

CITY OF NORWALK
Norwalk City Hall
125 East Avenue, PO Box 5125
Room 225
Norwalk, CT 06856-5125
P: 203-854-7791 / F: 203-857-0143

PUBLIC WORKS COMMITTEE of the COMMON COUNCIL

DATE: Tuesday, June 4, 2019

TIME: 7:00 P.M.

PLACE: Norwalk City Hall, 2nd Floor, Room 225

AGENDA

Public Input

Public input (Guests at Committee meetings may speak to any item on the agenda. Comments shall be limited to no more than three (3) minutes per speaker.)

New Business

1. Approve the Minutes of the Public Works Committee Meeting of Tuesday, May 7, 2019.

Requested by Traffic, Mobility and Parking:

2. Authorize the Purchasing Agent to issue a Purchase Order to Altec Industries, Inc. for the purchase of an AT37G Bucket Truck for a sum not to exceed \$125,500.00.

Account No. 09 20 4021 C0650

3. Authorize the Mayor, Harry W. Rilling to execute an Agreement with Woodard & Curran in the amount of \$350,000 to provide on-call professional engineering services for the Storm Drainage System Evaluation in accordance with scope of services included qualifications proposal dated in the May 3, 2019 (copy of included).

Account No. 09 13 4027 5777 C0425
09 16 4027 5777 C0425
09 19 4027 5777 C0425

4. Authorize the City to establish an account for the paving of Oak Hills Park Golf Course – Cart Path, under Project PM2019-1 Pavement Management Program, on behalf of Recreation and Parks.

Account No. 09 18 6030 5777 C0588

5. Authorize the City to establish accounts for the paving of Main Street Parking Lot and Yankee Doodle Garage Burnell Blvd. Entrance, under Project PM 2019-1 Pavement Management Program, on behalf of the Norwalk Parking Authority.

Account No. 09 18 4095 5777 C0303
09 19 4095 5777 C0303
09 20 4095 5777 C0303

6. Authorize the Mayor, Harry W. Rilling, to execute an Amendment to Project PM2019-1 Pavement Management Program, for miscellaneous Board of Education work for a sum not to exceed \$350,000.

Account No. 09 19 5010 5777 C0516
09 20 5010 5777 C0516

Information / Discussion

- A. Discussion
 1. Drainage
 - a. Town Hall – Drainage Meeting
 - b. Dredging Contract Status
 - c. Conservation Permit Public Hearing June 11, 2019
 2. Walk Bridge Status Update
 - a. Lockwood Matthews Mansion Fence
 - b. Howard / Fordham Fence
 - c. 90% Design Schedule
 - d. Eversoure High Voltage Line
 - e. Aquarium Functional Replacement
- B. Customer Service Report May 2019
- C. Monthly Solid Waste Report – April 2019
 1. 2019 Bulky Collections through May 2019.

Upcoming Projects

Next Meeting: Tuesday, July 2, 2019
Public Works Committee Meeting
7:00 P.M. Room 225, Norwalk City Hall



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125 East Avenue, PO Box 5125
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**CITY OF NORWALK
PUBLIC WORKS COMMITTEE
May 7, 2019**

ATTENDANCE: John Ignieri, Chairman; Thomas Livingston; Eloisa Melendez; Darlene Young; Michael Corsello; Doug Hempstead; George Tsiranides (7:11p.m.)

STAFF: Anthony Carr, Chief of Operations and Public Works; Lisa Burns, Principal Engineer; Michael Yeosock, Assistant Director of TMP

The meeting was called to order at 7:02 p.m. A quorum was present.

PUBLIC INPUT

There was no public input at this time.

NEW BUSINESS

- 1. APPROVE THE MINUTES OF THE PUBLIC WORKS COMMITTEE MEETING OF TUESDAY, APRIL 2, 2019.**

There was no discussion on this item.

****MR. LIVINGSTON MOVED THE ITEM
**MR. HEMPSTEAD AND MR. CORSELLO ABSTAINED
MOTION PASSED WITH TWO (2) ABSTENTIONS

- 2. AUTHORIZE THE MAYOR, HARRY W. RILLING, TO EXECUTE A POLE ATTACHMENT AGREEMENT WITH THE SOUTHERN NEW ENGLAND TELEPHONE COMPANY (D/B/A FRONTIER COMMUNICATIONS), AND ANY AND ALL DOCUMENTS NECESSARY FOR THE PURPOSE OF GOVERNING USE OF THE CITY'S MUNICIPAL GAIN RIGHTS ON FRONTIER COMMUNICATIONS' UTILITY POLES FOR A SUM NOT TO EXCEED \$10,000.**

Account No. 09 14 4021 5777 C0232

Mr. Livingston asked why it is called gain rights.

Mr. Yeosock responded that on every utility pole it is supposed to be a one (1) foot area for municipal utilities and that is the municipality's rights so that is why they call it gain rights.

Ms. Burns added that it is municipal gain space.

Mr. Livingston asked if there was going to be a bunch of sensors on the poles.

Mr. Yeosock said that some would be for the Parking Authority and the others would be for fiber optic traffic communications. He said that the parking sensors gives data back on occupancy of parking stalls, the fibers are the communication.

Mr. Livingston asked if the public uses this or is it internal data only.

Mr. Yeosock answered it could be available to the public. He said there are various applications that can be used by the public at a later date but not initially. He said currently there are sensors in the Washington Street Area and there will be some in the Wall Street Area soon.

Mr. Igneri asked if they are just cameras.

Mr. Yeosock responded that they are pucks or discs in the road so that when someone parks there it sends the data like a loop detector for a traffic signal.

Mr. Carr added that they are called pucks and are in lieu of the traffic loops.

Mr. Corsello asked if they monitor but not record.

Mr. Yeosock responded yes they record the occupancy information about the parked cars and how long they have been there. They only record the presence of a car no other identifying information about the car.

Ms. Young asked recording the information for whom and for what purpose does it serve.

Mr. Yeosock said to know if there are parking spaces especially for places that are usually occupied and it would be able to determine the revenue that will come in and various things like that.

