



CITY OF NORWALK
Norwalk City Hall
125 East Avenue, PO Box 5125
Room 225
Norwalk, CT 06856-5125
P: 203-854-7791 / F: 203-857-0143

PUBLIC WORKS COMMITTEE of the COMMON COUNCIL

DATE: Tuesday, May 2, 2023

TIME: 7:00 P.M.

PLACE: By Video Conference and Teleconference

To allow public access, anyone may access a meeting by telephone, Zoom, and/or the City of Norwalk YouTube channel. Specific instructions and links can be found at: norwalkct.org/meetings

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AGENDA

Roll Call

Public Input

Public input (Guests at Committee meetings may speak to any item on the agenda. Comments shall be limited to no more than three (3) minutes per speaker.)

New Business

1. Approve the Minutes of the Public Works Committee
 - a. Special Meeting of Tuesday, March 7, 2023
 - b. Meeting of Tuesday, April 4, 2023
2. Authorize the Mayor, Harry W. Rilling, to execute a Second Amendment to the March 11, 2021 Agreement between the City of Norwalk and AI Engineers, Inc. for Project No. DPW2021-1 On-Call Engineering Services. The Amendment is to extend the Agreement for a period of one (1) year at a sum not to exceed \$125,000.00 billable on an hourly basis with an option to extend for one (1) additional term for one (1) year.

Account No. 01 40 30 5258
09 23 4021 5777 C0021
09 24 4021 5777 C0021
09 22 4021 5777 C0315
09 23 4021 5777 C0315
09 24 4021 5777 C0315
09 22 4021 5777 C0318
09 24 4021 5777 C0318
09 23 7100 5777 C0583
09 21 4021 5777 C0440
09 22 4021 5777 C0440
09 24 4021 5777 C0440
09 23 4021 5777 C0617
09 24 4021 5777 C0617
09 20 4027 5777 C0643
09 21 4021 5777 C0643
09 22 6030 5777 C0643
134010 5796 APW04
134010 5796 APW05
134010 5796 APW07

3. Authorize the Mayor, Harry W. Rilling, to execute a Second Amendment to the March 11, 2021 Agreement between the City of Norwalk and Tighe & Bond, Inc. for Project No. DPW2021-1 On-Call Engineering Services. The Amendment is to extend the Agreement for a period of one (1) year at a sum not to exceed \$125,000.00 billable on an hourly basis with an option to extend for one (1) additional term for one (1) year.

Account No. 01 40 30 5258
09 23 4021 5777 C0021
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09 22 4021 5777 C0315
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09 22 4021 5777 C0318
09 24 4021 5777 C0318
09 23 7100 5777 C0583
09 21 4021 5777 C0440
09 22 4021 5777 C0440
09 24 4021 5777 C0440
09 23 4021 5777 C0617
09 24 4021 5777 C0617
09 20 4027 5777 C0643
09 21 4021 5777 C0643
09 22 6030 5777 C0643
134010 5796 APW04
134010 5796 APW05
134010 5796 APW07

4. Authorize the Mayor, Harry W. Rilling, to execute a Second Amendment to the March 11, 2021 Agreement between the City of Norwalk and Weston & Sampson Engineers, Inc. for Project No. DPW2021-1 On-Call Engineering Services. The Amendment is to extend the Agreement for a period of one (1) year at a sum not to exceed \$125,000.00 billable on an hourly basis with an option to extend for one (1) additional term for one (1) year.

Account No. 01 40 30 5258
09 23 4021 5777 C0021
09 24 4021 5777 C0021
09 22 4021 5777 C0315
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09 24 4021 5777 C0315
09 22 4021 5777 C0318
09 24 4021 5777 C0318
09 23 7100 5777 C0583
09 21 4021 5777 C0440
09 22 4021 5777 C0440
09 24 4021 5777 C0440
09 23 4021 5777 C0617
09 24 4021 5777 C0617
09 20 4027 5777 C0643
09 21 4021 5777 C0643
09 22 6030 5777 C0643
134010 5796 APW04
134010 5796 APW05
134010 5796 APW07

- 5a. Authorize the Mayor, Harry W. Rilling to execute an Agreement between the City of Norwalk and CDM Smith Inc., for Professional Engineering Services for Project DRG 2023-2 Engineering Services - Municipal Separate Storm Sewer System (MS4), for a sum not to exceed \$250,100.00.

Account No. 134010 5796 APW06
09 22 4062 5777 C0361
09 24 4062 5777 C0361

- 5b. Authorize the Chief of Operations and Public Works to execute orders on the Contract with CDM Smith Inc., for Professional Engineering Services for Project DRG 2023-2 Engineering Services – Municipal Separate Storm Sewer System (MS4), for a sum not to exceed \$25,000.00.

Account No. 134010 5796 APW06
09 22 4062 5777 C0361
09 24 4062 5777 C0361

Information / Discussion

- A. Tree Operations and Programming
- B. Monthly Solid Waste Report – March 2023
- C. Food Scrap Drop-Off Report – March 2023
- D. Current / Upcoming Projects Status
 - 1. Construction
 - DRG2019-1 Dreamy Hollow Storm Drainage Improvements
 - PM2021-1 Pavement Management Program
 - RD2022-1 Curbs and Sidewalks at Various Locations
 - RD2022-2 Curbs and Sidewalks for Senga and Morton Areas
 - DRG2020-1 On-Call Drainage
 - RNP2022-2 Calf Pasture Beach Parking and Green Infrastructure Improvements
 - RNP2022-3 Freese Park Railing Rehabilitation
 - State of CT DOT Projects at Various Locations
 - PM2023-2 Permanent Roadway Repairs & Surface Restoration
 -
 - 2. Advertised for Bids / Pending Contract
 - BLDG2022-1 Paving Ben Franklin Facility Parking Lot – Bid received and award to Waters Construction. Estimated Start Spring 2023
 - RA2022-2 467 West Avenue Utility Infrastructure Upgrade – Bid Received pending contract
 - RD2023-1 Curbs and Sidewalks for Spring Hill Avenue Area – Estimated Start April 2023
 - 3. Design
 - Project 102-366 West Cedar Street over Five Mile River
 - Storm Drainage Evaluation at Selected Locations
 - DRG2022-1 Lockwood Lane and Heather Lane Storm Drainage
 - DRG2023-1 Chatham Drive and Cossitt Road Storm Drainage
 - Veterans Park Visitor Dock Replacement
 - Emergency Wall Street Retaining Wall Abatement

Adjournment:

Next Meeting:

Tuesday, June 6, 2023
Public Works Committee
7:00 P.M. Location TBD



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**CITY OF NORWALK
PUBLIC WORKS COMMITTEE
SPECIAL MEETING
MARCH 7, 2023**

ATTENDANCE: Barbara Smyth, Chairwoman; Tom Livingston; Nora Niedzielski-Eichner
Lisa Shanahan; Darlene Young (6:49p.m.)

STAFF: Vanessa Valadares, Chief of Operations and Public Works; James Meehan,
Principal Engineer; Drew Berndlmaier, Senior Civil Engineer; Chris Torre,
Superintendent of Operations; Darin Callahan, Assistant Corporation
Counsel

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Chairwoman Smyth called the meeting to order at 6:46p.m.

ROLL CALL

Chairwoman Smyth called the Roll: Tom Livingston Nora Niedzielski-Eichner Lisa Shanahan
Darlene Young (6:49p.m.) Barbara Smyth

At Roll Call there were four (4) Committee members present. A quorum was present. Darlene Young (6:49 p.m.) arrived after roll call. Bryan Meek and Ed Camacho were absent.

Chairwoman Smyth stated without objection she would like to keep the Public Hearing at 7:00p.m. and vote on Item #2 under New Business afterwards. Due to the Special Meeting of the Common Council tonight at 7:00pm, the Committee decided to keep the meeting as is because they had already put out notice about the public hearing. She said they will move unto business first and then they will hold the public hearing at 7:00p.m. as already noticed.

PUBLIC HEARING

Public hearing to hear all parties interested concerning the sale of 23,484± sq. ft. of 60 South Smith Street as shown on Right of Way Survey entitled "Town of Norwalk, Map Showing Land Acquired From City of Norwalk By The State of Connecticut Department of Transportation, Walk Railroad Bridge Replacement, Scale 1" = 40' February 2022" prepared by Scott A. Hill, P.E. dated January 27, 2022.

Chairwoman Smyth opened the public hearing at 7:01p.m.

There was no public participation for the public hearing.

Chairwoman Smyth closed the public hearing at 7:03p.m.

PUBLIC INPUT

PUBLIC INPUT (GUESTS AT COMMITTEE MEETINGS MAY SPEAK TO ANY ITEM ON THE AGENDA. COMMENTS SHALL BE LIMITED TO NO MORE THAN THREE (3) MINUTES PER SPEAKER.)

There was no public input.

Chairwoman Smyth closed public input at 6:47p.m.

NEW BUSINESS

1. APPROVE THE MINUTES OF THE PUBLIC WORKS COMMITTEE SPECIAL MEETING OF TUESDAY, FEBRUARY 7, 2023.

There was no report on this item.

****MR. LIVINGSTON MOVED THE ITEM**

****MS. SHANAHAN ABSTAINED**

****MOTION PASSED WITH ONE (1) ABSTANTION**

Chairwoman Smyth read 2a and 2b together.

2A. AUTHORIZE THE MAYOR, HARRY W. RILLING TO EXECUTE ANY AND ALL DEEDS AND OTHER DOCUMENTS NECESSARY TO CONVEY 23,484± SQ. FT. OF 60 SOUTH SMITH STREET AS SHOWN ON RIGHT OF WAY SURVEY ENTITLED "TOWN OF NORWALK, MAP SHOWING LAND ACQUIRED FROM CITY OF NORWALK BY THE STATE OF CONNECTICUT DEPARTMENT OF TRANSPORTATION, WALK RAILROAD BRIDGE REPLACEMENT, SCALE 1" = 40' FEBRUARY 2022" PREPARED BY SCOTT A. HILL, P.E. DATED JANUARY 27, 2022. COMPENSATION TO THE CITY: \$378,000.00.

2B. REFERRAL OF CONVEY OF 23,484± SQ. FT OF 60 SOUTH SMITH STREET TO THE PLANNING AND ZONING COMMISSION FOR CONN. GEN. STAT §8-24 REVIEW AND REPORT.

