DEPARTMENT OF ENGINEERING

CITY OF NORWALK
Department of Engineering
125 East Avenue
Norwalk, CT 06851
www.norwalkct.gov

CITY OF NORWALK
PUBLIC WORKS COMMITTEE
SPECIAL MEETING
MARCH 5, 2024

ATTENDANCE: James Frayer, Chairman; Barbara Smyth; Nora Niedzielski-Eichner; Melissa Murray; Heather Dunn

STAFF: Vanessa Valadares, Chief of Operations and Public Works; James Meehan, Principal Engineer; Chris Torre, Superintendent of Operations; Thomas Szabo, Waste Program Manager; Greg Pacelli, Transportation Planner; Troy Deering, Road Construction Project Manager

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Members of the public who wish to provide public comments are encouraged to submit those via email in advance of the meeting. For these comments to be read into the record, they should be submitted at least three hours in advance of the meeting's start time. Please email Monique Cipriano at to provide written public comment prior to the meeting.

Chairman Frayer called the meeting to order at 6:04p.m.

ROLL CALL

Chairman Frayer called the Roll: James Frayer, Barbara Smyth, Heather Dunn, Darlene Young Nora Niedzielski-Eichner, Melissa Murray

At Roll Call there were six (6) Committee members present constituting a quorum. DaJuan Wiggins was absent.

PUBLIC INPUT

PUBLIC INPUT (GUESTS AT COMMITTEE MEETINGS MAY SPEAK TO ANY ITEM ON THE AGENDA. COMMENTS SHALL BE LIMITED TO NO MORE THAN THREE (3) MINUTES PER SPEAKER.)

There was no public input.

Chairmen Frayer closed public input at 6:06p.m.

NEW BUSINESS

1. APPROVE THE MINUTES OF THE PUBLIC WORKS COMMITTEE MEETING OF TUESDAY, FEBRUARY 6, 2024.

There was no report on this item.

****MS. NIEDZIELSKI-EICHNER MOVED THE ITEM**
****MOTION PASSED UNANIMOUSLY**

2. AUTHORIZE THE MAYOR, HARRY W. RILLING, TO EXECUTE AN AGREEMENT BETWEEN THE CITY OF NORWALK AND TIGHE & BOND, INC. FOR PROJECT DPW 2024-1 ON-CALL ENGINEERING SERVICES. THE AGREEMENT IS FOR A PERIOD OF THREE (3) YEARS, BILLABLE ON AN HOURLY BASIS, FOR A SUM NOT TO EXCEED $125,000.00/ANNUALLY, WITH AN OPTION TO EXTEND FOR TWO (2) ADDITIONAL TERMS OF ONE (1) YEAR EACH.

ACCOUNT NO. **13 40 10 5796 APW01**
13 40 10 5796 APW10
09 24 4021 5777 C0021
09 24 4021 5777 C0302
09 24 4021 5777 C0315
09 24 4021 5777 C0318
09 24 4021 5777 C0440
09 24 4021 5777 C0471
09 23 7100 5777 C0583

Mr. Meehan explained the on-call engineering services to the committee. He stated that each of the companies has specializations in certain areas that assist them with projects. Their contracts are expiring, and they would like to renew the contract for three (3) years with an option on two (2) one-year terms. He said they are project based.

Ms. Valadares stated they have used all the funding from AI Engineering and most of it from the others. AI Engineering was the contractor that completed Calf Pasture Beach. These contractors are used for small to medium-sized projects. If they have a major project, that project is put out to bid.

**** MS. SMYTH MOVED THE ITEM**
****MOTION PASSED UNANIMOUSLY**

3. AUTHORIZE THE MAYOR, HARRY W. RILLING, TO EXECUTE AN AGREEMENT BETWEEN THE CITY OF NORWALK AND WESTON & SAMPSON ENGINEERS, INC. FOR PROJECT DPW 2024-1 ON-CALL ENGINEERING SERVICES. THE AGREEMENT IS FOR A PERIOD OF THREE (3) YEARS, BILLABLE ON AN HOURLY BASIS, FOR A SUM NOT TO EXCEED $125,000.00/ANNUALLY, WITH AN OPTION TO EXTEND FOR TWO (2) ADDITIONAL TERMS OF ONE (1) YEAR EACH.

ACCOUNT NO. **13 40 10 5796 APW01**
13 40 10 5796 APW10
09 24 4021 5777 C0021
09 24 4021 5777 C0302
09 24 4021 5777 C0315
09 24 4021 5777 C0318
09 24 4021 5777 C0440
09 24 4021 5777 C0471
09 23 7100 5777 C0583

There was no report on this item.

