



**NPA Special Meeting
Wednesday, July 17, 2024
6:00 p.m.**

By Zoom Virtual Video Conference and Tele Conference

To allow public access, anyone may access a meeting by telephone, Zoom, and/or the City of Norwalk YouTube channel. Specific instructions and links can be found at www.norwalkct.org/meetings.



Members of the public can call in and listen to a meeting. They will not be able to speak or see any of the meeting participants. Each meeting will use a unique Meeting/Webinar ID. Please find the information using the link above.



Members of the public who wish to provide "live comments" will need to register in advance and use the Zoom meeting platform. All participants will be muted upon entering the meeting. To speak, click the "raise your hand indicator" and you will be called on by the host of the meeting during the public comment section. Please find the information using the link above.



Members of the public who wish to view the meeting, but are not participating, can view a live stream on the City of Norwalk YouTube channel. This stream is delayed by approximately 20 seconds. Please find the information using the link above. The meeting recording and minutes will be posted on the City of Norwalk website within seven (7) days after the meeting.



Members of the public who wish to provide public comment are encouraged to submit those via email in advance of the meeting. For these comments to be read into the record, they should be submitted at least three hours in advance of the meeting start time. Please email Bryan Lutz blutz@norwalkct.gov to provide written public comment prior to the meeting.

AGENDA

1. Public Comment, limited to three minutes for each speaker
2. Discussion and action related to minutes from the Parking Authority meeting Wednesday, June 26, 2024
3. Engineering and Project Report
 - a. Update -TMP 2023-01 -YDG Exterior Repairs and Improvement
4. Financial and Operating Report -LAZ
5. Old Business
 - a. Update -Regulation Change
 - b. Discuss/Vote -TMP2024-2 -Parking Operator Awarding
 - c. Discuss/Vote -Haviland Deck Structural Repairs
6. New Business
 - a. Discuss/Vote -August 2024 NPA Meeting
7. Motion to Adjourn

Next Parking Authority meeting: Wednesday August 28, 2024 at 6:00pm/September 25, 2024 at 6:00pm

Members of the public can call in and listen to a meeting. They will not be able to speak or see any of the meeting participants. Each meeting will use a unique Meeting/Webinar ID. Please find the information using the link above.

Members of the public who wish to provide “live comments” will need to register in advance and use the Zoom meeting platform. All participants will be muted upon entering the meeting. To speak, click the “raise your hand indicator” and you will be called on by the host of the meeting during the public comment section. Please find the information using the link above.

Members of the public who wish to view the meeting, but are not participating, can view a live stream on the City of Norwalk YouTube channel. This stream is delayed by approximately 20 seconds. Please find the information using the link above. The meeting recording and minutes will be posted on the City of Norwalk website within seven (7) days after the meeting.

Members of the public who wish to provide public comment are encouraged to submit those via e-mail in advance of the meeting. For these comments to be read into the record, they should be submitted at least three hours in advance of the meeting start time. Please email Brian Lutz blutz@norwalkct.gov to provide written comment prior to the meeting.

**PARKING AUTHORITY
REGULAR MEETING VIA ZOOM VIRTUAL VIDEOCONFERENCE
AND TELECONFERENCE
JUNE 26, 2024**

- ATTENDANCE:**

Eric Rains, Chairman
Matthew Seebeck, Vice Chairman
Jud Aley
Peter Fullam
- STAFF**

Bryan Lutz, Asst. Parking Director, TMP
- OTHERS:**

Rocky Legesse, LAZ Parking

CALL TO ORDER

Mr. Rains called the meeting to order at 6:00PM.

1. PUBLIC COMMENT, LIMITED TO THREE MINUTES EACH SPEAKER

There were no public comments this evening.

2. DISCUSSION AND ACTION RELATED TO MINUTES FROM THE PARKING AUTHORITY MEETING WEDNESDAY, MAY 22, 2024.

Under Call to Order change “5:30PM. to 6:00PM”.

**** MR. SEEBECK MOVED TO APPROVE THE MINUTES AS AMENDED.**

**** MR. FULLUM SECONDED THE MOTION.**

**** THE MOTION PASSED UNANIMOUSLY.**

3. ENGINEERING AND PROJECT REPORT

a. Update- TMP 2023-01-YDG Exterior Repairs and Improvement

Mr. Lutz provided an update on the Yankee Doodle Garage exterior repairs and improvements and said a lot of progress has been made, and he shared pictures of the progress. He said all the ribs have been cut on the alleyway side as well as the Belden Ave. side and the contractor is scheduled to complete this part of the project next Monday, and there is a walkthrough scheduled for tomorrow to coordinate the next phase of the repair which will impact some other parking spaces, but the garage will continue to remain open.

Mr. Alely asked if any special attention was paid to the joints. Mr. Lutz said there was very detailed planning regarding the joints in the garage and that is why the first cut was very important and everything went well. Mr. Alely said in looking at the photo it looks great, but looking at the end cap that the contractor had formed he could imagine that the water from wind driven rain getting into the joint and freezing and becoming a maintenance issue. Mr. Lutz said some of the areas where water is penetrating the structure will be patched and should be addressed by the completion of this phase of the project.

Mr. Fullam asked when they cut the first vertical piece and why they didn't make it a little lower and leave the rebar out of it completely. Mr. Lutz said he cannot comment because he doesn't know the reasoning behind it, but he will contact Mr. Sugarman and report back.

4. FINANCIAL AND OPERATING REPORT

Mr. Legesse reported on the parking revenue and said they finished the month with a negative fund balance and was due to slightly missing the budget revenue by 3.7% as well as a 24.3% increase in operating expenses. He said the main underperformance on the revenue side came for the Maritime Garage, Haviland Deck, and Webster Lot. He said in the prior year comparison revenue is up compared to last month due to increased permit and violation revenue.

Mr. Legesse reported on the expenses and said the 24.3% increase came from the accrual that was approved last month under the repairs and maintenance.

Mr. Legesse reported on transient activity and said it is down for the month and is also down compared to last month as well as last year and the major decline that they are noticing for transient activity is Haviland Deck, the Maritime Garage, as well as on street activity.

Mr. Legesse reported on permit activity and said it is up 1.3% compared to last month and is up 5.5% compared to last May and is up 4.2% compared to last year. He said the permit revenue is up 5.2% compared to last year month and is up 6.4% compared to last May and is year to date is up 4.6% compared to last year. He said the increase in demand for May is mainly due to increased permit sales at Webster Lot for the Walk/Bridge project.

Mr. Legesse reported on the variance report and said there was a variance for repairs and maintenance due to the expenses were higher for the month due to accruals that were approved last month, and there was a variance for security services due to the expenses being higher for the month due to the replacement of the security cameras at the SNRR garage and Webster Lot. Mr. Seebeck asked what is driving the increase in office expenses and tickets. Mr. Legesse said the office expenses are supplies that are needed for the office and may be over budget depending on the usage of the supplies but are under budget for operating and office supplies combined. He said on a year to date and the tickets for the SNRR and Maritime Garage were ordered in July and was a bulk order and balanced out on a year-to-date basis and is over budget for the year because they were ordered at the beginning of the year for the full year and had underbudgeted the amount for the year for ticket expenses.

Mr. Legesse reported on the systemwide activity and said overall the transient activity is 2.8% below last year and revenue is 5.1% above last year because a majority of the transient revenue are from the higher transactional values areas such as the Maritime Garage, the overflow lot and the SNRR.

Mr. Legesse reported on permit sales and said they are continuing seeing an increase in demand at the SNRR, Haviland Deck, as well as the Yankee Doodle Garage and over the past month the Walk Bridge project has added over 30 permits to the Webster Lot. He said that permit revenue year to date represents 33.9% of the total system revenue.

