



DEPARTMENT OF PUBLIC WORKS

PUBLIC WORKS COMMITTEE of the COMMON COUNCIL

DATE: Tuesday, November 1, 2016

TIME: 7:00 P.M.

PLACE: Norwalk City Hall, 2nd Floor, Room 231

AGENDA

Public Input

Public input (Guests at Committee meetings may speak to any item on the agenda. Comments shall be limited to no more than three (3) minutes per speaker.)

Public Hearing

1. Public Hearing of Necessity for the abandonment/discontinuance of a portion of Hanford Place along the northern boundary of the Hanford Place Right-Of-Way at 13 Day Street (Tax Lot 2-58-46-0), identified as Parcel X-1 consisting of 92± Sq. Ft. on a map on file in the Department of Public Works entitled "Property Survey Depicting Street Line Revision & Extinguishment of Easement at 13 Day Street, Prepared For Trinity Washington Village Limited Partnership and The Norwalk Housing Authority, Norwalk, Connecticut," dated September 12, 2016. The Public Hearing of Necessity shall be conducted in order to hear all parties interested in commenting on the necessity of the proposed abandonment and to take such action on said application for abandonment that the Committee may deem advisable. The Public Hearing is scheduled for Tuesday, November 1, 2016 at 7:00 P.M. in Room 231, 2nd floor in Norwalk City Hall, 125 East Avenue, Norwalk, CT.

New Business

1. Approve the Minutes of the Public Works Committee Meeting of Tuesday, October 4, 2016.
2. Approve the Necessity for the for the abandonment/discontinuance of a portion of Hanford Place along the northern boundary of the Hanford Place Right-Of-Way at 13 Day Street (Tax Lot 2-58-46-0), identified as Parcel X-1 consisting of 92± Sq. Ft. on a map on file in the Department of Public Works entitled "Property Survey Depicting Street Line Revision & Extinguishment of Easement at 13 Day Street, Prepared For Trinity Washington Village Limited Partnership and The Norwalk Housing Authority, Norwalk, Connecticut," dated September 12, 2016 and appoint Freeholders.

3. Schedule a Public Hearing to hear the Freeholder's Report and any Public comment on said Report for the abandonment/discontinuance of a portion of Hanford Place along the northern boundary of the Hanford Place Right-Of-Way at 13 Day Street (Tax Lot 2-58-46-0), identified as Parcel X-1 consisting of 92± Sq. Ft. on a map on file in the Department of Public Works entitled "Property Survey Depicting Street Line Revision & Extinguishment of Easement at 13 Day Street, Prepared For Trinity Washington Village Limited Partnership and The Norwalk Housing Authority, Norwalk, Connecticut," dated September 12, 2016. The Public Hearing shall be conducted in order to hear all parties interested in commenting on the acceptance of such report, determine if the Freeholder's Report is in the best interests of the City and to take such action on said report that the committee may deem advisable. The Public Hearing is scheduled for Tuesday, December 6, 2016 at 7:00 P.M. in Room 231, 2nd floor in Norwalk City Hall, 125 East Avenue, Norwalk, CT.
4. Authorize the Director of Public Works to execute orders on Contract with FGB Construction for Project No. PM2016-1 Pavement Management Program, for a sum not to exceed \$850,000.

Account No. 0916 4021 5777 C0021
0917 4021 5777 C0021

5. Authorize the Mayor, Harry W. Rilling to execute an Amendment with Deering Construction Company for Project No. RD2016-1 Concrete Curbs and Sidewalks at Various Locations, for a sum not to exceed \$320,000.

Account No. 0917 4021 5777 C0318

6. Authorize the Mayor, Harry W. Rilling to enter an Agreement with Environmental Partners Group, Inc. for a total sum not to exceed \$7,500, to provide professional engineering services related to MS4 Permit Gap Analysis and Mock Audit.

Account No. 0916 4027 5777 C0425

7. Authorize the Mayor, Harry W. Rilling to enter into an Agreement with the F.A. Bartlett Tree Expert Company per RFP #3708 for Tree Removal/Trimming Services not to exceed \$100,000 per year.

Account No. 0140 29 5296

Information / Discussion

- A. Monthly Solid Waste Report – September 2016
- B. Project Status Report
- C. Customer Service Report – October 2016
- D. Correspondence

E. Capital Tree Planting Project and Budget Update

Upcoming Projects

Next Meeting: Tuesday, December 6, 2016
 7:00 P.M.
 Room 231, Norwalk City Hall

**CITY OF NORWALK
PUBLIC WORKS COMMITTEE
OCTOBER 4, 2016**

ATTENDANCE: John Igneri, Chairman (7:20 p. m.); Richard Bonenfant; Faye Bowman; Tom Livingston; Eloisa Melendez (7:20 p. m.); Michelle Maggio (7:11 p. m.); Michael Corsello (7:20 p. m.)

STAFF: Bruce Chimento, Director, Lisa Burns, Principal Engineer; Paul Sotnik, Senior Civil Engineer

OTHERS: Doug Hempstead; Matthew Geanacopoulos, DOT Division of Rights of Way; Deborah Goldstein, Third Taxing District Commissioner

CALL TO ORDER

Mr. Livingston called the meeting to order at 7:00 p. m., and announced that all members would soon be present.

PUBLIC INPUT

Ms. Diane Cece came forward in opposition to the fourth item on the agenda - the "Master Municipal Agreement for Right-of-Way Projects." She stated that there was no background material presented on the item. Ms. Burns stated that it is not usual practice to include contracts in the agenda. Ms. Cece stated that during the last Public Works Committee meeting, rules were suspended to include approval of a sole source bid. She said it is a disservice to the public to add items unless it is unavoidable. Mr. Bonenfant stated that the item added was for the purchase of road salt, and there is only one vendor on the market that provides that particular product.

Ms. Maggio entered the meeting at 7:11 p. m.

Ms. Deborah Goldstein came forward to state that the contract for Right-of-Way Projects should be included in the agenda. She stated that rights-of way approvals are one of the most effective tools a municipality has to negotiate with the state.

PUBLIC HEARING (STREET ABANDONMENT)

Public hearing to hear the Freeholder's Report and any Public comment on said Report for the abandonment/discontinuance of a portion of Bates Court as depicted on a map on file in the Department of Public Works for a fee of \$14,400.00.

No member of the public came forward to speak.

PUBLIC HEARING (PARCEL SALE)

Public Hearing to Public Hearing to consider the sale of the excess City-Owned property located at 1 Bates Court (Tax Lot 2-53-5-0 EXCESS PARCEL) as depicted on a map on file in the Department of Public Works to the abutting property owner or its affiliate for the appraised value of \$35,900.00. (7:15 P.M.)

No member of the public came forward to speak.

Chairman Igneri, Ms. Melendez, and Mr. Corsello, entered the meeting at 7:20 p. m.

NEW BUSINESS

Approve the Minutes of the Public Works Committee Meeting of Tuesday, September 6, 2016

**** MS. BOWMAN MOVED TO APPROVE THE MINUTES OF SEPTEMBER 6, 2016.**

**** MOTION PASSED UNANIMOUSLY.**

**** MR. LIVINGSTON MOVED TO SUSPEND THE RULES OF THE COMMITTEE AND ADD AN ITEM TO THE AGENDA.**

**** MOTION PASSED UNANIMOUSLY.**

APPROVAL/AUTHORIZATION

Schedule a Public Hearing of Necessity for the abandonment/discontinuance of a portion of Hanford Place along the northern boundary of the Hanford Place Right-of-Way at 13 Day Street (Tax Lot 2-58-46-0) as depicted on a map on file in the Department of Public Works dated September 12, 2016. The Public Hearing of Necessity shall be conducted in order to hear all parties interested in commenting on the necessity of the proposed abandonment and to take such action on said application for abandonment that the Committee may deem advisable. The Public Hearing is scheduled for Tuesday, November 1, 2016 at 7:00 P. M. in Room 231, 2nd floor in Norwalk City Hall, 125 East Avenue, Norwalk, CT.

Mr. Chimento stated that the piece of property is 92 square feet and is being moved from the City right-of-way to another city owned property.

**** MR. LIVINGSTON MOVED TO SCHEDULE A PUBLIC HEARING OF NECESSITY FOR THE ABANDONMENT/DISCONTINUANCE OF A PORTION OF HANFORD PLACE ALONG THE NORTHERN BOUNDARY OF THE HANFORD PLACE RIGHT-OF-WAY AT 13 DAY STREET (TAX LOT 2-58-46-0) AS DEPICTED ON A MAP ON FILE IN THE DEPARTMENT OF PUBLIC WORKS DATED SEPTEMBER 12, 2016. THE PUBLIC HEARING OF NECESSITY SHALL BE CONDUCTED IN ORDER TO HEAR ALL PARTIES INTERESTED IN COMMENTING ON THE NECESSITY OF THE PROPOSED ABANDONMENT AND TO TAKE SUCH ACTION ON SAID APPLICATION FOR ABANDONMENT THAT THE COMMITTEE MAY DEEM**

ADVISABLE. THE PUBLIC HEARING IS SCHEDULED FOR TUESDAY, NOVEMBER 1, 2016 AT 7:00 P. M. IN ROOM 231, 2ND FLOOR IN NORWALK CITY HALL, 125 EAST AVENUE, NORWALK, CT.

**** MOTION PASSED UNANIMOUSLY.**

**** MR. LIVINGSTON MOVED TO APPROVE THE DISCONTINUANCE AND ABANDONMENT OF A PORTION OF BATES COURT AS DEPICTED ON A MAP ON FILE IN THE DEPARTMENT OF PUBLIC WORKS A FEE OF \$14,400.00 SUBJECT TO A GENERAL UTILITY EASEMENT.**

Mr. Bonenfant stated developers should be paying more than the bottom price for the portion of Bates Court, because it is worth more than that.

**** MOTION PASSED WITH ONE VOTE IN OPPOSITION (MR. BENENFANT.)**

**** MS. MELENDEZ MOVED TO AUTHORIZE THE MAYOR, HARRY W. RILLING, TO EXECUTE ANY AND ALL NECESSARY OR DESIRED DOCUMENTS IN CONNECTION WITH THE FINALIZATION OF THE DISCONTINUANCE AND RELEASE OF THE CITY'S INTERESTS IN THE DISCONTINUED ROADWAY, INCLUDING A GENERAL RELEASE TO RELEASE ANY INTERESTS THAT THE CITY MAY HAVE IN THE PROPERTY COMPRISING THE ABANDONED PORTION OF BATES COURT AS DEPICTED ON A MAP ON FILE IN THE DEPARTMENT OF PUBLIC WORKS FOR A FEE OF \$14,400.00.**

Ms. Bowman stated that the parcel does not have an ID. Ms. Chimento stated that going forward it takes on the number of the parcel it becomes a part of.

**** MOTION PASSED WITH ONE VOTE IN OPPOSITION (MR. BONENFANT.)**

**** MR. IGNARI MOVED TO RESOLVE THAT THE HONORABLE MAYOR HARRY W. RILLING IS HEREBY AUTHORIZED TO SIGN THE AGREEMENT ENTITLED "MASTER MUNICIPAL AGREEMENT FOR RIGHT-OF-WAY PROJECTS" WITH THE STATE OF CONNECTICUT IN ACCORDANCE WITH LETTER DATED JUNE 27, 2014.**

Ms. Burns stated that this resolution only applies to city managed projects. If there are projects that the city does not wish to enter with the state, this would not force the city to do so. The Walk Bridge does not fall under this agreement, and the next project that would likely fall under it is the James Street Bridge.

**** MOTION PASSED WITH TWO VOTES IN OPPOSITION (MS. MAGGIO AND MR. BONENFANT) AND ONE ABSTENTION (MS. BOWMAN.)**

**** MS. MELENDEZ MOVED TO AUTHORIZE THE DIRECTOR OF PUBLIC WORKS TO EXECUTE CHANGE ORDERS WITH DEERING CONSTRUCTION, INC. FOR**

PROJECT PM2015-1 PAVEMENT MANAGEMENT PROGRAM, FOR A SUM NOT TO EXCEED \$390,000.00

**ACCOUNT NO: 0916 5010 5777 C0516 BOARD OF EDUCATION ACCOUNT
0917 5010 5777 C0516 BOARD OF EDUCATION ACCOUNT**

Mr. Chimento stated that this authorization allows the Department of Public Works contract to be utilized for the paving of school parking lots.

**** MOTION PASSED UNANIMOUSLY.**

**** MR. LIVINGSTON MOVED TO AUTHORIZE THE MAYOR TO EXECUTE A TEMPORARY ACCESS EASEMENT/CONSTRUCTION EASEMENT AT1 MONROE STREET WITH THE STATE OF CONNECTICUT DEPARTMENT OF TRANSPORTATION FOR STATE PROJECT #301-072 IN ACCORDANCE WITH THE MAP ON FILE WITH THE CITY OF NORWALK DEPARTMENT OF PUBLIC WORKS SUBJECT TO CONSTRUCTION OF AN APPROXIMATE 10-SPACE PARKING LOT AT AN ADJOINING LOCATION AT NO COST TO THE CITY OF NORWALK.**

Ms. Burns stated that the DOT was going to use eminent domain to take the parking spots, but that after negotiations, they will put in nine additional parking spots at Monroe Street opposite the entrance to South Norwalk Train Station.. Ms. Bowman stated that this project is part of the project on the other side of the bridge, and that residents in the neighborhood are not being treated fairly. Initially, the project was to take two to three months, but it will end up taking 2-3 years.

**** MOTION PASSED WITH TWO VOTES IN OPPOSITION (MS. BOWMAN AND MS. MAGGIO) AND ONE ABSTENTION (MS. MELENDEZ.)**

**** MR. CORSELLO MOVED TO AUTHORIZE THE MAYOR, HARRY W. RILLING, TO EXECUTE ANY AND ALL NECESSARY OR DESIRED DOCUMENTS IN CONNECTION WITH THE FINALIZATION OF THE DISCONTINUANCE AND RELEASE OF THE CITY'S INTERESTS IN THE EXISTING 15 FOOT STORM SEWER EASEMENT LOCATED ON 13 DAY STREET (TAX LOT 2-58-46-0) AS DEPICTED ON A MAP ON FILE IN THE DEPARTMENT OF PUBLIC WORKS DATED SEPTEMBER 12, 2016, INCLUDING A GENERAL RELEASE TO RELEASE ANY INTERESTS THAT THE CITY MAY HAVE IN THE EASEMENT.**

**** MOTION PASSED UNANIMOUSLY.**

INFORMATION/DISCUSSION

Discuss the sale of the excess City-Owned property located at 1 Bates Court (Tax Lot 2-53-5-0 EXCESS PARCEL).

Mr. Chimento stated that by having a public hearing before this Public Works Committee, the requirement is fulfilled, but the Land Use Committee can have one as well.

**** CHAIRMAN IGNERI MOVED TO REFER THE DISCUSSION OF THE SALE OF THE EXCESS CITY-OWNED PROPERTY LOCATED AT 1 BATES COURT (TAX LOT 2-53-5-0 EXCESS PARCEL).**

**** MOTION PASSED UNANIMOUSLY.**

East Avenue Railroad Station Commuter Parking Lot

Ms. Burns stated that the Department of Public Works has been shoveling snow and removing weeds at this location. The plan is to add more than thirty parking spots, then it will become a staging area for bridge work, and then it will become a permanent lot. Ms. Melendez stated that the lot cannot stay the way it is now, with people parking haphazardly.

Construction Inspection for SoNo Collection

Ms. Burns stated that we are currently negotiating with a firm called RBA.

Update to Chapter 96: Excavation & Encroachments in Public Streets & Grounds

We have clean up language we need to do to Chapter 96. Ms. Melendez stated that everyone from the Public Works Committee needs to be at the next Ordinance Committee Meeting before sending the ordinance to Common Council.

