

CITY OF NORWALK
Norwalk City Hall
125 East Avenue, PO Box 5125
Room 225
Norwalk, CT 06856-5125
P: 203-854-7791 / F: 203-857-0143

April 2, 2020

Public Works Committee Special Meeting Notice

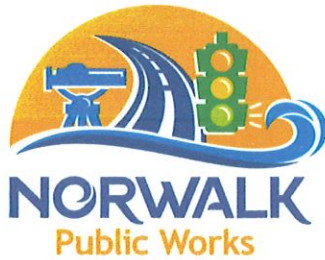
- + There will be a Special Meeting of the Public Works Committee by way of Video Conference/Teleconference held on **Monday, April 13, 2020 at 7:00p.m.**
- + Please check the Public Works Committee Agenda for additional details and instructions about how to attend the Special Meeting and Public Hearing.

CITY OF NORWALK
Norwalk City Hall
125 East Avenue, PO Box 5125
Room 225
Norwalk, CT 06856-5125
P: 203-854-7791 / F: 203-857-0143

April 2, 2020

Public Works Committee Public Hearing Meeting Notice

- ✚ The Public Works Committee will hold a **Public Hearing by way of Video Conference/Teleconference** on **Monday, April 13, 2020 at 7:00 P.M.** to hear all parties interested to include a \$100 fee for Chapter §94-19 to be set by Department of Operations and Public Works for Resident Disposal Pass for those that do not pay the vehicle tax in Norwalk.
- ✚ Please check the Public Works Committee Agenda for additional details and instructions about how to attend the Special Meeting and Public Hearing.



CITY OF NORWALK
Norwalk City Hall
125 East Avenue, PO Box 5125
Room 225
Norwalk, CT 06856-5125
P: 203-854-7791 / F: 203-857-0143

PUBLIC WORKS COMMITTEE of the COMMON COUNCIL SPECIAL MEETING

DATE: Monday, April 13, 2020

TIME: 7:00 P.M. – By Video Conference and Teleconference

PLACE: By Video Conference and Teleconference

Special Legal Requirements for this Meeting

- A. To allow public access, anyone may access the meeting by either telephone, Zoom and/or the City of Norwalk Youtube Channel. Additional instructions to access the meeting are provided below.
- Telephone Access (Listening Only):
 - Dial (646) 558-8656
 - Enter Webinar ID: 531 051 797
 - Register in advance for this webinar (first name, last name, email required):
 - https://zoom.us/webinar/register/WN_QUjmDQ-oSfigjPH8izUQXQ
After registering, you will receive a confirmation email containing information about joining the webinar.
 - For those that just wish to view the meeting via the website, but are not participating:
 - They can view the live stream on the City of Norwalk, CT Youtube Channel:
<https://www.youtube.com/channel/UCRcAj0a6fNzo2prQ6LhSjVA>
- B. To allow further public access, anyone may access the meeting by dialing in (please use the numbers listed above) and hear the Public Works Committee meeting live. Additional instructions for public access has been attached to the backup materials for this meeting (refer to Attachment A “Participating and attending Public Meeting Virtually”).
- C. This meeting will also be recorded and a copy of the audio recording will be posted on the City website within seven (7) days after the meeting.

- D. Anyone who wants to provide public comment should submit them to the staff of the Public Works Committee, Monique Cipriano, at mcipriano@norwalkct.org, in advance of the meeting. In order for these comments to be read into the record, they should be submitted at least three (3) hours in advance of the meeting start time. Monique Cipriano will read timely submitted public comments into the record at the meeting. For those who want to provide “live comments,” they will need to use the zoom link (see above) and click the raise your hand indicator. The host will call on them during the public comment section of the meeting.

Staff of the Public Works Committee, Monique Cipriano, at mcipriano@norwalkct.org

- E. For clarity, EACH person speaking during the meeting must **identify themselves by name and title or affiliation**, EACH time they speak. This will allow all participants, as well as those listening to the recording after the meeting, to better follow the discussion.

AGENDA

Public Hearing

Public hearing to consider establishing a \$100 fee for residents and real property owners who do not pay vehicle tax to Norwalk, to use the Transfer Station and Yard Waste Site per Chapter 94, §94-19

Public Input

Public input (Guests at Committee meetings may speak to any item on the agenda. Comments shall be limited to no more than three (3) minutes per speaker.)

New Business

1. Approve the Minutes of the Public Works Committee Meeting of Tuesday, March 3, 2020.
- 2a. Authorize the Mayor, Harry W. Rilling, to execute an Agreement with Deering Construction, Inc. for Project PM2020-2 Permanent Repairs & Surface Restoration for a sum not to exceed \$488,890.00.

Account No. 03 00 00 2602

- 2b. Authorize the Chief of Operations and Public Works to Execute Orders on the Contract with Deering Construction, Inc. for Project PM2020-2 Permanent Pavement Repairs and Surface Restoration for a sum not to exceed \$48,889.00.

Account No. 03 00 00 2602

Technical Correction of the Common Council Action of March 12, 2019, Item VII.C.4 to add accounts designated for retaining wall installation and reclaim of parking lot for Recreation and Parks, account numbers: 09 18 6030 5777 C0588, 09 18 6030 5777 C0588 and 09 20 6030 5777 C0588.

- 3a. Authorize the Mayor, Harry W. Rilling, to execute an Agreement with Deering Construction, Inc. for Project PM2019-1 Pavement Management Program for a sum not to exceed \$4,538,688.50.

Account No. 09 18 4021 5777 C0021
09 19 4021 5777 C0021
09 19 4027 5777 C0302
09 18 4021 5777 C0503
09 17 4021 5777 C0515
09 19 6030 5777 C0472
09 19 6310 5777 C0186
09 19 6310 5777 C0092
09 19 6310 5777 C0132
09 12 4021 5777 C0504
09 16 4021 5777 C0232
03 00 00 2602
01 41 50 5298
09 18 6030 5777 C0588
09 19 6030 5777 C0588
09 20 6030 5777 C0588

- 3b. Authorize the Chief of Operations and Public Works to Execute Orders on the Contract with Deering Construction, Inc. for Project PM2019-1 Pavement Management Program for a sum not to exceed \$453,868.85

Account No. 09 18 4021 5777 C0021
09 19 4021 5777 C0021
09 19 4027 5777 C0302
09 18 4021 5777 C0503
09 17 4021 5777 C0515
09 19 6030 5777 C0472
09 19 6310 5777 C0186
09 19 6310 5777 C0092
09 19 6310 5777 C0132
09 12 4021 5777 C0504
09 16 4021 5777 C0232
03 00 00 2602
01 41 50 5298
09 18 6030 5777 C0588
09 19 6030 5777 C0588
09 20 6030 5777 C0588

4. Approve \$100 fee for residents and real property owners who do not pay vehicle tax to Norwalk, to use the Transfer Station and Yard Waste Site per Chapter 94, §94-19.
5. Authorize the Mayor, Harry W. Rilling, to execute an Agreement with Care Environmental Corp. for Project 3980 Household Hazardous Waste Collection for a sum not to exceed \$27,800.00.

Account No. 01 40 42 5258

6. Re-Authorize the Mayor, Harry W. Rilling, to execute an Agreement between the City of Norwalk and Tighe and Bond, Inc., to provide Construction Observation Services for DPW Capital Projects related to the Paving Program (paving, sidewalks, drainage, etc), for an amount not to exceed \$210,850.00 on a Sole Source procurement basis.

Account No. 09 18 4021 5777 C0021
09 19 4021 5777 C0021
09 20 4021 5777 C0021
09 19 4021 5777 C0318
09 20 4021 5777 C0318
09 20 4027 5777 C0302

7. Authorize the Mayor, Harry W. Rilling, to execute an Amendment with Priority Landscaping, LLC, to Project DPW 2019-1, Removal & Disposal of Deposited Sediment Within the Watercourse, for an amount not to exceed \$15,000.00.

Account No. 09 15 4027 5777 C0440
09 17 4027 5777 C0440
09 18 4027 5777 C0440
09 19 4027 5777 C0425

8. Authorize the Purchasing Agent, to purchase five (5) sets of Rectangular Rapid Flashing Beacons from TAPCO, Inc. Brown Deer, WI. for a sum not to exceed \$27,900.00.

Account No. 09 17 4021 5777 C0581
09 18 4021 5777 C0581

9. Acknowledge the receipt of the request for the Honorary naming of the portion of Chestnut Street from Monroe Street to Merritt Place to Officer Cesar Ramirez Drive.

From the Office of the Mayor and the Chief of Police

10. Schedule a Public Hearing for the Honorary naming of the portion of Chestnut Street from Monroe Street to Merritt Place to Officer Cesar Ramirez Drive. The Public Hearing shall be conducted in order to hear all parties interested in commenting on the proposed Honorary street naming and to take such action on said naming that the Committee may deem advisable. The Public Hearing is scheduled for Tuesday, April 7, 2020 at 7:00 P.M. in Room 231, 2nd Floor in Norwalk City Hall, 125 East Avenue, Norwalk, CT.

