

**CITY OF NORWALK
PUBLIC WORKS COMMITTEE
DECEMBER 6, 2022**

ATTENDANCE: Barbara Smyth, Chairwoman; Tom Livingston; Bryan Meek; Lisa Shanahan; Nore Niedzielski-Eichner; Dominique Johnson (7:06pm)

STAFF: Vanessa Valadares, Interim Chief of Operations and Public Works/Principal Engineer; Chris Torre, Superintendent of Operations; Paul Sotnik, Senior Civil Engineer

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Members of the public who wish to provide public comment are encouraged to submit those via email in advance of the meeting. For these comments to be read into the record, they should be submitted at least three hours in advance of the meeting start time. Please email Monique Cipriano at to provide written public comment prior to the meeting.

Chairwoman Smyth called the meeting to order at 7:02p.m.

ROLL CALL

Chairwoman Smyth called the Roll: Tom Livingston Nora Niedzielski-Eichner Bryan Meek
Lisa Shanahan Dominique Johnson (7:06p.m.)
Barbara Smyth

At Roll Call there were six (6) Committee members present, Darlene Young was absent. A quorum was present.

PUBLIC INPUT

PUBLIC INPUT (GUESTS AT COMMITTEE MEETINGS MAY SPEAK TO ANY ITEM ON THE AGENDA. COMMENTS SHALL BE LIMITED TO NO MORE THAN THREE (3) MINUTES PER SPEAKER.)

Diane Lauricella stated her name for the record. She said she is really impressed and supportive of the Urban Forestry Grant that she read about. Diane said she is speaking as a resident about the waste management in Norwalk. She asked that items 9, 10 and 11 be treated very carefully. She would like for the contract to go out to bid since they have until June. She wants the proposals to be analyzed by people familiar with waste management. She stated that they need market analyst for the commodity revenue sharing. Ms. Lauricella said she is concerned about the contamination rate. She doesn't feel this would be a good deal for Norwalk.

Chairwoman Smyth closed public input at 7:10p.m

NEW BUSINESS

1. APPROVE THE MINUTES OF THE PUBLIC WORKS COMMITTEE MEETING OF TUESDAY, NOVEMBER 1, 2022.

There was no report on this item.

****MR. LIVINGSTON MOVED THE ITEM**

****MS. NIEDZIELSKI-EICHNER AND MS. SHANAHAN
ABSTAINED**

****MOTION PASSED UNANIMOUSLY WITH TWO (2)
ABSTENTIONS**

2. APPROVE PUBLIC WORKS COMMITTEE MEETING DATES FOR 2023.

There was no report on this item.

****MS. NIEDZIELSKI-EICHNER MOVED THE ITEM**

****MOTION PASSED UNANIMOUSLY**

3. AUTHORIZE THE MAYOR, HARRY W. RILLING, TO EXECUTE ANY AND ALL NECESSARY DOCUMENTS FOR THE STATE OF CONNECTICUT DEEP URBAN FORESTRY EQUITY THROUGH CAPACITY BUILDING GRANT RELATED TO THE CITY OF NORWALK'S PARTICIPATION IN THE GRANT.

Mr. Sotnik reported on this item. This is a collaboration between the Norwalk Tree Advisory Committee, the Department of Public Works, Norwalk Housing Authority and the Norwalk Community College to plant trees at the Roodner Court Children's Learning Center. Chairperson Erica Kipp submitted the grant application to the Urban Forestry Division of the State of Connecticut DEEP for \$10,000.00. There will be a minimum of 20 trees installed along the perimeter outside. He stated any left-over funds will be used to purchase new maintenance free picnic tables and work with the director regarding environmentally friendly based stem programming. He said they will do the plantings through the Almstead contract which would be partial planting so the community can engage in the planting. The total cost of the grant is \$28,000.00. \$10,000.00 in cash and the rest is in-kind services, i.e. volunteering.

****MS. SHANAHAN MOVED THE ITEM**

****MOTION PASSED UNANIMOUSLY**

4. **AUTHORIZE THE MAYOR, HARRY W. RILLING, TO EXECUTE AN AGREEMENT WITH ALTICE USA FOR THE EAST AVENUE ADVANCED UTILITY PROJECT NO. 0301-0515NP FOR AN AMOUNT NOT TO EXCEED \$91,000.00.**

ACCOUNT NO. 09 12 4021 5777 C0471
 09 22 4021 5777 C0471
 09 23 4021 5777 C0471
 09 21 4021 5777 C0234
 09 22 4021 5777 C0234

Ms. Valadares reported on this. She stated last month this project was approved with other utility companies. They couldn't get this utility company on last months agenda on time.

