



CITY OF NORWALK  
PARKING AUTHORITY  
REGULAR MEETING  
December 21, 2016  
5:30 p.m.

ATTENDANCE: Richard Brescia, Chairman  
Jud Aley  
Olga Arteaga (via phone)

ABSENT: Mike Harden, Vice Chairman  
Julius Hayward

STAFF: Bruce Chimento, DPW Director  
Kathryn Hebert, Administrative Services Manager  
Vanessa Valadares, DPW Senior Engineer  
Dilene Byrd, Secretary

OTHERS: Stathis Manousos, LAZ Parking  
Rocky Legesse, LAZ Parking  
Laoise King, Chief of Staff  
Tim Sheehan, Executive Director, Redevelopment Agency

The Meeting was called to order at 6:00 p.m.

**1. PUBLIC COMMENT**

No one from the public attended.

## **NEW BUSINESS**

**\*\* MR. ALEY MOVED TO SUSPEND THE RULES**

**\*\* MOTION PASSED UNANIMOUSLY**

Ms. Hebert explained that at the East Norwalk Railroad Station on the eastbound side there is currently a contract in place between the property owner and the State of Connecticut, and that over 20 years ago they had swapped their property ownership for economic development purposes, and the contract expires on December 31, 2016, and on January 1, 2017, the property reverts back to the original property ownership. She said so as not to disrupt the commuters who park on the private area of the parking lot starting January 1, 2017, the property owner has agreed to allow the Parking Authority to continue to allow the commuters to park in the same location through a three month rolling license agreement.

**\*\* MS. ARTEAGA MOVED TO AUTHORIZE THE CHAIRMAN OR THE VICE CHAIRMAN TO EXECUTE ANY AND ALL DOCUMENTS WITH NORWALK IMPROVEMENTS, LLC FOR 3 MONTH ROLLING LICENSE AGREEMENT FOR COMMUTER PARKING AT THE EAST NORWALK RAILROAD STATION ON LEASE PARCEL NO. 4, STARTING ON JANUARY 1, 2017**

**\*\* MOTION PASSED UNANIMOUSLY**

## **2. APPROVE THE MINUTES FROM THE PARKING AUTHORITY MEETING HELD ON WEDNESDAY, NOVEMBER 30, 2016**

**\*\* TABLED DUE TO A LACK OF A QUORUM**

## **GENERAL INFORMATION**

### **1. COLLABORATIVE SPEAKER- MAYOR RILLING**

**\*\* TABLED UNTIL THE JANUARY MEETING**

## **2. CHAIRMAN REPORT**

Mr. Brescia requested that the members review the staff recommended operating budget and send their comments to Ms. Hebert in advance of the budget workshop on January 11, 2017.

Mr. Brescia requested that a survey be sent to the Wall and South Norwalk Business community to ask how many people they employ and where they park. He said that this is to assist the Parking Authority with determining capacity needs and parking policies. He said that he would like to schedule a meeting with the Wall Street business community to discuss the Parking Authority accomplishments in the district and partnerships.

## **3. SONO PARKING**

Kathryn updated the status and said that the \$2 pay by cell discount runs through the end of December 2016, the new on street enforcement hours of operation go into effect January 1, 2017 and there are continued discussions regarding a marketing plan for SoNo.

## **4. PARKING PROGRAMS**

Mr. Sheehan said that he and Mr. Aley spoke to Al Fischel about the planned improvements in the alleyway between Webster Parking Lot and North Main Street and said that Mr. Fischel is in favor of these changes. He said that he will speak to Criscuolo, who owns the other building about the planned improvements, and that both of their approvals are needed since their buildings are adjacent to the alley.

## **5. ACTIVITY REPORT**

No discussion.

## **6. FINANCIAL REPORT**

Mr. Brescia requested clarification regarding the forecast presentation and also suggested coming up with a concept for specific plans to help the garages and surface lots that are falling below their anticipated revenue stream.

## **7. OPERATING REPORT**

No discussion.

## **8. CAPITAL BUDGET PROJECTS**

No discussion.

## **9. OPERATING AND CAPITAL BUDGETS FY2018**

Ms. Hebert said that she had sent the staff recommended operating budget to the Parking Authority via email for review for the January budget workshop. Mr. Brescia requested that the expense drivers include only changes to the budget, and that he would like a line item in the 2017 operating budget for property acquisition to begin to budget for near and future capacity needs and opportunities.

Ms. Hebert said that a budget workshop has been scheduled for Wednesday, January 11, 2017, at 6:00PM.

## **10. OTHER BUSINESS**

Discussed under suspension of the rules.

## **11. ADJOURNMENT**

**\*\* MR. ALEY MOVED TO ADJOURN**

**\*\* MOTION PASSED UNANIMOUSLY**

The meeting adjourned at 6:30PM

**NEXT PARKING AUTHORITY MEETING: WEDNESDAY, JANUARY 25, 2017,  
MARITIME GARAGE, PARKING AUTHORITY OFFICES, 11 NORTH WATER  
STREET, 6:00 P.M.**