Information / Discussion

A. Discussion

1. Presentation by Woodard & Curran, Engineering PA PC re: preliminary findings and recommendations for Dreamy Hollow Estates (Friendly Pond Area) Drainage Study
2. Sediment Removal Contract
3. Heavy Pipe Cleaning Contract

B. Monthly Solid Waste Report – February 2020

Upcoming Projects

Adjournment

Next Meeting:

Tuesday, May 5, 2020
Public Works Committee
7:00 P.M. Location TBD



CITY OF NORWALK

Norwalk City Hall
125 East Avenue, Room 202
Norwalk, CT 06851

TO: NORWALK RESIDENTS

FROM: THE MAYOR'S OFFICE

DATE: APRIL 6, 2020

RE: PARTICIPATING AND ATTENDING PUBLIC MEETINGS VIRTUALLY

Due to COVID-19, also known as the Coronavirus, the City has had to make a change in the way it conducts business to support the efforts of social/physical distancing to reduce community spread. As a result the City established a protocol for how to hold online Zoom meetings, the chosen virtual meeting software. This software allows the Common Council, Committees, Commissions, Authorities, Agencies, and other City meetings to conduct business virtually with the most available functions.

Using the Zoom platform you will be able to participate in public meetings by dialing in using the teleconference phone line or using the video conference link, both of which will be available on the meeting agenda (posted on the City of Norwalk's website), to listen and/or watch the meeting. For some meetings, as outlined on the agenda, you will be able to provide public comment.

Below are a few items to assist you in participating and to make sure that meetings progress accurately and efficiently for the record:

- **How to Test Your Audio and Internet Connection:** In order to make sure you are able to hear and have good internet connection using a computer be sure visit <https://zoom.us/test> before the meeting begins. If you have difficulty simply use the provided telephone call in number and mute your computer audio. This way you will be able to watch via the computer and listen via phone.
- **How to Join a Meeting and Participate or Watch a Meeting:** Meeting agenda's and notice are required to be posted to the City's website and calendar at least twenty-four (24) hours in advance of the meeting with all supporting materials and documentation for your review.
 - **To submit public comment** – there are two ways to participate in public comment:
 - **PUBLIC COMMENT Option 1:** It is strongly encouraged to submit all public comment before the meeting via email to the designated staff member (see the Designated Staff Members document posted on the City of Norwalk's website). Public comment received via email will be read by the designated staff member into the record, as part of the meeting, and will be provided to the Minute Taker for inclusion in the official meeting minutes. This is the simplest and most effective way to provide public comment on an agenda item. To watch the live stream via YouTube, please visit the URL link provided on the meeting agenda.
 - **PUBLIC COMMENT Option 2:** If you choose not to provide written comment in advance of the meeting, live comments will be permitted as part of the "public

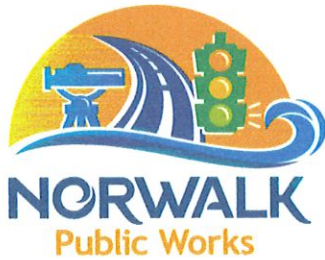
comment/participation” or “public hearing” portion of the meeting, as identified by the Chair. For live comments you will need to use the Public Participation URL link, which will allow you to register with your name and phone number for the meeting. Once you have registered, you will be able to enter and participate in the meeting. For land use meetings, public hearing items are specifically listed on the agenda. If you wish to speak to a listed public hearing item, please use the “Raise Your Hand” function in the Zoom platform. The host will call on you and unmute you so you can speak. Please state your name and address for the record before you begin. You will have three minutes to comment. For other public agency meetings, please use the “Raise Your Hand” function in the Zoom platform when the meeting begins. The host will then call on you and unmute you so you can speak. Please state your name and address for the record before you begin. You will have three minutes to comment. Only items that are on the agenda can be commented on.

- **TO WATCH THE MEETING ONLY (no live public comment possible):** A live stream has been set up for each meeting. To watch the live stream, please visit the URL link provided on the meeting agenda.
 - **TO CALL INTO THE MEETING, WITHOUT A COMPUTER (no visual, or live public comment possible):** A call in number will be provided on the meeting agenda. This will allow you to listen to the meeting, but it will not allow you to speak, as part of the meeting, or allow you to visually see the meeting take place.
- **How to register your Zoom account:** You have the option to register for your own Zoom account, but this is not required to listen or watch a meeting that is taking place. Before your first meeting be sure to go to <https://zoom.us/> and sign up for free. You can also go directly to this link: <https://zoom.us/signup>. Here you will be able to provide your phone number, email, and name so that when you call in or watch live we will be able to identify you for the record and take your comments or questions accurately. This is required if you wish to give live comment during a Zoom meeting.
 - **How to download Zoom:** You have the option to register for your own Zoom account, but this is not required to listen or watch a meeting that is taking place. Following your registration go to <https://zoom.us/download> to download Zoom. You DO NOT have to download Zoom to participate in a meeting. This is only to streamline the process. If you do not wish to download, skip this step and you can simply join by visiting the link provided on the City’s website and the relative agenda. Please note that you will have limited capabilities if you just use the link. You will still be able to give comment but you may have other missing capabilities depending on your device.
 - **Profanity, Hate Speech, Cursing, and Inappropriate Actions:** If anyone in the meeting uses any hate speech or any inappropriate language in the meeting you will be removed from the meeting and blocked from returning.
 - **Seeing the Minutes and watching the Recording of the Meeting:** Within seven days of the meeting, the minutes as well as the recording will be posted to the City’s website at <https://www.norwalkct.org/1691/Recordings-of-Public-Hearings-and-Meetin> (recordings), <https://www.norwalkct.org/1077/Minutes> (minutes), and also on the relative Common Council, Commission, Committee, or other’s City of Norwalk webpage.

All in all, please remember that you are participating in a meeting virtually and take all possible precautions to ensure that the meeting can run smoothly and you can participate effectively. Should you have technical difficulties or questions please contact the designated staff member for the

meeting. They will connect you with the appropriate person to answer your question.

Thank you all for your cooperation during this time. We hope to, virtually, see you all soon. Please ensure you and your families remain safe and healthy during this pandemic.



CITY OF NORWALK
Norwalk City Hall
125 East Avenue, PO Box 5125
Room 225
Norwalk, CT 06856-5125
P: 203-854-7791 / F: 203-857-0143

**CITY OF NORWALK
PUBLIC WORKS COMMITTEE
March 3, 2020**

- ATTENDANCE:** George Tsiranides, Chairman; Barbara Smyth; Tom Keegan; George Theodoridis; Manny Langella; Tom Livingston
- STAFF:** Anthony Carr, Chief of Operations and Public Works; Vanessa Valadares, Principal Engineer; Paul Sotnik, Senior Civil Engineer; Jessica Paladino, Waste Programs Manager
- OTHERS:** Israel Navarro, Resident; Diane Lauricella, Zero Waste Coalition

The meeting was called to order at 7:04 p.m. A quorum was present.

PUBLIC INPUT

Mr. Tsiranides welcomed everyone and went over the public input item on the agenda. He informed all of those signed up to speak to keep their comments to three (3) minutes or under. He introduced the first speaker.

Israel Navarro, resident of Norwalk, stated he wrote the letter about the Honorary street naming for Officer Cesar Ramirez. He clarified that he did not ask for the street name to be changed but just the honorary name like what was done for Travis Simms. The reason he requested the honorary name change was because his father was very adamant about petitioning for this so he contacted Bob Duff and he suggested that he speak with Donna King and then he received a call instructing him to send a letter. He understands that in the By-Laws a person has to be deceased for at least one year. He has spoken to many people in the community about this and they really want to do this. Mr. Navarro said that as a young man he didn't appreciate the work Officer Cesar Ramirez did and Officer Ramirez spoke to him and changed his life as well as many others. He attended Side by Side School and he knows what Cesar Ramirez meant to the school district. He said that many people in the school district and the district of South Norwalk has felt the loss of not just a police officer but more like a friend or family member. He understands that the Mayor and the Police Department supports this and he asked the Committee to support it as well.

Mr. Tsiranides thanked Mr. Navarro for his comments. He explained that normally public input is about what is on the agenda. He said that he understands that this is very heart felt

and a compassionate issue across the City of Norwalk and a lot of people on the Council feel the same way. They are working on doing what needs to be done in order to have the honorary name.

Ms. Diane Lauricella thanked the Committee for allowing her and the coalition to give the presentation last month. She said they look forward to working with the Committee, Chief, Finance Committee and staff. Some of the things they mentioned last month, each topic could have easily been an hour each and so she apologized for being so enthusiastic and spent more time than was allotted. She suggested, instead of the three (3) minute public input there be a three (3) minute quiz on recycling called the three (3) minute recycler or put together new ideas of different waste streams under a different control. They are not there to do the work of the staff, State or vendor but would rather help them do an even better job and much more optimized job in cleaning up the waste streams and the like. Ms. Lauricella wanted to clarify in the minutes three (3) things. Betty Ball is a member of the Zero Waste Coalition. She spoke during public input because she needed to leave early. Skip the Plastic is a cherished member of their coalition. China sword means that recycling is not over. And she wanted to add that Norwalk what's in what's out recycling system needs clarification. She suggested that the Committee look at the packet and get back to her as there is a lot of information. She commented on Item #4 Food Scrap Collection Program, she wants to learn more about it and would like to ensure that this program is all over the City and not just in Rowayton. She said their coalition is available to assist in any way that they can.