Mr. Legesse reported on the on-street parking and said the transient activity is down 11.1% and are seeing a decrease in leisure and nighttime activity and are noticing North Main Street, South Main Street, and areas in SONO are seeing a lot of empty spaces during lunch and dinner time hours and is reverse in Wall Street/Main Street area where they are seeing an increase in activity. Mr. Lutz said the initiatives that they have made over the last couple of years have made the Wall Street area more business friendly. Mr. Fullam said there is a developer that has bought over 40 properties, and he has no opinion of him except that when he buys the properties, he fixes them up rents them out and holds true with a lot of these restaurants that are doing good business, so he believes some credit is owed to him as well.

Mr. Legesse reported on the parking enforcement and said ticket issuance and citation revenue was up due to the beach opening for the season, and the ticket issuance is coming mainly from the beach operation. He said for the month of May there were 69 citations paid for a total value of \$8,840 from the beaches.

Mr. Legesse reported on the tickets issues versus demand analysis and said they are seeing a decline, but this does not include the citations from the beach and still remain at 2.6% compared to last month and the prior year's comparison.

Mr. Legesse reported on Pay by Cell and said the Pay by Cell transactions represent 31% of transient demands and 32% of transient revenue. He said there is an increase in Pay by Cell usage and in the coming months will include the breakdown between off street and on street transactions and currently is evenly divided but if broken down by on street spaces zone by zone the variance would huge.

5. OLD BUSINESS

a. Update- 15-minute free parking- Wall Street

Mr. Lutz provided an update of the 15-minute fee parking on Wall Street and said there have been numerous updates in the piloted area of Wall Street this past year and have pretty much all been received as positive. He said most of the angled parking has been eliminated, clearer signage has been added, as well as the addition of the 15-minute free option to the meters that was done last month. He said the Parking Authority continues to be innovative and he is looking forward to taking what we have learned in this piloted area and spreading these best practices citywide.

Mr. Lutz reported on the information from May and said there were 553 impressions for the free 15-minute option and was used on average 33 times per day. He said this data will continue to be helpful in understanding what is going on at the curb level.

Mr. Fullam noted that most of the people that came into his store didn't even realize the free 15-minute option and said that education to the public is still huge and suggested maybe looking into better signage to keep the public informed on what is actually happening. Mr. Lutz said that outreach needs to improve, and he fully understands that and hopefully will have this option citywide and will have this announced a lot more effectively and widespread. Mr. Rains suggested that when this option is available to have a discussion with the Visit Norwalk marketing folks that do the postings to get this information out that this is available in the Wall Street area.

b. Update- IPMI Conference

Mr. Lutz said the International Parking Mobility Institute conference was held earlier this month and he visited numerous vendors and noted that he looked at high speed overhead doors and has a meeting scheduled with one of the vendors in mid-July. He also noted that mobile app vendors and there were a lot of discussions regarding municipalities using a multi-vendor approach to improve the customer experience by giving more choice to the users and he is currently looking into more information on that. He said he also met with some park connect vendors and there is a lot of innovation with park systems integrating with EV chargers and being able to reserve an EV charger. He said they also attended multiple seminars on best practices improving the customer experience, EV infrastructure, crisis management, and modernization of curb management. He said it was a great conference and connected with a number of city officials and other parking colleagues and he hopes members of the Parking Authority will be able to attend next year.

Mr. Fullam asked if there was anything at the conference that really stood out as something that Norwalk could implement going forward that is better than what we currently have. Mr. Lutz said the multi-vendor app was very interesting, but he is reserved to give judgement on that yet because he has not yet seen any studies that if is a valuable app, and one of the priorities that we need to take to heart in improving the park systems at both the South Norwalk Garage and the Maritime Garage. He said some of the park systems are integrating artificial intelligence into their

system and improving the ingress and egress times in the garages is something of priority. He said the other thing that stood out was the EV charging infrastructures.

6. NEW BUSINESS

a. Discuss/Vote- Regulation Change

Mr. Lutz said now that the pilot program in the Wall Street area has pretty much proved successful it is time to look at expanding the best practices to the rest of the city and the parking assets. He said the first step is to discuss and update the confusing two- and three-hour restrictions to a clearer three-hour restriction, update the signs and how they are posted, and implement the unique free 15-minute option for the assets citywide. He said this option has been very positive in an innovative way of managing the curb and he received a few phone calls for businesses in South Norwalk asking when the free 15-minute option will be available.

Mr. Lutz read the following into the record from Adam Greenbaum of AGW Partners:

I am writing to you in support and excitement of the changes that you are making to make parking less of a burden on small business owners in Norwalk. We are extremely thankful for you and your team's initiative and thoughtfulness. Please let me know if there is anything I can do further to support this initiative along with future ones.

Mr. Lutz said the data we have collecting through the pilot program showed a decrease in related violations by 11% and shows that the customers have been understanding of the regulations which he assumes that the simplified and clearer signs working, and confusion is not as rampant which caused a number of past violations. He said this would also sync up all the neighborhoods by having an importantly consistent time regulation throughout Norwalk leading the customers to be better aware of parking in Norwalk and leading to that improvement on the customer experience. He said once implemented we are confident that we will see similar improvements, and customers are spending more time enjoying their time in Norwalk instead of worrying about parking, which helps with that experience and more importantly helps the local businesses have a better start to their engagement with their customers. He said it is good to see these improvements and is asking the Parking Authority to vote to expand these best practices we learned during the pilot.

Mr. Fullam asked other that the free 15-minute option what other changes would occur in South Norwalk. Mr. Lutz said the three ways to pay sign would be changed and the two- and three-hour regulation would turn into just a three-hour regulation which would avoid any confusion that people used to have.

Mr. Aley asked if anybody has any concerns about decreased turnover. Mr. Lutz said most of the data that they collected shows that a majority of the transactions are approximately 2 hours and 15% in the Wall Street area were over three hours and Mr. Legesse brought up a good point that some of the restaurant customers would receive a violation because of the two hour time limit changed while they were there and would feel pressure to have to leave the restaurant within two hours and that pressure has now been elevated in the Wall Street area.

Mr. Fullam said he is concerned about part-time workers working for three hours and parking in front of a retail store. Mr. Lutz said we want to have that business outreach where we are informing the business owners, managers, and hopefully employees to park in the off-street locations and

sometimes it works and sometimes if doesn't and if the regulation is three hours and someone wants to park there is not much that can be done but are not really seeing a large percentage of those users there. Mr. Legesse said it would also cost more to park on the street for the three hours at the meter then it would be to park in the lots.

Mr. Alely said we are trying to normalize the system throughout and make it consistent but said the post office in South Norwalk has 15 minutes of free parking and the post office on Belden Avenue is 30 minutes and he thinks they should both be the same.

Mr. Alely said in the Wall Street district the start time is 9:00AM and in South Norwalk is 8:00AM and would like to see the 9:00AM start time in South Norwalk too.

Mr. Lutz said he would like to get some data on this before any changes are made and will bring some recommendations to the July meeting so the Parking Authority can make an informed decision on the two items.

Mr. Seebeck asked if the Parking Authority controls the parking spaces in front of the post office. Mr. Lutz said that is something he needs to verify.

**** MR. SEEBECK MOVED TO APPROVE ADJUSTING THE ON STREET PARKING REGULATION TO REFLECT A 3-HOUR MAXIMUM, THE ADJUSTMENT TO THE SIGNS AS DISCUSSED, AND THE NORMALIZATION OF THE COMMENCEMENT HOUR TO REFLECT THE PILOT PROGRAM FROM WALL STREET.**

**** MR. ALEY SECONDED THE MOTION.**

**** THE MOTION PASSED UNANIMOUSLY.**

Mr. Rains thanked Mr. Lutz for all his continued hard work and focus on all the things that are going on and thanked Mr. Legesse for his focus on the reporting that he does at it is certainly helpful.