Ms. Valadares stated the dollar amount for the property is \$378,000 and the appraiser thought that number to be favorable. She said that started out as a permanent easement and the State came back to them to change the language to be as a take.

Mr. Callahan reported on this. He said that the Department of Transportation wants a small parcel to absorb into their Railroad Right of Way. They have previously acquired easements in that same area and they feel as though in order to effectuate the Walk Bridge Program, the right of way needs a fee title to it. The funds for this parcel will be put into the City's general fund.

****MR. LIVINGSTON MOVED THE ITEM**

****MOTION PASSED**

- 3. AUTHORIZE THE PURCHASING AGENT TO ISSUE A PURCHASE ORDER TO FREIGHTLINER OF HARTFORD FOR THE PURCHASE OF ONE (1) M2 106 SIGN TRUCK FOR AN AMOUNT NOT TO EXCEED \$174,999.30.**

ACCOUNT NO. 09 23 4031 5777 C0313

Mr. Torre reported on this. This truck would replace a 1990 Mac top pick truck that they do not make parts for anymore. He said that they would most likely use the old truck for scraps.

****MS. NIEDZIELSKI-EICHNER MOVED THE ITEM**

****MOTION PASSED**

Chairwoman Smyth read 4a and 4b together.

- 4A. AUTHORIZE THE MAYOR, HARRY W. RILLING, TO EXECUTE AN AGREEMENT WITH BURNS CONSTRUCTION COMPANY, INC. FOR PROJECT PM2023-1 PAVEMENT MANAGEMENT PROGRAM FOR A SUM NOT TO EXCEED \$2,478,440.89, WITH THE OPTION TO EXTEND THIS AGREEMENT FOR ONE (1) ADDITIONAL TERM OF ONE (1) YEAR.**

**ACCOUNT NO. 09 20 4021 5777 C0021
09 22 4021 5777 C0021
09 23 4021 5777 C0021
09 24 4021 5777 C0021
09 24 4021 5777 C0503
09 18 6030 5777 C0588
09 22 6030 5777 C0588
09 23 6030 5777 C0588
03 00 00 2602**

- 4B. AUTHORIZE THE CHIEF OF OPERATIONS AND PUBLIC WORKS TO EXECUTE ORDERS ON THE CONTRACT WITH BURNS CONSTRUCTION COMPANY, INC. FOR PROJECT PM2023-1 PAVEMENT MANAGEMENT PROGRAM FOR A SUM NOT TO EXCEED \$247,844.09.**

ACCOUNT NO. 09 20 4021 5777 C0021
09 22 4021 5777 C0021
09 23 4021 5777 C0021
09 24 4021 5777 C0021
09 24 4021 5777 C0503
09 18 6030 5777 C0588
09 22 6030 5777 C0588
09 23 6030 5777 C0588
03 00 00 2602

Ms. Valadares reported on this item. She stated that this is the annual paving contract. She said that it has the option to extend one (1) year. They received five (5) bidders. Burns Construction was the lowest bidder. She said it was substantially lower than the second bidder. They checked all the numbers, and they were correct.

****MS. SHANAHAN MOVED THE ITEM**
****MOTION PASSED**

Ms. Valadares introduced Mr. James Meehan to the Committee. Mr. Meehan is the Principal Engineer for the Department of Public Works. The Committee welcomed him.

ADJOURNMENT: Ms. Shanahan moved to adjourn.
Motion passed unanimously.
Meeting adjourned at 7:05p.m.

NEXT MEETING: **TUESDAY, APRIL 4, 2023**
PUBLIC WORKS COMMITTEE
7:00 P.M. LOCATION TBD



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**CITY OF NORWALK
PUBLIC WORKS COMMITTEE
APRIL 4, 2023**

ATTENDANCE: Barbara Smyth, Chairwoman; Tom Livingston; Darlene Young; Nora Niedzielski-Eichner (7:38p.m.)

STAFF: Vanessa Valadares, Chief of Operations and Public Works; James Meehan, Principal Engineer; Drew Berndlmaier, Senior Civil Engineer; Chris Torre, Superintendent of Operations; Paul Sotnik, Senior Civil Engineer; Daniel Stanton, Senior Civil Engineer; Wilber Giron, Permit Engineer

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Chairwoman Smyth called the meeting to order at 7:00p.m.

ROLL CALL

Chairwoman Smyth called the Roll: Tom Livingston Darlene Young Barbara Smyth
Nora Niedzielski-Eichner (7:38p.m.)

At Roll Call there were three (3) Committee members present and so there was no quorum present. Nora Niedzielski-Eichner (7:38 p.m.) arrived after roll call. Bryan Meek and Ed Camacho and Lisa Shanahan were absent.

Chairwoman Smyth stated without objection and since there was no quorum present, they would begin with public input and then move on to discussion items. Chairwoman Smyth said that Ms. Niedzielski-Eichner may join the meeting at a later time which may lead to a quorum. If not, Chairwoman Smyth would go ahead and read through each item and allow the staff to review and

1b

answer any possible question. Discussion items will not be voted on but will be forwarded to the Common Council for further discussion and approval.

PUBLIC INPUT

PUBLIC INPUT (GUESTS AT COMMITTEE MEETINGS MAY SPEAK TO ANY ITEM ON THE AGENDA. COMMENTS SHALL BE LIMITED TO NO MORE THAN THREE (3) MINUTES PER SPEAKER.)

There was no public input. Chairwoman Smyth closed public input at 7:02p.m.

NEW BUSINESS

1. APPROVE THE MINUTES OF THE PUBLIC WORKS COMMITTEE SPECIAL MEETING OF TUESDAY, MARCH 7, 2023.

There was no action taken on this item. The approval of the minutes will be postponed to the next Public Works Committee meeting in May.

2. AUTHORIZE THE MAYOR HARRY W. RILLING TO ENTER INTO ANY AND ALL AGREEMENTS AND OTHER DOCUMENTS NECESSARY TO EXTEND THROUGH APRIL 24, 2024, THE MASTER MUNICIPAL AGREEMENT FOR CONSTRUCTION PROJECTS BY AND BETWEEN THE CITY OF NORWALK AND THE STATE OF CONNECTICUT, ACTING THROUGH ITS DEPARTMENT OF TRANSPORTATION ORIGINALLY EXECUTED IN APRIL 2013.

Ms. Valadares reported on this item. She explained that the contract is called the Master Agreement between the Cities, Municipalities and Connecticut DOT. The contract is about to expire. Whenever they have a state funded project which requires a contract, this contract covers all agreements. This contract facilitates all the reimbursements and when they need to pay on non-participating. They need to extend the contract.

There was no action taken on this item.

3. AUTHORIZE THE MAYOR, HARRY W. RILLING TO ENTER INTO A SUBORDINATION AGREEMENT AND SUCH OTHER DOCUMENTS INCIDENTAL THERETO WITH TOWER PLAZA ASSOCIATES LLC WITH RESPECT TO THE CITY'S SANITARY SEWER EASEMENT RECORDED IN VOLUME 479, PAGE 501 OF THE NORWALK LAND RECORDS AND IN CONNECTION WITH TOWER PLAZA ASSOCIATES LLC'S ELUR APPLICATION TO DEEP.

Ms. Valadares reported on this item. She said this is an environmental land use restriction. This is private property, and they have an agreement to do the ELUR on that parcel with Connecticut DOT. They have to subordinate to that because they have an easement on that parcel and a sanitary sewer that goes through it. She explained the process.

There was no action taken on this item.

4. **AUTHORIZE THE PURCHASING AGENT TO ISSUE A SOLE SOURCE PURCHASE ORDER TO ABLE TOOL AND EQUIPMENT FOR A CHICAGO PNEUMATIC COMPRESSOR FOR AN AMOUNT NOT TO EXCEED \$27,049.00.**

ACCOUNT NO. 09 23 4031 5777 C0313

Mr. Torre reported on this item. He said their compressor has a quarter of its life span left. He said that they would give Recreation and Parks their old compressor to use until the compressor is done.

There was no action taken on this item.

5. **AUTHORIZE THE MAYOR, HARRY W. RILLING, TO EXECUTE A NO-COST AGREEMENT BETWEEN THE CITY OF NORWALK AND EYERECYCLE, LLC. FOR COLLECTION AND RECYCLING OF GLASS BOTTLES AND CANS VIA POPUP EVENTS IN THE CITY OF NORWALK.**

Ms. Valadares reported on this item. She said that this would be a pilot program. They promote popup events. They would park their truck in different areas of the city every couple of weeks. They will advertise that they will be there, and anyone could come with a bag full of cans or glass bottles and they will get paid \$10. They only take glass bottles or cans. The first time a person comes they need to bring their own bag but after that you have to buy their recycled bags for \$.50 each. The goal is to try to make the city more and more sustainable and to minimize the amount of garbage hauling out of the transfer station. They also want to get people to recycle. This could be helpful to those that do not have transportation or knowledge of recycling.

Mr. Livingston asked if there was a cost and Ms. Valadares responded no.

A discussion ensued about the program with the Committee. They are waiting for all the approvals to be in place and the first place to try this out would be in South Norwalk. The pop-up events will not take place during the times the high schools have their can drive.

There was no action taken on this item.

6. **AUTHORIZE THE MAYOR, HARRY W. RILLING, TO EXECUTE A NO-COST AGREEMENT BETWEEN THE CITY OF NORWALK AND DISCOVER BOOKS FOR PLACING A COLLECTION BIN FOR USED BOOKS AT THE TRANSFER STATION.**

Ms. Valadares reported on this item. They want to place a bin at the Transfer Station so people could donate old books they no longer want. The company will pick up the books and refurbish them for donating or to sell.

There was no action taken on this item.

Chairwoman Smyth read 7a and 7b together.

7A. AUTHORIZE THE MAYOR, HARRY W. RILLING, TO ENTER INTO ANY AND ALL AGREEMENTS AND OTHER DOCUMENTS NECESSARY TO ACCEPT A SANITARY SEWER EASEMENT DEED OVER 15 OAKWOOD AVENUE, NORWALK, CT CONFIRMING EASEMENT RIGHTS SET FORTH IN CERTAIN "EASEMENT MAP DEPICTING SANITARY SEWER EASEMENT OVER STONE COMMERCIAL REAL ESTATE CONDOMINIUM, NORWALK, CONNECTICUT PREPARED FOR THE CITY OF NORWALK," DATED JANUARY 16, 2023, AT A SCALE OF 1"=30' PREPARED BY REDNISS & MEAD.

