



Wednesday, June 26, 2024

6:00 p.m.

By Zoom Virtual Video Conference and Tele Conference

To allow public access, anyone may access a meeting by telephone, Zoom, and/or the City of Norwalk YouTube channel. Specific instructions and links can be found at www.norwalkct.org/meetings.



Members of the public can call in and listen to a meeting. They will not be able to speak or see any of the meeting participants. Each meeting will use a unique Meeting/Webinar ID. Please find the information using the link above.



Members of the public who wish to provide "live comments" will need to register in advance and use the Zoom meeting platform. All participants will be muted upon entering the meeting. To speak, click the "raise your hand indicator" and you will be called on by the host of the meeting during the public comment section. Please find the information using the link above.



Members of the public who wish to view the meeting, but are not participating, can view a live stream on the City of Norwalk YouTube channel. This stream is delayed by approximately 20 seconds. Please find the information using the link above. The meeting recording and minutes will be posted on the City of Norwalk website within seven (7) days after the meeting.



Members of the public who wish to provide public comment are encouraged to submit those via email in advance of the meeting. For these comments to be read into the record, they should be submitted at least three hours in advance of the meeting start time. Please email Bryan Lutz blutz@norwalkct.gov to provide written public comment prior to the meeting.

AGENDA

1. Public Comment, limited to three minutes for each speaker
2. Discussion and action related to minutes from the Parking Authority meeting Wednesday, May 22, 2024
3. Engineering and Project Report
 - a. Update -TMP 2023-01 -YDG Exterior Repairs and Improvement
4. Financial and Operating Report -LAZ
5. Old Business
 - a. Update -15-minute free parking -Wall Street
 - b. Update -IPMI Conference
6. New Business
 - a. Discuss/Vote -Regulation Change
7. Motion to Adjourn

Next Parking Authority meeting: Wednesday July, 24 2024 at 6:00pm

We will host July's meeting at the Yankee Doodle Garage Conference Room as well as having Hybrid capabilities.

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[Agendas | Norwalk, CT - Official Website \(norwalkct.org\)](https://norwalkct.org)



Members of the public can use a telephone to call in, attend, listen and comment during the meeting. However, they will not be able to see any of the meeting participants. Each meeting will use a unique Meeting/Webinar ID. All participants will be muted upon entering the meeting. To speak, dial *9 on the phone and you will be called on by the host of the meeting during the public comment section. All speakers must state their name and address. Comments must be on a topic on the agenda, and are limited to three minutes. Anyone disrupting the orderly conduct of the meeting, including by using threatening, hateful, or sexually-explicit language, will be removed.



Upon written request, not less than 24 hours prior to the meeting, a member of the public can request a physical location to attend this virtual meeting at City Hall. Such a member of the public will be provided access to a telephone so that they can attend the meeting in real time. The member of the public can call in, attend, listen and comment during the meeting. Each meeting will use a unique Meeting/Webinar ID (see above). A set of instructions will be left with the telephone for the member of the public to use in order to access the meeting.



Members of the public who wish to “view the meeting live” and/or “provide live comments” can use the Zoom meeting platform by going to either <https://norwalkct-org.zoom.us/j/83880537065> or www.norwalkct.org/meetings and clicking on the “View/Participate Live on Zoom” link that is on the line with the meeting date and time. All participants will be muted upon entering the meeting. To speak, click the “raise your hand indicator” and you will be called on by the host of the meeting during the public comment section. All speakers must state their name and address. Comments must be on a topic on the agenda, and are limited to three minutes. Anyone disrupting the orderly conduct of the meeting, including by using threatening, hateful, or sexually-explicit language, will be removed.



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Members of the public who wish to provide public comment are encouraged to submit those via email in advance of the meeting. For these comments to be included into the record, they must be submitted by 12:00 p.m. the day of the meeting. Please email Bryan Lutz at blutz@norwalkct.gov with the subject line “Public Comment” to provide written public comment prior to the meeting.

PARKING AUTHORITY

**REGULAR MEETING VIA ZOOM VIRTUAL VIDEOCONFERENCE
AND TELECONFERENCE
MAY 22, 2024**

ATTENDANCE: Jud Aley
Peter Fullam
Matthew Seebeck
Pamela Parkington

STAFF Bryan Lutz, Asst. Parking Director, TMP

OTHERS: Rocky Legesse, LAZ Parking

CALL TO ORDER

Mr. Seebeck called the meeting to order at 5:30PM.

1. PUBLIC COMMENT, LIMITED TO THREE MINUTES EACH SPEAKER

There were no public comments this evening.

**2. DISCUSSION AND ACTION RELATED TO MINUTES FROM THE PARKING AUTHORITY
MEETING WEDNESDAY, APRIL 24, 2024.**

**** MS. PARKINGTON MOVED TO APPROVE THE MINUTES AS SUBMITTED.**
**** MR. FULLAM THE MOTION.**
**** THE MOTION PASSED UNANIMOUSLY.**

3. ENGINEERING AND PROJECT REPORT

a. Update- TMP

Mr. Lutz provided an update and said the contractor successfully cut the first rib on Monday and is continuing to cut the rest, and parking operations continue as normal and are only closing off some parking spaces that the contractor needs. Mr. Lutz shared photos of the work and said he will keep the Parking Authority updated as the work progresses.

Mr. Legesse reported and said they finished the month with a positive fund balance of just over \$47,000 which is due to the 4% increase in parking revenue, and a 10% decrease in expenses. He said the main

performers that attributed to the increase in revenue were the SNRR overflow lot, the Yankee Doodle Garage, and the North Water Street lot, and the savings in expenses were mainly for payroll, vehicle equipment expenses, signage expenses, and operating expenses.

Mr. Legesse said parking revenue is 0.4% over budget for the month and 1.4% over budget year to date, and transient revenue is 3.8% over budget for the month and 5.7% over budget year to date. He said compared to the same period last year, the year-to-date revenue is 4.3% above last year and the increase was due to the increase in all types of revenue with the exception of meter revenue.

Mr. Legesse said permit activity and revenue were up compared to last month.

Mr. Legesse reported on the variance report and said the expenses for signage was under budget due to the credit that was received for an invoice that was billed twice, and the service contract was under budget for the month due to a dispute to an invoice on the Flowbird equipment invoice.

Mr. Legesse reported on the systemwide transient activity and said it is 3.1% below last year and revenue is 2% above last year which was due to the high transactional locations such as SNRR `Garage and the Webster Street lot.

Mr. Legesse said comparing the payment methods to prior years they are seeing a transition to more credit card payments and this month 93% of transactions were made via credit card and were at 89% the same time last year.

Mr. Legesse reported on the permit sales and said compared to last month, permits were up 1.3% and permit revenue was up 5.2% and were due to added parkers at the Maritime Garage and the Yankee Doodle Garage for the reserved spaces for McMahon Ford.

Mr. Legesse reported on the on-street parking and said both activity and revenue were down compared to prior years, but are up compared to last month and is following seasonal trends. He said the decline is mainly due to a decrease in nighttime/weekend leisure activity and is monitoring the on-street occupancy and has decreased from prior years.

