246	1,114	Expenses for the month are higher due to the parking lot being newly opened parking lot last year.
SUB-TOTAL	42,359	42,885	(526)	
OTHER				
Meters/Enforcement	89,734	75,904	13,830	Expenses for the month are higher due to payroll being three pay period.
SUB-TOTAL	89,734	75,904	13,830	
NON-RR STATION TOTAL	295,126	254,694	40,432	
RAILROAD STATIONS				
SNRR Garage	141,395	141,752	(357)	Consistent Expenditure
SNRR EB Lots	27,213	18,614	8,599	Expenses for the month are higher due to repair and maintenance.
ENRR Lots	6,964	4,506	2,459	Expenses for the month are higher due to allocation of payroll.
RR STATION TOTAL	175,573	164,871	10,701	
TOTAL OPERATING EXP.	470,699	419,566	51,133	
Debt Svc. P&I	76,833	81,219	(4386.24)	
Reserve & Replacement	11,250	11,157	93.00	
Tot. Debt service	88,083	92,376	(4,293)	
Sub.Tot Expense	558,781	511,942	46,840	
Total Fund Balance	129,146	139,013	(9,867)	

NOTES:

LAZ Parking Management
Norwalk Parking Authority
For the Two Months Ending August 31, 2019

	ACTUAL	BUDGET	VARIANCE	% VARIANCE	Prev. ACTUAL	Year-to-Date ACTUAL	Year-to-Date BUDGET	Year-to-Date VARIANCE	Year-to-Date % VARIANCE	Fiscal Year FORECAST	Fiscal Year ANNUAL BUDGET
	Norwalk Parking Auth	Norwalk Parking Authority			Norwalk Parking Auth	Norwalk Parking Auth	Norwalk Parking Authority				Norwalk Parking Authority
	1	1			1	106	106				109
	8	8			8	201908	201908				202006
	Not Filtered	Not Filtered			Not Filtered	Not Filtered	Not Filtered				Not Filtered
PARKING REVENUE											
Monthly Parking	230,853.31	241,956.83	(11,103.52)	(4.59%)	238,672.81	437,485.44	483,913.86	(46,428.42)	(9.59%)		2,903,483.16
Transient Parking	311,329.48	286,078.59	25,250.89	8.83%	304,041.57	622,370.42	559,739.78	62,630.64	11.19%		3,134,256.00
Art Program	0.00	200.00	(200.00)	(100.00%)	0.00	0.00	400.00	(400.00)	(100.00%)		2,400.00
Advertising Revenue	0.00	41.67	(41.67)	(100.00%)	0.00	0.00	83.34	(83.34)	(100.00%)		500.04
Meter Revenue (Sono)	52,388.41	46,519.73	5,868.68	12.62%	46,209.53	102,753.12	96,677.63	6,075.49	6.28%		528,277.29
Parking Violation	109,340.50	79,186.53	30,153.97	38.08%	77,226.00	213,325.50	160,523.25	52,802.25	32.89%		883,367.70
Less: Refunds	(9.00)	0.00	(9.00)	0.00%	0.00	(9.00)	0.00	(9.00)	0.00%		0.00
Less: Sales Tax	(20,764.07)	(17,780.72)	(2,983.35)	16.81%	(20,998.24)	(39,737.49)	(35,561.44)	(4,176.05)	11.74%		(215,368.64)
TOTAL PARKING REVENUE	683,233.63	636,202.73	46,930.90	7.38%	645,061.47	1,336,187.99	1,265,776.42	70,411.57	5.56%		7,238,895.55
OTHER REVENUE											
Art Program - MC											
Advertising											
Lease Income - SNRR/UOG	2,430.00	2,897.50	(467.50)	(16.13%)	2,430.00	4,860.00	5,795.00	(935.00)	(16.13%)		34,770.00
Lease Income - Webster											
Lease Income - YDG	810.00	1,464.00	(654.00)	(44.67%)	2,276.80	1,220.00	2,928.00	(1,708.00)	(58.33%)		17,568.00
SNRR/ENRR Concessions	1,194.80	3,430.00	(2,235.20)	(65.17%)	0.00	2,389.60	6,860.00	(4,470.40)	(65.17%)		41,160.00
Investment Income	0.00	666.67	(666.67)	(100.00%)	612.00	300.00	1,333.34	(1,033.34)	(77.50%)		8,000.04
ATM Machines	359.00	333.33	25.67	7.70%	554.00	857.00	666.66	190.34	28.55%		3,999.96
TOTAL OTHER REVENUE	4,793.80	8,791.50	(3,997.70)	(45.47%)	5,872.80	9,626.60	17,583.00	(7,956.40)	(45.25%)		105,498.00
TOTAL SYSTEM REVENUE	687,927.43	644,994.23	42,933.20	6.66%	650,934.27	1,345,814.59	1,283,359.42	62,455.17	4.87%		7,344,393.55
OPERATING EXPENSES											
Gross Wages	200,507.36	196,809.08	3,768.28	1.92%	178,950.02	330,577.58	328,048.47	2,529.11	0.77%		1,765,852.06
Payroll Taxes	25,068.83	24,898.88	170.95	0.69%	21,711.28	41,206.80	41,498.34	(291.54)	(0.70%)		215,790.36
Worker's Compensation	8,316.54	8,266.83	49.71	0.60%	7,247.72	13,674.21	13,778.05	(103.84)	(0.75%)		71,645.86
Group Health Insurance	17,051.14	20,667.05	(3,615.91)	(17.50%)	15,620.46	33,354.87	34,445.09	(1,090.22)	(3.17%)		179,114.50
401(k) Company Match	3,960.28	3,936.57	23.71	0.60%	3,377.40	6,512.57	6,560.95	(48.38)	(0.75%)		34,116.94
Security Services	6,677.09	10,833.34	(4,156.25)	(38.37%)	6,007.63	21,322.08	21,666.68	(344.60)	(1.59%)		130,000.08
Equipment Expense	1,137.95	7,499.98	(6,362.04)	(84.83%)	249.00	1,138.94	14,999.88	(13,861.04)	(92.41%)		89,999.88
Vehicle Expense	224.17	10,000.01	(9,775.84)	(97.76%)	1,378.84	843.30	20,000.02	(19,156.72)	(95.78%)		120,000.12
Building Repair & Maintenance	32,924.32	35,901.67	(2,977.35)	(8.29%)	20,693.34	71,362.67	76,128.34	(4,765.67)	(6.26%)		579,867.04
Sanitation Expense	1,211.14	1,460.00	(248.86)	(17.05%)	1,750.79	2,545.90	2,920.00	(374.10)	(12.81%)		17,520.00
Operating Expenses	20,463.62	7,916.66	12,746.96	161.01%	25,347.34	52,491.56	15,833.32	36,658.24	231.53%		94,999.92
Elevator Repair & Maintenance	0.00	2,300.00	(2,300.00)	(100.00%)	0.00	2,903.94	4,600.00	(1,696.06)	(36.87%)		27,600.00
Snow Removal	0.00	0.00	0.00	0.00%	0.00	0.00	0.00	0.00	0.00%		275,000.00
Signage	808.00	5,833.33	(5,025.33)	(86.15%)	0.00	3,330.00	11,666.66	(8,336.66)	(71.46%)		69,999.96
Tickets	0.00	1,666.68	(1,666.68)	(100.00%)	0.00	0.00	3,333.36	(3,333.36)	(100.00%)		20,000.16
Liability Insurance	16,510.25	15,891.43	618.82	3.89%	15,610.97	32,299.53	31,634.96	664.57	2.10%		180,915.73
Maritime Garage Condo Fees	1,779.45	1,851.30	(71.85)	(3.88%)	1,779.45	3,558.90	3,702.60	(143.70)	(3.88%)		22,215.60
Uniforms	228.02	833.32	(605.30)	(72.64%)	0.00	1,064.02	1,666.64	(602.62)	(36.16%)		9,999.84
Management Fees LAZ	8,333.33	8,333.33	0.00	0.00%	8,333.33	16,666.66	16,666.66	0.00	0.00%		99,999.96
Bank and Credit Card Fees	25,930.72	17,795.16	8,135.56	45.72%	24,272.50	52,950.30	35,327.63	17,622.67	49.88%		203,953.22
Office Expense	852.55	1,499.97	(647.42)	(43.16%)	303.47	1,082.63	2,999.94	(1,917.31)	(63.91%)		17,999.64
Service Contract	847.18	9,916.66	(9,069.48)	(91.46%)	1,707.09	1,694.36	19,833.32	(18,138.96)	(91.46%)		118,999.92
Utilities	3,402.84	7,486.80	(4,083.96)	(54.55%)	3,504.10	7,205.52	14,973.60	(7,768.08)	(51.88%)		89,841.60
Telephone	8,701.13	6,250.01	2,451.12	39.22%	5,466.00	15,586.41	12,500.02	3,086.39	24.69%		75,000.12
Permit/Violation Management	8,719.18	10,833.34	(2,114.16)	(19.52%)	7,213.03	30,471.38	21,666.68	8,804.70	40.64%		130,000.08
Marketing and Communication	175.00	5,000.00	(4,825.00)	(96.50%)	150.00	3,490.00	10,000.00	(6,510.00)	(65.10%)		60,000.00
Parking Program	0.00	16,666.68	(16,666.68)	(100.00%)	0.00	0.00	33,333.36	(33,333.36)	(100.00%)		200,000.16
Contingency Fund	0.00	4,166.68	(4,166.68)	(100.00%)	0.00	0.00	8,333.36	(8,333.36)	(100.00%)		50,000.16
Property Taxes	285.88	0.00	285.88	0.00%	0.00	285.88	0.00	285.88	0.00%		0.00
TOTAL OPERATING EXPENSES	394,406.97	444,534.77	(50,127.80)	(11.28%)	350,679.76	747,758.61	808,017.03	(60,258.42)	(7.47%)		4,850,432.51
CITY ADMINISTERED EXPENSES											
Enforcement Officers Wages	2,846.40	10,590.58	(7,744.18)	(73.12%)	9,972.00	8,657.76	21,181.16	(12,523.40)	(59.13%)		127,086.96
Contingency	530.90	530.90	0.00	0.00%	0.00	1,061.80	1,061.80	0.00	0.00%		6,370.80
Other City Payroll Expenses	28,443.65	28,443.65	0.00	0.00%	19,826.00	56,887.30	56,887.30	0.00	0.00%		341,323.80
Social Security	2,520.01	2,520.01	0.00	0.00%	2,465.00	5,040.02	5,040.02	0.00	0.00%		30,240.12
Health Insurance	5,587.66	5,587.66	0.00	0.00%	5,111.00	11,175.32	11,175.32	0.00	0.00%		67,051.92
Worker's Compensation	671.85	671.85	0.00	0.00%	726.00	1,343.70	1,343.70	0.00	0.00%		8,062.20
Pension	4,542.84	4,542.84	0.00	0.00%	5,352.00	9,085.68	9,085.68	0.00	0.00%		54,514.08
City Provided Liability Insurance	4,012.05	4,012.05	0.00	0.00%	5,019.00	8,024.10	8,024.10	0.00	0.00%		48,144.60
Unemployment	98.09	98.09	0.00	0.00%	0.00	196.18	196.18	0.00	0.00%		1,177.08
Electric	18,743.58	18,743.58	0.00	0.00%	14,982.00	31,248.09	37,487.16	(6,239.07)	(16.64%)		224,922.96
Sewer	836.40	836.40	0.00	0.00%	5,433.00	1,672.80	1,672.80	0.00	0.00%		10,036.80
Professional Services	6,666.67	6,666.67	0.00	0.00%	0.00	13,333.34	13,333.34	0.00	0.00%		80,000.04
Business Expense	374.97	374.97	0.00	0.00%	0.00	467.22	749.94	(282.72)	(37.70%)		4,499.64
Legal Service Retainer	416.66	416.66	0.00	0.00%	0.00	833.32	833.32	0.00	0.00%		4,999.92
TOTAL CITY ADMINISTERED EXPENSES	76,291.73	84,035.91	(7,744.18)	(9.22%)	68,886.00	149,026.63	168,071.82	(19,045.19)	(11.33%)		1,008,430.92
SUBTOTAL OPERATING EXPENSES	470,698.70	528,570.68	(57,871.98)	(10.95%)	419,565.76	896,746.04	976,189.65	(79,443.61)	(8.14%)		5,858,863.43
Debt Service Interest	23,953.53	23,953.54	(0.01)	(0.00%)	27,827.00	47,907.07	47,907.08	(0.01)	(0.00%)		287,442.48
Debt Service Principle	52,879.23	52,879.23	0.00	0.00%	53,392.00	105,758.46	105,758.46	0.00	0.00%		634,550.76
SUBTOTAL DEBT SERVICE	76,832.76	76,832.77	(0.01)	(0.00%)	81,219.00	153,665.53	153,665.54	(0.01)	(0.00%)		921,993.24
Capital Reserve and Replacement	11,250.00	11,249.99	0.01	0.00%	11,157.00	22,500.00	22,499.98	0.02	0.00%		134,999.88
TOTAL EXPENSES	558,781.46	616,653.44	(57,871.98)	(9.38%)	511,941.76	1,072,911.57	1,152,355.17	(79,443.60)	(6.89%)		6,915,856.55
Fund Balance	129,145.97	28,340.79	100,805.18	355.69%	139,012.71	272,903.02	131,004.25	141,898.77	108.32%		428,536.60

Summary of courtesy tickets for July 2019		
	Jul-19	YTD
Number of courtesy card program dates	17	17
Total number of courtesy tickets given	625	625
$ Value of Additional Meter Time	$313	$312.50
# Violations after Courtesy Time Expired	69	69
$ value of courtesy tickets	$13,900	$13,900

July 2019 Courtesy Ticket Program

Courtesy Tickets Tracking

Program Dates	# Courtesy Tickets	$ Value of Additional Meter Time	# Violations after Courtesy Time Expired	$ Value of Courtesy Tickets
Tuesday, July 02, 2019	39	19.5	2	$925.00
Wednesday, July 03, 2019	40	20	1	$975.00
Friday, July 05, 2019	49	24.5	5	$1,100.00
Saturday, July 06, 2019	50	25	5	$1,125.00
Wednesday, July 10, 2019	28	14	5	$575.00
Thursday, July 11, 2019	29	14.5	1	$700.00
Friday, July 12, 2019	52	26	12	$1,000.00
Saturday, July 13, 2019	62	31	7	$1,375.00
Wednesday, July 17, 2019	33	16.5	4	$725.00
Thursday, July 18, 2019	4	2	0	$100.00
Friday, July 19, 2019	27	13.5	4	$575.00
Saturday, July 20, 2019	16	8	1	$375.00
Tuesday, July 24, 2018	18	9	0	$450.00
Wednesday, July 25, 2018	41	20.5	3	$950.00
Thursday, July 26, 2018	29	14.5	3	$650.00
Friday, July 27, 2018	60	30	12	$1,200.00
Wednesday, July 31, 2019	48	24	4	$1,100.00
Total	**625**	**$312.50**	**69**	**$13,900.00**

Summary of courtesy tickets for August 2019		
	Aug-19	YTD
Number of courtesy card program dates	20	37
Total number of courtesy tickets given	823	1448
$ Value of Additional Meter Time	$412	$724.00
# Violations after Courtesy Time Expired	74	143
$ value of courtesy tickets	$18,725	$32,625

August 2019 Courtesy Ticket Program

Courtesy Tickets Tracking

Program Dates	# Courtesy Tickets	$ Value of Additional Meter Time	# Violations after Courtesy Time Expired	$ Value of Courtesy Tickets
Thursday, August 01, 2019	55	27.5	6	$1,225.00
Friday, August 02, 2019	70	35	4	$1,650.00
Saturday, August 03, 2019	23	11.5	1	$550.00
Wednesday, August 07, 2019	38	19	5	$825.00
Thursday, August 08, 2019	42	21	5	$925.00
Friday, August 09, 2019	49	24.5	2	$1,175.00
Saturday, August 10, 2019	21	10.5	2	$475.00
Tuesday, August 13, 2019	4	2	1	$75.00
Wednesday, August 14, 2019	53	26.5	3	$1,250.00
Thursday, August 15, 2019	43	21.5	4	$975.00
Friday, August 16, 2019	47	23.5	6	$1,025.00
Saturday, August 17, 2019	46	23	10	$900.00
Wednesday, August 21, 2019	44	22	6	$950.00
Thursday, August 22, 2019	41	20.5	4	$925.00
Friday, August 23, 2019	51	25.5	4	$1,175.00
Saturday, August 24, 2019	46	23	4	$1,050.00
Wednesday, August 28, 2019	12	6	0	$300.00
Thursday, August 29, 2019	45	22.5	3	$1,050.00
Friday, August 30, 2019	57	28.5	3	$1,350.00
Saturday, August 31, 2019	36	18	1	$875.00
Total	**823**	**$411.50**	**74**	**$18,725.00**

Year-to-date Transient Activity Report

The below analysis compares 2 months (July 2019 – August 2019) aggregate transient activity for the 2019/20 and 2018/19 fiscal years. The report is generated using payment activity data gathered from Parkmobile, Cale, IPS and Amano. This report does not include smart parking sensor data.

SNRR Parking Garage:

Two months aggregate data showed very slight transient activity increase in 2019/20 when compared to 2018/19 at the SNRR Garage. We believe the increase is related to Stamford train station garage reducing the number of transient parking. They started reducing the number in October 2018. Over two-month period, there were 508 more transactions for the current year compared to same time frame last year.

July - August Aggregate 2018/19
Average Per day
121
Average Per Weekday
143
Average per Weekend
63

July - August Aggregate 2019/20
Average Per day
129
Average Per Weekday
153
Average per Weekend
67

SNRR Parking Lot:

The SNRR Parking Lot experienced a slight decreased activity compared to same time last year. Over two-month period, we have seen a total of 60 less transactions in 2019/20 when compared to 2018/19.