Mr. Lutz said the July meeting will be held in the conference room at the Yankee Doodle Garage but will also have a hybrid capability. After further discussion it was recommended to have the meeting on July 17, 2024, so that all the members can attend.

7. MOTION TO ADJOURN

**** MR. SEEBECK MOVED TO ADJOURN.**

**** MR. FULLAM SECONDED THE MOTION.**

**** THE MOTION PASSED UNANIMOUSLY.**

The meeting was adjourned at 6:55PM.

Respectfully submitted,

Dilene Byrd



June
2024

Operations Report

FINANCIAL SUMMARY

Summary Income Statement										
Norwalk Parking Authority										
For the Period Ending June 2024										
	June-24					Year to day July - June				
	Actual 2024	Budget 2024	Var \$	Var %	Actual PY	Actual 2024	Budget 2024	Var \$	Var %	Actual PY
REVENUES:										
Parking Revenue	578,712	567,587	11,126	2.0%	613,531	6,584,631	6,518,573	66,058	1.0%	6,474,958
Other Revenue	59,841	8,115	51,726	637.4%	33,639	157,842	97,376	60,466	62.1%	98,083
Total System Revenue	638,553	575,701	62,852	10.9%	647,170	6,742,473	6,615,949	126,524	1.9%	6,573,041
EXPENSES:										
Operations	277,240	330,601	(53,362)	-16.1%	1,088,733	4,018,607	4,304,199	(285,592)	-6.6%	4,360,203
City Support/Admin Svcs	34,201	63,377	(29,176)	-46.0%	30,369	715,642	760,524	(44,882)	-5.9%	711,303
Debt Service	108,944	104,593	4,350	4.2%	107,180	1,259,471	1,255,121	4,350	0.3%	1,286,162
Capital Reserve &Replacement	11,250	11,250	0	0.0%	0	112,500	135,000	(22,500)	-16.7%	112,500
Total Expenses	431,635	509,822	(78,187)	-15.3%	1,226,282	6,106,220	6,454,844	(348,624)	-5.4%	6,470,168
Fund Balance	206,918	65,879	141,039	214.1%	(579,112)	636,253	161,105	475,148	294.9%	102,873

Budget Summary

- Parking revenue is **2% over** budget for the month and **1% over** budget YTD.
- Total expenses are **15.3% under** budget for the month and **5.4% under** budget YTD.
- Transient revenue is **4.1% over** budget for the month and **5% over** budget YTD. Compared to the same period last year, YTD transient revenue is **2.4% above** last year.

Month and YTD Comparisons

- Total Revenue for the month is **up 19.6%** compared to last month and is **down 1.5%** compared to last June. YTD revenue is **up 2.4%** compared to last year.
- Transient activity for the month is **up 2.6%** compared to last month and is **down 13.4%** compared to last June. YTD transient activity is **down 3.8%** compared to last year.
- Permit activity (number of permits sold) is **down 1.4%** compared to last month and is **up 3.9%** compared to last June. YTD permit activity is **up 4.2%** compared to last year.
- Permit Revenue is **up 3.5%** compared to last month and is **up 5.7%** compared to last June. YTD permit revenue is **up 4.7%** compared to last year.

Variance Report (Actual v. Budget)

The Variance Report identifies and explains variances that are at least 20% and \$5,000 compared to budget.

Norwalk Parking Authority
For the Month Ending June 30, 2024

	ACTUAL	BUDGET	Var. (\$)	Var. (%)	COMMENTS	Actual YTD	Budget YTD
PARKING REVENUE							
Monthly Parking	\$206,707	\$196,308	\$10,399	5.3%	Monthly revenue for the month is higher due to increased demand at the SNRR garage and webster Parking lot.	\$2,378,158	\$2,355,699
Marketing/Advertising	\$26,613	\$1,500	\$25,113	1674.2%	Advertising revenue for the month is higher. This is due to annual advertising payment being collected in June.	\$26,613	\$18,000
Investment Income	\$23,619	\$83	\$23,536	28244.4%	Investment income is high for the month. This is an annual investment income received from the city comptroller's office.	\$23,619	\$1,000
OPERATING EXPENSES							
Operating Expenses	\$3,671	\$10,417	(\$6,746)	-64.8%	Expense for the month is under budget due to less supplies needed for the month.	\$80,068	\$125,000
Building Repair & Maintenance	\$33,180	\$49,862	(\$16,682)	-33.5%	Expenses for the month are under budget. This is due to delay in some of the repair works in the parking garage and lots.	\$629,430	\$554,150
Security Services	\$0	\$7,542	(\$7,542)	-100.0%	Expenses for the month are under budget due to replacement and repairs that were taken care of in the month of May; hence creating a saving for the month.	\$110,693	\$129,831
Vehicle Expense	\$655	\$5,833	(\$5,179)	-88.8%	Expenses for the month are lower due to missing some invoices.	\$38,827	\$70,000