Mr. Igneri said that could be used by park mobile for the same thing so if there is a car parked in the same spot for two (2) plus hours, a call can be made to issue a ticket.

Mr. Yeosock explained that it wouldn't be used for that purpose. He said that if someone came in from out of town they would be able to know where a parking space was available through the web application.

Mr. Corsello stated it would be for the parking gap when you look for available parking it would show what is available.

Ms. Young asked if something else was going to be attached to the pole.

Mr. Yeosock responded that it is already attached when they extended the fiber optic communication between the traffic signals so to keep them in sync. He said they are taking over some of the signals on Route 1.

Ms. Young asked for the cost of each pole and wanted to know if the sum is definitely not to exceed \$10,000.00.

Mr. Yeosock responded approximately \$50 per pole and yes it will not exceed the \$10,000 which would take a while before it is expended.

Mr. Livingston asked when it would be available.

Mr. Yeosock responded that they do not have a date as of yet but they are working on it.

****MR.IGNERI MOVED THE ITEM
MOTION PASSED UNANIMOUSLY

- 3. AUTHORIZE THE MAYOR, HARRY W. RILLING, TO ENTER INTO AN AGREEMENT WITH THE THIRD TAXING DISTRICT FOR REIMBURSEMENT OF ENGINEERING DESIGN SERVICES RELATED TO EAST AVENUE ROAD RECONSTRUCTION UTILITY RELOCATION (PROJECT #102-297) FOR AN AMOUNT NOT TO EXCEED \$115,000.00.**

Account No. 09 12 4021 5777 C0471

Ms. Burns explained that the City has been exploring underground utilities on East Avenue as part of the East Avenue Road Reconstruction project that has been on the books since the late 90's. The City continues to manage the design of the project. 100% paid for by the City and the State pays 100% for the construction. It will be completed in conjunction with the Walk Bridge Program and at the same time as the East Avenue Bridge is reconstructed. The State does not cover any of the betterment costs. The road on East Avenue is going to be widened from Myrtle Street down to Winfield Street and then Van Zant Street. The Project to widen the road and have wire sidewalks would require the utility poles to be moved back from their current position. The poles are unsightly and there is not a lot of opportunities for street trees. She said they have heard from the different listening sessions they had with the public and learned underground utilities would be nice to have in East Norwalk. They are currently getting a list of the other utilities that are on the pole, meaning the different fiber companies and the City would have to move its fiber off the pole and go underground. The Third Taxing District (TTD) is the electric company in East Norwalk from approximately Olmstead Place down to Calf Pasture Beach and over to the Westport Line and Stroffolino Bridge and this would be very new to them. Eversource is more on the Northern part of the City for electric service with underground utilities. South Norwalk Electric and Water have

underground utilities all the time. She said a lot of the projects the City has done included underground utilities. The City approached TTD to see if they were open to it and they wanted to know where they would fit. The City is at 90% design for road reconstruction and they need to reimburse TTD for their consultant (Joseph A. Cristino of Cristino Associates) to look at giving them a cost estimate and a possible location of where they would be in the road compared to the Alltice which is optimum/cablevision.

Mr. Livingston asked if they would go down the center of the road or the sidewalk.

Ms. Burns responded it depends what is there.

Mr. Livingston asked if that is what they are trying to decide on now.

Ms. Burns responded yes. She said they know who all the utilities are on East Avenue and they have all been surveyed and mapped. Due to the road getting wider they probably have more room on the sidewalk then they would have to coordinate where the utilities rises back up on the pole so all the underground utilities have to rise back somewhere and everyone cannot rise up on the same pole. She explained that there shouldn't be more than two (2) utilities on a pole, maybe three (3). The buildings would have to be served underground. The Walk Bridge is undergrounding utilities from Fort Point Street to Winfield Street because the road is getting lowered and to build a bridge they cannot be in the way. The City's portion would be picking it up from Fort Point to Myrtle Street. She explained to the Committee what utilities are on those streets.

Mr. Livingston asked if this was for betterment.

Ms. Burns responded yes and said that the Committee had already approved capital funding for the betterments under the East Avenue Road Reconstruction Project. There is 2 ½ million dollars for betterment including non-standard items. There is a landscape architect on the project. She said they will get a credit back from whatever differential cost for moving the poles and then they pay the betterment costs.

Mr. Corsello asked if TTD received the estimate for the engineering services and the City is going to reimburse them.

Ms. Burns responded yes. TTD wants to enter directly into the agreement with their engineer, complete the scope and then TTD and the City would have an agreement to reimburse them for that cost.

Mr. Corsello asked if there were a precedent for this. He asked if this had ever happened between the Second Taxing District and any other taxing district.

Ms. Burns responded yes. The most recent the City has completed was the Washington Village Project, the road was raised and all the utilities were put underground.

Mr. Hempstead asked why that project is stopping at Myrtle Street when they are supposed to go to the bridge anyway.

Ms. Burns responded that is the project limit for 102-297, the State Project goes from Myrtle to Van Zant. They have had utility coordination meetings and they are getting proposals for everyone to go all the way to the bridge anyway if they could afford it even though it is outside the project limits with the State.

Mr. Hempstead asked about the lighting and/or if it would just be pole replacement.

Ms. Burns responded that the East Avenue Design Advisory should answer that questions. She said that TTD maintains the lighting but with Eversource, the City maintains the historic lights. The City did ask TTD for the kind of arrangement they wanted because they do not have specialty lighting in the district.

Mr. Carr added that one of their concerns was about maintenance. TTD would like to maintain control over their standards.

Ms. Burns said that everyone wants to see decorative street lighting whether that is through the City or not it would still have to be worked out. Also, there is still the logistics of who maintains it and all of those things are on the table.

Mr. Hempstead asked once everything is done with the widening of the road, will the City have the ability to push for decorative lighting.

Ms. Burns responded that it would be included in the project.

Mr. Carr said that TTD may not want it but it seems that they are willing to explore underground but could result in empty conduits. The utilities would either be on one (1) side of the road or on the sidewalk, the sanitary sewer usually runs in the middle of the road.