Walk Bridge Construction: Public Comment Period Extended & New Public Hearing Date to be scheduled

Ms. Burns stated that as many people as possible should be encouraged to comment on the Walk Bridge construction. Public comment can be submitted at WalkBridgeCT.com. Mr. Chimento stated that he has requested resources from the state to help with the work that his department is doing related to the Walk Bridge. It has a large impact on how much time his staff has to complete other projects.

Perry Avenue Bridge Construction Status

Ms. Burns stated that Perry Avenue will be closed for the next two weekends and opened back up during the week between.

Wall Street CTDOT Project #102-333 Construction Status

Ms. Burns stated that the Wall Street Tunnel is closed now, but will be opening on Sunday night.

Permit Engineer (Filled) & Assistant Civil Engineer (Advertised)

Ms. Burns announced that the Permit Engineer and Assistant Civil Engineer positions have been filled.

**** CHAIRMAN IGNARI MOVED TO ADD GROWTHCT.COM DISCUSSION ITEM TO THE AGENDA**

**** MOTION PASSED UNANIMOUSLY.**

Mr. Chris Sachinelli came forward to propose providing Norwalk with a 24X7 chat box to deliver customer service. Chairman Ignari stated that he would refer Mr. Sachinelli to the Office of Economic Development.

Monthly Solid Waste Report – August 2016

Mr. Chimento submitted the report.

Project Status Report

Mr. Chimento submitted the report.

Customer Service Report – September 2016

Mr. Chimento submitted the report.

Correspondence

Mr. Chimento submitted the report.

UPCOMING PROJECTS

No upcoming projects were brought forward.

NEXT MEETING

Tuesday, November 1, 2016
7:00 p. m.
Room 231, Norwalk City Hall

ADJOURNMENT

**** MR. BONENFANT MOVED TO ADJOURN.**
**** MOTION PASSED UNANIMOUSLY.**

The meeting was adjourned at 9:00 p. m.

Respectfully submitted,

Tom Blaney
Telesco Secretarial Services
City of Norwalk
Public Works Committee
October 4, 2016
Page 6 of 6



DEPARTMENT OF PUBLIC WORKS

MEMORANDUM

TO: Bruce J. Chimento, P.E. - Director of Public Works

FROM: Paul L. Sotnik, P.E. - Senior Civil Engineer *P.L.S.*

CC: Lisa Burns, P.E. - Principal Engineer

REF: Items To Be Included On November 1, 2016 Public Works Committee Agenda

DATE: October 25, 2016

I have three items that I am requesting to have included on the agenda for the November 1, 2016 Public Works Committee meeting. I have listed the three items below.

1.) PUBLIC HEARING

Public Hearing of Necessity for the abandonment/discontinuance of a portion of Hanford Place along the northern boundary of the Hanford Place Right-Of-Way at 13 Day Street (Tax Lot 2-58-46-0), identified as Parcel X-1 consisting of 92± Sq. Ft. on a map on file in the Department of Public Works entitled "Property Survey Depicting Street Line Revision & Extinguishment of Easement at 13 Day Street, Prepared For Trinity Washington Village Limited Partnership and The Norwalk Housing Authority, Norwalk, Connecticut," dated September 12, 2016. The Public Hearing of Necessity shall be conducted in order to hear all parties interested in commenting on the necessity of the proposed abandonment and to take such action on said application for abandonment that the Committee may deem advisable. The Public Hearing is scheduled for Tuesday, November 1, 2016 at 7:00 P.M. in Room 231, 2nd floor in Norwalk City Hall, 125 East Avenue, Norwalk, CT.

2.) APPROVAL/AUTHORIZATION

Approve the Necessity for the for the abandonment/discontinuance of a portion of Hanford Place along the northern boundary of the Hanford Place Right-Of-Way at 13 Day Street (Tax Lot 2-58-46-0), identified as Parcel X-1 consisting of 92± Sq. Ft. on a map on file in the Department of Public Works entitled "Property Survey Depicting Street Line Revision & Extinguishment of Easement at 13 Day Street, Prepared For Trinity Washington Village Limited Partnership and The Norwalk Housing Authority, Norwalk, Connecticut," dated September 12, 2016 and appoint Freeholders.

3.) APPROVAL/AUTHORIZATION

Schedule a Public Hearing to hear the Freeholder's Report and any Public comment on said Report for the abandonment/discontinuance of a portion of Hanford Place along the northern boundary of the Hanford Place Right-Of-Way at 13 Day Street (Tax Lot 2-58-46-0), identified as Parcel X-1 consisting of 92± Sq. Ft. on a map on file in the Department of Public Works entitled "Property Survey Depicting Street Line Revision & Extinguishment of Easement at 13 Day Street, Prepared For Trinity Washington Village Limited Partnership and The Norwalk Housing Authority, Norwalk, Connecticut," dated September 12, 2016. The Public Hearing shall be conducted in order to hear all parties interested in commenting on the acceptance of such report, determine if the Freeholder's Report is in the best interests of the City and to take such action on said report that the committee may deem advisable. The Public Hearing is scheduled for Tuesday, December 6, 2016 at 7:00 P.M. in Room 231, 2nd floor in Norwalk City Hall, 125 East Avenue, Norwalk, CT.

If you have any questions, please do not hesitate to contact me.

Norwalk
The Right Place • The Right Time
DEPARTMENT OF PUBLIC WORKS

APPLICATION FOR STREET ABANDONMENT

See Chapter 95, of the Norwalk Code entitled "Streets and Sidewalks" Sections 33 -36 regarding Street Abandonment procedures.

This Application shall include:

- Title Search of the Property proposed for abandonment
- Class A-2 Survey showing all existing conditions
- Certified Appraisal of current value
- Application Fee of \$5,000.00 made payable to the City of Norwalk

Name and Location of Proposed Abandonment: Hanford Place at 13 Day Street

Application No. _____ Date 10/03/2016

Applicant City of Norwalk Tel. 203-854-7701

Address 125 East Avenue, Norwalk, CT 06851

Attorney Mario F. Coppola, Corporation Counsel Tel. 203-854-7750

Tax Map No. 15SE

Taxing District 2 Block No. 58 Tax Lot No. 46

State Applicants interest in and intended use for proposed abandonment: _____

The abandonment of Parcel X-1 referenced in the Amendment to the Option to Purchase Agreement

by and between the City of Norwalk and the Norwalk Housing Authority, dated February 11, 2015.

List Names and Mailing Addresses of all adjoining property owners:

City of Norwalk

Affected parties:

State reasons, both adverse and beneficial, that this abandonment will be in the best interests of the City of Norwalk: Contract agreement from the obligation referenced above.

Signature of Applicant

FOR D.P.W. USE ONLY

Hearing Date _____

Effective Date _____

☐ Approved

☐ Approved with Conditions

☐ Denied

Comments: _____



DEPARTMENT OF PUBLIC WORKS

MEMORANDUM

TO: Bruce M. Chimento, P.E.
Director of Public Works

FROM: Paul L. Sotnik, P.E. *PLS*
Senior Civil Engineer

CC: Lisa Burns, P.E.
Principal Engineer

REF: Mail List – Public Hearing of Necessity - Abandonment of a Portion of
Hanford Place

DATE: October 19, 2016

I have listed below, all of the people who were mailed by Certified Mail, invitation letters for the Public Hearing of Necessity concerning the abandonment of a portion of Hanford Place.

Ms. Donna I. King
City Clerk
City of Norwalk
125 East Avenue
P.O. Box 5125
Norwalk, CT 06851-5125

Sono Square Associates LLC
c/o David Adam Realty
28 Church Lane
Westport, Ct 06880-5346
(85-99 Water Street)

IBI LLC
11 Day Street
Norwalk, ct 06854-0000

Rosa L. Jenkins
11 Hanford Place
Norwalk, ct 06854-0000

10 Elizabeth Street LLC
393 Fortune Boulevard
Milford, MA 01757
(10 Elizabeth Street)

12 Elizabeth Street LLC
393 Fortune Boulevard
Milford, MA 01757
(12 Elizabeth Street)

14 Elizabeth Street LLC
393 Fortune Boulevard
Milford, MA 01757
(14 Elizabeth Street)

NEWSDAY

Scott Halleran / Getty Image

Islanders call for Pullock

KNICKS' GUARD'S RAPE I

mfornabaia@ctpost.com;
<http://twitter.com/fornabaioctp>;
<http://blog.ctnews.com/fornabaia>

Jury clears Rose, 2 friends

deviants" and says they conspired to gang rape her after she was drunk and incapable of consenting to

even award \$20 because that could destroy Rose's career and trigger financial ruin for the star and the

New York this year after spending seven seasons in his native Chicago, where he won Rookie of the Year honors with the Bulls and

The Hour CLASSIFIED MARKETPLACE

Hours: 8:30 a.m.-5:00 p.m., M-F • Major Credit Cards Accepted

FOR SALE BY OWNER
Norwalk Ranch, 2-3 BD, 1+ acre,
very secluded, child safe, 2 car

here.

Monday-Friday

Monday-Friday
10 a.m. to 4:30 p.m.

PM2016-1 PROPOSED CHANGE ORDER (#2)

ID	STREET NAME	PCI	EST COST		SCOPE	ROAD CLASSIFICATION	W	L	AREA	RATE
8	APPLETREE LANE	39	\$	33,815.99	Mill & Overlay (Local)	Residential-Thru	686	19	13034	23.35
9	APPLETREE LANE	40	\$	35,294.82	Mill & Overlay (Local)	Residential-Thru	716	19	13604	23.35
1798	APPLETREE LANE	39	\$	81,392.91	Mill & Overlay (Local)	Residential-Thru	1426	22	31372	23.35
1461	BUTTERY ROAD	36	\$	22,104.67	Mill & Overlay (Local)	Residential-Thru	426	20	8520	23.35
1242	CARRIAGE DRIVE	47	\$	75,280.40	Mill & Overlay (Local)	Residential-Thru	1116	26	29016	23.35
62	COACHMANS CT	46	\$	79,662.85	Mill & Overlay (Local)	Residential-Dead End	1156	26	30056	23.35
90	DRAGON LANE	52	\$	23,630.20	Mill & Overlay (Local)	Residential-Thru	414	22	9108	23.35
1479	FULLMAR LANE	45	\$	82,542.25	Mill & Overlay (Local)	Residential-Thru	1515	21	31815	23.35
1480	FULLMAR LANE	59	\$	37,239.25	Mill & Overlay (Local)	Residential-Dead End	562	25	14050	23.35
763	INWOOD ROAD	48	\$	88,314.89	Mill & Overlay (Local)	Residential-Thru	1702	20	34040	23.35
1575	MAY DRIVE	44	\$	87,500.23	Mill & Overlay (Local)	Residential-Thru	1606	21	33726	23.35
1576	MAYFLOWER ROAD	46	\$	31,068.47	Mill & Overlay (Local)	Residential-Thru	479	25	11975	23.35
1577	MAYFLOWER ROAD	39	\$	71,606.67	Mill & Overlay (Local)	Residential-Thru	1104	25	27600	23.35
1581	MEADOWBROOK LANE	47	\$	90,221.81	Mill & Overlay (Local)	Residential-Thru	1391	25	34775	23.35
666	NEWTOWN TERRACE	59	\$	62,824.47	Mill & Overlay (Local)	Residential-Thru	835	29	24215	23.35
573	PURDY ROAD EAST	45	\$	116,393.22	Mill & Overlay (Local)	Residential-Dead End	1689	26	43914	23.35

TOTAL ESTIMATED

COST = \$ 1,018,893.10

390820

SUBTRACT \$ 155,000.00

to be paid from Approved Amendment #1, after Mott, Byington, Union Park and Bedford were delayed by YG

REQUEST \$ 863,893.10

Adjusted Estimated Total Required to Complete Proposed CO # 2

REQUEST \$ 900,000.00

These streets are currently being proposed due to availability of schedule, to complete more work before Thanksgiving and because the funds are readily available.

5

RD 2016-1

Extra Patch
(SY)

Conc Curb
(LF)

Conc Walk
(SF)

Conc Drive
(SF)

Burritt

250 2290 8590 3435

Larsen

810 3040 1215

Novak

1005 3770 1510

250 4105 15400 6160
\$60.00 \$31.00 \$8.00 \$9.00

\$15,000.00 \$127,255.00 \$123,200.00 \$55,440.00 TOTAL = \$320,895.00

10%
Contingency =

\$32,089.50

Available = **\$350,000.00**

5

October 21, 2016

Bruce Chimento
Director of Public Works
City of Norwalk
125 East Avenue
Norwalk, CT 06851

RE: Proposed Scope of Work
MS4 Permit Gap Analysis

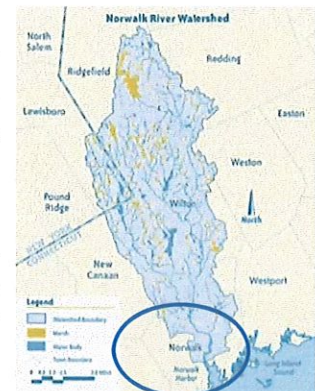
Dear Mr. Chimento:

Thank you for the opportunity to present the following scope of work and budget for an MS4 Permit Gap Analysis. We have performed this service for a number of clients under various levels of analysis, from quick updates for the new permit and 5-year budgets for planning purposes, to a full evaluation using DEEP's auditing materials.

Background

With the issuance of the new MS4 General Permit effective July 2017, DEEP has added water quality-based requirements to its suite of minimum control measures (MCMs). Most of Norwalk's water bodies are classified by the state as Category 4a – No Uses Assessed.

However, sections of the Indian River, Norwalk River, Norwalk Harbor, and Fivemile River are listed as Category 5 – TMDL Required. Sections of the Indian River are impaired due to the presence of E.coli bacteria. Every community in the Norwalk River Watershed has new requirements to mitigate bacteria discharges from their MS4s. Inner and Outer sections of the Norwalk Harbor are impaired for Fecal Coliform, Dissolved Oxygen, Lead, Mercury, Total Nitrogen and Enterococcus. The Norwalk River has causes unknown for impaired water quality, however potential sources could include sedimentation/siltation, industrial point discharges, municipal discharges, landfills, remediation sites, and groundwater contamination. These potential causes for impaired water quality also apply to Fivemile River.



Proposed Scope of Work

Our proposed scope of work will be a streamlined version of DEEP's "Stormwater Management Plan" as described in its "General Permit for the Discharge of Stormwater from Small Municipal Separate Storm Sewer Systems" document. This is the document that guides DEEP's auditors when reviewing municipal programs.

We will also use a list of EPA auditor questions we have compiled from our experience attending audits of our clients' programs.

Data Collection & Preliminary Analysis

Under this proposed scope of work, Environmental Partners will review the following for compliance with the Small MS4 General Permit:

- 2016 Annual Report
- Stormwater Management Plan
- IDDE Plan
- Operations & Maintenance Plan
- Stormwater Pollution Prevention Plans
- Mapping – for a general understanding of comprehensiveness (spatial completeness and data)
- IDDE bylaw, Erosion/Sediment bylaw, Well-Head Protection bylaw, and local Wetlands Protection bylaw/regulations.

Environmental Partners will rely on the City to compile and provide its program records and the documents not readily available via the internet. Environmental Partners will discuss with you the ultimate outcomes you wish to achieve with your program, your staffing levels, and the funding challenges for the upcoming year as they relate to the MS4 program.

Gap Analysis & Deliverables

Following our review, Environmental Partners will draft a letter report which will outline our findings. The letter report would also include a draft schedule of tasks and estimated budgets to maintain compliance with the MS4 Permit requirements for the five year term of the permit. Thereafter, at your convenience, Environmental Partners would meet with you to review the schedule of tasks and budgets, and finalize the letter report as appropriate.

Mock Audit

As an alternative value-add scope item, Environmental Partners can conduct a modified “mock” DEEP audit of the City’s stormwater program. This process would include a joint meeting with members of the Department of Public Works, City Engineering Department, representatives of the Planning Board and Building Department, WPCA, the Conservation Commission, and Wetlands Agent to review the City’s documents using the DEEP’s permit to gauge compliance with the MS4 Permit program goals. This would be followed by a site inspection of the DPW’s facility.