****MS. NIEDZIELSKI-EICHNER MOVED THE ITEM**
****MOTION PASSED UNANIMOUSLY**

4. AUTHORIZE THE MAYOR, HARRY W. RILLING, TO EXECUTE AN AGREEMENT BETWEEN THE CITY OF NORWALK AND AI ENGINEERS, INC FOR PROJECT DPW 2024-1 ON-CALL ENGINEERING SERVICES. THE AGREEMENT IS FOR A PERIOD OF THREE (3) YEARS, BILLABLE ON AN HOURLY BASIS, FOR A SUM NOT TO EXCEED $125,000.00/ANNUALLY, WITH AN OPTION TO EXTEND FOR TWO (2) ADDITIONAL TERMS OF ONE (1) YEAR EACH.

ACCOUNT NO. **13 40 10 5796 APW01**
13 40 10 5796 APW10
09 24 4021 5777 C0021
09 24 4021 5777 C0302
09 24 4021 5777 C0315
09 24 4021 5777 C0318
09 24 4021 5777 C0440
09 24 4021 5777 C0471
09 23 7100 5777 C0583

There was no report on this item.

****MS. SMYTH MOVED THE ITEM**
****MOTION PASSED UNANIMOUSLY**

Chairman Frayer read 5a & 5b together.

5A. AUTHORIZE THE MAYOR, HARRY W. RILLING, TO EXECUTE AN AGREEMENT BETWEEN THE CITY OF NORWALK AND COLONNA CONCRETE & ASPHALT PAVING, LLC FOR PROJECT RD2024-1 CURBS AND SIDEWALKS FOR BERKELEY STREET AREA FOR A SUM NOT TO EXCEED $1,888,185.00.

ACCOUNT NO. **03 00 00 2602**
09 23 7100 5777 C0583
09 24 4021 5777 C0318
09 24 4021 5777 C0440

5B. AUTHORIZE THE CHIEF OF OPERATIONS AND PUBLIC WORKS, TO EXECUTE ORDERS ON THE CONTRACT BETWEEN THE CITY OF NORWALK AND COLONNA CONCRETE & ASPHALT PAVING, LLC, FOR PROJECT RD2024-1 CURBS AND SIDEWALKS FOR BERKELEY STREET AREA FOR A SUM NOT TO EXCEED $188,818.50.

ACCOUNT NO. 03 00 00 2602
09 23 7100 5777 C0583
09 24 4021 5777 C0318
09 24 4021 5777 C0440

Mr. Meehan reported on this. He explained the project. They install sidewalks and curbs prior to paving. He said that Berkeley Street and the surrounding areas are scheduled to be paved so they would like to get ready to replace any existing sidewalks. This project went out to bid and they were the lowest bidder. He said they have done work for the city in the past and they have no issue with their work.

A discussion ensued about the construction currently active in that area. The concern was about multiple contractors working in the area at the same time. Due to permitting, they are aware of who will be working in that area so that they are not on top of each other, and they will schedule the work accordingly. Public Works request funding for sidewalks and curbs to replace only existing sidewalks and curbs. TMP request funding for sidewalks to add new sidewalks where there are none. All paving needs fall under the Public Works budget.

****MS. SMYTH MOVED THE ITEM**
****MOTION PASSED UNANIMOUSLY**

Chairman Frayer read 6a & 6b together.

6A. AUTHORIZE THE MAYOR, HARRY W. RILLING, TO EXECUTE AN AGREEMENT WITH BURNS CONSTRUCTION COMPANY, INC., FOR PROJECT PM2024-2 PERMANENT PAVEMENT REPAIRS & SURFACE RESTORATION, FOR AN AMOUNT NOT TO EXCEED $626,607.50.

ACCOUNT NO. 03 00 00 2602

6B. AUTHORIZE THE CHIEF OF OPERATIONS AND PUBLIC WORKS, TO EXECUTE ORDERS ON CONTRACT WITH BURNS CONSTRUCTION COMPANY, INC., FOR PROJECT PM2024-2 PERMANENT PAVEMENT REPAIRS & SURFACE RESTORATION, FOR AN AMOUNT NOT TO EXCEED $62,660.75.

ACCOUNT NO. 03 00 00 2602

Mr. Meehan explained the project and restoration fees to the committee. A discussion ensued about pavement repairs on the roads.

