



DEPARTMENT OF PUBLIC WORKS

PUBLIC WORKS COMMITTEE of the COMMON COUNCIL

DATE: Tuesday, March 1, 2016

TIME: 7:00 P.M.

PLACE: Norwalk City Hall, 2nd Floor, Room 231

AGENDA

Public Hearing

Public Hearing to hear the Freeholder's Report and any Public comment on said Report for the abandonment/discontinuance of a portion of Isaacs Street.

Public Input

Public input (Guests at Committee meetings may speak to any item on the agenda. Comments shall be limited to no more than three (3) minutes per speaker.)

New Business

1. Approve the Minutes of the Public Works Committee Special Meeting of Tuesday, February 2, 2016.
2. Approve the discontinuance and abandonment of a portion of Isaacs Street beginning at the westerly boundary of the property located at 19 Isaacs Street (Tax Lot 1-29-54-0) and heading west to the easterly boundary of the property located at 20 Isaacs Street (Tax Lot 1-29-63-0) as depicted on a map prepared by Redniss & Mead entitled "Property Survey Depicting An Abandonment Of A Portion Of Isaacs Street Prepared For POKO-IWSR Developers, LLC, Norwalk, Connecticut," dated November 16, 2015, at a scale of 1" = 40' on file in the Department of Public Works, in accordance with Section 7.5 of the "Land Disposition and Development Agreement By and Between the City of Norwalk, Connecticut, the Redevelopment Agency of the City of Norwalk and POKO-IWSR Developers, LLC," dated November 14, 2007.
3. Authorize the Mayor, Harry W. Rilling, to execute any and all necessary or desired documents in connection with the finalization of the discontinuance and release of the City's interests in the discontinued roadway, including a general release to release any interests that the City may have in the property comprising the abandoned portion of Isaacs Street beginning at the westerly boundary of the property located at 19 Isaacs Street (Tax Lot 1-29-54-0) and heading west to the easterly boundary of the property located at 20 Isaacs Street (Tax Lot 1-29-63-0) as depicted on a map prepared by Redniss & Mead entitled "Property Survey Depicting An Abandonment Of A Portion Of Isaacs Street Prepared For POKO-IWSR Developers, LLC, Norwalk, Connecticut," dated

November 16, 2015, at a scale of 1" = 40' on file in the Department of Public Works, in accordance with Section 7.5 of the "Land Disposition and Development Agreement By and Between the City of Norwalk, Connecticut, the Redevelopment Agency of the City of Norwalk and POKO-IWSR Developers, LLC," dated November 14, 2007.

4. Approve the following Resolution: "The Common Council of the City of Norwalk supports the efforts of Western Connecticut Council of Governments in applying for a State of Connecticut Regional Performance Incentive Program for a Regional Snow Plow Routing Study and hereby authorizes the Mayor, Harry W. Rilling, to execute any and all documents necessary for the City to enter into an agreement with the State of Connecticut in order to receive and participate in such study."
5. Forward the following action to the March 8, 2016 Common Council Meeting: "Rescind the September 8, 2015 resolution to install an honorary street name sign, "Pastor Sadie Miles Way", at 2 Berkeley Street."
6. Designate a portion of Berkeley Street in honor of Pastor Sadie Miles in accordance with Chapter 95 of the City Code.
7. Authorize the Mayor, Harry W. Rilling, to execute an escrow agreement between the City of Norwalk and General Growth Properties, Inc. for the funding of a traffic engineering peer review of the traffic impact study for the SoNo Collection mall project on local roads. General Growth Properties will fund the escrow amount with an amount to be determined by the City necessary to complete a full and thorough review.
8. Authorize the Mayor, Harry W. Rilling, to execute a professional services agreement with Parsons Brinckerhoff, Inc. in an amount not to exceed \$90,000 to provide traffic peer review services of the traffic impact study for the SoNo Collection mall project on local roads, subject to the execution and funding of an escrow account agreement by General Growth Properties, Inc. between the City of Norwalk and General Growth Properties, Inc.
9. Authorize the Mayor, Harry W. Rilling to execute the First amendment to the July 7, 2015 Agreement with Sealcoating, Inc for Project No. PM 2015-3 Crack Sealing at Various Locations, for a sum not to exceed \$300,000.

Account No. 0916 4021 5777 C0021

- 10a. Authorize the Mayor, Harry W. Rilling, to execute an Agreement with FGB Construction Company for Project No. PM 2016-1 Pavement Management Program, for a sum not to exceed \$3,582,588.00.
- 10b. Authorize the Director of Public Works to execute Orders on Contract with FGB Construction Company for Project No. PM 2016-1 Pavement Management Program, for a sum not to exceed \$358,258.80.

Account No. 0916 4021 5777 C0021
0915 4021 5777 C0021
0914 4021 5777 C0021

0916 4021 5777 C0302
0910 4021 5777 C0302
030000-2602
0915 1000 5777 C0536
0916 1000 5777 C0536
0913 5010 5777 C0516
0915 5010 5777 C0516
0916 5010 5777 C0516

Information / Discussion

- A. Monthly Solid Waste Report – December 2015 & January 2016
- B. Project Status Report
- C. Correspondence
- D. Customer Service Report

Next Meeting: Tuesday, April 5, 2016
7:00 P.M.
Room 231, Norwalk City Hall

**CITY OF NORWALK
PUBLIC WORKS COMMITTEE
SPECIAL MEETING
FEBRUARY 2, 2016**

ATTENDANCE: John Igneri, Chair; Mayor Harry Rilling; Richard Bonenfant;
Faye Bowman; Thomas Livingston;
Eloisa Melendez (6:35 p.m.); Michael Corsello (6:36 p.m.);
Michelle Maggio (6:36 p.m.)

STAFF: Bruce Chimento, Director; Lisa Burns, Principal Engineer;
Paul Sotnik, Senior Civil Engineer

OTHERS: Bruce Kimmel; John Kydes, Common Council Members

Mr. Igneri called the special meeting to order at 6:30 p.m. He introduced the Committee members and announced that a quorum was present. He explained that each speaker would have three minutes and at 7:00 p.m. he would have to pause the meeting to hold a public hearing.

Ms. Melendez joined the meeting at 6:35 p.m.

PUBLIC INPUT

Public input (Guests at Committee meetings may speak to any item on the agenda. Comments shall be limited to no more than three (3) minutes per speaker.)

Public comments are not verbatim and represent summarization of statements. Unless otherwise noted, each member of the public spoke about the East Avenue Reconstruction Project.