7B. 8-24 REFERRAL OF SANITARY SEWER EASEMENT AT 15 OAKWOOD AVENUE IN FAVOR OF CITY OF NORWALK FOR REPORT AND RECOMMENDED ACTION.

Ms. Valadares reported on this item. The sewer extension has already been approved. This request is to access manholes. They just have one (1) manhole on that property, and they need to record that easement.

There was no action taken on this item.

8. AUTHORIZE THE PURCHASING AGENT TO INCREASE THE PURCHASE ORDER TO FRONTIER COMMUNICATIONS PARENT, INC. IN THE AMOUNT OF \$100,000.00 FOR THE EAST AVENUE ADVANCED UTILITY PROJECT NO. 0301-0515NP. PARTIAL FUNDING FROM CTDOT.

ACCOUNT NO. 09 22 4021 5777 C0234
 09 23 4021 5777 C0471
 09 24 4021 5777 C0471
 09 23 4021 5777 C0818

Ms. Valadares reported on this item. There were a couple of agreements made between the City and the utility companies for them to underground the utilities between Four Point Street and Olmstead Place. The agreements are always based on estimates and Frontier is about to begin the work and the revised estimate realized there is another hundred thousand dollars they are going to need. It is Frontier's policy that if the purchase order does not reflect the estimate, they will not start the work. She explained the project.

There was no action taken on this item.

9. AUTHORIZE THE MAYOR, HARRY W. RILLING, TO EXECUTE AN AGREEMENT BETWEEN THE CITY OF NORWALK AND TIGHE & BOND, INC., FOR PROFESSIONAL ENGINEERING SERVICES REQUIRED FOR THE DESIGN OF THE UNDERGROUNDING OF THE ELIZABETH STREET OVERHEAD UTILITIES - PROJECT RD2023-2, FOR A SUM NOT TO EXCEED \$200,000.00.

ACCOUNT NO. 09 23 4021 5777 C0819

Ms. Valadares reported on this item. They would like to underground the utilities on Elizabeth Street. They need to design the project before they begin construction. She said it has the same challenges getting all the utilities underground and to keep the service. In order to have a full streetscape for that part of the city, they need to have it underground. The Committee began to discuss the project's finances.

There was no action taken on this item.

INFORMATION / DISCUSSION

A. TREE OPERATIONS AND PROGRAMMING

Mr. Torre reported on this item. He stated there were 14 trees removed and 35 pruned. Ms. Valadares added that the tree planting will begin soon.

1. 2022 TREE CITY USA AND GROWTH AWARD RECERTIFICATION

Mr. Sotnik reported on this item. Mr. Sotnik stated that they were notified on March 3rd and March 10th, 2023, that they have received the Tree City USA and Growth Award Recertification. The 2022 Tree City USA is the 19th consecutive year, and the Growth Award is the 17th consecutive year they have received this award. The two (2) year difference is because the city must be a Tree City USA for two (2) years before you can apply for the growth award. He said they should be in really good shape next year when they apply again due to all the programs they now have in place.

2. NEIGHBORHOOD TREE LIAISON PROGRAM

Ms. Valadares reported on this item. She said they have increased their tree planting efforts. She said that they used to have neighborhood tree liaison partners that would do a lot of the light work for them, unfortunately, due to covid, they lost a lot of volunteers. She asked the Committee to reach out to them if they knew of someone that would like to volunteer.

B. MONTHLY SOLID WASTE REPORT – JANUARY/FEBRUARY 2023

Mr. Torre reported on this item. He said that curbside is down 3.8%, municipal solid waste out of the transfer station is down 1.4%, recycling (curbside) is up 4.8% and the recycling that brought to the transfer station is down 11.8%. Overall recycling is up 3%.

C. FOOD SCRAP DROP-OFF REPORT – JANUARY/FEBRUARY 2023

Mr. Torre reported on this item. Rowayton still has the most drop offs. Cranberry is not doing as well as expected. It was noted to add signage so more people can become aware. Ms. Valadares stated there will be an event for Earth Day and Arbor Day on April 22, 2023, on the Green. Public Works will have a couple of tables there with flyers, educational materials and also they will have compost bins for sale.

D. CURRENT / UPCOMING PROJECTS STATUS

1. CONSTRUCTION

• DRG2019-1 DREAMY HOLLOW STORM DRAINAGE IMPROVEMENTS

Mr. Berndlmaier reported on this. He stated that they have made good progress due to the mild winter. He said they are out of Friendly Road and are now well into Daphne Road. The equipment delivery for Saddle Road came in and that will support the new storm and sanitary structure they have out there.

- **PM2021-1 PAVEMENT MANAGEMENT PROGRAM**

Mr. Berndlmaier reported on this. The paving pre-construction meeting took place. They are finalizing details and scheduling. They have begun paving Richard's Avenue between Route 1 and West Cedar Street with Grasso.

- **RD2020-1 CONCRETE CURBS AND SIDEWALKS**

Mr. Stanton reported on this. They are finishing punch list items.

- **RD2022-2 CURBS AND SIDEWALKS FOR SENG AND MORTON AREAS**

Mr. Stanton reported on this. They have begun at Taylor Avenue to Avenue A. They are looking to complete about 6100 linear feet of curb and sidewalk in preparation for the paving program.

Mr. Livingston asked about the paving on Highland Avenue.

Ms. Valadares replied after the school year ends around mid-June.

- **DRG2020-1 ON-CALL DRAINAGE**

Ms. Valadares reported on this. The contractor is currently out of town and when he returns, he will complete some minor work.

- **RNP2022-2 CALF PASTURE BEACH PARKING AND GREEN INFRASTRUCTURE IMPROVEMENTS**

Mr. Stanton reported on this. Basically it is complete and they anticipate, weather permitting to finish the main lot paving tomorrow and will mobilize over to Shady Beach to do some green infrastructure. He explained the rest of the project.

Chairwoman Smyth asked if the parking lot has been opened.

Mr. Stanton replied that the parking lot is open in portions. They only have control over the areas that are not complete and to protect what will be paved for that pedestrian boulevard.

- **RNP2022-3 FREESE PARK RAILING REHABILITATION**

Mr. Sotnik reported on this. He said they are waiting for materials to come in. They have completed some work on the rails at the Belden Avenue end of Freese Park. That project should be done by the middle of May depending on the delivery of the materials. He said the other project is Bonny Brook Road. They have poured a section of the footing and the reinforcement and should be going on to the next section. He said the wall and the footing on the South Side of the road should be completed by the end of next week. Once they are complete, they will move on to the Cannon Street Project. The other project is the I-95 and Strawberry Hill Avenue Bridge. That project is scheduled to be completed by July 3, 2023.

- **STATE OF CT DOT PROJECTS AT VARIOUS LOCATIONS**

- **PM2023-2 PERMANENT ROADWAY REPAIRS & SURFACE RESTORATION**

2. ADVERTISED FOR BIDS / PENDING CONTRACT

- **BLDG2022-1 PAVING BEN FRANKLIN FACILITY PARKING LOT – BID RECEIVED AND AWARD TO WATERS CONSTRUCTION. ESTIMATED START SPRING 2023**

- **RA2022-2 467 WEST AVENUE UTILITY INFRASTRUCTURE UPGRADE – BID RECEIVED PENDING CONTRACT**

- **RD2022-1 CURBS AND SIDEWALKS AT VARIOUS LOCATIONS – BID RECEIVED AND AWARDED TO THE GRASSO COMPANIES. ESTIMATED START APRIL 2023**

- **RD2023-1 CURBS AND SIDEWALKS FOR SPRING HILL AVENUE AREA – ESTIMATED START APRIL 2023**

3. DESIGN

- **PROJECT 102-366 WEST CEDAR STREET OVER FIVE MILE RIVER**
- **STORM DRAINAGE EVALUATION AT SELECTED LOCATIONS**
- **DRG2022-1 LOCKWOOD LANE AND HEATHER LANE STORM DRAINAGE**
- **DRG2023-1 CHATHAM DRIVE AND COSSITT ROAD STORM DRAINAGE**
- **VETERANS PARK VISITOR DOCK REPLACEMENT**
- **EMERGENCY WALL STREET RETAINING WALL ABATEMENT**

ADJOURNMENT: Mr. Livingston moved to adjourn.
Motion passed unanimously.
The meeting was adjourned at 7:41p.m.

NEXT MEETING: **TUESDAY, MAY 2, 2023**
PUBLIC WORKS COMMITTEE
7:00 P.M. LOCATION TBD



CITY OF NORWALK
Norwalk City Hall
125 East Avenue, PO Box 5125
Norwalk, CT 06851-5125
P: 203-854-7791 / F: 203-857-0143

MEMORANDUM

To: James Meehan, PE – Principal Engineer
From: Daniel Stanton, PE – Senior Civil Engineer
CC: Vanessa Valadares, PE – Chief of Operations & Public Works
RE: Project No. DPW 2021-1 On-Call Engineering Services – Contract Extension #2
Date: April 18, 2023

On February 9, 2021, Common Council approved the On-Call Engineering Services with an option to extend for two(2) additional terms of one(1) year each. The First Extension was approved March 8, 2022.

These firms have proved to be effective, responsive, and economical to City Engineering needs. If approved, the firms will continue support for City operations and projects. The consultants have provided engineering design for peer review, Berkeley Area Sidewalk Project, drainage investigation, preliminary drainage studies, and designed storm drainage improvements for Cossitt and Chatham Area.

Attached are the new hourly rates for the On-Call Engineering Service contract. This allows the Engineering Department to provide top quality, professional, effective, and timely services to our residents and internal customers. We recommend an extension of the On-Call Engineering Services and increase in contract amount.

I would like to request that the following items be included on the agenda for the May 2, 2023 Public Works Committee meeting.