Mr. Legesse reported that on enforcement and said compared to last month, ticket issuance was up 22.6%, and citation revue was up 7.5% and is following seasonal trends but is still below prior years.

Mr. Legesse reported on the tickets issues versus demand analysis and said there is a minor increase from the prior month, but comparing it to the number of tickets issued at the same time last year it is slightly down but the demand was higher.

Mr. Legesse reported on the Pay-by-Cell activity and said year to date through April, the Pay by Cell activity was up 9.1%, and revenue was up 12.5% compared to the same period last year. He said compared to last month the transitions were down slightly which is due to a decrease in leisure activity. Mr. Seebeck said that only 8% of lot parkers are using Pay-by-Cell and asked if there is any insight as to why more on street parkers are using the Pay-by-Cell. Mr. Aley said it may be people that are trying to avoid the Park Mobile fee. Mr. Lutz said that staff will look into it because it is concerning and if the meters are located in ideal locations which he believes they are but may need to look at the signage in of street locations. Mr. Aley asked if the average parking time on the street versus the average parking time off street is known. Mr. Legesse said that 48% of all transactions come from on-street parking. Mr. Aley said it would be interesting to see the average on street parking time and average lot parking time is systemwide. Mr. Legesse said that he will work with Mr. Lutz and send a detailed report on the demand for ParkMobile and transient demand based on location.

5. OLD BUSINESS

a. Update-15-minute free parking- Wall Street

Mr. Lutz provided an update and said it went live last Wednesday and as of a few hours ago had 228 impressions which was 11% of total transactions in the piloted area. He said the outreach to the businesses was well received and will continue to have ambassadors in the area to assist customers. He said they will continue to monitor this and if all goes well it will be pushed to SONO as well along with the updated regulations and clearer signage. He said that Channel 12 news did a piece on this and is on their website.

Mr. Fullam said from the people that he has spoken to it is well received and that signage for the paystations is important. He also asked if there were any alternatives for people that would go from the free 15-minute parking to a paid longer duration and avoid the transaction fee. Mr. Lutz said other solutions can be explored which will be presented to the Parking Authority.

Mr. Fullam said that promoting the free 15-minute parking is important and suggested posters advertising it in store front windows. Mr. Lutz said they were not able to measure short stays effectively, now they have a way to measure the short-term parking which will help to manage the inventory better and as the days go on, they will receive a lot of data that will be analyzed and make decisions based on it. He also said that he will be attending the Wall Street Association meeting next week and will mention the idea of the posters and see how it is received. Mr. Seebeck said the Parking Authority should absolutely do what they can to ensure folks see and have access to the free 15-minute parking option but also have to consider that the Parking Authority has been absorbing not just the transaction fee but the use of the space from quite some time.

b. Discuss/Vote- SNRR roof repair

Mr. Lutz said the roof is continuing to leak and have received some proposals to address this and are recommending a targeted repair to the area where the leak is and G.L. Capasso has worked on the roof in the past and knows the best way to get the scaffolding on the roof and has experience working with the MTA staff.

**** MR. ALEY MOVED TO APPROVE THE ROOF REPAIR IN THE AMOUNT OF \$12,839 TO G.L. CAPASSO**

**** MS. PARKINGTON SECONDED THE MOTION.**

**** THE MOTION PASSED UNANIMOUSLY.**

6. NEW BUSINESS

a. Discuss/Vote-YMCA lot

Mr. Lutz said this lot is located off West Avenue and has an opportunity to manage this lot and are recommending the installation of a 4- hour regulation while also allowing the sale of 10 permits at a rate of \$50 plus tax. He said he is recommending 10 permit parking spaces which will be monitored over the next few weeks to see if there is an opportunity to increase the number of spaces by 10. Mr. Seebeck suggested adding a few more permit parking spaces if there will still be an appropriate number of spaces to serve the art space needs, which would also provide relief for parking on the street in that area. Mr. Lutz suggested starting with 10 permit parking spaces and he will reach out to the representatives of the art space to get their schedule to provide a better idea to the Parking Authority of the number of permit parking spaces to increase. Mr. Alely asked how many parking spaces there are in the lot. Mr. Lutz said there are 50.

**** MR. ALEY MOVED TO APPROVE THE 4-HOUR REGULATION PARKING AND 10 PERMIT PARKING SPACES AT THE FORMER YMCA PARKING LOT.**

**** MR. FULLAM SECONDED THE MOTION.**

**** THE MOTION PASSED UNANIMOUSLY.**

b. Discuss/Vote- FY 25 Projects

Mr. Lutz said there are a number of projects they would like to complete to help better the customer experience for the upcoming fiscal year that include \$100,000 for two bathroom improvements in the main terminal of the South Norwalk Railroad Station, and other projects that are smaller in scope that include a repair to the HVAC system at the Maritime Garage lobby in the amount of \$30,000, and a new fence for the dumpsters at the Webster Street lot which will help to address the illegal dumping they are experiencing, as well as the roof repair at the South Norwalk Railroad Station that was discussed earlier. He said he may bring additional recommendations to the Parking Authority next month. Mr. Seebeck asked if there are code compliance issues with the restrooms that are driving the costs so high. Mr. Lutz said “no” and the cost is to renovate the bathrooms.

****MR. SEEBECK MOVED TO APPROVE THE PROJECT COSTS IN THE AMOUNT OF \$163,000 FROM THE MAY FINANCIALS.**

**** MR. ALEY SECONDED THE MOTION.**

**** THE MOTION PASSED UNANIMOUSLY.**

ADJOURNMENT

**** MR. FULLAM MOVED TO ADJOURN.**

**** MR. ALEY SECONDED THE MOTION.**

**** THE MOTION PASSED UNANIMOUSLY.**

The meeting was adjourned at 7:05PM.

Respectfully submitted,

Dilene Byrd



May
2024

Operations Report

FINANCIAL SUMMARY

	May-24					Year to day July - May					FISCAL YEAR	
	Actual 2024	Budget 2024	Var \$	Var %	Actual PY	Actual 2024	Budget 2024	Var \$	Var %	Actual PY	Forecast	Budget
REVENUES:												
Parking Revenue	521,128	540,999	(19,870)	-3.7%	539,158	6,005,919	5,950,986	54,933	0.9%	5,861,427	6,527,047	6,518,573
Other Revenue	9,500	8,115	1,386	17.1%	5,839	98,001	89,261	8,740	9.8%	64,444	107,502	97,376
Total System Revenue	530,629	549,114	(18,485)	-3.4%	544,997	6,103,920	6,040,247	63,673	1.1%	5,925,871	6,634,549	6,615,949
EXPENSES:												
Operations	513,162	412,911	100,251	24.3%	283,307	3,731,367	3,973,598	(242,230)	-6.1%	3,271,470	4,244,529	4,304,199
City Support/Admin Svcs	61,949	63,377	(1,428)	-2.3%	61,903	681,441	697,147	(15,706)	-2.3%	680,934	743,390	760,524
Debt Service	104,593	104,593	0	0.0%	107,180	1,150,527	1,150,527	-	0.0%	1,178,982	1,255,121	1,255,121
Capital Reserve &Replacement	0	11,250	(11,250)	-100.0%	11,250	101,250	123,750	(22,500)	-18.2%	112,500	101,250	135,000
Total Expenses	679,705	592,131	87,573	14.8%	463,640	5,664,585	5,945,022	(280,437)	-4.7%	5,243,886	6,344,290	6,454,844
Fund Balance	(149,076)	(43,018)	(106,058)	246.5%	81,358	439,335	95,225	344,109	361.4%	681,985	290,259	161,105

Budget Summary

- Parking revenue is **3.7% under** budget for the month and **0.9% over** budget YTD.
- Total expenses are **14.8% over** budget for the month and **4.7% under** budget YTD.
- Transient revenue is **1.9% under** budget for the month and **5.1% over** budget YTD. Compared to the same period last year, YTD transient revenue is **3.5% above** last year.