Ms. Gail Lavielle, State Representative said that several people wrote to her because they wanted to be sure that the DOT was aware that people had questions about the height of the bridge.

Ms. Maggio and Mr. Corsello joined the meeting at 6:36 p.m.

Ms. Lavielle said that this is a serious issue. She said that she called the DOT today and the answer was not no. She said that they have not heard back from the design team yet, so they do not have an answer.

Mr. Scott Kimmich said that he does not want the fox watching the henhouse and said that someone other than DiCesare Associates should be doing the work.

Dr. Peter Libre said that the traffic engineers are viewed as having special magical powers. He said that they can learn a lot by observing and that a traffic study is not needed. The traffic lanes should be 10 ft. wide. Dr. Libre said that there is no point in doing a traffic study and suggested getting a second opinion on the price of the study.

Mr. Todd Bryant, President Norwalk Preservation Trust said that he does not know if the contract extends to the historic cemetery. He said that he would like the study to take into account the impacts on the cemetery.

Mr. David McCarthy said that there have been a lot of comparisons between this project and the Rowayton Bridge project. He said that this project seems to have gotten negative feedback from the City. He suggested to the Committee that if the State does not do what they want, that they vote this down until they do. He said that he had great concern that there was no response from the district representatives.

Mr. John Decy said that he was happy to see change.

Ms. Diane Lauricella suggested tabling this item. She said that she believed a traffic study was needed. She said that with help the DOT can be encouraged to hold off for a while, which will give them time to do their due diligence.

Ms. Diane Cece said that she agreed with Mr. McCarthy and said that it would be sad if the DOT held the City hostage. She said that she was here to ask the Committee to vote no; the two-week tabling does not cut it. She said that it does not make sense to fund an engineering study for East Avenue, when they do not know what is going on with the railroad bridge. Ms. Cece said that a traffic study is needed, but it is a bad idea to subcontract the traffic study through DiCesare Associates.

Mr. Michael Mushak said that the elephant in the room is the WALK Bridge. It is so deteriorated that there is no other alternative other than to replace it. He said that since the State is going to replace the East Avenue bridge, that the City should be prepared for it. The more information provided, the better. He said that he is advocating for keeping the bridge height. Mr. Mushak noted that Ms. Maggio has experience with traffic jams on East Avenue. He recommended approving the study so that the City can get the answers it needs and be prepared for when the State comes in.

Mr. Igneri paused the public input portion of the meeting.

Public Hearing

Public Hearing of Necessity for the abandonment/discontinuance of a portion of Isaacs Street. (7:00 p.m.)

Mr. Igneri opened the public hearing at 7:00 p.m. and asked if anyone wished to speak.

Ms. Diane Lauricella noted that there is a problem with parking and asked if it would be possible to make sure that there is a plan for the businesses so that they do not suffer with parking and that they do not have to use the Yankee Doodle Parking Garage.

There were no other members of the public who wished to speak and the public hearing was closed at 7:02 p.m.

PUBLIC INPUT – continued

Mr. Mark Simon said that he was concerned about the scope of the traffic study. He said that it is too limited and said that it should look at the impact on Seaview Avenue, Osborne Avenue, St. John Street, Myrtle Street and Raymond Terrace. He said that there are no traffic problems during the day. He added that he hoped that the traffic study would consider changing the street direction near East Avenue.

Ms. Debra Goldstein asked that the project be paused or that the Committee vote no. She said that she did hear from Senator Duff and State Representative Christopher Perone and that they will also meet with the DOT.

Mr. Paul Chimensky said that he was concerned that any study will address the traffic at exit 16. It is extremely difficult coming south because of the right turn on red. Another bad spot is trying to make a left turn out of the station.

Mr. Anthony Rossi said that this is not Connecticut Avenue and that he would not vote for anyone who wants to ruin this. He said that widening the road will increase speeding.

Ms. Julie Chimensky said that any alterations of East Avenue should be done to encourage walking and bicycling. The road under the bridge should not be lowered to encourage tractor trailers.

Mayor Harry Rilling said that he met with the State delegation this morning on the entire Walk Bridge Project. He said that they are all on top of this and are working diligently to make this the best project. He noted that the project goes from South Norwalk to the Norden property. He said that they are doing the best they can and the State delegation is working hard to contact the State Department of Transportation to try and make sure that all are heard.

Mr. Igneri said that he talked to Senator Duff and he is looking for a speedy response.
Mr. Igneri said that he is comfortable that the senators are looking at this.

Mr. _____ said that this will change the character of East Avenue. He said that he was not sure it was a good idea to override the wishes of the people to allow trucks to go down East Avenue.

There were no other members of the public who wished to speak.

**8. PUBLIC HEARING OF NECESSITY FOR THE
ABANDONMENT/DISCONTINUANCE OF A PORTION OF ISAACS
STREET BEGINNING AT THE WESTERLY BOUNDARY OF THE
PROPERTY LOCATED AT 19 ISAACS STREET (TAX LOT 1-29-54-0)
AND HEADING WEST TO THE EASTERLY BOUNDARY OF THE
PROPERTY LOCATED AT 20 ISAACS STREET (TAX LOT 1-29-63-0)
AS DEPICTED ON A MAP PREPARED BY REDNISS &
MEAD ENTITLED "PROPERTY SURVEY DEPICTING AN
ABANDONMENT OF A PORTION OF ISAACS STREET PREPARED
FOR POKO-IWSR DEVELOPERS, LLC, NORWALK, CONNECTICUT,"
DATED NOVEMBER 16, 2015, AT A SCALE OF 1" = 40' ON FILE IN
THE DEPARTMENT OF PUBLIC WORKS, IN ACCORDANCE WITH
SECTION 7.5 OF THE "LAND DISPOSITION AND DEVELOPMENT
AGREEMENT BY AND BETWEEN THE CITY OF NORWALK,
CONNECTICUT, THE REDEVELOPMENT AGENCY OF THE
CITY OF NORWALK AND POKO-IWSR DEVELOPERS, LLC," DATED
NOVEMBER 14, 2007. THE PUBLIC HEARING OF NECESSITY SHALL
BE CONDUCTED IN ORDER TO HEAR ALL PARTIES INTERESTED
IN COMMENTING ON THE NECESSITY OF THE PROPOSED
ABANDONMENT AND TO TAKE SUCH ACTION ON
SAID APPLICATION FOR ABANDONMENT THAT THE COMMITTEE
MAY DEEM ADVISABLE. THE PUBLIC HEARING IS SCHEDULED
FOR TUESDAY, FEBRUARY 2, 2016 AT 7:00 P.M. IN ROOM 231, 2ND
FLOOR IN NORWALK CITY HALL, 125 EAST AVENUE, NORWALK,
CT.**