- 1.) Authorize the Mayor, Harry W. Rilling, to execute a second Amendment to the March 11, 2021 Agreement between the City of Norwalk and AI Engineers, Inc. for Project No. DPW2021-1 On-Call Engineering Services. The Amendment is to extend the Agreement for a period of one (1) year at a sum not to exceed \$125,000.00 billable on an hourly basis with an option to extend for one (1) additional term for one (1) year.
- 2.) Authorize the Mayor, Harry W. Rilling, to execute an Amendment to the March 11, 2021 Agreement between the City of Norwalk and Tighe & Bond, Inc. for Project No. DPW2021-1 On-Call Engineering Services. The Amendment is to extend the Agreement for a period of one (1) year at a sum not to exceed \$125,000.00 billable on an hourly basis with an option to extend for one (1) additional term for one (1) year.
- 3.) Authorize the Mayor, Harry W. Rilling, to execute an Amendment to the March 11, 2021 Agreement between the City of Norwalk and Weston & Sampson Engineers, Inc. for Project No. DPW2021-1 On-Call Engineering Services. The Amendment is to extend the Agreement for a period of one (1) year at a sum not to exceed \$125,000.00 billable on an hourly basis with an option to extend for one (1) additional term for one (1) year.

2

For each contract, the City will need authorization on Account No.'s:

01 40 30 5258
09 23 4021 5777 C0021
09 24 4021 5777 C0021
09 22 4021 5777 C0315
09 23 4021 5777 C0315
09 24 4021 5777 C0315
09 22 4021 5777 C0318
09 24 4021 5777 C0318
09 23 7100 5777 C0583
09 21 4021 5777 C0440
09 22 4021 5777 C0440
09 24 4021 5777 C0440
09 23 4021 5777 C0617
09 24 4021 5777 C0617
09 20 4027 5777 C0643
09 21 4021 5777 C0643
09 22 6030 5777 C0643
134010 5796 APW04
134010 5796 APW05
134010 5796 APW07

Att.: Hourly Rates for each Consultant

CITY OF NORWALK PURCHASING DEPARTMENT

1.1 QUALIFICATION RESPONSE FORM

Vendor Name - AI Engineers, Inc.		
Address - 919 Middle Street, Middletown, CT 06457		
Phone - (860) 635-7740	Fax - (860) 635-7312	Email -
Manager - Rohit Pradhan, PE	Senior Vice President	Fed ID# 06-1327598

The undersigned hereby declares that he has or they have carefully examined the plans, specifications and project sites and has satisfied themselves as to all the quantities and conditions, and understands that in signing this Qualification he waives all right to plead any misunderstanding regarding the same.

The undersigned further understands and agrees that he will furnish and provide all the necessary material, machinery, implements, tools, labor, services, and other items of whatever nature, and to do and perform all the work necessary under the aforesaid conditions, to carry out the contract and to accept in full compensation therefore the amount of the contract as agreed to by the Contractor and the City.

It is further understood and agreed that all information included in, attached to, or required by the Request for Qualification shall be public record upon delivery to the City.

A. CONSULTANT HOURLY BILLING RATE SCHEDULE FOR ON-CALL ASSIGNMENT - Please indicate your firm's hourly fees over the two (2) period of the contract.

BILLING CATEGORY		HOURLY BILLING RATE		
		YEAR 1	YEAR 2	OPTIONAL YEAR 3
1.0	Engineering Related			
1.1	Principal	\$0	\$0	\$0
1.2	Senior Licensed Professional/Specialist	\$170	\$170	\$170
1.3	Licensed Professional	\$150	\$150	\$150
1.4	Senior Engineer/Designer/Planner	\$125	\$125	\$125
1.5	Engineer/Designer/Planner	\$95	\$95	\$95
1.6	Draftsperson/Technician	\$85	\$85	\$85
1.7	Clerical/Researcher	\$65	\$65	\$65
2.1	Survey Related			
2.2	Chief of Survey	\$145	\$145	\$145
2.3	Licensed Land Surveyor	\$110	\$110	\$110
2.4	Survey Technician/Draftsperson	\$95	\$95	\$95
2.5	Two (2) Person Survey Crew	\$185	\$185	\$185
3.0	Construction Related			
3.1	Resident Engineer (PE and/or NICET IV)	\$140	\$140	\$140

CITY OF NORWALK PURCHASING DEPARTMENT

BILLING CATEGORY		HOURLY BILLING RATE		
		YEAR 1	YEAR 2	OPTIONAL YEAR 3
3.2	Senior Inspector (NICET IV) / Construction Manager	\$120	\$120	\$120
3.3	Inspector (NICET III)	\$105	\$105	\$105
3.4	Field Technician/Inspector (NICET II)	\$85	\$85	\$85

B. CERTIFICATION

Submitted By: AI Engineers, Inc.	Signature: <i>Rohit Pradhan</i>
Authorized Agent of Company (Name & Title):	
Rohit Pradhan, PE - Senior Vice President	Date: 1/11/2021

- C. The above signatory acknowledges receipt of the following addenda issued during the bidding period and understands that they are a part of the bidding documents (if applicable):

Addendum #	1	Dated	1/08/2021	Addendum #		Dated	
Addendum #		Dated		Addendum #		Dated	

MAYOR'S REMARKS: Norwalk is in the middle of its budget season and currently reviewing departmental budget requests. The efficiency study conducted for the City and BOE will be released on March 22, 2022. Applications for the Mayor's Summer Youth Employment Program are being accepted from March 7, 2022 to March 28, 2022.

V. COUNCIL PRESIDENT

A. GENERAL COUNCIL BUSINESS:

- B. CONSENT CALENDAR:** VII.B.1, VII.B.2, VII.B.3, VII.B.4, VII.B.5, VII.C.1, VII.C.2a, VII.C.2b, VII.C.3, VII.C.4, VII.D.1, VII.D.2, VII.D.3

VI. REPORTS: DEPARTMENTS, BOARDS AND COMMISSIONS

A. CORPORATION COUNSEL

VII. COMMON COUNCIL COMMITTEES

A. PUBLIC SAFETY AND GENERAL GOVERNMENT COMMITTEE

1. Authorize the Mayor, Harry W. Rilling, to execute any and all agreements and other documents necessary to apply for, accept and/or receive federal or state grant funds for any grant program which will be utilized by the Norwalk Police Department for public health and safety purposes annually until hereinafter revoked by the Common Council, provided that:
 - (1) The grant program does not require a municipal funding match;
 - (2) The grant program is for funds equal to or less than \$100,000.00;
 - (3) Prior to acceptance of the grant funds:
 - (a) The Norwalk Police Department posts a general description of the grant program on the City of Norwalk's official website; and
 - (b) The Chief or a Deputy Chief of the Norwalk Police Department notifies the then current chair of the Public Safety and General Government Committee of the intent to accept the grant funds.

CONSENT TO TABLE

B. PUBLIC WORKS COMMITTEE

1. Authorize the Mayor, Harry W. Rilling, to enter into Maintenance Agreement No. 11.23-01(21) with the Connecticut Department of Transportation to maintain granite curbing, crosswalks, plantings, and other non-State standard appurtenances requested by the City and installed within the State Right-of-way as part of Encroachment Permit No. 3019477 issued to Norwalk Land Development, LLC. **AUTHORIZED**
2. Authorize the Mayor, Harry W. Rilling, to execute an Amendment to the March 29, 2021 Agreement between the City of Norwalk and AI Engineers for Project No. DPW2021-1 On-Call Engineering Services. The Amendment is to extend the Agreement for a period of one (1) year at a sum not to exceed \$100,000.00, billable on an hourly basis with an option to extend for one (1) additional term for one (1) year.

COMMON COUNCIL
NORWALK, CONNECTICUT

ACTION
7:30 PM EST

MARCH 8, 2022
VIA TELECONFERENCE

Account No. 01 40 30 5258
09 22 4021 5777 C0021
09 21 4021 5777 C0234
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09 22 6030 5777 C0365
09 22 6030 5777 C0367
09 22 6030 5777 C0588
09 0 6030 5777 C0657

AUTHORIZED

3. Authorize the Mayor, Harry W. Rilling, to execute an Amendment to the March 29, 2021 Agreement between the City of Norwalk and Weston & Sampson Engineers, Inc. for Project No. DPW2021-1 On-Call Engineering Services. The Amendment is to extend the Agreement for a period of one (1) year at a sum not to exceed \$100,000.00, billable on an hourly basis with an option to extend for one (1) additional term for one (1) year.

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09 20 4027 5777 C0643
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09 22 6030 5777 C0643
09 21 6030 5777 C0365

COMMON COUNCIL
NORWALK, CONNECTICUT

ACTION
7:30 PM EST

FEBRUARY 9, 2021
VIA TELECONFERENCE

5. Authorize the Mayor, Harry W. Rilling to enter into a contract with Morris and McDaniel, Management Consultants, 117 South Saint Asaph Street, Alexandria, VA. 22314 to develop and administer a firefighter entry level exam, not to exceed the amount of \$ 75,000.00. **AUTHORIZED**

B. COMMUNITY SERVICES AND PERSONNEL COMMITTEE

1. Authorize the Mayor, Harry W. Rilling, to execute an amended contract with mid Fairfield Child Guidance Center, Inc., for continued in-home Mental Health and Family Support services for Public School children under the Community Services Department for the period January 1, 2021 to June 30, 2021. **AUTHORIZED**

C. PUBLIC WORKS COMMITTEE

1. Approve the Title VI - Complaint Procedure as the official policy for the City of Norwalk. **APPROVED**
2. Authorize the Mayor, Harry W. Rilling, to execute an Agreement between the City of Norwalk and AI Engineers, Inc. for Project D.P.W. 2021-1 On-Call Engineering Services. The Agreement is for a period of one (1) year, billable on an hourly basis, for a sum not to exceed \$50,000.00, with an option to extend for two (2) additional terms of one (1) year each.

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09 20 4021 5777 C0471
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09 21 6030 5777 C0365
09 19 6030 5777 C0367
09 15 6030 5777 C0546
09 20 6030 5777 C0657
09 21 6030 5777 C0321

AUTHORIZED

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CITY OF NORWALK
Norwalk City Hall
125 East Avenue, PO Box 5125
Norwalk, CT 06851-5125
P: 203-854-7791 / F: 203-857-0143

MEMORANDUM

To: James Meehan, PE – Principal Engineer
From: Daniel Stanton, PE – Senior Civil Engineer
CC: Vanessa Valadares, PE – Chief of Operations & Public Works
RE: Project No. DPW 2021-1 On-Call Engineering Services – Contract Extension #2
Date: April 18, 2023

On February 9, 2021, Common Council approved the On-Call Engineering Services with an option to extend for two(2) additional terms of one(1) year each. The First Extension was approved March 8, 2022.

