



CITY OF NORWALK
PARKING AUTHORITY
REGULAR MEETING
March 26, 2014

ATTENDANCE: Bryan Meek, Chairman
Julius Hayward, Vice Chairman
Olga Arteaga
Mike Harden
Chris Bakes

STAFF: Hal Alvord, DPW Director
Kathryn Hebert, Administrative Services Manager
Dilene Byrd, Secretary

OTHERS: Stathis Manousos, LAZ Parking
Rocky Legasse, LAZ Parking
Robert Koch, The Norwalk Hour

1. CALL TO ORDER

Mr. Meek called the meeting to order at 6:05PM

BUSINESS PORTION

**1. APPROVE THE MINUTES FROM THE PARKING AUTHORITY MEETING HELD
ON WEDNESDAY, FEBRUARY 26, 2014**

****MR. BAKES MOVED TO APPROVE THE MINUTES
** MOTION PASSED UNANIMOUSLY**

GENERAL INFORMATION

1. MONTHLY FINANCIAL REPORT

Ms. Hebert reported and said that the higher expenses and lower revenues are due to the number of snow storms but that the financials are in good shape. She said that staff is

projecting the snow expenses to be approximately \$267,000, which is lower than was previously projected at \$300,000, but that it is \$67,000 over the budget. She said that the overage will come out of the budgeted contingency. She said that revenues are up due to longer transient transaction times and has shifted to more permit sales and higher parking compliance, and that projected year end as of the end of February is \$118,086 which is lower compared to last year as a result of the snow and cold weather.

2. MONTHLY OPERATING REPORT

Mr. Manousos reported on the highlights and said that the revenue is up at all the locations and that he is estimating the cost for snow removal to be approximately \$267,000. He said that the increase in permit sales system wide has impacted the transient activity showing longer stays and increased compliance. He reported on the pay by cell activity and said that it continues to be strong and is much stronger than last year, and that there has been an increase in transaction by .20 cents an hour. He reported on maintenance and projects and said that the smartparking technology plan is moving along with text alerts and email signup availability, and implementation of the parking availability technology at the South Norwalk Railroad Station through the website and mobile phone. He said that the parking facility counters at the Haviland Deck, Webster Lot and the Yankee Doodle Garage will be implemented before the on street sensor which also includes the North Street Lot which is the most active and high demand lot in the parking inventory. Mr. Manousos said that the dumpster enclosure near Webster Lot is scheduled to be completed at the end of March. Ms. Hebert said that there will be new meters installed at seven spaces on North Water Street at the request of the Ironworks developer and will be installed in the summer of 2014. She said that the next art in parking places is scheduled for May 29, 2014, and is called Vicarious. Mr. Hayward asked how the art is advertised and suggested that it be advertised at the Maritime Aquarium.

3. OTHER BUSINESS

Ms. Hebert said that the Susan G. Komen 5K race for the cure has been moved from Westport to Norwalk and that the Norwalk Parking Authority will be partnering with them to provide parking at the Maritime Garage, the North Water Lot and the Webster Lot as well as on street if needed. She said the organization will pay the Norwalk Parking Authority \$5,000 and the facilities will be open and free to participants. She said that the Norwalk Parking Authority will provide increased and additional parking staff, signage and marketing to assist parkers. She said that the race will be held on Saturday, May 10, 2014.

Mr. Meek said that his term on the Parking Authority ends on March 31, 2014 and said to the members of the Parking Authority to be strong and that they have done a great job and that "you're never going to get the pats on the back and that parking will always be an issue and it's not going to be perfect for everyone and that there is good things here"

4. ACTION ON ANY ITEM DISCUSSED HEREIN

No discussion.

5. NEXT PARKING AUTHORITY MEETING: WEDNESDAY, APRIL 23, 2014 AT THE MARITIME GARAGE, PARKING AUTHORITY OFFICES, 11 N. WATER STREET, 6 PM.

7. ADJOURNMENT

**** MR. HAYWARD MOVED TO ADJOURN**

**** MOTION PASSED UNANIMOUSLY**

The meeting adjourned at 7:08PM