NEW BUSINESS

**** MS. MELENDEZ MOVED TO APPROVE THE FOLLOWING AS
PRESENTED**

**1. APPROVE THE MINUTES OF THE PUBLIC WORKS COMMITTEE
MEETING OF TUESDAY, JANUARY 5,
2016.**

**** MOTION PASSED UNANIMOUSLY**

**** MR. LIVINGSTON MOVED TO APPROVE THE FOLLOWING AS PRESENTED**

2. APPROVE THE MINUTES OF THE PUBLIC WORKS COMMITTEE SPECIAL MEETING OF THURSDAY, JANUARY 21, 2016.

**** MOTION PASSED WITH ONE (1) ABSTENTION (MR. BONENFANT)**

**** MR. IGNERI MOVED THE FOLLOWING ITEM:**

3A. MOTION TO TAKE THE FOLLOWING ACTION ITEM OFF THE TABLE FROM THE JANUARY 21, 2016 SPECIAL MEETING OF THE PUBLIC WORKS COMMITTEE MEETING:

"AUTHORIZE THE MAYOR, HARRY W. RILLING, TO EXECUTE THE SECOND AMENDMENT TO THE AUGUST 28, 2007 AGREEMENT FOR PROFESSIONAL ENGINEERING SERVICES BETWEEN THE CITY OF NORWALK AND A. DICESARE ASSOCIATES, P.C., REGARDING THE EAST AVENUE RECONSTRUCTION PROJECT FOR AN AMOUNT NOT TO EXCEED \$359,000 IN ACCORDANCE WITH THE ATTACHED SCOPE OF SERVICES DATED DECEMBER 30, 2015."

**** MOTION PASSED UNANIMOUSLY**

**** MS. BOWMAN MOVED THE FOLLOWING ITEM:**

3B. AUTHORIZE THE MAYOR, HARRY W. RILLING, TO EXECUTE THE SECOND AMENDMENT TO THE AUGUST 28, 2007 AGREEMENT FOR PROFESSIONAL ENGINEERING SERVICES BETWEEN THE CITY OF NORWALK AND A. DICESARE ASSOCIATES, P.C., REGARDING THE EAST AVENUE RECONSTRUCTION PROJECT FOR AN AMOUNT NOT TO EXCEED \$359,000 IN ACCORDANCE WITH THE ATTACHED SCOPE OF SERVICES DATED DECEMBER 30, 2015.

ACCOUNT: 09 10 4021 5777 C0471

09 11 4021 5777 C0471

09 12 4021 5777 C0471

Ms. Maggio said that she could not support this.

Mr. Bonenfant said that it was a little premature to spend money on an engineering study. He said that there is an active resolution before the State of Connecticut asking them to not lower the road. He said that he is not in favor of more trucks going down East Avenue. Mr. Bonenfant said that he could not support this.

Mr. Livingston asked about the consequences if this is not approved. Mr. Chimento explained that if the road project does not go through, the funds that would be allotted for enhancements to the road would not be eligible to the City.

Mr. Igneri said that the design plans will be coordinated with the bridge plans. He said that they first have to bring this to the Common Council and then finalize the agreements with DiCesare, assuming they will have answers from the State by then. He said that they need to move the process along. Mr. Bonenfant said that he is not in favor of caving?

Mr. Igneri said that there will be more sessions like this where the public can provide their input. There are a lot of decisions that need to be made, so they need to move forward.

Ms. Maggio said that if they do not get funding for road enhancements, then the worst case scenario is that it will look the way it does now, which is not the end of the world.

Mr. Corsello asked if it would be safe not to have the road enhancements. Ms. Burns said that all of the utilities will get adjusted no matter what the height of the bridge will be.

Mr. Kimmel said that widening East Avenue will not have an impact on the number of trucks. He said that regarding the bridge, trucks can't get to Westport by turning left on Winfield. By lowering the road, trucks will go down Van Zant Street. He said that that 100% of the commuters will say thank you for widening the road so that no one gets killed. Mr. Kimmel said that they need to be sensitive to the needs of the commuters. The safety of the commuters has to be taken into consideration.

Ms. Maggio said that everyone who came before the Common Council from the State said that the project will be done. Ms. Burns said that the other bridges could not be lowered because of their close proximity to Long Island Sound.

**** MS. MAGGIO MOVED TO AMEND THE AMEND THE MOTION TO APPROVE ONLY THE TRAFFIC STUDY FOR A COST OF \$39,000**

Mr. Igneri said that the project could not be split like that. Ms. Burns added that the project would have to be renegotiated.

**** MS. MAGGIO WITHDREW HER MOTION**

Mr. Corsello said that in the past few months, he has learned a lot about East Avenue and the Bridge and said that it is time to pass this on to the Common Council.

**** MOTION PASSED AND MOVED TO THE FULL COMMON COUNCIL WITH FOUR (4) IN FAVOR (MR. CORSELLO; MR. IGNERI; MR. LIVINGSTON; MS. MELENDEZ) AND TWO (2) OPPOSED (MR. BONENFANT AND MS. MAGGIO) AND ONE (1) ABSTENTION (MS. BOWMAN)**

**** MR. BONENFANT MOVED THE FOLLOWING ITEM:**

4. AUTHORIZE THE MAYOR, HARRY W. RILLING, TO EXECUTE AN AGREEMENT WITH AECOM (FORMERLY URS) FOR PROFESSIONAL ENGINEERING SERVICES FOR CONSTRUCTION ADMINISTRATION AND INSPECTION DURING REHABILITATION OF BRIDGE NO. 04154- PERRY AVENUE BRIDGE OVER NORWALK RIVER, CONNDOT PROJECT 102-319, FOR A SUM NOT TO EXCEED \$410,000. 80% FEDERAL REIMBURSEMENT (FEDERAL LOCAL BRIDGE PROGRAM)

**ACCOUNT: 09 09 4021 5777 C0392
09 10 4021 5777 C0392
09 11 4021 5777 C0392
09 12 4021 5777 C0392
09 13 4021 5777 C0392
09 15 4021 5777 C0392
09 16 4021 5777 C0392**

Ms. Burns said that this item is out to bid now.

**** MOTION PASSED UNANIMOUSLY**

**** MR. LIVINGSTON MOVED THE FOLLOWING ITEMS:**

5A. AUTHORIZE THE MAYOR, HARRY W. RILLING, TO EXECUTE AN AGREEMENT WITH MILAN'S EXPERT RENOVATION LLC FOR PROJECT DPW 2016-1 - TRANSFER STATION SIDING REPAIRS FOR AN AMOUNT NOT TO EXCEEDS 69,998.