Month and YTD Comparisons

- Total Revenue for the month is **up 1%** compared to last month and is **down 4.3%** compared to last May. YTD revenue is **up 2.9%** compared to last year.
- Transient activity for the month is **down 5.9%** compared to last month and is **down 5.5%** compared to last May. YTD transient activity is **down 2.8%** compared to last year.
- Permit activity (number of permits sold) is **up 1.3%** compared to last month and is **up 5.5%** compared to last May. YTD permit activity is **up 4.2%** compared to last year.
- Permit Revenue is **up 5.2%** compared to last month and is **up 6.4%** compared to last May. YTD permit revenue is **up 4.6%** compared to last year.

Variance Report (Actual v. Budget)

The Variance Report identifies and explains variances that are at least 20% and \$5,000 compared to budget.

VARIANCE REPORT - Major Variances (+/- 20% and \$5,000)
Norwalk Parking Authority
For the Month Ending May 31, 2024

ACTUAL						BUDGET	Var. (\$)	Var. (%)	COMMENTS	Actual YTD	Budget YTD
PARKING REVENUE											
N/A											
OPERATING EXPENSES											
Building Repair & Maintenance	\$203,731	\$64,372	\$139,359	216.5%	Expense for the month is higher due to accruals that were approved last month.					\$596,250	\$504,288
Security Services	\$18,548	\$7,542	\$11,006	145.9%	Expense for the month is higher due to replacement of security cameras at SNRR garage and Webster Lot.					\$100,693	\$122,289

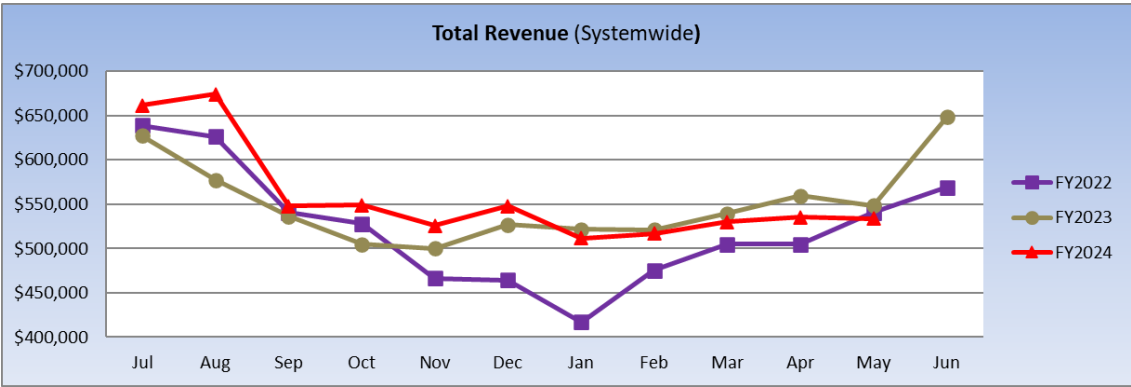
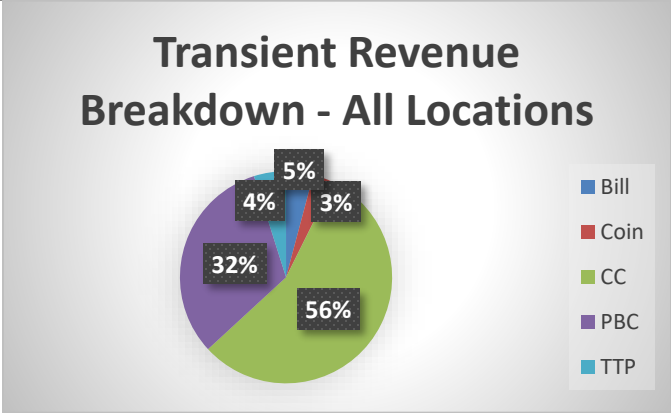
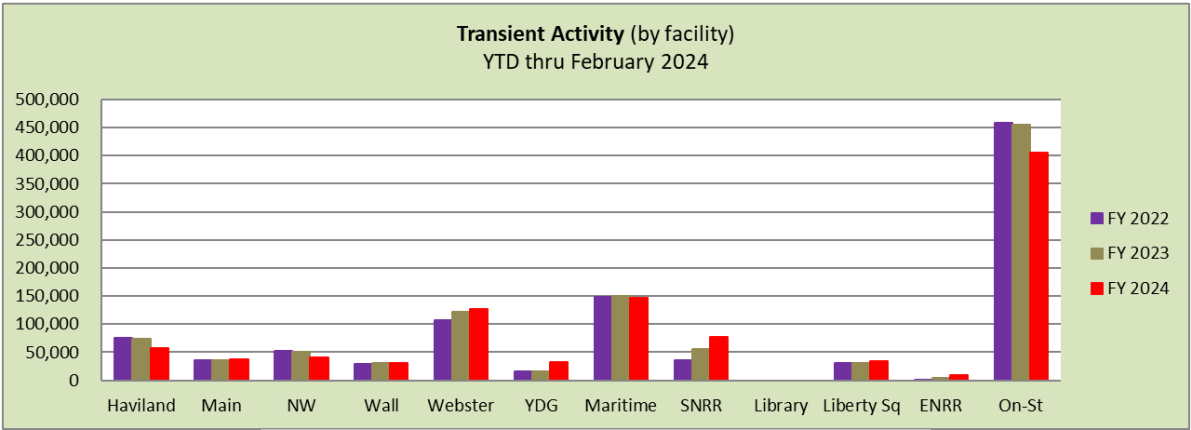
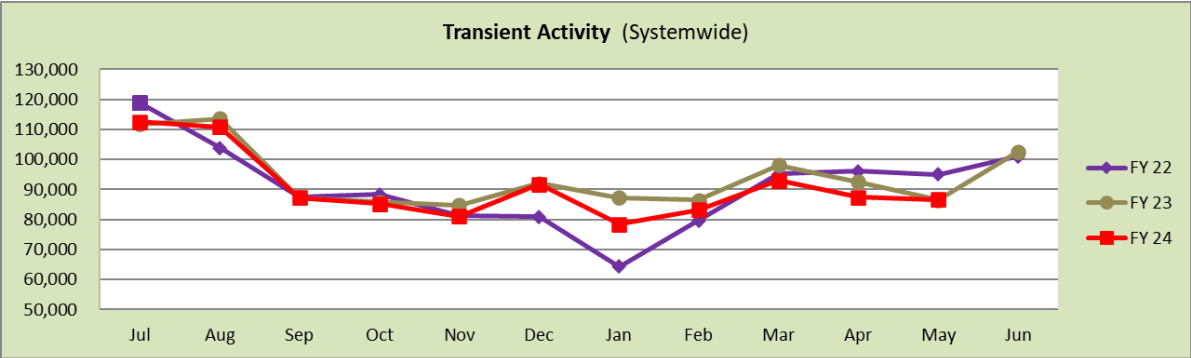
Financial Statement