July - August Aggregate 2018/19
Average Per day
113
Average Per Weekday
141
Average per Weekend
41

July - August Aggregate 2019/20
Average Per day
112
Average Per Weekday
140
Average per Weekend
39

Maritime Parking Garage:

Maritime Parking Garage has seen decreased activity within the past two months. Over two-month period, the Maritime Parking garage has seen 2,499 less transactions when compared to same time frame last year. The decrease is due to decreased weekend activity at the Maritime Aquarium.

July - August Aggregate 2018/19
Average Per day
745
Average Per Weekday
637
Average per Weekend
1033

July - August Aggregate 2019/20
Average Per day
705
Average Per Weekday
654
Average per Weekend
841

Webster Parking Lot:

When comparing two months aggregate data for 2019/20 and 2018/19, the Webster parking lot has seen an increased activity in 2019/20. This is mainly due to increased activity in the area. Over two-month period, there were 529 more transactions in 2019/20 when compared to 2018/19. We have also observed that weekend activity which comes from the movie theatre has been very slow.

July - August Aggregate 2018/19
Average Per day
578
Average Per Weekday
500
Average per Weekend
785

July - August Aggregate 2019/20
Average Per day
587
Average Per Weekday
525
Average per Weekend
751

Haviland Lot

Two months aggregate data shows that Haviland Lot has seen an increased activity in 2019/20. This is due to increased weekend activity in the area. There were 281 more transactions when compared to same time last year.

Haviland Lot Continued

July - August Aggregate 2018/19
Average Per day
221
Average Per Weekday
210
Average per Weekend
249

July - August Aggregate 2019/20
Average Per day
225
Average Per Weekday
204
Average per Weekend
283

There were 1,142 more pay by phone transaction in 2019/20 when compared to 2018/19.

Parkmobile Transactions			
	2018/19	2019/20	Variance
July	1582	2117	535
August	1793	2400	607
Total	3375	4517	1142

North Water Lot

North Water Parking Lot activity in 2019/20 has shown a decrease when compared to 2018/19. This is due to decreased activity at the Maritime Aquarium. We have also noticed an increased use of pay by cell method of payment at this parking lot. Over two-month period, the parking lot has seen 474 less transactions in 2019/20 when compared to same period in 2018/19.

North Water Lot - Continued

July - August Aggregate 2018/19
Average Per day
222
Average Per Weekday
216
Average per Weekend
238

July - August Aggregate 2019/20
Average Per day
214
Average Per Weekday
205
Average per Weekend
240

There were 801 more pay by phone transaction in 2019/20 when compared to 2018/19.

Parkmobile Transactions			
	2018/19	2019/20	Variance
July	932	1362	430
August	914	1285	371
Total	1846	2647	801

Yankee Doodle Garage

Two months aggregate data at the Yankee Doodle Garage shows decreased activity in 2019/20 when compared to same time frame in 2018/19. The decrease is due to decreased activity in the area. We have seen a major decline in activity since December 2019. Over two-months period, the parking garage has seen 1023 less transactions in 2019/20 when compared to same time frame in 2018/19.

July - August Aggregate 2018/19
Average Per day
60
Average Per Weekday
56
Average per Weekend
70

July - August Aggregate 2019/20
Average Per day
44
Average Per Weekday
42
Average per Weekend
46

Main Street Lot

Two months aggregate data shows decreased activity for 2019/20 when compared to same time frame in 2018/19. The decrease in activity is due closure of the parking lot for paving, milling and painting. We have also observed decreased activity in the are since February of 2019. Over two-month period, the parking lot has seen 3,261 less transactions in 2019/20 when compared to same time in 2018/19.

July - August Aggregate 2018/19
Average Per day
130
Average Per Weekday
123
Average per Weekend
148

July - August Aggregate 2019/20
Average Per day
77
Average Per Weekday
74
Average per Weekend
88

Wall Street Lot

Two months aggregate data for the Wall Street Lot shows an increase in activity for 2019/20 when compared with 2018/19. The increase is due to Main Street Lot closure. Over two-month period, the parking lot has seen 181 more transactions in 2019/20 when compared to same time in 2018/19.

Wall Lot - Continued

July - August Aggregate 2018/19
Average Per day
36
Average Per Weekday
36
Average per Weekend
36

July - August Aggregate 2019/20
Average Per day
39
Average Per Weekday
41
Average per Weekend
32

On-Street Parking

Two months aggregate data for On-Street operation shows an increase in activity in 2019/20 when compared to same time frame in 2018/19. This is mainly due to an increased activity in the area. We have noticed an increase use of pay by phone method of payment for Washington, Haviland, North Main and South Main Streets. the following three reasons:

Year-to-date aggregate (July - Aug) with current Hours of operations			
Sub Area	Aggregate 2019/20	Aggregate 2018/19	Variance
Ann St.	1520	1560	(40)
Berkeley St.	73	52	21
Haviland St.	7663	7820	(157)
Madison St.	650	469	181
Maple St.	572	112	460
Marshall St.	1115	1065	50
Merwin St	984	952	32
Monroe St.	817	886	(69)
N. Main St.	18043	18777	(734)
N. Water St.	7535	7973	(438)
Orchard St	3978	1385	2593
Quincy St.	3	1	2
S. Main St.	14864	14292	572
W. Washington St.	4920	5802	(882)
Washington Str	14033	14802	(769)
West Ave	2540	2210	330
Grand Total	**79310**	**78158**	**1152**

Year-to-date Transient Activity Report

Two Months Activity High Light:

Train station facilities (SNRR garage and Lot): – showed 448 more transactions. We are closely monitoring the SNRR facilities. We believe the increase is related to Stamford train station garage (the privately-owned garage) reducing the number of available parking for transient parkers.

Maritime Garage: showed 2,499 less transactions. This is mainly due to decreased activity at the Maritime Aquarium .

Webster Lot: showed 529 more transactions. Increased transient activity dye to increased weekday activity in the district.

Haviland Lot: showed 281 more transactions. The increase is mainly from increased weekend and night activity in the area.

North Water Lot: showed 474 less transactions due to decreased activity at the Maritime Aquarium. We are also noticing an increased pay-by-cell method of payment.

Yankee Doodle Garage: showed 1,023 less transactions due to decreased activity in the area.

On-Street Parking: showed 1,152 more transactions. This is mainly due to increased activity in the district.

Main Street Parking Lot: showed 3,261 less transactions. The decrease is mainly due to closure of the parking lot for repair coupled with decreased activity in the area.

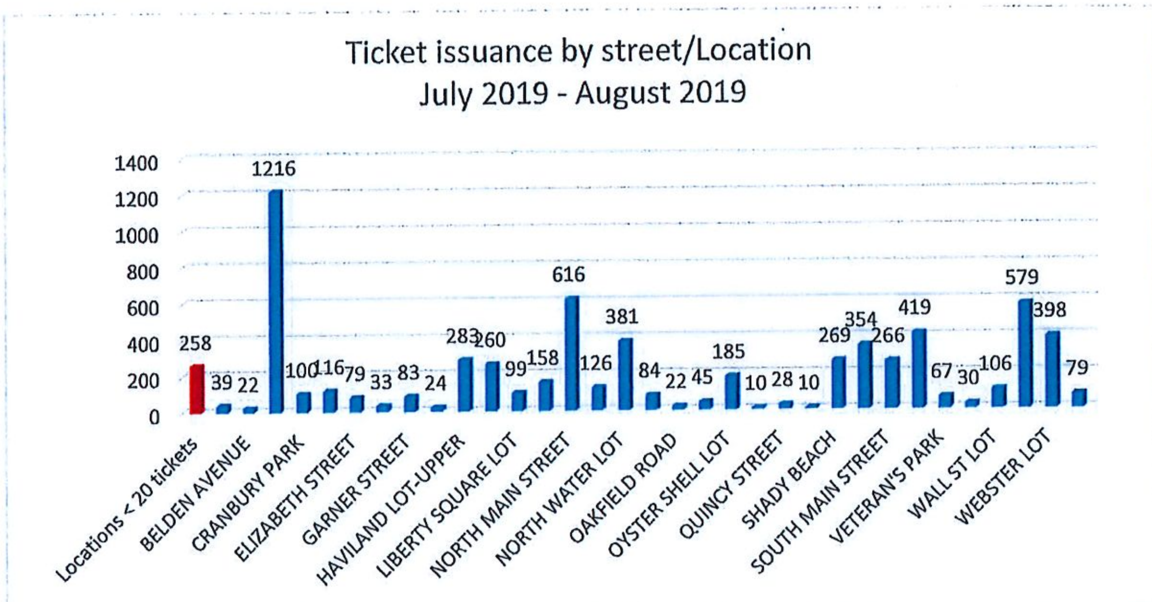
Overall, SONO core business area excluding On-Street parking has seen 2,163 less transactions. SONO core business area including On-Street parking has seen 1,011 less transactions. When all Norwalk facilities (including SONO and Wall area) are reviewed as one, there were 4,666 less transactions this year compared to last year.

Ticket Issuance Report July 2019 – August 2019

There was a total of 6,844 tickets issued in Norwalk in the past 2 months (July 1st, 2019 through August 31st, 2019). Below is the breakdown of the type of violations:

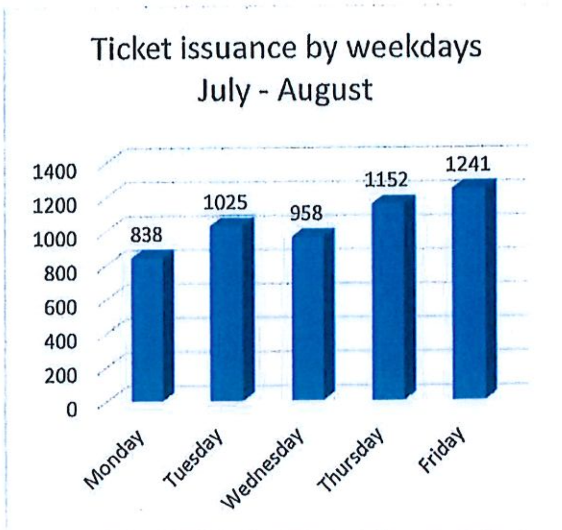
- 42% of the tickets issued was for expired meter and time limit violation.
- 31% of tickets issued was for parking without valid permit
- 21% of tickets issued was for courtesy warning
- 3% of tickets for parking in a no parking zone
- The rest of the 2% was for occupying two spaces, parking in a handicap space, daily parking at SNRR and ENRR and the likes.

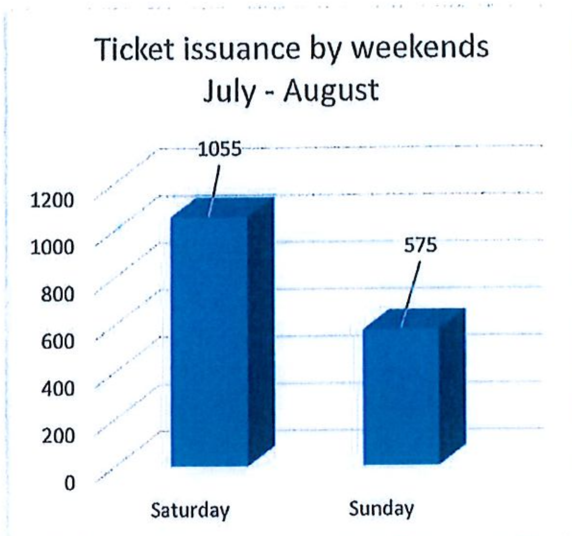
The graph below shows the total tickets issued in Norwalk broken down by Streets/locations. Please note that streets/locations with less than 20 tickets are condensed into one column, and it is highlighted in red in the graph.



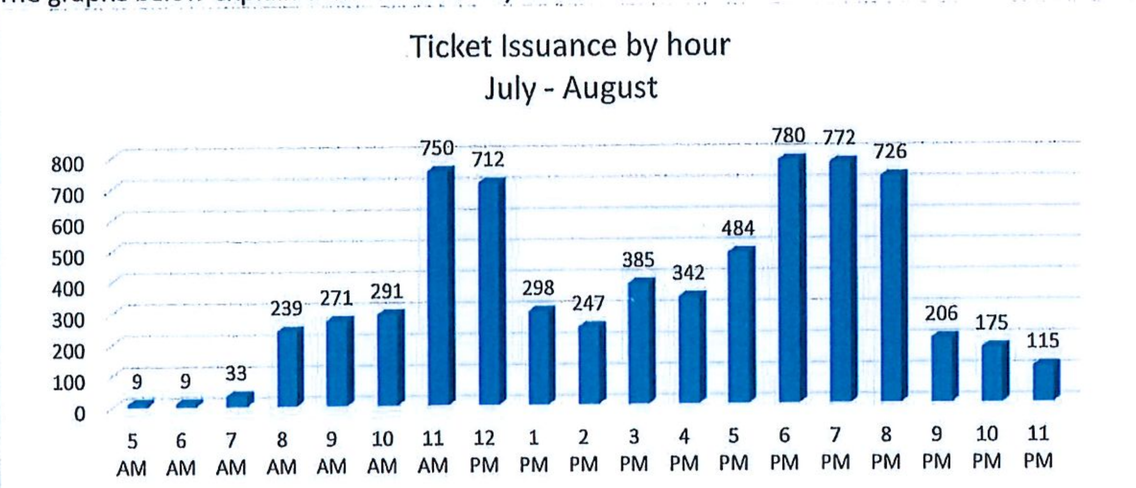
We have further analyzed total tickets issued by hours and days. Of the total tickets issued, 76% of the tickets were issued during weekdays and 24% were issued on weekends. Breaking it down further into by hours, 59% of the tickets were issued during the day time (6am – 5:59pm) while 41% of the tickets were issued during the evening hours (6pm - 12am). The graphs below show ticket issuance by weekdays and weekends.

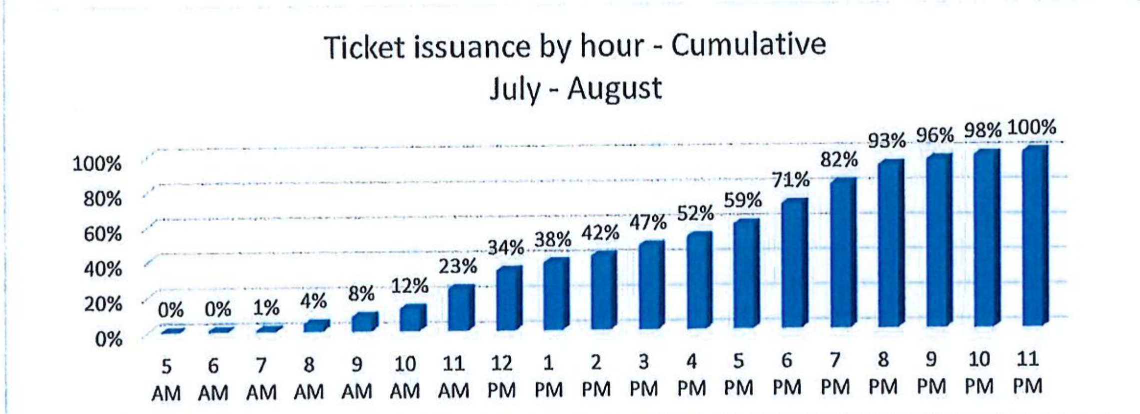
Ticket Issuance Report July 2019 – August 2019





The graphs below explain ticket issuance by hours.





Ticket Issuance Report July 2019 – August 2019

As we can see from the above analysis, majority of the tickets were issued for Expired Meter and Time Limit Violations. To better understand this, we have analyzed Expired Meter and Time Limit violations separately below.

Expired meter and Time Limit violations make up 2,872 (42%) of the total tickets issued in Norwalk. Out of the total of 2,872 Expired meter/time limit violations tickets issued, 80% of the tickets were issued in SONO area, 14.2% were issued in Uptown area, 4.5% were issued in East Norwalk area and 1.3 % were in SONO/Wall corridor area.

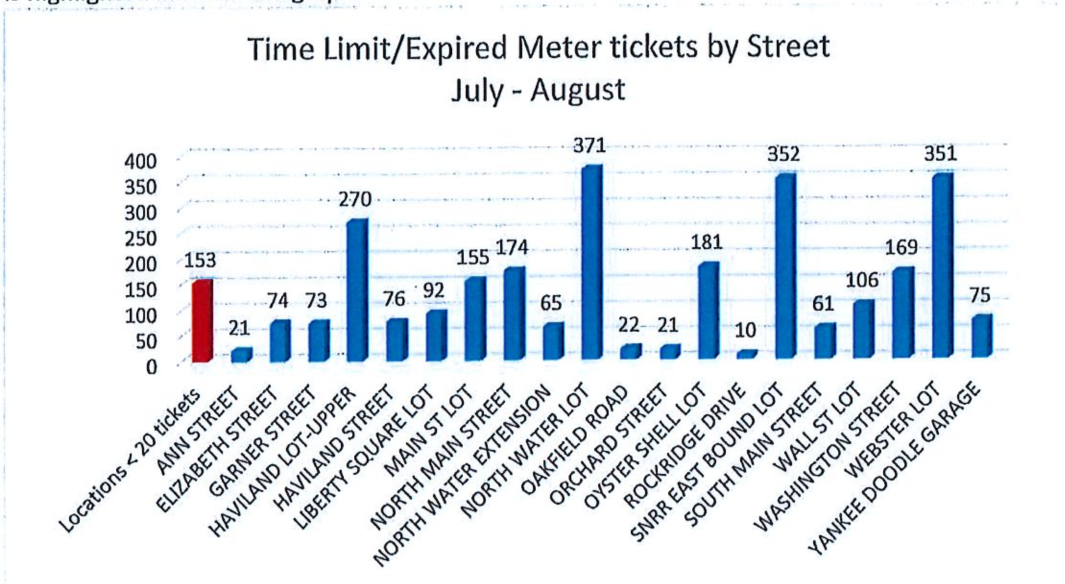
Area	# Tickets	Percentage
SONO Area Streets	772	26.9%
SONO Area Off Streets	1525	53.1%
Uptown Streets	73	2.5%
Uptown Area off Streets	336	11.7%
East Norwalk	129	4.5%
SONO/Wall Corridor	37	1.3%
Grand Total	**2872**	

In the time frame analyzed, there were a total of 49 locations where time limit and expired meter violation tickets were issued. These locations include the different on-street and off-street parking spaces. The top 5 locations represent 53% of the total expired and time limit violations. The following are the top 5 locations:

Location	# tickets
North Water Lot	**371**
SNRR East Bound Lot	**352**
Webster Lot	**338**
Haviland Lot upper	**270**
Oyster Shell Lot	**181**
Total	**1512**

Ticket Issuance Report July 2019 – August 2019

In the graph below, we try to show the areas where Expired and Time Limit violation tickets are issued. We have consolidated locations with less than 20 tickets for the past 2 months into one category, and it is highlighted in red in the graph.