****MR. LIVINGSTON MOVED THE ITEM**
****MOTION PASSED UNANIMOUSLY**

5. **AUTHORIZE THE MAYOR, HARRY W. RILLING TO EXECUTE ANY AND ALL DOCUMENTS NECESSARY TO ACCEPT A DONATION OF CONSTRUCTION MATERIAL FROM THE HATCH & BAILEY COMPANY.**

Ms. Valadares reported on this. Hatch & Bailey are downsizing, and they have spare parts like plywood, tools and such. They are only asking the City to sign a letter for tax exempt purposes for the donation. They have spoken with the legal department and there isn't any mechanisms for donations at this time and they are working on it. The value estimates about \$4,500.00.

****MR. LIVINGSTON MOVED THE ITEM**
****MOTION PASSED UNANIMOUSLY**

- 6A. **AUTHORIZE THE MAYOR, HARRY W. RILLING, TO EXECUTE AN AGREEMENT WITH WATERS CONSTRUCTION COMPANY INC. FOR PROJECT BLDG2022-1 PAVING OF BEN FRANKLIN FACILITY PARKING LOT FOR A SUM NOT TO EXCEED \$128,000.00.**

ACCOUNT NO. 09 23 7100 5777 C0295
 09 21 7100 5777 C0295
 09 23 7100 5777 C0476
 09 23 4021 5777 C0021

- 6B. **AUTHORIZE THE CHIEF OF OPERATIONS AND PUBLIC WORKS TO EXECUTE ORDERS ON THE CONTRACT WITH WATERS CONSTRUCTION COMPANY INC. FOR PROJECT BLDG2022-1 PAVING OF BEN FRANKLIN FACILITY PARKING LOT FOR A SUM NOT TO EXCEED \$12,800.00.**

ACCOUNT NO. 09 23 7100 5777 C0295
 09 21 7100 5777 C0295

Chairwoman Smyth read 6a and 6b together.

Ms. Valadares reported on this. She explained the project to the Committee. They will pave the upper parking lot and request capital funding for the lower parking lot.

****MR. LIVINGSTON MOVED THE ITEM**
****MOTION PASSED UNANIMOUSLY**

7. **AUTHORIZE THE MAYOR HARRY W. RILLING TO EXECUTE ANY AND ALL DOCUMENTS RELATED TO THE FIRST SUPPLEMENTAL PROJECT AUTHORIZATION LETTER (P.A.L.) FOR THE ADVANCE UTILITY PROJECT STATE PROJECT NO. 0301-0515/515 NP, ENCLOSED WITH THIS AGENDA WHEREBY THE CITY OF NORWALK WILL TRANSFER FUNDS IN THE AMOUNT OF \$ 343,118.00 ON JULY 15, 2023, AND \$ 343,118.00 ON JULY 1, 2024 TO FUND THE WORK TO PULLING CABLES BETWEEN FORT POINT STREET AND OLMSTEAD PLACE.**

Ms. Valadares reported on this. This is the portion of the work related to the Third Taxing District. Everything from Fort Point St. to Olmstead, they are paying for the cost. They asked DOT to do the agreement directly with TTD because they are a municipal utility and already have an agreement in place. The city is only reimbursing the cost.

ACCOUNT NO. 09 12 4021 5777 C0471
09 22 4021 5777 C0471
09 23 4021 5777 C0471
09 24 4021 5777 C0471
09 21 4021 5777 C0234
09 22 4021 5777 C0234
09 23 4021 5777 C0818

****MS. NIEDZIELSKI-EICHNER MOVED THE ITEM**
****MOTION PASSED UNANIMOUSLY**

- 8A. **AUTHORIZE THE MAYOR, HARRY W. RILLING, TO EXECUTE AN AGREEMENT WITH THE GRASSO COMPANIES, LLC, FOR PROJECT RD2022-1 CURB AND SIDEWALK AT VARIOUS LOCATIONS, FOR AN AMOUNT NOT TO EXCEED \$431,808.00.**

ACCOUNT NO. 09 23 7100 5777 C0583
134010 5796 APW09

- 8B. **AUTHORIZE THE CHIEF OF OPERATIONS AND PUBLIC WORKS, TO EXECUTE ORDERS ON CONTRACT WITH THE GRASSO COMPANIES, LLC, FOR PROJECT RD2022-1 CURB AND SIDEWALK AT VARIOUS LOCATIONS, FOR AN AMOUNT NOT TO EXCEED \$43,180.80.**

ACCOUNT NO. 09 23 7100 5777 C0583

Chairwoman Smyth read 8a and 8b together.

