



CITY OF NORWALK
PARKING AUTHORITY
REGULAR MEETING
January 28, 2015

ATTENDANCE: Julius Hayward, Chairman
Chris Bakes
Richard Brescia
Olga Arteaga

ABSENT: Mike Harden, Vice Chairman

STAFF: Hal Alvord, DPW Director
Kathryn Hebert, Administrative Services Manager
Dilene Byrd, Secretary

OTHERS: Stathis Manousos, LAZ Parking
Tim Sheehan, Executive Director, Redevelopment
Agency

BUSINESS PORTION

- 1. APPROVE THE MINUTES FROM THE PARKING AUTHORITY
MEETING HELD ON WEDNESDAY, DECEMBER 17, 2014.**

Ms. Hebert said to add Mr. Sheehan to the attendance.

Mr. Brescia said that on Page 2, Item 2, to add “upper and lower limits were also established on the access cards and that the lower limit is 35 and the upper limit is 175, and that the chaser tickets are not to exceed 400 per month

**** MR. BRESCIA BAKES TO APPROVE THE MINUTES AS AMENDED**

**** MOTION PASSED UNANIMOUSLY**

**2. SCHEDULE A PUBLIC HEARING ON THE FY 2016
OPERATING BUDGET AND RATE ADJUSTMENTS FOR
WEDNESDAY, FEBRUARY 25, 2015, 6:00PM**

Ms. Hebert said that the draft budget includes the changes based on conversations with the board. Mr. Hayward suggested highlighting in the goals for fiscal year 2015-16 that the Parking Authority will work together with the Redevelopment Agency on development project that requires policy changes and or additions in parking.

**** MR. BRESCIA MOVED TO APPROVE SCHEDULING A PUBLIC HEARING BASED ON THE DRAFT SUBMISSION OF THE FISCAL YEAR 2016 OPERATING BUDGET AND RATE ADJUSTMENTS.**

**** MOTION PASSED UNANIMOUSLY**

GENERAL INFORMATION

1. FINANCIAL REPORT

Ms. Hebert reported and said that the financials look good with a healthy fund balance through December, 2014, which is mostly due to the increase in transient activity and revenue, and also an increase in rail commuters. She said that there is also an increase in meter violations which is mostly related to the increase in transient activity, but that violation revenue still represents only 12% of the overall revenue collections. She said that the net year to date fund balance is over \$500,000, but that is prior to the last snowstorm and the estimated expenses from that are \$40,000. Expenses are lower compared to last December 2013 related to snowstorms during that time period.

2. OPERATING REPORT

Ms. Hebert reported and said that transient activity is up throughout the system which is related to the increase in transient activity and rail commuters. She said that permit sales are flat with little or no change, and that parking violation and collection activity which reflects higher compliance. She reported on the pay by cell activity and said there is a big increase which is due to the increase in transient activity and longer transaction times. She said that St. Thomas Church does not wish to renew the parking lease for the East Norwalk Railroad Station and that approximately 40 cars will be displaced from that lot. She said that she has been speaking and will be meeting with representatives from DLC Management for alternative parking located on the eastbound side of the railroad tracks. She said that the Maritime Aquarium's Chocolate Festival was very successful with over 6,000 people attending on Sunday, January 25, 2015, and that the operation went very smoothly with excellent collaboration between the Parking Authority and the Maritime Aquarium staff. She said that the Art in Parking Places has been pushed back to the end of March due to the changes that will be made for program improvements to include the expansion to call for artists by offering online submissions and payments. She said that staff will begin to start promoting the park map application to the business community with the next month collaborating with the Chamber of Commerce. Mr. Hayward asked the status of the customer service survey. Ms. Hebert said that staff is in the process of putting something together to present to the board. Mr. Hayward asked if the car sharing option in SONO has begun yet. Ms. Hebert said "no" and that there has been one meeting and she is waiting for them to get back to her with a proposal.

Mr. Manousos presented the highlights of the smart parking technology project reports and said that there is occupancy data by area and breaks out the Wall and Sono areas. Mr. Sheehan asked if the information includes the spaces that are free and permitted. Mr. Manousos said "no" and it only includes the transient spaces that have the sensors. Mr. Sheehan asked how many sensors there are. Ms. Hebert said that there are a total of 200 for the Wall, Sono and North Water lot.

There was a discussion on changes to the operations report that the board would like to see. Mr. Hayward asked if anyone had any suggestions that they would like made to the reports to contact Kathryn. Staff will meet internally and recommend changes.

Mr. Sheehan left at 7:00PM

3. OTHER BUSINESS

No discussion.

4. NEXT PARKING AUTHORITY MEETING: WEDNESDAY, FEBRUARY 25, 2015, AT THE MARITIME GARAGE, PARKING AUTHORITY OFFICES, 11 N. WATER STREET, 6 PM.

5. ADJOURNMENT

**** MR. BAKES MOVED TO ADJOURN**

**** MOTION PASSED UNANIMOUSLY**

The meeting adjourned at 7:20PM