These firms have proved to be effective, responsive, and economical to City Engineering needs. If approved, the firms will continue support for City operations and projects. The consultants have provided engineering design for peer review, Berkeley Area Sidewalk Project, drainage investigation, preliminary drainage studies, and designed storm drainage improvements for Cossitt and Chatham Area.

Attached are the new hourly rates for the On-Call Engineering Service contract. This allows the Engineering Department to provide top quality, professional, effective, and timely services to our residents and internal customers. We recommend an extension of the On-Call Engineering Services and increase in contract amount.

I would like to request that the following items be included on the agenda for the May 2, 2023 Public Works Committee meeting.

- 1.) Authorize the Mayor, Harry W. Rilling, to execute a second Amendment to the March 11, 2021 Agreement between the City of Norwalk and AI Engineers, Inc. for Project No. DPW2021-1 On-Call Engineering Services. The Amendment is to extend the Agreement for a period of one (1) year at a sum not to exceed \$125,000.00 billable on an hourly basis with an option to extend for one (1) additional term for one (1) year.
- 2.) Authorize the Mayor, Harry W. Rilling, to execute an Amendment to the March 11, 2021 Agreement between the City of Norwalk and Tighe & Bond, Inc. for Project No. DPW2021-1 On-Call Engineering Services. The Amendment is to extend the Agreement for a period of one (1) year at a sum not to exceed \$125,000.00 billable on an hourly basis with an option to extend for one (1) additional term for one (1) year.
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For each contract, the City will need authorization on Account No.'s:

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09 24 4021 5777 C0617
09 20 4027 5777 C0643
09 21 4021 5777 C0643
09 22 6030 5777 C0643
134010 5796 APW04
134010 5796 APW05
134010 5796 APW07

Att.: Hourly Rates for each Consultant

CITY OF NORWALK PURCHASING DEPARTMENT

1.1 QUALIFICATION RESPONSE FORM

Vendor Name - Tighe & Bond, Inc.		
Address - 1000 Bridgeport Avenue, Floor 3, Shelton, CT 06484		
Phone - 203-712-1100	Fax -	Email - dhuff@tighebond.com
Manager - Dana C. Huff, PE		Fed ID# 04-282-1431

The undersigned hereby declares that he has or they have carefully examined the plans, specifications and project sites and has satisfied themselves as to all the quantities and conditions, and understands that in signing this Qualification he waives all right to plead any misunderstanding regarding the same.

The undersigned further understands and agrees that he will furnish and provide all the necessary material, machinery, implements, tools, labor, services, and other items of whatever nature, and to do and perform all the work necessary under the aforesaid conditions, to carry out the contract and to accept in full compensation therefore the amount of the contract as agreed to by the Contractor and the City.

It is further understood and agreed that all information included in, attached to, or required by the Request for Qualification shall be public record upon delivery to the City.

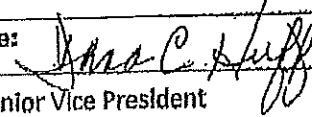
A. CONSULTANT HOURLY BILLING RATE SCHEDULE FOR ON-CALL ASSIGNMENT - Please indicate your firm's hourly fees over the two (2) period of the contract.

		HOURLY BILLING RATE		
BILLING CATEGORY		YEAR 1	YEAR 2	OPTIONAL YEAR 3
1.0	Engineering Related			
1.1	Principal	\$235/HR	\$242/HR	\$249/HR
1.2	Senior Licensed Professional/Specialist	\$205/HR	\$211/HR	\$218/HR
1.3	Licensed Professional	\$140/HR	\$144/HR	\$149/HR
1.4	Senior Engineer/Designer/Planner	\$125/HR	\$129/HR	\$133/HR
1.5	Engineer/Designer/Planner	\$115/HR	\$119/HR	\$122/HR
1.6	Draftsperson/Technician	\$110/HR	\$113/HR	\$117/HR
1.7	Clerical/Researcher	\$ 80/HR	\$ 82/HR	\$ 85/HR
2.1	Survey Related			
2.2	Chief of Survey	\$100/HR	\$105/HR	\$105/HR
2.3	Licensed Land Surveyor	\$125/HR	\$129/HR	\$133/HR
2.4	Survey Technician/Draftsperson	\$ 75/HR	\$ 75/HR	\$ 80/HR
2.5	Two (2) Person Survey Crew	\$175/HR	\$180/HR	\$185/HR
3.0	Construction Related			
3.1	Resident Engineer (PE and/or NICET IV)	\$165/HR	\$170/HR	\$175/HR

**CITY OF NORWALK
PURCHASING DEPARTMENT**

BILLING CATEGORY		HOURLY BILLING RATE		
		YEAR 1	YEAR 2	OPTIONAL YEAR 3
3.2	Senior Inspector (NICET IV) / Construction Manager	\$135/HR	\$139/HR	\$143/HR
3.3	Inspector (NICET III)	\$115/HR	\$119/HR	\$122/HR
3.4	Field Technician/Inspector (NICET II)	\$110/HR	\$113/HR	\$117/HR

B. CERTIFICATION

Submitted By: Tighe & Bond, Inc.	Signature: 
Authorized Agent of Company (Name & Title): Dana C. Huff, PE, Senior Vice President	
Date: January 7, 2021	

C. The above signatory acknowledges receipt of the following addenda issued during the bidding period and understands that they are a part of the bidding documents (if applicable):

Addendum #	<u>1</u>	Dated	<u>1/8/2021</u>	Addendum #		Dated	
Addendum #		Dated		Addendum #		Dated	

COMMON COUNCIL
NORWALK, CONNECTICUT

ACTION
7:30 PM EST

MARCH 8, 2022
VIA TELECONFERENCE

09 22 6030 5777 C0365
09 22 6030 5777 C0367
09 22 6030 5777 C0588
09 0 6030 5777 C0657

AUTHORIZED

4. Authorize the Mayor, Harry W. Rilling, to execute an Amendment to the March 29, 2021 Agreement between the City of Norwalk and Tighe & Bond, Inc. for Project No. DPW2021-1 On-Call Engineering Services. The Amendment is to extend the Agreement for a period of one (1) year at a sum not to exceed \$100,000.00, billable on an hourly basis with an option to extend for one (1) additional term for one (1) year.

Account No. 01 40 30 5258

09 22 4021 5777 C0021
09 21 4021 5777 C0234
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09 22 4021 5777 C0315
09 21 4021 5777 C0440
09 22 4021 5777 C0440
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09 17 4021 5777 C0526
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09 20 4031 5777 C0617
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09 20 4027 5777 C0643
09 21 4021 5777 C0643
09 22 6030 5777 C0643
09 21 6030 5777 C0365
09 22 6030 5777 C0365
09 22 6030 5777 C0367
09 22 6030 5777 C0588
09 0 6030 5777 C0657

AUTHORIZED

5. Authorize the Mayor, Harry W. Rilling, to execute the First Amendment to the Agreement between the City of Norwalk and Freeman Companies dated February 27, 2019, to provide Professional Engineering Services for the Emergency Reconstruction of the Rowayton Avenue Bridge in accordance with scope of services Extra Work Order No. 4 "Bridge Preservation and Rehabilitation of City-Owned Bridges Reconstruction of Bridge No. 102-009 Rowayton Avenue over Keelers Brook" dated December 1, 2021 (copy included) for a sum not to exceed \$150,000.00.

Account No. 09 22 4021 5777 C0315

AUTHORIZED

C. LAND USE AND BUILDING MANAGEMENT COMMITTEE

1. Authorize the Mayor, Harry W. Rilling, to execute an Amendment to the License Agreement with Norwalk Seaport Association, Inc. for access to the Hope Dock from North Water Street Parking Lot, to extend the agreement period retroactively from February 1, 2022 to January 31, 2023.

AUTHORIZED

COMMON COUNCIL
NORWALK, CONNECTICUT

ACTION
7:30 PM EST

FEBRUARY 9, 2021
VIA TELECONFERENCE

09 21 4021 5777 C0617
09 20 4027 5777 C0643
09 21 4027 5777 C0643
09 21 6030 5777 C0365

09 19 6030 5777 C0367
09 15 6030 5777 C0546
09 20 6030 5777 C0657
09 21 6030 5777 C0321

AUTHORIZED

4. Authorize the Mayor, Harry W. Rilling, to execute an Agreement between the City of Norwalk and Tighe & Bond, Inc. for Project D.P.W. 2021-1 On-Call Engineering Services. The Agreement is for a period of one (1) year, billable on an hourly basis, for a sum not to exceed \$50,000.00, with an option to extend for two (2) additional terms of one (1) year each.

Account No. 01 40 30 5258

09 21 4021 5777 C0021
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09 21 4021 5777 C0315
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09 19 4021 5777 C0471
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09 21 4027 5777 C0643
09 21 6030 5777 C0365
09 19 6030 5777 C0367
09 15 6030 5777 C0546
09 20 6030 5777 C0657
09 21 6030 5777 C0321

AUTHORIZED

5. Authorize the Mayor, Harry W. Rilling, to execute any and all documents necessary to acquire an easement at 473 Connecticut Avenue for purposes of constructing, operating, maintaining, repairing and replacing a pump station. **AUTHORIZED**
6. Approve the East Norwalk Village District Standards as part of the City of Norwalk Department of Public Works Standard Detail Drawing. **APPROVED**

D. LAND USE AND BUILDING MANAGEMENT COMMITTEE

1. Authorize the Mayor, Harry W. Rilling, to execute an Assistance Agreement with the Lockwood Mathews Mansion Museum at Norwalk, CT for the Lockwood Mathews Mansion Museum Improvement Project in the amount of \$2,500,000.00. Account #09206310 5777 C0186 **AUTHORIZED**
- 2a. Authorize the Mayor, Harry W. Rilling, to execute an agreement with Innovative Engineering Services, LLC. to provide building systems commissioning services for the new Cranbury Elementary School Project for a total not to exceed \$45,400.00. Acct. #09215010 5777 C0786 **AUTHORIZED**
- 2b. Authorize to establish a contingency for additional services as may be required for a total not to exceed \$4,500. **AUTHORIZED**



CITY OF NORWALK
Norwalk City Hall
125 East Avenue, PO Box 5125
Norwalk, CT 06851-5125
P: 203-854-7791 / F: 203-857-0143

MEMORANDUM

To: James Meehan, PE – Principal Engineer

From: Daniel Stanton, PE – Senior Civil Engineer *D. Stanton*

CC: Vanessa Valadares, PE – Chief of Operations & Public Works

RE: Project No. DPW 2021-1 On-Call Engineering Services – Contract Extension #2

Date: April 18, 2023

On February 9, 2021, Common Council approved the On-Call Engineering Services with an option to extend for two(2) additional terms of one(1) year each. The First Extension was approved March 8, 2022.