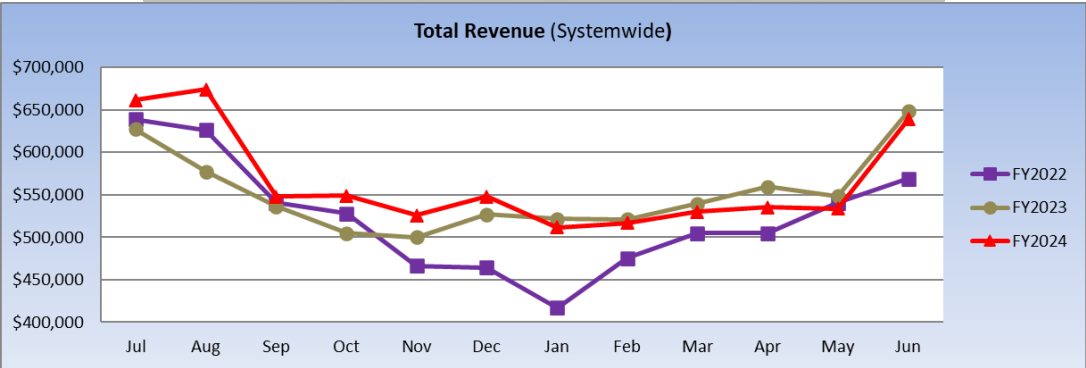
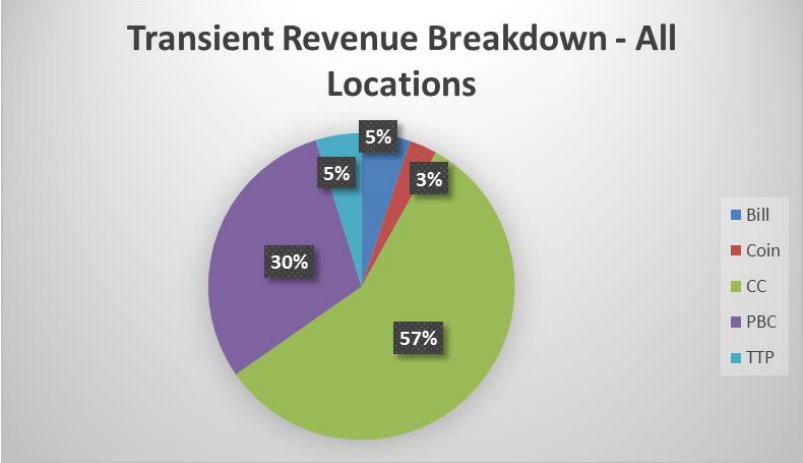
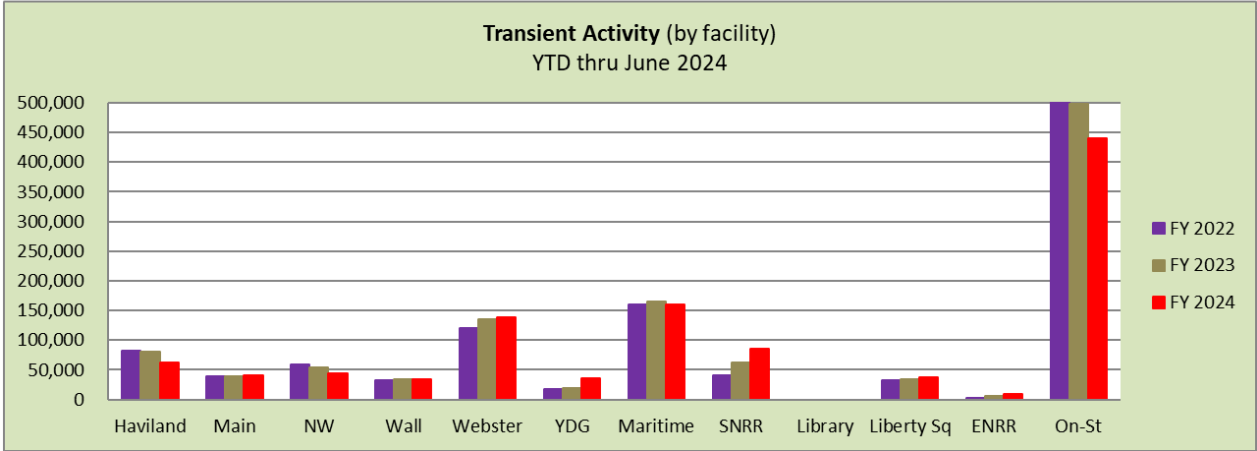
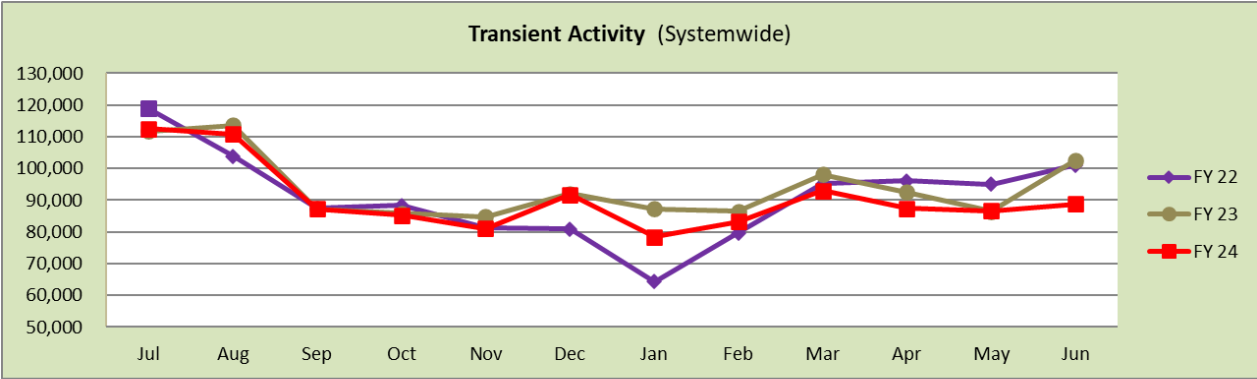
Financial Statement

