



Regular Meeting
Wednesday, March 22, 2023
6:00 p.m.

By Zoom Virtual Video Conference and Tele Conference

To allow public access, anyone may access a meeting by telephone, Zoom, and/or the City of Norwalk YouTube channel. Specific instructions and links can be found at
www.norwalkct.org/meetings.



Members of the public can call in and listen to a meeting. They will not be able to speak or see any of the meeting participants. Each meeting will use a unique Meeting/Webinar ID. Please find the information using the link above.



Members of the public who wish to provide "live comments" will need to register in advance and use the Zoom meeting platform. All participants will be muted upon entering the meeting. To speak, click the "raise your hand indicator" and you will be called on by the host of the meeting during the public comment section. Please find the information using the link above.



Members of the public who wish to view the meeting, but are not participating, can view a live stream on the City of Norwalk YouTube channel. This stream is delayed by approximately 20 seconds. Please find the information using the link above. The meeting recording and minutes will be posted on the City of Norwalk website within seven (7) days after the meeting.



Members of the public who wish to provide public comment are encouraged to submit those via email in advance of the meeting. For these comments to be read into the record, they should be submitted at least three hours in advance of the meeting start time. Please email James Travers jtravers@norwalkct.org to provide written public comment prior to the meeting.

AGENDA

- 1) Public Comment, limited to three minutes each speaker
- 2) Discussion and action related to minutes from the Parking Authority meeting, Wednesday February 22, 2023
- 3) Financial and Operating Report
- 4) Engineering and Project Report
 - a) Update – Haviland construction projects – Jim Travers
 - b) Update – Yankee Doodle Garage Façade enhancement – Jim Travers
- 5) New Business
 - a) Discussion – 15/17 Chestnut St land disposition and temporary parking – Brian Bidolli; Matt Edvardsen/Henry Conroy
 - b) Discussion – Courtesy Cards – Jud Aley
 - c) Discussion – NRVT Grand Opening – Jud Aley
 - d) Discuss and Vote – Amnesty Program to begin May 1. 3 Months. Removal of all late fees – Jim Travers
- 6) Old Business
 - a) Discussion – 15-minute free option – Jim Travers
 - b) Update – Status of paystation delivery – Sirak Legesse
 - c) Update – Coffee Shop lease – Jim Travers
 - d) Discussion and Vote– Removal of Back in Angle Parking – Jim Travers
 - e) Discussion and Vote – ParkMobile payment minimum \$1.00 – Jim Travers
 - f) Discuss and Vote – Amnesty Program to begin May 1. 3 Months. Removal of all late fees – Jim Travers
- 7) Motion to Adjourn

Next Parking Authority meeting: Wednesday, April 26, 2023



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**PARKING AUTHORITY
REGULAR MEETING VIA ZOOM VIRTUAL VIDEOCONFERENCE
AND TELECONFERENCE
FEBRUARY 22, 2023**

ATTENDANCE: Matthew Seebeck, Vice Chairman
Jud Aley
Pamela Parkington
Peter Fullam

STAFF James Travers, Director, TMP

OTHERS: Stathis Manousos, LAZ Parking
Rocky Legesse, LAZ Parking

CALL TO ORDER

Me. Seebeck called the meeting to order at 6:02M.

1. PUBLIC COMMENT- LIMITED TO THREE MINUTES EACH SPEAKER

Mr. Regan said that he is an additional resource with LAZ Parking.

2. DISCUSSION AND ACTION RELATED TO MINUTES FROM THE PARKING AUTHORITY MEETING, WEDNESDAY, JANUARY 25, 2023.

**** MR. ALEY MOVED TO APPROVE THE MINUTES FROM THE PARKING AUTHORITY
MEETING, WEDNESDAY, JANUARY 25, 2023, AS SUBMITTED.**

**** MS. PARKINGTON SECONDED THE MOTION.**

**** THE MOTION PASSED UNANIMOUSLY.**

3. DISCUSSION AND ACTION RELATED TO MINUTES FROM THE SPECIAL PARKING AUTHORITY MEETING, TUESDAY, FEBRUARY 7, 2023.

**** MR. ALEY MOVED TO APPROVE THE MINUTES FROM THE SPECIAL PARKING
AUTHORITY MEETING, TUESDAY, FEBRUARY 7, 2023 AS SUBMITTED.**

**** MS. PARKINGTON SECONDED THE MOTION.**

**** THE MOTION PASSED UNANIMOUSLY.**

4. FINANCIAL AND OPERATING REPORT

Mr. Manousos reported and said that the revenue is up for the month and year to date, and they have seen gains on the monthly parking at Webster Lot, the Main Street Lot and in East Norwalk. He said there was an increase in transient parking at the South Norwalk Railroad Station as well as the overflow lot and was

offset by underperformance at the Webster Lot but was overall favorable to budget. He said that meter revenue and violation revenue was also over budget.

Mr. Manousos reported on the expenses and just over budget for the month but year to date are under budget.

Mr. Manousos said compared to last year the total revenue year to date was up 3% and was for all revenue components with the exception of violation revenue which was down compared to last year by just over \$100,000. He said the expenses were slightly higher compared to last year by just over 2%.

Mr. Manousos reported on the variance report and said although parking violation revenue was up compared to budget, the citation issuance was lower than budget, but the actual ticket was \$43 but had budgeted \$35 so it suggests that compliance was higher which has been the overall goal. Mr. Seebeck asked when violation revenue is budgeted what goes into that number. Mr. Manousos said that historical data and trends are looked at and look at it month to month. Mr. Travers suggested looking at an aging report to show what percentage of tickets were paid on a reduced fee for paying early as well as tickets that are paid late.

Mr. Manousos reported on the pre-Covid analysis and said compared to January of last year the revenue is down just over 11% compared to pre-Covid levels, and the expenses are down 17%.

Mr. Manousos reported on the system activity and said the system activity and revenue year to date is just below pre-Covid levels, and permit sales are steady and are still 23% below pre-Covid levels.

Mr. Manousos reported on the on street parking and said to date it is up 4.6% and revenue was up 8.1% compared to last year, and is down 13% compared to pre-Covid levels.

Mr. Manousos reported on the enforcement and said ticket issuance is down 22.1% and citation revenue is down 13.5% compared to last year. He reported on the ticket issuance versus demands and said there was a slight increase in the ratio of tickets issued versus the demands but is still below last year. Mr. Manousos reported on the ticket issuance per location. Mr. Seebeck asked if the Haviland Deck and Webster Lot are included. Mr. Manousos said “no” it was just for on street parking but could include those in the future. Ms. Parkington asked if something similar to this report can be done for the parking garages. Mr. Manousos said “yes” with the exception of the Maritime Garage and the South Norwalk Railroad Station because they are gated facilities so there is no enforcement.

Mr. Manousos reported on the Pay by Cell and said that it has been a great program and compared to total system demands the Pay by Cell transactions now represent of almost 24% of system demands and almost 12% of systemwide activity.

5. ENGINEERING AND PROJECT REPORT

a) Update- Haviland construction projects

Mr. Travers reported and said they are contracting with THA for the improvements at the Haviland Street Parking Deck which will include signage and concrete work that has not been done for some time and is moving forward but they have not yet submitted the construction estimates.

b) Yankee Doodle Garage Façade enhancement

Mr. Travers said that the weekly meeting was today with THA and the project continued to advance and will be at 50% design by next week and the 100% design documents should be delivered sometime in April and will do a final review and will go out to bid this year.