****MS. YOUNG MOVED THE ITEM**
****MOTION PASSED UNANIMOUSLY**

Chairman Frayer read 7a & 7b together.

7A. AUTHORIZE THE MAYOR, HARRY W. RILLING, TO EXECUTE AN AGREEMENT WITH PRO-ELECTRIC INCORPORATED FOR THE ELECTRIC VEHICLE CHARGING STATIONS FOR A TOTAL NOT TO EXCEED $149,300.00.

ACCOUNT NO. **01 40 45 5462**
01 40 45 5461
09 24 4031 5777 C0313
09 24 4031 5777 C0681
09 24 6030 5777 C0684
09 24 4021 5799 C0847

7B. AUTHORIZE THE OFFICE OF BUILDING MANAGEMENT TO ISSUE CHANGE ORDERS ON THE CONTRACT FOR A TOTAL NOT TO EXCEED $14,930.00.

ACCOUNT NO. **01 40 45 5462**
01 40 45 5461
09 24 4031 5777 C0313
09 24 4031 5777 C0681
09 24 6030 5777 C0684
09 24 4021 5799 C0847

Ms. Valadares reported on this. She explained where the electric vehicle charging stations would be located. All chargers will be on city property or in the right-of-way. This is the infrastructure for 24 stations. 12 were completed last month.

****MS. YOUNG MOVED THE ITEM**
****MOTION PASSED UNANIMOUSLY**

Chairman Frayer read 8a & 8b together.

8A. AUTHORIZE THE MAYOR, HARRY W. RILLING, TO EXECUTE EXTENSION FOR A 1 (ONE) YEAR AGREEMENT WITH A. VITTI EXCAVATORS, LLC PROJECT TMP 2022-4 CONCRETE SERVICES ADA-ROW IMPROVEMENTS AT VARIOUS LOCATIONS FOR AN AMOUNT NOT TO EXCEED $500,000.00.

ACCOUNT NO. **09 23 4120 5777 C0441**
09 24 3750 5777 C0441
09 23 4120 5777 C0581
09 24 3750 5777 C0581
09 24 3750 5777 C0649
09 24 3750 5777 C0777
09 23 4120 5777 C0824
09 24 3750 5777 C0824

8B. AUTHORIZE THE DIRECTOR OF TRANSPORTATION, MOBILITY AND PARKING, TO EXECUTE AN EXTENSION FOR 1 (ONE) YEAR ORDERS ON CONTRACT WITH A. VITTI EXCAVATORS, LLC FOR PROJECT TMP2022-4,

CONCRETE SERVICES ADA – ROW IMPROVEMENTS AT VARIOUS LOCATIONS, FOR AN AMOUNT NOT TO EXCEED $50,000.00.

ACCOUNT NO. **09 23 4120 5777 C0441**
09 24 3750 5777 C0441
09 23 4120 5777 C0581
09 24 3750 5777 C0581
09 24 3750 5777 C0649
09 24 3750 5777 C0777
09 23 4120 5777 C0824
09 24 3750 5777 C0824

Mr. Deering gave a brief background to the project. These services are for small scale projects that stem from Customer Service requests, safety concerns, sidewalk gaps and necessities at crosswalks. These fall outside of the scope of some of the larger projects. He gave some examples of completed projects.

Mr. Pacelli added that the project stemmed from a sidewalk inventory they completed a few years ago. The inventory identified sidewalk gaps and missing ADA Compliance ramps at intersections. Instead of waiting for a road to be paved, they can complete the smaller scale projects during the waiting time. He gave examples of future projects.

Any work in or around the schools will be done over the summer months.

****MS. YOUNG MOVED THE ITEM**
****MOTION PASSED UNANIMOUSLY**

9. AUTHORIZE THE MAYOR, HARRY W. RILLING, TO EXECUTE ANY AND ALL AGREEMENTS, DOCUMENTS, INSTRUMENTS, AND AMENDMENTS THERETO AS MAY BE NECESSARY FOR THE CITY OF NORWALK TO RECEIVE GRANT FUNDS IN THE AMOUNT OF $179,400.00 FROM THE CONNECTICUT DEPARTMENT OF ENERGY AND ENVIRONMENTAL PROTECTION ("DEEP") AND ITS EVSE – ZEY INFRASTRUCTURE PROGRAM (ZIP) FOR PURCHASING AND INSTALLATION OF ELECTRIC VEHICLE CHARGING EQUIPMENT (EVSE).