****MR. CORSELLO MOVED THE ITEM**

****MOTION PASSED UNANIMOUSLY**

- 4. SCHEDULE A PUBLIC HEARING OF NECESSITY FOR THE ABANDONMENT/DISCONTINUANCE OF A PORTION OF EAST AVENUE AT THE SOUTH END OF THE GREEN TO INCORPORATE THE TRAFFIC ISLAND INTO THE GREEN PROPERTY OWNED BY THE FIRST TAXING DISTRICT. THE PUBLIC HEARING OF NECESSITY SHALL BE CONDUCTED IN ORDER TO HEAR ALL PARTIES INTERESTED IN COMMENTING ON THE NECESSITY OF THE PROPOSED ABANDONMENT AND TO TAKE SUCH ACTION ON SAID APPLICATION FOR ABANDONMENT THAT THE COMMITTEE MAY DEEM ADVISABLE. THE PUBLIC HEARING IS SCHEDULED FOR JUNE 4, PUBLIC WORKS COMMITTEE MEETING AT 7:00 P.M. IN ROOM 225, 2ND FLOOR IN NORWALK CITY HALL, 125 EAST AVENUE, NORWALK, CT.**

Mr. Hempstead asked for the reason for this action.

Ms. Burns replied that they are still finalizing the mapping. She began to walk the Committee through the process. 50 Washington Park is a designated park that is being worked on now. Evarito's Mexican Kitchen & Bar would like to have outdoor dining but that area is a park so they can't technically have it for that purpose. In order to use that space for outdoor dining, the City would be required to provide the equivalent amount of park land. The Redevelopment Agency has requested this action. It was identified that the First Taxing District has this park, Klondike Park (displayed a map showing the piece of property that the First Taxing District owns) on Wall Street. In order for the First Taxing District to give up the Klondike Park space in exchange for the outdoor dining piece, they want the City to give them part of a street.

The Committee began to discuss why they should do this. As the Committee tried to understand what was happening, it was learned that in order to give Evarito's outdoor dining, the City has to acquire the same amount of park land which they have identified to be owned by the First Taxing District on Wall Street, Klondike Park, and in exchange for that, the First Taxing District wants part of a street located by the Green in East Norwalk. Many Committee Members asked to whom are they giving up the park land to and it seemed to be Evarito's Mexican Kitchen & Bar which would be leased from the City. The Corporation Counsel has asked the Public Works Committee to place this item on their agenda. Many of the Committee Members were not in favor of a public hearing because there was not enough information given for the reasons of the street abandonment and its intent. The Committee learned that the First Taxing District had approved the action to release the park land referred to as Klondike Park to the City in exchange for part of the Green in East Norwalk back in February. Most of the confusion stemmed from three (3) different parcels and their relationship to each other. The area by the Green in East Norwalk was once a roundabout and a question was asked if swapping this parcel for Klondike Park would negate that area ever going back to a roundabout but no one could give a definitive answer. It was made clear that the only action taken place is the authorization to have a public hearing for the abandonment of a portion of East Avenue. The Committee didn't seem to understand the reasoning for the street abandonment and felt there was not enough information to make an informed decision. It was stated that there was some difficulty replacing the bridge some time ago. Obtaining the park land on Klondike Park, even if they took out the 50 Washington piece, would probably be in the City's best interest. The City cannot maintain that bridge without permission from the First Taxing District to cross the parcel which was problematic during bridge construction. There are issues with the repairs. The Committee was unable to come to an agreement and decided that there was more information needed for them and the public. The Chairman made a motion to table the item to the next meeting.

****MR.IGNERI MOVED TO TABLE THE ITEM UNTIL THE NEXT MEETING**

****MOTION PASSED UNANIMOUSLY**

Information / Discussion

A. Discussion

1. Flooding/Drainage Activities

a. Stormwater Public Listening/Town Hall Session

- May 28, 2019 at 6:00pm in City Hall, Community Room

Mr. Carr reported on this. He stated that since the last meeting there have been a big initiative to hire a consultant for various locations around the City that have experienced flooding no matter how small or big, all areas will be treated fairly. They have met with the Consultant handling the dredging contract to dredge at least five (5) locations. The Consultant is Jacobs Engineering. There will be an opportunity for the public to attend a Public Informational Listening Session to voice their opinions about flooding and any personal experience they may want to share. The Consultant will then explain what is happening with the dredging project. They will compile the information received from the public information session and pass it on to the successful consultant that will be selected by the City and brought before this Committee on June 4, 2019. They have received 14 proposals in response from the RFQ on Friday and shortlisted to four (4) consultants. Interviews will be scheduled for May 17, 2019. The Public Informational Listening Session will be held on May 28, 2019 in the Community Room. It will be posted on social media, newspaper, and the website. This is for the dredging project and also for the future drainage study.

b. Request for Qualifications Storm Drainage System Evaluation

The RFQ's were due last Friday. They received 14 proposals and shortlisted to four (4) and will conduct interviews on May 17, 2019.

Mr. Tsiranides asked for the timeframe for the drainage project to begin.

Mr. Carr said on June 4th they will seek approval from the Committee. Once they get approval they will need to develop a scope of work with the consultant. That usually takes a few weeks to develop. The drainage study may take several months to prepare so probably early fall before they receive a report.

c. Dredging Contract/Permitting

Jacobs Engineering is handling the dredging contract and the permitting. The initial submittal of the permit applications will be before the Conservation Commission on May 14, 2019 and then on May 28, 2019 they are anticipating the approval from the Conservation Commission. There are five (5) locations that will be cleaned out (Friendly Pond, Lloyd Road, Tea Kettle, Keeler, Ponus and Hunter's Lane). DPW Staff is preparing the dredging contract and it is going out to bid this week and should be on the June 4th Public Works Committee agenda for approval. This contract will be an on-call service situation so when issues are identified they can go out to those locations. There will be heavy pipe cleaning as well as part of that contract. The dredging may begin in the Summer.