Staffing

This project will be staffed by William G. Murphy, P.E. and Natalie Pommersheim.

Schedule/Budget

Environmental Partners will obtain publically available information immediately and will attend the mock audit meeting within three weeks of the issuance of a Notice to Proceed. We anticipate two weeks to complete the draft deliverable for your review.

Environmental Partners' proposed fee for the Gap Analysis is \$5,125. We can also conduct the mock audit with city staff, for an additional fee of \$2,375. We are proposing to complete the combined work for \$7,500, which includes all labor and expenses associated with performing the above outlined work.

If you have any questions or need additional information, please feel free to call us at (617) 657-0200 or (860) 740-6260.

Sincerely,
ENVIRONMENTAL PARTNERS GROUP, INC.



Paul F. Gabriel, P.E., LSP
President



William G. Murphy, P.E.
Project Manager



CITY OF NORWALK
Chris Torre
Superintendent of Operations
ctorre@norwalkct.org
P: 203-854-3203 / F: 203-854-3224
15 South Smith Street
Norwalk, CT 06855

To: City of Norwalk, Department of Public Works Committee

From: Chris Torre, Superintendent of Operations

CC: Bruce Chimento, Director of Public Works
Lisa Burns, Principal Engineer
Kathryn Hebert, Administrative Services Manager

Date: October 27, 2016

Re: Tree Removal/Trimming Contract

Resolution:

Authorize the Mayor, Harry W. Rilling, to execute an Agreement with the F.A. Bartlett Tree Expert Company per RFP# 3708 for Tree Removal/Trimming Services not to exceed \$100,000 per year.

Account No. 0140 29 5296

[illegible]



INVITATION TO BID

September 26, 2016

The City of Norwalk is soliciting bid submissions for Tree Removal and Trimming Services at various locations. This work consists of removing major dead wood, diseased wood, stubs and any leaders that may be considered dangerous. The requirements of these services are discussed in greater detail within Section 2 – Projects Specifications.

PROJECT NUMBER:	3708
DEADLINE:	2:00 PM October 20, 2016
BID TITLE:	TREE REMOVAL AND TRIMMING SERVICES

BID DOCUMENTS for this project are available over the Internet at <http://www.norwalkct.org> . Adobe Acrobat reader is required to view this document. If you do not have this software you may download the required software from Adobe.

All questions concerning this solicitation must be directed in writing to Carleen Megaro, Buyer, via e-mail to cmegaro@norwalkct.org . The deadline for the submission of questions for this bid solicitation is 2:00 PM, October 11, 2016. **Please include the Project Number and Bid Title in the subject line, thank you.**

Bidders will be required to provide:

- 10% bid bond with your response (see Section 3.1 B).
- Performance, labor, and materials bond for 100% of the project upon award if the contract value exceeds \$50,000.00 (see sect. 3.1B & C).
- Copies of current certifications as applicable to this solicitation.
- Original bid response, plus nine (9) copies.

Continued to Next Page

1.1 PRICING RESPONSE FORM – BID #3708 - TREE REMOVAL AND TRIMMING SERVICES

Vendor Name - The F.A. Bartlett Tree Expert Company		
Address - 476 Canal Street, Stamford, CT 06902-5910		
Phone - (203) 327-9378	Fax - (203) 967-2374	Email - dboyle@Bartlett.com
Manager - David Boyle, Arborist Representative		Fed ID# 06-0254490

The undersigned hereby declares that he has carefully examined the plans, specifications and project site and is satisfied with all the quantities and conditions, and understands that in signing this proposal he waives all right to plead any misunderstanding regarding the same.

The undersigned further understands and agrees that he will furnish and provide all the necessary material, machinery, implements, tools, labor, services, and other items of whatever nature, and to do and perform all the work necessary under the aforesaid conditions, to carry out the contract and to accept in full compensation therefore the amount of the contract as agreed to by the Contractor and the City.

The undersigned further agrees, in case of variations of quantities from those shown or specified, the following unit prices will be used in adjusting the contract price. If quantities are authorized by the City, the following amount will be added to the contract as required. Unless otherwise noted, each UNIT PRICE shall include all equipment, tools, labor, permits, fees, etc., incidental to the installation and completion of the work involved.

It is further understood and agreed that all information included in, attached to, or required by the Request for Bid shall become public record upon delivery to the City.

A. Tree Removal

Cost of tree removal based on the diameter of the tree at the DBH
(Diameter at Breast Height).

Item	DBH (Diameter at Breast Height)	COST
1.	8 – 14"	\$500
2.	15 – 18"	\$790
3.	19 – 23"	\$1,000
4.	24 – 36"	\$1,300
5.	37" – and over	\$1,590

PROJECT	3708 - Tree Removal and Trimming Services
VENDOR NAME	The F.A. Bartlett Tree Expert Company

B. Tree Trimming

Cost of tree trimming based on the diameter of the tree at the DBH
(Diameter at Breast Height).

Item	DBH (Diameter at Breast Height)	COST
1.	13 – 18"	\$160
2.	19 – 24"	\$200
3.	25 – 36"	\$295
4.	37" – and over	\$555

C. Emergency Removal and Trimming

Cost at time and material rates.

Item	LABOR	HOURLY RATE
1.	Crew Chief	\$110
2.	Trimmer	\$105
3.	Groundman	\$95
	EQUIPMENT	
4.	Box Truck	\$40
5.	50 – 60' Aerial Lift w/ Box Truck	\$45
6.	75' and over Aerial Lift w/ Box Truck	\$50

PROJECT	3708 - Tree Removal and Trimming Services
VENDOR NAME	The F.A. Bartlett Tree Expert Company

Bid Security in the form of a (check one) is attached.	☒ Bond	☐ Certified Check
Cost for performance bond <u>included in lump sum</u>	\$ 15.00	per thousand dollars
Insurance Agency Name -	York International Agency, LLC	Tel.- (914) 457-1267
Agency Address -	500 Mamaroneck Ave., Suite 220, Harrison, NY 10528	

Submitted by		
Authorized Agent of Company (name and title)	Matthew Farin, Vice President	Date 10/17/2016

The above signatory acknowledges receipt of the following addenda issued during the bidding period and understands that they are a part of the bidding documents (if applicable):

Addendum #	1	Dated	10/7/2016	Addendum #		Dated	
Addendum #		Dated		Addendum #		Dated	

1.2 STATEMENT OF BIDDERS QUALIFICATIONS

PROJECT	3708 - Tree Removal and Trimming Services
VENDOR NAME	The F.A. Bartlett Tree Expert Company

Please answer the following questions regarding your company's past performance. Attach a financial statement or other supportive documentation. Failure to provide this information may be regarded as justification for rejecting a bid.

1. Number of years in business 109.

2. Number of personnel employed: Pt. time _____, Full *29,

*Local Office Only

3. List six contracts of this type/size your firm has completed within the last three years:

Project	Date	Contact Person	Phone No.
Town of Natick, Natick MA	April 2013 - Present	Tani Marinovich	(774) 274-9758
Bentley University, Waltham, MA	October 1996 - Present	Ryan Gaffey	(781) 891-2000
Forestry Work East Hundson Watershed	October 2016 - Present	Joe Brunetto	(845) 808-1760
Ft. Geroge G. Meade	October 2014 - Present	David Roman	(443) 741-4310
Ft. Belvoir Tree Pruning	October 2013 - December 2013	James Steffhan Johnson	(703) 779-0900
Nettleton Reserve Orchard Reclamation	October 2014 - January 2015	Robert Eckendrode	(203) 300-3129

4. ORGANIZATIONAL STRUCTURE OF BIDDER (check which applies)	☐	general partnership
	☐	limited partnership
	☐	limited liability corporation
	☐	limited liability partnership,
	☒	corporation doing business under a trade name
	☐	individual doing business under a trade name
	☐	other (specify)

PROJECT	3708 - Tree Removal and Trimming Services
VENDOR NAME	The F.A. Bartlett Tree Expert Company

5. STATUS OF THE BUSINESS AND ITS CURRENT STANDING WITH THE SECRETARY OF STATE'S OFFICE; e.g., are all required filings current and in good standing or has the entity been withdrawn or canceled	<u>Connecticut corporations</u> - Will the Secretary of State be able to issue a Certificate of Good Standing within 30 days of the bid opening?	Yes	No
	X		
	<u>Out-of -State corporations</u> - Do you have a valid license to do business in the State of Connecticut? (Evidence in the form of a Certificate of Authority from the Connecticut Secretary of State will be required within 30 days of the bid opening.)	Yes	No
6. Is your local organization an affiliate of a parent company? If so, indicate the principal place of business of your company and the name of the agent for service if different from what has been indicated on the response form:			
Business Name	The F.A. Bartlett Tree Expert Company		
Address	Corporate Office: 1290 E. Main Street		
City	Stamford	State	Connecticut
		Zip	06905
Name of Agent	Matthew Farin, Vice President		

NOTE: In the case of a Limited Liability Corporation or a Limited Liability Partnership a certified copy of the Articles of Organization certified as valid and in effect as of the date of the bid opening will be required within 30 days of the bid opening.

A listing of the corporate officers, in the case of a corporation; the general or managing partners, in the case of a partnership; or the managers and members in the case of either a limited liability partnership or company will be required within 30 days of the bid opening.

PROJECT	3708 - Tree Removal and Trimming Services
VENDOR NAME	The F.A. Bartlett Tree Expert Company

7. The awarded contractor may be required to submit one copy of the following information relative to its company's financial statements prior to contract signing. This information must represent the current circumstance which surrounds the financial position of the bidding organization. Note: This information will be kept confidential if provided in a separate envelop from your bid pricing.

All information should be supported with appropriate audited financials.

- a. Book Value (Total Assets (-) Total Liabilities)
- b. Working Capital (Current Assets (-) Current Liabilities)
- c. Current Ratio (Current Assets/Current Liabilities)
- d. Debt to Equity Ratio (Long Term Debt/Shareholder's Equity)
- e. Return on Assets (Net Income/Total Assets)
- f. Return on Equity (Net Income/Shareholder's Equity)
- g. Return on Invested Capital (Net Income/Long Term Debt = Shareholders' Equity)

8. SUBCONTRACTORS: If subcontractors are to be used, please list firm name, address, name of principal, and phone number below or on a separate sheet. Also indicate portion or section of work subcontractor will be performing.

COMPANY NAME	ADDRESS	PRINCIPAL	PHONE
N/A			

All responses to this questionnaire are understood to be proprietary to the vendor, and will be considered confidential. Additional information may be requested subsequent to your responding to this bid request.

END OF SECTION

BARTLETT TREE EXPERTS



COMPANY HISTORY

Francis A. Bartlett founded The F. A. Bartlett Tree Expert Company on June 6, 1907. Just two years prior, he had graduated from the agricultural college at the University of Massachusetts. He was later awarded a Ph.D. Agric. Hort. by that institution. After graduation, he taught horticulture and managed the campus farm at the Hampton Institute in Virginia for two years. He then relocated to the New York City suburbs where he founded the company and began his mission to care for shade and ornamental plantings on properties where valuable trees were in a general state of decline.

Only 25 years old at the time, Mr. Bartlett worked out of a rented room until he was able to attract a few young professionals like himself to his fledgling organization. Most had degrees in agriculture or horticulture and, like Mr. Bartlett, were curious about plants. As a result, their purpose was not only to correct whatever was causing area trees to decline, but also to prevent it from happening in the future. They worked to preserve the health and beauty of their clients' trees.

In 1920, Bartlett Tree Experts became a Connecticut corporation, headquartered in Stamford. Rapid expansion followed with several offices opening in the East and as far West as Chicago. By the mid-1920s, Bartlett was an established leader in the industry.

Other important periods of growth occurred in the late 1970s and 1980s when offices were opened in Texas, California and the Pacific Northwest. In 1994, with the acquisition of Southern Tree Surgeons, Ltd., the largest tree care firm in Europe, Bartlett expanded its business globally. Several subsequent acquisitions resulted in additional offices in Great Britain as well as new locations in Ireland and Canada. Today, Bartlett has nearly 100 offices worldwide, all of which are company owned and managed; none are franchised.

Until the early 2000s, and since World War II, public utility line clearance was also a major part of the company's business. This portion developed when, in 1922, Francis Bartlett was asked for help in keeping existing power lines clear of the excessive tree growth that caused outages during storms. During the Great Depression, the company was sustained by these services. In 2001, Bartlett divested this portion of the business to focus on its residential and commercial tree care clients.

In addition to our client services, Bartlett is also well known in the tree care industry for its research. By 1927 there was enough scientific work in progress to warrant the establishment of The Bartlett Tree Research Laboratories. The first facility was located in Stamford, Connecticut and since 1965, on a large property in Charlotte, North Carolina. In 2001 the Company also established a research facility in the United Kingdom to support its operations in Europe. The labs are staffed with Ph.D.s and technicians that specialize in plant pathology, entomology, physiology, horticulture, botany, agriculture, biology, forestry and other related disciplines. New discoveries are continually made to the benefit of the industry as well as the company's customers.

Today, Robert A. Bartlett, Jr., the third generation of Bartlett family management, leads the company in fulfilling Francis Bartlett's mission. From the start, the founder demanded quality workmanship, safe work practices, good service, competitive pricing, good value for his clients and total integrity every step of the way. Over 100 years later, these are the same values Bartlett people live by today. The company's employees continue to work to provide scientific, preventive care that protects the health, beauty, value and longevity of trees and shrubs.



**BARTLETT
TREE EXPERTS**

SCIENTIFIC TREE CARE SINCE 1907

PRUNING · FERTILIZATION · PEST & DISEASE MANAGEMENT · REMOVAL
CALL 877 BARTLETT 877.227.8538 OR VISIT WWW.BARTLETT.COM

BARTLETT TREE EXPERTS



FACT SHEET

Bartlett Tree Experts maintains healthy trees and shrubs through services including:

- ♦ Pruning
- ♦ Fertilization
- ♦ Soil Analysis
- ♦ Pest & Disease Management
- ♦ Cabling & Bracing
- ♦ Tree Lightning Protection Systems
- ♦ Tree/Stump Removal
- ♦ Tree Inventories
- ♦ Street Tree Maintenance
- ♦ Urban Planning & Consultation

With an experienced staff of arborists as well as a unique scientific research facility, Bartlett offers unparalleled expertise, innovation and service in the arboricultural industry. Founded in 1907 by Francis A. Bartlett, the company is now under its third generation of family management. Its corporate headquarters is located in Stamford, Connecticut.

Highlights

- Nearly 100 local offices serving 27 U.S. states, Canada, Great Britain and Ireland.
- A commitment to treating trees and nurturing them back to good health – to achieve a balance of nature, science and environmental responsibility.

- A staff of scientists including Ph.D.s and technicians trained in plant pathology, entomology and physiology that aid our field staff in plant diagnosis and treatment.
- Advanced arboricultural technology like hand-held computers to store landscape data, global positioning systems to map plant locations and a patented root care program that leverages supersonic air tools.
- An unsurpassed safety record in the arboricultural field with a commitment to ongoing training in safety techniques and procedures.
- A tangible plan for reducing our carbon footprint through naturally-based service offerings as well as sustainable operating practices like use of bio-diesel fuels in many trucks and other equipment.
- The 350-acre Bartlett Tree Research Laboratories in Charlotte, North Carolina where new discoveries are made to benefit the industry as well as customers.
- 1,500+ employees worldwide including highly skilled arborists who understand the unique needs of the plant life in the areas in which they operate.



**BARTLETT
TREE EXPERTS**

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THE F.A. BARTLETT TREE EXPERT COMPANY

Technical Management Proposal

Technical Approach:

Bartlett has been conducting similar projects for over 30 years. Additionally, with the list of equipment provided in the bid package (and project references included), Bartlett is more than equipped and qualified to satisfy all needs and requirements of this contract. Finally, we have professional mechanic services available to repair our machinery promptly. The project supervisor shall be available 24/7 for emergency response; a dedicated crew foreman shall also be identified to be available with standby vehicle(s) should emergencies arise.