Ms. Valadares reported on this. She explained the areas that will be paved. They decided to go after bids now in effort to get a good price and perhaps attract smaller companies as well. She named the streets that would be a part of this contract. They received four (4) bids. There was a concern of how to include more small businesses to bid on projects and Ms. Valadares said that they began calling them in advance asking them to look at the packages and bid on it. Responsible bidders do not include those with an open zoning violation and cannot bid on City projects. Purchasing will confirm if they are eligible to bid on a project once the packages are received.

****MS. NIEDZIELSKI-EICHNER MOVED THE ITEM**

****MOTION PASSED UNANIMOUSLY**

Chairwoman Smyth read 9, 10, and 11 together.

9. **AUTHORIZE THE MAYOR, HARRY W. RILLING, TO EXECUTE AN AMENDMENT TO THE AGREEMENT WITH WIN WASTE INNOVATIONS HOLDINGS (FORMER CITY CARTING, INC.) FOR CITY-WIDE MUNICIPAL SOLID WASTE COLLECTION DATED SEPTEMBER 28, 2012 IN ORDER TO EXTEND THE TERM OF THE AGREEMENT THROUGH JUNE 30, 2024, WITH AN OPTION TO EXTEND ONE MORE YEAR, BASED ON THE TERMS AND FEE SCHEDULE SET OUT IN THE ATTACHED PROPOSAL DATED DECEMBER 1, 2022. THE FEE FOR JULY 1, 2023 – JUNE 30, 2024 WILL BE \$ 2,115,000.00 AND FROM JULY 1, 2024 - JUNE 30, 2025 THE FEE WILL BE \$ 2,220,750.00.**

ACCOUNT NO. 01 40 28 5258

10. **AUTHORIZE THE MAYOR, HARRY W. RILLING, TO EXECUTE A FOURTH AMENDMENT TO THE AGREEMENT WITH WIN WASTE INNOVATIONS HOLDINGS (FORMER CITY CARTING, INC.) FOR CURBSIDE RECYCLING COLLECTION SERVICES, DATED JUNE 30, 2004, IN ORDER TO EXTEND THE TERM OF THE AGREEMENT THROUGH JUNE 30, 2024, WITH AN OPTION TO EXTEND AN EXTRA YEAR BASED ON THE TERMS AND FEE SCHEDULE SET OUT IN THE ATTACHED PROPOSAL DATED DECEMBER 1, 2022. THE FEE FOR JULY 1, 2023 – JUNE 30, 2024 WILL BE \$ 1,497,600.00 AND FROM JULY 1, 2024 - JUNE 30, 2025 THE FEE WILL BE \$ 1,572,480.00. AN ADDITIONAL COMMODITY PROCESSING FEE OF \$750,000.00 WILL BE ADDED TO EACH ANNUAL BASE FEE AND IS SUBJECT TO AVAILABLE INCENTIVES BASED ON THE COMMODITY REVENUE SHARE (80% CITY OF NORWALK) 20% (WIN WASTE).**

ACCOUNT NO. 01 40 43 5298

11. **AUTHORIZE THE MAYOR, HARRY W. RILLING, TO EXECUTE A FOURTH AMENDMENT TO THE SERVICE AGREEMENT WITH WIN WASTE INNOVATIONS HOLDINGS (FORMER CITY CARTING, INC.) FOR TRANSFER**

STATION OPERATION, TRANSPORT AND DISPOSAL SERVICES FOR MUNICIPAL SOLID WASTE DATED AUGUST 4, 2008, IN ORDER TO EXTEND THE TERM OF THE AGREEMENT THROUGH JUNE 30, 2024, WITH AN OPTION TO EXTEND AN EXTRA YEAR BASED ON THE TERMS AND FEE SCHEDULE SET OUT IN THE ATTACHED PROPOSAL DATED DECEMBER 1, 2022. THE TRANSFER STATION OPERATIONS FEE FOR JULY 1, 2023 – JUNE 30, 2024, WILL BE \$ 876,000.00 AND TRANSPORT AND DISPOSAL FEE OF \$97.00 PER TON. THE FEE FROM JULY 1, 2024 - JUNE 30, 2025, WILL BE \$ 919,800.00 AND TRANSFER AND DISPOSAL FEE OF \$101.85 PER TON.