These firms have proved to be effective, responsive, and economical to City Engineering needs. If approved, the firms will continue support for City operations and projects. The consultants have provided engineering design for peer review, Berkeley Area Sidewalk Project, drainage investigation, preliminary drainage studies, and designed storm drainage improvements for Cossitt and Chatham Area.

Attached are the new hourly rates for the On-Call Engineering Service contract. This allows the Engineering Department to provide top quality, professional, effective, and timely services to our residents and internal customers. We recommend an extension of the On-Call Engineering Services and increase in contract amount.

I would like to request that the following items be included on the agenda for the May 2, 2023 Public Works Committee meeting.

- 1.) Authorize the Mayor, Harry W. Rilling, to execute a second Amendment to the March 11, 2021 Agreement between the City of Norwalk and AI Engineers, Inc. for Project No. DPW2021-1 On-Call Engineering Services. The Amendment is to extend the Agreement for a period of one (1) year at a sum not to exceed \$125,000.00 billable on an hourly basis with an option to extend for one (1) additional term for one (1) year.
- 2.) Authorize the Mayor, Harry W. Rilling, to execute an Amendment to the March 11, 2021 Agreement between the City of Norwalk and Tighe & Bond, Inc. for Project No. DPW2021-1 On-Call Engineering Services. The Amendment is to extend the Agreement for a period of one (1) year at a sum not to exceed \$125,000.00 billable on an hourly basis with an option to extend for one (1) additional term for one (1) year.
- 3.) Authorize the Mayor, Harry W. Rilling, to execute an Amendment to the March 11, 2021 Agreement between the City of Norwalk and Weston & Sampson Engineers, Inc. for Project No. DPW2021-1 On-Call Engineering Services. The Amendment is to extend the Agreement for a period of one (1) year at a sum not to exceed \$125,000.00 billable on an hourly basis with an option to extend for one (1) additional term for one (1) year.

For each contract, the City will need authorization on Account No.'s:

01 40 30 5258
09 23 4021 5777 C0021
09 24 4021 5777 C0021
09 22 4021 5777 C0315
09 23 4021 5777 C0315
09 24 4021 5777 C0315
09 22 4021 5777 C0318
09 24 4021 5777 C0318
09 23 7100 5777 C0583
09 21 4021 5777 C0440
09 22 4021 5777 C0440
09 24 4021 5777 C0440
09 23 4021 5777 C0617
09 24 4021 5777 C0617
09 20 4027 5777 C0643
09 21 4021 5777 C0643
09 22 6030 5777 C0643
134010 5796 APW04
134010 5796 APW05
134010 5796 APW07

Att.: Hourly Rates for each Consultant

CITY OF NORWALK PURCHASING DEPARTMENT

1.1 QUALIFICATION RESPONSE FORM

Vendor Name - Weston & Sampson Engineers, Inc.		
Address - 712 Brook Street, Suite 103, Rocky Hill, CT 06067		
Phone - 860-513-1473	Fax - 978-977-0100	Email - westerc@wselnc.com
Manager - Christopher Westor, PE, Vice President/ Regional Manager		Fed ID# 04-2601194

The undersigned hereby declares that he has or they have carefully examined the plans, specifications and project sites and has satisfied themselves as to all the quantities and conditions, and understands that in signing this Qualification he waives all right to plead any misunderstanding regarding the same.

The undersigned further understands and agrees that he will furnish and provide all the necessary material, machinery, implements, tools, labor, services, and other items of whatever nature, and to do and perform all the work necessary under the aforesaid conditions, to carry out the contract and to accept in full compensation therefore the amount of the contract as agreed to by the Contractor and the City.

It is further understood and agreed that all information included in, attached to, or required by the Request for Qualification shall be public record upon delivery to the City.

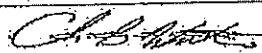
A. CONSULTANT HOURLY BILLING RATE SCHEDULE FOR ON-CALL ASSIGNMENT - Please indicate your firm's hourly fees over the two (2) period of the contract.

BILLING CATEGORY		HOURLY BILLING RATE		
		YEAR 1	YEAR 2	OPTIONAL YEAR 3
1.0	Engineering Related			
1.1	Principal	230	235	235
1.2	Senior Licensed Professional/Specialist	181	180	195
1.3	Licensed Professional	160	168	176
1.4	Senior Engineer/Designer/Planner	135	142	149
1.5	Engineer/Designer/Planner	115	120	126
1.6	Draftsperson/Technician	80	84	88
1.7	Clerical/Researcher	70	74	78
2.1	Survey Related			
2.2	Chief of Survey	185	195	205
2.3	Licensed Land Surveyor	150	168	166
2.4	Survey Technician/Draftsperson	75	79	83
2.5	Two (2) Person Survey Crew	190	200	210
3.0	Construction Related			
3.1	Resident Engineer (PE and/or NICET IV)	170	179	188

**CITY OF NORWALK
PURCHASING DEPARTMENT**

BILLING CATEGORY		HOURLY BILLING RATE		
		YEAR 1	YEAR 2	OPTIONAL YEAR 3
3.2	Senior Inspector (NICET IV) / Construction Manager	160	168	176
3.3	Inspector (NICET III)	135	142	149
3.4	Field Technician/Inspector (NICET II)	120	126	132

B. CERTIFICATION

Submitted By: Christopher Wester, PE	Signature: 
Authorized Agent of Company (Name & Title): Christopher Wester, PE, Vice President/Regional Manager	
Date: January 12, 2021	

C. The above signatory acknowledges receipt of the following addenda issued during the bidding period and understands that they are a part of the bidding documents (if applicable):

Addendum #	1	Dated	1/8/21	Addendum #		Dated	
Addendum #		Dated		Addendum #		Dated	

COMMON COUNCIL
NORWALK, CONNECTICUT

ACTION
7:30 PM EST

MARCH 8, 2022
VIA TELECONFERENCE

Account No. 01 40 30 5258
09 22 4021 5777 C0021
09 21 4021 5777 C0234
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09 22 4021 5777 C0471
09 17 4021 5777 C0526
09 19 4021 5777 C0617
09 20 4031 5777 C0617
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09 22 6030 5777 C0643
09 21 6030 5777 C0365
09 22 6030 5777 C0365
09 22 6030 5777 C0367
09 22 6030 5777 C0588
09 0 6030 5777 C0657

AUTHORIZED

3. Authorize the Mayor, Harry W. Rilling, to execute an Amendment to the March 29, 2021 Agreement between the City of Norwalk and Weston & Sampson Engineers, Inc. for Project No. DPW2021-1 On-Call Engineering Services. The Amendment is to extend the Agreement for a period of one (1) year at a sum not to exceed \$100,000.00, billable on an hourly basis with an option to extend for one (1) additional term for one (1) year.

Account No. 01 40 30 5258
09 22 4021 5777 C0021
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09 21 4021 5777 C0440
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09 22 6030 5777 C0643
09 21 6030 5777 C0365

09 22 6030 5777 C0365
09 22 6030 5777 C0367
09 22 6030 5777 C0588
09 0 6030 5777 C0657

AUTHORIZED

4. Authorize the Mayor, Harry W. Rilling, to execute an Amendment to the March 29, 2021 Agreement between the City of Norwalk and Tighe & Bond, Inc. for Project No. DPW2021-1 On-Call Engineering Services. The Amendment is to extend the Agreement for a period of one (1) year at a sum not to exceed \$100,000.00, billable on an hourly basis with an option to extend for one (1) additional term for one (1) year.

Account No. 01 40 30 5258
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09 21 6030 5777 C0365
09 22 6030 5777 C0365
09 22 6030 5777 C0367
09 22 6030 5777 C0588
09 0 6030 5777 C0657

AUTHORIZED

5. Authorize the Mayor, Harry W. Rilling, to execute the First Amendment to the Agreement between the City of Norwalk and Freeman Companies dated February 27, 2019, to provide Professional Engineering Services for the Emergency Reconstruction of the Rowayton Avenue Bridge in accordance with scope of services Extra Work Order No. 4 "Bridge Preservation and Rehabilitation of City-Owned Bridges Reconstruction of Bridge No. 102-009 Rowayton Avenue over Keelers Brook" dated December 1, 2021 (copy included) for a sum not to exceed \$150,000.00.

Account No. 09 22 4021 5777 C0315

AUTHORIZED

C. LAND USE AND BUILDING MANAGEMENT COMMITTEE

1. Authorize the Mayor, Harry W. Rilling, to execute an Amendment to the License Agreement with Norwalk Seaport Association, Inc. for access to the Hope Dock from North Water Street Parking Lot, to extend the agreement period retroactively from February 1, 2022 to January 31, 2023.

AUTHORIZED

COMMON COUNCIL
NORWALK, CONNECTICUT

ACTION
7:30 PM EST

FEBRUARY 9, 2021
VIA TELECONFERENCE

5. Authorize the Mayor, Harry W. Rilling to enter into a contract with Morris and McDaniel, Management Consultants, 117 South Saint Asaph Street, Alexandria, VA. 22314 to develop and administer a firefighter entry level exam, not to exceed the amount of \$ 75,000.00. **AUTHORIZED**

B. COMMUNITY SERVICES AND PERSONNEL COMMITTEE

1. Authorize the Mayor, Harry W. Rilling, to execute an amended contract with mid Fairfield Child Guidance Center, Inc., for continued in-home Mental Health and Family Support services for Public School children under the Community Services Department for the period January 1, 2021 to June 30, 2021. **AUTHORIZED**

C. PUBLIC WORKS COMMITTEE

1. Approve the Title VI - Complaint Procedure as the official policy for the City of Norwalk. **APPROVED**
2. Authorize the Mayor, Harry W. Rilling, to execute an Agreement between the City of Norwalk and AI Engineers, Inc. for Project D.P.W. 2021-1 On-Call Engineering Services. The Agreement is for a period of one (1) year, billable on an hourly basis, for a sum not to exceed \$50,000.00, with an option to extend for two (2) additional terms of one (1) year each.