NEW BUSINESS

1. APPROVE THE MINUTES OF THE PUBLIC WORKS COMMITTEE MEETING OF TUESDAY, FEBRUARY 4, 2020.

There were three (3) changes to the minutes: Under Public Input change "Betty Ball is a Norwalk resident and a founding member of the Skip the Plastic Norwalk" to "*Betty Ball is a Norwalk resident and a founding member of the Skip the Plastic Norwalk and a member of the Zero Waste Coalition*".

Under Information/Discussion Item A3 change "She mentioned China sword and said it means that recycling is over" to "*She mentioned China sword and said it means that recycling is not over*".

Under Information/Discussion Item A3 change "She said in the packets they can see what is in and what is out, is a generic system that was put in place by Recycle CT because so many towns are different but in Norwalk on the website there is a Norwalk what's in what's out recycling system" to "*She said in the packets they can see what is in and what is out, is a generic system that was put in place by Recycle CT because so many towns are different but in Norwalk on the website there is a Norwalk what's in and what's out recycling system that needs clarification*".

****MS. SMYTH MOVED THE ITEM**

****MR. LIVINGSTON ABSTAINED**

****MOTION PASSED UNANIMOUSLY AS AMENDED WITH ONE
(1) ABSTENTION**

2. **AUTHORIZE THE MAYOR, HARRY W. RILLING, TO EXECUTE AN AGREEMENT BETWEEN THE CITY OF NORWALK AND TIGHE AND BOND, INC., TO PROVIDE CONSTRUCTION OBSERVATION SERVICES FOR DPW CAPITAL PROJECTS RELATED TO THE PAVING PROGRAM (PAVING, SIDEWALKS, DRAINAGE, ETC), FOR AN AMOUNT NOT TO EXCEED \$210,850.00.**

**ACCOUNT NO. 09 18 4021 5777 C0021
 09 19 4021 5777 C0021
 09 20 4021 5777 C0021
 09 19 4021 5777 C0318
 09 20 4021 5777 C0318
 09 20 4027 5777 C0302**

Mr. Carr reported on this. This proposal is to oversee construction, specifically paving for the 2020 calendar year between March 1st and October 15th. Tighe & Bond is very familiar with their paving management program and have done a great job and this is to assist and support staff. Mr. Carr said they administer the contract meaning they deal with the contractors, any disputes and processing payments and Tighe & Bond inspects the work and quality control. Tighe & Bond keeps them informed.

Mr. Livingston said that he supports this as they have done this in the past. He asked about staffing and perhaps hiring someone for this work and if they have considered doing such.

Mr. Carr responded that they have requested an additional position for a junior engineer and that was not funded.

Mr. Keegan said that he did some investigating of what Tighe & Bond's Inspector does and he agrees with Mr. Livingston that this would be better served by a staff member.

Mr. Carr explained that it would be a better investment if there was a staff person however, Tighe & Bond have specialists in this kind of work.

Ms. Valadares said that they have been using the same inspector from Tighe & Bond for the past three (3) years so he is very familiar with the project and house standards and at the same time they have their junior engineers completing more engineering related work now opposed to just being outside doing inspections.

Mr. Carr said that if the junior engineers are out doing inspection services then they cannot be in the office learning design which is really good experience for engineers to have. He said they are trying to get that position funded.

Mr. Tsiranides said they will continue to try to secure funding for the position.

****MR. LANGELLA MOVED THE ITEM**
****MOTION PASSED UNANIMOUSLY**

3. **AUTHORIZE THE MAYOR, HARRY W. RILLING, TO EXECUTE A LEASE AGREEMENT WITH THE STATE OF CONNECTICUT DEPARTMENT OF TRANSPORTATION AT NO COST FOR THE CONSTRUCTION OF A PARKING LOT AS PART OF STATE PROJECT 102-350 NORWALK RIVER VALLEY TRAIL – PHASE 2.**

Mr. Tsiranides stated that this is a project they have been working on for a while now. He said that it is roughly 1+ miles long. He said they didn't know that they are required to have a parking lot and that is the reason for this item.

Mr. Carr said that part of this phase for Union Park is to have a patron parking lot. The proposed parking lot is on State property. The State's response is that they have no immediate plans for development so they will develop a lease agreement. That was their recommendation and Corporation Counsel reviewed it. The lease agreement can be terminated at any time and is much different than a permanent easement but as long as they have the lease, the State is responsible for maintenance.

Mr. Livingston stated that there is no parking lot yet.

Mr. Carr responded correct. He said it is part of the construction and will be part of the bid package which will be advertised in April 2020 and part of that package will include a proposed parking lot and reconstruction of that trail. The value of that contract is about 1 million dollars with an 80/20 match, 80% Federal funding and 20% City funding which was already allocated and previously approved in the capital budget.

Mr. Keegan asked where the parking lot is exactly.

Mr. Carr responded the address is 36 Riverside.

****MR. LANGELLA MOVED THE ITEM**
****MOTION PASSED UNANIMOUSLY**

4. **AUTHORIZE THE CHIEF OF OPERATIONS AND PUBLIC WORKS, TO PURCHASE HOUSEHOLD FOOD COMPOSTING KITS FOR PILOT FOODS SCRAP COLLECTION PROGRAM FROM SPECIAL REVENUE ACCOUNT NO. 03 00 00 2612 (RESERVE FOR RECYCLING SUPPORT), FOR A SUM NOT TO EXCEED \$10,000.00. *MONEY COLLECTED FROM THE SALE OF THESE COMPOSTING KITS WILL BE DEPOSITED BACK INTO THE SAME SPECIAL REVENUE ACCOUNT.***

Mr. Tsiranides stated that this is exactly what they have been talking about. He said they have been listening to the public and they are looking into different streams and ways of recycling. This is a pilot program and they are looking to launch it Citywide

eventually. He said that this is a step in the right direction and he complimented the team for all of their hard work and effort into this.

Mr. Carr said the end result is to reduce the waste stream. He said if someone compost their food scraps it becomes less in the garbage and at the transfer station. They have identified two (2) locations for the citywide program. The first location is in Rowayton at the Community Center and the second location most likely would be at the Transfer Station. People are familiar with the Transfer Station and it is conducive to the operation meaning there is staff there six (6) days a week. He explained how this could work. Rowayton is the 1st pilot area until July 1, 2020 because Rowayton has offered to cover the cost of the collection services from mid-May to July 1, 2020. After July 1st, there are funds budgeted to add a second location which will be at the Transfer Station.

Mr. Livingston said the 6th Taxing District is also offering to have staff supervise this effort.

Mr. Carr said that there should be people watching and helping out because some residents don't know where to put the food scraps or would illegally dump. He then asked Ms. Paladino if there was a fee from the collection service if the food scraps were not placed properly.

Ms. Paladino responded if the collection services find something other than the food scraps, they will charge a fine for the contamination because the food scraps would no longer be compostable.

Mr. Carr said it is a good initiative. He said that Ms. Paladino and Mr. Torre have done a great job. They both met with Scarsdale a few times and was educated on the dos and don'ts and they are ready to launch it. This is a reimbursable project. The Rowayton Garden Club has offered to assemble the kits.

Mr. Keegan asked about purchasing additional bags.

Ms. Paladino answered the bags come with the kits but if you would like to purchase extra bags, they could be purchased at the Transfer Station or Yard Waste Site.

Mr. Carr asked if a resident could purchase the bags at the Community Center.

Ms. Paladino responded that extra bags could only be purchased at the Community Center on the days the bins would be sold. Any time after that, a conversation with the IT Department would have to take place to discuss payment methods.

Mr. Carr said the two (2) days Ms. Paladino is referring to are April 29th and May 14th.

Mr. Livingston commended the staff for putting in the work to get this initiative on track.

Ms. Paladino said Norwalk will sell the 6 gallon toter, 2 gallon toter for the kitchen countertop, 2 rolls of bags and the info kit at a cost of about \$25 each. The kits are on back order and should arrive by mid-April.

Ms. Smyth commended the effort as well.

Mr. Tsiranides thanked them for all the time and effort that was put in to this initiative. He said that this proves that we are listening to the public.

Mr. Carr said there will be more social media and a press release to follow through by Josh Morgan, Communications Manager for the City of Norwalk.

****MR. LIVINGSTON MOVED THE ITEM**
****MOTION PASSED UNANIMOUSLY**

INFORMATION / DISCUSSION

A. Discussion

1. SEDIMENT REMOVAL CONTRACT

Ms. Valadares reported on this. She said they are trying to get the permits for the five (5) watercourses so they can dredge. They received approval from DEP and will meet with them on Friday to finalize the permits. Have not heard from the Army Corp.

Mr. Livingston asked where they are located.