ACCOUNT NO. 01 40 42 5298

Ms. Valadares reported on Items 9, 10 and 11 together. She agrees with Ms. Lauricella that this is a great opportunity to review the contract and rethink how they will collect garbage throughout the City. She explained their thought processes and possible changes that may occur. She talked about expanding the citywide collection. She said that there are a lot of questions, and they will not be answered and still prepare a bid that is successful to begin by July 1st. They approached City Carting and asked if they would consider a year extension with an option to extend a second year, also asked what the best fee would be offered to the city. They decided to give themselves more time to engage a consultant, put out an RFP and get someone on board to look at the bigger picture of what they can do better with the collections. They are open to discussions about improving their system and that is the reason for the extension. She went through the numbers with the Committee. They also spoke about reducing the amount of garbage and the overall garbage footprint.

****MR. LIVINGSTON MOVED THE ITEM
MOTION PASSED UNANIMOUSLY

INFORMATION / DISCUSSION

A. SNOWPLOWING NAME CONTEST

Mr. Torre reported on this. He read all the winning names for the 26 routes.

B. TREE OPERATIONS AND PROGRAMMING

Mr. Torre reported on tree removals. There were two (2) trees removed on Parks property and 12 trees removed in the City ROW. There was a total of 9 trees pruned. Mr. Sotnik reported on tree plantings. For the Fall Planting Program, they planted 230 trees with a total of 401 total trees planted to date.

C. MONTHLY SOLID WASTE REPORT – OCTOBER 2022

Mr. Torre reported on this. He went through the report with the Committee.

D. FOOD SCRAP DROP-OFF REPORT – OCTOBER 2022

Mr. Torre reported on this. He went through the report with the Committee.

E. CURRENT / UPCOMING PROJECTS STATUS

1. CONSTRUCTION

- **DRG2019-1 DREAMY HOLLOW STORM DRAINAGE IMPROVEMENTS**

- PM2021-1 PAVEMENT MANAGEMENT PROGRAM
- RD2020-1 CONCRETE CURBS AND SIDEWALKS
- RD2021-2 CONCRETE CURBS AND SIDEWALKS
- DRG2020-1 ON-CALL DRAINAGE
- RNP2022-2 CALF PASTURE BEACH PARKING AND GREEN INFRASTRUCTURE IMPROVEMENTS
- RNP2022-3 FREESE PARK RAILING REHABILITATION
- BR2021-1 EMERGENCY REPLACEMENT OF ROWAYTON AVENUE BRIDGE OVER KEELERS BROOK
- STATE OF CT DOT PROJECTS AT VARIOUS LOCATIONS

2. ADVERTISED FOR BIDS / PENDING CONTRACT

- BLDG2022-1 PAVING BEN FRANKLIN FACILITY PARKING LOT – BIDS RECEIVED 11/22/2022
- RA2022-2 467 WEST AVENUE UTILITY INFRASTRUCTURE UPGRADE – BIDS DUE 12/7/2022
- RD2022-1 CURBS AND SIDEWALKS AT VARIOUS LOCATIONS – BIDS DUE 12/1/2022
- RD2022-2 CURBS AND SIDEWALKS FOR SENG AND MORTON AREAS – BIDS DUE 12/21/2022
- PM2023-2 PERMANENT ROADWAY REPAIRS & SURFACE RESTORATION – BIDS DUE 12/22/2022

3. DESIGN

- PROJECT 102-366 WEST CEDAR STREET OVER FIVE MILE RIVER
- STORM DRAINAGE EVALUATION AT SELECTED LOCATIONS
- DRG2022-1 LOCKWOOD LANE AND HEATHER LANE STORM DRAINAGE
- CHATHAM DRIVE AND COSSITT ROAD STORM DRAINAGE
- VETERANS PARK VISITOR DOCK REPLACEMENT

The Senior Civil Engineers each reported on their current project status and answered all questions asked by the Committee.

ADJOURNMENT: Ms. Shanahan moved to adjourn.
Motion passed unanimously.
Meeting adjourned at 8:11p.m.

NEXT MEETING: TUESDAY, JANUARY 3, 2023
PUBLIC WORKS COMMITTEE
7:00 P.M. LOCATION TBD