6. NEW BUSINESS

a) Discussion- Back in Angle Parking

Mr. Travers said there is a lot of frustration with the back in angled parking so in the final design of Wall Street they had anticipated that it would be removed and replaced with traditional parallel parking however, about half of the appeals are for the back in angled parking at the citation hearings and suggested doing it ahead of time and remove the back in angled parking and replace it with parallel parking. Mr. Aley asked how far out the final design of Wall Street is. Mr. Travers said the first phase will be on the east Wall Street section and anticipate getting it back from DOT later this year and the next community meeting will be held in April but the construction will not take place until 2024. Mr. Aley said the back in angled parking did slow traffic down in the area so asked what would be done with the extra space if the back in parking is removed. Mr. Travers said that the Transportation Planner will come up with a design in the interim. Mr. Aley asked if nose in angled parking would be an option as people understand that better. Mr. Travers said there are some safety concerns with that and is a challenge to get out of the parking spaces. Mr. Fullam suggested installing a raised crosswalk in front of the theater. Mr. Travers said the budget for 2033/24 has already been submitted and that was not included but can look at other opportunities but in the long term are looking at installing raised crosswalks throughout the corridor to address the issue. Mr. Aley suggested that before the back in angled parking is removed to change the light at Issacs Street to a blinking red light as it would act as a stop sign to help slow down the traffic. Mr. Travers said that lights and signs are not meant to be used as traffic calming measures, and every signal needs approval from the State of Connecticut, and in the long-term plan for the area that light will be removed. Mr. Seebeck and Mr. Fullam agreed that the back in angled parking should be removed. Mr. Travers said that a plan will be submitted at the next meeting.

b) Discussion- ParkMobile payment minimum

Mr. Travers said there is currently a \$1.00 minimum to use a credit card, but the change was not implemented into Parkmobile and on the transactions that are less than \$1.00 there is an absorbent fee being paid to the credit card company to process the credit card. He said that staff will provide additional information if necessary but would like to include it on the next meeting agenda as an action item. Mr. Seebeck said he would be in favor of the \$1.00 minimum as long as there is a cash option at the paystations.

c) Discussion- St. Patrick's event for SONO Train Station

Mr. Travers said there was a business round table meeting held last week and was well attended and someone at the meeting voiced their appreciation for the holiday extravaganza's that were held on Wall Street and SONO and that there should be more events like that. He said that on March 17th at the SONO Railroad Station that green carnations will be handed out to celebrate St. Patrick's Day and encouraged the members of the Parking Authority to attend.

7. OLD BUSINESS

a) Discussion- 15-minute free option

Mr. Travers said the parking paystations were upgraded and he had a discussion with the vendor, and they have designed software that will be unique to Norwalk so all of the paystation will have an option of free 15-minute parking.

b) Update- Status of paystation delivery

Mr. Manousos reported and said they are pushing for an earlier delivery but as of now they are scheduled to be delivered at the end of March and 29 new units will be delivered as well as 26 upgraded meters. Mr. Aley asked if all of the paystations will be upgraded. Mr. Travers said "yes".

c) Update- Wall Street sign change data discussion

Mr. Travers said there has been a decrease in meter violations since the new signage was installed and the average time was under two hours.

d) Update- Coffeeshop Lease

Mr. Travers said the lease is now with the legal department and it continues to move forward.

Mr. Seebeck welcomed Mr. Fullam to the Parking Authority. Mr. Fullam provided an overview of his background and said he is excited to be a member of the Parking Authority.

Mr. Aley requested that an agenda item be added to the next meeting to discuss the re-implementation of courtesy cards as it was a good promotion for Norwalk.

Mr. Seebeck requested a discussion of the grand opening of the Norwalk River Valley Trail also be included on a future agenda.

8. ADJOURNMENT

**** MR. ALEY MOVED TO ADJOURN.**

**** MR. FULLAM SECONDED THE MOTION.**

**** THE MOTION PASSED UNANIMOUSLY.**

The meeting adjourned at 7:20PM.

Respectfully submitted,

Dilene Byrd



**February
2023**

Operations Report

FINANCIAL SUMMARY

	Month (February)					YTD (July - February)					FISCAL YEAR	
	Actual	Budget	Var \$	Var %	Actual PY	Actual	Budget	Var \$	Var %	Actual PY	Forecast	Budget
REVENUES:												
Parking Revenue	513,390	471,841	41,549	8.8%	468,710	4,253,693	3,886,708	366,985	9.4%	4,082,411	6,336,701	6,163,005
Other Revenue	4,335	8,402	(4,067)	-48.4%	3,673	35,232	67,219	(31,987)	-47.6%	49,258	85,848	100,829
Total System Revenue	517,725	480,244	37,481	7.8%	472,383	4,288,925	3,953,927	334,998	8.5%	4,131,669	6,422,548	6,263,834
EXPENSES:												
Operations	271,742	321,484	(49,742)	-15.5%	388,746	2,401,948	2,563,260	(161,312)	-6.3%	2,522,036	3,850,804	3,818,549
City Support/Admin Svcs	61,903	63,331	(1,428)	-2.3%	59,225	495,225	506,648	(11,423)	-2.3%	473,698	742,837	759,971
Debt Service	107,180	107,180	0	0.0%	96,635	857,441	857,441	-	0.0%	773,079	1,286,162	1,286,162
Capital Reserve & Replacement	11,250	11,250	0	0.0%	0	78,750	90,000	(11,250)	-12.5%	67,500	118,125	135,000
Total Expenses	452,075	503,246	(51,170)	-10.2%	544,606	3,833,365	4,017,349	(183,984)	-4.6%	3,836,313	5,997,928	5,999,682
Fund Balance	65,650	(23,002)	88,652	385.4%	(72,223)	455,560	(63,422)	518,982	818.3%	295,356	424,620	264,152

Budget Summary

- Parking revenue is **8.8% over** budget for the month and **9.4% over** budget YTD.
- Total expenses are **10.2% under** budget for the month and **4.6% under** budget YTD.
- Transient revenue is **0.7% under** budget for the month and **13.3% over** budget YTD. Compared to the same period last year, YTD transient revenue is **17.4% above** last year.

Month and YTD Comparisons

- Total Revenue for the month is **down 0.2%** compared to last month (January) and is **up 8.6%** compared to February of last year. Compared to the same period last year, YTD revenue is **3.8% above** last year.
- Transient activity for the month is **down 0.9%** compared to last month (January) and is **up 8.6%** compared to February of last year. Transient activity YTD is **up 6.3%** compared to last year.
- Permit activity (number of permits sold) is **up 0.4%** compared to last month (January) and **up 7.7%** compared to February of last year. Permit activity YTD is **up 7.8%** compared to last year.
- Permit Revenue is **down 0.4%** compared to last month (January) and **down 3.7%** compared to February of last year. Permit revenue YTD is **up 2.1%** compared to last year.

Variance Report (Actual v. Budget)

The Variance Report identifies and explains variances that are at least 20% and \$5,000 compared to budget.