Conclusion:

Same time frame last year, there were a total of 4,306 tickets issued. Comparing it to our current year number of 6,844, this year ticket issuance is higher by 2,538 tickets. In the current fiscal year, out of the total of 6,844 tickets issued, 1,447 of the tickets are warning tickets while 1,157 out of the 4,306 of last year tickets were warning. This brings our total ticket issued for the current year to 5,397 and last year's to 3,149. This is a 71% increase in ticket issuance over last year's number. This increase is directly associated with the beach operation ticket issuance. Ticket issuance was not included in previous year numbers as this function was carried out by the police department.

August 2019 Customer Service Report

Id	Reporter Display	Summary	Address	Description	Created at local	Closed at local	Category
6395694	NorwalkParkingAuthorityCollaborativeNeighbor	Pay stations Haviland 2	Haviland St Norwalk, CT, 06854, USA	was making a funny noise but he was able to pay before it shut down	08/01/2019 - 05:05PM	08/01/2019 - 10:16PM	Pay stations
6428902	NorwalkParkingAuthorityCollaborativeNeighbor	Pay stations	2 N Water St Norwalk, CT, 06854, USA	I need someone to go the pay station closest to the Imax because a lady tried to pay with coins and she said it is not taking coins	08/07/2019 - 10:29AM	08/07/2019 - 11:21AM	Pay stations
6429323	Kebrab	Damage Sign/Post	10 Burnell Blvd Norwalk 06850 United States	We replaced the old signs.	08/07/2019 - 11:24AM	08/07/2019 - 11:26AM	Damage Sign/Post
6429635	Kebrab	Other	11 North Water St Norwalk 06854 United States	Elevator 1 still has shakiness when stops to 4, 5, and 6 levels.	08/07/2019 - 12:03PM	08/09/2019 - 12:08PM	Elevator
6436049	Bereket Mebrahtu	Other	1 Belden Ave Norwalk 06850, United States	Good morning guys, Both paystation call boxes at library lot aren't working. Thanks.	08/08/2019 - 09:27AM	08/12/2019 - 02:04PM	Call Box
6445482	NorwalkParkingAuthorityCollaborativeNeighbor	Other	Liberty Sq Norwalk, CT, 06855, USA	I need someone to go to Liberty Sq., a lady is trying to pay at one of the pay stations but she said the machine have frozen	08/09/2019 - 01:07PM	08/12/2019 - 10:24AM	Pay stations
6452104	NorwalkParkingAuthorityCollaborativeNeighbor	Other	20 Ave E Norwalk, Connecticut	There is a car in front of my house people never move and is using doble parking looks like nobody use it no more needs to be remove from the street	08/10/2019 - 06:47PM	08/12/2019 - 11:28AM	Other
6452202	An anonymous SeeClickFix user	Other	261 Connecticut Ave Norwalk 06854, United States	The green light for pedestrians crossing between the Stop and Shop plaza and the TJ Maxx plaza is broken. Dangerous for those crossing.	08/10/2019 - 07:35PM	08/12/2019 - 10:09AM	Other
6452278	Zeradawit Gebremdhin	Other	10 Burnell Blvd Norwalk 06850, United States		08/10/2019 - 08:30PM	08/20/2019 - 12:27PM	Other
6458839	Yonathan	Other	10 N Water St Norwalk 06854, United States	Flowers need to be changed..	08/12/2019 - 01:52PM	08/14/2019 - 10:07AM	Other
6464146	Yonathan	Garbage on the Lot/Garage	55 Dr Martin Luther King Jr Dr Norwalk 06854, United States	Can you please contact the Theater not to leave pallets in the parking lot.	08/13/2019 - 07:42AM	08/15/2019 - 10:58AM	Garbage on the Lot/Garage
6484247	Yonathan	Broken Glass	26 Monroe St Norwalk 06854, United States	Let us please get this fixed. it has been boarded for over 6 months now. It looks ugly.	08/13/2019 - 07:52AM	08/15/2019 - 10:59AM	Broken Glass
6487404	Yonathan	Other	30 Monroe St Norwalk 06854, United States	Needs to be trimmed.	08/16/2019 - 09:27AM	08/20/2019 - 12:26PM	Other
6499750	Yonathan	Other	4 N Water St Norwalk 06854, United States	Overgrown bushes... please contact the state to take care of this.	08/19/2019 - 08:22AM	08/21/2019 - 10:05AM	Other
6499758	Yonathan	Other	4 N Water St Norwalk 06854, United States	Dead flowers. Please contact vendor to clear up dead flowers and plant something nice.	08/19/2019 - 08:25AM	08/20/2019 - 11:54AM	Other
6499764	Yonathan	Other	4 N Water St Norwalk 06854, United States	Vendor need to stay on top of this. This looks very unattended...	08/19/2019 - 08:27AM	08/20/2019 - 11:53AM	Other
6499779	Yonathan	Garbage on the Lot/Garage	5 Haviland St Norwalk 06854, United States	Garbage is full, area smells bad... please contact business...	08/19/2019 - 08:32AM	08/21/2019 - 09:49AM	Garbage on the Lot/Garage
6499823	Yonathan	Damage Sign/Post	1 State Street Norwalk Ct	Sign display is off. Please fix or contact vendor.	08/19/2019 - 08:41AM	08/20/2019 - 09:31AM	Damage Sign/Post
6499869	Imran I vohra	Meters	55 N Water St Norwalk, CT 06854, USA	north water extension 8 hr meter parking	08/19/2019 - 08:49AM	08/20/2019 - 09:28AM	Meters
6503149	Yonathan	Other	1 State Street Norwalk Ct	Level 5 door needs to be repaired. Please estimated date and time of fix.	08/19/2019 - 04:25PM	08/21/2019 - 02:02PM	Other
6504357	Zeradawit Gebremdhin	Other	11 N Water St Norwalk 06854 United States		08/19/2019 - 09:16PM	08/21/2019 - 02:07PM	Other

August 2019 Customer Service Report

Id	Reporter Display	Summary	Address	Description	Created at local	Closed at local	Category
6504628	Bryan Ramirez Lecca	Other	11 N Water St Norwalk, CT 06854, USA	phone calls from the maritime aren't forwarding to the train station.	08/19/2019 - 10:40PM	08/21/2019 - 02:05PM	Other
6508092	Yonathan	Damage Sign/Post	1–99 State St Norwalk 06854, United States	Sign is out for a second day in a row.	08/20/2019 - 07:50AM	08/20/2019 - 09:27AM	Damage Sign/Post
6508222	Yonathan	Other	30 Monroe St Norwalk 06854, United States	Fallen branch in the SNRR Overflow parking lot	08/20/2019 - 07:59AM	08/20/2019 - 08:46AM	Other
6508250	Yonathan	Garbage on the Lot/Garage	30 Monroe St Norwalk 06854, United States	Washed up mulch. Please clean up.	08/20/2019 - 08:01AM	08/20/2019 - 08:49AM	Garbage on the Lot/Garage
6508433	An anonymous SeeClickFix user	Pot holes and crumbling road	Cana Ct Norwalk, CT, 06850, USA	Road has large pot holes that are now collecting water which will freeze and make larger or the winter. The rest of the road is cracking and crumbling. Our road is not scheduled to be paved anytime in the near future. Please send some one to at least patch the pot holes. Although a small road it is a turn around for many trucks!	08/20/2019 - 08:46AM	08/20/2019 - 09:26AM	Other
6510069	Imran I vohra	Meters	55 N Water St Norwalk, CT 06854, USA	broken meter you can see the coin box is popping out	08/20/2019 - 12:03PM	08/20/2019 - 12:55PM	Meters
6516470	Bereket Mebrahtu	Other	185 Washington St Norwalk 06854, United States	Good morning guys, NW call box#2 isn't dialing. Thanks.	08/21/2019 - 06:24AM	08/22/2019 - 11:16AM	Other
6526278	Yonathan	Other	17 Chestnut St Norwalk 06854, United States	Overgrown bushes. Please contact city as it is very dangerous to walk to the train station.	08/22/2019 - 10:54AM	08/27/2019 - 12:47PM	Other
6526422	Yonathan	Damage Sign/Post	17 Washington St Norwalk 06854, United States	Please see damaged handicap ramp. Please repair.	08/22/2019 - 11:10AM	08/26/2019 - 10:32AM	Damage Sign/Post
6532273	An anonymous SeeClickFix user	Other	State St	Elevator on the WB side is not working.	08/23/2019 - 05:32AM	08/23/2019 - 07:54PM	Other
6532508	Bereket Mebrahtu	Other	1–99 State St Norwalk 06854, United States	Good morning guys, I just want let you know,Both westbound elevators at Trainstation isn't working,I reset it still the same, Otis have to come and look at on this. Thanks.	08/23/2019 - 06:36AM	08/23/2019 - 12:22PM	Equipment
6541897	Zeradawit Gebremdhin	Other	11 N Water St Norwalk 06854 United States		08/24/2019 - 11:06PM	08/26/2019 - 10:34AM	Other
6557212	Dawit Baraki	Other	1 State St Norwalk 06854 United States	Hello guys, South Norwalk train station Handicap signs need to be repainted. Thanks!!!	08/27/2019 - 07:42PM	08/30/2019 - 12:10PM	Signs
6561349	Yonathan	Other	10 N Water St Norwalk 06854, United States	Parking spaces need to be marked.	08/28/2019 - 09:42AM	08/30/2019 - 11:41AM	Signs
6561529	NorwalkParkingAuthorityCollaborativeNeighbor	Other	1 Belden Ave Norwalk, CT, 06850, USA	Please check the camera at the Library exit Lot, because it is very cloudy and we can't see the people	08/28/2019 - 10:03AM	09/04/2019 - 02:20PM	Camera
6571816	NorwalkParkingAuthorityCollaborativeNeighbor	Other	1 Belden Ave Norwalk, CT, 06850, USA	We are getting calls from the library exit lot and we can't hear because there is too much noise	08/29/2019 - 04:21PM	08/30/2019 - 12:13PM	Equipment
657808	Yonathan	Other	1 Belden Ave	The Library Lot exit camera and intercom has not been working for a while. This is a repeated occurrence. Can we please resolve?	08/30/2019 - 01:47PM	09/04/2019 - 02:18PM	Camera

August 2019 Customer Service Report

Id	Reporter Display	Summary	Address	Description	Created at local	Closed at local	Category
6579247	rhgeary	Other	So No Train Station south nowalk, CT	Just received delinquent notice for an issue I inquired about several weeks ago. Tag is 218-ZBF. The Park Mobile app did not accept my payment. I emailed Parking Authority the next day and received no response.	08/30/2019 - 08:40PM	09/05/2019 - 11:17AM	Other

Category	# category
Broken Glass	1
Call Box	1
Camera	2
Damage Sign/Post	4
Elevator	1
Equipment	2
Garbage on the Lot/G	3
Meters	2
Other	18
Pay stations	3
Signs	2
Grand Total	39

NORWALK PARKING AUTHORITY

August 2019

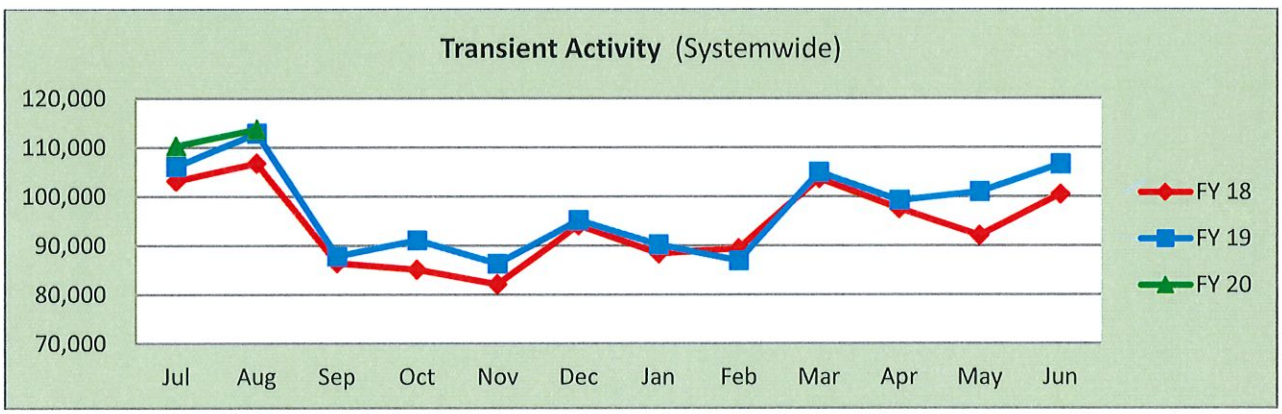
Operations Report

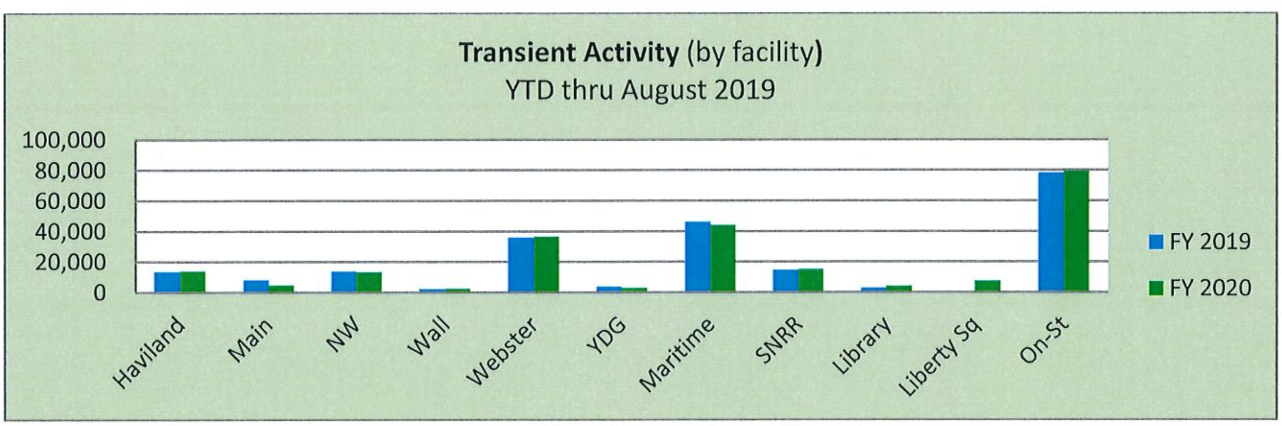
NORWALK PARKING AUTHORITY

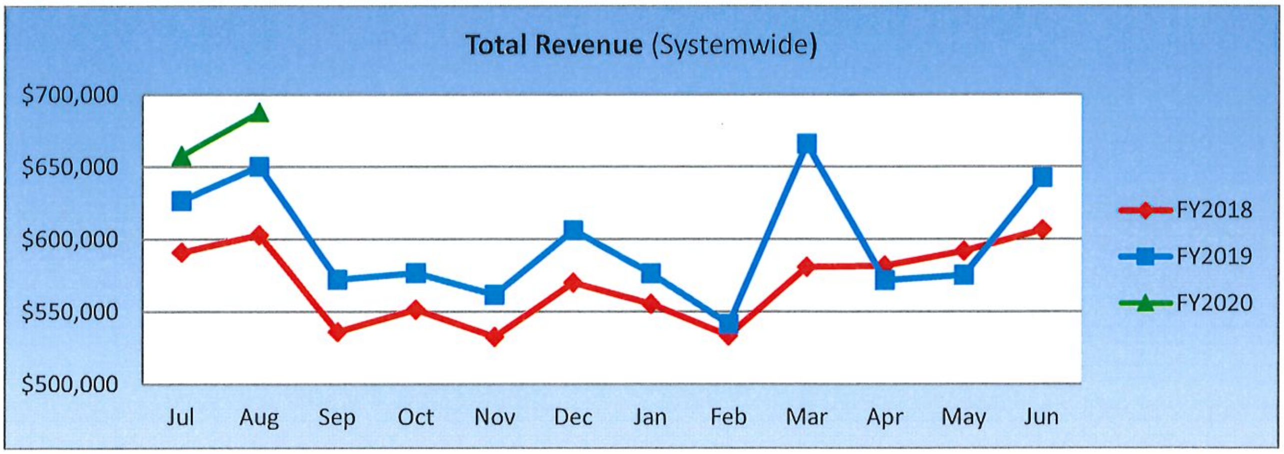
EXECUTIVE SUMMARY

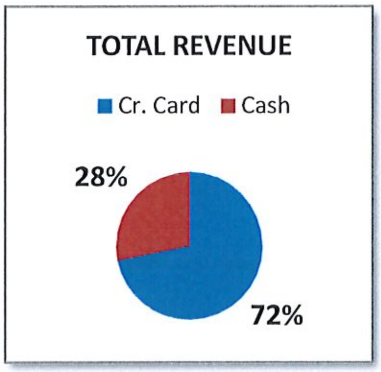
Systemwide Parking Activity – August 2019

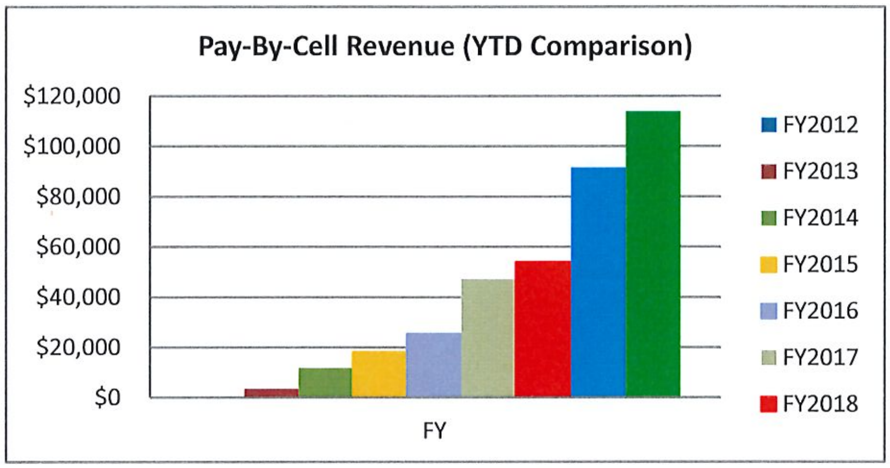
- Parking revenue is **7.4% over** budget for the month and **5.6% over** budget YTD.
- Total expenses are **9.4% under** budget for the month and **6.9% under** budget YTD.
- Transient revenue is **8.8% over** budget for the month and **11.2% over** budget YTD.
- Total Revenue for the month is **up 4.6%** compared to last month (July) and is **up 5.8%** compared to August of last year.
- Transient activity for the month is **up 6.3%** compared to last month (July) and is **up 5.7%** compared to August of last year following seasonal trends.
- Permit activity (number of permits sold) is **up 0.3%** compared to last month (July) and **down 5.2%** compared to August of last year.
- Permit Revenue is **up 11.7%** compared to last month (July) and **down 9.6%** compared to August of last year.
- **72%** of total revenue collected was through credit card payments.