There are five (5) areas identified now but it is not limited to just those five (5) areas. These areas have been identified as inland/wetlands. Friendly Pond was dredged in 2008.

d. County Street Update

County Street was flagged with an issue at the last meeting. The Public Works Team investigated County Street and to date have cleaned 23,500 feet of corrugated pipe and removed 131 tons of debris. All of this was accomplished through in house costs and they are still going. The pond behind the homes where there were flooding have since receded. The water level was reduced from one (1) to two (2) feet in vertical elevation and the water line receded approximately 30 to 40 feet from the edges of the affected properties. A lot of the flooding issues can be remedied with basic maintenance such as cleaning inlets and outlets and dredging channels. The Committee were shown pictures of the dredging efforts and explained how the work was done. There hasn't been any feedback after the recent rains.

e. Williams Street Update

There is a home with severe flooding at the corner of Lyncrest and Williams Street. At 22 Lyncrest, there is a private pipe that connects to the City's system, the hydraulic surcharge and the pressure was so great that it backed up into the private system and blew that pipe apart in the backyard and caused a sink hole and flooding. They found the pipe is an adverse grade, meaning it goes uphill, and probably not at sufficient capacity. Public Works in-house surveyor went to that location and retrieved all the appropriate pipe inverts and came up with a solution to rerun piping across Williams Street. A.J. Penna & Son Construction was hired, through a WPCA contract, to relocate a water main in order to get the pipe in. The cost is approximately \$80,000.00 to repair. A.J. Penna has been working out there for about five (5) days now. An eight (8) inch water main had to be relocated. There will be two (2) new catch basins to replace the old ones and putting in a 24 inch RCP pipe in between but leaving the existing 24 inch pipe there. The Committee were shown pictures of the pipe. There was a claim submitted that went through the homeowner's insurance. The City's adjuster (CIRMA) would negotiate with the homeowner's insurance company should there be any City liability for the claim. A map of the areas that the City will dredge will be prepared. The Committee thought it would be useful to explain this to the public at the Public Informational Listening Session.

2. Rowayton Pond Dam Update

Except for permitting from DEP, the rehabilitation of the Rowayton Pond Dam is coming to an end. A few years ago, the City found out that they own the dam. It was inspected and found that there were repairs needed in effort to keep it maintained. Pictures were shown to the Committee. The Dam is located on Roton Avenue and McKinley by Rowayton School. The Public Works Staff repaired the spillway that had cracking. Somehow the water was going around and undermining creating a

different channel so Public Works Staff went out and completed all the masonry repairs, rebuilt the spillway wall, removed trees, performed some channel restoration, rebuilt the footpath across the top of the dam. There is a structure that has a valve (downstream) to drain the pond that had not been opened probably ever since the 80's when the dam had been constructed. When the valve was exercised, it did not seal back properly causing a slow drip. Two (2) weeks ago they hired divers and they were able to plug the pipe and then the valve repairs were completed. The State requested that the City complete those repairs. If the City chose not to complete those repairs to the Dam, all of the surrounding homeowners would have had to get inland water flood insurance because the Dam had the probability of overflowing into those homes. The thought was to drain the Dam, fix the valve and then allow it to fill up again but then received a letter stating they have to identify all of the different type of fish, harbor the fish until the work is done then put them back in the pond. The majority of the work was completed in-house engineering staff and DPW maintenance workers. The Dam now has no trees in it. They just need to complete the survey.

3. Highland/Wilson Sidewalk Status

Mr. Carr reported on this. The original plan approved by ConnDot included the removal of four (4) trees, three (3) Bradford Pear Trees and one (1) Bartlett Pear Tree. Subsequently, once the trees were flagged for removal, there were residents that were unhappy and protested the removal. Under the City Ordinance there has to be a public hearing since the trees were under protest. It was determined that the three (3) Bradford Pear Trees could be potentially saved. They got an arborist opinion and it was determined that three (3) out of four (4) could be saved but there was an issue with the fourth tree and for safety reasons could not be saved. However, they will replant a fourth tree in its place with a species that is ideal for that area. There is a public hearing scheduled for May 15th at 6:00p.m. at the Rowayton Community Center to discuss the trees. The Tree Warden will have three (3) days to determine whether the trees stay. It is 10 days for anyone to appeal that decision. The City believes it is in the best interest of public safety and an environmental responsibility to at least attempt to save the trees. The Contractor will begin work pending the determination of the public hearing.

B. Customer Service Report April 2019

There was no discussion on this item.

C. Monthly Solid Waste Report – March 2019

1. 2019 Bulky Collection Report
2. 2019 Municipal Transfer Station – 1st Quarter Report

There was no discussion on these items.

UPCOMING PROJECTS

NEXT MEETING: Tuesday, June 4, 2019
Public Works Committee Meeting
7:00 P.M. Room 225, Norwalk City Hall

****MS. MELENDEZ MOVED TO ADJOURN**
****MOTION PASSED UNANIMOUSLY**

There was no further business and the meeting was unanimously adjourned at 8:35 p.m.



SEALED BIDS MUST BE RECEIVED BY THE OFFICE OF THE PURCHASING AGENT, 125 EAST AVENUE
NORWALK, CT 06856 BY THE DATE AND TIME OF BID OPENING

PROJECT NUMBER:	3920
REQUESTING DEPARTMENT:	DPW
DATE OF BID ISSUANCE:	May 9, 2019
TITLE OF BID:	DPW Bucket Truck
DATE OF BID OPENING:	May 30, 2019
MANDATORY WALKTHROUGH:	YES () NO ()
DATE, TIME AND LOCATION OF WALKTHROUGH	N/A
TIME OF BID OPENING:	2:00 PM
BID DEPOSIT REQUIRED: IF YES, AMOUNT REQUIRED	YES (X) NO ()
SUCCESSFUL BIDDERS ONLY: PERFORMANCE & PAYMENT BOND REQUIRED: IF YES, AMOUNT REQUIRED	YES (X) NO ()
SUCCESSFUL BIDDERS ONLY: MAINTENANCE BOND REQUIRED: IF YES, AMOUNT REQUIRED:	YES () NO (X)

ALL TERMS AND CONDITIONS, SPECIFICATIONS AND BID FORMS ARE ATTACHED HERETO.