VARIANCE REPORT - Major Variances (+/- 20% and \$5,000)

Norwalk Parking Authority
For the Month Ending February 28, 2023

	ACTUAL	BUDGET	Var. (\$)	Var. (%)	COMMENTS	YTD Actual	YTD Budget	ANNUAL Budget
PARKING REVENUE								
Meter Revenue	\$55,384	\$35,426	\$19,959	56.3%	Meter revenue is over budget for the month. This is due to increased activity coupled with \$6,150 meter bag payments.	\$450,564	\$368,560	\$614,664
Parking Violation	\$103,126	\$70,751	\$32,375	45.8%	Increased collections coupled with decreased compliance which resulted in increased ticket issuance.	\$887,880	\$685,225	\$967,437
OPERATING EXPENSES								
Security Services	\$3,477	\$10,000	(\$6,523)	-65.2%	Quarterly service payment on security camera system was made last month	\$66,853	\$80,000	\$120,000
Equipment Expense	\$0	\$8,333	(\$8,333)	-100.0%	Expenses lower than projected. Deferred expenses through COVID.	\$0	\$66,667	\$100,000
Service Contract	\$19,204	\$10,417	\$8,787	84.4%	Non-budgeted expense to Dixon Consulting (\$13k).	\$142,749	\$83,333	\$125,000
Snow Removal	\$0	\$38,500	(\$38,500)	-100.0%	No snow.	\$6,899	\$127,750	\$177,500
Singage	\$12,563	\$3,000	\$9,563	318.8%	Payment for the sign project in ENRR Lots.	\$34,099	\$24,000	\$36,000
Parking Program	\$0	\$8,333	(\$8,333)	-100.0%	Delay in payment to marketing firm working with redevelopment Agency	\$52,000	\$66,667	\$100,000

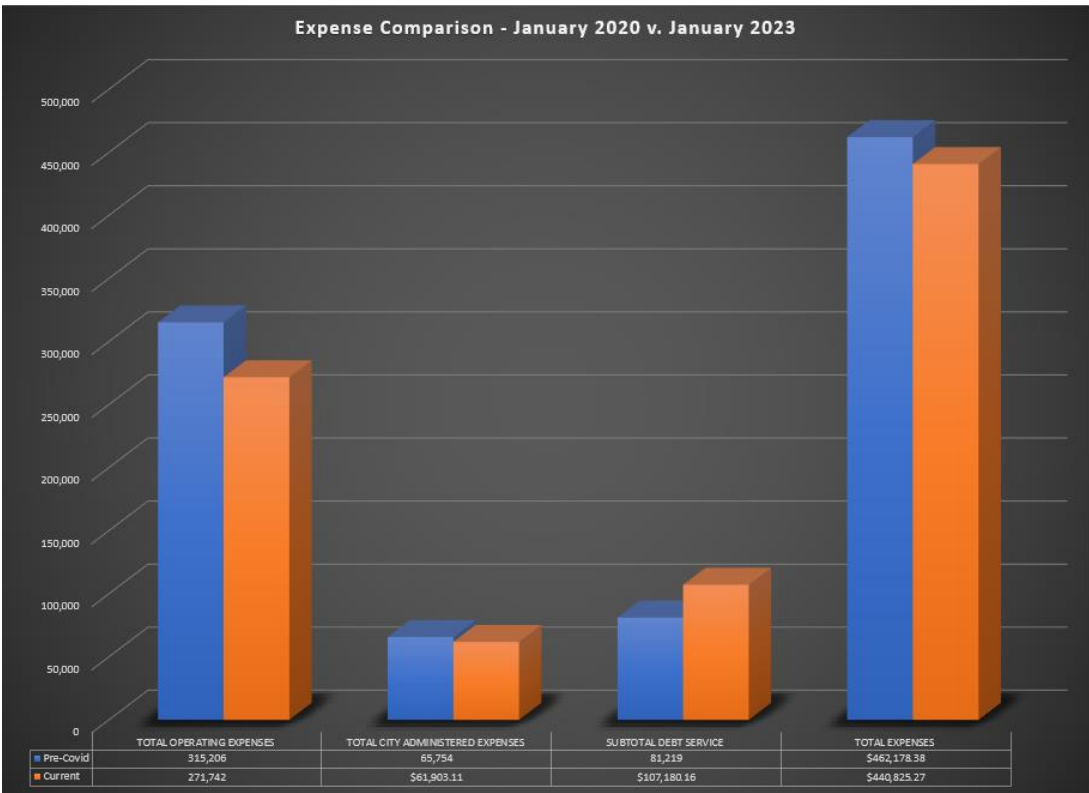
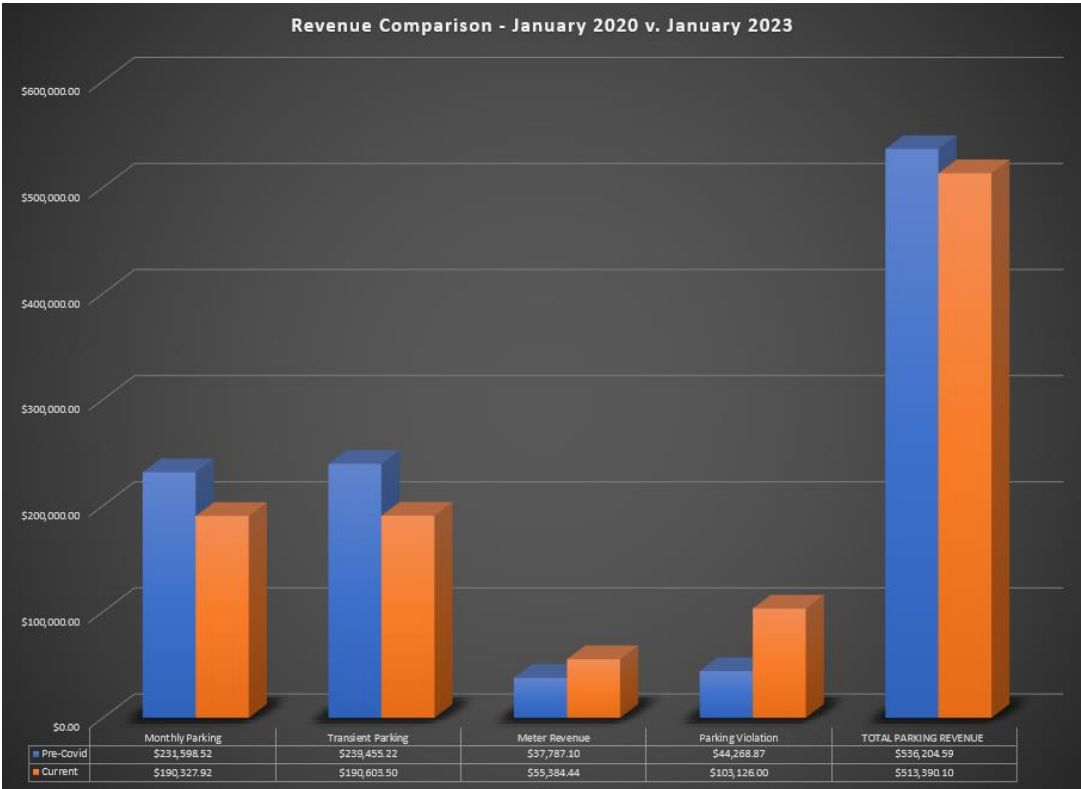
Financial Statement