For the Month ending June 30, 2024

LAZ Karp Associates, LLC and Subsidiaries								
Norwalk Parking Authority								
For the Twelve Months Ending June 30, 2024								
Description	Actual	Budget	Variance	% Variance	YTD Actual	YTD Budget	YTD Variance	YTD Variance %
PARKING REVENUE								
Meter Revenue	59,723.68	57,301.03	2,422.65	4.2%	633,245.72	676,027.50	(42,781.78)	-6.3%
Transient Parking	208,683.83	200,381.92	8,301.91	4.1%	2,549,303.05	2,428,470.98	120,832.07	5.0%
Monthly Parking	206,707.04	196,308.22	10,398.82	5.3%	2,378,157.56	2,355,698.64	22,458.92	1.0%
Less: Refunds	0.00	0.00	0.00	0.0%	(1,284.10)	0.00	(1,284.10)	0.0%
Parking Violation	131,966.00	140,702.63	(8,736.63)	-6.2%	1,357,185.70	1,384,395.71	(27,210.01)	-2.0%
Less: Sales Tax	(28,368.37)	(27,107.12)	(1,261.25)	4.7%	(331,976.90)	(326,020.18)	(5,956.72)	1.8%
TOTAL PARKING REVENUE	578,712.18	567,586.68	11,125.50	2.0%	6,584,631.03	6,518,572.65	66,058.38	1.0%
OTHER REVENUE								
Marketing/Advertising	26,612.94	1,500.00	25,112.94	1674.2%	26,612.94	18,000.00	8,612.94	47.8%
ATM Machines	275.00	333.33	(58.33)	-17.5%	3,111.00	3,999.96	(888.96)	-22.2%
Lease Income - SNRR/MG	4,948.40	3,080.00	1,868.40	60.7%	59,350.56	36,960.00	22,390.56	60.6%
Lease Income_YDG	1,418.00	418.00	1,000.00	239.2%	13,016.00	5,016.00	8,000.00	159.5%
SNRR Concessions Income	2,967.00	2,700.00	267.00	9.9%	32,132.00	32,400.00	(268.00)	-0.8%
Investment Income	23,619.39	83.33	23,536.06	28244.4%	23,619.39	999.96	22,619.43	2262.0%
TOTAL OTHER REVENUE	59,840.73	8,114.66	51,726.07	637.4%	157,841.89	97,375.92	60,465.97	62.1%
TOTAL SYSTEM REVENUE	638,552.91	575,701.34	62,851.57	10.9%	6,742,472.92	6,615,948.57	126,524.35	1.9%
OPERATING EXPENSES								
Gross Wages	94,617.76	107,692.28	13,074.52	12.1%	1,286,710.56	1,399,999.66	113,289.10	8.1%
Payroll Tax Expense	11,571.64	13,623.04	2,051.40	15.1%	158,396.67	177,099.60	18,702.93	10.6%
Group Health Insurance	10,517.27	11,307.69	790.42	7.0%	151,778.13	147,000.00	4,778.13	-3.3%
Worker's Compensation Expense	3,842.00	4,523.07	681.07	15.1%	52,589.97	58,799.90	6,209.93	10.6%
401K Match Expense	1,829.52	2,153.84	324.32	15.1%	25,043.20	27,999.96	2,956.76	10.6%
Operating Expenses	3,670.63	10,416.66	6,746.03	64.8%	80,068.30	124,999.92	44,931.62	35.9%
Maritime Condo fees	4,904.45	1,964.52	(2,939.93)	-149.7%	24,478.40	23,574.24	(904.16)	-3.8%
Management Fee Expense	8,333.33	8,333.33	0.00	0.0%	99,999.96	99,999.96	0.00	0.0%
Uniforms	3,844.00	3,333.34	(510.66)	-15.3%	16,209.70	40,000.08	23,790.38	59.5%
Signage	374.09	4,166.68	3,792.59	91.0%	20,260.11	50,000.16	29,740.05	59.5%
Tickets	0.00	1,250.02	1,250.02	100.0%	21,553.44	15,000.24	(6,553.20)	-43.7%
Office Expense	733.51	1,333.33	599.82	45.0%	22,440.47	15,999.96	(6,440.51)	-40.3%
Building Repair & Maintenance	33,179.99	49,861.67	16,681.68	33.5%	629,429.85	554,150.04	(75,279.81)	-13.6%
Snow Removal	1,615.05	0.00	(1,615.05)	0.0%	100,953.08	177,500.00	76,546.92	43.1%
Service Contract	15,650.95	12,990.15	(2,660.80)	-20.5%	219,622.28	201,372.76	(18,249.52)	-9.1%
Sanitation	2,772.36	2,460.00	(312.36)	-12.7%	24,640.23	29,520.00	4,879.77	16.5%
Security Services	0.00	7,542.19	7,542.19	100.0%	110,693.39	129,831.36	19,137.97	14.7%
Permit/Violation Management	12,572.16	12,500.01	(72.15)	-0.6%	128,728.14	150,000.12	21,271.98	14.2%
Utilities Expense	5,673.30	6,609.47	936.17	14.2%	87,029.60	79,313.64	(7,715.96)	-9.7%
Vehicle Expense	654.79	5,833.33	5,178.54	88.8%	38,826.93	69,999.96	31,173.03	44.5%
Telephone	8,173.07	7,499.99	(673.08)	-9.0%	103,125.45	89,999.88	(13,125.57)	-14.6%
Equipment Expense	0.00	2,499.99	2,499.99	100.0%	1,000.41	29,999.88	28,999.47	96.7%
Bank and Credit Card Fees	27,528.17	25,841.41	(1,686.76)	-6.5%	328,894.13	297,413.91	(31,480.22)	-10.6%
Liability Insurance	13,889.09	14,365.47	476.38	3.3%	158,034.92	164,623.69	6,588.77	4.0%
Parking Program	8,367.50	8,333.33	(34.17)	-0.4%	91,748.25	99,999.96	8,251.71	8.3%
Marketing and Communication	2,925.00	4,166.68	1,241.68	29.8%	36,351.13	50,000.16	13,649.03	27.3%
TOTAL OPERATING EXPENSES	277,239.63	330,601.49	53,361.86	16.1%	4,018,606.70	4,304,199.04	285,592.34	6.6%
CITY ADMINISTERED EXPENSES								
Other City Payroll Expenses	40,720.47	38,333.35	(2,387.12)	-6.2%	462,387.32	460,000.20	(2,387.12)	-0.5%
Electric	(3,322.51)	19,642.10	22,964.61	116.9%	197,034.46	235,705.20	38,670.74	16.4%
Sewer	(7,630.14)	968.26	8,598.40	888.0%	3,020.72	11,619.12	8,598.40	74.0%
Professional Services	3,750.00	3,750.00	0.00	0.0%	45,000.00	45,000.00	0.00	0.0%
Legal Service Retainer	416.66	416.66	0.00	0.0%	4,999.92	4,999.92	0.00	0.0%
Business Expense	266.65	266.65	0.00	0.0%	3,199.80	3,199.80	0.00	0.0%
TOTAL CITY ADMINISTERED EXPENSES	34,201.13	63,377.02	29,175.89	46.0%	715,642.22	760,524.24	44,882.02	5.9%
SUBTOTAL OPERATING EXPENSES	311,440.76	393,978.51	82,537.75	20.9%	4,734,248.92	5,064,723.28	330,474.36	6.5%
Debt Service Interest	22,990.09	17,976.55	(5,013.54)	-27.9%	220,732.14	215,718.60	(5,013.54)	-2.3%
Debt Service Principle	85,953.76	86,616.84	663.08	0.8%	1,038,739.00	1,039,402.08	663.08	0.1%
SUBTOTAL DEBT SERVICES	108,943.85	104,593.39	(4,350.46)	-4.2%	1,259,471.14	1,255,120.68	(4,350.46)	-0.3%
Capital Reserve and Replacement	11,249.99	11,249.99	0.00	0.0%	112,499.90	134,999.88	22,499.98	16.7%
TOTAL EXPENSES	431,634.60	509,821.89	78,187.29	15.3%	6,106,219.96	6,454,843.84	348,623.88	5.4%
Fund Balance	206,918.31	65,879.45	141,038.86	214.1%	636,252.96	161,104.73	475,148.23	294.9%

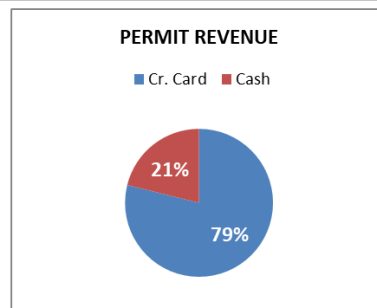
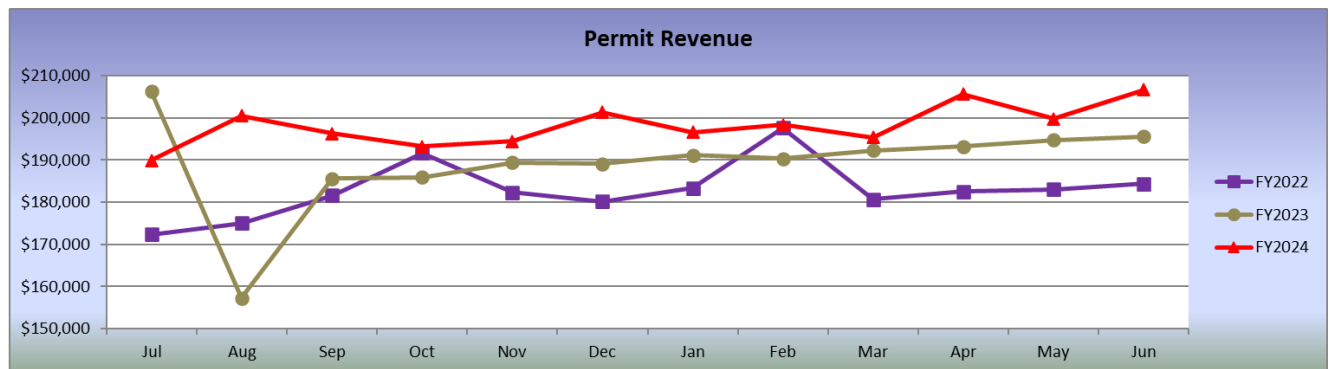
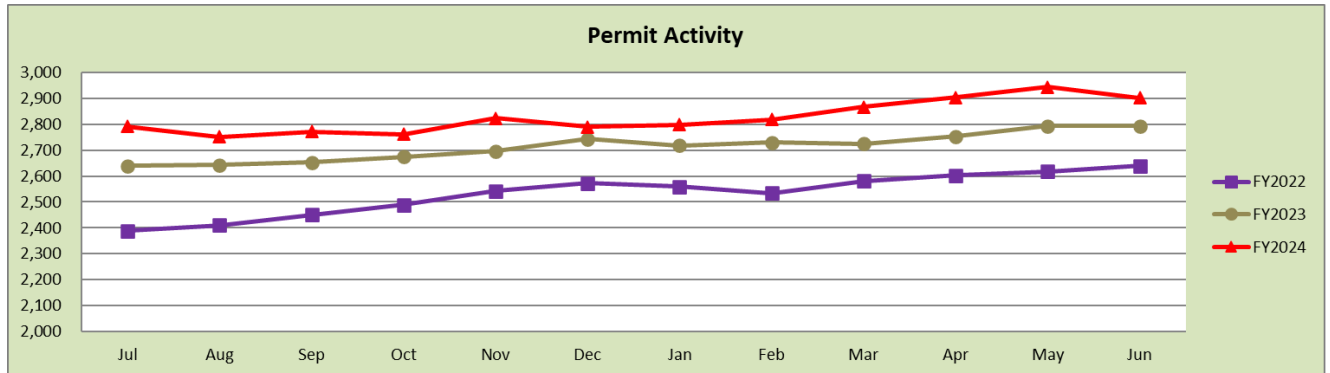
Systemwide Activity

- Overall, systemwide transient activity YTD is **3.8% below** last year and revenue is **2.4% above** last year.