NOTE: THE FOLLOWING DOCUMENTS WILL BE REQUIRED FOR A BID TO BE COMPLIANT

1. BIDDER'S INFORMATION AND ACKNOWLEDGEMENT FORM
2. BID FORMS, INCLUDING PRICING SHEETS AND ADDENDA ACKNOWLEDGMENT FORMS **(ONE ORIGINAL PLUS FIVE (5) COPIES)**
3. EXCEPTIONS (IF ANY)



Brooklyn Russell
200 Altec Drive
Elizabethtown, KY 42701-4501

Telephone: 270-505-1691
Facsimile: 270-360-0601
Email: brooklyn.russell@altec.com

May 29, 2019

City of Norwalk Purchasing Department
125 East Avenue, Room 103
Norwalk, CT 06856-5125

Re: DPW Bucket Truck

We have received the invitation to bid for one Insulated Articulating Telescopic Aerial Device for the City of Norwalk. We are pleased to offer Altec's AT37G installed on a 2018 F550 for the turnkey price of \$125,500.00. Delivery can be expected 120 days after receipt of order.

Brooklyn Russell is authorized to execute the contract with the City of Norwalk on behalf of Altec Industries, Inc. Further details on our bid are enclosed below in this bid packet. If you have any questions, please feel free to reach out to me as I would be more than happy to answer them.

Regards,

Brooklyn Russell
Technical Sales Representative
Altec Industries, Inc.

Enclosure:
City of Norwalk Request for Bid Packet
Altec Quote
Certificate of Authority
Bid Bond
Altec Information Sheets
Ford F450 Chassis Spec

AIA Document 310 - 2010 Bid Bond

CONTRACTOR (Name, legal status and address):

SURETY (Name, legal status and principal place of business):

Altec Industries, Inc.

Fidelity and Deposit Company of Maryland

210 Inverness Center Drive

1299 Zurich Way, 5th Floor

Birmingham, AL 35242

Schaumburg, IL 60196-1056

OWNER (Name, legal status and address):

City of Norwalk Purchasing Department

125 East Avenue, Room 103

Norwalk, CT 06856-5125

Bond Amount: Ten Percent of Amount Bid (10%)

PROJECT : (Name, location or address, and Project number, if any):

Project Number: 3920

DPW Bucket Truck

The Contractor and Surety are bound to the Owner in the amount set forth above, for the payment of which the Contractor and Surety bind themselves, their heirs, executors, administrators, successors and assigns, jointly and severally, as provided herein. The conditions of this Bond are such that if the Owner accepts the bid of the Contractor within the time specified in the bid documents, or within such time period as may be agreed to by the Owner and Contractor, and the Contractor either (1) enters in to a contract with the Owner in accordance with the terms of such bid, and gives such bond or bonds as may be specified in the bidding or Contract Documents, with a surety admitted in the jurisdiction of the Project and otherwise acceptable to the Owner, for the faithful performance of such Contract and for the prompt payment of labor and material furnished in the prosecution thereof; or (2) pays to the Owner the difference, not to exceed the amount of this Bond, between the amount specified in said bid and such larger amount for which the Owner may in good faith contract with another party to perform the work covered by said bid, then this obligation shall be null and void, otherwise to remain in full force and effect. The Surety hereby waives any notice of an agreement between the Owner and Contractor to extend the time in which the Owner may accept the bid. Waiver of notice by the Surety shall not apply to any extension exceeding sixty (60) days in the aggregate beyond the time for acceptance of bids specified in the bid documents, and the Owner and Contractor shall obtain the Surety's consent for an extension beyond sixty (60) days.

If this Bond is issued in connection with a subcontractor's bid to a Contractor, the term Contractor in this Bond shall be deemed to be Subcontractor and the term Owner shall be deemed by the Contractor.

When this Bond has been furnished to comply with a statutory or other legal requirement in the location of the Project, any provision in this Bond conflicting with said statutory or legal requirement shall be deemed deleted herefrom and provisions conforming to such statutory or other legal requirement shall be deemed incorporated herein. When so furnished, the intent is that this Bond shall be construed as a statutory bond and not as a common law bond.

Signed and sealed this 22nd day of May, 2019

Altec Industries, Inc.

Mike Woodluff
(Witness) (Seal)

By: [Signature]
(Principal) Jerry Moore (Seal)
Treasurer
(Title)

Katie McDannone
(Witness) (Seal)

Fidelity and Deposit Company of Maryland

(Surety)
By: [Signature]
(Title) Mark W. Edwards, II, Attorney-in-Fact



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CITY OF NORWALK
DEPT. OF PUBLIC WORKS
Lisa Burns, P.E.
Principal Engineer
Lburns@norwalkct.org
P: 203-854-7797
125 East Avenue, PO BOX 5125
Norwalk, CT 06856-5530

MEMORANDUM

TO: Public Works Committee Members
Anthony R. Carr, PE – Chief of Operations & Public Works

FROM: Lisa Burns, PE, Principal Engineer

DATE: May 30, 2019

RE: Storm Drainage System Evaluation – Consultant Selection

On April 11, 2019, the Department of Public Works issued a request for qualifications (attached) to engage a professional engineering firm to provide services to perform storm drainage evaluations at various City locations.

The City received 14 proposals on May 3rd. Engineering division staff reviewed the proposals and short-listed the following four firms for interviews:

- Arcadis US, Inc.
- Weston & Sampson
- Woodard & Curran
- Wright-Pierce

Interviews were conducted on May 17th and 20th by a selection panel consisting of Anthony Carr, Chief of Operations and Public Works; Paul Sotnik, Senior Engineer; and Marizza Diaz, Assistant Civil Engineer.

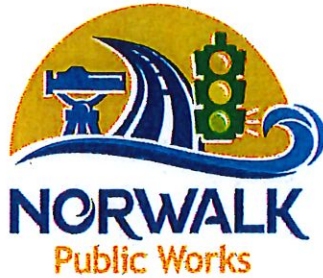
The firms were ranked on various criteria such as project team qualifications, experience, technical capabilities, and public relations approach. The panel recommends Woodward & Curran for this project.