For the Eight Months ending February 28, 2023

LAZ Parking Management												
Norwalk Parking Authority												
For the Eight Months Ending February 28, 2023												
	Year-to-Date										Fiscal Year	
	ACTUAL	BUDGET	VARIANCE	% VARIANCE	Prev. ACTUAL	ACTUAL	BUDGET	VARIANCE	% VARIANCE	Prev. ACTUAL YTD	FORECAST	ANNUAL BUDGET
PARKING REVENUE												
R1 Monthly Parking	190,328	199,200	(8,872)	-4.5%	197,652	1,494,927	1,593,596	(98,669)	-6.2%	1,464,338	2,242,391	2,390,395
R2 Transient Parking	190,604	191,934	(1,331)	-0.7%	151,077	1,634,143	1,442,621	191,523	13.3%	1,391,585	2,451,215	2,520,428
R3 Meter Revenue	55,384	35,426	19,959	56.3%	46,947	450,564	368,560	82,004	22.2%	412,368	675,846	614,664
R4 Parking Violation	103,126	70,751	32,375	45.8%	96,661	887,880	685,225	202,655	29.6%	1,009,640	1,287,880	967,437
R5 Less: Refunds	0	0	0	0.0%	0	(29)	0	(29)	0.0%	(389)	(29)	0
R6 Less: Sales Tax	(26,052)	(25,469)	(583)	2.3%	(23,625)	(213,793)	(203,294)	(10,499)	5.2%	(195,131)	(320,602)	(329,918)
TOTAL PARKING REVENUE	513,390	471,841	41,549	8.8%	468,710	4,253,693	3,886,708	366,985	9.4%	4,082,411	6,336,701	6,163,005
OTHER REVENUE												
R11 Art Program	0	150	(150)	-100.0%	0	0	1,200	(1,200)	-100.0%	0	0	1,800
R12 Lease Income - SNRR/MTG	3,060	3,040	21	0.7%	3,040	26,548	24,318	2,230	9.2%	24,592	39,822	36,477
R13 Lease Income - Webster											0	
R14 Lease Income - YDG	0	418	(418)	-100.0%	418	2,926	3,344	(418)	-12.5%	3,296	4,389	5,016
R15 SNRR/ENRR Concessions	1,066	2,878	(1,812)	-63.0%	0	3,498	23,024	(19,526)	-84.8%	0	20,246	34,536
R16 Advertising Revenue	0	1,500	(1,500)	-100.0%	0	0	12,000	(12,000)	-100.0%	18,955	18,000	18,000
R17 Investment Income	0	83	(83)	-100.0%	0	0	667	(667)	-100.0%	0	0	1,000
R18 ATM Machines	209	333	(124)	-37.3%	215	2,260	2,667	(407)	-15.2%	2,415	3,390	4,000
TOTAL OTHER REVENUE	4,335	8,402	(4,067)	-48.4%	3,673	35,232	67,219	(31,987)	-47.6%	49,258	85,848	100,829
TOTAL SYSTEM REVENUE	517,725	480,244	37,481	7.8%	472,383	4,288,925	3,953,927	334,998	8.5%	4,131,669	6,422,548	6,263,834
OPERATING EXPENSES												
E1 Gross Wages	93,573	102,424	(8,851)	-8.6%	98,438	825,230	921,820	(96,589)	-10.5%	863,868	1,237,845	1,331,517
E2 Payroll Taxes	11,440	12,957	(1,517)	-11.7%	12,055	101,615	116,610	(14,995)	-12.9%	104,111	152,423	168,437
E3 Worker's Compensation	3,798	4,302	(504)	-11.7%	4,002	33,736	38,716	(4,981)	-12.9%	35,276	50,604	55,924
E4 Group Health Insurance	13,484	10,755	2,729	25.4%	9,884	92,295	96,791	(4,496)	-4.6%	85,130	138,443	139,809
E5 401(k) Company Match	1,809	2,048	(240)	-11.7%	1,906	16,065	18,436	(2,372)	-12.9%	16,798	24,097	26,630
E6 Security Services	3,477	10,000	(6,523)	-65.2%	4,170	66,853	80,000	(13,147)	-16.4%	62,478	120,280	120,000
E7 Equipment Expense	0	8,333	(8,333)	-100.0%	0	0	66,667	(66,667)	-100.0%	1,922	0	100,000
E8 Vehicle Expense	5,203	4,167	1,036	24.9%	439	44,441	33,333	11,107	33.3%	28,358	66,661	50,000
E9 Building Repair & Maintenance	19,301	22,625	(3,324)	-14.7%	12,658	285,067	213,825	71,242	33.3%	267,320	523,960	356,990
E10 Service Contract	19,204	10,417	8,787	84.4%	66,883	142,749	83,333	59,416	71.3%	158,325	192,749	125,000
E11 Sanitation Expense	2,191	1,660	531	32.0%	1,801	17,477	13,280	4,197	31.6%	18,397	26,215	19,920
E12 Operating Expenses	9,850	6,250	3,600	57.6%	6,558	88,180	50,000	38,180	76.4%	62,222	128,180	75,000
E13 Elevator Repair & Maintenance	0	0	0	0.0%	0	(372)	0	(372)	0.0%	9,541	(372)	0
E14 Snow Removal	0	38,500	(38,500)	-100.0%	78,221	6,899	127,750	(120,851)	-94.6%	98,940	75,349	177,500
E15 Signage	12,563	3,000	9,563	318.8%	0	34,099	24,000	10,099	42.1%	20,139	61,148	36,000
E16 Tickets	0	1,250	(1,250)	-100.0%	0	3,829	10,000	(6,171)	-61.7%	20,942	5,743	15,000
E17 Liability Insurance	12,427	11,854	573	4.8%	11,340	102,944	97,985	4,958	5.1%	99,181	154,416	155,033
E18 Maritime Garage Condo Fees	1,779	1,965	(185)	-9.4%	1,779	14,236	15,716	(1,481)	-9.4%	14,236	21,353	23,574
E19 Uniforms	0	3,333	(3,333)	-100.0%	0	2,254	26,667	(24,413)	-91.5%	4,180	28,381	40,000
E20 Management Fees LAZ	8,333	8,333	0	0.0%	8,333	66,667	66,667	0	0.0%	66,667	100,000	100,000
E21 Bank and Credit Card Fees	24,906	13,723	11,183	81.5%	18,738	203,200	112,954	90,247	79.9%	183,659	304,800	179,150
E22 Office Expense	1,263	1,333	(70)	-5.2%	0	8,176	10,667	(2,490)	-23.3%	8,465	12,265	16,000
E23 Utilities	11,099	6,422	4,677	72.8%	12,995	56,255	51,376	4,879	9.5%	47,605	84,383	77,064
E24 Telephone	7,162	7,500	(338)	-4.5%	8,044	57,728	60,000	(2,272)	-3.8%	67,316	86,592	90,000
E25 Permit/Violation Management	8,007	12,500	(4,493)	-35.9%	8,919	69,555	100,000	(30,445)	-30.4%	97,157	129,333	150,000
E26 Marketing and Communication	875	3,333	(2,458)	-73.8%	5,044	10,770	26,667	(15,897)	-59.6%	10,718	26,155	40,000
E27 Parking Program	0	8,333	(8,333)	-100.0%	16,539	52,000	66,667	(14,666)	-22.0%	69,085	99,800	100,000
E28 Contingency Fund	0	4,167	(4,167)	-100.0%	0	0	33,333	(33,333)	-100.0%	0	0	50,000
TOTAL OPERATING EXPENSES	271,742	321,484	(49,742)	-15.5%	388,746	2,401,948	2,563,260	(161,312)	-6.3%	2,522,036	3,850,804	3,818,549
CITY ADMINISTERED EXPENSES												
CE1 Other City Payroll Expenses	38,333	38,333	0	0.0%	38,333	306,667	306,667	0	0.0%	306,667	460,000	460,000
CE2 Electric	18,214	19,642	(1,428)	-7.3%	15,428	145,714	157,137	(11,423)	-7.3%	126,487	218,571	235,705
CE3 Sewer	922	922	0	0.0%	922	7,377	7,377	0	0.0%	4,211	11,066	11,066
CE4 Professional Services	3,750	3,750	0	0.0%	3,750	30,000	30,000	0	0.0%	30,000	45,000	45,000
CE5 Business Expense	267	267	0	0.0%	375	2,133	2,133	0	0.0%	3,000	3,200	3,200
CE6 Legal Service Retainer	417	417	0	0.0%	417	3,333	3,333	0	0.0%	3,333	5,000	5,000
TOTAL CITY ADMINISTERED EXPENSES	61,903	63,331	(1,428)	-2.3%	59,225	495,225	506,648	(11,423)	-2.3%	473,698	742,837	759,971
SUBTOTAL OPERATING EXPENSES	333,645	384,815	(51,170)	-13.3%	447,971	2,897,173	3,069,908	(172,734)	-5.6%	2,995,734	4,593,642	4,578,520
DE1 Debt Service Interest	23,704	23,704	0	0.0%	30,328	189,630	189,630	0	0.0%	242,622	284,445	284,445
DE2 Debt Service Principle	83,476	83,476	0	0.0%	66,307	667,812	667,812	0	0.0%	530,457	1,001,717	1,001,717
SUBTOTAL DEBT SERVICE	107,180	107,180	0	0.0%	96,635	857,441	857,441	0	0.0%	773,079	1,286,162	1,286,162
E29 Capital Reserve and Replacement	11,250	11,250	0	0.0%	0	78,750	90,000	(11,250)	-12.5%	67,500	118,125	135,000
TOTAL EXPENSES	452,075	503,246	(51,170)	-10.2%	544,606	3,833,365	4,017,349	(183,984)	-4.6%	3,836,313	5,997,928	5,999,682
Fund Balance	65,650	(23,002)	88,652	-385.4%	(72,223)	455,560	(63,422)	518,982	-818.3%	295,356	424,620	264,152

