

PARKING AUTHORITY MINUTES

PARKING AUTHORITY January 26, 2005

Attendance: Urban Mulvehill, Chair; Troy Jellerette, Stephen Bentkover

Staff: Kathryn Hebert, Administrative Manager, Ed Schmidt, Assistant to the Mayor, Corny Thompson, LAZ Parking.

Call to Order

The Chairman called the meeting to order at 7:36 p.m.

APPROVALS/AUTHORIZATIONS

Approve the Minutes from the Parking Authority meeting held on Wednesday, December 15, 2004 with changes.

DISCUSSION

LAZ PARKING REPORT

SONO AREA

The written report was reviewed and it was noted that the commercial parking validation program is operational.

South Main Street parking lot. There is a preliminary proposal for the 63 public parking spaces available at the new police station. The police are scheduled to move in to their new headquarters on April 1. The proposal is to put a pay and display unit there. The police officers and staff will have permits and the people visiting the police station for business will have their parking validated.

The Authority discussed payment options for visitors. This will be a large expenditure and it is necessary to know the cost associated with that lot. There will be a lot of activity going on in the area and more people will want to park there.

RAILROAD STATIONS

They have not experienced any egress problems such as those experienced during the last snow season basically due to the MTA keeping their schedule.

The arrangement with the taxi cabs is not ideal and they have maxed out the number of cars that can park at the curbside. It was suggested that they may want to reconfigure the islands. It was recommended to ask LAZ how to better utilize the east side of the station and also conduct a survey to find out what kind of retail services would be used at the railroad station when the police substation is vacated in the spring. The concession contract is due to end June 30, 2005 and will be put out for RFP.

The East Norwalk Railroad Station is scheduled for completion in April 2005.

WALL STREET AREA

Yankee Doodle Garage

The pay and display units will be installed in February. The Authority discussed the need for cleaning and refurbishing the garage and cleaning the lot behind River Street.

Isaac Street will also have 2 pay and display units. The number of permits sold in the Wall Street area has increased.

ON STREET METERS

The new 90 on-street meters have been installed throughout South Norwalk.

PARKING VIOLATION COLLECTIONS

From August 9 2004 – December 31, 2004, 7,917 tickets were issued. A higher percentage of people are paying the windshield rate rather than being delinquent in paying their tickets.

The Authority discussed the website and maintenance.

The Webster Performance Analysis was reviewed.

STAFF REPORT

Financial Reports

Operating Budget Development FY 05/06

The Authority discussed the transitional budget summary. Ms. Hebert said that there is a cash shortfall projected as of December 2004 of \$162,000. Now that they are in a better position to collect better data, she believes that this shortfall will not be as great as they go through the next six months.

Capital Budget Development FY 05/06

Ms. Hebert said that the entire Department of Public Works went before the Planning Commission last night to present their budgets. The next step is the Finance Director recommendations.

OTHER

Tony Doumlele said that he had a comment about the financial projections used for the Maritime Garage by the original consultants. They projected 900,000 revenue, but this will be down by worse than one third. To achieve what that consultant said, the garage would have to increase its revenue by half. He said that this is not a comment on the current operations.

The Authority held a discussion about the Maritime Garage projections.

Action on any item discussed herein.

There was no other business and the meeting was unanimously adjourned.

Respectfully submitted,

Rosemarie Lombardi

Telesco Secretarial Services