5B. AUTHORIZE THE DIRECTOR OF PUBLIC WORKS TO ISSUE ORDERS ON CONTRACT TO MILAN'S EXPERT

**RENOVATION LLC FOR PROJECT NO. DPW 2016-1, NORWALK
TRANSFER STATION SIDING REPAIRS, FOR A SUM NOT TO
EXCEED \$6,999.
ACCOUNT: 09 14 4031 5777 C0515**

Mr. Igneri said that they were hired in the Sixth District to replace slate roofs and did excellent work.

**** MOTION PASSED UNANIMOUSLY**

**** MS. MELENDEZ MOVED THE FOLLOWING ITEM:**

**6. AUTHORIZE THE DIRECTOR OF PUBLIC WORKS TO EXECUTE
ORDERS ON CONTRACT WITH THE GRASSO COMPANIES, LLC FOR
PROJECT NO. DRG2014-1 DRAINAGE IMPROVEMENTS - SCRIBNER
AVENUE, EDLIE AVENUE/PROWITT STREET, DEANE CT/BELMONT
PLACE, FOR A SUM NOT TO EXCEED \$28,000.
ACCOUNT: 09 14 4027 5777 C0440**

Ms. Burns explained that this is work that is above the contingency. The work is done and they are looking to make payment.

**** MOTION PASSED UNANIMOUSLY**

**** MS. BOWMAN MOVED THE FOLLOWING ITEMS:**

**7A. AUTHORIZE THE MAYOR, HARRY W. RILLING, TO EXECUTE
AN AGREEMENT WITH DEERING CONSTRUCTION, INC. FOR
PROJECT NO. RD 2016-1 CONCRETE CURBS AND SIDEWALKS AT
VARIOUS LOCATION, FOR A SUM NOT TO EXCEED \$769,340.**

**7B. AUTHORIZE THE DIRECTOR OF PUBLIC WORKS TO EXECUTE
ORDERS ON CONTRACT WITH DEERING CONSTRUCTION, INC.
FOR PROJECT NO. RD2016-1 CONCRETE CURBS AND SIDEWALKS
AT VARIOUS LOCATIONS, FOR A SUM NOT TO EXCEED \$76,934.
ACCOUNT: 09 16 4021 5777 C0318
09 15 1000 5777 C0536
09 16 4021 5777 C0021**

Mr. Chimento said that Deering was the low bidder. The specific streets are in the bid package. Ms. Bowman said that she received the results of the traffic study at Reed Street and there are no sidewalks for Golden Hill to Reed Street. Ms. Burns explained that they did not make it through the Finance Director's recommended capital budget for 16-17.

Mr. Bonenfant said that there was \$900,000 in last year's capital budget for sidewalks. He said that some people will get free sidewalks, but others will be subject to liens on their homes if they have cracked sidewalks.

Ms. Burns said that the contract is to replace existing sidewalks during a drainage project or if 50% of the sidewalk needs to be replaced.

Mr. Kimmel said that there is a quirk in Connecticut state law which creates a problem. If a sidewalk needs repair, but is not on the schedule, then it is the responsibility of the property owner to pay. If the City does not force the property owner to pay to fix their sidewalk, then the municipality is liable.

**** MOTION PASSED WITH ONE (1) VOTE IN OPPOSITION (MR. BONENFANT)**

**** MR. IGNERI MOVED THE FOLLOWING ITEMS:**

9. APPROVE THE NECESSITY FOR THE ABANDONMENT/DISCONTINUANCE OF A PORTION OF ISAACS STREET BEGINNING AT THE WESTERLY BOUNDARY OF THE PROPERTY LOCATED AT 19 ISAACS STREET (TAX LOT 1-29-54-0) AND HEADING WEST TO THE EASTERLY BOUNDARY OF THE PROPERTY LOCATED AT 20 ISAACS STREET (TAX LOT 1-29-63-0) AS DEPICTED ON A MAP PREPARED BY REDNISS & MEAD ENTITLED "PROPERTY SURVEY DEPICTING AN ABANDONMENT OF A PORTION OF ISAACS STREET PREPARED FOR POKO-IWSR DEVELOPERS, LLC, NORWALK, CONNECTICUT," DATED NOVEMBER 16, 2015, AT A SCALE OF 1" = 40' ON FILE IN THE DEPARTMENT OF PUBLIC WORKS, IN ACCORDANCE WITH SECTION 7.5 OF THE "LAND DISPOSITION AND DEVELOPMENT AGREEMENT BY AND BETWEEN THE CITY OF NORWALK, CONNECTICUT, THE REDEVELOPMENT AGENCY OF THE CITY OF NORWALK AND POKO-IWSR DEVELOPERS, LLC," DATED NOVEMBER 14, 2007 AND APPOINT FREEHOLDERS.

10. SCHEDULE A PUBLIC HEARING TO HEAR THE FREEHOLDER'S REPORT AND ANY PUBLIC COMMENT ON SAID REPORT FOR THE ABANDONMENT/DISCONTINUANCE OF A PORTION OF ISAACS STREET BEGINNING AT THE WESTERLY BOUNDARY OF THE PROPERTY LOCATED AT 19 ISAACS STREET (TAX LOT 1-29-54-0) AND HEADING WEST TO THE EASTERLY BOUNDARY OF THE PROPERTY LOCATED AT 20 ISAACS STREET (TAX LOT 1-29-63-0) AS DEPICTED ON A MAP PREPARED BY REDNISS & MEAD ENTITLED

"PROPERTY SURVEY DEPICTING AN ABANDONMENT OF A PORTION OF ISAACS STREET PREPARED FOR POKO-IWSR DEVELOPERS, LLC, NORWALK, CONNECTICUT," DATED NOVEMBER 16, 2015, AT A SCALE OF L" = 40' ON FILE IN THE DEPARTMENT OF PUBLIC WORKS, IN ACCORDANCE WITH SECTION 7.5 OF THE "LAND DISPOSITION AND DEVELOPMENT AGREEMENT BY AND BETWEEN THE CITY OF NORWALK, CONNECTICUT, THE REDEVELOPMENT AGENCY OF THE CITY OF NORWALK AND POKO-IWSR DEVELOPERS, LLC," DATED NOVEMBER 14, 2007. THE PUBLIC HEARING SHALL BE CONDUCTED IN ORDER TO HEAR ALL PARTIES INTERESTED IN COMMENTING ON THE ACCEPTANCE OF SUCH REPORT, DETERMINE IF THE FREEHOLDER'S REPORT IS IN THE BEST INTERESTS OF THE CITY AND TO TAKE SUCH ACTION ON SAID REPORT THAT THE COMMITTEE MAY DEEM ADVISABLE. THE PUBLIC HEARING IS SCHEDULED FOR TUESDAY, MARCH 1, 2016 AT 7:00 P.M. IN ROOM 231, 2ND FLOOR IN NORWALK CITY HALL, 125 EAST AVENUE, NORWALK, CT.