Woodward & Curran's proposal is also included with this memo. The proposal includes the resumes of the project team and hourly rate schedule. In addition, a description of services was included for project management; public outreach; stormwater permitting and management; green infrastructure and low impact design; stormwater integrated master planning; cost estimating and building projects; financial services; floodplain management;

FEMA assistance; grant applications; asset management; and geographic information systems.

Woodward & Curran will be making a presentation at the June 4, 2019 Public Works Committee and be available to answer questions.

Upon approval of the Common Council, the City's Corporation Counsel will prepare an on-call contract for these services. Task orders (sample attached) will be negotiated and issued based on requirements of each activity from the services listed in the proposal and hourly rate schedule. Preliminary capital budget projections will be provided by the consultant in accordance with the budget cycle (December 2019).



CITY OF NORWALK
Norwalk City Hall
125 East Avenue, PO Box 5125
Room 225
Norwalk, CT 06856-5125
P: 203-854-7791 / F: 203-857-0143

LEGAL NOTICE REQUEST FOR QUALIFICATIONS

The Department of Public Works of the City of Norwalk, CT is seeking to engage a Professional Engineering firm to provide engineering services for the following drainage study:

STORM DRAINAGE SYSTEM EVALUATION AT SELECTED LOCATIONS (THE PROJECT).

The successful consultant will be responsible for completing the Project that will include areas the City has identified with chronic drainage problems, including storm drain and culvert systems, watercourses and ponds that have severe sedimentation-obstructed flow and reduced natural flood retention capacity. The consultant will investigate existing conditions and drainage system mapping for the locations selected for this Project. The overall Scope of Work will include hydrologic and hydraulic modeling as required, GIS development and gathering additional survey information necessary to complete the Project, the preparation of alternative concept plans, public participation programs, preliminary design, environmental permitting and project budget cost estimates. The consultant should have a significant record of implementing construction projects with environmental permitting from Federal, State and Local Agencies.

The consultant Engineer will be evaluated and selected based on design and technical competence, the capacity and capability to perform the work within the time allotted, past record of performance, and knowledge of Federal, State and City procedures, appropriately weighted in descending order of importance.

The actual Scope of Services and Project fees will be negotiated with the selected consultant.

Firms responding to this request should be of adequate size and sufficiently staffed to perform the assignment described above. The firms Project Manager shall be available for direct supervision of the staff performing the work for this Project.

Prior to the negotiation process, the selected firm will be required to have a current corporate registration with the Secretary of State (partnerships excluded) in Connecticut. The selected firm will also be required to maintain insurance coverage from a firm approved to do business in the State of Connecticut. Proof of coverage must be submitted on a form acceptable to the City.

The selected firm must meet all City, State and Federal affirmative action and equal employment opportunity practices.

Five (5) copies of a letter of interest, together with general information on the firm and proposed sub consultants, the location of the office(s) where the work will be performed and the staff size of the office(s), a current rate schedule (hourly) for each position proposed, experience of the firm(s), and a resume of key personnel should be addressed to:

Lisa Burns, P.E., Principal Engineer
Department of Public Works
City of Norwalk, CT
125 East Avenue
Norwalk, CT. 06851

Additionally, all interested firms must submit a detailed statement including the organizational structure under which the firm proposes to conduct business. Proposed sub consultants should be clearly identified. The relationship to any "parent" firm or subsidiary firm, with any of the parties concerned, must be clearly defined.

Personnel in responsible charge of the project will be required to possess and maintain a valid Connecticut Professional Engineer's License.

All letters of interest must be postmarked by a US Post Office (if mailed) or received in the Department of Public Works, Room 225, Norwalk City Hall, no later than 4:00 P.M. on May 3, 2019. Responses received or postmarked after this date will not be considered.


Donna I. King, City Clerk

4/11/19
Date

Instructions to Newspapers:

Please publish two (2) times, once on Friday, April 12, 2019 and once on Monday, April 15, 2019.

Please forward Publishers Affidavit for both dates to:

Paul Sotnik, P.E.
Senior Civil Engineer
City of Norwalk
Department of Public Works
125 East Avenue
Norwalk, CT, 06856

PROFESSIONAL SERVICES TASK ORDER

Task Order Number: 05

Task Order Date: March 27, 2019

Subject to the AGREEMENT FOR ON-CALL ENGINEERING SERVICES BY AND BETWEEN WATER POLLUTION CONTROL AUTHORITY OF THE CITY OF NORWALK AND CH2M HILL ENGINEERS, INC., (hereinafter referred to as the "Agreement"), WPCA hereby directs ENGINEER to perform the professional engineering services specified in this Task Order in accordance with the Agreement.

1. Project Description:

Project Number: 05

Project Name: Drainage System Improvements

Description: Expedited permit application process for an Intermediate Activity Permit with the Norwalk Conservation Commission.

2. Scope of Work:

There are areas within the City of Norwalk that are prone to flooding during large storm events. This project involves investigation and assessment of specific drainage systems identified by the City of Norwalk to evaluate and recommend potential maintenance activities to improve flow thereby reducing the impact of flooding on adjacent properties. It is anticipated that some of these activities will necessitate permits through the City's Conservation Commission.

The Sites and sub-sites include in this scope of work are as follows:

- Friendly Pond
 - Drainage Outlet in the vicinity of 22 Friendly Road
 - Stream in the vicinity of Dry Hill Road near Carlin Street
 - Stream in the vicinity behind 23 Carlin Street
 - Beets Pond Brook in the vicinity of Burlington Dr
- Lloyd Road
 - Stream near Broad River Church between Lloyd Road and New Canaan Court
- Kellee Dr
 - Stream in the vicinity of 264 West Cedar Street
 - Stream in the vicinity of 151 Scribner Avenue
- June Ave (Tea Kettle)
 - Stream in the vicinity of 31 Beau Street 4
- Hunter Lane (near school)
 - Stream in the vicinity of Hunters Lane by Thorpe Lane

Friendly Pond, Lloyd Road, Kellee Drive, June Ave and Hunter Lane are specific locations identified for maintenance work to improve drainage which will require approval from the Conservation Commission.