Project Supervisor: David Boyle – Dave has over 16 years' experience working directly in the commercial and municipal tree service contracting business. He holds ISA Certified Arborist and CT Arborist licenses as well as undergraduate degrees in Forestry and Urban Economics and Planning. Dave has worked with Bartlett Tree Experts for 5+ years and currently works as our Divisional Commercial Arborist Representative for Fairfield, Nassau, northern Westchester, Putnam and Dutchess counties.

Management Chart:

Please See Attached Management Chart

List of Officers

Robert A. Bartlett, Jr.	Chairman of the Board – Chief Executive Officer
Gregory S. Daniels	Vice Chairman – Chief Business Development Officer
James B. Ingram	President – Chief Operating Officer
John E. Signorini	Executive Vice President and Treasurer – Chief Financial Officer
John J. Bedosky	Senior Vice President – Assistant to the Chairmand for Operation, Assistant Secretary and Assistant Treasurer
David T. McMaster	Vice President – Metropolitan Division East
Matthew Farin	Vice President – Assistant Secretary

Key Personnel:

Office Address:

Bartlett Tree Experts
476 Canal Street
Stamford, CT 06902



THE F.A.BARTLETT TREE EXPERT COMPANY

Supervisory Personnel:

-David Boyle, ISA Certified Arborist: Arborist Representative, Project Supervisor/Manager

- Education:
 - BScF Forestry - UNB Fredericton, NB, Canada
 - BA Economics - UNB Fredericton, NB, Canada
- Work Experience:
 - 2015 - present: Commercial Arborist Representative with BTE, Stamford, CT
 - 2011 - 2015: Arborist Representative with BTE, Danbury, CT
 - 2009 - 2011: Arborist Representative with The Care of Trees, Mt. Vernon, NY
 - 2000 - 2008: Commercial Arborist Representative with Tru Green Tree Care, San Jose, CA

-David T. McMaster: Division Manager

-Doug Williams: Local Manager, Stamford

Technical Personnel:

Employee Name	Title	Bartlett Hire Date
JOE CLEARY	Foreman	3/28/2016
CHRISTOPHER JENSEN	Tree Worker/Groundman	3/15/2016
CHRISTOPHER CLARK	Tree Worker/Groundman	5/26/2016
HUGO HERNANDEZ	Tree Worker/Groundman	6/1/2015
CHRISTOPHER NORELLI	Tree Worker/Groundman	4/29/2013
JOSE ESPINAL	Tree Worker/Groundman	3/16/2010
JAIMIE GONZALEZ	Tree Worker/Groundman	8/15/2016
MELVIN GARCIA	Tree Worker/Groundman	11/14/2011
JAKE POLLAK	Tree Worker/Groundman	5/22/2015
JUAN SANCHEZ	Foreman	2/12/2012
JOSE GARCIA	Tree Worker/Groundman	4/7/2003
MATTHEW HELMAN	Tree Worker/Groundman	1/22/2016
VICTOR GARCIA	Tree Worker/Groundman	4/18/2007
ENRIQUE VERGARA	Tree Worker/Groundman	6/17/2014
JOSE MENDOZA	Foreman	4/17/2000
ALEC BENOIT	Tree Worker/Groundman	4/17/2015



THE F.A. BARTLETT TREE EXPERT COMPANY

DANIEL URCIUOLI	Tree Worker/Groundman	4/3/2006
MARK TORNELLO	Tree Worker/Groundman	5/15/1987
MIGUEL MOLINA*	Tree Worker/Groundman	4/19/2004
LAURIE WILLIAMS	Tree Worker/Groundman	8/29/1994

Financial Records:

Please See Attached Financial Statement

Stockholders:

Name	Address	Percentage of Ownership	Business Phone Number
F.A. Bartlett Testamentary Trust	c/o Frederick M. Tobin 1290 E. Main St. Stamford, CT 06902	43.78%	(203) 323-1131
Robert A. Bartlett Jr.	29 Bartlett Lane Stamford, CT 06903	9.35%	(203) 323-1131
Estate of Frank B. Heisinger	1290 E. Main St. Stamford, CT 06902	9.36%	(203) 323-1131
Ann Heisinger Dillon	1290 E. Main St. Stamford, CT 06902	9.20%	(203) 323-1131
Nancy B. Cook	1290 E. Main St. Stamford, CT 06902	6.99%	(203) 323-1131
Elizabeth B. Hubbard	1290 E. Main St. Stamford, CT 06902	6.10%	(203) 323-1131

**Includes only stockholder of 5% or greater*

Equipment:

Please See Attached List of Equipment

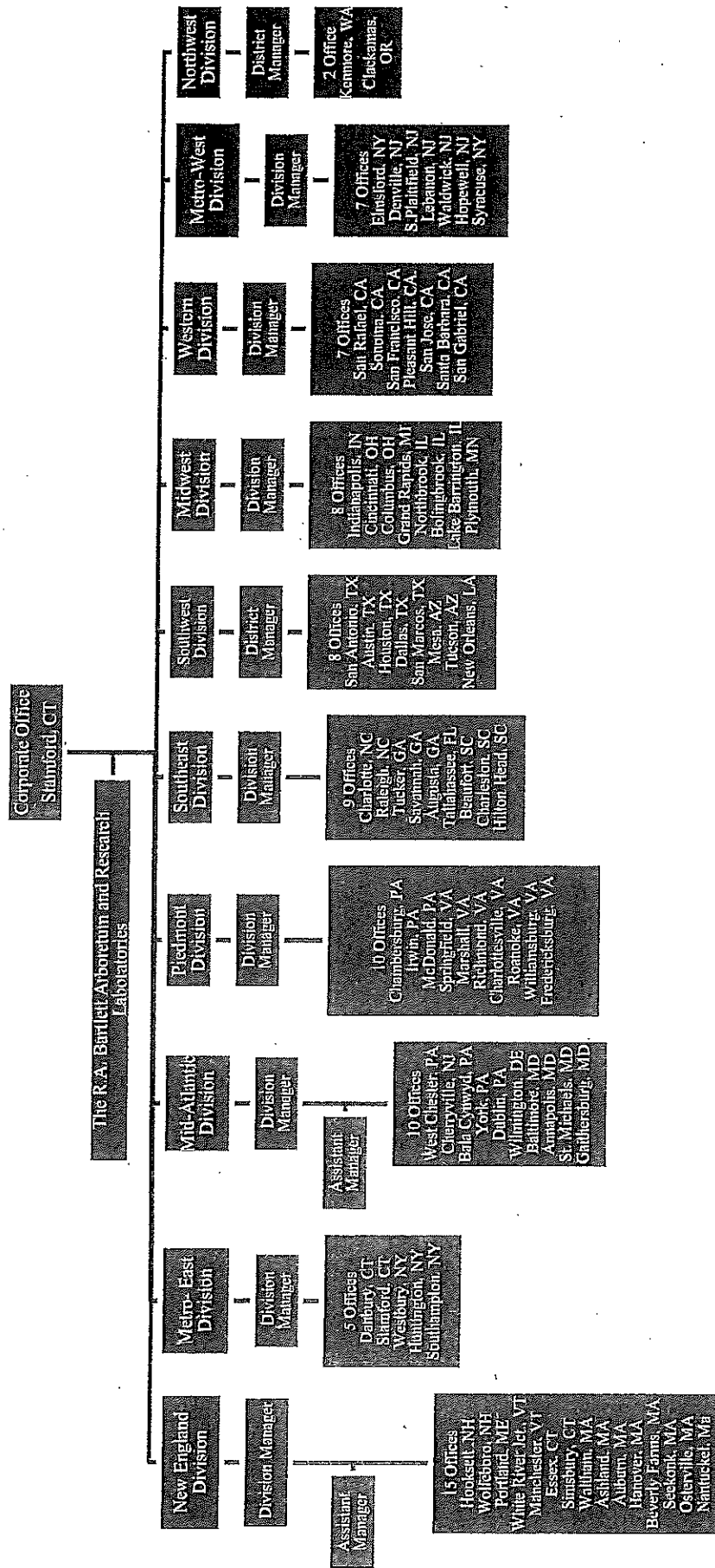


THE F.A.BARTLETT TREE EXPERT COMPANY

Commitment to Give Notice

The F.A. Bartlett Tree Expert Company commits to give notice to the City of Norwalk of any changes in key personnel listed above, and accepts the City of Norwalk's option to reject such candidate.

The F.A. Bartlett Tree Expert Company





**THE F.A. BARTLETT TREE EXPERT COMPANY
AND SUBSIDIARIES**

Consolidated Financial Statements

October 3, 2015 and September 27, 2014

(With Independent Auditors' Report Thereon)



KPMG LLP
Stamford Square
3001 Summer Street
Stamford, CT 06905-4317

Independent Auditors' Report

The Board of Directors
The F.A. Bartlett Tree Expert Company:

Report on the Financial Statements

We have audited the accompanying consolidated balance sheets of The F.A. Bartlett Tree Expert Company and its subsidiaries (the "Company"), which comprise the consolidated balance sheets as of October 3, 2015 and September 27, 2014, and the related consolidated statements of income, comprehensive income and retained earnings, and cash flows for the fifty-three week period and fifty-two week period then ended, respectively, and the related notes to the consolidated financial statements.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these consolidated financial statements in accordance with U.S. generally accepted accounting principles; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of consolidated financial statements that are free from material misstatement, whether due to fraud or error.

Auditors' Responsibility

Our responsibility is to express an opinion on these consolidated financial statements based on our audits. We conducted our audits in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the consolidated financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the consolidated financial statements. The procedures selected depend on the auditors' judgment, including the assessment of the risks of material misstatement of the consolidated financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the consolidated financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the consolidated financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.



Opinion

In our opinion, the consolidated financial statements referred to above present fairly, in all material respects, the financial position of the Company as of October 3, 2015 and September 27, 2014, and the results of its operations and its cash flows for the fifty-three week period and fifty-two week period then ended, respectively, in accordance with U.S. generally accepted accounting principles.

KPMG LLP

Stamford, Connecticut
January 8, 2016

THE F.A. BARTLETT TREE EXPERT COMPANY
AND SUBSIDIARIES

Consolidated Balance Sheets

October 3, 2015 and September 27, 2014

Assets	2015	2014
Current assets:		
Cash	\$ 13,275,495	9,883,323
Accounts receivable (net of allowance for doubtful accounts of \$250,000 at October 3, 2015 and September 27, 2014)	30,134,637	27,061,290
Inventories, principally materials and supplies	4,570,856	4,141,605
Prepaid expenses and other current assets	5,348,758	5,178,667
Total current assets	<u>53,329,746</u>	<u>46,264,885</u>
Property, plant and equipment (note 2)	137,549,141	125,330,252
Less accumulated depreciation	<u>(83,988,792)</u>	<u>(78,248,634)</u>
Net property, plant and equipment	<u>53,560,349</u>	<u>47,081,618</u>
Other assets:		
Deferred compensation trust assets (note 4)	30,494,005	28,676,841
Intangible assets, net (note 5)	3,064,630	5,103,062
Deferred income taxes (note 6)	18,597,960	18,431,623
Other assets (note 7)	<u>7,139,073</u>	<u>7,918,120</u>
Total other assets	<u>59,295,668</u>	<u>60,129,646</u>
	<u>\$ 166,185,763</u>	<u>153,476,149</u>
Liabilities and Stockholders' Equity		
Current liabilities:		
Current portion of long-term debt (note 3)	\$ 12,889,414	11,344,785
Accounts payable and other accrued expenses	6,532,666	5,884,830
Accrued salaries and commissions payable	14,473,808	12,395,634
Income taxes payable (note 6)	<u>2,745,099</u>	<u>2,410,632</u>
Total current liabilities	<u>36,640,987</u>	<u>32,035,881</u>
Long-term debt (note 3)	25,921,569	23,989,178
Deferred compensation and other benefits (note 4)	45,490,616	42,731,449
Insurance reserves	750,000	750,000
Deferred rent cost	<u>32,384</u>	<u>80,962</u>
Total liabilities	<u>108,835,556</u>	<u>99,587,470</u>
Stockholders' equity (note 8):		
8% cumulative preferred stock, \$25 par value per share. Authorized 9,485 shares; issued 9,840 shares	237,000	237,000
Common stock, \$1 stated value per share. Authorized 12,875 shares; issued 12,692 shares	12,692	12,692
Retained earnings	64,878,658	61,319,926
Accumulated other comprehensive income (loss) (note 9)	<u>(6,124,276)</u>	<u>(6,027,072)</u>
	59,004,074	55,542,546
Less treasury stock at cost:		
Preferred stock -- 841 shares at October 3, 2015 and September 27, 2014	(19,585)	(19,585)
Common stock -- 3,828 shares at October 3, 2015 and September 27, 2014	<u>(1,634,282)</u>	<u>(1,634,282)</u>
Total stockholders' equity	<u>57,350,207</u>	<u>53,888,679</u>
	<u>\$ 166,185,763</u>	<u>153,476,149</u>

See accompanying notes to consolidated financial statements.

**THE F.A. BARTLETT TREE EXPERT COMPANY
AND SUBSIDIARIES**

Consolidated Statements of Income, Comprehensive Income and Retained Earnings

Fifty-three and fifty-two week periods ended
October 3, 2015 and September 27, 2014

	2015	2014
Net sales	\$ 226,063,511	211,010,081
Costs and expenses:		
Cost of sales	104,753,705	98,205,137
Selling	78,659,881	74,194,871
General and administrative	30,914,563	24,993,297
	<u>214,328,149</u>	<u>197,393,305</u>
Operating income	<u>11,735,362</u>	<u>13,616,776</u>
Other expense (income):		
Interest	1,481,895	1,233,447
Other	<u>(275,711)</u>	<u>(223,092)</u>
	<u>1,206,184</u>	<u>1,010,355</u>
Income before income taxes	10,529,178	12,606,421
Income tax expense (note 6)	<u>5,180,368</u>	<u>5,221,284</u>
Net income	5,348,810	7,385,137
Retained earnings, beginning of year	61,319,926	55,547,587
Dividends paid or accrued (note 8)	<u>(1,790,078)</u>	<u>(1,612,798)</u>
Retained earnings, end of year	<u>\$ 64,878,658</u>	<u>61,319,926</u>
Comprehensive income:		
Net income	\$ 5,348,810	7,385,137
Other comprehensive income (loss) (note 9):		
Currency translation adjustment	(1,010,158)	(315,069)
Pension, net of tax	<u>912,954</u>	<u>(5,148,896)</u>
Total comprehensive income	<u>\$ 5,251,606</u>	<u>1,921,172</u>

See accompanying notes to consolidated financial statements.

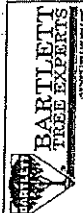
**THE F.A. BARTLETT TREE EXPERT COMPANY
AND SUBSIDIARIES**

Consolidated Statements of Cash Flows
Representing Increases (Decreases) in Cash

Fifty-three and fifty-two week periods ended
October 3, 2015 and September 27, 2014

	<u>2015</u>	<u>2014</u>
Cash flows from operating activities:		
Net income	\$ 5,348,810	7,385,137
Adjustments to reconcile net income to net cash provided by operating activities:		
Depreciation	14,106,788	12,929,162
Amortization	2,050,622	2,672,341
Gain on sale of property and equipment	(1,377,944)	(1,235,661)
Deferred taxes	(710,021)	(3,748,753)
Deferred rent cost	(48,578)	(39,574)
Changes in operating assets and liabilities:		
Accounts receivable	(3,073,347)	(1,524,868)
Inventories	(429,251)	(328,138)
Accounts and taxes payable and accrued liabilities	3,060,477	4,023,847
Prepaid expenses and other current assets	(170,091)	(1,414,492)
Other assets and deferred charges	(1,038,117)	(4,697,987)
Deferred compensation and other benefits payable	3,302,851	4,956,426
Net cash provided by operating activities	<u>21,022,199</u>	<u>18,977,440</u>
Cash flows from investing activities:		
Purchases of property and equipment	(21,388,526)	(21,696,343)
Intangibles acquired in purchase transactions	(12,190)	(4,185,000)
Proceeds from sale of property and equipment	2,569,375	1,745,719
Net cash used by investing activities	<u>(18,831,341)</u>	<u>(24,135,624)</u>
Cash flows from financing activities:		
Borrowings for purchases of equipment and acquisitions	16,810,108	19,129,545
Payments on equipment notes and acquisition line	(13,333,088)	(10,829,349)
Payment of dividends	(1,790,078)	(1,612,798)
Net cash provided by financing activities	<u>1,686,942</u>	<u>6,687,398</u>
Effect of exchange rate changes on cash	<u>(485,628)</u>	<u>338,985</u>
Net change in cash	3,392,172	1,868,199
Cash balance at beginning of period	9,883,323	8,015,124
Cash balance at end of period	<u>\$ 13,275,495</u>	<u>9,883,323</u>
Supplemental disclosures of cash flow information:		
Cash paid during year for:		
Interest	\$ 1,481,895	1,233,447
Income taxes, net of refunds	5,511,631	6,634,033

See accompanying notes to consolidated financial statements.