11. AUTHORIZE THE MAYOR, HARRY W. RILLING, TO EXECUTE THE ESCROW AGREEMENT BY AND BETWEEN THE CITY OF NORWALK, CONNECTICUT AND POKO-IWSR DEVELOPERS, LLC FOR THE MAINTENANCE OF THE ABANDONED PORTION OF ISAACS STREET BEGINNING AT THE WESTERLY BOUNDARY OF THE PROPERTY LOCATED AT 19 ISAACS STREET (TAX LOT 1-29-54-0) AND HEADING WEST TO THE EASTERLY BOUNDARY OF THE PROPERTY LOCATED AT 20 ISAACS STREET (TAX LOT 1-29-63-0) AS DEPICTED ON A MAP PREPARED BY REDNISS & MEAD ENTITLED "PROPERTY SURVEY DEPICTING AN ABANDONMENT OF A PORTION OF ISAACS STREET PREPARED FOR POKO-IWSR DEVELOPERS, LLC, NORWALK, CONNECTICUT," DATED NOVEMBER 16, 2015, AT A SCALE OF L" = 40' ON FILE IN THE DEPARTMENT OF PUBLIC WORKS. THE CITY OF NORWALK WILL BE RESPONSIBLE FOR MAINTAINING THE ROADWAY IN ACCORDANCE WITH CITY STANDARDS FOR TWENTY-FIVE (25) YEARS IN EXCHANGE FOR THE DEVELOPER PROVIDING FUNDS IN AN ESCROW ACCOUNT FOR THE CITY'S USE TO DEFRAY THE COSTS OF SUCH MAINTENANCE.

Mr. Sotnik explained that they are looking to abandon a portion of Isaacs Street. There will be an easement to the City for general utilities. If this is approved an escrow account will be created to pay for maintenance to the property. By making the property larger, the developer will be able to increase the number of living units.

Mr. Chimento said that \$52,500 will be put aside for the City to maintain the road. This funding will be in place for 25 years.

Mr. Bonenfant suggested that if they do not build what they say they are going to build, that the road comes back to the City. Mr. Chimento said that he will bring that to the attention of the Law Department.

**** MOTION PASSED UNANIMOUSLY**

**** MS. MELENDEZ MOVED TO ADJOURN**

**** MOTION PASSED UNANIMOUSLY**

There was no further business and the meeting was unanimously adjourned at 8:00 p.m.

Respectfully submitted,

Rosemarie Lombardi
Telesco Secretarial Services



DEPARTMENT OF PUBLIC WORKS

February 10, 2016

Honorable Mayor and Members
Of the Common Council
City Hall
125 East Avenue
Norwalk, CT 06856

**FREEHOLDERS REPORT – Abandonment/Discontinuance of a Portion of Isaacs Street
(Between 19 Isaacs Street and 20 Isaacs Street)**

Ladies and Gentlemen:

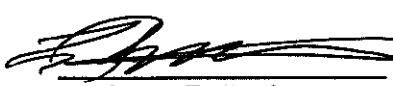
We, the undersigned Freeholders, appointed by your Honorable Body, do hereby assess benefits and damages resulting from the proposed street abandonment/discontinuance of a portion of Isaacs Street beginning at the westerly boundary of the property located at 19 Isaacs Street (Tax Lot 1-29-54-0) and heading west to the easterly boundary of the property located at 20 Isaacs Street (Tax Lot 1-29-63-0) for the Wall Street Area Development Project – Parcel 2A in accordance with the "Land Disposition and Development Agreement By and Between the City of Norwalk, Connecticut, the Redevelopment Agency of the City of Norwalk and POKO-IWSR Developers, LLC," dated November 14, 2007. This area will be subject to Public Access and General Utility Easements, as well as an Escrow Agreement between the City and the Developer to defray the cost of the continued maintenance of the road by the City.

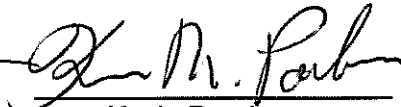
Reference is hereby made to a map prepared by Redniss & Mead entitled "Property Survey Depicting An Abandonment Of A Portion Of Isaacs Street Prepared For POKO-IWSR Developers, LLC, Norwalk, Connecticut," dated November 16, 2015, at a scale of 1" = 40'.

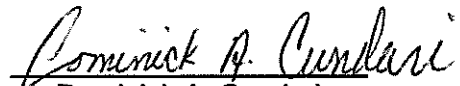
It is envisioned and intended by the parties hereto that title to any such abandoned public street will devolve, pursuant to common law, at no cost, onto the owners of said abutting properties on either side, to the center line of the right-of-way.

We, the Freeholders, recommend that no benefits or damages be assessed as a result of this action.

Respectfully Submitted,


Larry Ruttenberg


Kevin Poruban


Dominick A. Cundari

#2

Regional Performance Incentive (RPI) Program

Resolution of Endorsement and Authorization

(To be completed by the City or Town Clerk)

The Legislative Body* of the Town/City of _____
convened on _____ (date) and adopted a resolution by
the vote of _____ to _____ which endorsed the **Regional Performance
Incentive Program** proposal(s) listed below, referenced in Connecticut General
Statutes Section 4-124s, (2014 Supplement). *(Please list all proposals below.)*

Regional Snow Plow Routing Study

In addition, the Legislative Body* has authorized _____
(name and title)
to act on this endorsement by signing all necessary agreements and take all
necessary actions related to this proposal to enter into a binding agreement
with the Office of Policy and Management according to terms of the RPI grant
program.

Attested to by:

Name: _____

Title: _____
(City/Town Clerk)

Date: _____

*NOTE: For the purposes of the **Regional Performance Incentive (RPI)
Program**, "legislative body" means the board of selectmen, town council, city
council, board of alderman, board of directors, board of representatives or
board of the mayor and burgesses of a municipality.