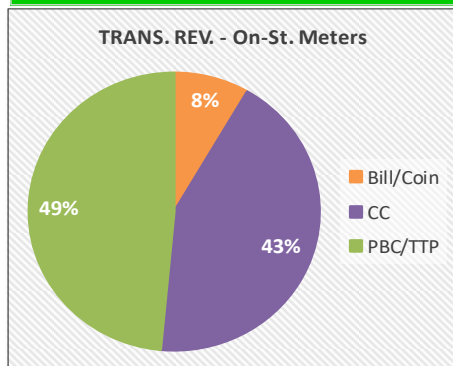
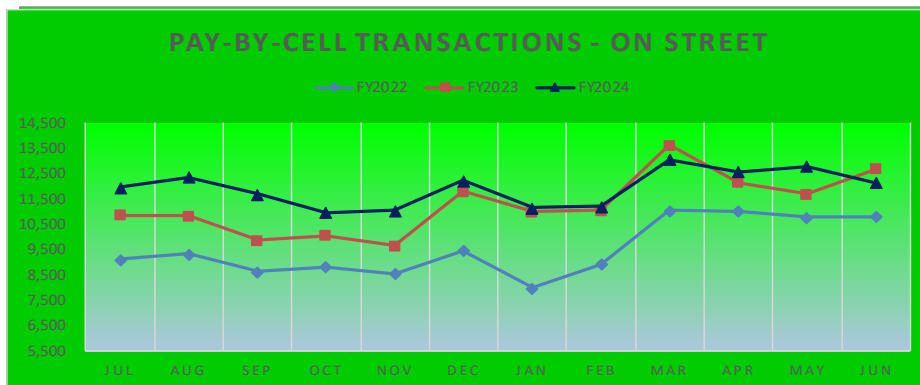
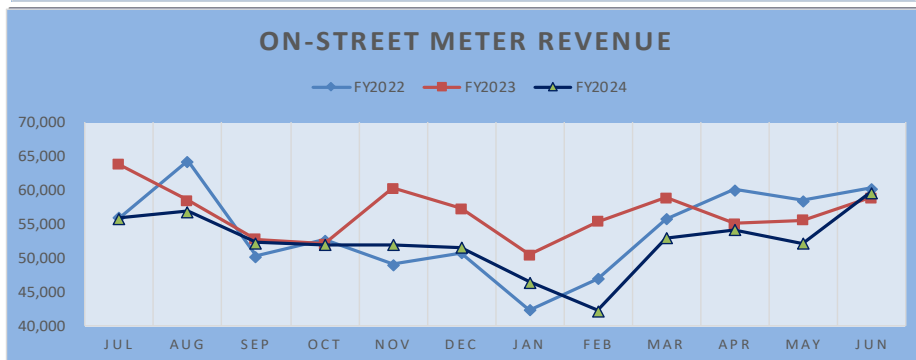
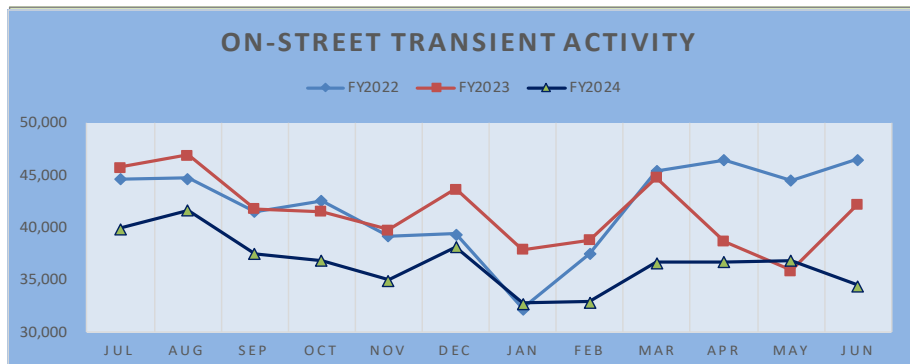
Permit Sales

- Compared to last month, June permits are **down 1.4%** and permit revenue is **up 3.5%**.
- Compared to last year, June permits are **up 3.9%** and permit revenue is **up 5.7%**.
- YTD compared to last year, permit activity is **up 4.2%** and revenue is **up 4.7%**.
- **2,902** permits were sold systemwide. There are 3,066 spaces available for permits and 4,333 total spaces systemwide, including non-metered spaces. Permit Revenue YTD represents 33.6% of the total revenue.