Site Investigation

Jacobs will visit each of the sites and sub-sites listed above to make observations on the existing condition of the drainage swales, outlets and contributing waterways to evaluate the need for maintenance.

Data Collection

Jacobs will rely on the City to provide us with record drawings, mapping, drainage studies, historic Conservation Commission permits, photos and reports of flooding. This data, along with information gathered during the site investigation will be used to help develop the site-specific memos.

Site specific Memos

Each site will include a report memo which will include photos, an existing conditions assessment and recommendation for remediation. This will include a typical section for each the five sites illustrating the depth and width of excavation and limits of work. The memo for the five sites requiring Conservation approval will be incorporated into the permit application and will include a discussion on means and methods.

Meeting with Conservation Commission Representative

Jacobs will attend one meeting with representatives of the Conservation Commission and City staff. This meeting will characterize the level of effort for the various sites and provide guidance to Jacobs on the necessary permit application requirements.

Pre-Submittal Meeting with Staff

Jacobs will attend one meeting with City staff prior to the meeting with the Conservation Commission to review the submittal information.

Public Informational Meeting

Jacobs will attend one meeting with the interested neighborhood group to collect property owner perspectives and historical information on flood prone areas.

Preparation of Conservation Commission Meeting Materials

This work will include the preparation of permit applications, maps, and presentation materials, including the site investigations memo associated with the meeting with the Conservation Commission for all five sites and sub-sites listed, which will require permitting from the Conservation Commission. It is our assumption that all five sites will be filed as separate permit applications.

Conservation Commission Meetings

Representatives from Jacobs will attend two City's Conservation Commission meetings pertaining to the project. Jacobs will present the findings of the investigation and provide input on the recommendations as needed.

3. Time Schedule:

Engineer shall complete the work required by this Task Order by May 14th, the date for meeting with the Norwalk Conservation Commission.

4. Compensation:

Engineer shall be paid for the proper performance of services described in this expedited Task Order in an amount not to exceed \$36,838 Dollars.

5. Special Conditions:

Assumptions

1. Jacobs will support the permitting application process for an Intermediate Activity Permit with the Norwalk Conservation Commission.

2. Additional permits and associated materials required to perform proposed maintenance activities are not included in this scope of work. Jacobs will screen the project locations and proposed activities for requirements at the federal and state level, which will be covered by a separate scope of work. A summary letter of potential regulatory requirements beyond the Conservation Commission Intermediate Activity Permit Application will be furnished as part of this scope of work.
3. Jacobs will not be conducting a topographic survey nor delineating resource areas as part of this scope of work. We will include in the intermediate activity permit application only such data provided to us by the City.
4. Proposed maintenance activities will not alter the footprint of the existing bank of any channel.
5. The City will furnish to Jacobs all information on destinations of any material proposed to be removed from the site.
6. Drainage design or engineering to evaluate stormwater system capacity is not included in this scope of work.
7. During discussion with City staff and the Conservation Commission agent any additional request for work not defined in the scope above or in conflict with our assumptions will be considered out of scope and will need to be negotiated.
8. The City is responsible for any Order of Conditions produced by the Conservation Commission.

Deliverables

- a. Conservation Commission permit application forms (5)
- b. Site specific Memos (5)
- c. Mapping showing the area of work for each site
- d. Presentation Boards for the Conservation Commission meeting

Information Provided by the City of Norwalk

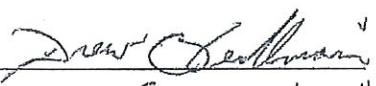
The City will provide property access and any rights to construction for the associated work. In addition, the City will delineate areas of historic flooding.

Specific Out of Scope Items

- a. Application Fees
- b. Topographic Survey
- c. Construction phase services
- d. Opinions of Construction Cost
- e. Wetland flagging
- f. Design documentation outside of the site-specific memos and mapping.

ISSUED AND AUTHORIZED BY:

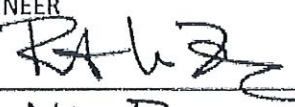
WPCA

By: 

Title: Senior Engineer, Norwalk DPH

ACCEPTED AND AGREED TO BY:

ENGINEER

By: 

Title: VICE PRESIDENT



MEMORANDUM

TO: Anthony R. Carr, P.E. – Chief of Operations and Public Works

FROM: Wilber Giron, E.I.T. – Junior Engineer

CC: Elisabeth Burns, P.E. – Principal Engineer
Drew Berndlmaier, P.E. – Senior Civil Engineer
Mario Pizighelli, E.I.T. – Junior Engineer

REF: Public Works Committee Agenda Item – Project PM2019-1 Pavement Management Program

DATE: May 29, 2019

I would like to request that the following item be included on the Agenda for the June 4, 2019 Public Works Committee meeting. The purpose of this item is to include Recreation and Parks account number to the Project PM2019-1 Pavement Management Program to pay for the paving of Oak Hills Park Golf Course – Cart Path, included in the project's original scope, out of the appropriate Recreation and Parks account.

1. Authorize the City to establish an account for the paving of Oak Hills Park Golf Course – Cart Path, under Project PM2019-1 Pavement Management Program, on behalf of Recreation and Parks.

Account No. 0918 6030 5777 C0588



MEMORANDUM

TO: Anthony R. Carr, P.E. – Chief of Operations and Public Works

FROM: Wilber Giron, E.I.T. – Junior Engineer

CC: Elisabeth Burns, P.E. – Principal Engineer
Drew Berndlmaier, P.E. – Senior Civil Engineer
Vanessa Valadares, P.E. – Senior Civil Engineer
Mario Pizighelli, E.I.T. – Junior Engineer

REF: Public Works Committee Agenda Item – Project PM2019-1 Pavement Management Program

DATE: May 29, 2019

I would like to request that the following item be included on the Agenda for the June 4, 2019 Public Works Committee meeting. The purpose of this item is to include the Norwalk Parking Authority (NPA) account numbers to the Project PM2019-1 Pavement Management Program to pay for the paving of Main Street Parking Lot and Yankee Doodle Garage Burnell Blvd. Entrance work, included in the project's original scope, out of the appropriate NPA accounts.