Regional Performance Incentive Program

Pursuant to CGS Section 4-124s

Form RPI-2 Rev.10/2015

Proposal for Joint Provision of Service(s) or Study to be filed with the Secretary of the Office of Policy and Management

Submit to: Office of Policy and Management,
450 Capitol Ave. MS #54 SLP
Hartford, CT 06106-1379,
Att: RPI Program

Applicant Entity (RPOs; Two or more Municipalities acting through an RPO; and/or Economic Development Districts):

Name	Western Connecticut Council of Governments (WestCOG)
Address	888 Washington Blvd. Fl. 3
City/State/Zip	Stamford, CT 06901

Contact Person(s):

Name	Elizabeth Esposito
Title	Associate Planner
Telephone	203-965-4973
Fax	203-316-4995
E-mail	eesposito@westcog.org

Amount of Regional Performance Incentive Funding Requested: \$254,782

Short Descriptive Title of Project: Regional Snow Plow Routing Study

REQUIRED PROPOSAL ELEMENTS Items (1) through (15):

(1.) Proposed Shared Service(s) or related Study: Describe at least one service currently provided by a participating municipality or municipalities or study of the provision of such service, which is not currently provided on a regional basis, for which this proposal is being submitted:

Snow removal is a necessity in New England. Currently all municipalities in the Western Connecticut Council of Governments (WestCOG) Region individually provide this service at a municipal level. Since existing snow plow routes are constrained by municipal boundaries, they are not optimally designed. Municipalities could realize significant efficiencies and cost savings by analyzing optimal routes within their borders and by working jointly with neighboring municipalities to create regional plowing routes.

WestCOG Regional Snowplow Routing Study

Regional routes could reduce redundancies, such as doubling back at municipal borders, thereby optimizing vehicle miles traveled, time, and fuel. The proposed study would identify optimal plow routes on a local and on a regional scale, saving participating municipalities a considerable amount of money in their snow removal budgets.

(2.) Describe the need for such service (attach additional pages as necessary):

Snow removal is a core public works function of Connecticut municipalities. Public works departments use plows and trucks to clear roads of snow and ice and apply deicing material to improve driving conditions. These services are necessary because they not only improve safety and access for emergency personnel and civilians, but also improve economics by enabling employees to reach jobs and freight to reach its destinations in a timely manner.

While all of the municipalities in the WestCOG region have developed routes and protocols for snow and ice events, few have studied the efficiencies of their routes. Making roads passable during winter storms is time consuming and the equipment, material, labor, and maintenance needed to clear snow and ice are costly, especially as winter storms increase in frequency and severity as they have done for the past several years. Jointly optimizing snow plow routes will enable municipalities to share equipment, material, and employees, reducing their budgets while simultaneously maintaining or improving the essential snow removal service provided to their citizens.

(3.) Describe the method of delivering such service on a regional basis and the organization responsible for delivering such regional service or study:

WestCOG will act as the purchasing agent on behalf of the participating municipalities, acquiring the software and contracting a vendor to perform the optimization analysis. WestCOG holds a regular meeting of Public Works Directors, which enables municipal staff to share information. WestCOG and the participating municipalities will use in these meetings to develop a scope of work and aggregate data.

Once grant funding is received, WestCOG will issue a request of proposals and will choose a qualified consultant, and purchase the software necessary to perform the study. All efforts will be conducted in accordance with grant guidelines. Once the consultant completes their work, the recommended routes will be distributed to the participating municipalities, who then will choose the best method to implement the recommendations.

(4.) Describe the population that will be served:

This study will provide the municipalities of Bethel, New Fairfield, Newtown, Norwalk, Redding, Ridgefield, Stamford, and Westport with the information needed to improve snow plow routing. Implementation of the recommendations from the proposed study will benefit the population of the participating municipalities - approximately 320,000 persons - by enabling cost savings that may be passed on to taxpayers through mill rate reductions. In addition, the implementation of the recommendations could also enable road conditions to be improved more efficiently, benefits anyone who travels through those towns.

(5) Describe the manner in which regional service delivery will achieve economies of scale:

WestCOG Regional Snowplow Routing Study

Jointly participating in this study will allow participating municipalities to achieve economies of scale by reducing redundancy and lowering the material and labor costs. The largest cost savings will likely result from reduced software licensing and personnel training cost. With one software license held by WestCOG and shared among the towns, the participating municipalities can forgo the costs they would incur if they were to individually acquire this technology. This software, once acquired may also be used for other route optimization projects such as, street sweeping, school bus routing, and trash pick-up routes, thereby reducing costs for municipalities to engage in future projects.

Additional savings may be realized from implementation of the study's recommendations, which may include sharing equipment, materials, and employees across municipal borders.

(6.) Provide the amount by which participating municipalities will reduce their mill rate as a result of the savings realized (Exclude grant funds from calculations.):

Please see the table in question 7 for additional detail on the savings.

Table 6a: Savings through conducting a single, regional study (rather than multiple, individual ones)

Municipality	Savings	Mill Rate Reduction
Bethel	\$227,493	0.1228
New Fairfield	\$259,340	0.1537
Newtown	\$261,237	0.0860
Norwalk	\$261,237	0.0204
Redding	\$259,340	0.1594
Ridgefield	\$259,340	0.0561
Stamford	\$261,237	0.0139
Westport	\$261,237	0.0267
TOTAL	\$2,050,461	

The American Public Works Association found that optimized snowplow routing can save an estimated 12% on total plowing costs. Implementation of the recommendations from the proposed study would allow these savings to be realized.

Table 6: Savings through implementation of regional study findings

Municipality	Savings	Mill Rate Reduction
Bethel*	\$38,859.05	0.0210
New Fairfield*	\$30,401.49	0.0180
Newtown	\$94,723.04	0.0312
Norwalk*	\$116,577.16	0.0091
Redding	\$37,958.40	0.0233
Ridgefield	\$95,800.00	0.0207
Stamford*	\$144,007.08	0.0076
Westport*	\$56,231.34	0.0057
TOTAL	\$614,557.56	

**Data are estimates. Savings and Mill Rate Reduction calculated by using the average plowing cost per*

road mile from towns with data available.

(7.) Provide a cost benefit analysis for the provision of the service by each participating municipality and by the entity submitting the proposal:

The primary benefit to municipalities will be the cost savings resulting from the economies of scale of purchasing one software license, training WestCOG staff to use it, and hiring a consultant to perform the optimization analysis. By taking a regional perspective, the benefits would greatly outweigh the costs. The figures presented below assume:

- Full time employees earn \$40/hour plus a 145% BFO rate on each direct hour charged.
- Consultants earn \$100/hour.
- Procurement per town takes 80 hours if individually performed and 40 hours if jointly performed.
- Project management per town takes 100 hours if individually performed and 60 hours if jointly performed.
- Software to run the analysis would cost \$71,500 and requires ArcGIS, which costs and additional \$3,500.

