

CITY OF NORWALK
Norwalk City Hall
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**CITY OF NORWALK
PUBLIC WORKS COMMITTEE
May 2, 2017**

ATTENDANCE: John Igneri, Chair; Eloisa Melendez; Thomas Livingston; Richard Bonenfant; Faye Bowman (7:04pm)

STAFF: Bruce Chimento, Director; Lisa Burns, Principal Engineer

Mr. Igneri called the meeting to order at 7:00 p.m. A quorum was present.

PUBLIC INPUT

Mr. Jim Adams introduced himself from the Norwalk Land Development LLC and said he was available to provide answers to any questions regarding item 4. There was no public input at this time.

NEW BUSINESS

- 1. APPROVE THE MINUTES OF THE PUBLIC WORKS COMMITTEE MEETING OF TUESDAY, APRIL 4, 2017.**

****MR. LIVINGSTON MOVED THE ITEM
MOTION PASSED UNANIMOUSLY

- 2. AUTHORIZE THE MAYOR, HARRY W. RILLING TO EXECUTE AN AGREEMENT WITH TIGHE & BOND FOR ITS ENGINEERING SERVICES FOR THE ROWAYTON POND DAM PROJECT, FOR A SUM NOT TO EXCEED \$20,000.00.**

Account No: 09 14 4027 5777 C0440

Ms. Burns familiarized everyone with the Dam Project. She said that the City was unaware that they owned the Dam. She said that Tighe & Bond completed an inspection of the Dam and came up with several recommendations needed to maintain the Dam. Ms. Burns stated that the Public

Works staff would be able to complete the work however, Tighe & Bond would need to do the permitting and to coordinate with DEP and complete an inspection report once the work is complete. She said that it will need to be some public outreach due to some trees in the Dam that can't be there so a public/community meeting will need to be scheduled once they get closer to starting date. She told the committee that she would get them the exact address of the Dam. Pictures of the dam were circulated.

Mr. Livingston asked if once they became aware that the City owns the Dam if that was what prompted the involvement of Tighe & Bond.

Mr. Chimento answered that they needed a complete program per the State.

Ms. Burns said that you are required under State Statutes to perform Dam Safety Inspections. She said that all the construction work that is required by State can be completed in-house.

****MR. BONENFANT MOVED THE ITEM
MOTION PASSED UNANIMOUSLY

3. APPROVE THE FOURTH TAXING DISTRICT PROPERTY EXTENSIONS THROUGH SEPTEMBER 30, 2016 AS PER THE LIST DATED APRIL 5, 2017.

Mr. Bonenfant asked about the Fourth Taxing District Property Extensions.

Mr. Chimento began to explain the different tax districts. He said that the Fifth Taxing District encompasses the entire town except Rowayton. Rowayton is located in the Sixth Taxing District. He said the Fourth Taxing District is for sewer/garbage, First Taxing District is water, Second Taxing District is water and the Third Taxing District is Electric.

****MS. MELENDEZ MOVED THE ITEM
MOTION PASSED UNANIMOUSLY

4. AUTHORIZE THE MAYOR, HARRY W. RILLING, TO EXECUTE AN EASEMENT AGREEMENT WITH NORWALK LAND DEVELOPMENT LLC FOR INSTALLATION AND MAINTENANCE OF TIE-BACKS / SOIL NAILS AND SOIL NAIL WALLS UNDER NORTH WATER STREET AND PINE STREET EXTENSION IN CONNECTION WITH THE CONSTRUCTION OF THE SONO COLLECTION PROJECT.

Mr. Bonenfant asked if this was part of a pre-agreement.

Mr. Chimento responded that it is a temporary construction easement. He said that the last time a temporary easement was used it was for POKO. He said that they are putting up concrete walls for foundation and it needs something to hold the walls by using metal rods on an angle that will extend underneath the street area.

Ms. Burns added that the rods would be left in place after everything is completed. She said that they will know where the rods are located.

Mr. Adams stated that they are approximately 2 inch rods.

Ms. Bowman asked if these rods were going under the road and asked where they would be.

Ms. Burns said that they are on the Northside of Pine Street and each side of North Water Street. She said that they are coordinating with Mr. Adams so they don't hit any utilities.

Mr. Bonenfant asked if they would have to dig up a road.

Mr. Chimento answered no.

Mr. Livingston asked if there was an expiration on the temporary easement.

Mr. Chimento answered no there isn't an expiration on the temporary easement.

Ms. Burns is going to verify the easement status. She said that they are only used temporarily.

Ms. Bowman asked if anyone would be inconvenienced with the construction.

Mr. Adams explained that it wouldn't go past the railroad bridge. He said that as soon as they start the excavation the rods would go in prior to any concrete pouring. He said that putting in a retaining wall to hold back excavated earth and to make sure that when they excavate North Water Street and Pine Street doesn't cave in.

Ms. Bowman said that there was a project in South Norwalk and a generator was placed right outside of Town House Garden and it is very noisy. She said that it was told to her that the council approved this action.

Ms. Burns said that Ms. Bowman is referring to the Madison Traction Station for the railroad equipment put, there by CDOT under the Office of Rails. She said the Council doesn't approve such an item, however, there was a public outreach meeting regarding this and attendance was very low to none. She said that there would be a lot more of those traction stations going all the way up to the Danbury line.