Mr. Carr responded June, Hunter, Kellee, Friendly Pond Area and Lloyd. They have the ROW Entry Agreement and they will begin with Friendly Pond Area first. All of the five (5) applications are in to DEEP and Army Corp. This is for the removing of sediment from the waterway. The State decided to meet with them to help facilitate getting permits from Army Corp. It usually doesn't take this long. The contractor is waiting to do the work.

2. HEAVY PIPE CLEANING CONTRACT

Ms. Valadares reported on this. She said that National Water Main began work on Monday. They have completed Hunter and are now working at Oak Hills Golf Course. They have the contract.

Mr. Livingston asked why they are working at the golf course.

Mr. Carr said at 139 North Taylor, a resident has been experiencing flooding. The engineering staff is working with him and the golf course to alleviate the problem. The pipe that they are cleaning is a culvert that leads to a small pond and travels underground and pops out on the other side and that pipe is completely filled with sediment.

Mr. Tsiranides asked if they could see the video of it being cleaned.

Mr. Carr responded yes.

3. FLOOD STUDIES STATUS

Mr. Carr reported on this. Woodard and Curran is about to conclude the drainage studies. They are the consultant retained for the citywide flood studies. The Flood Study should be available within the next two (2) weeks, not the full report but an executive summary. Woodard and Curran ran into problems and they learned that different combinations assist far better than any one system alone. He explained how the simulators work. They should have a full report by the end of May and recommendations within the next two (2) weeks. The consultant will come in for the April meeting to give a presentation.

B. MONTHLY SOLID WASTE REPORT

Ms. Paladino reported on this. She said it is trending as they budgeted for it. She went through the report line by line and explained it to the Committee. They collect \$85 a ton from commercial haulers and residents but pay \$91 a ton to City Carting, per contract, losing \$6 a ton. On July 1st, the tipping fee goes up to \$93 a ton. The committee began to discuss raising the tipping fee. Currently, the City receives a \$17.50 per ton rebate of revenue from City Carting on their recycling.

UPCOMING PROJECTS

There was no discussion on this item.

Mr. Carr made an announcement to the Committee that Vanessa Valadares has been promoted to Principal Engineer. He said that he looks forward to working with her for a long time and he is very impressed and glad she is working with them.

Everyone congratulated Ms. Valadares on her new promotion.

ADJOURNMENT ****MS. SMYTH MOVED TO ADJOURN**
****MOTION PASSED UNANIMOUSLY**

There was no further business and the meeting was unanimously adjourned at 7:52 p.m.

NEXT MEETING: **Tuesday, April 7, 2020**
Public Works Committee
7:00 P.M. Room 231, Norwalk City Hall

Project Number: PM2020-2

Project Name: PERMANENT ROADWAY REPAIRS & SURFACE RESTORATION

Item Number	Description	Quantity	Unit	Apparent Low Bidder		Second Bidder		Third Bidder		Engineer's Estimate	
				Unit Price	Amount	Unit Price	Amount	Unit Price	Amount	Unit Price	Amount
0304002	PROCESSED AGGREGATE BASE	115.00	CY	\$50.00	\$5,750.00	\$30.00	\$3,450.00			\$51.50	\$5,922.50
0404110 A	PERMANENT ASPHALT PLUGS	2.00	EA	\$250.00	\$500.00	\$50.00	\$100.00			\$257.50	\$515.00
0406201 A	ROAD ENCROACHMENT PERMANENT PAVEMENT REPAIR (MAJOR ARTERIAL) MIN BID - SEE SPECIAL NOTES	580.00	SY	\$200.00	\$116,000.00	\$190.00	\$110,200.00			\$206.00	\$119,480.00
0406202 A	ROAD ENCROACHMENT PERMANENT PAVEMENT REPAIR (MINOR ARTERIAL) MIN BID - SEE SPECIAL NOTES	480.00	SY	\$145.00	\$69,600.00	\$150.00	\$72,000.00			\$154.50	\$74,160.00
0406203 A	ROAD ENCROACHMENT PERMANENT PAVEMENT REPAIR (COLLECTOR) MIN BID - SEE SPECIAL NOTES	875.00	SY	\$120.00	\$105,000.00	\$130.00	\$113,750.00			\$128.75	\$112,656.25
0406204 A	ROAD ENCROACHMENT PERMANENT PAVEMENT REPAIR (LOCAL) MIN BID - SEE SPECIAL NOTES	1850.00	SY	\$60.00	\$111,000.00	\$95.00	\$175,750.00			\$66.95	\$123,857.50
0406279 A	MILL FULL LANE 1.5" (40 LF TO 200 LF)	500.00	SY	\$7.50	\$3,750.00	\$33.00	\$16,500.00			\$30.90	\$15,450.00
0406280 A	MILL FULL LANE 1.5" (>200 LF)	500.00	SY	\$7.50	\$3,750.00	\$33.00	\$16,500.00			\$20.60	\$10,300.00
0406451 A	BITUMINOUS CONCRETE 1.5" OVERLAY FULL LANE (40LF TO 200LF)	55.00	TON	\$225.00	\$12,375.00	\$200.00	\$11,000.00			\$309.00	\$16,995.00
0406452 A	BITUMINOUS CONCRETE 1.5" OVERLAY FULL LANE (> 200LF)	45.00	TON	\$200.00	\$9,000.00	\$200.00	\$9,000.00			\$206.00	\$9,270.00
0507001 A	TYPE "C" CATCH BASIN	1.00	EA	\$3,000.00	\$3,000.00	\$700.00	\$700.00			\$3,090.00	\$3,090.00
0507781	RESET MANHOLE	1.00	EA	\$1,000.00	\$1,000.00	\$500.00	\$500.00			\$1,030.00	\$1,030.00
0507792	RECONSTRUCT CATCH BASIN	3.00	VF	\$500.00	\$1,500.00	\$250.00	\$750.00			\$515.00	\$1,545.00
0811001 A	CONCRETE CURBING	65.00	LF	\$50.00	\$3,250.00	\$35.00	\$2,275.00			\$51.50	\$3,347.50
0815001	BITUMINOUS CONCRETE LIP CURBING	225.00	LF	\$10.00	\$2,250.00	\$9.00	\$2,025.00			\$10.30	\$2,317.50
0921001 A	CONCRETE SIDEWALK	525.00	SF	\$25.00	\$13,125.00	\$18.00	\$9,450.00			\$25.75	\$13,518.75
0921011 A	CONCRETE DRIVEWAY RAMP	115.00	SF	\$30.00	\$3,450.00	\$24.00	\$2,760.00			\$30.90	\$3,553.50
0921014 A	PRECAST CONCRETE PAVER SIDEWALK AND DRIVEWAY	30.00	SF	\$30.00	\$900.00	\$25.00	\$750.00			\$30.90	\$927.00

Project Number: PM2020-2

Project Name: PERMANENT ROADWAY REPAIRS & SURFACE RESTORATION

Item	Number	Description	Quantity	Unit	Apparent Low Bidder		Second Bidder		Third Bidder		Engineer's Estimate	
					Unit Price	Amount	Unit Price	Amount	Unit Price	Amount	Unit Price	Amount
	0921021 A	RELAY PRECAST CONCRETE PAVER SIDEWALK AND DRIVEWAY	30.00	SF	\$30.00	\$900.00	\$22.00	\$660.00			\$30.90	\$927.00
	0921099 A	FLEXI-PAVE PAVEMENT	75.00	SF	\$45.00	\$3,375.00	\$32.00	\$2,400.00			\$41.20	\$3,090.00
	0922001 A	BITUMINOUS CONCRETE SIDEWALK	100.00	SY	\$50.00	\$5,000.00	\$49.00	\$4,900.00			\$51.50	\$5,150.00
	0922501 A	BITUMINOUS CONCRETE DRIVEWAY	60.00	SY	\$50.00	\$3,000.00	\$49.00	\$2,940.00			\$51.50	\$3,090.00
	0924007 A	HANDICAP RAMPS (ADA COMPLIANT)	10.00	SF	\$30.00	\$300.00	\$30.00	\$300.00			\$30.90	\$309.00
	0944003 A	FURNISHING AND PLACING TOPSOIL	10.00	SY	\$15.00	\$150.00	\$49.00	\$490.00			\$15.45	\$154.50
	0950003 A	TURF ESTABLISHMENT (LAWN)	10.00	SY	\$1.00	\$10.00	\$0.00	\$0.00			\$1.03	\$10.30
	0975004 A	MOBILIZATION AND PROJECT CLOSEOUT	1.00	LS	\$10,000.00	\$10,000.00	\$16,793.00	\$16,793.00			\$5,665.00	\$5,665.00
	1210101	4" WHITE EPOXY RESIN PAVEMENT MARKINGS	20.00	LF	\$1.00	\$20.00	\$0.90	\$18.00			\$1.03	\$20.60
	1210102	4" YELLOW EPOXY RESIN PAVEMENT MARKINGS	20.00	LF	\$1.00	\$20.00	\$0.90	\$18.00			\$1.03	\$20.60
	1210104	4" DOUBLE YELLOW EPOXY RESIN PAVEMENT MARKINGS	20.00	LF	\$2.00	\$40.00	\$1.00	\$20.00			\$2.06	\$41.20
	1210105	EPOXY RESIN PAVEMENT MARKINGS - SYMBOLS AND LEGENDS	15.00	SF	\$5.00	\$75.00	\$4.00	\$60.00			\$5.15	\$77.25
	1210106	12" WHITE EPOXY RESIN PAVEMENT MARKINGS	20.00	LF	\$5.00	\$100.00	\$4.00	\$80.00			\$5.15	\$103.00
	1210124	24" WHITE EPOXY RESIN PAVEMENT MARKINGS	20.00	LF	\$10.00	\$200.00	\$10.00	\$200.00			\$10.30	\$206.00
	1302060	RESET GATE BOXES	5.00	EA	\$100.00	\$500.00	\$50.00	\$250.00			\$103.00	\$515.00
						\$488,890.00		\$576,589.00				\$537,314.95

Apparent Low Bidder = Deering Construction, Inc.