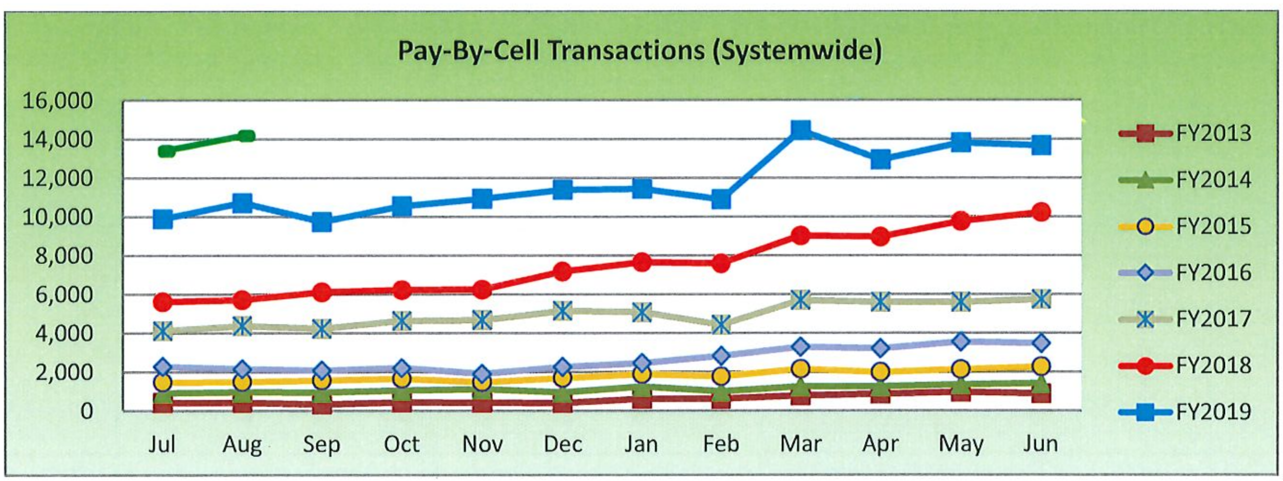





Total Revenue (Systemwide)
$700,000
$650,000
$600,000
$550,000
$500,000
Jul
Aug
Sep
Oct
Nov
Dec
Jan
Feb
Mar
Apr
May
Jun
FY2018
FY2019
FY2020

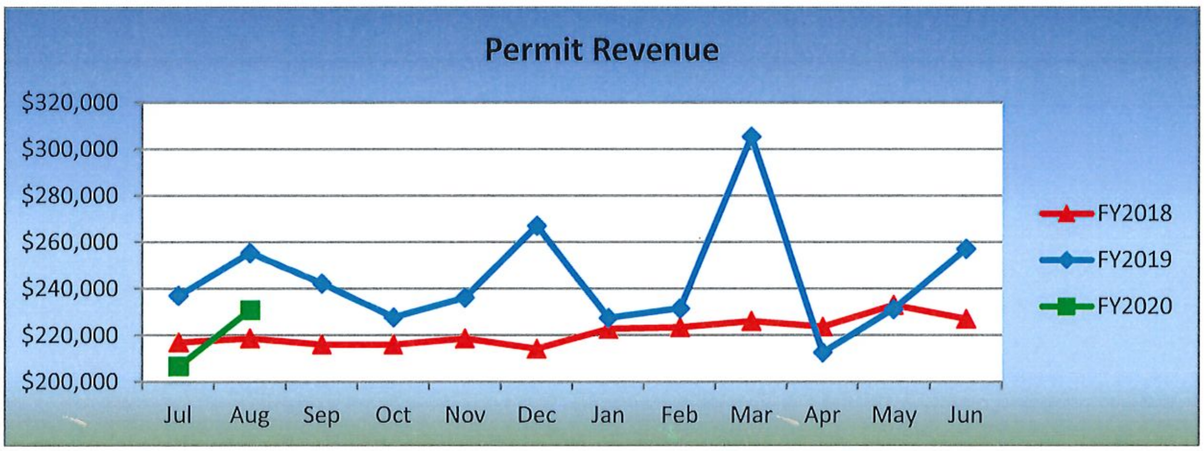

TOTAL REVENUE
Cr. Card
Cash
28%
72%

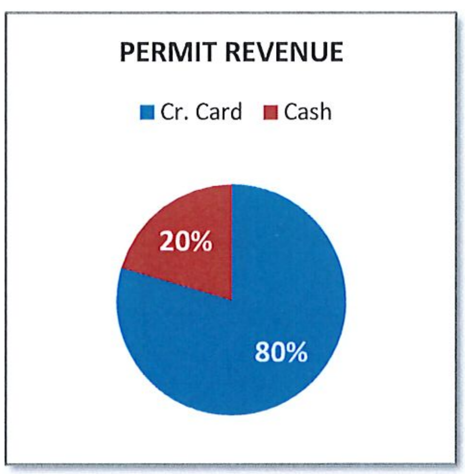

Pay-By-Cell Revenue (YTD Comparison)
$120,000
$100,000
$80,000
$60,000
$40,000
$20,000
$0
FY
FY2012
FY2013
FY2014
FY2015
FY2016
FY2017
FY2018


Pay-By-Cell Transactions (Systemwide)
16,000
14,000
12,000
10,000
8,000
6,000
4,000
2,000
0
Jul
Aug
Sep
Oct
Nov
Dec
Jan
Feb
Mar
Apr
May
Jun
FY2013
FY2014
FY2015
FY2016
FY2017
FY2018
FY2019

Permit Sales

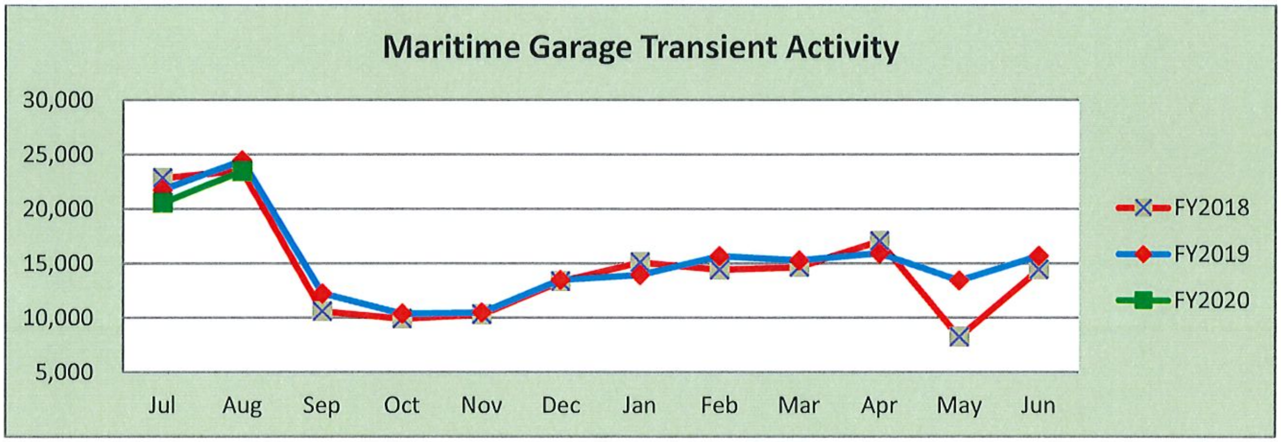
- Compared to last month, August permits are **up 0.3%** and permit revenues are **up11.7%.**
- Compared to August of last year, permits are **down 5.2%** and permit revenues are **down 3.2%.**
- Permit revenue is **9.6% under** budget year-to-date.
- **80%** of permit revenue was through credit card payments.
- **3,084** permits were sold systemwide. There are 3,591 spaces available for permits and 4,425 total spaces systemwide, including non-metered spaces.

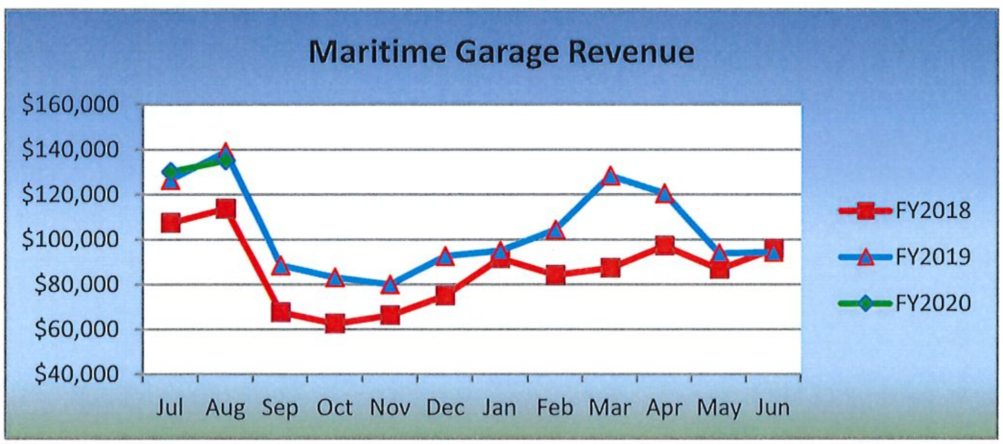


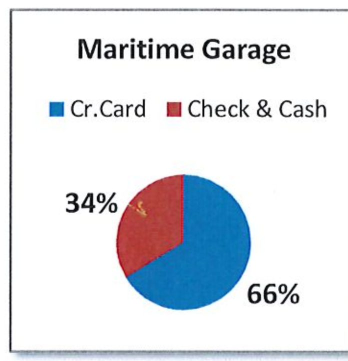


Maritime Garage

- Year-to-date through August 2019, transient activity was **down 4.8%** and total facility revenue was **down 0.1%** compared to last year.
- Transient activity in the month of August was **up 14.2%** compared to last month. Compared to last August, transient activity this month was **down 4.1%.**
- Revenue was **up 3.9%** compared to last month and **down 2.7%** compared to last August.
- **66%** of revenue collected was through credit card payments.
- There were **579** monthly permits sold out of 755 available spaces.
- Average Transient Ticket Value = **$3.95** or an Average Stay of 2 hours.

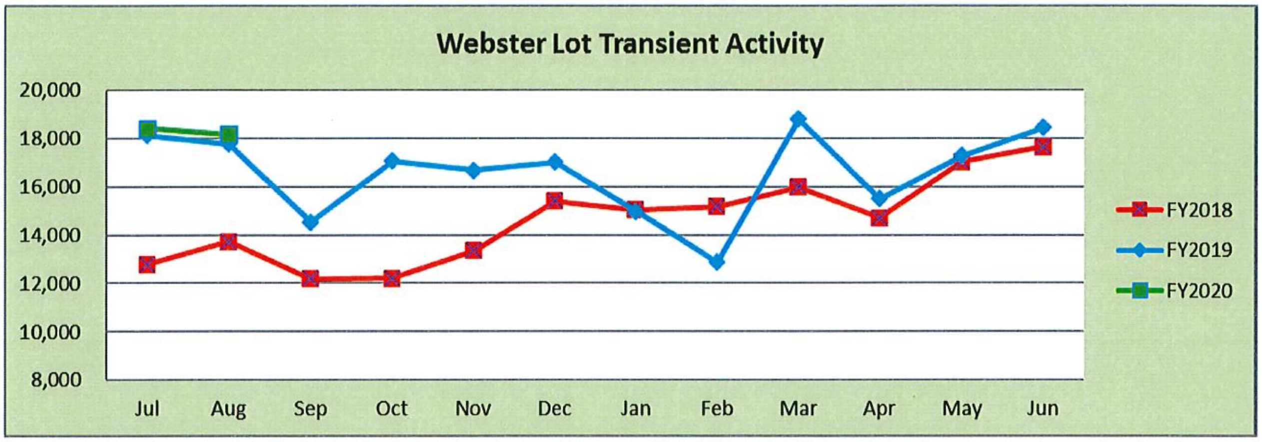


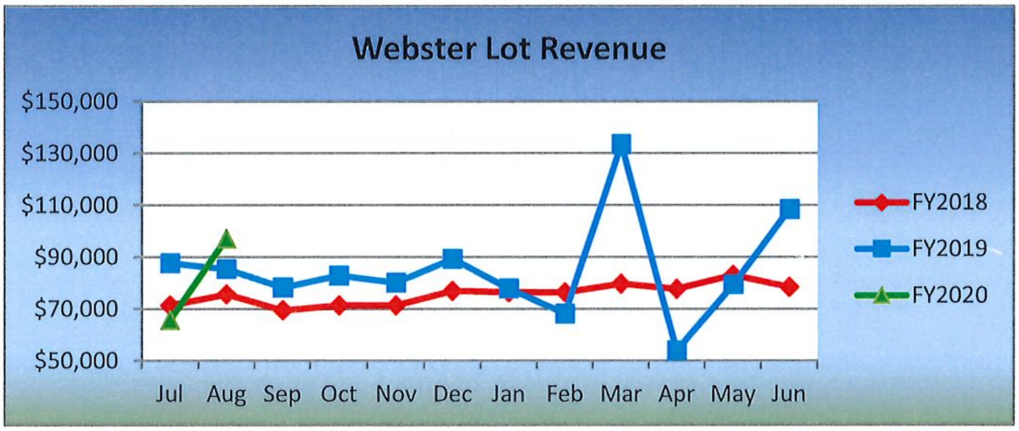


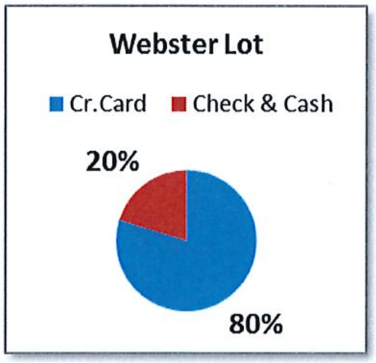


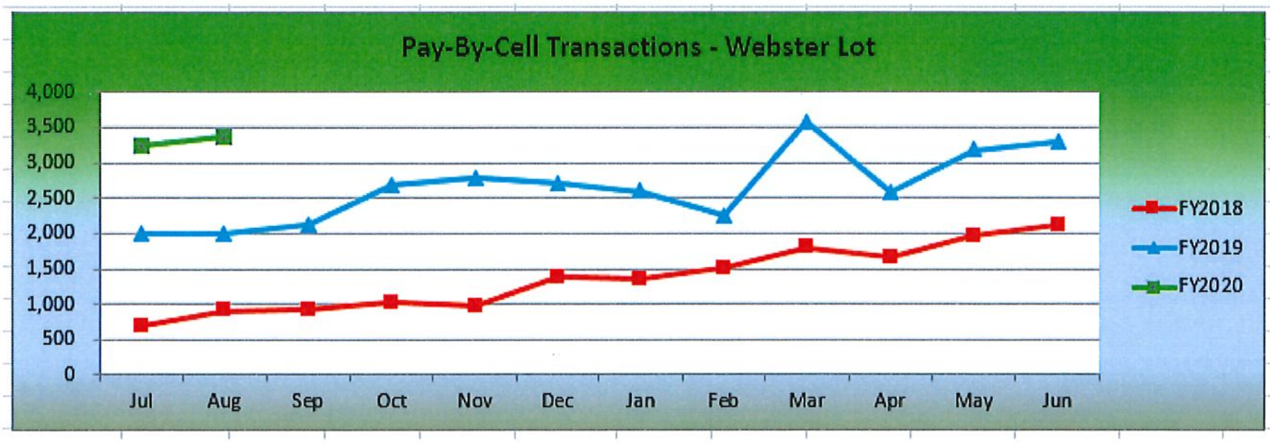
Webster Lot

- Year-to-date through August 2019, transient activity was **up 1.9%** and revenue was **down 5.8%** compared to last year.
- For the month of August, transient activity was **down 1.3%** compared to last month and **up 2.3%** compared to last August.
- Revenue was **up 47.7%** compared to last month and **up 13.8%** compared to last August.
- **80%** of revenue collected was through credit card payments.
- There were **619** monthly permits sold out of 600 available spaces and a waitlist of **16** customers.
- In August, the average PBC transaction was **$2.78.**
- Average Transient Price = **$2.67** or an Average Stay of **2.5** hours.



