



CITY OF NORWALK
PARKING AUTHORITY
REGULAR MEETING
February 25, 2015

ATTENDANCE: Julius Hayward, Chairman
Mike Harden, Vice Chairman
Chris Bakes
Richard Brescia

ABSENT: Olga Arteaga

STAFF: Hal Alvord, DPW Director
Kathryn Hebert, Administrative Services Manager
Dilene Byrd, Secretary

OTHERS: Stathis Manousos, LAZ Parking
Rocky Legesse, LAZ Parking
Tim Sheehan, Executive Director, Redevelopment
Agency

PUBLIC HEARING

Chairman Hayward opened the public hearing at 6:03PM

**** MR. BRESCIA MOVED TO CLOSE THE PUBLIC HEARING**

**** MOTION PASSED UNANIMOUSLY**

Chairman Hayward closed the public hearing at 7:04PM
No one from the public attended.

BUSINESS PORTION

- 1. APPROVE THE MINUTES FROM THE PARKING AUTHORITY MEETING HELD ON WEDNESDAY, JANUARY 28, 2015.**

**** MR. BRESCIA BAKES TO APPROVE THE MINUTES AS AMENDED
** MOTION PASSED UNANIMOUSLY**

- 2. APPROVE THE FY 2016 OPERATING BUDGET AND RATE ADJUSTMENTS**

Ms. Hebert said that there have been no changes from the draft budget that was presented with the exception that the Finance Department increased the liability allocation to the Parking Authority for a total operating budget of \$5,800,124

**** MR. BRESCIA MOVED TO APPROVE THE FY 2016 OPERATING BUDGET AND RATE ADJUSTMENTS.
** MOTION PASSED UNANIMOUSLY**

GENERAL INFORMATION

1. FINANCIAL REPORT

Ms. Hebert reported and said the revenues are consistent. She presented and discussed the monthly trend report which shows consistent revenue collections and seasonal trends. She reported on the snow expenses and said that to date most of the snow expenses have not been posted to the financials but that through February 17, 2015, the expenses are \$232,272. Mr. Hayward asked if the vendor for snow removal is aware of their responsibility. Mr. Manousos said "yes". Ms. Hebert said that spring maintenance and technology upgrades will be expensed by the end of the fiscal year. Mr. Sheehan asked if there was an asset report available. Ms. Hebert said there is a report that the Comptroller has for citywide liability purposes.

2. OPERATING REPORT

Mr. Manousos reported on the highlights and said that the trends continue to be positive and that there is an increase in transient activity. Ms. Hebert discussed the need for additional parking at the South Norwalk Railroad Station, and said that there is a potential development project on Chestnut Street which could help to add commuter parking. She said that staff is still in discussions with Avis regarding car sharing and or rentals at the South Norwalk Railroad Station and evaluating options to provide the service. Mr. Brescia asked if there is any pressure from the public to provide the car service. Ms. Hebert said “no” Mr. Manousos reported on smart parking technology program. Mr. Brescia said that there were 281 permits sold at the Yankee Doodle Garage and asked if that is consistent. Mr. Manousos said that it is consistent and is relatively stable. Mr. Sheehan asked if a report could be provided on average occupancy for the open surface parking facilities. Ms. Hebert explained, because of the fluidity of the parking operation average occupancy on any given day may change and the Parking Authority would not want to post an average to the public and then someone drive into a facility and there be no available parking. In order to achieve real time occupancy, all facilities would have to be sensorred and that is cost prohibitive at this point. Ms. Hebert said that staff continues to meet to filter through the large amount of collected data to create usable reports.

3. OTHER BUSINESS

Ms. Hebert presented the lighting project for the Maritime Garage and the Haviland Deck that will include changing the existing T8 fluorescent lights to the improved LED lighting system. She said that SNEW is offering a 50% rebate on the purchase of the installation and that the total project cost is \$88,275 with a net of \$44,138. She said that the estimated annual consumption savings is \$22,911, with a return on investment of less than two years and that there will also be a higher lifespan and brighter light span.

**** MR. BAKES MOVED TO APROVE THE LIGHTING PROGRAM AT THE MARITIME GARAGE AND HAVILAND DECK.**

**** MOTION PASSED UNANIMOUSLY**

Ms. Hebert said the representatives from General Growth Properties is scheduled to give a presentation to the Parking Authority at the March meeting regarding their plans for the mall at the 95/7 property.

Ms. Hebert said that Mr. Bakes' term on the Parking Authority expires on March 31, 2015, but that this meeting will be the last meeting he will be attending because he will be out of town next month. Mr. Bakes said that he was honored to serve on the Parking Authority.

4. NEXT PARKING AUTHORITY MEETING: WEDNESDAY, MARCH 25, 2015, AT THE MARITIME GARAGE, PARKING AUTHORITY OFFICES, 11 N. WATER STREET, 6 PM.

5. ADJOURNMENT

**** MR. BAKES MOVED TO ADJOURN**

**** MOTION PASSED UNANIMOUSLY**

The meeting adjourned at 7:15PM