Second Bidder = PS Paving Inc. Seymour, CT

Third Bidder= N/A



CITY OF NORWALK
Norwalk City Hall
125 East Avenue, PO Box 5125
Norwalk, CT 06851-5125
P: 203-854-7791 / F: 203-857-0143

MEMORANDUM

To: Anthony R. Carr, P.E., CFM – Chief of Operations and Public Works

From: Vanessa Valadares, P.E. – Principal Engineer

RE: Public Works Committee Agenda Item – Project PM2019-1 Pavement Management Program

Date: April 7, 2020

I would like to request the following item(s) be included on the agenda for the April 13, 2020 Public Works Committee meetings:

1. Technical Correction of the Common Council Action of March 12, 2019, Item VII.C.4 to add accounts designated for retaining wall installation and reclaim of parking lot for Recreation and Parks, account numbers: 09 18 6030 5777 C0588, 09 19 6030 5777 C0588, and 09 20 6030 5777 C0588.
 - a. Authorize the Mayor, Harry W. Rilling, to execute an Agreement with Deering Construction, Inc. for Project PM2019-1 Pavement Management Program for a sum not to exceed \$4,538,688.50.
 - b. Authorize the Director of Public Works, to execute orders on the Contract with Deering Construction, Inc. for Project PM2019-1 Pavement Management Program for a sum not to exceed \$453,868.85.

Account No. 09 18 4021 5777 C0021
Account No. 09 19 4021 5777 C0021
09 19 4027 5777 C0302
09 18 4021 5777 C0503
09 17 4021 5777 C0515
09 19 6030 5777 C0472
09 19 6310 5777 C0186
09 19 6310 5777 C0092
09 19 6310 5777 C0132
09 12 4021 5777 C0504
09 16 4021 5777 C0232
03 00 00 2602
01 41 50 5298
09 18 6030 5777 C0588
09 19 6030 5777 C0588
09 20 6030 5777 C0588



MEMORANDUM

TO: Anthony Carr, P.E. – Chief of Operations & Public Works
FROM: Drew Berndlmaier, P.E. – Senior Engineer
CC: Vanessa Valladares, P.E. – Principal Engineer
REF: Public Works Committee Agenda Item – Inspection Services & Watercourse Maintenance Contract
DATE: March 31, 2020

I would like to request that the following items be included on the agenda for the April Public Works Committee meeting.

1. Authorize the Mayor, Harry W. Rilling, to execute an Amendment with Priority Landscaping, LLC, to Project DPW 2019-1, Removal & Disposal of Deposited Sediment Within the Watercourse, for an amount not to exceed \$15,000.

Account #'s:

09 15 4027 5777 C0440
09 17 4027 5777 C0440
09 18 4027 5777 C0440
09 19 4027 5777 C0425

The original contract and notice to proceed were executed long before any work could take place. DPW is still waiting on approvals from the Army Corps, DEEP and EPA. DPW intends to offer a one-time Mobilization fee, to cover the Contractor's expenses associated with awaiting these approvals.

2. **Re-Authorize** the Mayor, Harry W. Rilling, to execute an Agreement between the City of Norwalk and Tighe and Bond, Inc., to provide Construction Observation Services for DPW Capital Projects related to the Paving Program (paving, sidewalks, drainage, etc), for an amount not to exceed \$210,850.00 **on a Sole Source procurement basis.**

Account Nos.	09 18 4021 5777 C0021
	09 19 4021 5777 C0021
	09 20 4021 5777 C0021
	09 19 4021 5777 C0318
	09 20 4021 5777 C0318
	09 20 4027 5777 C0302

Based on advice from City Corporation Counsel and the Purchasing Agent, the purpose of the Re-Authorization is to provide a clarification that the request for authorization in

Item C.1. of the March 10, 2020 Agenda of the Common Council was approved as a sole source procurement.

As previously presented during the March 10, 2020 Common Council meeting, DPW is still short a position which has created a work backlog. At the same time, DPW has also experienced an increase in requests for assistance from other Departments to help review proposals, draft details, process cost estimates, administrate construction (i.e., - pave parking lots, etc. . .). The vendor that DPW desires to perform the subject professional services is already significantly familiar with the City's contract, standards, specifications and policies and is still finishing up work that was on last year's construction and scope.,in particular, the 2019 Paving Program. At the same time, the vendor's rate (\$115 per hr) remains less than historic quoted rates by other Consultants offering similar services providing reasonable assurances of competitive pricing. As such, it is our opinion that this vendor can provide more cohesive and efficient services at competitive pricing significantly benefiting DPW operations, and particularly of the execution on capital project under what is likely to be a difficult construction project season to administer by our group under the prevailing circumstances.



STATE OF CONNECTICUT
DEPARTMENT OF TRANSPORTATION
2800 BERLIN TURNPIKE, P.O. BOX 317546
NEWINGTON, CONNECTICUT 06131-7546

James St. Bridge = \$130.27 hr.
Current



May 1, 2018

Ms. Elisabeth O. Burns, P.E.
Principal Engineer
Engineering and Construction Division
Norwalk Public Works Department
125 East Avenue
Norwalk, Connecticut 06856

Dear Ms. Burns:

Subject: Authorization to Advertise for Construction Bids
Federal Local Bridge Program
State Project No. 102-320
Rehabilitation of Bridge No. 04989
James Street over Silvermine River

The Department of Transportation has been notified by the Federal Highway Administration that the funding for the construction phase of the subject project has been authorized.

The guidelines established at the pre-advertising meeting held on January 16, 2018 at Close, Jensen and Miller, P.C. (CJM) should be followed when advertising this project for construction bids. Additionally, CJM should be informed of any questions that are received from the prospective bidders and any addenda that may be issued while the project is being advertised.

If you have any questions regarding this matter, please contact Ms. Priti S. Bhardwaj at (860) 594-3311 or Mr. Thomas J. Mangan Jr. of CJM at (860) 563-9375.

Very truly yours,

Rabih M. Barakat P.E.
2018.05.01
10:02:24-04'00'

Rabih M. Barakat, P.E.
Transportation Principal Engineer
Bureau of Engineering and Construction

cc: Mr. Joseph A. Scalise, P.E., AECOM Technical Services, Inc.

**FEDERAL LOCAL BRIDGE PROGRAM
CONSTRUCTION INSPECTION MAN-HOURS**

**James Street over the Norwalk River - Project 102-320
(No. of Calendar Days = 470)**

CLASSIFICATIONS: TASKS:	CONSTRUCTION COORDINATOR	CHIEF INSPECTOR	LAND SURVEYOR	SURVEY RODMAN	CLERICAL	TOTAL
Pre-construction Meeting	4	8	--	--	--	12
Review Contract Documents	12	40	--	--	--	52
Inspection	--	2686	--	--	134	2820
Technical Support	269	--	--	--	--	269
Project Close-out	8	160	--	--	16	184
Overtime	--	134	--	--	--	134
Field Survey	--	--	40	40	--	80
As-Built Plans	--	40	--	--	--	40
(a) TOTAL HOURS	293	3068	40	40	150	3591
(b) HOURLY RATE	\$ 81.43	\$ 50.17	\$ 48.08	\$ 32.87	\$ 35.93	--
(c) DIRECT SALARY COST = (a) x (b)	\$ 23,858.99	\$ 153,921.56	\$ 1,923.20	\$ 1,314.80	\$ 5,389.50	\$ 186,408.05

(d) INDIRECT COST = (c)_{TOTAL} X FIELD BFO RATE 110.34% \$ 205,682.64

(e) PROFIT = 20.45% of (c)_{TOTAL} \$ 38,120.45

(f) Direct Cost Items: On-site Mileage, Mailings, Reproduction, Nuclear Density Testing \$ 7,500.00

(g) SUBTOTAL = (c)_{TOTAL} + (d) + (e) + (f) \$ 437,711.14

(h) EXTRA WORK = 10% of (g) \$ 43,771.11

MAXIMUM FEE = (f) + (g) + (h) \$ 481,482.25

Preparer : Joseph Scalise

Approved :