For the Month ending May 31, 2024

LAZ Karp Associates, LLC and Subsidiaries									
Norwalk Parking Authority									
For the Eleven Months Ending May 31, 2024									
Description	Actual	Budget	Variance	% Variance	YTD Actual	YTD Budget	YTD Variance	YTD Variance %	Annual Budget
PARKING REVENUE									
Meter Revenue	52,151.94	57,300.00	(5,148.06)	-9.0%	573,522.04	618,726.47	(45,204.43)	-7.3%	676,027.50
Transient Parking	198,605.40	202,372.75	(3,767.35)	-1.9%	2,340,619.22	2,228,089.06	112,530.16	5.1%	2,428,470.98
Monthly Parking	199,750.41	196,308.22	3,442.19	1.8%	2,171,450.52	2,159,390.42	12,060.10	0.6%	2,355,698.64
Less: Refunds	0.00	0.00	0.00	0.0%	(1,284.10)	0.00	(1,284.10)	0.0%	0.00
Parking Violation	97,519.75	112,243.81	(14,724.06)	-13.1%	1,225,219.70	1,243,693.08	(18,473.38)	-1.5%	1,384,395.71
Less: Sales Tax	(26,899.14)	(27,225.94)	326.80	-1.2%	(303,608.53)	(298,913.06)	(4,695.47)	1.6%	(326,020.18)
TOTAL PARKING REVENUE	521,128.36	540,998.84	(19,870.48)	-3.7%	6,005,918.85	5,950,985.97	54,932.88	0.9%	6,518,572.65
OTHER REVENUE									
Marketing/Advertising	0.00	1,500.00	(1,500.00)	-100.0%	0.00	16,500.00	(16,500.00)	-100.0%	18,000.00
ATM Machines	283.00	333.33	(50.33)	-15.1%	2,836.00	3,666.63	(830.63)	-22.7%	3,999.96
Lease Income - SNRR/MG	4,948.40	3,080.00	1,868.40	60.7%	54,402.16	33,880.00	20,522.16	60.6%	36,960.00
Lease Income_YDG	1,418.00	418.00	1,000.00	239.2%	11,598.00	4,598.00	7,000.00	152.2%	5,016.00
SNRR Concessions Income	2,851.00	2,700.00	151.00	5.6%	29,165.00	29,700.00	(535.00)	-1.8%	32,400.00
Investment Income	0.00	83.33	(83.33)	-100.0%	0.00	916.63	(916.63)	-100.0%	999.96
TOTAL OTHER REVENUE	9,500.40	8,114.66	1,385.74	17.1%	98,001.16	89,261.26	8,739.90	9.8%	97,375.92
TOTAL SYSTEM REVENUE	530,628.76	549,113.50	(18,484.74)	-3.4%	6,103,920.01	6,040,247.23	63,672.78	1.1%	6,615,948.57
OPERATING EXPENSES									
Gross Wages	137,321.51	161,538.43	24,216.92	15.0%	1,192,092.80	1,292,307.38	100,214.58	7.8%	1,399,999.66
Payroll Tax Expense	16,973.70	20,434.60	3,460.90	16.9%	146,825.03	163,476.56	16,651.53	10.2%	177,099.60
Group Health Insurance	12,135.73	16,961.55	4,825.82	28.5%	141,260.86	135,692.31	(5,568.55)	-4.1%	147,000.00
Worker's Compensation Expense	5,635.53	6,784.60	1,149.07	16.9%	48,747.97	54,276.83	5,528.86	10.2%	58,799.90
401K Match Expense	2,683.64	3,230.78	547.14	16.9%	23,213.68	25,846.12	2,632.44	10.2%	27,999.96
Operating Expenses	8,363.24	10,416.66	2,053.42	19.7%	76,397.67	114,583.26	38,185.59	33.3%	124,999.92
Maritime Condo fees	1,779.45	1,964.52	185.07	9.4%	19,573.95	21,609.72	2,035.77	9.4%	23,574.24
Management Fee Expense	8,333.33	8,333.33	0.00	0.0%	91,666.63	91,666.63	0.00	0.0%	99,999.96
Uniforms	0.00	3,333.34	3,333.34	100.0%	12,365.70	36,666.74	24,301.04	66.3%	40,000.08
Signage	527.36	4,166.68	3,639.32	87.3%	19,886.02	45,833.48	25,947.46	56.6%	50,000.16
Tickets	0.00	1,250.02	1,250.02	100.0%	21,553.44	13,750.22	(7,803.22)	-56.7%	15,000.24
Office Expense	3,107.66	1,333.33	(1,774.33)	-133.1%	21,706.96	14,666.63	(7,040.33)	-48.0%	15,999.96
Building Repair & Maintenance	203,731.03	64,371.67	(139,359.36)	-216.5%	596,249.86	504,288.37	(91,961.49)	-18.2%	554,150.04
Snow Removal	3,345.63	0.00	(3,345.63)	0.0%	99,338.03	177,500.00	78,161.97	44.0%	177,500.00
Service Contract	11,125.42	12,990.15	1,864.73	14.4%	203,971.33	188,382.61	(15,588.72)	-8.3%	201,372.76
Sanitation	3,415.37	2,460.00	(955.37)	-38.8%	21,867.87	27,060.00	5,192.13	19.2%	29,520.00
Security Services	18,548.33	7,542.19	(11,006.14)	-145.9%	100,693.39	122,289.17	21,595.78	17.7%	129,831.36
Permit/Violation Management	8,945.41	12,500.01	3,554.60	28.4%	116,155.98	137,500.11	21,344.13	15.5%	150,000.12
Utilities Expense	8,667.86	6,609.47	(2,058.39)	-31.1%	81,356.30	72,704.17	(8,652.13)	-11.9%	79,313.64
Vehicle Expense	1,850.42	5,833.33	3,982.91	68.3%	38,172.14	64,166.63	25,994.49	40.5%	69,999.96
Telephone	7,789.24	7,499.99	(289.25)	-3.9%	94,952.38	82,499.89	(12,452.49)	-15.1%	89,999.88
Equipment Expense	0.00	2,499.99	2,499.99	100.0%	1,000.41	27,499.89	26,499.48	96.4%	29,999.88
Bank and Credit Card Fees	25,082.53	24,695.64	(386.89)	-1.6%	301,365.96	271,572.50	(29,793.46)	-11.0%	297,413.91
Liability Insurance	12,507.08	13,660.42	1,153.34	8.4%	144,145.82	150,258.22	6,112.40	4.1%	164,623.69
Parking Program	8,367.50	8,333.33	(34.17)	-0.4%	83,380.75	91,666.63	8,285.88	9.0%	99,999.96
Marketing and Communication	2,925.00	4,166.68	1,241.68	29.8%	33,426.13	45,833.48	12,407.35	27.1%	50,000.16
TOTAL OPERATING EXPENSES	513,161.97	412,910.71	(100,251.26)	-24.3%	3,731,367.06	3,973,597.55	242,230.49	6.1%	4,304,199.04
CITY ADMINISTERED EXPENSES									
Other City Payroll Expenses	38,333.35	38,333.35	0.00	0.0%	421,666.85	421,666.85	0.00	0.0%	460,000.20
Electric	18,214.27	19,642.10	1,427.83	7.3%	200,356.97	216,063.10	15,706.13	7.3%	235,705.20
Sewer	968.26	968.26	0.00	0.0%	10,650.86	10,650.86	0.00	0.0%	11,619.12
Professional Services	3,750.00	3,750.00	0.00	0.0%	41,250.00	41,250.00	0.00	0.0%	45,000.00
Legal Service Retainer	416.66	416.66	0.00	0.0%	4,583.26	4,583.26	0.00	0.0%	4,999.92
Business Expense	266.65	266.65	0.00	0.0%	2,933.15	2,933.15	0.00	0.0%	3,199.80
TOTAL CITY ADMINISTERED EXPENSES	61,949.19	63,377.02	1,427.83	2.3%	681,441.09	697,147.22	15,706.13	2.3%	760,524.24
SUBTOTAL OPERATING EXPENSES	575,111.16	476,287.73	(98,823.43)	-20.7%	4,412,808.15	4,670,744.77	257,936.62	5.5%	5,064,723.28
Debt Service Interest	17,976.55	17,976.55	0.00	0.0%	197,742.05	197,742.05	0.00	0.0%	215,718.60
Debt Service Principle	86,616.84	86,616.84	0.00	0.0%	952,785.24	952,785.24	0.00	0.0%	1,039,402.08
SUBTOTAL DEBT SERVICES	104,593.39	104,593.39	0.00	0.0%	1,150,527.29	1,150,527.29	0.00	0.0%	1,255,120.68
Capital Reserve and Replacement	0.00	11,249.99	11,249.99	100.0%	101,249.91	123,749.89	22,499.98	18.2%	134,999.88
TOTAL EXPENSES	679,704.55	592,131.11	(87,573.44)	-14.8%	5,664,585.35	5,945,021.95	280,436.60	4.7%	6,454,843.84
Fund Balance	(149,075.79)	(43,017.61)	(106,058.18)	246.5%	439,334.66	95,225.28	344,109.38	361.4%	161,104.73