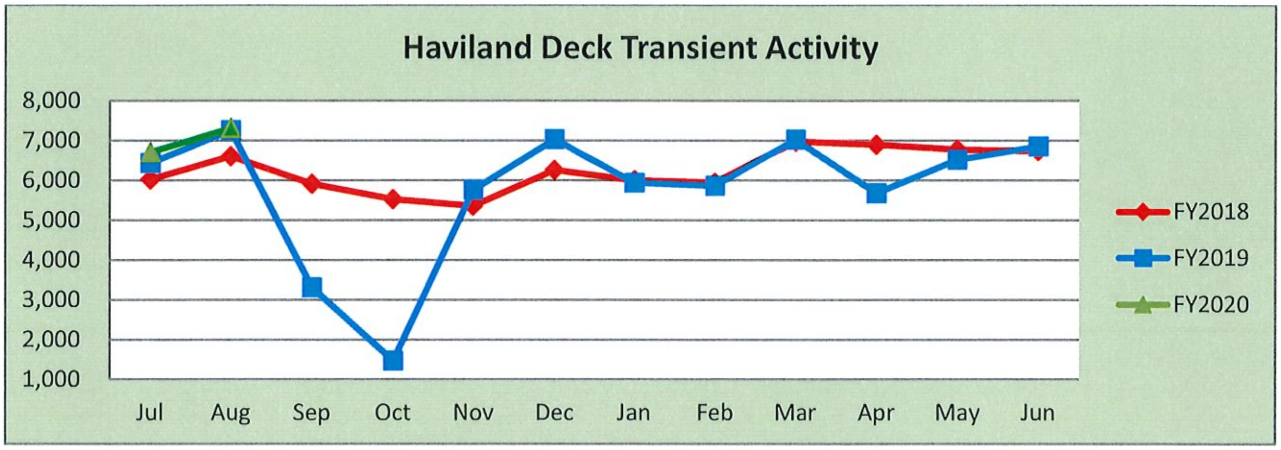


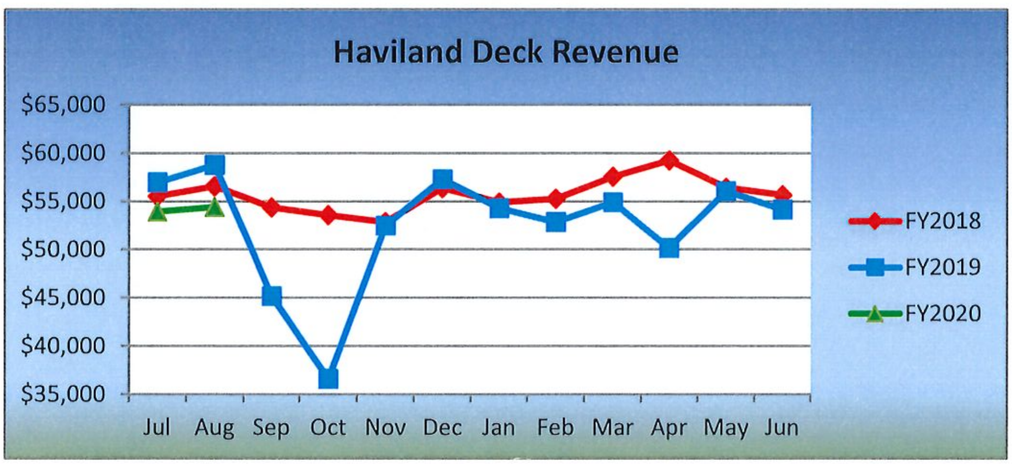


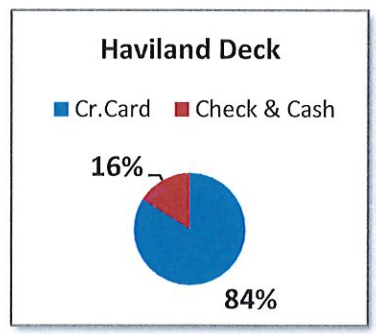


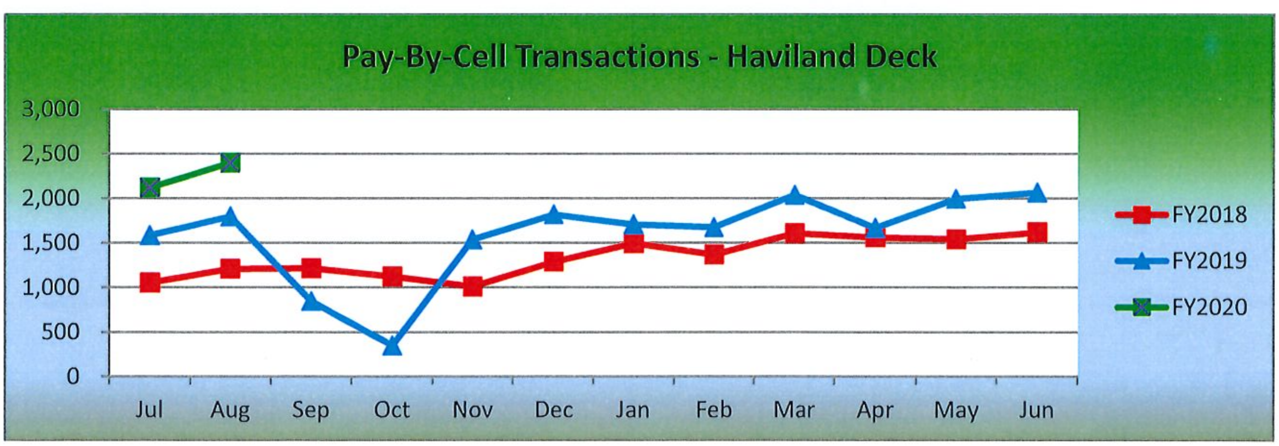
Haviland Deck

- Year-to-date through August 2019, transient activity was **up 4.2%** and revenue was **down 5.3%** compared to last year.
- For the month of August, transient activity was **up 9.1%** compared to last month and **up 0.8%** compared to last August due to structural repairs shutting down 127 spaces.
- Revenue was **up 0.9%** compared to last month and **down 7.4%** compared to last August.
- **84%** of revenue collected was through credit card payments.
- There were **405** monthly permits sold out of 279 available spaces and a waitlist of **76** customers.
- In August, the average PBC transaction was **$3.41.**
- Average Transient Price = **$3.52** or an Average Stay of **2.4** hours.



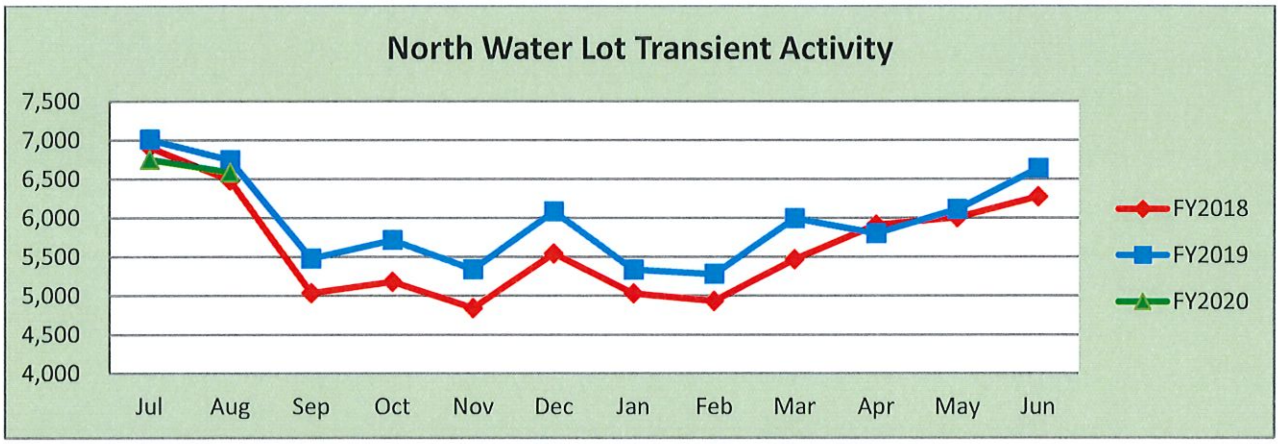


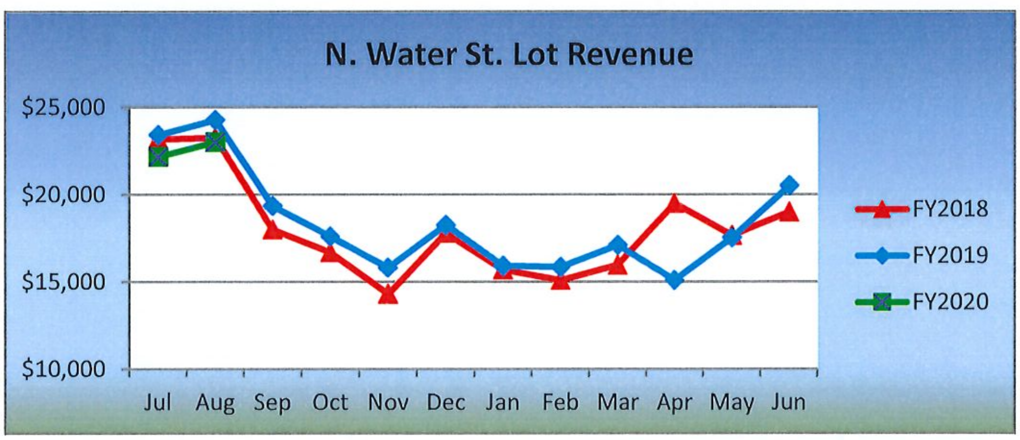


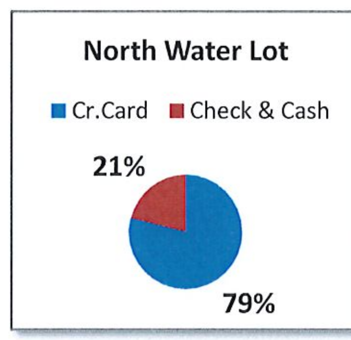


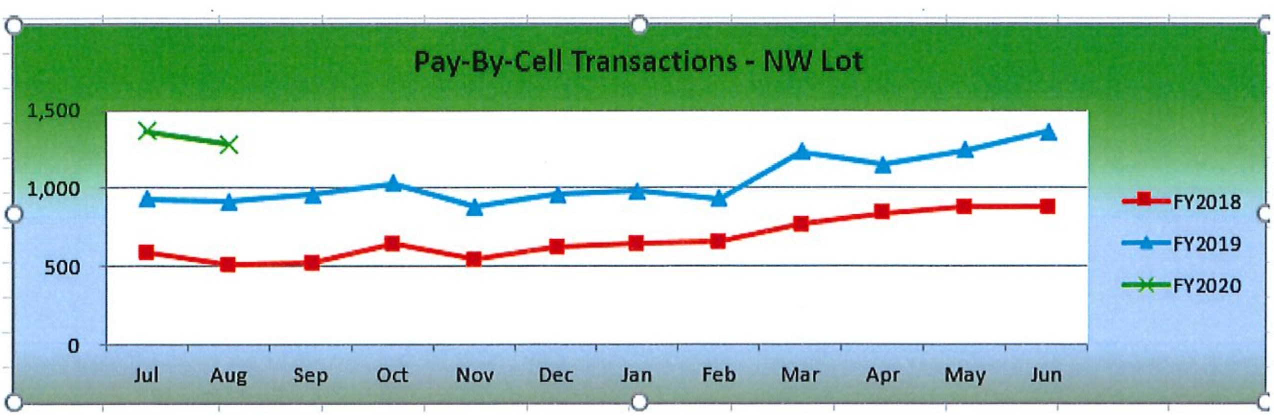
North Water Street

- Year-to-date through August 2019, transient activity was **down 3.0%** and revenue was **down 5.3%** compared to last year.
- For the month of August, transient activity was **down 2.4%** compared to last month and **down 2.3%** compared to last August.
- Revenue was **up 3.7%** compared to last month and **down 5.2%** compared to last August.
- **79%** of revenue collected was through credit card payments.
- This is a transient lot only. No monthly permits are sold.
- Activity at this lot correlates in part to activity at the Maritime Aquarium during the day and restaurant/bar activity at night and weekends.
- In August, the average PBC transaction was **$3.03.**
- Average Transient Price = **$3.71** or an Average Stay of **2.2** hours.



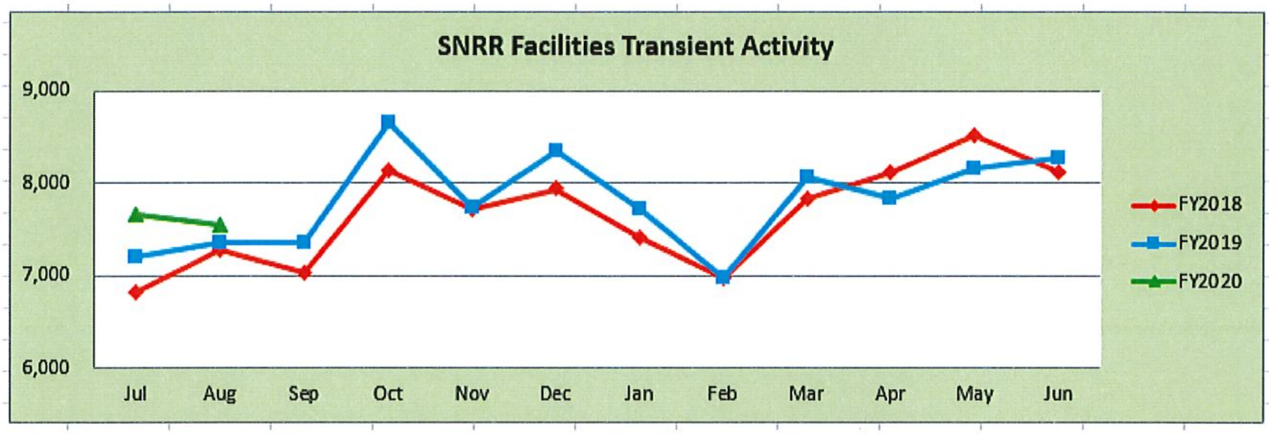


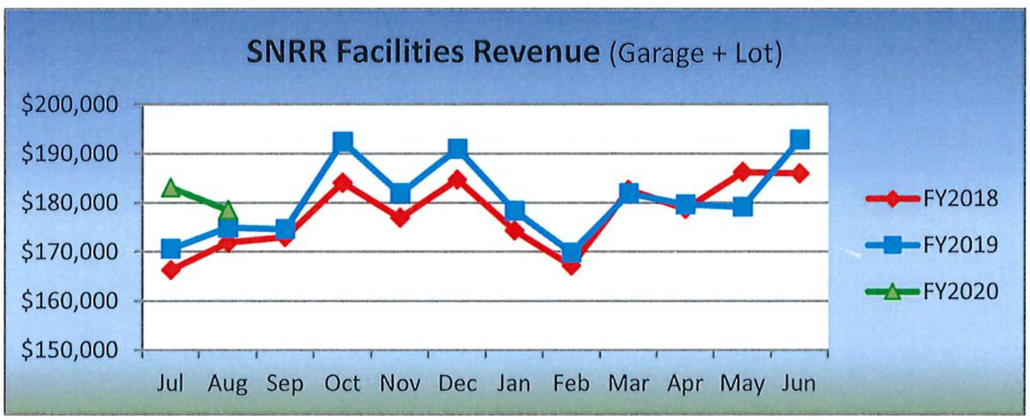


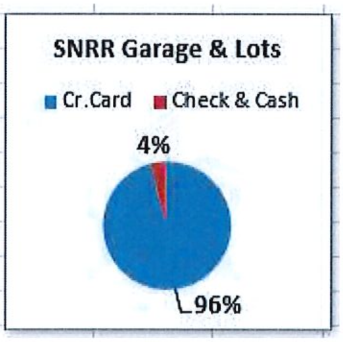


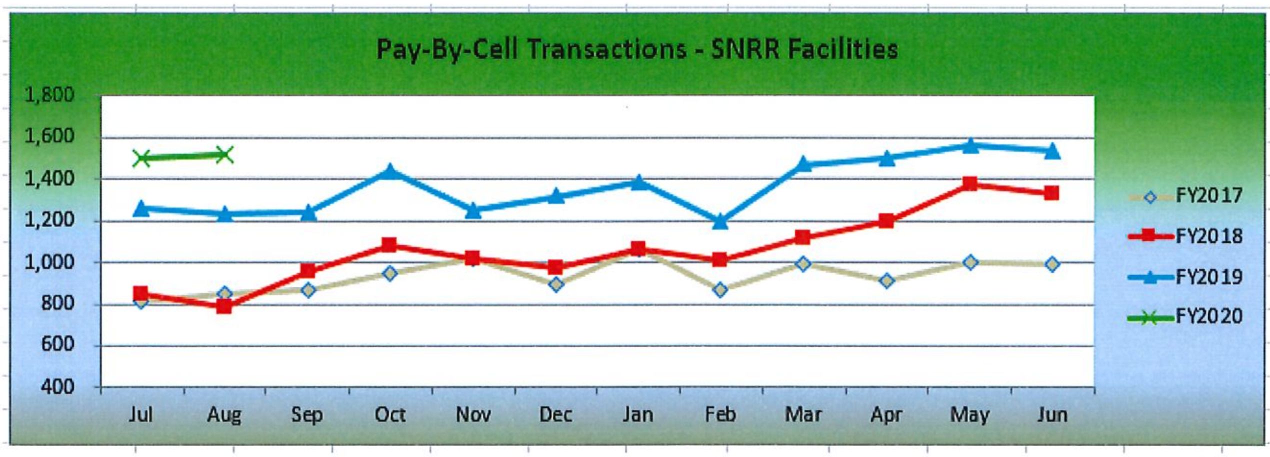
South Norwalk Railroad Station

- Year-to-date through August 2019, transient activity was **up 4.6%** and revenue was **up 4.7%** compared to last year.
- For the month of August, transient activity was **down 1.5%** compared to last month and **up 2.7%** compared to last August.
- Revenue was **down 2.5%** compared to last month and **up 2.0%** compared to last August.
- **94%** of revenue collected was through credit card payments.
- There were **765** monthly permits sold out of 936 available spaces and a waitlist of **436** customers.
- In August, the average PBC transaction was **$13.21.**
- Average Transient Price = **$13.10** or an Average Stay of **all day.**