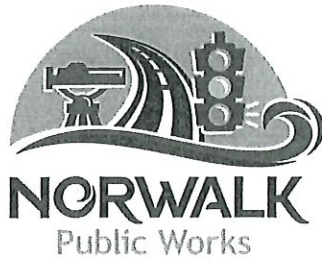
Michael J. McCarthy
Michael J. McCarthy

Vice President, Transportation, Northeast

USE ROUNDED FIGURES FOR AGREEMENT		
DIRECT LABOR COST	\$ 186,400	} \$ 392,080
INDIRECT COST	\$ 205,680	
PROFIT	\$ 38,120	
DIRECT COSTS	\$ 7,500	
SUBTOTAL	\$ 437,700	
EXTRA WORK ALLOWANCE	\$ 43,800	
MAXIMUM FEE	\$ 481,500	

CJM/rac - 05/07/2018

pg 2



CITY OF NORWALK
Norwalk City Hall
125 East Avenue, PO Box 5125
Norwalk, CT 06856-5125
P: 203-854-7791 / F: 203-857-0143

August 19, 2019

Matthew S. Cleary, P.E. – Assistant District Engineer
Connecticut Department of Transportation
140 Pond Lily Avenue
New Haven, CT 06515-1106

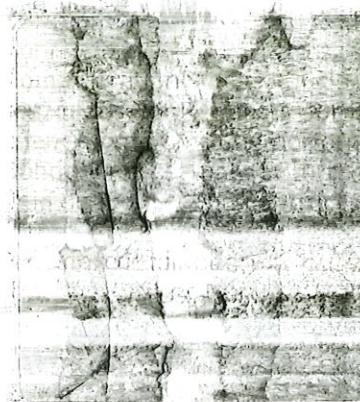
Subject: AECOM CEI Wage Rates Increase
Rehabilitation of Bridge No. 04989
James Street over Silvermine River
City of Norwalk
Project No. 102-320
Federal Aid Project No. 6102(014)

Dear Mr. Cleary:

AECOM has requested approval of billing rate increases for their construction engineering and inspection staff for project 102-320. The City of Norwalk is in agreement with these new rates, which fall within the maximum billable rates stated in their Contract. Please see the included request for your review and approval.

Very truly yours,

Drew Berndlmaier, P.E.
Senior Engineer
Department of Public Works – City of Norwalk





AECOM
500 Enterprise Drive, Suite 3B
Rocky Hill, CT 06067
www.aecom.com

860 529 8882 tel
860 529 3991 fax

July 14, 2019

Mr. Drew Bernlmaier, P.E.
Senior Engineer
Engineering Dept. City Hall
Department of Public Works
P.O. Box 5125
125 East Avenue
Norwalk, CT 06856-5125

Re: CEI Pay Rates
Project 102-320 James Street over the Silvermine River – CE&I
URS Project No. 60579241

Dear Mr. Bernlmaier:

Approval is requested for annual raises which were effective at the beginning of the year. These increases were anticipated during negotiations and incorporated in the maximum rates. The billing rates for Joseph Scalise and Todd Dawidowicz are capped at the maximum billable rate per the contract.

Please forward your concurrence to MSAT for their approval.

Name	Classification	Max Rate	Cert Rate 1/6/18	Cert Rate Effective 1/5/19	Billing Rate Effective 1/5/19
Joseph Scalise	Construction Coordinator	\$83.87	\$81.43	\$84.08	\$83.87
Matthew Remchuck	Chief Inspector	\$51.68	\$50.17	\$51.42	\$51.42
Todd Dawidowicz	Land Surveyor	\$49.52	\$48.08	\$49.53	\$49.52
Allison Young	Survey Rodman	\$33.86	\$32.87	\$33.53	\$33.53
Teri Scalzo	Admin	\$37.01	\$35.93	\$37.01	\$37.01

x 110.34% (Indirect Costs)
x 20.45% (Profit)

\$130.27/hr.

Please call if you have any questions.

Sincerely,
AECOM

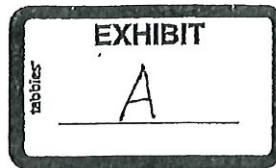
Kenneth Hinsch, P.E.
Project Coordinator

KWH
Encl

Raymond & Day = \$125/hr
'17-'18



111 Founders Plaza
Suite 1600
East Hartford, CT 06108
tel: 860-529-7615
fax: 860-290-7845



July 17, 2017(Revised 7/18/17)

Ms. Lisa Burns, P.E.
Principal Engineer
City of Norwalk
Department of Public Works & Engineering
125 East Avenue
Norwalk, Connecticut 06851

Subject: The SoNo Collection
General Growth Partnership Development
West Avenue Construction Oversight and Resident Project Representative
Services

Dear Ms. Burns:

Thank you very much for asking us to consider supporting the City with CM and CEI oversight services for this significant project. CDM Smith has a long history of providing these services to municipalities including Norwalk. We will execute this assignment both for the coordination of utility relocation and to provide field oversight services on the City's behalf. Brian Farrelly will serve as the Project/Construction Manager and will lead the effort focusing on civil site inspection and overall execution of the services. CDM Smith will provide on-site representative services during the actual construction activities for inspection services. Project Management services will be provided as necessary.

We have executed similar type assignments, not only for local municipalities including Norwalk, Greenwich, New Haven, Hartford, as well as other agencies including the MDC, and greater New Haven Water Pollution Control Authority. We also bring a strong track record of FEMA Disaster Recovery experience should you require any specific expertise related to FEMA and HUD funding.

Scope of Services

CDM Smith will provide construction oversight and inspection services for the subject project. The services shall be direct at the Developer/Contractor's compliance with plans previously reviewed and approved for the construction and implementation of City/State owned facilities. These may include, but not be limited to improvements to streets, sidewalks, traffic signals, storm and sanitary sewers, street lighting, etc. CDM Smith will monitor the contractor compliance with approved plans, specifications, sequence of operations, staying and maintaining all protection of traffic requirements.



Ms. Lisa Burns, P.E.
July 17, 2017 (Revised 7/18/17)
Page 2

CDM Smith's Project/Construction Manager, and/or Resident Inspector will attend regularly scheduled progress meetings representing the interest of the City and coordinate responses when necessary by the City staff. CDM Smith staff will provide the following services as they relate to City/State owned facilities:

- Coordination of approvals and RFI's and shop drawing reviews necessary by the Contractor from the City.
- Attendance at Project Meetings.
- Coordinate and assist the City in reviewing field changes, RFI's and City responses to requests of the Contractor.
- Monitor Contractor schedule in regards to public improvements and advise the City of changes, delays, and change requests.
- Monitor Contractor preparation of record drawings.
- Monitor requests for payments and invoices requiring reimbursement by the City, advise on the validity of the request.
- Maintain file of documentation between the Developer/Contractor, City and CDM Smith related to City required improvements.
- Monitor field and laboratory testing of materials related to City facilities not otherwise covered by other third party inspections. Assist the City in review and approvals according to specific requirements of the specifications.

CDM Smith's Resident Project Representative will comply with those services as outlined in attached Exhibit B. In addition, CDM Smith may at the request of the City provide when professional engineering, environmental and support services as may be requested from time to time by the City.

I have included the resume of Mr. Farrelly for your consideration. Hourly rates for professional services as well as administrative and clerical support services would be as follows:

Project/Construction Manager/Principal	\$230 per hour
On-Site Project Field Representative	\$125 per hour
Senior Engineering Support (if required)	\$156 per hour





Ms. Lisa Burns, P.E.
July 17, 2017(Rvised7/18/17)
Page 3

Engineer (If required) \$130 per hour

Administrative Services/Document Control \$100 per hour

A budget estimate for services for the eighteen (18) months is as follows:

	Rate	Hours	Estimate
Project/Construction Manager/Principal	\$230	112	\$25,760
Resident Project Representative	\$125	1308	\$163,500
Senior Engineer	\$156	24	\$3,744
Engineer	\$130	24	\$3,120
Clerical Admin	\$100	24	\$2,400
Document Control	\$100	24	\$2,400
TOTAL		1516	\$200,924

Direct costs associated with material testing, lab testing sampling and geotechnical are assumed to be the responsibility of the Developer, CM or City. We have assumed office space will be provided for our Resident Project Representative by the City. We have also assumed that traffic signal operational observations would be conducted by City Staff and that inspection of tie backs and soil nails will be inspected by others.

CDM Smith staff will sign in and out at the General Contractor's on-site office for all site visits to be billed under the project proposal.

Thank you for considering us for this assignment. We are available to commence work immediately upon receipt of an advanced Notice to Proceed and authorization to invoice while our contract is being prepared and executed. Please keep us informed regarding the schedule for up and anticipated contractor start dates. We have received the materials you forwarded regarding this project.