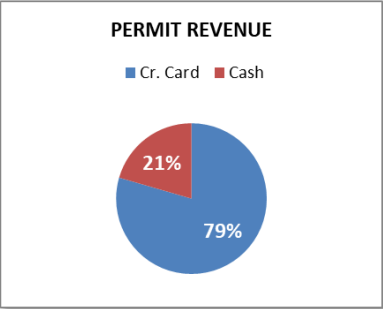
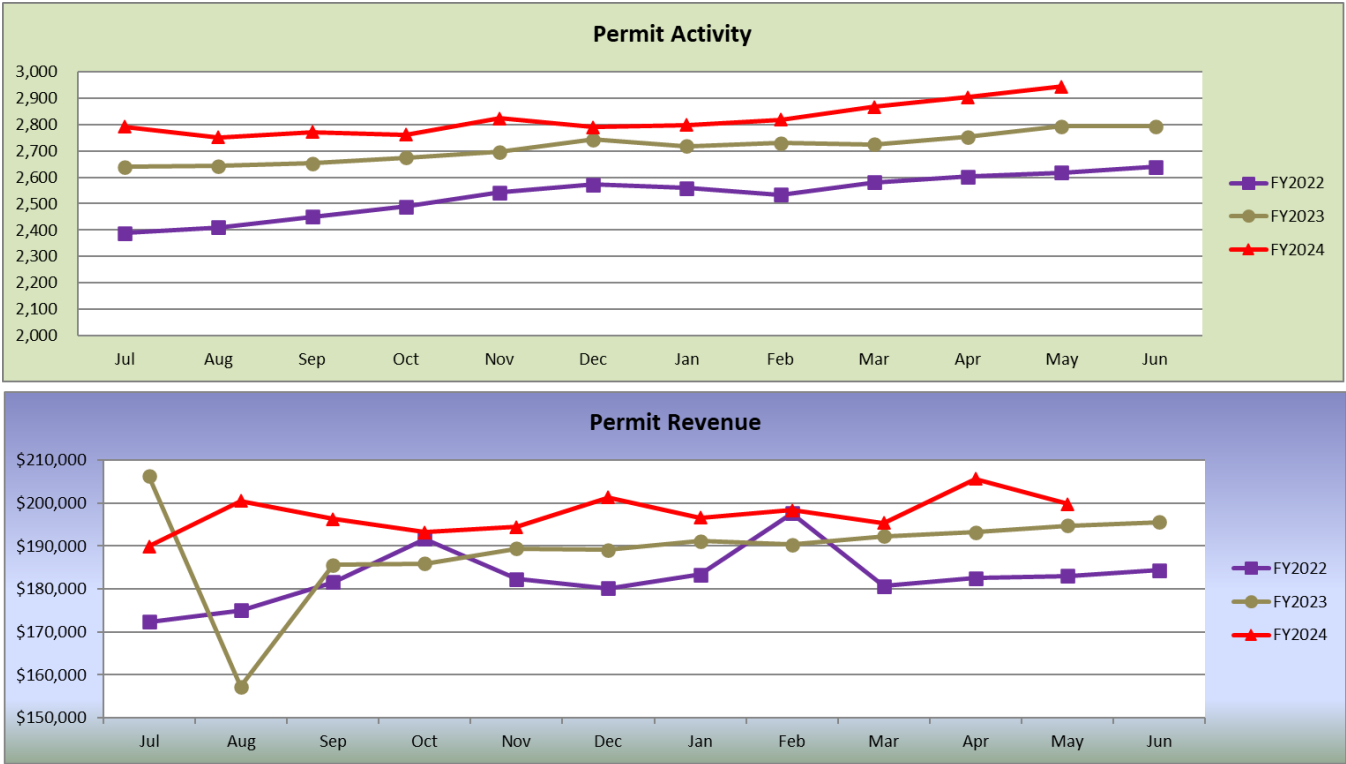
Systemwide Activity

- Overall, systemwide transient activity YTD is **2.8% below** last year and revenue is **5.1% above** last year.