Ms. Valadares reported on this item. She explained the grant to the committee. They received the grant and only need authorization for the Mayor to sign for the grant. The grants coordinator worked with them on this grant. Ms. Valadares said she was a tremendous help in obtaining this grant.

****MS. NIEDZIELSKI-EICHNER MOVED THE ITEM**
****MOTION PASSED UNANIMOUSLY**

Ms. Eichner moved to suspend the rules and add item 10a and 10b to the agenda.
Motion passed unanimously.

Chairman Frayer read 10a & 10b together.

10A. AUTHORIZE THE MAYOR, HARRY W. RILLING, TO EXECUTE AN AGREEMENT BETWEEN THE CITY OF NORWALK AND COLONNA CONCRETE & ASPHALT PAVING, LLC, FOR PROJECT DRG2024-1 LOCKWOOD AND HEATHER LANE DRAINAGE IMPROVEMENTS FOR A SUM NOT TO EXCEED $3,332,150.00 WHICH CONSISTS OF THE FOLLOWING BREAKDOWN: $3,055,200.00 (BASE BID), $148,000.00 (SEWER SEPARATION), $128,950.00 (ALTERNATE #1).

ACCOUNT NO. 09 24 4021 5799 C0689
09 21 4021 5777 C0440

10B. AUTHORIZE THE CHIEF OF OPERATIONS AND PUBLIC WORKS, TO EXECUTE ORDERS ON THE CONTRACT BETWEEN THE CITY OF NORWALK AND COLONNA CONCRETE & ASPHALT PAVING, LLC, FOR PROJECT DRG2024-1 LOCKWOOD AND HEATHER LANE DRAINAGE IMPROVEMENTS FOR A SUM NOT TO EXCEED $333,215.00.

ACCOUNT NO. 09 24 4021 5799 C0689
09 21 4021 5777 C0440

Ms. Valadares reported on this item. She stated they received a grant for this project. They are hoping to break ground by early Spring. This project may take over a year to complete. It covers a large area.

****MS. SMYTH MOVED THE ITEM**
****MOTION PASSED UNANIMOUSLY**

INFORMATION / DISCUSSION

A. TREE OPERATIONS AND PROGRAMMING – JANUARY & FEBRUARY 2024

Mr. Torre reported on this. He stated tree trimming is continuous throughout the whole year. They are very responsive to service requests. They remove trees within 10 days of posting them and they prune for safety not for aesthetics. They discussed the tree management plan, tree assessments and the tree canopy for the city.

B. MONTHLY SOLID WASTE REPORT – JANUARY 2024

There was no report on this item.

C. FOOD SCRAP DROP-OFF REPORT – JANUARY 2024

There was no report on this item.

D. CURRENT / UPCOMING PROJECTS STATUS

1. CONSTRUCTION

- **DRG2019-1 DREAMY HOLLOW STORM DRAINAGE IMPROVEMENTS**
- **RA2022-2 467 WEST AVENUE UTILITY INFRASTRUCTURE UPGRADE**

2. ADVERTISED FOR BIDS / PENDING CONTRACT

- **DRG2022-1 LOCKWOOD LANE AND HEATHER LANE STORM DRAINAGE**

- **PM2024-2 PERMANENT ROADWAY REPAIRS & SURFACE RESTORATION**
- **RD2024-1 CURB AND SIDEWALK FOR BERKELEY STREET AREA**
- **RA2023-1 SOUTH NORWALK EQUITABLE TOD INFRASTRUCTURE IMPROVEMENTS**

3. **DESIGN**
   - **PROJECT 102-366 WEST CEDAR STREET OVER FIVE MILE RIVER**
   - **STORM DRAINAGE EVALUATION AT SELECTED LOCATIONS**
   - **RNP2022-1 VETERANS PARK VISITOR DOCK REPLACEMENT**
   - **RD2023-2 UNDERGROUNDING OF ELIZABETH STREET OVERHEAD UTILITIES**
   - **BR2023-1 BRIDGE PRESERVATION PROJECTS AT VARIOUS LOCATIONS**
   - **RD2024-2 CURB AND SIDEWALK FOR BEACON STREET AREA**
   - **RD2024-3 CURB AND SIDEWALK FOR VARIOUS LOCATIONS**

There was no report on this item.

ADJOURNMENT: Ms. Smyth moved to adjourn.
Motion passed unanimously.
The meeting was adjourned at 7:20p.m.

NEXT MEETING: **TUESDAY, APRIL 2, 2024**
PUBLIC WORKS COMMITTEE
7:00 P.M. LOCATION TBD