VI. REPORTS: DEPARTMENTS, BOARDS AND COMMISSIONS

A. CORPORATION COUNSEL

VII. COMMON COUNCIL COMMITTEES

A. HEALTH AND PUBLIC SAFETY COMMITTEE

1. Authorize the Mayor Harry W. Rilling, to execute any and all documents necessary to apply for and accept grant funds from the State of Connecticut Department of Transportation, in the amount of \$49,669.92. Account to be determined. **AUTHORIZED**
2. Authorize the Police Chief, Thomas Kulhawik, to execute any and all agreements, documents, instruments and amendments thereto as may be necessary to implement all programs through the State of Connecticut Department of Transportation High Visibility Distracted Driving Grant, pursuant to such grant funding. **AUTHORIZED**
3. Authorize the Purchasing Agent, Sharon Conners, to execute a purchase order on behalf of the Police Department, to CI Technologies for the purchase of IAPRO software as per Sole Source procurement request, for an amount not to exceed \$12,200.00. Account #013049-5234. **AUTHORIZED**
4. Authorize the Police Chief, Thomas Kulhawik, to execute any and all agreements, documents or amendments as may be necessary to implement IAPRO on a sole source procurement basis. **AUTHORIZED**
5. Authorize the Mayor, Harry W. Rilling, to execute any and all documents necessary to execute a service agreement with LexisNexis Coplogic Solutions, Inc. **AUTHORIZED**
6. Authorize the Mayor, Harry W. Rilling, upon recommendation and review by the Corporation Counsel and/or Assistant Corporation Counsel to execute Memorandum of Understandings between the Norwalk Police Department and other agencies for the purpose of permitting other agencies to use and access the Norwalk Police Department firing range for training purposes. **AUTHORIZED**

B. COMMUNITY SERVICES AND PERSONNEL COMMITTEE

1. Approval of and Vote on City Procedure for Compliance with Public Act No. 19-111. **APPROVED**

C. PUBLIC WORKS COMMITTEE

1. Authorize the Mayor, Harry W. Rilling, to execute an Agreement between the City of Norwalk and Tighe and Bond, Inc., to provide Construction Observation Services for DPW Capital Projects related to the Paving Program (paving, sidewalks, drainage, etc), for an amount not to exceed \$210,850.00.

Account No. 09 18 4021 5777 C0021
09 19 4021 5777 C0021

09 20 4021 5777 C0021
09 19 4021 5777 C0318
09 20 4021 5777 C0318
09 20 4027 5777 C0302

AUTHORIZED

2. Authorize the Mayor, Harry W. Rilling, to execute a lease agreement with the State of Connecticut Department of Transportation at no cost for the construction of a parking lot as part of State Project 102-350 Norwalk River Valley Trail – Phase 2. **AUTHORIZED**
3. Authorize the Chief of Operations and Public Works, to purchase Household Food Composting Kits for Pilot Foods Scrap Collection Program from Special Revenue Account No. 03 00 00 2612 (Reserve for Recycling Support), for a sum not to exceed \$10,000.00. Money collected from the sale of these composting kits will be deposited back into the same special revenue account. **AUTHORIZED**

D. LAND USE AND BUILDING MANAGEMENT COMMITTEE

- 1a. Authorize the Mayor, Harry W. Rilling, to execute an agreement with Champion Maintenance Contractor for New Canaan Avenue Fire Station improvement project for a total not to exceed \$191,250.00. Account #09153110 5777 C0557 **AUTHORIZED**
- 1b. Authorize the Fire Department to issue change orders on the contract for a total not to exceed \$19,125.00 **AUTHORIZED**
- 2a. Authorize the Mayor, Harry W. Rilling, to execute a Contract with All State Construction, LLC for the Norwalk Police Headquarters – Roof Top Mechanical Equipment Replacement Project for a total not to exceed \$30,112.00. Account #09207100 5777 C0137 **AUTHORIZED**
- 2b. Authorize the Office of Building Management to issue change orders on the contract for a total not to exceed \$3,011.00. **AUTHORIZED**
3. "Rescind: Common Council action of January 14, 2020 Item VII.D. 3a&b to correct the name of the company from "Universal Business Services LLC" to "Universal Building Services, LLC". The corrected action shall read as follows: **RESCINDED**
 - a. Authorize the Mayor, Harry W. Rilling, to execute an agreement with Universal Building Services, LLC for a total not to exceed \$64,839.96. Funds are available from account 0914 4071 5777 C0439. **AUTHORIZED**
 - b. Authorize the Office of Building Management to issue change orders on the contract for a total not to exceed \$6,483.00 **AUTHORIZED**

X. MOTIONS POSTPONED TO A SPECIFIC DATE

XI. ADJOURNMENT 8:20 PM

23-0814-0-P015
February 13, 2020

Mr. Drew Berndlmaier
Senior Engineer
City of Norwalk
Department of Public Works
125 East Avenue
Norwalk, Connecticut 06856

**Re: 2020 Paving Program
Proposal for Construction Observation Services**

Dear Drew:

Tighe & Bond is pleased to present this proposal for construction observation services for the City of Norwalk's 2020 Paving Program.

It is our understanding that the City of Norwalk will be engaging a Contractor to perform milling, reclamation and paving operations on various roadways throughout the City. We have assumed that the construction observation will be provided on a full-time basis from March 1, 2020, through December 15, 2020. We have also included an additional 5 hours per week during the peak paving season (June 1, 2020, through October 31, 2020) to account for potential overtime work by the contractor. We have assumed a total of 1,750 hours of Construction Observation services. This proposal assumes that the City of Norwalk DPW will provide Construction Administration services for the project and coordinate operations with the Contractor. We have included a minor allowance of 20 hours for office engineering support by Tighe & Bond if required.

Scope of Work

We propose the following scope of services:

1. Provide full time on-site observation during periods of active construction. Observe the construction to verify conformance with the plans approved by the City of Norwalk. Notify the City of Norwalk regarding observed deficiencies in the work.
2. Prepare daily observation reports covering the work in progress, and documenting delays to construction, unusual events, visitors to the work site, etc. Provide coordination of the construction activity with the City and advise the primary contact at the Norwalk DPW of the status of construction activity.
3. Provide measurement, computation, or checking of quantities of work performed and quantities of materials in place for partial and final payments to the Contractor.
4. Provide limited office engineering support for the Construction Observer during the duration of Construction and project closeout. We have included an allowance of 20 hours for these services should they be required. We assume Construction Administration tasks, including review of shop drawings and other submittals, responses to Requests for Information (RFI's) and processing of requisitions and change orders will be performed by the City of Norwalk and are not included. Tighe & Bond will coordinate with the primary contact at the City to provide clarification and field support of the contract documents when required.

5. Provide coordination of outside testing and laboratory services. We have assumed that the City of Norwalk will contract directly with a materials testing laboratory for these services. Tighe & Bond will arrange for and witness material testing to verify conformance with the approved plans and specifications.
6. Complete a final review of the completed construction with Norwalk DPW staff and prepare a punchlist of corrective actions required.

Assumptions and Exclusions

1. We have assumed that the construction observation services will be provided for a maximum of 1,750 hours (approximately 205 work days plus 110 hours of overtime coverage during the peak paving season). Should additional construction observation services be required, an amendment can be provided for additional services.
2. Field survey services, including preparation of an as-built survey, are not included.
3. We have assumed the materials testing laboratory will be contracted directly by the City of Norwalk. Field and laboratory material testing costs are not included.
4. Review or processing of requisitions and change orders is excluded.
5. All services not specifically identified in the scope of work are excluded.
6. Tighe & Bond's on-site observer will observe/view the Contractor's services for noticeable deficiencies from the contract documents, assist in design interpretation, and confirm the construction is in general conformity with the contract documents. We are on-site for the City of Norwalk's benefit and will notify the City of Norwalk of deficiencies in order for the City of Norwalk to determine if stopping the Contractor's services are appropriate and in the best interest of the Project performance. The means and methods the Contractor should use to accomplish the design element/component of the specifications will be determined by the Contractor, who will also be responsible for compliance with laws, rules, and regulations, as well as, the overall supervision of the site health and safety.

Fee

Tighe & Bond will perform the scope of work noted above for a not to exceed fee of \$210,850. We will undertake this work on an hourly plus expense basis and you will be billed in accordance with the rates in the summary below. Reimbursable expenses performed by other than Tighe & Bond employees, such as subcontractors, materials purchased directly for this project, and permitting fees will be invoiced at cost plus ten percent.

In the event that the scope of work is increased for any reason, the limiting fee to complete the work shall be mutually revised by written amendment. If this proposal is acceptable, we request that the previously agreed upon terms and conditions be utilized for these services.

For information purposes, the below summary provides the anticipated break out of the project. The summary is presented to give the City of Norwalk a better understanding of how the project budget was developed. Invoices will be submitted based on the total project fee and not individual line item budgets.

Phase	Estimate of Professional Hours	Hourly Rate	Estimated Fee
Construction Observation Services	1,750	\$115*	\$201,250
Office Engineering Support	20	\$180	\$3,600
Reimbursables (Mileage)			\$6,000
Total			\$210,850

*Rate for Construction Observer 2. **Please note that this rate represents a \$5 per hour discount from Tighe & Bond's standard hourly rate.**

Authorization

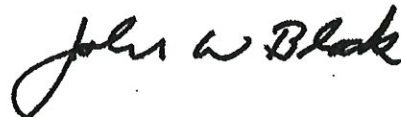
We are prepared to provide the services outlined above on the basis of your execution of the acceptance statement on a copy of this letter to indicate your approval of the scope of work, budget, and method of payment described above. Please contact John Block at 203-712-1111 or Jon Richer at 203-712-1117 with any questions.