STAMFORD PRODUCTION EQUIPMENT LIST

EQUIP #	YR	MAKE	MODEL	VIN #	BODY STYLE	ENGINE	FUEL TYPE	TIRE SIZE	REG #	Tax Paid	SF #
1017-15	02	INT'L	4300	1HTMMAALO3H554586	CHIP	DT466E	DIESEL	11R/22.5	J84264	✓	826 HR
1306-15	07	Sterling	Acterra	2FZACGCS47AY57876	Log Loader	MBE-900	DIESEL		50047-A	✓	
1355-15	07	GMC	C5500 4x4	1GDE5C3947F426134	CHIP	DURAMAX	DIESEL	245/70R 19.5	K72614	✓	389YD
1418-15	07	Sterling	Acterra	2FZACGCS57AY59572	BUCKET	MBE-900	DIESEL		K56034	✓	132 RU
1465-15	9	Isuzu	NRR	J8DE5168A7300532	SPRAY		DIESEL		K76403	✓	390YD
1468-15	10	GMC	NRR	JALE5W167A7300476	SPRAY		DIESEL		K77273	✓	391YD
1570-15	13	Freightliner	M2 106	1FVACXDT1DHFB1977	BUCKET		DIESEL		K92856	✓	K7617
1628-15	13	FORD	F 550	1FDUF5GTODEA42492	CHIP		DIESEL		K96554	✓	K7616
1689-15	14	Freightliner	M2106	1FVACXDT6EHFZ0584	CHIP		DIESEL	11R/22.5	L20430	✓	
1701-15	14	Freightliner	M2106	1FVACWD7EHFZ0619	CHIP		DIESEL	11R/22.5	L20402	✓	R6973
1767-15	15	Freightliner	M2106	1FVACWDT6FHGP7221	CHIP		DIESEL	11R/22.5	L26819	✓	
1880-15	16	Freightliner	NRR	JALE5W166G7302437	SPRAY		DIESEL	11R/22.5	AE22062		
1842-15	16	Freightliner	M2106	1FVACWDT5GHH4411	CHIP		DIESEL	11R/22.5	AE20637		AM398
1883-15	17	Freightliner	M2106	1FVACXDT3HHHV8833	BUCKET		DIESEL	11R/22.5	AE07192		
1884-15	17	Freightliner	M2106	1FVACXDT0HHHV8837	BUCKET		DIESEL	11R/22.5	AB52698		
176-12	13	GMC	3500 4X2	IGC3CZCG8DF184351	Service					✓	

STAMFORD PRODUCTION EQUIPMENT LIST

EQUIP #	YR	MAKE	MODEL	VIN #	BODY STYLE	ENGINE	FUEL TYPE	TIRE SIZE	PLATE #	Tax Paid	SF #
562-51	06	Brush Bandit	200	4FMUS15176R021815	CHIPPER	CAT	DIESEL	245/75 R 16 LT	V75735		135 NY
646-51	08	Brush Bandit	200xp	4FMUS16138R022851	CHIPPER	CAT	DIESEL	245/75 R 16 LT	V92420	✓	950 RL
733-51	12	Brush Bandit	1390	4FMUS1513CR001170	CHIPPER	CAT	DIESEL		W12827	✓	J8704
734-51	12	Brush Bandit	1390	4FMUS1515CR001171	CHIPPER	CAT	DIESEL		W12860	✓	J8705
808-51	14	Brush Bandit	1390	4FMUS1514ER001536	CHIPPER	CAT	DIESEL		W18497	✓	N0044
894-51	15	Brush Bandit	1590	4FMUS1610FR003302	CHIPPER	CAT	DIESEL		W24412	✓	
160-40	82	BEAN	10-60	A259436	SPRAYER	Wisconsin 4 cyl	GAS	600GAL	NA		
230-40	88	Hydracell	D-10	NONE	IPM	Honda 11 HP	GAS		NA		
274-40	90	Hydracell	D-10	B1093A	SPRAYER	Honda 8 HP	GAS		NA		
298-40	00	Hydracell	D-10	KW2108105931	IPM	Honda 8 HP	GAS		NA		
364-40	05	M/VV	840G	49987	IPM/SKID		GAS		NA		
151-64	07	Brush Bandit	2900	4FMUS12077R291060	Stump Grinder				NA		
231-20	07	Bandit Trailer		1B9SG12188E216004	SG TRAILER	NA	NA			✓	
286/69	12	Atlas		39920	Air Comp						
78-31	00	Nw Holnd	LS170	164637	Skid Steer		Diesel	10 - 16.5	NA		978 HR
335-20	14	cam	35CAM612	5JPBU1721EP034608	TRAILER					✓	



THE F.A. BARTLETT TREE EXPERT COMPANY

1290 E. MAIN STREET, P.O. BOX 3067, STAMFORD, CT 06905-0067

References for RFPs (Municipal, State, Federal, etc.)

Project Name

Forestry Work in the East Hudson WATERSHED

Contract Number

CRO 549

Company Name & Address

NYC DEP
59-17 Junction Blvd, 17th Floor
Flushing, New York 11373

Individual Point of Contact

Joe Brunetto, Project Manager
845-808-1760 (o)
jbrunetto@dep.nyc.gov

Synopsis of Project

Tree services contract that requires: felling, trimming, stumping, grubbing, clearing vegetation, emergency response, removal and disposal of trees, and perform related services on and adjacent to DEP-owned or operated properties and facilities in emergency and non-emergency situations.

Project is on time and on budget.

10/16 - present

\$202,800.00

Project Name

Ft. George G. Meade – FGGM FY14 Tree Removal, Pruning & Stump Grinding

Contract Number

W91QV1F6-14-C-0007



THE F.A.BARTLETT TREE EXPERT COMPANY

1290 E. MAIN STREET, P.O. BOX 3067, STAMFORD, CT 06905-0067

Company Name & Address

Sabree, Incorporated
9687 Gerwig Lane, Suite A
Columbia, MD 21046

Individual Point of Contact

David Roman, Project Manager
443.741.4310 (o)
443.878.6143 (m)
daroman@sabreeinc.com

Synopsis of Project

Tree pruning, removal, and stump grinding for about 420 trees on base including work in environmentally sensitive areas (wetlands), secure areas, and along roadways.

Work included development of detailed work plans for 46 individual work zones in six large areas, coordination of work with prime contractor, pruning to reduce tree risk (both climbing and aerial lift), removal (both conventional and with crane), and grinding of stumps to allow re-establishment of turf.

Project is on time and on budget.

10/2014 - present

\$330,000.00

Project Name

Ft. Belvoir Tree Pruning, Removal and Planting

Contract Number

W91QV1-13-C-0119

Company Name & Address

Knight Solutions
208 South King Street



THE F.A. BARTLETT TREE EXPERT COMPANY

1290 E. MAIN STREET, P.O. BOX 3067, STAMFORD, CT 06905-0067

Leesburg, VA 20175

Individual Point of Contact

James Stefhan Johnson, Director of Project Management

703.779.0900 (o)

703.779.0918 (f)

703.581.8994 (m)

jjohnson@knightfirst.com

Synopsis of Project

Tree pruning, removal, and re-planting on base.

Required coordination with prime contractor and base personnel.

Tree pruning (climbing & aerial lift), conventional tree removal, and planting replacement trees to maintain canopy.

Completed on time and on budget.

10/2013 – 12/2013

\$305,000.00

Project Name

Newport Village Tree Preservation

Contract Number

HP-704756

Company Name & Address

Home Properties

850 Clinton Square

Rochester, NY 14604

Individual Point of Contact

Ryan Kelly, Landscape Architect

585.546.3320 (o)



THE F.A. BARTLETT TREE EXPERT COMPANY

1290 E. MAIN STREET, P.O. BOX 3067, STAMFORD, CT 06905-0067

585.262.9338 (m)
ryankel@homeproperties.com

Synopsis of Project

Pruning for hazard reduction and tree removal to take out trees that were dead, in decline or had out-grown the available space at a large apartment community in Alexandria, VA. Also includes invasive species manageable in perimeter woodlands.

Required coordination with residents and staff.
Tree pruning (climbing & aerial lift), conventional tree removal, and selective herbicide application.

Completed on time and on budget.

02/2012 – 05/2012

\$453,000.00

Project Name

Nettleton Reserve Orchard Reclamation Project

Contract Number

Nettleton Reserve RP 2015

Company Name & Address

Newtown Forest Association (NFA)

Individual Point of Contact

Robert Eckenrode
President, NFA
rtdesign@gmail.com
(203) 300-3129

Synopsis of Project



THE F.A. BARTLETT TREE EXPERT COMPANY

1290 E. MAIN STREET, P.O. BOX 3067, STAMFORD, CT 06905-0067

Tree pruning and removal of selected trees to release existing orchard trees and abate invasive vegetation over 8 -10 acre private land trust. In preparation of tree planting project to memorialize 2014 Sandy Hook Tragedy.

Project duration Oct 2014 to Jan 2015 – project finished on time and on budget.

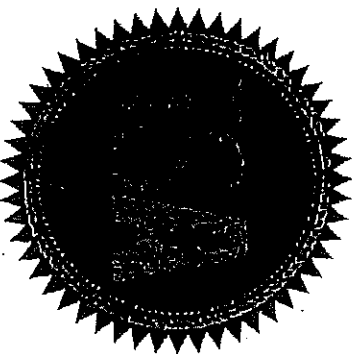
\$64,000.00

INTERNATIONAL SOCIETY OF ARBORICULTURE

CERTIFIED ARBORIST™

David B. Boyle

Having successfully completed the requirements set by the Arborist Certification
Board of the International Society of Arboriculture,
the above named is hereby recognized as an ISA Certified Arborist®



[Signature]
Jim Skiera, Executive Director
International Society of Arboriculture

[Signature]
Certification Board, Chair
International Society of Arboriculture

WE-8072A	Jul 23, 2014	Dec 31, 2017
Certification Number	Certified Since	Expiration Date

Document A310TM – 2010

Conforms with The American Institute of Architects AIA Document 310

Bond Number: 22943-ZUR-16-8

Bid Bond

CONTRACTOR:

(Name, legal status and address)

The F. A. Bartlett Tree Expert Company
1290 East Main Street
Stamford, CT 06902

SURETY:

(Name, legal status and principal place of business)

Fidelity and Deposit Company of Maryland
1400 American Lane
Schaumburg, IL 60196-1056
State of Inc: Maryland

OWNER:

(Name, legal status and address)

The City of Norwalk
125 East Avenue
Norwalk, CT 06856-5125

This document has important legal consequences. Consultation with an attorney is encouraged with respect to its completion or modification.

Any singular reference to Contractor, Surety, Owner or other party shall be considered plural where applicable.

BOND AMOUNT: Ten Percent of the Amount Bid (10% of the Amount Bid)

PROJECT:

(Name, location or address, and Project number, if any)

Tree Removal and Trimming Services

The Contractor and Surety are bound to the Owner in the amount set forth above, for the payment of which the Contractor and Surety bind themselves, their heirs, executors, administrators, successors and assigns, jointly and severally, as provided herein. The conditions of this Bond are such that if the Owner accepts the bid of the Contractor within the time specified in the bid documents, or within such time period as may be agreed to by the Owner and Contractor, and the Contractor either (1) enters into a contract with the Owner in accordance with the terms of such bid, and gives such bond or bonds as may be specified in the bidding or Contract Documents, with a surety admitted in the jurisdiction of the Project and otherwise acceptable to the Owner, for the faithful performance of such Contract and for the prompt payment of labor and material furnished in the prosecution thereof; or (2) pays to the Owner the difference, not to exceed the amount of this Bond, between the amount specified in said bid and such larger amount for which the Owner may in good faith contract with another party to perform the work covered by said bid, then this obligation shall be null and void, otherwise to remain in full force and effect. The Surety hereby waives any notice of an agreement between the Owner and Contractor to extend the time in which the Owner may accept the bid. Waiver of notice by the Surety shall not apply to any extension exceeding sixty (60) days in the aggregate beyond the time for acceptance of bids specified in the bid documents, and the Owner and Contractor shall obtain the Surety's consent for an extension beyond sixty (60) days.

If this Bond is issued in connection with a subcontractor's bid to a Contractor, the term Contractor in this Bond shall be deemed to be Subcontractor and the term Owner shall be deemed to be Contractor.

When this Bond has been furnished to comply with a statutory or other legal requirement in the location of the Project, any provision in this Bond conflicting with said statutory or legal requirement shall be deemed deleted herefrom and provisions conforming to such statutory or other legal requirement shall be deemed incorporated herein. When so furnished, the intent is that this Bond shall be construed as a statutory bond and not as a common law bond.

Signed and sealed this 17th day of October, 2016

(Witness)

(Witness) Marisol Mojica

The F. A. Bartlett Tree Expert Company

(Principal)

(Seal)

(Title) Nicholas Cirillo, VP

Fidelity and Deposit Company of Maryland

(Surety)

(Seal)

(Title) Kristin S. Bender, Attorney-in-Faci

CORPORATE ACKNOWLEDGMENT

STATE OF Connecticut

COUNTY OF Fairfield

On this 20th day of October, 2016 before me
personally came

Nicholas Cirillo to me known,

who, being by me duly sworn, did depose and say that he/she resides in

144 Old Tavern Road
Orange, CT 06477 that he/she is the

Vice President of The F. A. Bartlett Tree Expert Company

that corporation described in and which executed the above instrument; that he/she knows the seal of said corporation; that the seal affixed to said instrument is such corporate seal; that it was so affixed by order of the Board of Directors of said corporation, and he/she signed his/her name thereto by like order.

(SEAL)

Martha Carford

Martha Carford #148948
My Commission exp. July 31, 2017

State of NJ
County of Morris } ss:

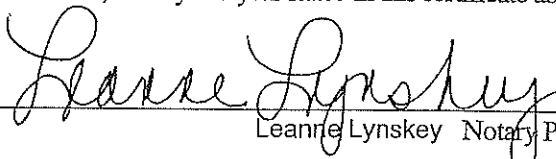
On October 17, 2016 , before me, a Notary Public in and for said County and State, residing therein, duly commissioned and sworn, personally appeared

Kristin S. Bender

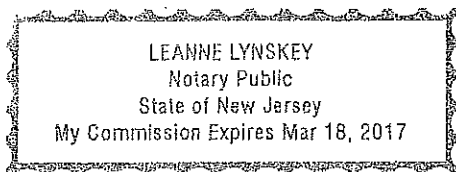
known to me to be Attorney-in-Fact of Fidelity and Deposit Company of Maryland the corporation described in and that executed the within and foregoing instrument, and known to me to be the person who executed the said instrument in behalf of the said corporation, and he duly acknowledged to me that such corporation executed the same.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed my official seal, the day and year stated in this certificate above.