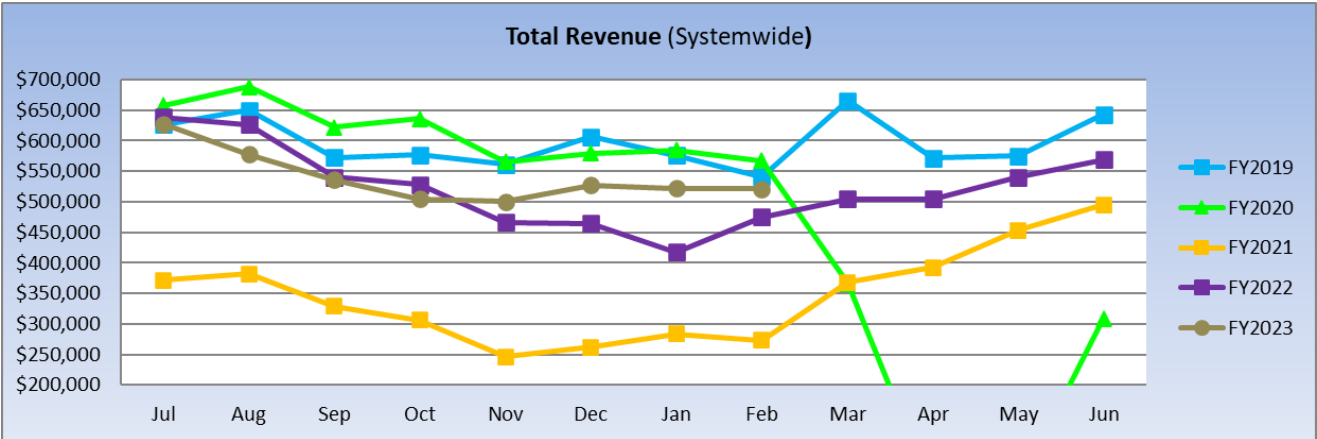
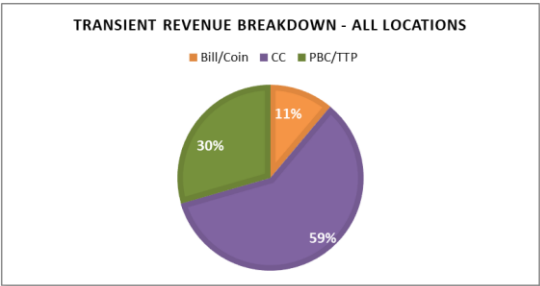
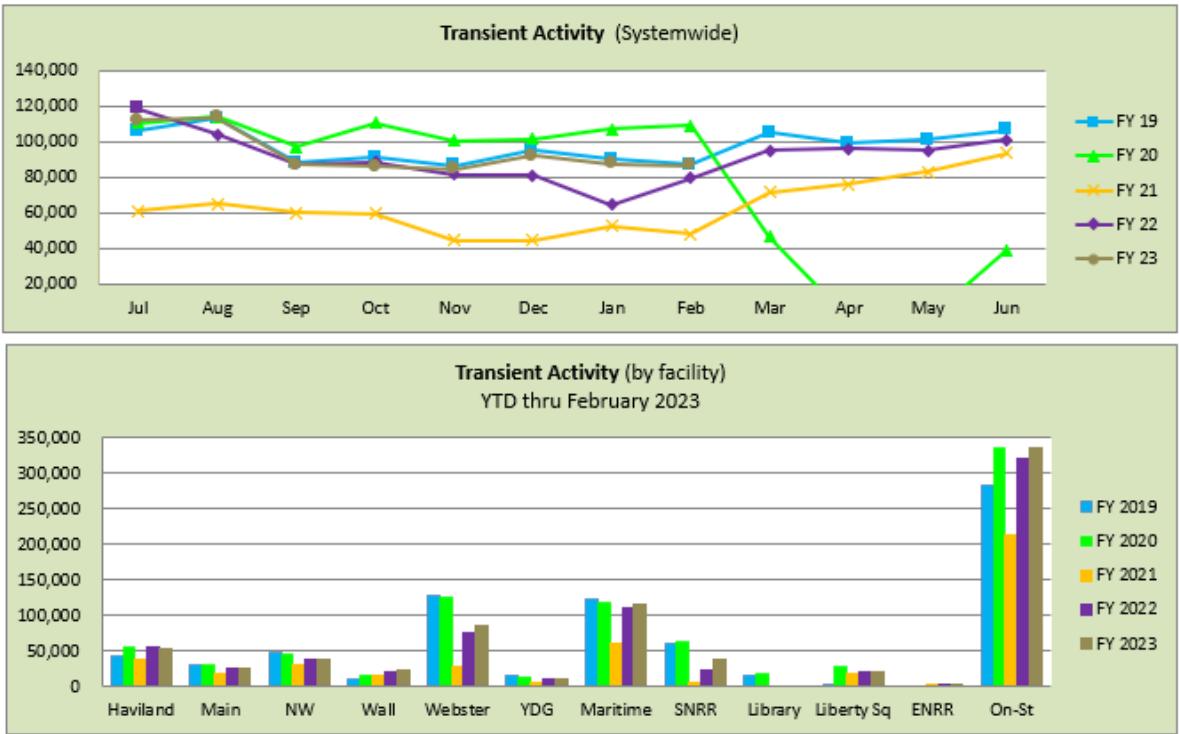
COVID Impact Analysis (Pre-Covid v. Current)

The following graphs illustrate the comparison between pre-COVID and current revenue and expense activity. Compared to pre-COVID February 2019, total system **revenue** is **4.5% below** pre-COVID levels and **expenses** are **4.5% below** pre-COVID levels.