Sincerely,

TIGHE & BOND, INC.



Jonathan A. Richer, P.E.
Project Manager



John W. Block, P.E., L.S.
Senior Vice President

Acceptance:

On behalf of the City of Norwalk, the scope, fee, and terms of this proposal are hereby accepted.

Authorized Representative

Date



Safe travels:

Traffic and Parking Control Co., Inc.
5100 West Brown Deer Road
Brown Deer, Wisconsin 53223
Phone (800) 236-0112 • TAPCOnet.com • Fax (800) 444-0331

SALES QUOTE

Customer Copy

Number	Q20001405
Date	1/23/2020
Page	1

Sell To Cust. C34013	City of Norwalk Fred Eshraghi 15 South Smith Street ** MAIL TO DEPT / ATTN: <INDV. WHO NORWALK, CT 06855			Ship To Cust.	City of Norwalk Fred Eshraghi 15 South Smith Street ** MAIL TO DEPT / ATTN: <INDV. WHO NORWALK, CT 06855	
Customer PO #		Expires	Slsp	Terms	Freight	Ship Via
RRFB-BLK PBS, CABINETS & POLE		12/1/2020	Jason Decker	Net 30 DAYS	INCLUDED	BEST RATE

Item	Description	Quantity	UM	Price	Extension
2180-SYSTEM	5qty) Two Pole Solar RRFB Systems W/ Push Buttons BLK Push Buttons, Cabinets & Pole Kits	5	EA	5,580.00	\$27,900.00
138089	RRFB, Dimmable, Assembly with Universal Mounting Kit	20	EA		
115881	Push Button Bulldog Add-On Option Kit Black, With LED	10	EA		
SLR-55-B	55W/12V Solar Panel Package, Top Of Pole Mount 4.5 Dia.	10	EA		
101494	Battery, DEKA Solar 12V 48Ah VRLA 8G40-DEKA	10	EA		
500152	Controller, 12V, SunSaver, 108045-BLK, Hollow, Radio	10	EA		
2180-BRKT-R-BLK	Cabinet Bracket Set, Black, Fits Round Poles 2-3/8 & Up, Standard Hardware, Brackets, & Snap Locks	10	EA		
373-05076	W11-2,36"x36"x.080 DG3 FYG, Pedestrian Crossing (Symbol) Fed Spec, Fluorescent Yellow-Green Sign	20	EA		
373-01757	W16-7PR, 24"x12"x.080 DG3 FYG, Down Diagonal Right Arrow (Fed Spec) Sign	10	EA		
373-01759	W16-7PL, 24"x12"x.080 DG3 FYG, Down Diagonal Left Arrow (Fed Spec) Sign	10	EA		
107265	Sign Mounting Kit, Banded, Flared Leg, Standard For Mounting B2B Static Signs to a Large Pole	20	EA		
102583	Pole, Aluminum, 15', Sched 40, Black 6061-T6 4.5" OD T.O.E.	10	EA		
203-00014BLK	Base, Aluminum, Square with TAPCO door, Black SP-5444-PNC	10	EA		
111644	J-Bolt, 3/4"W x 17"L, with 1 Nut and 1 Washer (four are needed for a set, sold individually)	40	EA		
030-00006	Washer Flat 1-1/16"ID x2.5OD"x.125" Galvanized For 1" A/B, for use w/ item # 111644 (not incl)	40	EA		

Shipment within
Acceptance By FRED ESHRAGHI
Date MARCH 15, 2020
By _____

Merchandise	Freight	Tax	Total
\$27,900.00	\$0.00	\$0.00	\$27,900.00

For terms and conditions, please visit: <http://www.tapconet.com/terms-and-conditions>



CITY OF NORWALK
Paul L. Sotnik, P.E.
Senior Civil Engineer
psotnik@norwalkct.org
P: 203-854-7891 / F: 203-857-0143
Norwalk City Hall
125 East Avenue, P.O. Box 5125
Norwalk, CT 06856-5125

MEMORANDUM

TO: Anthony R. Carr, P.E., C.F.M. – Chief of Operations and Public Works
FROM: Paul L. Sotnik, P.E. - Senior Civil Engineer *P.L.S.*
REF: Item To Be Included On February 4, 2020 Public Works Committee Agenda
DATE: January 30, 2020

Per our conversation, the City Clerk received a request to have the portion of Chestnut Street from Monroe Street to Merritt Place named Officer Cesar Ramirez Drive in memory of Officer Ramirez. Officer Ramirez served as a Community Police Officer in this area and recently passed away. In accordance with Chapter 95, Article II, Section 95-39 B (See attached), a Public Hearing is required. I would like to request that the following two (2) items be included on the agenda for the February 4, 2020 Public Works Committee meeting. I have listed the two items below.

- 1.) Acknowledge the receipt of the request for the Honorary naming of the portion of Chestnut Street from Monroe Street to Merritt Place to Officer Cesar Ramirez Drive.

2.) APPROVAL/AUTHORIZATION

From the Office of the Mayor and the Chief of Police

Schedule a Public Hearing for the Honorary naming of the portion of Chestnut Street from Monroe Street to Merritt Place to Officer Cesar Ramirez Drive. The Public Hearing shall be conducted in order to hear all parties interested in commenting on the proposed Honorary street naming and to take such action on said naming that the Committee may deem advisable. The Public Hearing is scheduled for Tuesday, March 3, 2020 at 7:00 P.M. in Room 231, 2nd floor in Norwalk City Hall, 125 East Avenue, Norwalk, CT.

I am sending enclosed, a copy of the request letter from Mr. Israel Navarro, a copy of the map entitled the "Officer Cesar Ramirez Drive," dated January 30, 2020, at a scale of 1" = 60' and a copy of Chapter 95, Article II, Section 95-39 B for your use.

If you have any questions, please do not hesitate to contact me.

Israel Navarro

14 Ferris Ave Apt 9
Norwalk CT 06854
(787) 568-5667
israelnavr14@gmail.com

30th January 2020

City Of Norwalk

125 East Ave Second Floor
City Hall
Norwalk CT 06854

To Whom It May Concern,

I would like to formally request an honorary street name change from Chestnut Street in memory of Officer Cesar Ramirez. Honorary Street would be from Monroe Street to Merritt Place.

Officer Cesar Ramirez was stationed there when he would be on duty for the schools. It is the place his legacy should always be remembered.

Sincerely,

A handwritten signature in black ink, appearing to read 'Israel Navarro', with a long horizontal flourish extending to the right.

Israel Navarro



2019 AERIAL PHOTO DATA

1 inch = 60 feet

0 30 60 120 180
Feet

OFFICER CESAR RAMIREZ DRIVE

JANUARY 30, 2020



To: Anthony R. Carr, Chief of Operations and Public Works
 Chris Torre, Superintendent of Operations
 Dilene Byrd, Administrative Assistant
 Monique Cipriano, Administrative Assistant

From: Jessica C. Paladino, Waste Programs Manager

Date: March 11, 2020

Re: MSW and Recycling Report - February 2020

MSW Collection and Disposal				
Municipal Solid Waste (MSW)	Previous FY: Feb-19	Current FY: Feb-20	Change	FY 19/20 Cumulative
Curbside tonnage	1,053.46	1,063.35	0.9%	10,126.97
MSW tonnage out	1,582.49	1,657.72	4.8%	15,385.09
Transfer station operating fee	\$68,291.67	\$69,708.33	2.1%	\$557,666.64
Transport and disposal fee	\$140,841.61	\$150,852.52	7.1%	\$1,400,043.19
Curbside collection fee	\$95,537.42	\$98,403.50	3.0%	\$787,228.00
Total operating costs (less curbside)	\$209,133.28	\$220,560.85	5.5%	\$1,957,709.83

MSW Consolidated Budget	
FY 19/20 Budget	\$4,142,842.00
Amount expended	\$2,744,937.83
Percent remaining	33.7%

Recycling Collection				
Recycling Collection	Previous FY: Feb-19	Current FY: Feb-20	Change	FY 19/20 Cumulative
Curbside tonnage	595.57	619.84	4.1%	5,938.79
Transfer station tonnage	15.48	24.45	57.9%	280.28
Total monthly tonnage	611.05	644.29	5.4%	6,219.07
Curbside collection fee	\$92,741.92	\$95,524.17	3.0%	\$764,193.36

Recycling Budget	
FY 19/20 Budget	\$1,146,290.00
Amount expended	\$764,193.36
Percent Remaining	33.3%

MSW and Recycling Revenues				
MSW and Recycling Revenues	Previous FY: Feb-19	Current FY: Feb-20	Change	FY 19/20 Cumulative
Transfer station tip fees	\$32,196.60	\$39,526.60	22.8%	\$309,692.10
Recycling revenue (curbside)	\$10,422.48	\$10,847.20	4.1%	\$103,928.83
Recycling revenue (T.S.)	\$270.90	\$427.88	57.9%	\$4,904.90
Total revenues	\$42,889.98	\$50,801.68	18.4%	\$418,525.83

B