Account No. 01 40 30 5258

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09 19 4021 5777 C0471
09 20 4021 5777 C0471
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09 21 6030 5777 C0365
09 19 6030 5777 C0367
09 15 6030 5777 C0546
09 20 6030 5777 C0657
09 21 6030 5777 C0321

AUTHORIZED

3. Authorize the Mayor, Harry W. Rilling, to execute an Agreement between the City of Norwalk and Weston & Sampson Engineers, Inc. for Project D.P.W. 2021-1 On-Call Engineering Services. The Agreement is for a period of one (1) year, billable on an hourly basis, for a sum not to exceed \$50,000.00, with an option to extend for two (2) additional terms of one (1) year each.

Account No. 01 40 30 5258

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09 21 4021 5777 C0234
09 21 4021 5777 C0315
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09 21 4021 5777 C0471
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COMMON COUNCIL
NORWALK, CONNECTICUT

ACTION
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FEBRUARY 9, 2021
VIA TELECONFERENCE

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09 21 6030 5777 C0365

09 19 6030 5777 C0367
09 15 6030 5777 C0546
09 20 6030 5777 C0657
09 21 6030 5777 C0321

AUTHORIZED

4. Authorize the Mayor, Harry W. Rilling, to execute an Agreement between the City of Norwalk and Tighe & Bond, Inc. for Project D.P.W. 2021-1 On-Call Engineering Services. The Agreement is for a period of one (1) year, billable on an hourly basis, for a sum not to exceed \$50,000.00, with an option to extend for two (2) additional terms of one (1) year each.

Account No. 01 40 30 5258

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09 21 6030 5777 C0365
09 19 6030 5777 C0367
09 15 6030 5777 C0546
09 20 6030 5777 C0657
09 21 6030 5777 C0321

AUTHORIZED

5. Authorize the Mayor, Harry W. Rilling, to execute any and all documents necessary to acquire an easement at 473 Connecticut Avenue for purposes of constructing, operating, maintaining, repairing and replacing a pump station.

AUTHORIZED

6. Approve the East Norwalk Village District Standards as part of the City of Norwalk Department of Public Works Standard Detail Drawing.

APPROVED

D. LAND USE AND BUILDING MANAGEMENT COMMITTEE

1. Authorize the Mayor, Harry W. Rilling, to execute an Assistance Agreement with the Lockwood Mathews Mansion Museum at Norwalk, CT for the Lockwood Mathews Mansion Museum Improvement Project in the amount of \$2,500,000.00. Account #09206310 5777 C0186

AUTHORIZED

- 2a. Authorize the Mayor, Harry W. Rilling, to execute an agreement with Innovative Engineering Services, LLC. to provide building systems commissioning services for the new Cranbury Elementary School Project for a total not to exceed \$45,400.00. Acct. #09215010 5777 C0786

AUTHORIZED

- 2b. Authorize to establish a contingency for additional services as may be required for a total not to exceed \$4,500.

AUTHORIZED



CITY OF NORWALK
Norwalk City Hall
125 East Avenue, PO Box 5125
Norwalk, CT 06851-5125
Customer Service (203)854-3200

James Meehan, PE
Principal Engineer
jmeehan@norwalkct.gov

To: Vanessa Valadares, P.E. – Chief of Operations and Public Works
From: James Meehan, P.E. – Principal Engineer
CC: Ralph Kolb, P.E. – WPCA Senior Environmental Engineer
Ref: Engineering Services-Municipal Separate Storm Sewer System (MS4)
Date: April 25, 2023

The City of Norwalk Department of Public Works through the City Purchasing Department solicited a list of qualifications from various engineering consulting firms (RFQ 4240) to provide engineering services to evaluate the City MS4 system and make recommendations to improve the system as per Connecticut Department of Energy and Environmental Protection (CT DEEP) regulations.

On Tuesday, March 7, 2023, the Public Works Department interviewed three (3) engineering consulting firms: Tighe & Bond, Brown and Caldwell, and CDM Smith. Upon discussion in the various departments, it was agreed to solicit proposals from Brown and Caldwell and CDM Smith. On Wednesday, April 5, 2023, the City of Norwalk received proposals from the two (2) noted firms regarding the above referenced project.

The panel has further reviewed the submitted proposals and based on their basic approach to the project, the qualifications of the consulting team, the work history of the consulting firm doing similar work for other CT municipalities including various coastal municipalities, the hourly chargeable rate and manpower requirements, it would be our recommendation to retain the services of CDM Smith Inc. for professional engineering services for this project for an amount not to exceed \$250,100.00.

Therefore, we would like to request the following item be included on the agenda for the May 2, 2023 meeting of the Public Works Committee of the Common Council for approval:

- 5a. Authorize the Mayor, Harry W. Rilling to execute an Agreement between the City of Norwalk and CDM Smith Inc., for Professional Engineering Services for Project DRG 2023-2 Engineering Services - Municipal Separate Storm Sewer System (MS4), for a sum not to exceed \$250,100.00

Account No. 134010 5796 APW06
09 22 4062 5777 C0361
09 24 4062 5777 C0361

- 5b. Authorize the Chief of Operations and Public Works to execute orders on the Contract with CDM Smith Inc. for Professional Engineering Services for Project DRG 2023-2 Engineering Services – Municipal Separate Storm Sewer System (MS4), for a sum not to exceed \$ 25,000.00.

5a & 5b

Account No. 134010 5796 APW06
09 22 4062 5777 C0361
09 24 4062 5777 C0361

A copy of RFQ 4240 - Engineering Services-Municipal Separate Storm Sewer System (MS4)
can be reviewed by following the link below:

<https://www.norwalkct.gov/documentcenter/index>

If you have any questions, please do not hesitate to call me.



To: Vanessa Valadares , Chief of Operations and Public Works
Chris Torre, Superintendent of Operations
Monique Cipriano, Administrative Assistant

From: Dilene Byrd, Administrative Assistant

Date: April 20, 2023

Re: MSW and Recycling Report - March 2023

MSW Collection and Disposal				
Municipal Solid Waste (MSW)	Previous FY: Mar-22	Current FY: Mar-23	Change	FY 22/23 Cumulative
Curbside tonnage	1,206.60	1,256.66	4.1%	11,704.77
MSW tonnage out	1,919.42	1,910.34	-0.5%	17,262.03
Transfer station operating fee	\$72,375.00	\$73,791.67	2.0%	\$664,125.03
Transport and disposal fee	\$182,344.90	\$185,302.98	1.6%	\$1,674,416.91
Curbside collection fee	\$104,396.33	\$107,528.17	3.0%	\$967,753.53
Total operating costs (less curbside)	\$254,719.90	\$259,094.65	1.7%	\$2,338,541.94

MSW Consolidated Budget	
FY 22/23 Budget	\$4,793,838.00
Amount expended	\$3,306,295.46
Percent remaining	31.0%

Recycling Collection				
Recycling Collection	Previous FY: Mar-22	Current FY: Mar-23	Change	FY 22/23 Cumulative
Curbside tonnage	713.31	721.02	1.1%	6,562.18
Transfer station tonnage	25.21	24.86	-1.4%	278.48
Total monthly tonnage	738.52	745.88	1.0%	6,840.66
Curbside collection fee	\$101,341.67	\$104,381.92	3.0%	\$939,437.28

Recycling Budget	
FY 22/23 Budget	\$1,287,583.00
Amount expended	\$939,437.28
Percent Remaining	27.0%

MSW and Recycling Revenues				
MSW and Recycling Revenues	Previous FY: Mar-22	Current FY: Mar-23	Change	FY 22/23 Cumulative
Transfer station tip fees	\$42,907.70	\$37,850.70	-11.8%	\$403,134.39
Recycling revenue (curbside)	\$12,482.93	\$12,617.85	1.1%	\$114,838.15
Recycling revenue (T.S.)	\$441.18	\$435.05	-1.4%	\$4,873.40
Total revenues	\$55,831.80	\$50,903.60	-8.8%	\$522,845.94