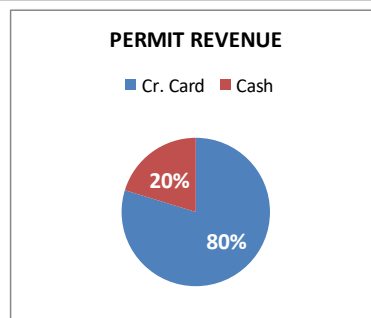
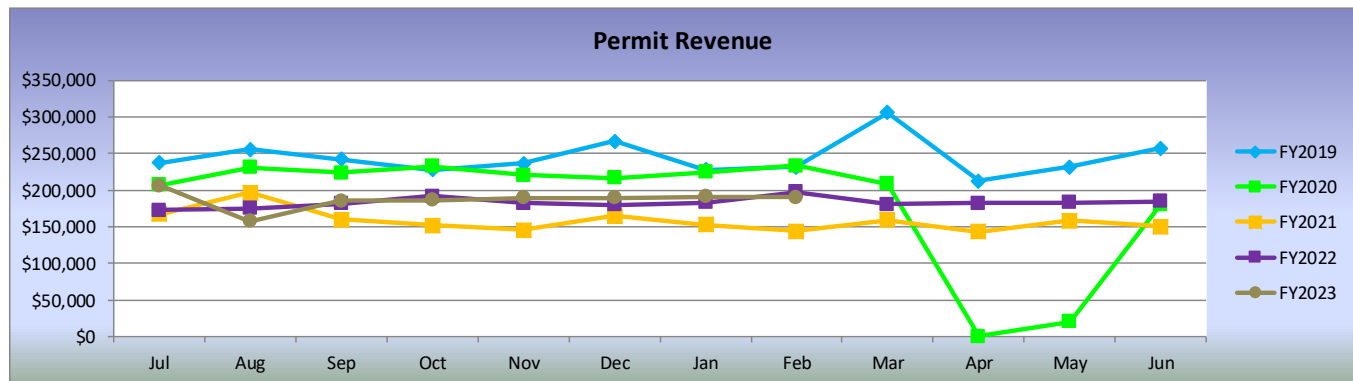
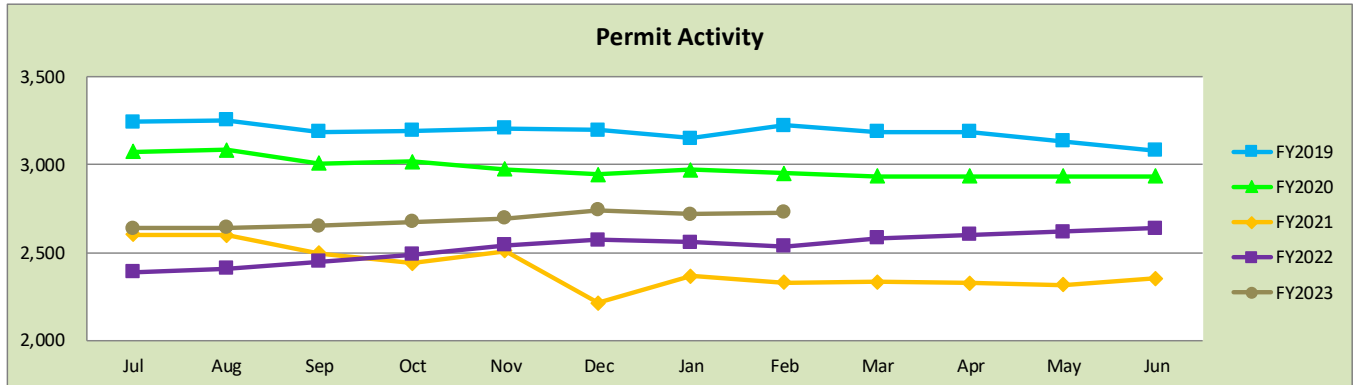
Systemwide Activity

- Overall, systemwide transient activity YTD is **1.4% below** pre-COVID levels and revenue is at **8.4% below** pre-COVID levels.



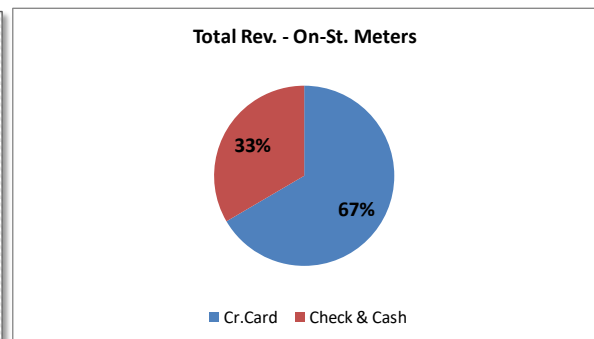
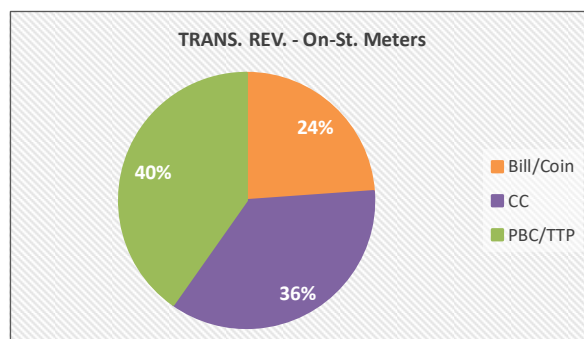
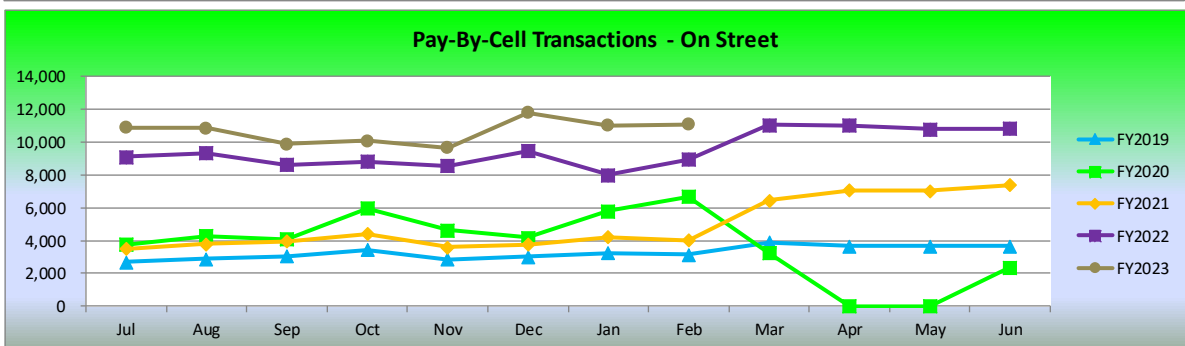
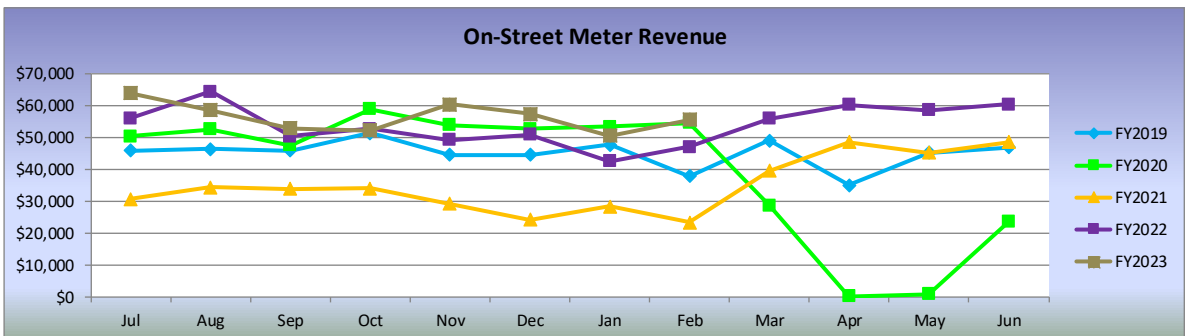
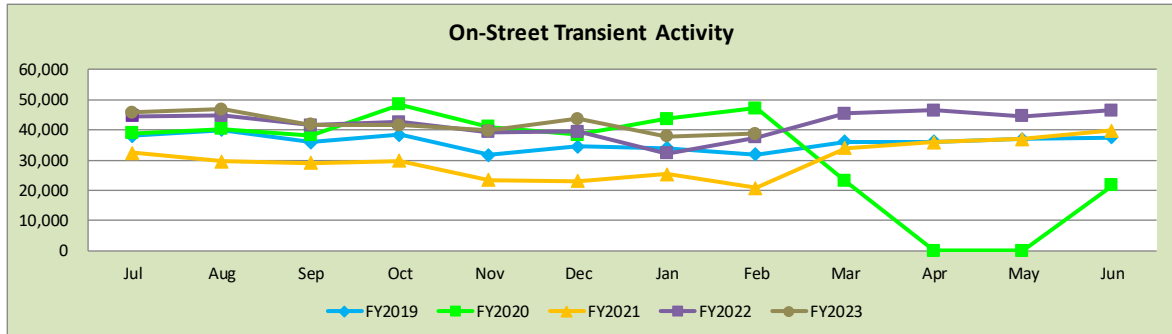
Permit Sales