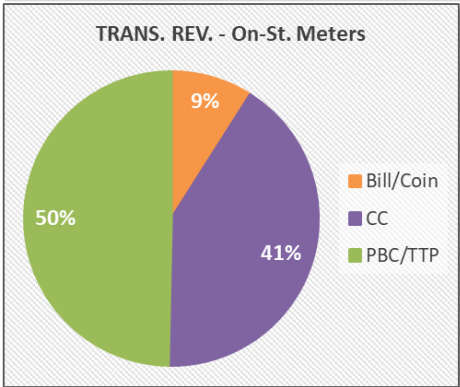
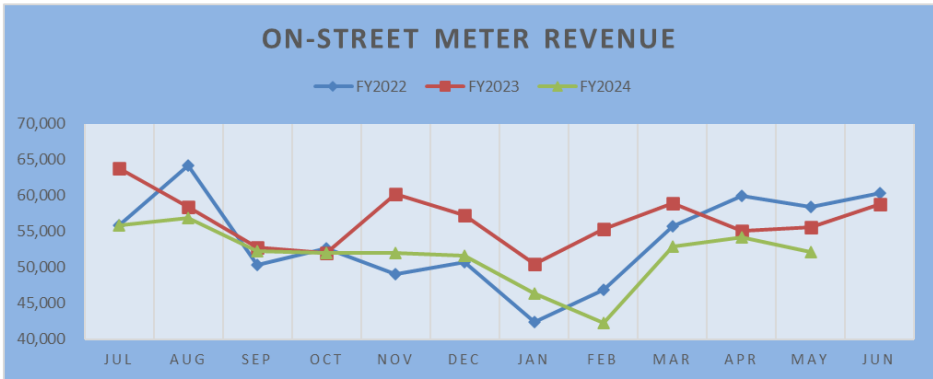
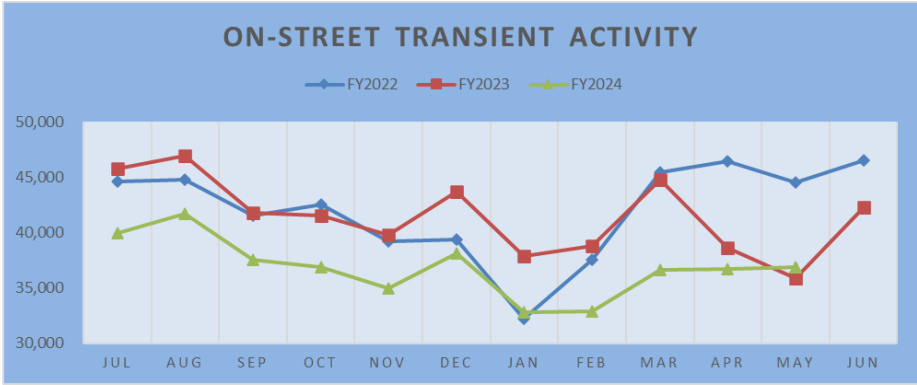
Permit Sales

- Compared to last month, May permits are **up 1.4%** and permit revenue is **down 2.9%**.
- Compared to last year, May permits are **up 5.4%** and permit revenue is **up 2.6%**.
- YTD compared to last year, permit activity is **up 4.2%** and revenue is **up 4.6%**.
- **2,944** permits were sold systemwide. There are 3,066 spaces available for permits and 4,333 total spaces systemwide, including non-metered spaces. Permit Revenue YTD represents 33.9% of the total revenue.



On-Street Parking

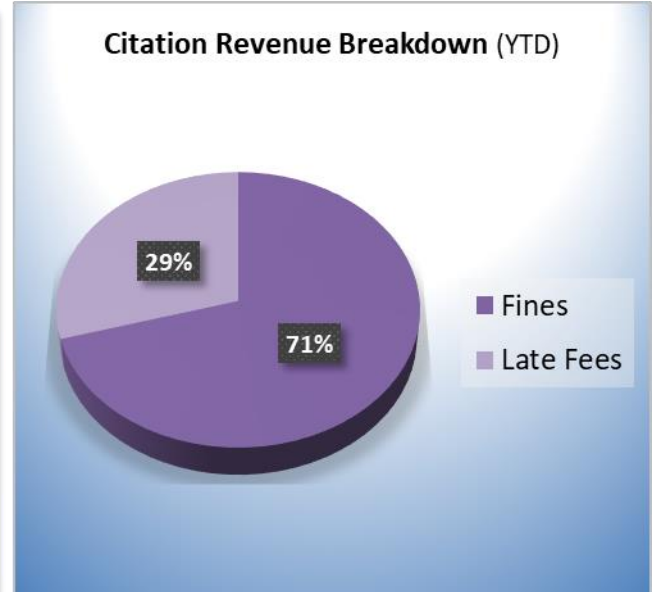
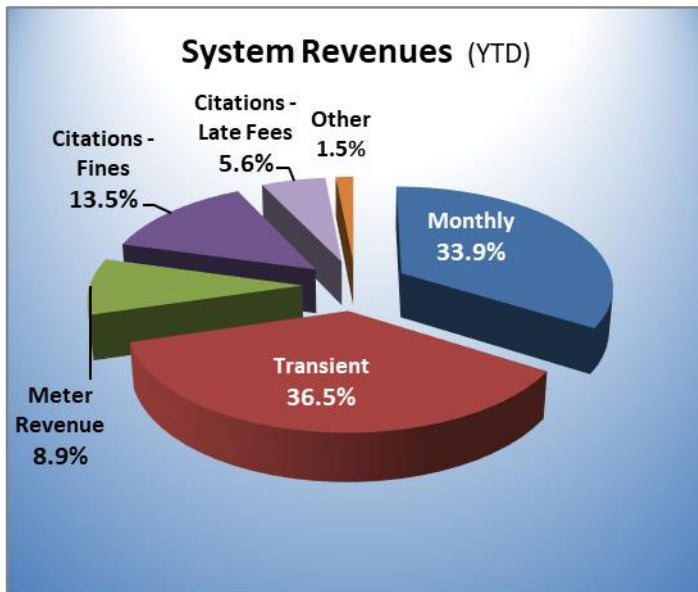
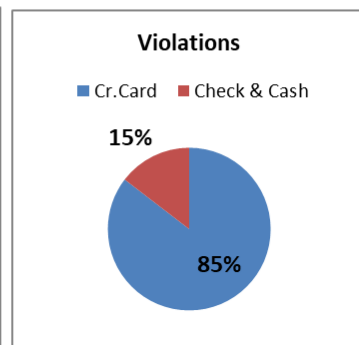
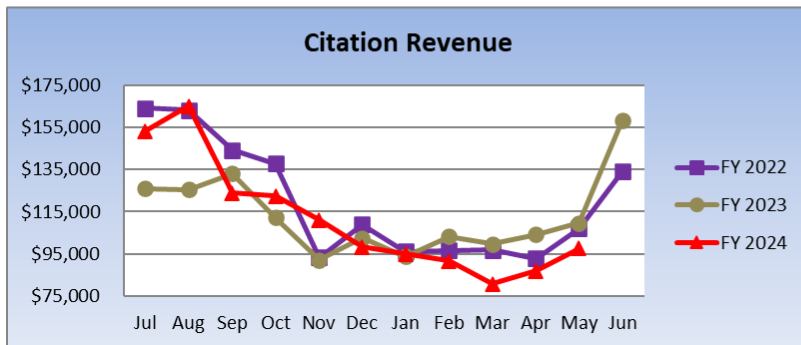
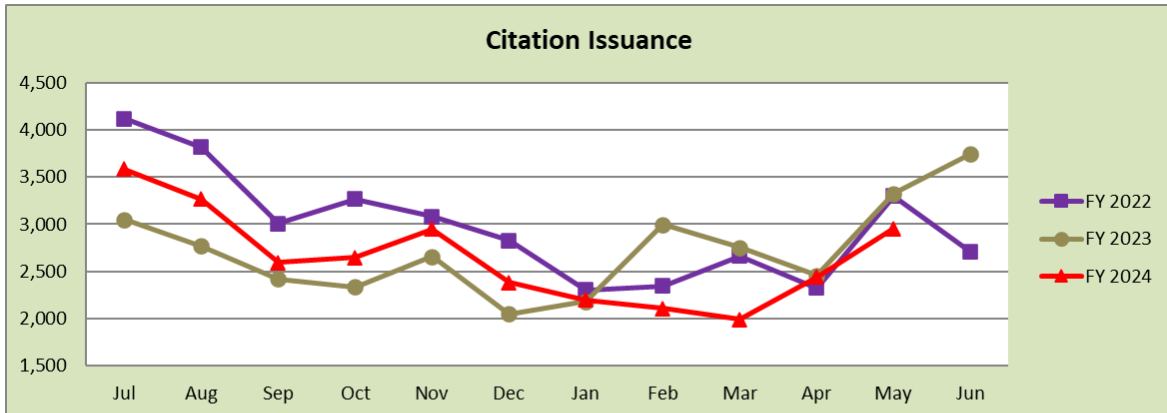
- YTD through May, on-street transient activity was **down 11.1%** and revenue was **down 8.3%** compared to last year.
- For the month of May, on-street transient activity was **up 0.4%** compared to last month and **up 2.8%** compared to last May.
- Revenue was **down 3.7%** compared to last month and **down 6.2%** compared to last May.
- In SONO, the average PBC transaction was **\$2.23** or an Average Stay of **1.5** hours.
- In the Wall District, the average PBC transaction was **\$1.10** or an Average Stay of **2.2** hours.