My Commission Expires 3/18/2017 _____



Leanne Lynskey Notary Public



**ZURICH AMERICAN INSURANCE COMPANY
COLONIAL AMERICAN CASUALTY AND SURETY COMPANY
FIDELITY AND DEPOSIT COMPANY OF MARYLAND
POWER OF ATTORNEY**

KNOW ALL MEN BY THESE PRESENTS: That the ZURICH AMERICAN INSURANCE COMPANY, a corporation of the State of New York, the COLONIAL AMERICAN CASUALTY AND SURETY COMPANY, a corporation of the State of Maryland, and the FIDELITY AND DEPOSIT COMPANY OF MARYLAND a corporation of the State of Maryland (herein collectively called the "Companies"), by **Thomas O. McClellan, Vice President**, in pursuance of authority granted by Article V, Section 8, of the By-Laws of said Companies, which are set forth on the reverse side hereof and are hereby certified to be in full force and effect on the date hereof, do hereby nominate, constitute, and appoint Kristin S. Bender of Morristown, New Jersey, its true and lawful agent and Attorney-in-Fact, to make, execute, seal and deliver, for, and on its behalf as surety, and as its act and deed: **any and all bonds and undertakings**, and the execution of such bonds or undertakings in pursuance of these presents, shall be as binding upon said Companies, as fully and amply, to all intents and purposes, as if they had been duly executed and acknowledged by the regularly elected officers of the ZURICH AMERICAN INSURANCE COMPANY at its office in New York, New York., the regularly elected officers of the COLONIAL AMERICAN CASUALTY AND SURETY COMPANY at its office in Owings Mills, Maryland., and the regularly elected officers of the FIDELITY AND DEPOSIT COMPANY OF MARYLAND at its office in Owings Mills, Maryland., in their own proper persons.

The said Vice President does hereby certify that the extract set forth on the reverse side hereof is a true copy of Article V, Section 8, of the By-Laws of said Companies, and is now in force.

IN WITNESS WHEREOF, the said Vice-President has hereunto subscribed his/her names and affixed the Corporate Seals of the said ZURICH AMERICAN INSURANCE COMPANY, COLONIAL AMERICAN CASUALTY AND SURETY COMPANY, and FIDELITY AND DEPOSIT COMPANY OF MARYLAND, this 14th day of October, A.D. 2015.



ATTEST:
ZURICH AMERICAN INSURANCE COMPANY
COLONIAL AMERICAN CASUALTY AND SURETY COMPANY
FIDELITY AND DEPOSIT COMPANY OF MARYLAND

Thomas O. McClellan

By: Thomas O. McClellan
Vice President

Eric D. Barnes

By: Eric D. Barnes
Secretary

State of Maryland
County of Baltimore

On this 14th day of October, A.D. 2015, before the subscriber, a Notary Public of the State of Maryland, duly commissioned and qualified, **Thomas O. McClellan, Vice President and Eric D. Barnes, Secretary** of the Companies, to me personally known to be the individuals and officers described in and who executed the preceding instrument, and acknowledged the execution of same, and being by me duly sworn, depose and saith, that he/she is the said officer of the Company aforesaid, and that the seals affixed to the preceding instrument are the Corporate Seals of said Companies, and that the said Corporate Seals and the signature as such officer were duly affixed and subscribed to the said instrument by the authority and direction of the said Corporations.

IN TESTIMONY WHEREOF, I have hereunto set my hand and affixed my Official Seal the day and year first above written.



Constance A. Dunn

By: Constance A. Dunn, Notary Public
My Commission Expires: July 9, 2019

FIDELITY AND DEPOSIT COMPANY

OF MARYLAND

600 Red Brook Blvd., Suite 600, Owings Mills, MD 21117

Statement of Financial Condition

As Of December 31, 2015

ASSETS

Bonds	\$ 142,878,497
Stocks	22,315,096
Cash and Short Term Investments	337,835
Reinsurance Recoverable	24,731,651
Other Accounts Receivable	19,935,844
TOTAL ADMITTED ASSETS	\$ 210,198,923

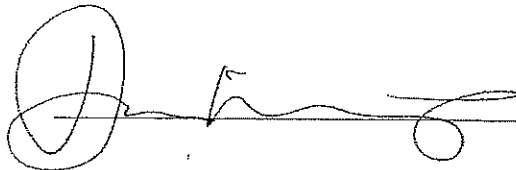
LIABILITIES, SURPLUS AND OTHER FUNDS

Reserve for Taxes and Expenses	\$ 46,436
Ceded Reinsurance Premiums Payable	40,456,309
Securities Lending Collateral Liability	0
TOTAL LIABILITIES	\$ 40,502,745
Capital Stock, Paid Up	\$ 5,000,000
Surplus	164,696,178
Surplus as regards Policyholders	169,696,178
TOTAL	\$ 210,198,923

Securities carried at \$57,996,983 in the above statement are deposited with various states as required by law.

Securities carried on the basis prescribed by the National Association of Insurance Commissioners. On the basis of market quotations for all bonds and stocks owned, the Company's total admitted assets at December 31, 2015 would be \$212,137,795 and surplus as regards policyholders \$171,635,049.

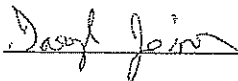
I, DENNIS F. KERRIGAN, Corporate Secretary of the FIDELITY AND DEPOSIT COMPANY OF MARYLAND, do hereby certify that the foregoing statement is a correct exhibit of the assets and liabilities of the said Company on the 31st day of December, 2015.



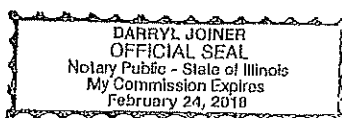
Corporate Secretary

State of Illinois
City of Schaumburg } SS:

Subscribed and sworn to, before me, a Notary Public of the State of Illinois, in the City of Schaumburg, this 15th day of March, 2016.



Notary Public



1.1 PRICING RESPONSE FORM – BID #3708 - TREE REMOVAL AND TRIMMING SERVICES

Vendor Name - <u>Almstead Tree & Shrub Care Co.</u>		
Address - <u>80 Lincoln Ave Stamford CT</u>		
Phone - <u>203-348-4111</u>	Fax - <u>203-708-0071</u>	Email - <u>gnorman@almstead.com</u>
Manager - <u>Gary Norman</u>		Fed ID# <u>13-4031893</u>

The undersigned hereby declares that he has carefully examined the plans, specifications and project site and is satisfied with all the quantities and conditions, and understands that in signing this proposal he waives all right to plead any misunderstanding regarding the same.

The undersigned further understands and agrees that he will furnish and provide all the necessary material, machinery, implements, tools, labor, services, and other items of whatever nature, and to do and perform all the work necessary under the aforesaid conditions, to carry out the contract and to accept in full compensation therefore the amount of the contract as agreed to by the Contractor and the City.

The undersigned further agrees, in case of variations of quantities from those shown or specified, the following unit prices will be used in adjusting the contract price. If quantities are authorized by the City, the following amount will be added to the contract as required. Unless otherwise noted, each UNIT PRICE shall include all equipment, tools, labor, permits, fees, etc., incidental to the installation and completion of the work involved.

It is further understood and agreed that all information included in, attached to, or required by the Request for Bid shall become public record upon delivery to the City.

A. Tree Removal

Cost of tree removal based on the diameter of the tree at the DBH
(Diameter at Breast Height).

Item	DBH (Diameter at Breast Height)	COST
1.	8 – 14"	\$ 270.00
2.	15 – 18"	\$ 630.00
3.	19 – 23"	\$ 1,180.00
4.	24 – 36"	\$ 1,780.00
5.	37" – and over	\$ 2,410

PROJECT	3708 - Tree Removal and Trimming Services
VENDOR NAME	Almstead Tree & Shrub Care Co.

B. Tree Trimming

Cost of tree trimming based on the diameter of the tree at the DBH
(Diameter at Breast Height).

Item	DBH (Diameter at Breast Height)	COST
1.	13 – 18"	\$ 185 ⁰⁰
2.	19 – 24"	\$ 320 ⁰⁰
3.	25 – 36"	\$ 420 ⁰⁰
4.	37" – and over	\$ 525 ⁰⁰

C. Emergency Removal and Trimming

Cost at time and material rates.

Item	LABOR	HOURLY RATE
1.	Crew Chief	\$ 77 ⁰⁰
2.	Trimmer	\$ 73 ⁰⁰
3.	Groundman	\$ 70 ⁰⁰
	EQUIPMENT	
4.	Box Truck	\$ 50 ⁰⁰
5.	50 – 60' Aerial Lift w/ Box Truck	\$ 55 ⁰⁰
6.	75' and over Aerial Lift w/ Box Truck	\$ 60 ⁰⁰

PROJECT	3708 - Tree Removal and Trimming Services
VENDOR NAME	Almstead Tree & Shrub Care Co.

Bid Security in the form of a (check one) is attached.	☐ Bond	☒ Certified Check
Cost for performance bond <u>included in lump sum</u>	\$ 1,314.00	per thousand dollars
Insurance Agency Name -	Flanders Group	Tel.- 800-462-6435
Agency Address -	2850 Clover St. Pittsford NY 14534	

Submitted by	Gary Norman Branch Manager
Authorized Agent of Company (name and title)	Almstead Tree & Shrub Care Date 10/16/16

The above signatory acknowledges receipt of the following addenda issued during the bidding period and understands that they are a part of the bidding documents (if applicable):

Addendum #	1	Dated	10/7/16	Addendum #		Dated	
Addendum #		Dated		Addendum #		Dated	

1.2 STATEMENT OF BIDDERS QUALIFICATIONS

PROJECT	3708 - Tree Removal and Trimming Services
VENDOR NAME	Almstead Tree & Shrub Care Co.

Please answer the following questions regarding your company's past performance. Attach a financial statement or other supportive documentation. Failure to provide this information may be regarded as justification for rejecting a bid.

1. Number of years in business 52.

2. Number of personnel employed: Pt. time , Full 125.

3. List six contracts of this type/size your firm has completed within the last three years:

Project	Date	Contact Person	Phone No.
Town of Greenwich	2010 - present	Steve Gospodinoff	203-662-7824
Town of New Canaan	2005 - present	Bob Horan	203-594-3026
City of Stamford	2012 - present	Bob Robinson	203-977-1400
City of Norwalk	2000 - present	Paul Setnik	203-854-7891
Central Park Conservancy	2013 - present	Russell Fredericks	212-628-1036
Village of Pelham	1954 - present	Michael Shirman	914-738-2015

4. ORGANIZATIONAL STRUCTURE OF BIDDER (check which applies)	☐	general partnership
	☐	limited partnership
	☒	limited liability corporation
	☐	limited liability partnership,
	☐	corporation doing business under a trade name
	☐	individual doing business under a trade name
	☐	other (specify)

PROJECT	3708 - Tree Removal and Trimming Services
VENDOR NAME	Almstead Tree & Shrub Care Co

5. STATUS OF THE BUSINESS AND ITS CURRENT STANDING WITH THE SECRETARY OF STATE'S OFFICE; e.g., are all required filings current and in good standing or has the entity been withdrawn or canceled	<u>Connecticut corporations</u> - Will the Secretary of State be able to issue a Certificate of Good Standing within 30 days of the bid opening?	Yes	No
	<u>Out-of -State corporations</u> - Do you have a valid license to do business in the State of Connecticut? (Evidence in the form of a Certificate of Authority from the Connecticut Secretary of State will be required within 30 days of the bid opening.)	Yes	No
6. Is your local organization an affiliate of a parent company? If so, indicate the principal place of business of your company and the name of the agent for service if different from what has been indicated on the response form:			
Business Name	N/A		
Address			
City	State	Zip	
Name of Agent			

NOTE: In the case of a Limited Liability Corporation or a Limited Liability Partnership a certified copy of the Articles of Organization certified as valid and in effect as of the date of the bid opening will be required within 30 days of the bid opening.

A listing of the corporate officers, in the case of a corporation; the general or managing partners, in the case of a partnership; or the managers and members in the case of either a limited liability partnership or company will be required within 30 days of the bid opening.

PROJECT	3708 - Tree Removal and Trimming Services
VENDOR NAME	Almstead Tree & Shrub Care Co.

7. The awarded contractor may be required to submit one copy of the following information relative to its company's financial statements prior to contract signing. This information must represent the current circumstance which surrounds the financial position of the bidding organization. Note: This information will be kept confidential if provided in a separate envelop from your bid pricing.

All information should be supported with appropriate audited financials.

- a. Book Value (Total Assets (-) Total Liabilities)
- b. Working Capital (Current Assets (-) Current Liabilities)
- c. Current Ratio (Current Assets/Current Liabilities)
- d. Debt to Equity Ratio (Long Term Debt/Shareholder's Equity)
- e. Return on Assets (Net Income/Total Assets)
- f. Return on Equity (Net Income/Shareholder's Equity)
- g. Return on Invested Capital (Net Income/Long Term Debt = Shareholders' Equity)

8. SUBCONTRACTORS: If subcontractors are to be used, please list firm name, address, name of principal, and phone number below or on a separate sheet. Also indicate portion or section of work subcontractor will be performing.

COMPANY NAME	ADDRESS	PRINCIPAL	PHONE
N/A			

All responses to this questionnaire are understood to be proprietary to the vendor, and will be considered confidential. Additional information may be requested subsequent to your responding to this bid request.

END OF SECTION



ALMSTEAD

TREE & SHRUB CARE CO.

80 Lincoln Avenue
Stamford, CT 06902
Phone (203) 348-4111
Fax (203) 708-0071
www.almstead.com

arbor care plant health care lawn care organic consulting

Key Personnel:

Michael Almstead – Owner

Gary Norman – Branch Manager

Miguel Perez – Foreman

Rafael Martinez – Foreman

Hugo Roberto Rosa – Climber/Bucket Operator

Raul Coyt – Climber/Bucket Operator

Aldaberto Rolon – Grounds man/Bucket Operator

Services to be rendered including but not limited to tree removal, pruning, stump grinding and consulting. Overall responsibility for coordinating and scheduling of work will be with manager, Gary Norman. Work assignments will be routed to crew with foreman having job site responsibility. Supervision of crew will be by manager and/or owner, who has oversight of all operations. Any proposed change to this outline will be presented to the city.

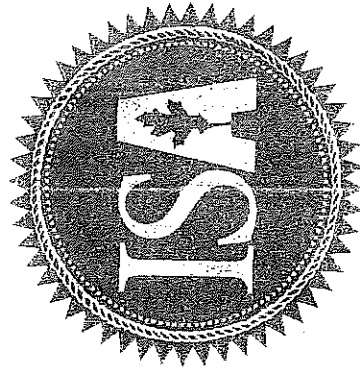


INTERNATIONAL SOCIETY OF ARBORICULTURE

CERTIFIED ARBORIST™

Gary Robert Norman

Having successfully completed the requirements set by the Arborist Certification Board of the International Society of Arboriculture, the above named is hereby recognized as an ISA Certified Arborist®



Jim Skiera, Executive Director
International Society of Arboriculture

Skip Kusan

Certification Board, Chair
International Society of Arboriculture

MI-0743A

Jan 07, 2009

Jun 30, 2018

Certification Number

Certified Since

Expiration Date

STATE OF CONNECTICUT ♦ DEPARTMENT OF ENVIRONMENTAL PROTECTION

*This Certifies That the Person Listed Below
Is Certified as a Supervisory Pesticide Applicator or Arborist
as provided by the Connecticut General Statutes*

Certification Number S-5585 *Expires:* 01/31/2019

NORMAN, GARY
19 SKY EDGE DRIVE
BETHEL CT 06801



ALMSTEAD

TREE & SHRUB CARE CO.

80 Lincoln Avenue
Stamford, CT 06902
Phone (203) 348-4111
Fax (203) 708-0071
www.almstead.com

arbor care plant health care lawn care organic consulting

List of Equipment:

75 - 2000 International 4000 Series (steel dump truck)

#87 – 2008 Ford F750 (chip dump truck)

#62 – 2015 Freightliner R (bucket truck)

#65 – 2007 International (bucket truck)



80 Lincoln Avenue
Stamford, CT 06902
Phone (203) 348-4111
Fax (203) 708-0071
www.almstead.com

arbor care plant health care lawn care organic consulting

Rates for Consultant Services:

\$125 per hour for licensed arborist consultation. May include but not limited to hazard tree assessments, resistograph testing, soil testing. Hourly or lump sum cost per project will be considered.