- Compared to last month, February permits are **down 0.4%** and permit revenues are **down 0.5%**.
- Compared to last year, February permits are **up 7.7%** and permit revenues are **down 3.7%**.
- YTD compared to last year, permit activity is **up 7.8%** and revenue is **up 2.1%**.
- YTD permit revenue is **6.2% under** budget.
- Permit activity is **16.2% below** pre-COVID levels and permit revenue is **22.3% below** pre-COVID levels.
- **2,730** permits were sold systemwide. There are 3,591 spaces available for permits and 4,425 total spaces systemwide, including non-metered spaces.



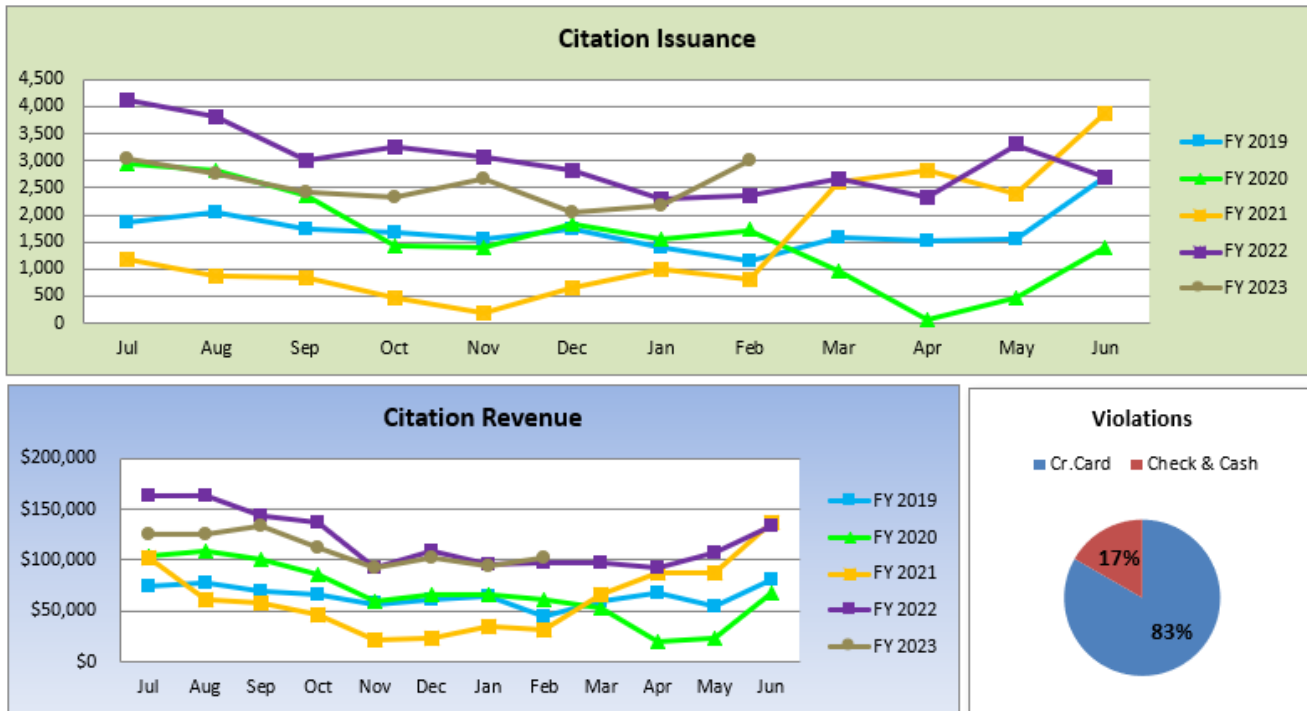
On-Street Parking

- YTD through February 2022, transient activity was **up 4.4%** and revenue was **up 9.3%** compared to last year.
- For the month of February, transient activity was **up 2.3%** compared to last month and **up 3.4%** compared to last February and **up 21.8%** compared to pre-COVID.
- Revenue was **up 9.8%** compared to last month and **up 18.0%** compared to last February and up **46.6%** compared to pre-COVID February.
- In SONO, the average PBC transaction was **\$2.20** or an Average Stay of **1.5** hours.
- In the Wall District, the average PBC transaction was **\$0.80** or an Average Stay of **1.6** hours.
- Average Transient Transaction = **\$1.43** or an Average Stay of **1.0** hours.



Parking Enforcement

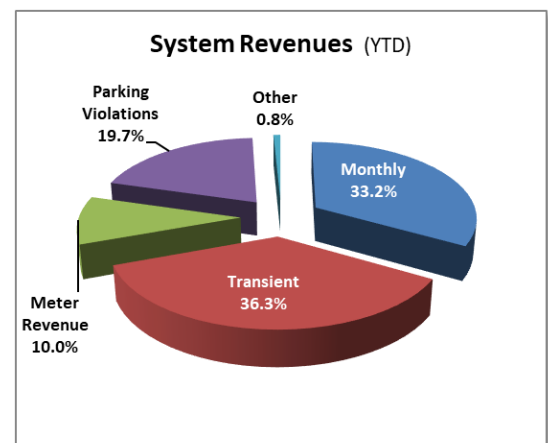
- YTD through February 2022, ticket issuance was **down 17.4%** and citation revenue was **down 11.6%** compared to the same period last year.
- Compared to last month, ticket issuance was **up 37.4%** and citation revenue was **up 10.1%**.
- Citation revenue accounts for **19.7%** of system revenues YTD.