Table 7a: Costs

Town	Costs								10% Contingency	Total Cost
	Procure	Project Mgmt.	Data Collect.	Data Process.	Municip. Review	Software	Training	Subtotal		
Bethel	\$4,736	\$5,328	\$16,000	\$104,000	\$8,000	\$71,500	\$26,200	\$235,764	\$23,576	\$259,340
New Fairfield	\$4,736	\$5,328	\$16,000	\$104,000	\$8,000	\$71,500	\$26,200	\$235,764	\$23,576	\$259,340
Newtown	\$4,736	\$3,552	\$16,000	\$104,000	\$8,000	\$75,000	\$26,200	\$237,488	\$23,749	\$261,237
Norwalk	\$4,736	\$3,552	\$16,000	\$104,000	\$8,000	\$75,000	\$26,200	\$237,488	\$23,749	\$261,237
Redding	\$4,736	\$5,328	\$16,000	\$104,000	\$8,000	\$71,500	\$26,200	\$235,764	\$23,576	\$259,340
Ridgefield	\$4,736	\$5,328	\$16,000	\$104,000	\$8,000	\$71,500	\$26,200	\$235,764	\$23,576	\$259,340
Stamford	\$4,736	\$3,552	\$16,000	\$104,000	\$8,000	\$75,000	\$26,200	\$237,488	\$23,749	\$261,237
Westport	\$4,736	\$3,552	\$16,000	\$104,000	\$8,000	\$75,000	\$26,200	\$237,488	\$23,749	\$261,237
Total*	\$37,888	\$35,520	\$128,000	\$832,000	\$64,000	\$586,000	\$209,600	\$1,893,008	\$189,301	\$2,082,309
WestCOG**	\$2,368	\$3,552	\$16,000	\$104,000	\$8,000	\$71,500	\$26,200	\$231,620	\$23,162	\$254,782

Table 7b: Benefits and benefit/cost ratio

Town	Savings	Benefit/Cost Ratio
Bethel	\$227,493	7.1
New Fairfield	\$259,340	8.1
Newtown	\$261,237	8.2
Norwalk	\$261,237	8.2
Redding	\$259,340	8.1
Ridgefield	\$259,340	8.1
Stamford	\$261,237	8.2

WestCOG Regional Snowplow Routing Study

Westport	\$261,237	8.2
Total*	\$2,050,461	
WestCOG**	\$1,795,679	7.0

* Total of all individual projects.

** Cost of a regional project.

(8.) Describe a plan of implementation for the delivery of the service on a regional basis (NOTE: The estimated time line and length of time to implement the proposal):

Conducting this regional study entails running a competitive procurement process in accordance with this grant and all applicable guidelines. This will include negotiating a contract with the selected vendor and managing the vendor's work. Each step is detailed below:

Procurement process:

WestCOG staff with assistance from the Public Works Directors would develop a scope of work and request for proposals (RFP). The RFP would establish the data standards and selection criteria. WestCOG staff would then be responsible for reviewing proposals and selecting a responsible vendor based on the standards and criteria described in the RFP. Estimated time: 3 months

Negotiate a vendor agreement:

WestCOG would negotiate an agreement with the vendor. The agreement would be executed by and between the vendor and WestCOG. Estimated time: 2 months

Manage vendor:

WestCOG would be responsible for overseeing the work to ensure the vendor delivers products as specified in the contract. The vendor would be responsible for distributing the final product to the municipalities. Estimated time: 9 months

(9.) Provide a list of potential legal obstacles to the regional provision of the service and how these obstacles will be resolved:

No potential legal obstacles are anticipated in order to perform this study. However there may be potential legal obstacles in the implementation of the study's recommendations, which the consultant will include in their analysis.

(10.) Describe how the proposed service will be sustained once it is established and all grant funding has been expended:

Regional cooperation for the coordination of snow plow routes is difficult to achieve, since municipalities are on different update schedules or have never done a route efficiency study at all. This program represents the catalyst necessary to get municipalities on the same update schedule with the same data standards. By owning the license to the software and having staff with knowledge of the software, WestCOG can perform updates as needed in the future, with funding from participating municipalities.

The results of the original study may lead to the implementation of the recommended programs by the participating municipalities which they will maintain.

(11.) Provide a list of other public or private funding potentially leveraged by the project proposed herein: N/A.

(12.) Percent of municipalities in the applicant organization participating in the proposed regional service project: 44.4% (8/18). It is intended that the project will serve as a model for other communities in the region and in the state to learn from and replicate.

(13.) Attach hereto a resolution by the legislative body of each municipality affected by the proposal, endorsing such proposal: To be provided.

(14.) Attach the following material:

1. A site location map of the project location, (*not* the region or EDD), if applicable
2. A proposed Project Schedule (Outline the Proposed Project timeline)
3. Project cost estimates supporting the request for funding.
4. A list of all necessary local/state/federal permits and approvals required for the project.

(15.) Has a copy of the proposal been sent to legislators representing the participating municipalities?
Yes (attached).

(16.) Affirmation by the CEO of the Applicant Organization(s):

I do hereby affirm that the information contained herein is true and accurate to the best of my knowledge.