On-Street Comparison (SONO, West Ave and Wall District)				
May 2024				
Area	# Transactions	Revenue	Transactions	Revenue
Sono Area	18,463	\$31,661	50%	62%
Wall Area	13,316	\$9,919	36%	19%
West Ave Area	5,105	\$9,629	14%	19%
Total	36,884	\$51,209	100%	100%

Parking Enforcement

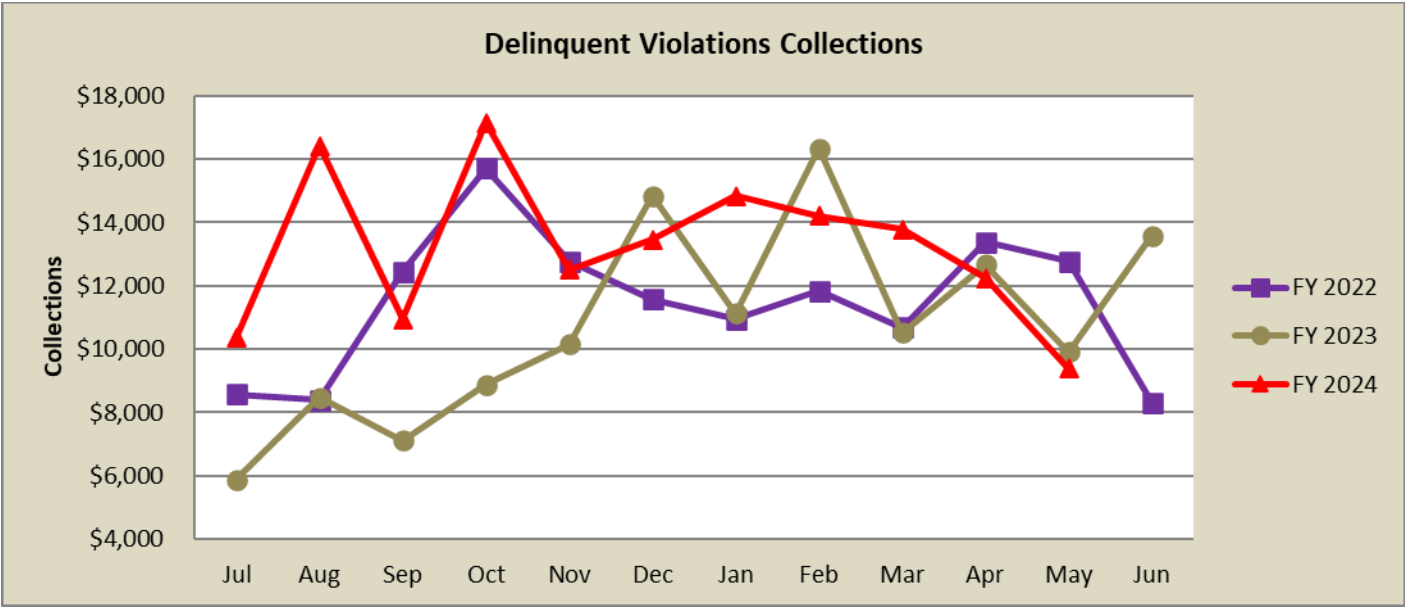
- Compared to last month, ticket issuance was **up 21%** and citation revenue was **up 12.4%**.
- YTD through May, ticket issuance was **up 0.4%** and citation revenue was **up 2%** compared to the same period last year.
- Citation revenue accounts for **22.4%** of system revenues YTD.
- There were total of 69 Citations paid in May for a total value of **\$8,840** from the beaches.



Parking Violations Collection Program

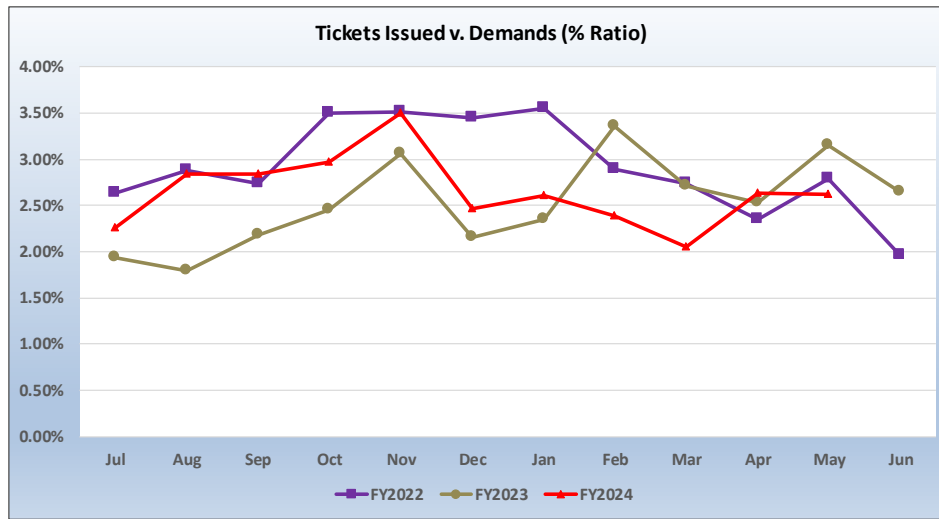
Fiscal Year	Delinquent \$ Collected
2013	\$131,458
2014	\$108,435
2015	\$84,233
2016	\$84,628
2017	\$152,412
2018	\$128,025
2019	\$103,032
2020	\$93,378
2021	\$71,346
2022	\$137,355
2023	\$129,477
2024	\$145,261

YTD thru May



Tickets Issued v. Demands Analysis

Analysis of the ratio of tickets issued compared to transient demands does not include citations issued at the beaches nor does it include violations issued by the Norwalk Police Department.