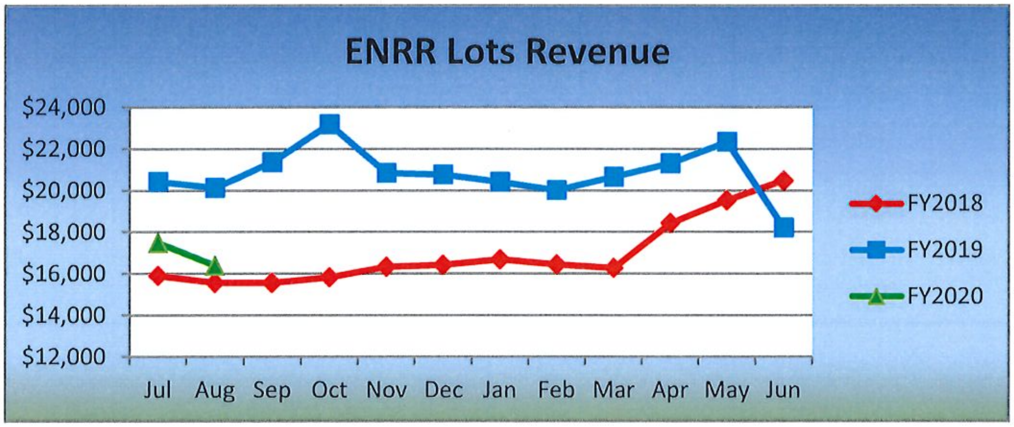


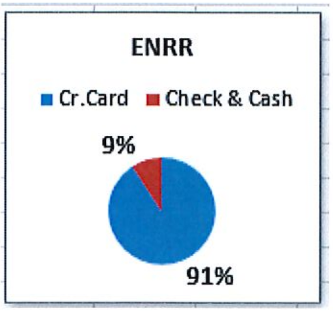


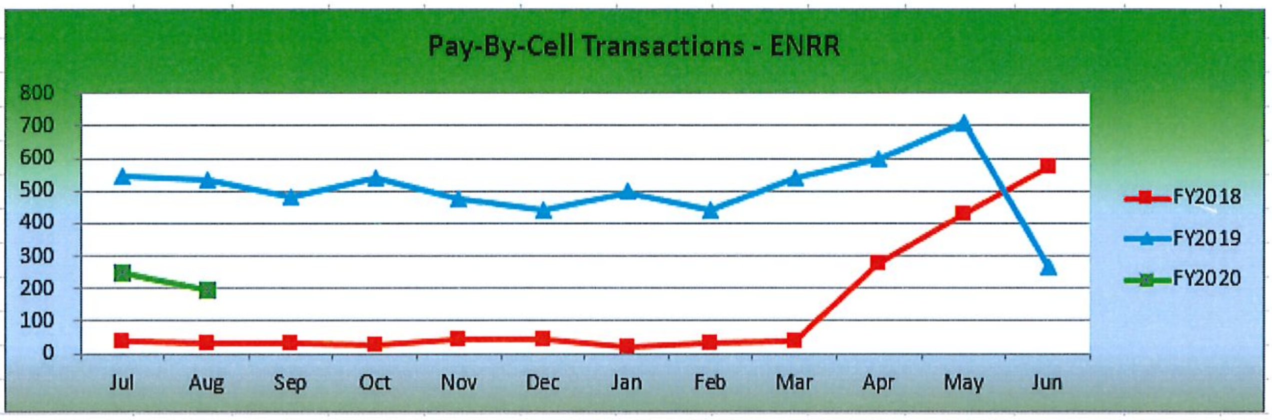


East Norwalk Train Station

- Revenue year-to-date through August 2019 is **down 16.5%** compared to the same period last year.
- Revenue was **down 6.3%** compared to last month and **down 18.6%** compared to last August due to the temporary loss of spaces during the Spinnaker construction project mobilization.
- **91%** of revenue collected was through credit card payments.
- There were **209** monthly permits sold out of 151 available spaces and a waitlist of **114** customers. There are 26 permit parkers in the "old" temporary lot. In the new eastbound temporary lot, we accept daily parkers only via pay-by-cell.
- In August, the average PBC transaction was **$8.33** including the new temporary lot.

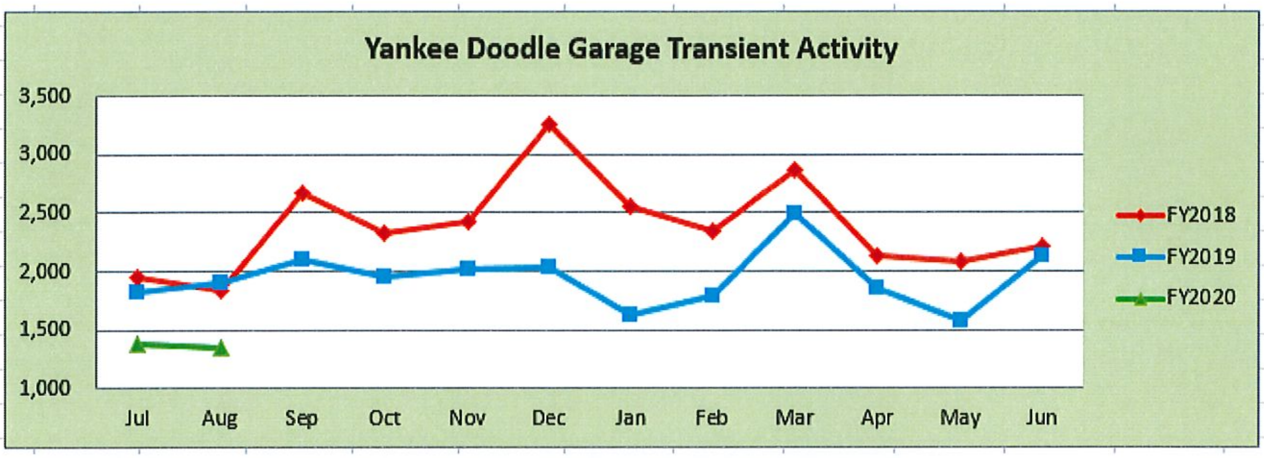


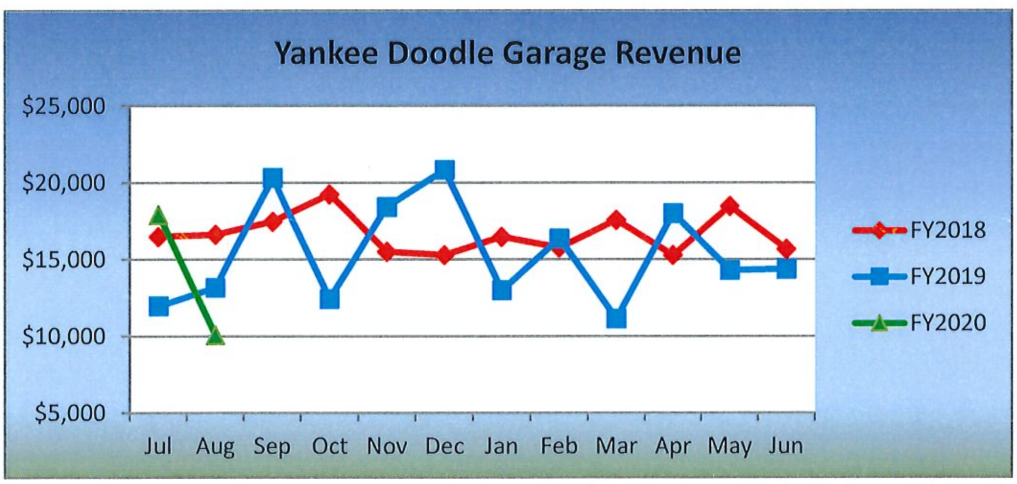


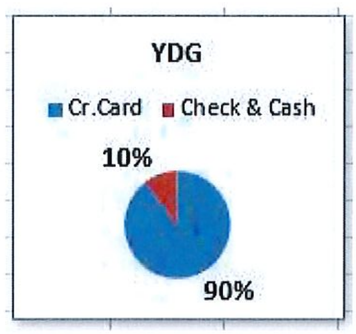


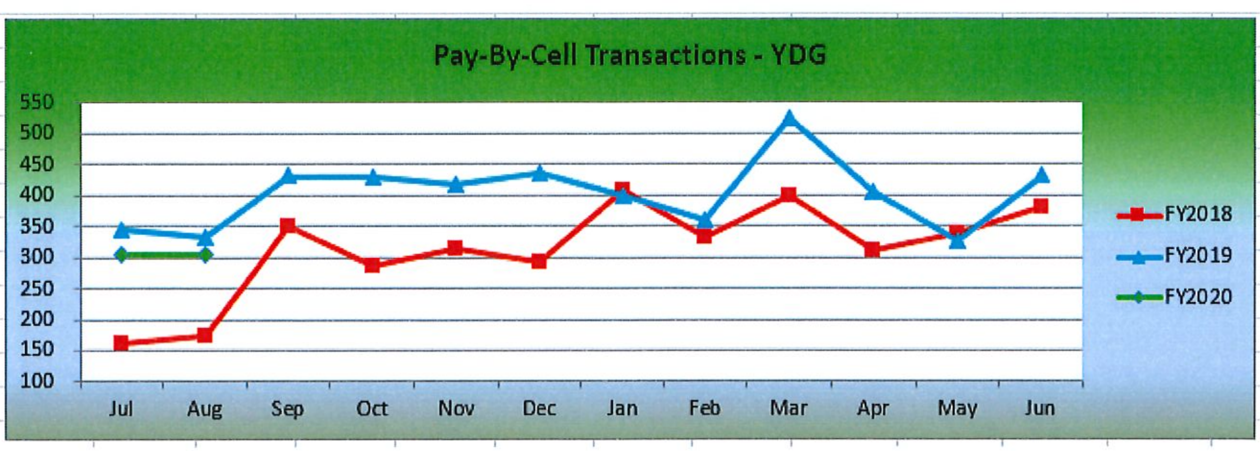
Yankee Doodle Garage

- Year-to-date through August 2019, transient activity was **down 26.8%** and revenue was **up 11.4%** compared to last year.
- For the month of August, transient activity was **down 2.5%** compared to last month and **down 29.3%** compared to last August.
- Revenue was **down 43.7%** compared to last month and **down 23.5%** compared to last August.
- **90%** of revenue collected was through credit card payments.
- There were **328** monthly permits sold out of 410 available spaces.
- In August, the average PBC transaction was **$1.50.**
- Average Transient Price = **$1.69** or an Average Stay of **3.3** hours.



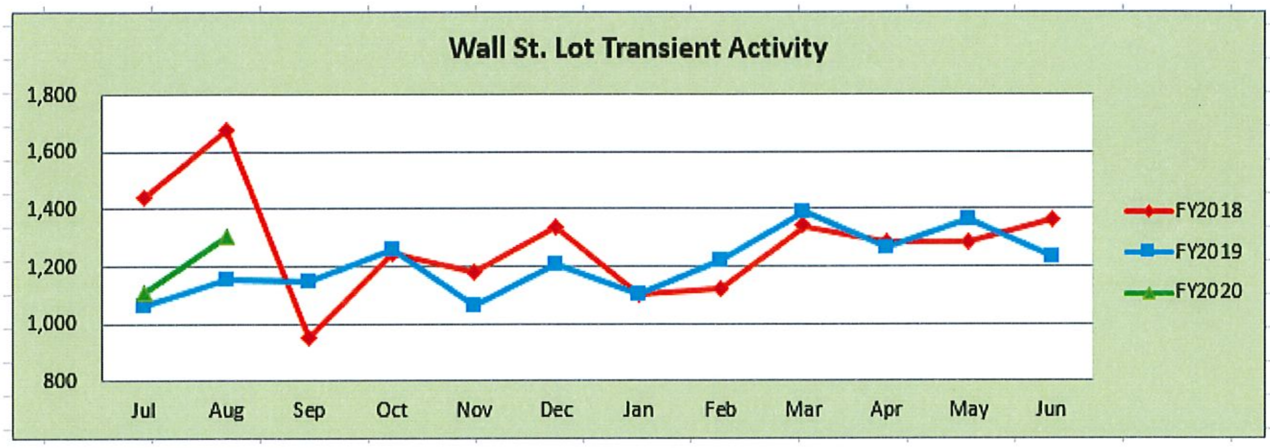


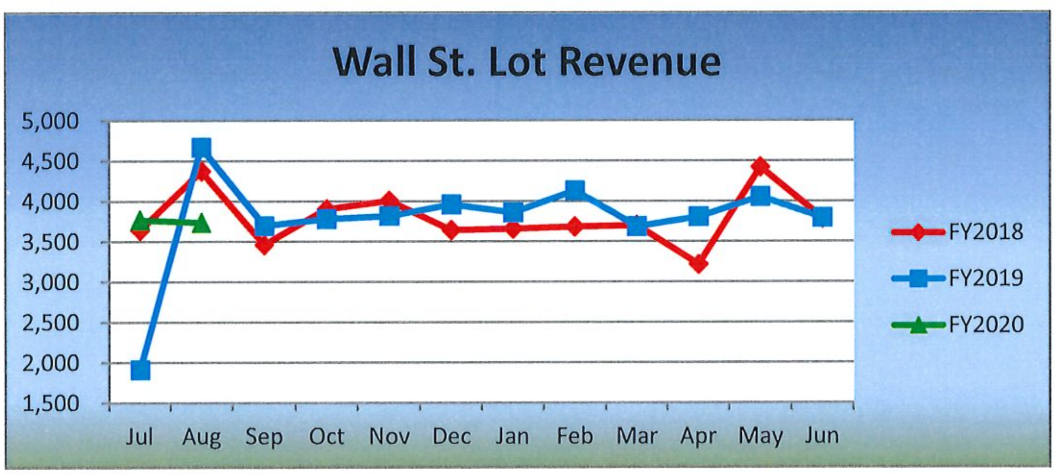


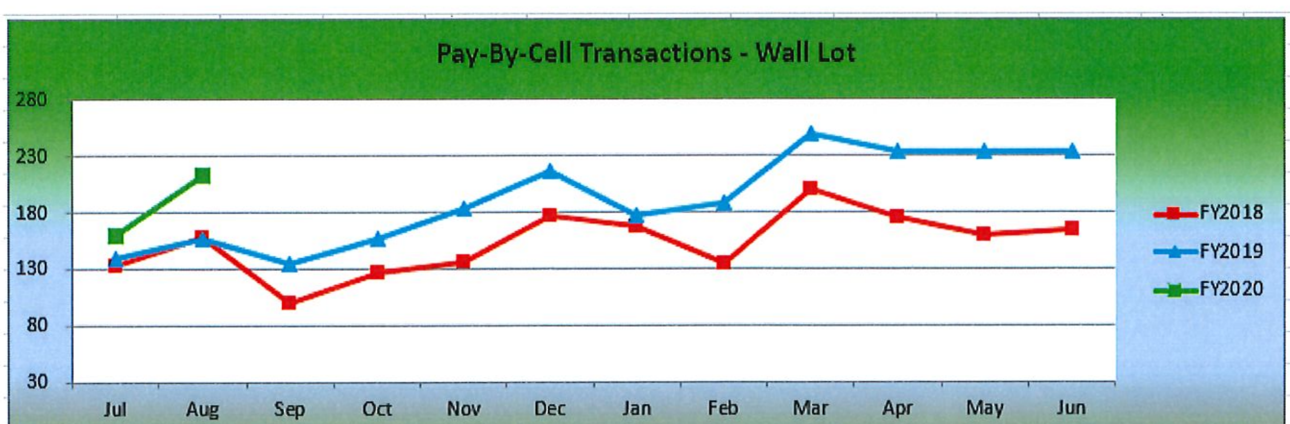


Wall Street Lot

- Year-to-date through August 2019, transient activity was **up 4.6%** and revenue was **up 97.1%** compared to last year.
- For the month of August, transient activity was **up 17.4%** compared to last month and **up 12.8%** compared to last August.
- Revenue was **down 0.8%** compared to last month and **down 20.0%** compared to last August.
- Most revenue is generated by monthly permit parkers. There is transient revenue in the evening.
- **77%** of revenue collected was through credit card payments.
- There were **63** monthly permits sold out of 93 available spaces.
- In August, the average PBC transaction was **$1.28**
- Average Transient Price = **$0.34.** There is a $1.00 flat rate after 6:00pm.