STERLING
NATIONAL BANK

403 E. SANFORD BOULEVARD
MOUNT VERNON, NY

BANK CHECK

258604

DATE 10/18/16

BRANCH 512

\$1,314.00

REMITTER ALMSTEAD TREE & SHRUD CARE CO.

**PAY
TO THE
ORDER OF**

One Thousand Three Hundred Fourteen and 00/100
CITY OF NORWALK
PURCHASING DEPARTMENT

MEMO _____

Two Signatures Required over \$5,000.00

⑈258604⑈ ⑆221970443⑆ 511499⑈



STERLING
NATIONAL BANK

403 E. SANFORD BOULEVARD
MOUNT VERNON, NY

BANK CHECK

258604

DATE 10/18/16

BRANCH 512
ORIGINATOR PROWOQ
TIME 13:21:43

CHECK AMT \$1,314.00
FEE AMT \$0.00

REMITTER ALMSTEAD TREE & SHRUD C,

TO CITY OF NORWALK
PURCHASING DEPARTMENT

MEMO _____

NON-NEGOTIABLE

1.1 PRICING RESPONSE FORM - BID #3708 - TREE REMOVAL AND TRIMMING SERVICES

Vendor Name - <i>Don's Landscaping and Tree Services LLC</i>		
Address - <i>433 Hilltop Rd Orange CT 06477</i>		
Phone - <i>203 295 4474</i>	Fax - <i>203 799 7821</i>	Email - <i>PAUL@DONSTREECARE.COM</i>
Manager - <i>DON VITAGLIANO</i>		Fed ID# <i>46 1756529</i>

The undersigned hereby declares that he has carefully examined the plans, specifications and project site and is satisfied with all the quantities and conditions, and understands that in signing this proposal he waives all right to plead any misunderstanding regarding the same.

The undersigned further understands and agrees that he will furnish and provide all the necessary material, machinery, implements, tools, labor, services, and other items of whatever nature, and to do and perform all the work necessary under the aforesaid conditions, to carry out the contract and to accept in full compensation therefore the amount of the contract as agreed to by the Contractor and the City.

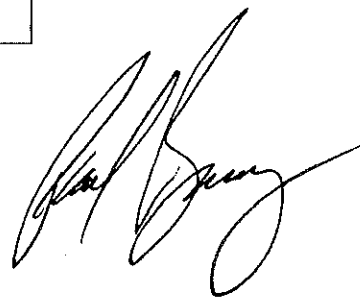
The undersigned further agrees, in case of variations of quantities from those shown or specified, the following unit prices will be used in adjusting the contract price. If quantities are authorized by the City, the following amount will be added to the contract as required. Unless otherwise noted, each UNIT PRICE shall include all equipment, tools, labor, permits, fees, etc., incidental to the installation and completion of the work involved.

It is further understood and agreed that all information included in, attached to, or required by the Request for Bid shall become public record upon delivery to the City.

A. Tree Removal

Cost of tree removal based on the diameter of the tree at the DBH
(Diameter at Breast Height).

Item	DBH (Diameter at Breast Height)	COST
1.	8 - 14"	350
2.	15 - 18"	700
3.	19 - 23"	900
4.	24 - 36"	1800
5.	37" - and over	3200



PROJECT	3708 - Tree Removal and Trimming Services
VENDOR NAME	Dons Landscaping and Tree Service LLC

B. Tree Trimming

Cost of tree trimming based on the diameter of the tree at the DBH (Diameter at Breast Height).

Item	DBH (Diameter at Breast Height)	COST
1.	13 – 18"	200
2.	19 – 24"	350
3.	25 – 36"	850
4.	37" – and over	1200

C. Emergency Removal and Trimming

Cost at time and material rates.

Minimum \$4,000⁰⁰/DAY

Item	LABOR	HOURLY RATE
1.	Crew Chief	150
2.	Trimmer	125
3.	Groundman	100
	EQUIPMENT	
4.	Box Truck	100
5.	50 – 60' Aerial Lift w/ Box Truck	225
6.	75' and over Aerial Lift w/ Box Truck	325 — MIN \$3200/DAY

PROJECT	3708 - Tree Removal and Trimming Services
VENDOR NAME	Dens Landscaping and Tree Services LLC

Bid Security in the form of a (check one) is attached.	☐	Bond	☐	Certified Check
Cost for performance bond <u>included in lump sum</u>	\$	30.00	per thousand dollars	
Insurance Agency Name -	Ferguson & Mc Guire		Tel. -	203 269-9565
Agency Address -	6 North Main St Wallingford CT 06492			

Submitted by		
Authorized Agent of Company (name and title)	Sarah Molnar	Date 10-18-16

The above signatory acknowledges receipt of the following addenda issued during the bidding period and understands that they are a part of the bidding documents (if applicable):

Addendum #	1	Dated	10.7.16	Addendum #		Dated	
Addendum #		Dated		Addendum #		Dated	



1.2 STATEMENT OF BIDDERS QUALIFICATIONS

PROJECT	3708 - Tree Removal and Trimming Services
VENDOR NAME	Dan's Landscaping and Tree Service LLC

Please answer the following questions regarding your company's past performance. Attach a financial statement or other supportive documentation. Failure to provide this information may be regarded as justification for rejecting a bid.

1. Number of years in business 24

2. Number of personnel employed: Pt. time _____, Full 14

3. List six contracts of this type/size your firm has completed within the last three years:

Project	Date	Contact Person	Phone No.
Town of Southbury	8/15	Jim Sognan	203 948 4574
Town of New Britain	12/13	Michael McCarthy	203 788 2853
Town of Milford	6/16	Anthony Vasilio	203 877 1779
Town of Hamden	8/13	Mark A. Dineen	203 407 2244
Town of Wallingford	11/15	Henry McCullay	203 294 2105
City of New Haven	9/16	LaVonte Bryant	203 498 8800

4. ORGANIZATIONAL STRUCTURE OF BIDDER (check which applies)	☐	general partnership
	☐	limited partnership
	☒	limited liability corporation
	☐	limited liability partnership,
	☐	corporation doing business under a trade name
	☐	individual doing business under a trade name
	☐	other (specify)

[Signature]

PROJECT	3708 - Tree Removal and Trimming Services
VENDOR NAME	DMS Landscaping And Tree Service LLC

5. STATUS OF THE BUSINESS AND ITS CURRENT STANDING WITH THE SECRETARY OF STATE'S OFFICE; e.g., are all required filings current and in good standing or has the entity been withdrawn or canceled	Connecticut corporations - Will the Secretary of State be able to issue a Certificate of Good Standing within 30 days of the bid opening?	Yes	No
		✓	
	Out-of -State corporations - Do you have a valid license to do business in the State of Connecticut? (Evidence in the form of a Certificate of Authority from the Connecticut Secretary of State will be required within 30 days of the bid opening.)	Yes	No
		✓	
6. Is your local organization an affiliate of a parent company? If so, indicate the principal place of business of your company and the name of the agent for service if different from what has been indicated on the response form:			
Business Name	N/A		
Address			
City	State	Zip	
Name of Agent			

NOTE: In the case of a Limited Liability Corporation or a Limited Liability Partnership a certified copy of the Articles of Organization certified as valid and in effect as of the date of the bid opening will be required within 30 days of the bid opening.

A listing of the corporate officers, in the case of a corporation; the general or managing partners, in the case of a partnership; or the managers and members in the case of either a limited liability partnership or company will be required within 30 days of the bid opening.



PROJECT	3708 - Tree Removal and Trimming Services
VENDOR NAME	<i>Dans Landscaping And Tree Service LLC</i>

7. The awarded contractor may be required to submit one copy of the following information relative to its company's financial statements prior to contract signing. This information must represent the current circumstance which surrounds the financial position of the bidding organization. Note: This information will be kept confidential if provided in a separate envelop from your bid pricing.

All information should be supported with appropriate audited financials.

- a. Book Value (Total Assets (-) Total Liabilities)
- b. Working Capital (Current Assets (-) Current Liabilities)
- c. Current Ratio (Current Assets/Current Liabilities)
- d. Debt to Equity Ratio (Long Term Debt/Shareholder's Equity)
- e. Return on Assets (Net Income/Total Assets)
- f. Return on Equity (Net Income/Shareholder's Equity)
- g. Return on Invested Capital (Net Income/Long Term Debt = Shareholders' Equity)

8. SUBCONTRACTORS: If subcontractors are to be used, please list firm name, address, name of principal, and phone number below or on a separate sheet. Also indicate portion or section of work subcontractor will be performing.

COMPANY NAME	ADDRESS	PRINCIPAL	PHONE
<i>N/A</i>			

All responses to this questionnaire are understood to be proprietary to the vendor, and will be considered confidential. Additional information may be requested subsequent to your responding to this bid request.

END OF SECTION





Don's Landscaping & Tree Service LLC

433 Hilltop Road
Orange, Connecticut 06477
(203) 795-4474

Statement of Education and Experience

Dominic Vitagliano, Jr, the owner of Don's Landscaping & Tree Service, LLC duties and responsibilities include: managing of employees, customer relations and tree removals. Dominic devotes more than 50 hours per week to managing and working for the business.

Dominic Vitagliano Education:

- 1984-1992 Apprentice with Vitagliano Realty, learning all aspects of constructing and building of new homes.
- 1987 Graduate of Amity High School, Woodbridge CT
- 1988 Gateway Community College
- 1989-1991 Quinnipiac University – classes in business and finance management
- 2008 Completed 10 hour Occupational Safety and Health Training Course in Construction Safety & Health
- 2008 Completed Adult CPR Court from the American Red Cross
- 2008 Completed Arboriculture 101 from The Connecticut Tree Protective Association

Key Personnel:

Paul Bowery – Licensed Arborist and Salesman. Paul has been employed with Don's Landscaping & Tree Service, LLC since October, 2009. Paul is the company salesman and oversees our tree removal and pruning division. Paul devotes 40-50 hours per week.

Paul Bowery Education:

- 1970 Graduate of East Haven High School
- 1974 Graduate of Southern Conn. State University with Degree BA Biology
- 1975-1987 Petroleum Inspector for 11 years in the Middle East and 1 year in Connecticut
- 1988 Arboriculture and Ornamental/Turf Courses Quinnipiac University
- 1989 to present CT Arborist License 62419
- 1995 to present ISA Certified Arborist – International Society of Arboriculture



Don's Landscaping & Tree Service LLC

433 Hilltop Road
Orange, Connecticut 06477
(203) 795-4474

LIST OF EQUIPMENT

- 2011 Kubota Mini Excavator – Model KX161
- 2010 Ford F-350 4X4
- 2007 Volvo VHD84F Dump Truck
- 2007 Ford F-350 Super Duty
- 2005 Vermeer Grinder – Model 752
- 2005 Ford F-550 4X4
- 2004 Ford XL – F-250 4X4
- 2004 Case Loader - Model 85XT with multiple attachments
- 2003 Ford F-550 Mason Dump 4X4
- 2003 Terex Loader
- 2003 Mitsubishi FE-640
- 2002 International Aerial Lift Bucket Truck – 62' Reach
- 2002 Ford F-550 Utility Body
- 2002 Mitsubishi FE-6
- 2001 Brush Bandit Chipper – Model 254 – 20" capacity
- 2001 Brush Bandit Chipper – Model 1890
- 2001 W.H.O. Tub Grinder - Processing of wood material/products 12 ft. tub, 800 hp
- 2001 Isuzu Pick-up
- 2001 Eager Beaver
- 2000 Ford Mason Dump – F-450
- 2000 Freightliner FL-70 14' body with 30 yard container
- 2000 Samsung Excavator
- 2000 Big Tex Trailor
- 1997 Case Skidsteer – Model 1845C with multiple attachments
- 1996 John Deere Backhoe – Model 310D
- 1995 Hudson 20 Ton Flatbed Trailer
- 1995 John Deere 644 Front end loader
- 1993 Mack Truck – Prentice 120 Log Loader, Model RD688C – 45' reach
- 1992 International 4000 Series Dump Truck (Loam deliveries, removal of debris, wood, grindings, etc.)
- 1989 International Chip Truck Arbor Tech Chipbody
- 1989 Ford L800 Platform – 45' Crane
- 1988 International Aerial Lift Bucket Truck – 55' Reach

- 12 Scag Walking Mowers – 52"- 61"
- 4 Scag Riding Mowers
- 3 Xmark Walking Mowers
- 1 Toro 223D Master Rider Mower (6' cutting capability)
- 1 John Deere 935F Rider Mower (6' cutting capability)
- Various Trimming & Edging Equipment



Don's Landscaping & Tree Service LLC

433 Hilltop Road
Orange, Connecticut 06477
(203) 795-4474

I would like to thank you for this opportunity to introduce myself and my company to you. Don's Landscaping & Tree Service LLC has been in business since July 1992. We are a landscaping company offering a full line of services including landscape maintenance, landscape construction, tree removal, fencing, excavation and snow removal. We carry General Liability Insurance and Workmen Compensation Insurance up to 3 million dollars. Additional insurance/and or bonding can be acquired. Whether the job is standard or prevailing wage, we can fulfill your needs upon your request.

Annual maintenance programs can be set up to fit your specific needs. Our lawn service crews are equipped with the latest commercial equipment to give a neat, clean appearance every time. We have parking lot sweeping machines for sand removal and a vacuum truck for weekly paper pick-ups.

Our tree division is equipped with a full line of up-to-date equipment including chip trucks, bucket truck, log truck for removing wood, tri-axel truck, crane truck (for larger tree removals), backhoe, skid steers, stump grinding equipment, along with an experienced staff that are state licensed.

We are a fully staffed company, which includes full time secretarial/office staff, multiple mowing crews, licensed arborist and horticulturist, and a full time shop mechanic.

Our customer list includes: SOVA MERRITT LLC & HINES INTEREST L.P.-HINES CORPORATE CENTER, CROWN PROPERTIES-CORPORATE CAMPUS, PENSKE TRUCK TERMINAL, EASTERN BAG & PAPER, FEDERAL EXPRESS, VARIOUS LOCATIONS FOR BENCHMARK SENIOR LIVING AND THE JEWISH CENTER OF NEW HAVEN, just to name a few.

We are sure that you will find our service excellent and our pricing competitive. If I may be of any further assistance, you can reach me on my cell phone at (203) 410-8199.

Thank you for your time.

Sincerely yours,

Dominic Vitagliano/Owner



Don's Landscaping & Tree Service LLC

433 Hilltop Road
Orange, Connecticut 06477
(203) 795-4474

We would like to thank you for this opportunity to introduce our company to you. Don's Landscaping & Tree Service LLC has been providing professional landscaping and tree services to clients in New Haven County and the surrounding counties since 1992.

LANDSCAPE MAINTENANCE

Your landscape is typically the first thing visitors see. Its appearance directly impacts their first impression and the perceived value of your property. At Don's Landscaping & Tree Service LLC we offer a full range of ground maintenance services to keep your property growing in beauty and functionality. We can design a landscape maintenance plan that meets your unique needs while enhancing your properties overall curb appeal.

YEAR ROUND DEPENDABILITY

Our uniformed staff of professionals will be there when you need us all year long. Our services range from large tree removal to storm related emergencies. Whether you need a privacy (vinyl) or security (chain-link) fence, we can provide that service as well. We offer asphalt and concrete (walks-aprons) services including repairing, patching or replacement. If you ever have a question or concern regarding your property, we will always be here to provide the answers.