1. Authorize the City to establish accounts for the paving of Main Street Parking Lot and Yankee Doodle Garage Burnell Blvd. Entrance, under Project PM2019-1 Pavement Management Program, on behalf of the Norwalk Parking Authority.

Account No.	0918 4095 5777 C0303
	0919 4095 5777 C0303
	0920 4095 5777 C0303



MEMORANDUM

TO: Anthony R. Carr, P.E. – Chief of Operations and Public Works

FROM: Wilber Giron, E.I.T. – Junior Engineer

CC: Elisabeth Burns, P.E. – Principal Engineer
Drew Berndlmaier, P.E. – Senior Civil Engineer
Mario Pizighelli, E.I.T. – Junior Engineer

REF: Public Works Committee Agenda Item – Project PM2019-1 Pavement Management Program

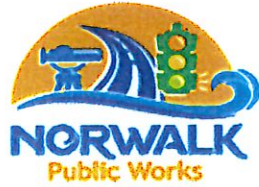
DATE: May 29, 2019

I would like to request that the following item be included on the Agenda for the June 4, 2019 Public Works Committee meeting.

1. Authorize the Mayor, Harry W. Rilling, to execute Amendment No. 1 to Project PM2019-1 Pavement Management Program, for miscellaneous Board of Ed work for a sum not to exceed \$350,000.

Account No. 0919 5010 5777 C0516
 0920 5010 5777 C0516

6



TO: Public Work Committee
FROM: Connie Blair, Customer Service Manager
SUBJECT: Customer Service Calls and Requests May 1st – 29th, 2019
DATE: May 30, 2019

The Customer Service Center received 1154 service calls with 813 requests for service related to Public Works. Listed are amounts of requests received in each Public Works category, what number of service requests remain in progress, and the number of requests completed.

Category:	In Progress	Completed	Total
<i>Drainage</i> Catch basin cleaning, and repair, culvert maintenance	12	10	32
<i>Engineering</i> Contractor trench, permit Inspections, paving	29	29	58
<i>Landscaping</i> Tree inspection and removal, tree pruning and cutbacks	18	56	74
<i>Snow</i> Plow, salt/sand	13	16	29
<i>Road</i> Potholes, curbing, and sidewalk	32	65	97
<i>Solid Waste</i> Recycling, and garbage	7	330	337
<i>Bulk Waste Billing/Acct.</i>	57 sch. for June	69	126
<i>Traffic</i>	5	21	26
<i>TMP</i> Signals, parking, new signage	15	3	18
<i>Ordinance Enforcement</i>	14	2	16
		Public Works Total Request	813



To: Anthony R. Carr, Chief of Operations and Public Works
Chris Torre, Superintendent of Operations
Lisa Burns, Principal Engineer
Dilene Byrd, Administrative Assistant

From: Jessica C. Paladino, Waste Programs Manager

Date: May 28, 2019

Re: MSW and Recycling Report - April 2019

MSW Collection and Disposal				
Municipal Solid Waste (MSW)	Previous FY: Apr-18	Current FY: Apr-19	Change	FY 18/19 Cumulative
Curbside tonnage	1,225.48	1,264.63	3.2%	12,784.76
MSW tonnage out	1,789.98	1,935.84	8.1%	19,406.96
Transfer station operating fee	\$66,875.00	\$68,291.67	2.1%	\$682,916.70
Transport and disposal fee	\$157,518.24	\$172,289.76	9.4%	\$1,727,219.44
Curbside collection fee	\$92,754.75	\$95,537.42	3.0%	\$955,374.20
Total operating costs (less curbside)	\$224,393.24	\$240,581.43	7.2%	\$2,410,136.14

MSW Consolidated Budget	
FY 18/19 Budget	\$4,045,199.00
Amount expended	\$3,365,510.33
Percent remaining	16.8%

Recycling Collection				
Recycling Collection	Previous FY: Apr-18	Current FY: Apr-19	Change	FY 18/19 Cumulative
Curbside tonnage	687.57	727.72	5.8%	7,276.44
Transfer station tonnage	32.14	32.01	-0.4%	378.66
Total monthly tonnage	719.71	759.73	5.6%	7,655.10
Curbside collection fee	\$90,040.75	\$92,741.92	3.0%	\$927,419.20

Recycling Budget	
FY 18/19 Budget	\$1,112,903.00
Amount expended	\$927,419.20
Percent Remaining	16.7%

MSW and Recycling Revenues				
MSW and Recycling Revenues	Previous FY: Apr-18	Current FY: Apr-19	Change	FY 18/19 Cumulative
Transfer station tip fees	\$36,827.55	\$44,247.95	20.1%	\$401,947.45
Recycling revenue (curbside)	\$12,032.48	\$12,735.10	5.8%	\$127,337.70
Recycling revenue (T.S.)	\$562.45	\$560.18	-0.4%	\$6,626.55
Total revenues	\$49,422.48	\$57,543.23	16.4%	\$535,911.70

C



To: Anthony R. Carr, Chief of Operations & Public Works
Chris Torre, Superintendant of Operations
Dilene Byrd, Administrative Assistant

From: Jessica C. Paladino, Waste Programs Manager

Date: May 28, 2019

Re: 2019 Bulky Collection Report

Calendar Year 2019

Month	Number of Collections	Bulky Weight (Tons)	Metal Weight (Tons)	Plastic Weight (Tons)	NOTES
January	70	7.18	1.08	0.21	
February	83	6.76	0.80	0.20	
March	63	6.26	0.87	0.28	
April	110	10.13	1.28	0.64	
May	117	11.11	1.87	0.29	
June	0	0.00	0.00	0.00	
July	0	0.00	0.00	0.00	
August	0	0.00	0.00	0.00	
September	0	0.00	0.00	0.00	
October	0	0.00	0.00	0.00	
November	0	0.00	0.00	0.00	
December	0	0.00	0.00	0.00	

Year to Date	443	41.44	5.90	1.62	
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