B

City of Norwalk
FY 2022-2023

Pilot Food Scrap Drop-Off Program

Date of Collection	Location of Collection	Service Fee	Number of Toters	Weight of Food Scraps (lbs)	Per Toter Fee	Total Collection Cost	Total Monthly Cost	Total Monthly Weight (Lbs)	Total Monthly Weight (Tons)	%
7/6/2022	Rowayton Community Center	\$65	5	1,500	\$10	\$115				
7/12/2022	Norwalk Transfer	\$65	2	600	\$10	\$85				
7/19/2022	Rowayton Community Center	\$65	4	600	\$10	\$105				
7/19/2022	Norwalk Transfer	\$65	3	900	\$10	\$95	TS	2,700	1.35	49%
7/26/2022	Rowayton Community Center	\$65	5	750	\$10	\$115	RCC	2,850	1.43	51%
7/26/2022	Norwalk Transfer	\$65	4	1,200	\$10	\$105	\$620.00	5,550	2.78	100%
8/2/2022	Norwalk Transfer	\$65	2	600	\$10	\$85				
8/3/2022	Rowayton Community Center	\$65	5	1,500	\$10	\$115				
8/9/2022	Rowayton Community Center	\$65	4	1,200	\$10	\$105				
8/9/2022	Norwalk Transfer	\$65	4	1,200	\$10	\$105				
8/17/2022	Rowayton Community Center	\$65	5	1,500	\$10	\$115				
8/18/2022	Norwalk Transfer	\$65	3	900	\$10	\$95				
8/23/2022	Rowayton Community Center	\$65	4	1,200	\$10	\$105	TS	3,900	1.95	36%
8/25/2022	Norwalk Transfer	\$65	4	1,200	\$10	\$105	RCC	6,900	3.45	64%
8/30/2022	Rowayton Community Center	\$65	5	1,500	\$10	\$115	\$945.00	10,800	5.40	100%
9/1/2022	Norwalk Transfer	\$65	4	1,200	\$10	\$105				
9/6/2022	Rowayton Community Center	\$65	5	1,500	\$10	\$115				
9/8/2022	Norwalk Transfer	\$65	4	1,200	\$10	\$105				
9/13/2022	Rowayton Community Center	\$65	1	300	\$10	\$75				
9/15/2022	Norwalk Transfer	\$65	3	900	\$10	\$95				
9/15/2022	Rowayton Community Center	\$65	3	900	\$10	\$95				
9/20/2022	Rowayton Community Center	\$65	2	600	\$10	\$85				
9/22/2022	Norwalk Transfer	\$65	4	1,200	\$10	\$105	TS	5,700	2.85	56%
9/27/2022	Rowayton Community Center	\$65	4	1,200	\$10	\$105	RCC	4,500	2.25	44%
9/30/2022	Norwalk Transfer	\$65	4	1,200	\$10	\$105	\$990.00	10,200	5.10	100%
10/4/2022	Rowayton Community Center	\$65	4	1,200	\$10	\$105				
10/6/2022	Norwalk Transfer	\$65	4	1,200	\$10	\$105				
10/11/2022	Rowayton Community Center	\$65	3	900	\$10	\$95				
10/13/2022	Norwalk Transfer	\$65	4	1,200	\$10	\$105				
10/18/2022	Rowayton Community Center	\$65	3	900	\$10	\$95				
10/20/2022	Norwalk Transfer	\$65	3	900	\$10	\$95				
10/25/2022	Rowayton Community Center	\$65	4	1,200	\$10	\$105	TS	5,700	2.85	58%
10/26/2022	Norwalk Transfer	\$65	4	1,200	\$10	\$105	RCC	4,200	2.10	42%
10/31/2022	Norwalk Transfer	\$65	4	1,200	\$10	\$105	\$915.00	9,900	4.95	100%
11/1/2022	Rowayton Community Center	\$65	6	1,800	\$10	\$125				
11/7/2022	Norwalk Transfer	\$65	4	1,200	\$10	\$105				
11/8/2022	Rowayton Community Center	\$65	17	5,100	\$10	\$235				
11/14/2022	Norwalk Transfer	\$65	8	2,400	\$10	\$145				
11/15/2022	Rowayton Community Center	\$65	7	2,100	\$10	\$135				

City of Norwalk
FY 2022-2023
Pilot Food Scrap Drop-Off Program

Date of Collection	Location of Collection	Service Fee	Number of Toters	Weight of Food Scraps (lbs)	Per Toter Fee	Total Collection Cost	Total Monthly Cost	Total Monthly Weight (Lbs)	Total Monthly Weight (Tons)	%
11/21/2022	Norwalk Transfer	\$65	5	1,500	\$10	\$115				
11/22/2022	Rowayton Community Center	\$65	7	2,100	\$10	\$135				
11/22/2022	Rowayton Community Center	\$65	2	600	\$10	\$85	TS	7,200	3.60	32%
11/28/2022	Norwalk Transfer	\$65	7	2,100	\$10	\$135	RCC	15,000	7.50	68%
11/29/2022	Rowayton Community Center	\$65	11	3,300	\$10	\$175	\$1,390.00	22,200	11.10	100%
12/1/2022	Rowayton Community Center	\$65	9	2,700	\$10	\$155				
12/2/2022	Cranbury Park	\$65	3	900	\$10	\$95				
12/5/2022	Norwalk Transfer	\$65	9	2,700	\$10	\$155				
12/6/2022	Rowayton Community Center	\$65	2	600	\$10	\$85				
12/6/2022	Rowayton Community Center	\$65	6	1,800	\$10	\$125				
12/8/2022	Rowayton Community Center	\$65	5	1,500	\$10	\$115				
12/9/2022	Cranbury Park	\$65	4	1,200	\$10	\$105				
12/12/2022	Rowayton Community Center	\$65	3	900	\$10	\$95				
12/12/2022	Norwalk Transfer	\$65	3	900	\$10	\$95				
12/15/2022	Cranbury Park	\$65	3	900	\$10	\$95				
12/19/2022	Rowayton Community Center	\$65	5	1,500	\$10	\$115				
12/19/2022	Norwalk Transfer	\$65	5	1,500	\$10	\$115				
12/22/2022	Cranbury Park	\$65	2	600	\$10	\$85				
12/26/2022	Rowayton Community Center	\$65	6	1,800	\$10	\$125				
12/27/2022	Norwalk Transfer	\$65	3	900	\$10	\$95				
12/29/2022	Cranbury Park	\$65	1	300	\$10	\$75	TS	6,000	3.00	29%
1/5/23	Cranbury Park	\$65	2	600	\$10	\$85	RCC	10,800	5.40	52%
1/13/23	Cranbury Park	\$65	0	0	\$10	\$65	CRANBURY PARK	3,900	1.95	19%
1/20/23	Cranbury Park	\$65	3	900	\$10	\$95	\$1,730.00	20,700	10.35	100%
1/27/23	Cranbury Park	\$65	3	900	\$10	\$95				
1/3/23	Norwalk Transfer	\$65	4	1,200	\$10	\$105				
1/9/23	Norwalk Transfer	\$65	4	1,200	\$10	\$105				
1/16/23	Norwalk Transfer	\$65	3	900	\$10	\$95				
1/23/23	Norwalk Transfer	\$65	4	1,200	\$10	\$105				
1/30/23	Norwalk Transfer	\$65	3	900	\$10	\$95				
1/2/23	Rowayton Community Center	\$65	6	1,800	\$10	\$125				
1/12/23	Rowayton Community Center	\$65	4	1,200	\$10	\$105				
1/19/23	Rowayton Community Center	\$65	5	1,500	\$10	\$115				
1/26/23	Rowayton Community Center	\$65	4	1,200	\$10	\$105				
2/2/2023	Rowayton Community Center	\$65	4	1,200	\$10	\$105	TS			
2/3/2023	Cranbury Park	\$65	3	900	\$10	\$95	RCC	5,400	2.70	40%
2/6/2023	Norwalk Transfer	\$65	4	1,200	\$10	\$105	CRANBURY PARK	5,700	2.85	42%
2/9/2023	Rowayton Community Center	\$65	4	1,200	\$10	\$105	\$1,295.00	2,400	1.20	18%
								13,500	6.75	100%

City of Norwalk
FY 2022-2023
Pilot Food Scrap Drop-Off Program

Date of Collection	Location of Collection	Service Fee	Number of Toters	Weight of Food Scraps (lbs)	Per Toter Fee	Total Collection Cost	Total Monthly Cost	Total Monthly Weight (Lbs)	Total Monthly Weight (Tons)	%
2/13/2023	Norwalk Transfer	\$65	3	900	\$10	\$95				
2/17/2023	Cranbury Park	\$65	3	900	\$10	\$95				
2/17/2023	Rowayton Community Center	\$65	5	1,500	\$10	\$115				
2/20/2023	Norwalk Transfer	\$65	4	1,200	\$10	\$105				
2/23/2023	Rowayton Community Center	\$65	4	1,200	\$10	\$105				
2/24/2023	Cranbury Park	\$65	3	900	\$10	\$95				
2/27/2023	Norwalk Transfer	\$65	4	1,200	\$10	\$105				
3/2/2023	Cranbury Park	\$65	3	900	\$10	\$95	TS	4,500	2.25	37%
3/3/2023	Rowayton Community Center	\$65	4	1,200	\$10	\$105	RCC	5,100	2.55	41%
3/6/2023	Norwalk Transfer	\$65	2	600	\$10	\$85	CRANBURY PARK	2,700	1.35	22%
3/8/2023	Rowayton Community Center	\$65	3	900	\$10	\$95	\$1,125.00	12,300	6.15	100%
3/10/2023	Cranbury Park	\$65	2	600	\$10	\$85				
3/13/2023	Norwalk Transfer	\$65	4	1,200	\$10	\$105				
3/16/2023	Rowayton Community Center	\$65	4	1,200	\$10	\$105				
3/17/2023	Cranbury Park	\$65	3	900	\$10	\$95				
3/20/2023	Norwalk Transfer	\$65	4	1,200	\$10	\$105				
3/23/2023	Rowayton Community Center	\$65	4	1,200	\$10	\$105				
3/24/2023	Cranbury Park	\$65	3	900	\$10	\$95				
3/27/2023	Norwalk Transfer	\$65	4	1,200	\$10	\$105				
3/30/2023	Rowayton Community Center	\$65	5	1,500	\$10	\$115				
3/31/2023	Cranbury Park	\$65	1	300	\$10	\$75				
							TS	4,200	2.10	30.4%
							RCC	6,000	3.00	43.5%
							CRANBURY PARK	3,600	1.80	26.1%
							\$1,370.00	13,800	6.90	100%
FY 22/23 Totals				79,950		\$6,740			39.98	

FY 22/23 (July 1, 2022 - June 30 2023)	\$6,740	79,950	39.98	100%
	Transfer Station	31,200	15.60	39%
	Rowayton Community Center	44,250	22.13	55%

City of Norwalk
FY 2022-2023
Pilot Food Scrap Drop-Off Program

Date of Collection	Location of Collection	Service Fee	Number of Toters	Weight of Food Scraps (lbs)	Per Toter Fee	Total Collection Cost	Total Monthly Cost	Total Monthly Weight (Lbs)	Total Monthly Weight (Tons)	%
Cranbury Park										5%
										1.95
										3,900

FY 21/22 (July 1, 2021 - June 30 2022)							\$8,225	118,500	59.25	100%
							<i>Transfer Station</i>	<i>39,000</i>	<i>19.50</i>	<i>33%</i>
							<i>Rowayton Community Center</i>	<i>79,500</i>	<i>39.75</i>	<i>67%</i>

FY 20/21 (July 1, 2020 - June 30, 2021)							\$10,340	109,350	54.68	100%
							<i>Transfer Station</i>	<i>38,550</i>	<i>19.28</i>	<i>35%</i>
							<i>Rowayton Community Center</i>	<i>70,800</i>	<i>35.40</i>	<i>65%</i>