PROFESSIONAL LANDSCAPING SERVICES

- | | |
|---|--|
| <i>* Complete Lawn Maintenance</i> | <i>* Snow Removal Services</i> |
| <i>* Tree Removal, Storm Damage/Pruning</i> | <i>* Complete Excavation Service</i> |
| <i>* Irrigation Maintenance</i> | <i>* Concrete/Asphalt Projects (Rip & Replace)</i> |
| <i>* Fencing</i> | <i>* Retaining Walls</i> |

A FULL SERVICE LANDSCAPE COMPANY

We're thankful that the majority of our original customers remain with us today and we would love the opportunity to provide the same great service for you as we have the following:

- | | |
|---|------------------------------------|
| <i>* Penske Truck Leasing</i> | <i>* City of Milford</i> |
| <i>* Federal Express</i> | <i>* Danbury Housing Authority</i> |
| <i>* SOVA Merritt LLC</i> | <i>* Town of Cheshire</i> |
| <i>* Corporate Center (WPLR Building)</i> | <i>* Town of Trumbull</i> |

We are sure that you will find our service excellent and our pricing competitive. If I may be of any further assistance, you can reach me on my cell phone at (203) 410-8199. Please visit our website @ www.donstreecare.com for additional details.

Don Vitagliano, Owner

M E M O R A N D U M

To: Bruce Chimento, Director of Public Works
Lisa Burns, Principal Engineer
Kathryn Hebert, DPW Administrative Services Manager
Robert Barron, Director of Management & Budgets
Chris Torre, Superintendent of Operations
Dilene Byrd, Administrative Assistant

From: Jessica C. Paladino, Waste Programs Manager

Date: October 5, 2016

Re: MSW and Recycling Report – September 2016

MSW Collection and Disposal				
Municipal Solid Waste (MSW)	Previous FY: Sep-15	Current FY: Sep-16	Change	FY 16/17 Cumulative
Curbside tonnage	1,266.33	1,254.37	-0.9%	3,829.61
MSW tonnage out	1,927.73	1,920.07	-0.4%	5,914.91
Transfer station operating fee	\$64,400.00	\$65,625.00	1.9%	\$196,875.00
Transport and disposal fee	\$163,857.05	\$167,046.09	1.9%	\$514,597.17
Curbside collection fee	\$87,430.25	\$90,053.17	3.0%	\$270,159.51
Total operating costs (less curbside)	\$228,257.05	\$232,671.09	1.9%	\$711,472.17

MSW Consolidated Budget	
FY 16/17 Budget	\$3,856,888.00
Amount expended	\$981,631.68
Percent remaining	74.5%

Recycling Collection				
Recycling Collection	Previous FY: Sep-15	Current FY: Sep-16	Change	FY 16/17 Cumulative
Curbside tonnage	681.72	722.96	6.0%	2,118.74
Transfer station tonnage	44.15	40.39	-8.5%	140.22
Total monthly tonnage	725.87	763.35	5.2%	2,258.96
Curbside collection fee	\$84,872.08	\$87,418.17	3.0%	\$262,254.50

Recycling Budget	
FY 16/17 Budget	\$1,049,018.00
Amount expended	\$262,254.50
Percent Remaining	75.0%

MSW and Recycling Revenues				
MSW and Recycling Revenues	Previous FY: Sep-15	Current FY: Sep-16	Change	FY 16/17 Cumulative
Transfer station tip fees	\$33,133.90	\$33,294.80	0.5%	\$101,136.60
Recycling revenue (curbside)	\$11,930.10	\$12,651.80	6.0%	\$37,077.95
Recycling revenue (T.S.)	\$772.63	\$706.83	-8.5%	\$2,453.85
Total revenues	\$45,836.63	\$46,653.43	1.8%	\$140,668.40

A

November 2016

DPW Project Review

Project		PM	Status
Bridges and Structures			
1	James Street over Silvermine River	VV	URS. Const. post Perry Ave. Bridge. 70% Submission sent to DOT. DOT working on ROW impacts
2	Perry Avenue over Norwalk River	VV	Construction started on May 4th. SW footing completed. utilities have been relocated. Start work on retaining wall adjacent to Parkway Autobody property.
3	Glover Avenue Bridge	LB	State plans for interchange call for replacing bridge. Requesting funds in Cap. Budget to do foundation work and replacing railings.
4	DOT Coordination - MPky Main Avenue	LB	Work in progress
5	DOT Coordination - I-95 widening/Conn Av	LB	Public info held.
6	CTDOT Burnell Bridge	LB	Completed.
7	CTDOT Rails Wall/Commerce RR Tunnel	LB	Punchlist.
8	CTDOT/MN Traction Station	LB	New parking lot being constructed on Monroe Street.
Building Management			
9	City Hall - security notification system	AL	Emergency Management Staff Committee is recommending to upgrade City Hall's fire alarm system with
10	City Hall - IT Center	AL	City/BoE IT equipment rooms relocated to FD HQ. Next - renovate existing room to code compliance.
11	City Hall - AC filtration system	AL	To be completed by September 2016
12	City Hall - roof replacement	AL	Construction started and Phase I construction to be completed by Jan 2017. Additionally capital Budget allocation is required.
13	City Hall - community room	AL	Light fixtures replaced. Specs. for shelving restoration completed and will advertise for bids. IT Department completed PA equipment and will obtain video spec. Obtaining quotes for curtain.
14	Public Works Center - replace fire panels	AL	Being priced thereafter start replacement. Completion January 2017
15	Public Works Center - upgrade heat controls	AL	Fan coil and thermostat replacement completed. Piping replacement in admin offices near completion and ready for 2016 heating season.
16	Main library - facade repairs and lighting retrofit	AL	Council approved bids in October. Work to begin upon contract execution
17	Police headquarters - retaining wall repair	AL	Project near completion. Completion November 2016
18	Ben Franklin - window repairs	AL	Completed window repairs. Window replacement project - reassessing project due to potential environmental hazardous materials.
19	Lockwood House - Fan Coil Replacement	AL	Assessing option for alternate design and/or fan coil unit to reduce costs. Schedule to rebid in winter for spring construction
20	Nathaniel Ely window replacement	AL	Assessing environmental testing requirements and schedule availability of time with daycare program
21	Historic Smith Street Jail restoration	AL	Project phased. Roof, gutters, window replacement and brick restoration completed. Working with Historical Commission to determine next phase for interior renovation.
22	LMMM - Phase II ADA improvements	AL	Received \$500,000 for Phase II ADA improvement. Bid specs available, waiting for State authorization to go out for bids in fall 2016 spring 2017 construction
Drainage/Stormwater			
23	General Drainage 2016	DB	In progress; ICW pavement management. West Norwalk Rd, East Beach, Splitrock Rd, Oak St, Mill Brook, etc.
24	Watercourse Maintenance	LB	MacVac working on MLK.
25	Drainage system map/GIS layer	RK	DPW crews regularly obtaining field info.
26	Stormwater Management Plan	MY	Resource-dependent. Working with Harbor Watch River Watch on 3 drainage systems.
27	Keeler Brook Watershed Project	MY	Sent offer letter to purchase property
28	Metro-North Culverts - Bouton/Fitch	LB	Dependent on future funding.
29	Bouton Street	LB	All pipes cleared/operating. Structural solution not yet obvious.
30	Honeysuckle-Daphne Diversion	PS	Milone & MacBroom contract amendment work in Design Phase as of 10/8/2015. Design is progressing.
31	Culvert rehabilitation - Clinton Avenue	LB	City to keep watch on how improvements function since state work completed.
32	Charles Creek outfall repair	LB	Completed.
33	Localized flooding challenges	PS	Milone & MacBroom. Draft Drainage Manual delivered for review of department staff. Fodor Farm Project awarded to M. Rondano, Inc. at 8/9/2016 Common Council Meeting. Const. to begin 10/3/2016.
Traffic			
34	Traffic Signal Upgrade - Phase 3	MY	Addressing semi-final plan comments
35	Traffic signals at 4 locations	MY	Getting bid pkg ready to advertise. Awaiting inspection staff - Winter advertising
37	Traffic signal - Main Street and Wall	MY	Bid pkg ready to advertise. Awaiting inspection staff - Coord. with Wall Street design
38	Stuart and Route 1 (102-346)	MY	State reviewing bids
39	Traffic Camera/Fiber Contract	MY	X-Per General Services. Annual contract to repair fiber and install traffic cameras.
40	Transportation Management Plan	MY	Route 123/Bartlett; Main Street/Cross under design as part of Item 35
41	Traffic Signal Upgrade - Phase 4	MY	RFQ in preparation
Roads			
42	Pavement Management 2015	DB	Deering. Base Contract Value Completed. Amendment work is close to completion.
43	Pavement Management 2016	DB	FGB Construction Company. In Progress (Most Amended work expected to be completed by Thanksgiving)
44	Road Reconstruction RD 2014-1	DB	Deering. Final Punch List Review in progress, prior to Final Payment
45	Permanent Repair (Patch) 2016	DB	Laydon Industries. Approx. 95% Complete
46	2015 Pavement Marking Contract	PS	Safety Marking. Work is progressing.
47	Annual roadway consulting services.	DB	VHB. In progress.
48	East Avenue Improvements (I/95-Winfield)	LB	Traffic study
49	Route 1 Improvements at East Ave (102-325)	MY	State reviewing bids
50	Washington St /SoNo Pedestrian Improvements	MY	Semi-final plans to be submitted for review after public comments
51	City Hall parking facilities	AL	Will be completed Spring '17.
52	Norwalk River Valley Trail - Phase 2	MY	Public info meeting - tentative - early December - awaiting plan revision
53	Highland @ Flax Hill	MY	Preliminary design plans being prepared
Sidewalks and Footpaths			
54	Curbs & Sidewalks @Various Locations 2016	DB	RD2016-1: Deering Construction; Original Scope Completed; Review Punch List and Propose Amendment
55	Footpath rehabilitation	DB	Footpath replacement in conjunction with paving program: Tierney/Toilsome/Scribner. Work Complete
Water Pollution Control Authority			
56	Phase 2 WWTP Upgrade	LB	60% design completed. Project on indefinite hold.
57	WWTP sluice gate rehab	RK	Under construction.

B

November 2016

58	Main Lift Pumps	LB	Litigation on-going with Flowserve; pump replacement under construction.
59	Solids Handling Facility	LB	Conceptual design stage.
60	Beacon Street Interceptor Rehab	LB	Completed.
61	Collection System - Basis of Design	RK	Project ongoing.
62	Contract Monitoring	LB	Ongoing.
63	Ely/Bouton Sewer Repair	LB	New pump station. Consultant selected.
64	Pump Station Evaluations	RK	Working on various projects.
65	Keeler Brook PS Replacement	LB	Consultant selected.

Parking Authority

66	YDG façade improvements	KH	reviewing façade artistic lighting options with RDA and NAC
67	YDG elevator/stairwell ADA requirements	KH	complete by November 2016
68	SNRR Station joint/roof repairs	KH	complete Spring 2017
69	Haviland Deck lighting/security camera upgrade	KH	complete Winter 2017
70	Smartparking technology	KH	reviewing options for the Wall Street District
71	YDG Office updates	KH	Complete October 2016
72	YDG conference room	KH	Reviewing design options

OTHER

71	SWRPA Regional GIS flight	SB	COMPLETED
72	LDA coordination - GGP-SoNo Collection	LB	Approval issued.
73	LDA coordination - POKO	LB	Under construction.
74	LDA coordination - DiScala	LB	Reviewing plans for option phase.
75	Waypointe - Paving and Streetscapes # 3	LB	Punchlist
76	Norwalk Linear Trail - P&Z Project	MY	P&Z Project to complete east side trail. DPW prel. Design submitted to DEEP Permit. 148 East Av
77	Norwalk Linear Trail - NRA Proj	MY	CTDOT to include Hendricks section of trail in I-95 median project/40 Cross - built with NRV
78	Landmark Square	LB	Will be included in 2017 capital budget request.
79	Wall/West/Belden/Mott Intersection	LB	Under design by NRA.
80	Flock Process Dam	LB	Design Completed. Conservation Dept to put out to bid this spring. Needs completion by October 2016
82	Transfer station - replace compactors	JP	Two Compactors have been replaced; Replacement of third compactor on hold.
83	Transfer station - siding replacement	VV	Completed
84	West Avenue Median Plantings	MY	Project plans - 80% complete. Advertising on hold per NRA
85	SRTS Roton School	MY	Semi-final design submitted
86	Route 1 at Main	LB	Highpointe - Road widening project

GIS/Technology

87	AVL Project	CT	AVL Project completed
88	E-Permitting	LB	3 forms completed
89	Camera Replacement Project	CT	Revised program being evaluated.
90	EDMS	LB	Received grant for implementation.



TO: Public Work Committee

FROM: Connie Blair, Customer Service Manager

Cc: Bruce Chimento, Director of Public Works

SUBJECT: Customer Service Calls and Requests September 30st – October 26th

DATE: October 26, 2016

The Customer Service Center received 372 service request calls with 303 requests for service related to Public Works. Listed are amounts of requests received in each Public Works category, what number of service request remain in progress, and the number of requests completed.

Category:	In Progress	Completed	Total
<i>Drainage</i> Catch basin cleaning, and repair, culvert maintenance	0	8	8
<i>Engineering</i> Contractor trench, permit Inspections, paving	35	7	42
<i>Landscaping</i> Tree inspection and removal, tree pruning and cutbacks	10	31	41
<i>Ordinance Enforcement Officer</i> Illegal dumping, illegal signs, sidewalk litter	14	0	14
<i>Road</i> Potholes, curbing, and sidewalk repair	10	26	36
<i>Solid Waste</i> Recycling, garbage, stickered carts, recycling and garbage	1	125	126
<i>Traffic</i> Signals, signs, sightlines issues	12	24	36
		Public Work Total Request August 30, 2016	303

C



DEPARTMENT OF PUBLIC WORKS

MEMORANDUM

TO: Bruce J. Chimento, P.E. - Director of Public Works

FROM: Paul L. Sotnik, P.E. - Senior Civil Engineer *P.L.S.*

CC: Chris Torre – Superintendent of Operations

REF: Capital Tree Planting Project And Budget Update

DATE: October 26, 2016

The intent of this memorandum is to provide you with an update on the F.Y. 2016 – 2017 Capital Tree Planting program and the associated budget. The Tree Advisory Committee in partnership with the Department of Public Works completed planning and coordination for the procurement and installation of thirty-seven (37) trees at various locations around the City of Norwalk during the Fall of 2016 under the Almstead Tree & Shrub Care Company contract. The thirty-seven (37) trees were planted as part of seven (7) Mini-Projects. Including the carry over from the previous years, the Department began the Fiscal Year with a balance of \$63,134.00 in the Capital account. This amount is inclusive of the \$50,000.00 approved in the current F.Y. Capital Budget. The cost of the thirty-seven (37) trees was \$34,794.00. This leaves a balance of \$28,340.00 in the F.Y. 2016 – 2017 Capital Tree Planting budget for use on Projects currently being planned for the Spring of 2017.

I have attached for your reference, a spreadsheet that indicates the location of each one of the Mini-Projects, the quantity of trees planted in each of the Mini-Projects, the cost of each of the Mini-Projects, the total cost for the Fall 2016 Planting, the F.Y. 2016 – 2017 available budget including carry over and the available balance for the Spring 2017 Projects.

If you have any questions, please do not hesitate to contact me.

E

TREES PLANTED FALL 2016 AND COST - REMAINING F.Y. 2016 - 2017 BUDGET

PLANTING ORDER #	PROJECT LOCATION	QUANTITY OF TREES PLANTED	COST
83	FLAX HILL ROAD / HIGHLAND AVENUE	8	\$7,835.00
84	109 EAST AVENUE	6	\$5,782.50
85	SHOREFRONT PARK	2	\$1,537.50
86	CALF PASTURE BEACH ROAD	14	\$13,688.00
87	4 BURWELL STREET	1	\$768.75
88	15 SOUTH SMITH STREET (TORRE DEDICATION)	1	\$986.00
89	MARVIN BEACH AREA	5	\$4,196.25
	TOTALS	37	\$34,794.00
	F. Y. 2016 - 2017 AVAILABLE BUDGET (INCLUDING CARRY OVER)		\$63,134.00
		BALANCE FOR SPRING 2017	\$28,340.00