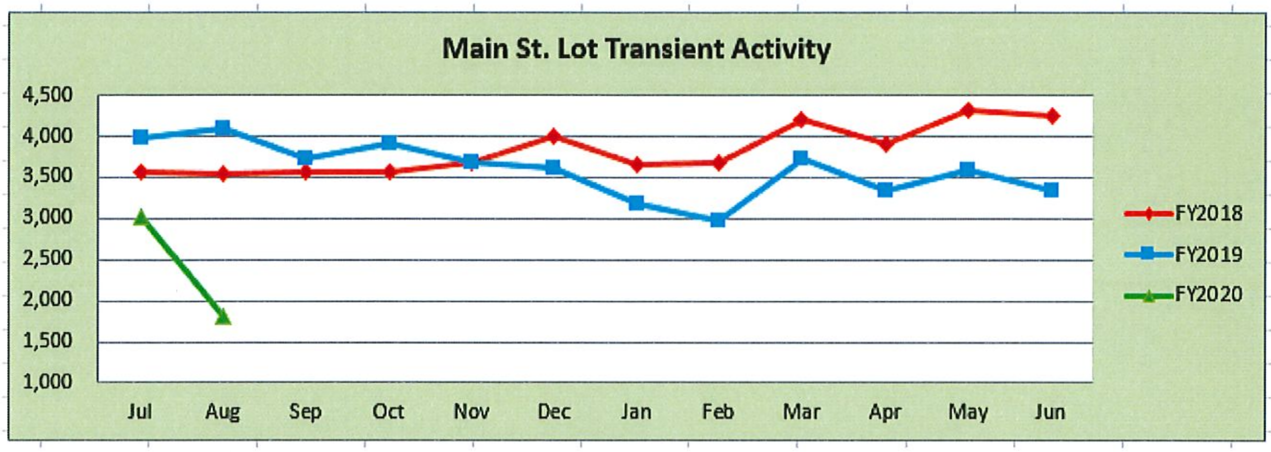


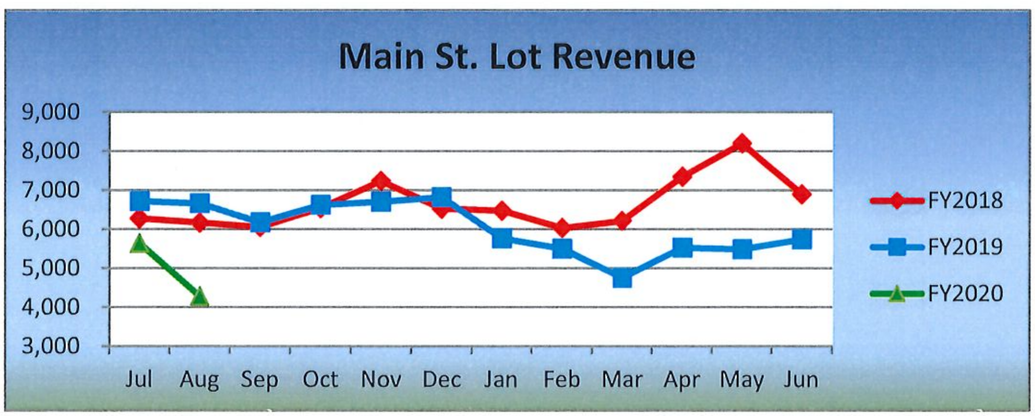


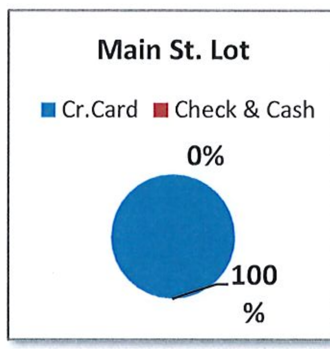


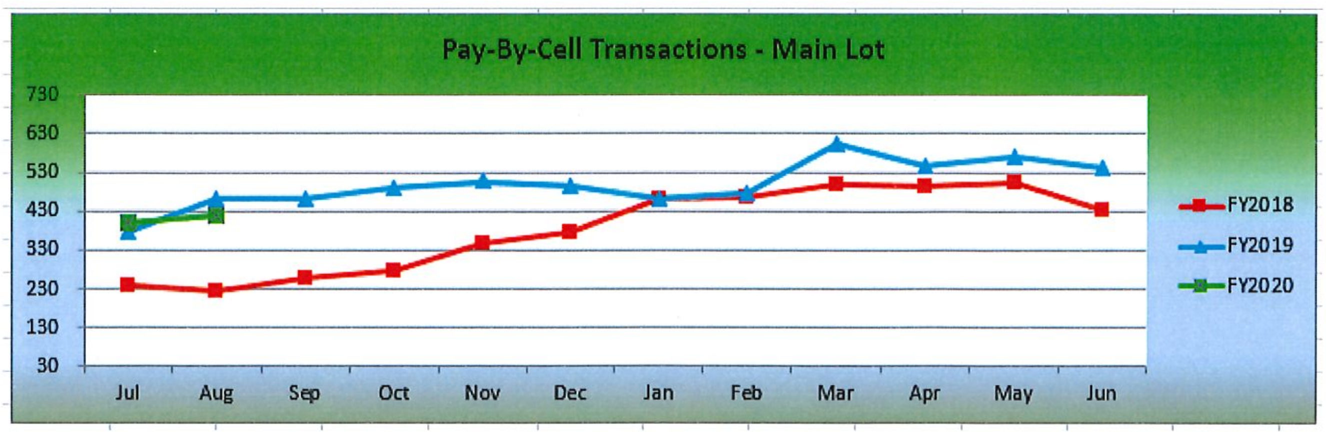
Main Street Lot

- Year-to-date through August 2019, transient activity was **down 40.0%** and revenue was **down 25.8%** compared to last year.
- For the month of August, transient activity was **down 40.0%** compared to last month and **down 55.5%** compared to last August.
- Revenue was **down 24.1%** compared to last month and **down 35.7%** compared to last August.
- Most revenue is generated by monthly permit parkers. There is transient revenue in the evening.
- **100%** of revenue collected was through credit card payments.
- There were **77** monthly permits sold out of 93 available spaces.
- In August, the average PBC transaction was **$1.05**
- Average Transient Price = **$1.04.** There is a $1.00 flat rate after 6:00pm.



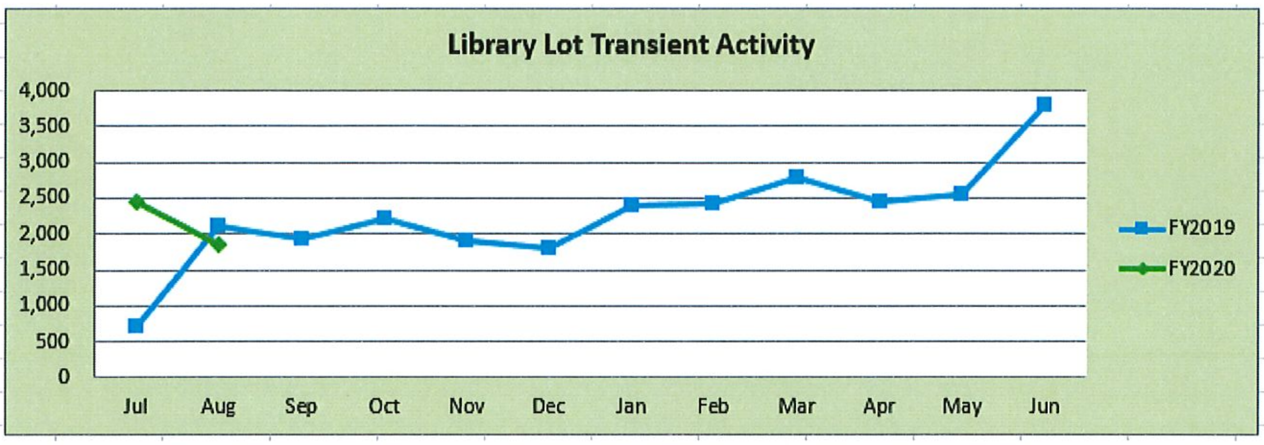


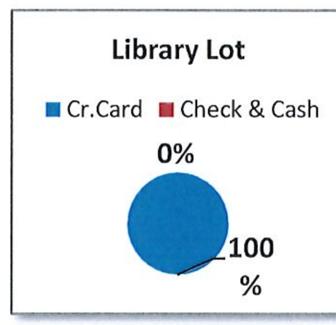




Library Lot

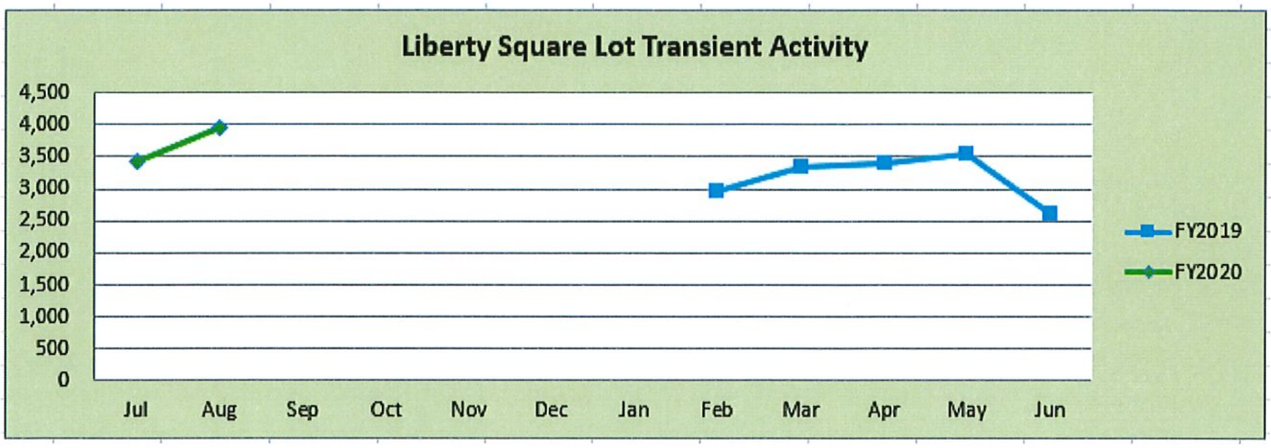
- The Library Lot opened in July 2018.
- Year-to-date through August 2019, transient activity was **up 51.0%** and revenue was **up 82.2%** compared to last year.
- For the month of August, transient activity was **down 24.2%** compared to last month and **down 12.8%** compared to last August.
- Revenue was **down 27.7%** compared to last month and **down 7.7%** compared to last August.
- **100%** of revenue collected was through credit card payments.
- There is no PBC activity in this lot. It is currently operated with a gated access control system.

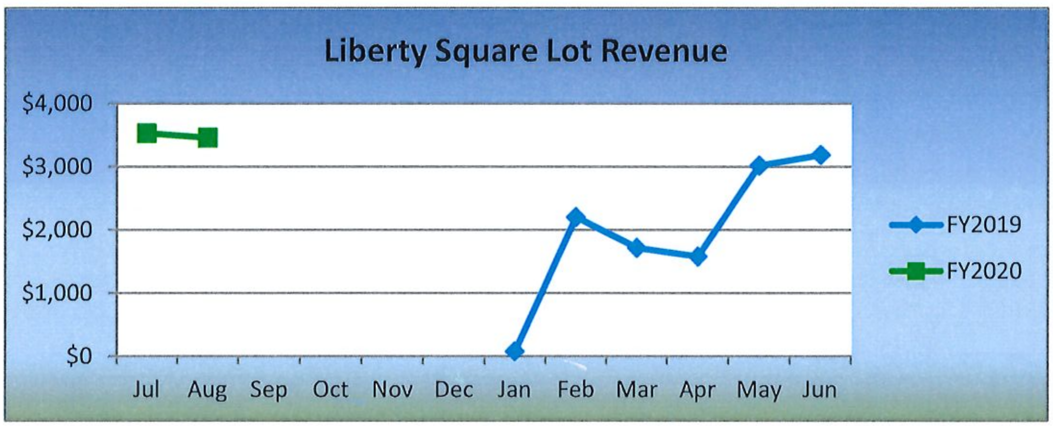


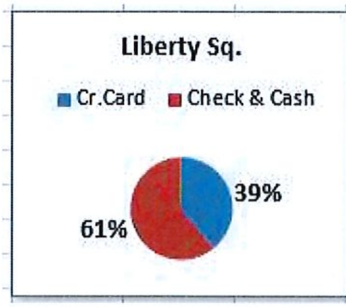


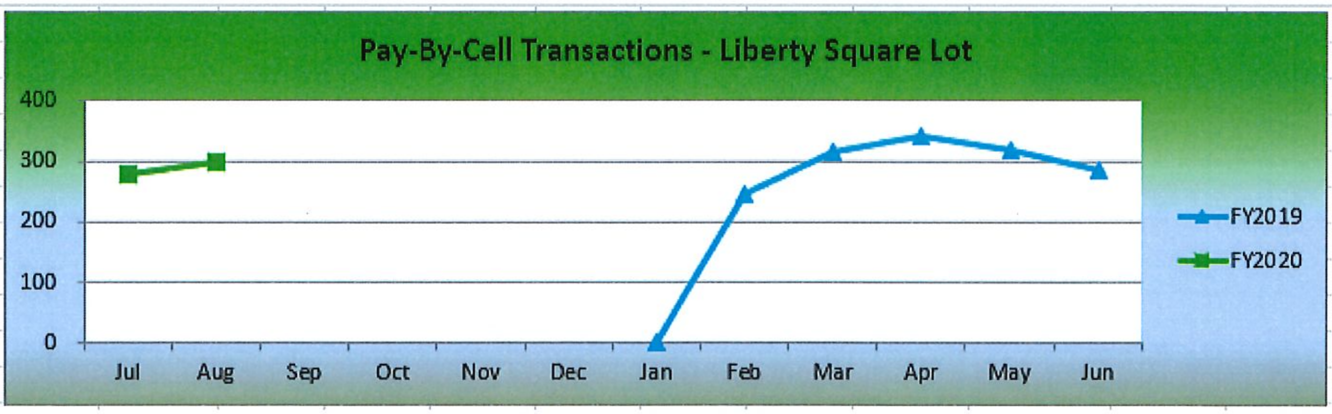
Liberty Square Lot

- The Liberty Square Lot opened in January 2019.
- For the month of August, transient activity was **up 15.6%** compared to last month.
- For the month of August, revenue was **down 1.9%** compared to last month.
- In August, the average PBC transaction was **$1.08**
- Average Transient Price = **$0.70** or an Average Stay of **1.5** hours.



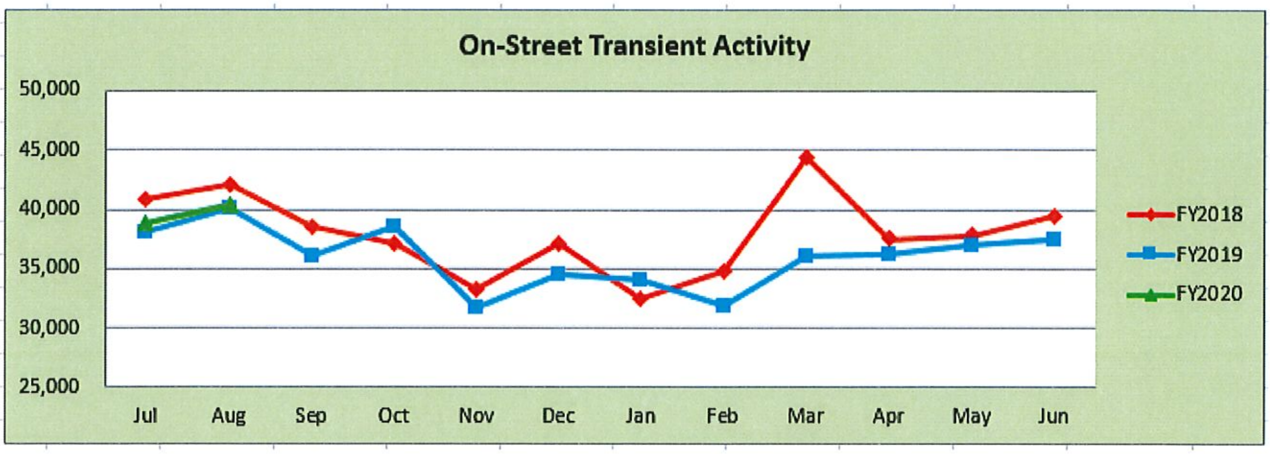


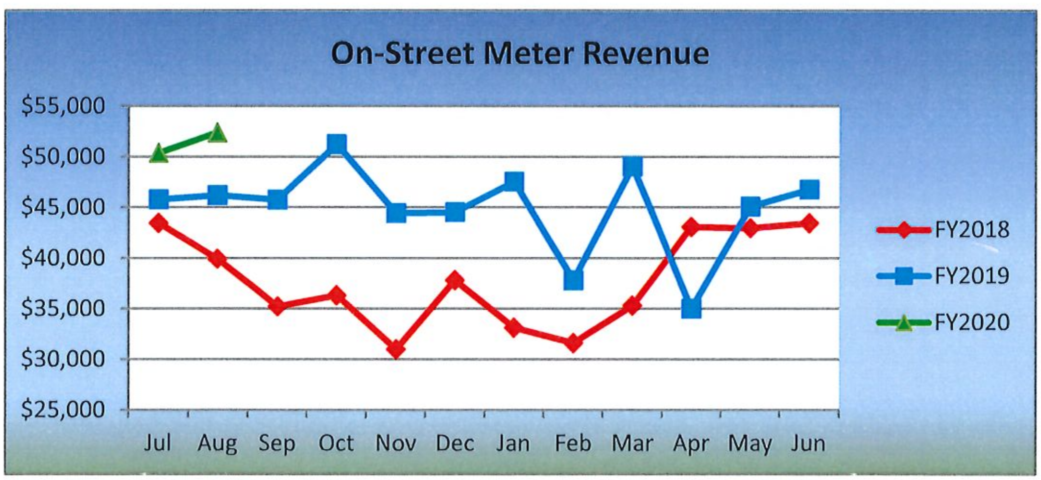


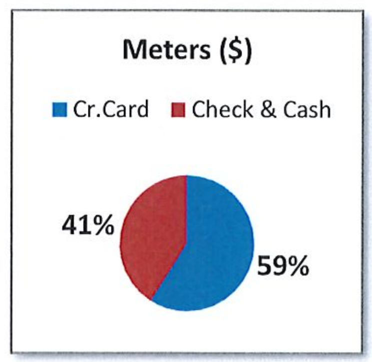


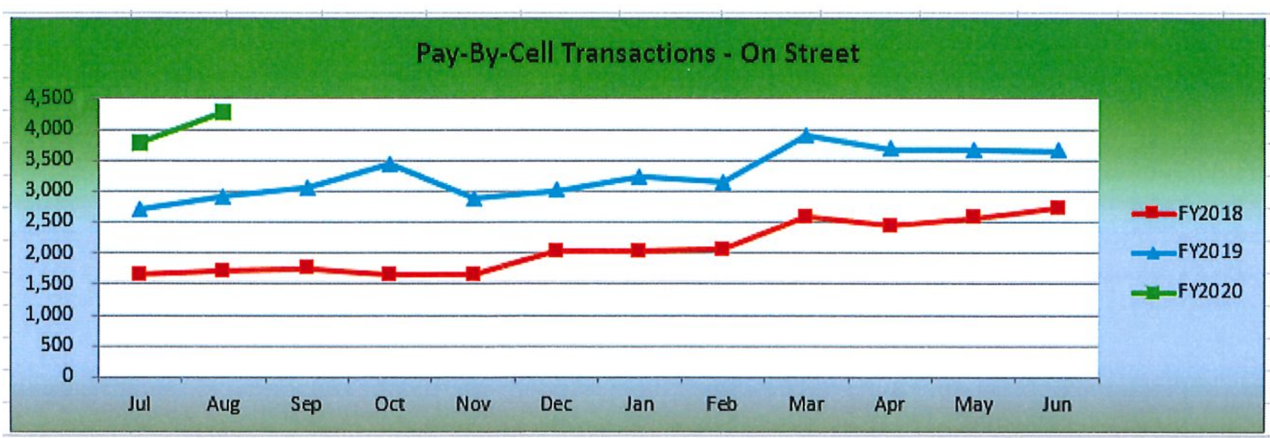
On-Street Parking

- Year-to-date through August 2019, transient activity was **up 1.5%** and revenue was **up 11.7%** compared to last year.
- For the month of August, transient activity was **up 3.9%** compared to last month and **up 0.9%** compared to last August.
- Revenue was **up 4.0%** compared to last month and **up 13.4%** compared to last August.
- **59%** of revenue collected was through credit card payments.
- In August, the average PBC transaction was **$3.09** or an Average Stay of **2.0** hours.
- At the meter, the average coin transaction is **$0.67** and the average CC transaction is **$2.13.**