On-Street Parking

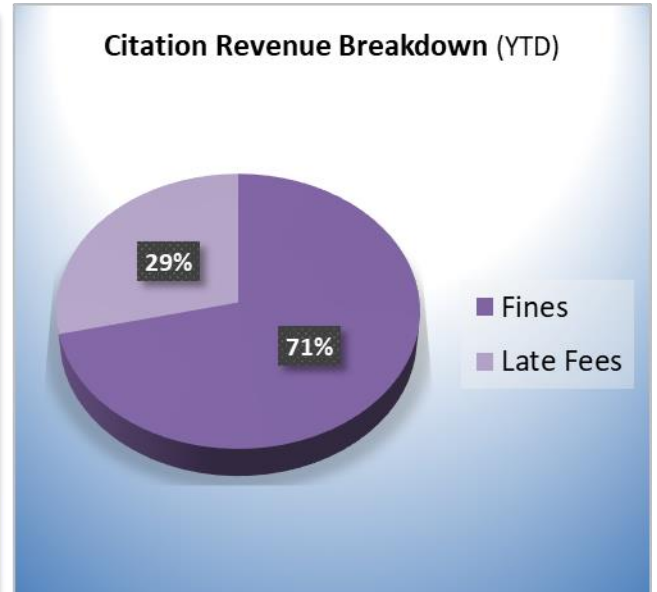
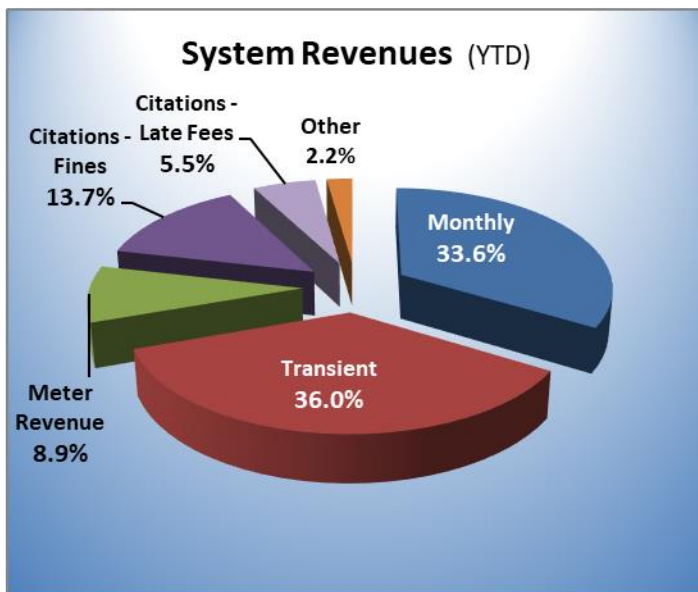
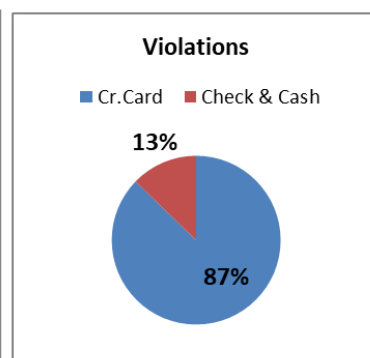
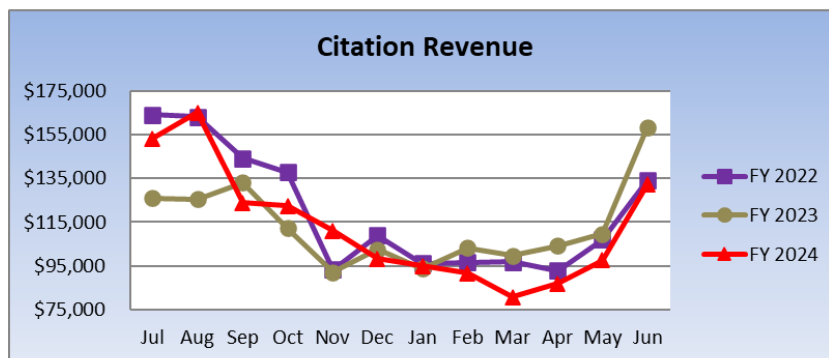
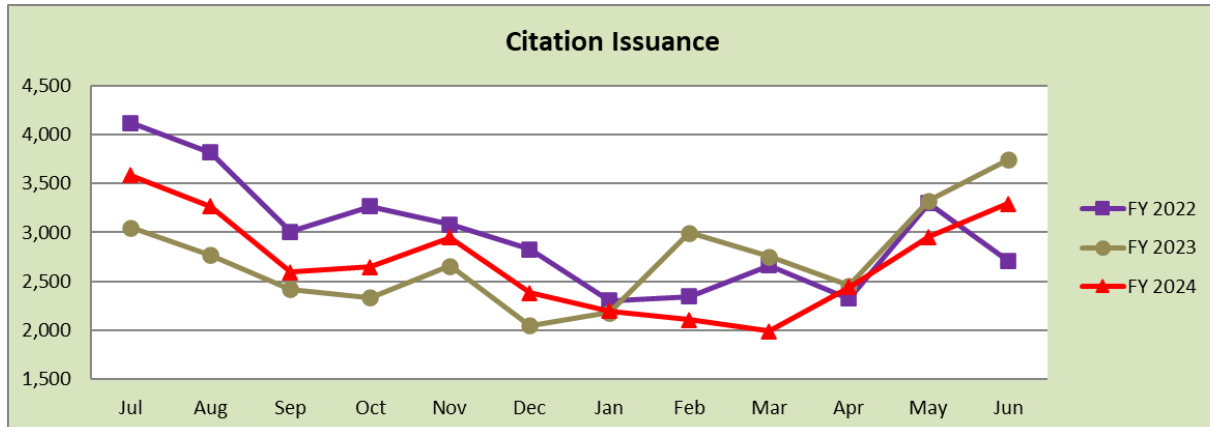
- YTD through June, on-street transient activity was **down 11.7%** and revenue was **down 7.5%** compared to last year.
- For the month of June, on-street transient activity was **down 6.6%** compared to last month and **up 18.5%** compared to last June.
- Revenue was **up 14.5%** compared to last month and **up 1.5%** compared to last June.
- In SONO, the average PBC transaction was **\$2.28** or an Average Stay of **1.5** hours.
- In the Wall District, the average PBC transaction was **\$1.09** or an Average Stay of **2.2** hours.



On-Street Comparison (SONO, West Ave and Wall District)				
June 2024				
Area	# Transactions	Revenue	Transactions	Revenue
Sono Area	17,300	\$31,539	50%	62%
Wall Area	12,132	\$9,697	35%	19%
West Ave Area	5,002	\$9,653	15%	19%
Total	34,434	\$50,890	100%	100%

Parking Enforcement

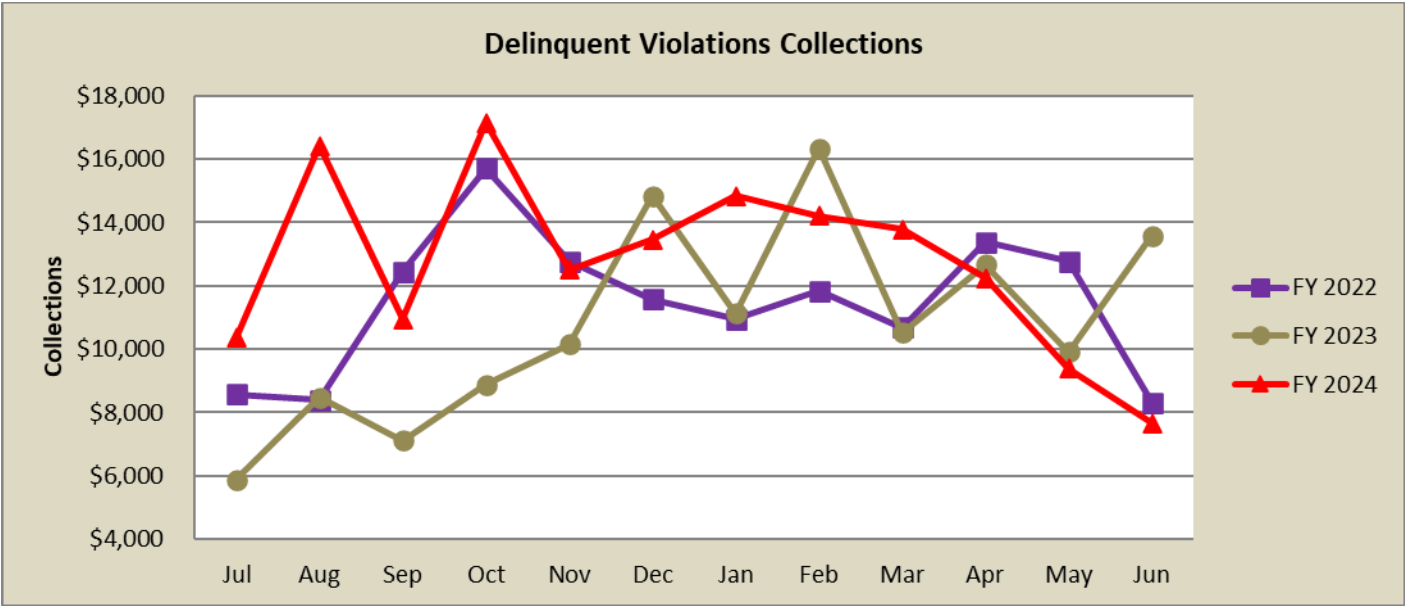
- Compared to last month, ticket issuance was **up 11.5%** and citation revenue was **up 35.3%**.
- YTD through June, ticket issuance was **down 1%** and citation revenue was **down 0.2%** compared to the same period last year.
- Citation revenue accounts for **19.2%** of system revenues YTD.
- There were total of 391 Citations paid in June for a total value of **\$45,745** from the beaches.