Tickets Issued (NOT including Beaches & Police issued tickets)

	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	TOTAL	AVG.
FY2019	1,574	1,843	1,461	1,569	1,515	1,594	1,294	1,072	1,491	1,468	1,131	1,505	17,517	1,460
FY2020	1,602	1,718	1,484	1,160	1,367	1,710	1,514	1,667	851	17	17	223	13,330	1,111
FY2021	397	362	360	201	136	601	916	752	2,529	2,745	1,728	2,689	13,416	1,118
FY2022	3,127	2,993	2,390	3,092	2,859	2,783	2,284	2,305	2,606	2,257	2,650	1,981	31,327	2,611
FY2023	2,164	2,033	1,897	2,104	2,595	1,986	2,053	2,903	2,655	2,342	2,730	2,713	28,175	2,348
FY2024	2,540	3,146	2,482	2,534	2,838	2,266	2,047	1,984	1,909	2,307	2,271		26,324	2,393

Transient Demands (NOT including Beaches)

	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	TOTAL	AVG.
FY2019	106,168	112,894	87,811	91,061	86,286	95,118	90,170	86,885	104,945	99,209	101,014	106,576	1,168,137	97,345
FY2020	110,327	113,742	96,762	110,459	100,233	101,475	106,779	108,995	46,453	0	0	39,154	934,379	77,865
FY2021	60,962	65,055	60,234	59,448	44,445	44,600	52,682	47,949	71,404	76,193	83,038	93,578	759,588	63,299
FY2022	118,674	103,859	87,480	88,359	81,427	80,829	64,339	79,672	95,094	96,140	94,935	101,065	1,091,873	90,989
FY2023	111,814	113,560	87,199	85,804	84,706	92,082	87,283	86,518	98,079	92,535	86,456	102,660	1,128,697	94,058
FY2024	112,565	110,796	87,317	85,255	81,074	91,771	78,338	83,167	92,950	87,443	86,570	0	997,246	83,104

Ratio (%) - Tickets v. Demands

	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	AVG.
FY2019	1.48%	1.63%	1.66%	1.72%	1.76%	1.68%	1.44%	1.23%	1.42%	1.48%	1.12%	1.41%	1.50%
FY2020	1.45%	1.51%	1.53%	1.05%	1.36%	1.69%	1.42%	1.53%	1.83%	0.00%	0.00%	0.57%	1.16%
FY2021	0.65%	0.56%	0.60%	0.34%	0.31%	1.35%	1.74%	1.57%	3.54%	3.60%	2.08%	2.87%	1.60%
FY2022	2.63%	2.88%	2.73%	3.50%	3.51%	3.44%	3.55%	2.89%	2.74%	2.35%	2.79%	1.96%	2.92%
FY2023	1.94%	1.79%	2.18%	2.45%	3.06%	2.16%	2.35%	3.36%	2.71%	2.53%	3.16%	2.64%	2.53%
FY2024	2.26%	2.84%	2.84%	2.97%	3.50%	2.47%	2.61%	2.39%	2.05%	2.64%	2.62%		2.65%

Tickets Issued v. Demands Analysis (continued)

Analysis of the ratio of tickets issued compared to transient demands by street:

5 Years Summary (Expired meter violations only)						
Zone Number	Row Labels	Current 2023/24	2022/23	2021/22	2020/21	2019/20
2011	Ann St.	4.3%	2.5%	1.6%	2.5%	2.2%
2033	Berkeley St.	12.3%	9.1%	1.5%	1.8%	4.4%
2012	Haviland St.	4.0%	3.2%	2.9%	5.6%	4.5%
2021	Madison St.	9.0%	3.4%	1.7%	5.2%	4.1%
2030	Maple St.	3.8%	1.7%	1.0%	2.1%	0.4%
2010	Marshall St.	0.9%	1.2%	1.7%	2.4%	2.1%
2026	Merwin St	6.5%	4.3%	2.1%	4.1%	2.1%
2024	Monroe St.	0.9%	0.3%	0.4%	1.1%	2.9%
2017	N. Main St.	3.4%	2.3%	1.8%	3.2%	3.6%
2018	N. Water St.	3.8%	2.3%	1.4%	2.8%	2.4%
2027	Orchard St	3.7%	4.8%	4.3%	7.2%	1.8%
2032	Quincy St.	0.0%	0.0%	0.0%	0.0%	0.0%
2020	S. Main St.	1.8%	1.1%	1.1%	2.1%	1.9%
2016	W. Washington St.	2.1%	0.5%	1.3%	0.9%	1.2%
2014	Washington St.	4.8%	5.3%	5.7%	8.7%	4.6%
2031	West Ave	2.6%	1.9%	1.5%	3.7%	0.9%
2040	Wall St. Area	1.9%	3.3%	3.9%	10.5%	4.7%
2002	Webster Lot	2.0%	2.3%	2.8%	3.7%	1.3%
2004	Haviland Deck	2.1%	2.1%	2.8%	4.8%	2.4%
2022	North Water Lot	3.0%	2.6%	3.5%	4.9%	3.6%
2023	SNRR Lot	4.4%	5.0%	6.1%	8.9%	3.9%
2005	YDG	2.5%	2.0%	3.2%	5.2%	0.9%
2028	Wall Street Lot	1.6%	1.6%	2.5%	6.4%	2.4%
2029	Main Street Lot	1.6%	2.1%	2.7%	4.5%	1.6%
2015	Liberty Square Lot	1.0%	0.6%	0.7%	1.9%	1.0%
Grand Total		2.6%	2.6%	2.8%	4.8%	2.6%
** Current year data is September - May 2024						

Pay-By-Cell

- YTD through May, pay by cell activity was **up 8.6%** and revenue was **up 11.3%** compared to the same period last year.
- Compared to last month, May transactions were **up 3.2%** and revenue was **up 4.5%**.
- The average transaction was **\$2.96** per transaction in May.
- By comparison, the average transaction systemwide (all payment methods) is **\$2.87** per transaction.
- PBC transactions represent **31%** of transient demands and **32%** of transient revenue.