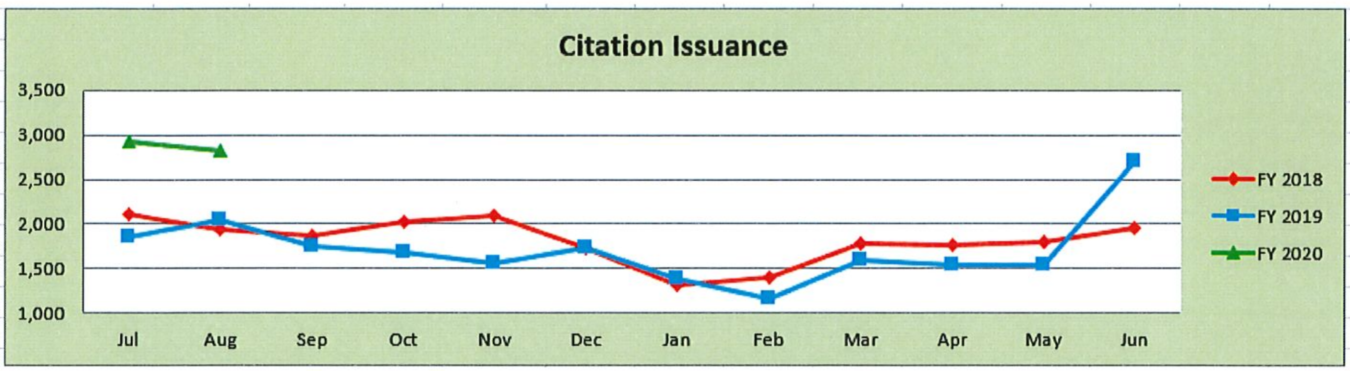


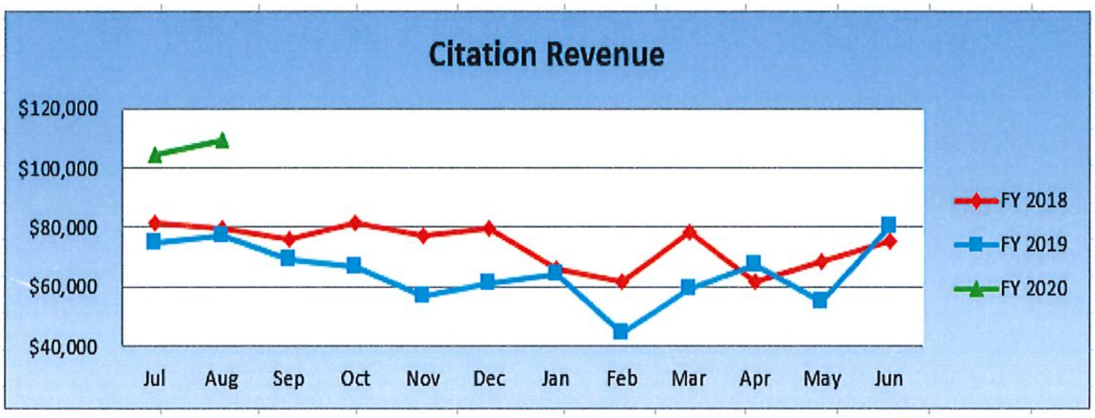


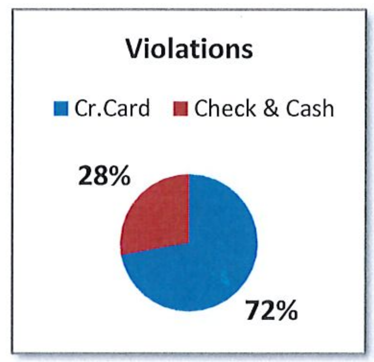


Parking Enforcement

- Year-to-date through August 2019, ticket issuance was **up 48.0 %** and citation revenue was **up 40.3%** compared to the same period last year.
- Compared to last month, August ticket issuance was **down 4.0%** and citation revenue was **up 5.2%.**
- Citation revenue accounts for **15.4%** of system revenues YTD.
- **28%** of citation revenue was through credit card payments.
- The customer courtesy program allows enforcement staff to add time to expired meters as a courtesy to customers who parked on-street. In August, **823** courtesy notices were issued and **$412.00** in complimentary meter time was added to expired meters. If the Courtesy Notices were citations, the value would have been **$18,725.00** in fines.







Parking Violations Collection Program

Fiscal Year	Delinquent $ Collected	
2013	$131,458	
2014	$108,435	
2015	$84,233	
2016	$84,628	
2017	$152,412	
2018	$128,025	
2019	$103,032	
2020	$11,846	YTD thru Aug.

Special Activities

Current & Pending Projects

- **<u>Customer Courtesy Program</u>** – the program has been successful on all accounts and has been receiving many compliments from the general public in emails and social media posts.

Summary of courtesy tickets for August 2019		
	Aug-19	**YTD**
Number of courtesy card program dates	20	37
Total number of courtesy tickets given	823	1448
$ Value of Additional Meter Time	$412	$724.00
# Violations after Courtesy Time Expired	74	143
$ value of courtesy tickets	$18,725	$32,625

- **<u>Business Intelligence (BI)</u>** – through LAZ's Business Intelligence department, we have been working on consolidating the NPA's parking system data into a data analytics tool to assist in making informed business decisions by being able to review real-time and historical data through one powerful database system. The BI dashboard is active, and tutorials have been completed with NPA staff. There are a few equipment integrations remaining which we will add to the reports as they are completed.

- **<u>Ambassador/Roadside Assistance Program</u>** – the ambassador/roadside assistance program is designed to bring services to customers on the street and in NPA locations using vehicle and personal transport vehicles throughout the parking system. Services include flat tire assistance, battery jump service, gas refill service, bicycle assistance and wayfinding assistance.

- **<u>Wall Street Area Equipment Installation</u>** – multispace meters were installed. This will provide a comprehensive approach to parking operations and management to better service the community by creating necessary short term parking turnover.

Art in Parking Places

Art in Parking Places was created in 2012 by the Norwalk Parking Authority, in partnership with the Norwalk Arts Commission, to provide opportunities to the cultural and arts community using city parking assets. The South Norwalk Railroad station has a permanent art exhibit funded by a grant through the Federal Transit Administration public art program and was showcased in 2012. The exhibit shows Norwalk's history and transit features throughout the South Norwalk Railroad Station in a whimsical display of sculpture and tall, faceless historically fashioned figures.

The Maritime Garage features quarterly exhibits with an urban flare. The next exhibit is entitled **"Small Treasures".** The exhibit will feature art that is small in size but large on creativity. Works will be no larger than 12 inches in height and width and no more than 5 inches in depth. "Small Treasures" runs from July 15 through October 5, 2019.

Customer Service

We have been using a configured customer service software system to help us receive, catalogue and respond to customer service issues, equipment problems, and maintenance requests more efficiently. Features include automatic ticket creation from an email, tracking customer service calls and other communication, creating work orders, detailed reporting and online interaction with the public via mobile application.

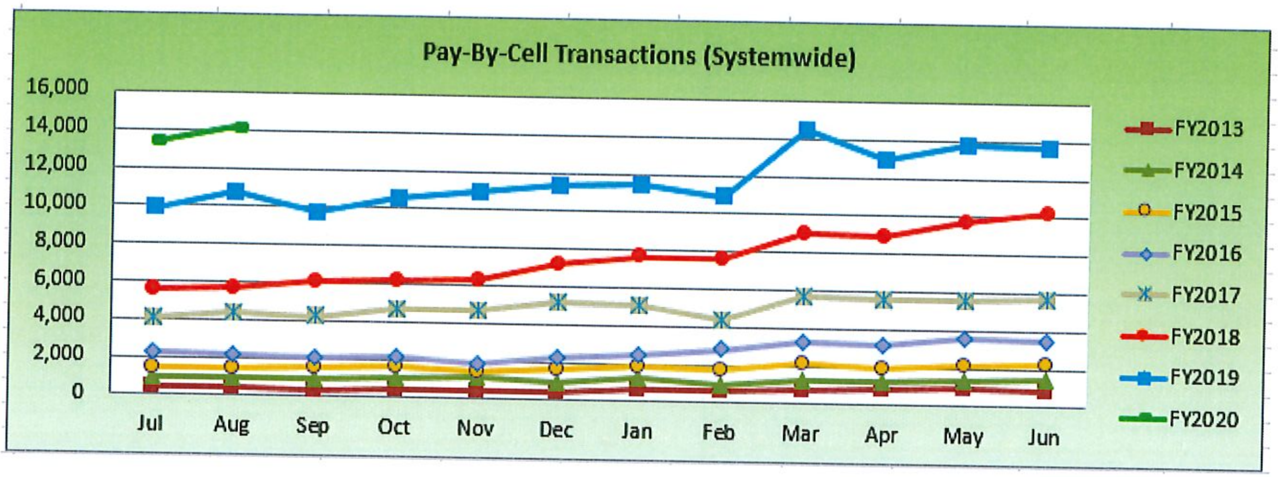
Reports such an excerpt below identifies a description of the issue reported, time to acknowledge, and how long it took to close the issue.

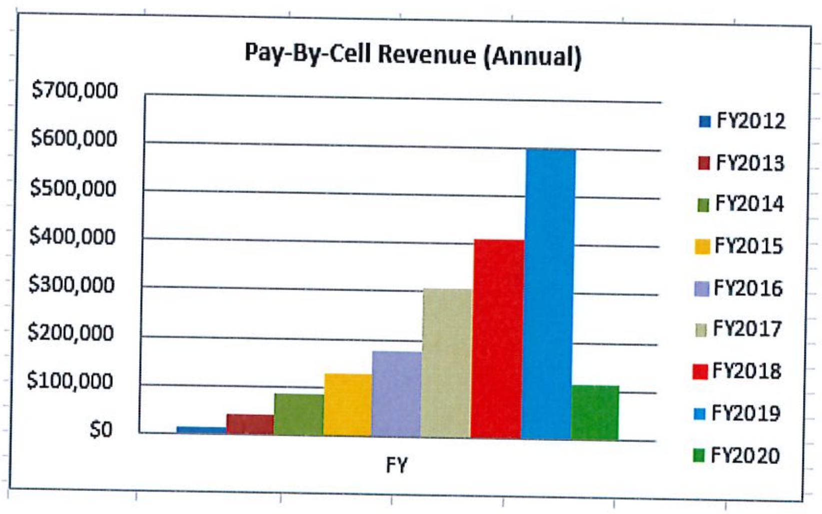
Customer Service Report

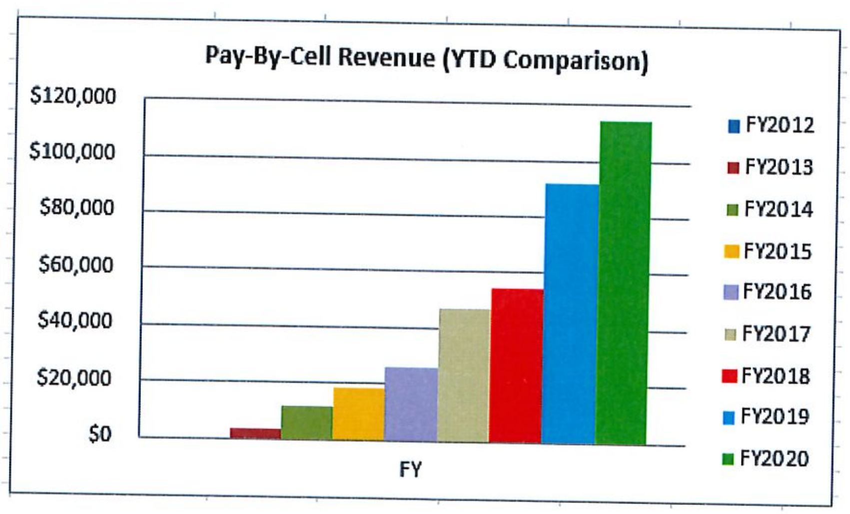
Status	Summary	Address	Description	Minutes to acknowl	Minutes to closed	Agent name
Archived	Damage Sign/Post	14 Main St Norwalk, CT 06851, USA	Someone hit the pole and swing sing.	29	4402	
Archived	Other	1 Belden Avenue Norwalk, CT	credit card not working at library person said they tried 3 different cards. I also went step by step with her on the phone and it still didn't work.	11	57	Jacqueline Ayala
Archived	Other	42 Wall Street Norwalk, CT 06850, USA	Work performed by vendor	645	7797	
Archived	Other	1 Belden Avenue Norwalk, CT	caller wanted to know what should he do because he forgot to get his ticket validated and the machine had taken his ticket, so I said press cancel to get your ticket and he did that		9	Annie Lomba
Archived	Other	1 Burnell Blvd Norwalk 06850, United States	Internet and phone is down at the Yankee Doddle office!	1	4469	
Archived	Other	11 North Water Street Norwalk, CT	The sink in the ladies bathroom at the Maritime G is not draining. Simon put drano in there but it still not draining	4	5866	Annie Lomba

Pay-By-Cell

- Compared to last month, August transactions were **up 5.8%** and revenue was **up 2.2%.**
- The average transaction is **down 3.4%** from last month to **$4.07** per transaction.
- Year-to-date through August, pay by cell activity was **up 33.8%** and revenue was **up 24.5%** compared to the same period last year.



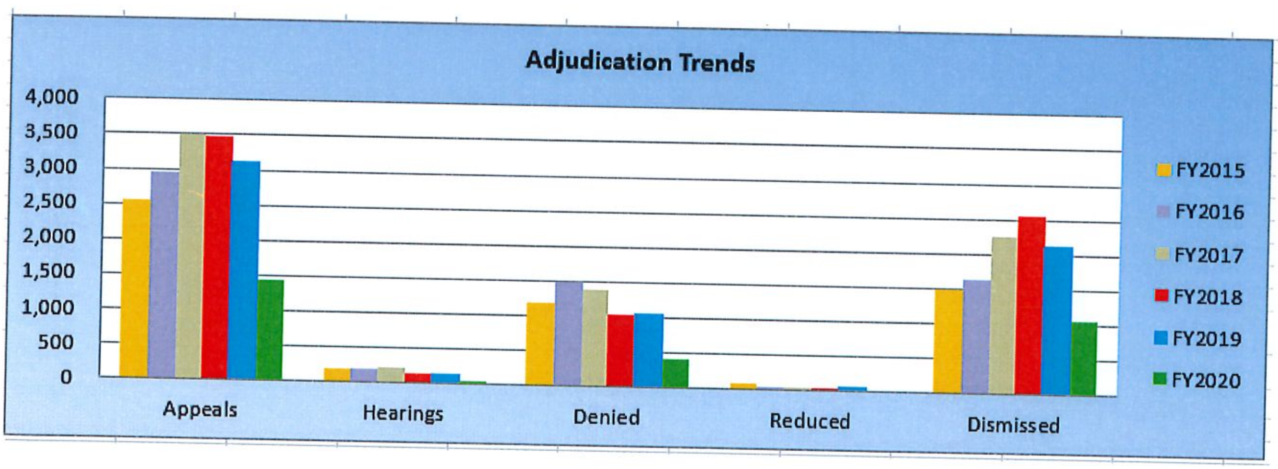




Adjudication Statistics

SUMMARY	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	TOTAL
Tickets Issued	2,933	2,816											5,749
Appeals	725	712											1,437
Hearings	20	23											43
Denied	211	197											408
Reduced	8	2											10
Dismissed	526	536											1,062
DISMISSAL RATES													
Appeals													
Denied	199	192											391
Dismissed	526	520											1,046
Hearings													
Denied - attended	11	0											11
Denied - No Show	1	5											6
Reduced	8	2											10
Dismissed	0	16											16

Annual Adjudication Summary



Equipment Operability Report

On-Street Meters

	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	June
Card Up Time %	100.00	99.99										
Coin Up Time %	99.09	99.78										