Parking Violations Collection Program

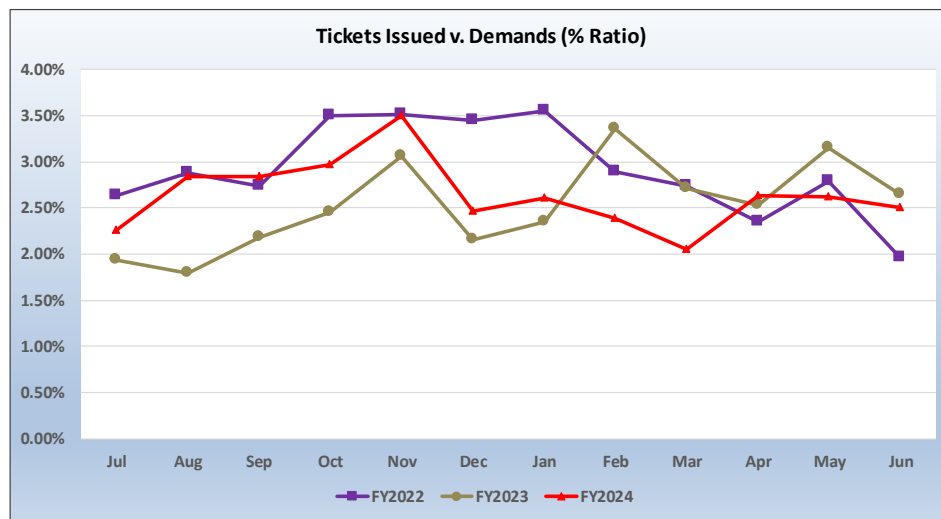
Fiscal Year	Delinquent \$ Collected
2013	\$131,458
2014	\$108,435
2015	\$84,233
2016	\$84,628
2017	\$152,412
2018	\$128,025
2019	\$103,032
2020	\$93,378
2021	\$71,346
2022	\$137,355
2023	\$129,477
2024	\$152,931

YTD thru June



Tickets Issued v. Demands Analysis

Analysis of the ratio of tickets issued compared to transient demands does not include citations issued at the beaches nor does it include violations issued by the Norwalk Police Department.



Tickets Issued (NOT including Beaches & Police issued tickets)

	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	TOTAL	AVG.
FY2019	1,574	1,843	1,461	1,569	1,515	1,594	1,294	1,072	1,491	1,468	1,131	1,505	17,517	1,460
FY2020	1,602	1,718	1,484	1,160	1,367	1,710	1,514	1,667	851	17	17	223	13,330	1,111
FY2021	397	362	360	201	136	601	916	752	2,529	2,745	1,728	2,689	13,416	1,118
FY2022	3,127	2,993	2,390	3,092	2,859	2,783	2,284	2,305	2,606	2,257	2,650	1,981	31,327	2,611
FY2023	2,164	2,033	1,897	2,104	2,595	1,986	2,053	2,903	2,655	2,342	2,730	2,713	28,175	2,348
FY2024	2,540	3,146	2,482	2,534	2,838	2,266	2,047	1,984	1,909	2,307	2,271	2,230	28,554	2,380

Transient Demands (NOT including Beaches)

	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	TOTAL	AVG.
FY2019	106,168	112,894	87,811	91,061	86,286	95,118	90,170	86,885	104,945	99,209	101,014	106,576	1,168,137	97,345
FY2020	110,327	113,742	96,762	110,459	100,233	101,475	106,779	108,995	46,453	0	0	39,154	934,379	77,865
FY2021	60,962	65,055	60,234	59,448	44,445	44,600	52,682	47,949	71,404	76,193	83,038	93,578	759,588	63,299
FY2022	118,674	103,859	87,480	88,359	81,427	80,829	64,339	79,672	95,094	96,140	94,935	101,065	1,091,873	90,989
FY2023	111,814	113,560	87,199	85,804	84,706	92,082	87,283	86,518	98,079	92,535	86,456	102,660	1,128,697	94,058
FY2024	112,565	110,796	87,317	85,255	81,074	91,771	78,338	83,167	92,950	87,443	86,570	88,859	1,086,105	90,509

Ratio (%) - Tickets v. Demands

	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	AVG.
FY2019	1.48%	1.63%	1.66%	1.72%	1.76%	1.68%	1.44%	1.23%	1.42%	1.48%	1.12%	1.41%	1.50%
FY2020	1.45%	1.51%	1.53%	1.05%	1.36%	1.69%	1.42%	1.53%	1.83%	0.00%	0.00%	0.57%	1.16%
FY2021	0.65%	0.56%	0.60%	0.34%	0.31%	1.35%	1.74%	1.57%	3.54%	3.60%	2.08%	2.87%	1.60%
FY2022	2.63%	2.88%	2.73%	3.50%	3.51%	3.44%	3.55%	2.89%	2.74%	2.35%	2.79%	1.96%	2.92%
FY2023	1.94%	1.79%	2.18%	2.45%	3.06%	2.16%	2.35%	3.36%	2.71%	2.53%	3.16%	2.64%	2.53%
FY2024	2.26%	2.84%	2.84%	2.97%	3.50%	2.47%	2.61%	2.39%	2.05%	2.64%	2.62%	2.51%	2.64%

Tickets Issued v. Demands Analysis (continued)

Analysis of the ratio of tickets issued compared to transient demands by street:

5 Years Summary (Expired meter violations only)						
Zone Number	Row Labels	Current 2023/24	2022/23	2021/22	2020/21	2019/20
2011	Ann St.	4.2%	2.5%	1.6%	2.5%	2.2%
2033	Berkeley St.	10.8%	9.1%	1.5%	1.8%	4.4%
2012	Haviland St.	4.3%	3.2%	2.9%	5.6%	4.5%
2021	Madison St.	8.9%	3.4%	1.7%	5.2%	4.1%
2030	Maple St.	4.0%	1.7%	1.0%	2.1%	0.4%
2010	Marshall St.	0.9%	1.2%	1.7%	2.4%	2.1%
2026	Merwin St	6.5%	4.3%	2.1%	4.1%	2.1%
2024	Monroe St.	0.9%	0.3%	0.4%	1.1%	2.9%
2017	N. Main St.	3.4%	2.3%	1.8%	3.2%	3.6%
2018	N. Water St.	3.6%	2.3%	1.4%	2.8%	2.4%
2027	Orchard St	3.6%	4.8%	4.3%	7.2%	1.8%
2032	Quincy St.	0.0%	0.0%	0.0%	0.0%	0.0%
2020	S. Main St.	1.8%	1.1%	1.1%	2.1%	1.9%
2016	W. Washington St.	2.1%	0.5%	1.3%	0.9%	1.2%
2014	Washington St.	4.8%	5.3%	5.7%	8.7%	4.6%
2031	West Ave	2.4%	1.9%	1.5%	3.7%	0.9%
2040	Wall St. Area	1.9%	3.3%	3.9%	10.5%	4.7%
2002	Webster Lot	2.0%	2.3%	2.8%	3.7%	1.3%
2004	Haviland Deck	2.0%	2.1%	2.8%	4.8%	2.4%
2022	North Water Lot	3.0%	2.6%	3.5%	4.9%	3.6%
2023	SNRR Lot	4.4%	5.0%	6.1%	8.9%	3.9%
2005	YDG	2.4%	2.0%	3.2%	5.2%	0.9%
2028	Wall Street Lot	1.9%	1.6%	2.5%	6.4%	2.4%
2029	Main Street Lot	1.7%	2.1%	2.7%	4.5%	1.6%
2015	Liberty Square Lot	0.9%	0.6%	0.7%	1.9%	1.0%
Grand Total		2.6%	2.6%	2.8%	4.8%	2.6%
** Current year data is September - June 2024						

Pay-By-Cell

- YTD through June, pay by cell activity was **up 7.3%** and revenue was **up 9.6%** compared to the same period last year.
- Compared to last month, June transactions were **down 0.4%** and revenue was **down 2%**.
- The average transaction was **\$2.92** per transaction in June.
- By comparison, the average transaction systemwide (all payment methods) is **\$2.93** per transaction.
- PBC transactions represent **30.1%** of transient demands and **29.9%** of transient revenue.