****MR.IGNERI MOVED THE ITEM**

****MOTION PASSED UNANIMOUSLY**

5a. AUTHORIZE THE MAYOR, HARRY W. RILLING, TO EXECUTE AN AGREEMENT WITH SEALCOATING INC. FOR PROJECT NO. PM 2017-3 PROPOSED HOT-IN-PLACE RECYCLING AND MICRO-SURFACING, FOR A SUM NOT TO EXCEED \$478,840.60.

Account No: 09 17 4021 5777 C0021

5b. AUTHORIZE THE DIRECTOR OF PUBLIC WORKS, BRUCE CHIMENTO, TO EXECUTE ORDERS ON CONTRACT WITH SEALCOATING INC. FOR PROJECT NO. PM 2017-3 PROPOSED HOT-IN-PLACE RECYCLING AND MICRO-SURFACING, FOR A SUM NOT TO EXCEED \$47,884.06.

Ms. Burns stated that DPW has never done Hot-In-Place Recycling and Micro-surfacing before. She said that more than ten years ago the City did some micro-surfacing.

Mr. Chimento explained the process to the Committee.

Ms. Burns stated that in the past they have only completed the micro-surfacing part of this. She said that Mr. Berndlmaier and Mr. Ho spoke with other communities that have successfully used the combination of the Hot-In-Place Recycling and the Micro-surfacing. She said that her concerns for this process is that there was only one bidder, two other bidders had questions but choose not to bid. Ms. Burns stated that Sealcoating won the bid and they will perform as the primary and will have a secondary vendor as well.

The Committee watched a video that displayed the Hot-In-Place Recycling and Micro-surfacing.

Mr. Livingston asked if there is any downfall for using this process.

Mr. Chimento stated that it may not last as long but they will be able to get more streets completed using this process. He said that the surface of the road has to be relatively decent.

Mr. Bonenfant asked how soon someone will be able to drive on it.

Ms. Burns stated that this is pavement preservation making an impenetrable roads surface again. She said that this would work on the roads that are in need that may be low on the list.

****MR. LIVINGSTON MOVED THE ITEM**

****MOTION PASSED UNANIMOUSLY**

- 6. AUTHORIZE THE MAYOR, HARRY W. RILLING TO EXECUTE AN AGREEMENT WITH PRIME AE GROUP, INC. FOR SCANNING AND INDEXING SERVICES PERTAINING TO THE EDMS ELECTRONIC DOCUMENT MANAGEMENT SYSTEM PROJECT, FOR A SUM NOT TO EXCEED \$50,934.00.**

Account No: 09 10 4031 5777 C0037

09 13 4031 5777 C0037

22 40 62 5741 (WPCA)

Ms. Burns gave an overview. She said that the City of Norwalk through the Central Connecticut Council of Government has been participating in a joint grant purchase of an electronic document management system. She said that all participating committees chose Prime. Ms. Burns said that the 1st year the cost is covered 100% through the grant, the City's IT Department will cover the ongoing maintenance through their budget. She said Public Works received quotes to do scanning of DPW's documents to feed into Prime. She said that there are advantages to having Prime do the scanning and indexing work. She said that this would scan and index all of the public works documents that are listed on the backup. She said that all mapping and flat files will be scanned and indexed. Ms. Burns said that eventually everything will be in the electronic document

management system.

Mr. Bonenfant asked if there is any benefit to the public.

Ms. Burns stated yes, soon this will be citywide.

Mr. Igneri asked how long will it take.

Ms. Burns answered not quite sure. She said they will be taking it off site.

Mr. Igneri asked if they would be taking all of your files off site.

Ms. Burns answered not at the same time.

Mr. Bonenfant said that he sees that part of the costs is sorting out the documents.

Mr. Chimento stated that they have gone through all of the duplicates.

Ms. Burns stated that the scanning is the easy part of the process, the indexing will be more difficult.

Mr. Livingston asked how it would work with what is searchable.

Ms. Burns stated that they have to come up with their own criteria on how that would work. She said that the consultant is Prime and the software is Onbase. Ms. Burns stated that they need to come up with their own key words for the indexing process.

****MR. BONENFANT MOVED THE ITEM
MOTION PASSED UNANIMOUSLY

7. AUTHORIZE THE DIRECTOR OF PUBLIC WORKS, TO EXECUTE CHANGE ORDERS FOR PROJECT PM 2017-1 PAVEMENT MANAGEMENT PROGRAM, FOR A SUM NOT TO EXCEED \$670,000.00.

Account No: 09 16 5010 5777 C0516
09 18 5010 5777 C0516
09 18 6030 5777 C0611
State Alliance Grant may be applied
Account No. TBD

****MS. MELENDEZ MOVED TO TAKE THE ITEM OFF AGENDA
MOTION PASSED UNANIMOUSLY

INFORMATION / DISCUSSION

A. MONTHLY SOLID WASTE REPORT – FEBRUARY 2017

Mr. Chimento stated that recycling revenue is up 27% at the Transfer Station. He said that they are on target with garbage collection. Household curbside is about the same as it always been, right now below 2%.

B. CUSTOMER SERVICE REPORT – MARCH 2017

There was no discussion on the customer service report this evening.

C. CORRESPONDENCE

There was no discussion on the customer service report this evening.

UPCOMING PROJECTS

Next meeting is scheduled for Tuesday, June 6, 2017 in Room 225.

****MS. MELENDEZ MOVED TO ADJOURN**

****MOTION PASSED UNANIMOUSLY**

There was no further business and the meeting was unanimously adjourned at 7:48 p.m.

Respectfully submitted,

Monique Cipriano
Executive Assistant
Public Works Department