Parking Violations Collection Program

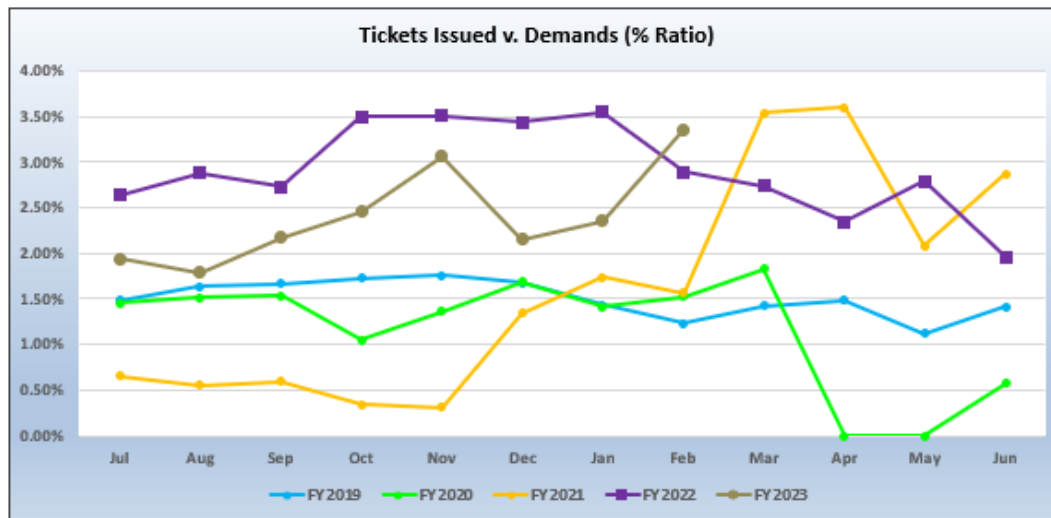
Fiscal Year	Delinquent \$ Collected
2013	\$131,458
2014	\$108,435
2015	\$84,233
2016	\$84,628
2017	\$152,412
2018	\$128,025
2019	\$103,032
2020	\$93,378
2021	\$71,346
2022	\$137,355
2023	\$82,799

YTD thru Feb.



Tickets Issued v. Demands Analysis

Analysis of the ratio of tickets issued compared to transient demands does not include citations issued at the beaches nor does it include violations issued by the Norwalk Police Department.



Tickets Issued (NOT including Beaches & Police issued tickets)

	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	TOTAL	AVG.
FY2019	1,574	1,843	1,461	1,569	1,515	1,594	1,294	1,072	1,491	1,468	1,131	1,505	17,517	1,460
FY2020	1,602	1,718	1,484	1,160	1,367	1,710	1,514	1,667	851	17	17	223	13,330	1,111
FY2021	397	362	360	201	136	601	916	752	2,529	2,745	1,728	2,689	13,416	1,118
FY2022	3,127	2,993	2,390	3,092	2,859	2,783	2,284	2,305	2,606	2,257	2,650	1,981	31,327	2,611
FY2023	2,164	2,033	1,897	2,104	2,595	1,986	2,053	2,903					17,735	2,217

Transient Demands (NOT including Beaches)

	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	TOTAL	AVG.
FY2019	106,168	112,834	87,811	91,061	86,286	95,118	90,170	86,885	104,945	99,209	101,014	106,576	1,168,137	97,345
FY2020	110,327	113,742	96,762	110,459	100,233	101,475	106,779	108,995	46,453	0	0	39,154	934,379	77,865
FY2021	60,962	65,055	60,234	59,448	44,445	44,600	52,682	47,949	71,404	76,193	83,038	93,578	759,588	63,299
FY2022	118,674	103,859	87,480	88,359	81,427	80,829	64,339	79,672	95,094	96,140	94,935	101,065	1,091,873	90,989
FY2023	111,814	113,560	87,199	85,804	84,706	92,082	87,283	86,518					748,967	93,621

Ratio (%) - Tickets v. Demands

	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	AVG.
FY2019	1.48%	1.63%	1.66%	1.72%	1.76%	1.68%	1.44%	1.23%	1.42%	1.48%	1.12%	1.41%	1.50%
FY2020	1.45%	1.51%	1.53%	1.05%	1.36%	1.69%	1.42%	1.53%	1.83%	0.00%	0.00%	0.57%	1.16%
FY2021	0.65%	0.56%	0.60%	0.34%	0.31%	1.35%	1.74%	1.57%	3.54%	3.60%	2.08%	2.87%	1.60%
FY2022	2.63%	2.88%	2.73%	3.50%	3.51%	3.44%	3.55%	2.89%	2.74%	2.35%	2.79%	1.96%	2.92%
FY2023	1.94%	1.79%	2.18%	2.45%	3.06%	2.16%	2.35%	3.36%					2.41%

		5 Years Summary (Expired meter violations only)				
Zone Number	Row Labels	Current 2022/23	2021/22	2020/21	2019/20	2018/19
2011	Ann St.	1.0%	1.6%	2.5%	2.2%	1.0%
2033	Berkeley St.	1.7%	1.5%	1.8%	4.4%	2.5%
2012	Haviland St.	2.9%	2.9%	5.6%	4.5%	3.8%
2021	Madison St.	1.3%	1.7%	5.2%	4.1%	3.8%
2030	Maple St.	0.6%	1.0%	2.1%	0.4%	0.3%
2010	Marshall St.	1.0%	1.7%	2.4%	2.1%	0.8%
2026	Merwin St	3.0%	2.1%	4.1%	2.1%	1.0%
2024	Monroe St.	0.3%	0.4%	1.1%	2.9%	2.1%
2017	N. Main St.	1.3%	1.8%	3.2%	3.6%	3.5%
2018	N. Water St.	1.0%	1.4%	2.8%	2.4%	1.9%
2027	Orchard St	4.8%	4.3%	7.2%	1.8%	0.7%
2032	Quincy st.	0.0%	0.0%	0.0%	0.0%	0.0%
2020	S. Main St.	0.8%	1.1%	2.1%	1.9%	1.6%
2016	W. Washington St.	0.6%	1.3%	0.9%	1.2%	0.6%
2014	Washington St.	4.4%	5.7%	8.7%	4.6%	3.5%
2031	West Ave	1.3%	1.5%	3.7%	0.9%	0.5%
2040	Wall St. Area	3.6%	3.9%	10.5%	4.7%	0.0%
2002	Webster Lot	2.8%	2.8%	3.7%	1.3%	1.3%
2004	Haviland Deck	2.5%	2.8%	4.8%	2.4%	1.8%
2022	North Water Lot	2.9%	3.5%	4.9%	3.6%	2.6%
2023	SNRR Lot	5.1%	6.1%	8.9%	3.9%	4.2%
2005	YDG	2.1%	3.2%	5.2%	0.9%	1.7%
2028	Wall Street Lot	2.0%	2.5%	6.4%	2.4%	4.7%
2029	Main Street Lot	2.5%	2.7%	4.5%	1.6%	2.4%
2015	Liberty Sqaure Lot	0.7%	0.7%	1.9%	1.0%	0.1%
Grand Total		2.5%	2.8%	4.8%	2.6%	2.2%
** Current year data is from September 2022 - February 2023						

Pay-By-Cell

- YTD through February, pay by cell activity was **up 20.2%** and revenue was **up 30.1%** compared to the same period last year.
- Compared to last month, February transactions were **down 0.5%** and revenue was **down 4.9%**.
- Compared to pre-COVID February 2019, transactions were **up 108.9%** and revenue was **up 39.0%**.
- The average transaction is **down 4.5%** from **\$2.86** in January to **\$2.73** per transaction in February.
- PBC transactions represent **24.0%** of system demands and **11.9%** of systemwide revenue.