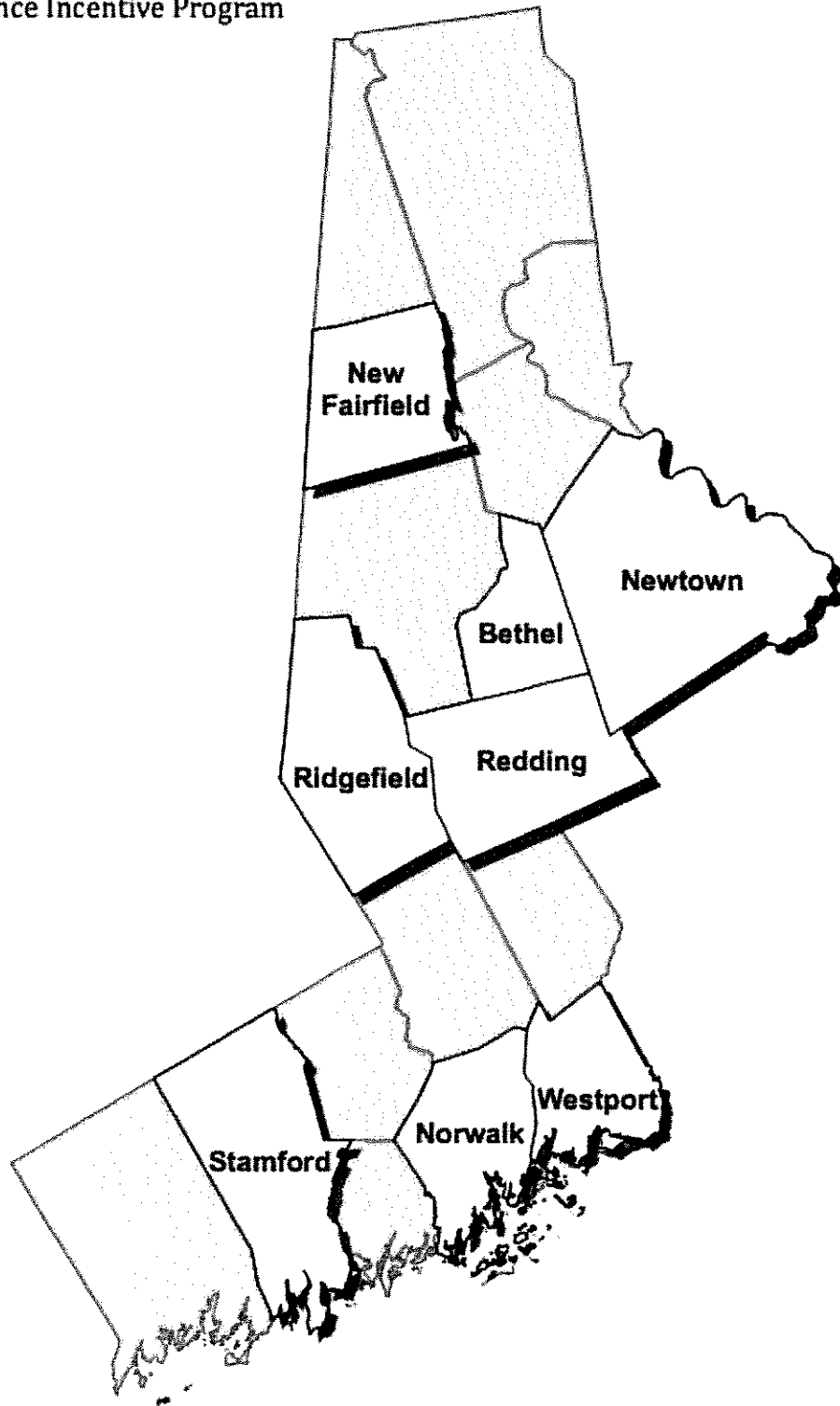
Signature:

Name: Francis Pickering

Title: Executive Director

Date: December 29, 2015

14.1 Regional Snow Plow Route Efficiency Study - WestCOG Project Location Map
Regional Performance Incentive Program



14.2 Schedule

Procurement Process														
Develop RFP														
Advertise RFP														
Vendor Selection														
Negotiate Vendor Agreement														
Project Management														
Training														
Data Collection														
Data Processing														
Municipal Review														
Month Number	01	02	03	04	05	06	07	08	09	10	11	12	13	14

14.3 Budget

Item	Cost
Procurement	\$2,368
Project Management	\$3,552
Data Collection	\$16,000
Data Processing	\$104,000
Municipal Review	\$8,000
Routing Software	\$71,500
Software	\$26,200
Subtotal	\$231,620
Contingency (10%)	\$23,162
Total	\$254,782

14.4 Permits & Approvals

No permits are required for this project.



MEMORANDUM

To: Bruce Chimento – Director
From: Michael Yeosock, PE- Assistant Principal Engineer
Date: 2/25/2016
RE: GGP – SoNo Collection Peer Traffic Review

On February 24, 2016, a committee composed of staff from Planning & Zoning and the Department of Public Works Traffic Engineering division interviewed 4 firms that were shortlisted for a peer review of the traffic impact study submitted for the SoNo Collection mall project. The group had unanimously agreed to the selection of Parson Brinckerhoff (PB) as the best qualified firm for this task in the time frame required.

The Department of Public works will be working with PB to develop a scope of work that will include a review of impact of traffic within the facility and the surrounding area.

8



500 Winding Brook Drive
Glastonbury, CT 06033
Main: 860-659-0444
Wsp-pb.com/usa

City of Norwalk
125 East Avenue
Norwalk, CT 068512
Attn: Michael Yeosock, PE, Assistant Principal Engineer

Re: Request for Proposals for Professional Traffic Engineering Peer Review Services

Dear Mr. Yeosock,

Over the past 10 years, we have familiarized ourselves with your city and your vision to accommodate the future development of the SoNo Collection. Because of this experience, Parsons Brinckerhoff, Inc. is qualified to deliver your scope of services set forth in your Request for Proposal. Parsons Brinckerhoff, Inc., a member of the global WSP | Parsons Brinckerhoff family of companies, is a full-service planning, engineering, design, program management, and construction management firm. For over 30 years, our Connecticut office has provided quality and timely services to local municipalities, private sector clients, regional planning agencies, and the Connecticut Department of Transportation (CTDOT). During this time, we have successfully completed a wide array of projects including site civil design and permitting, local street improvements, major roadway reconstruction, traffic signal and intersection upgrades, construction inspection and program/construction management services, and bridge rehabilitation and replacement projects. In 2010, The Connecticut Association of Street and Highway Officials (CASHO) acknowledged our continued service to Connecticut municipalities with the Distinguished Service Award. As an active Business Associate of the Connecticut Conference of Municipalities we maintain an ongoing commitment to municipal growth in the State of Connecticut.

Successful assignments must be led by a talented, skilled and experienced manager and technical staff, all of whom must coordinate and manage a diverse range of work. Our team is led by Project Manager, **Vahid Karimi P.E.**, who brings proven experience to this project including the distinction of having successfully managed many of the largest land development projects in the Northeast region. With nearly 35 years of experience in traffic engineering, Vahid has regional and local experience having managed the Citywide Comprehensive Transportation Management Study, design and construction of 31 traffic signals throughout the City including those on West Avenue, and having served as the on-call engineering consultant to the City Public Works Department. A seasoned professional engineer and project manager, Vahid is well known to the City and will be your primary point of contact.

As the Area Manager of the Connecticut office, I want to assure you that this contract will receive top management attention. The proper resources will be made available to you, and our team will work closely, cooperatively and responsively with your staff to ensure a successful project. We are very pleased to submit this Letter of Interest and look forward to the opportunity of providing our services to the City of Norwalk. If you have any questions or require additional information, do not hesitate to contact me at 860-815-0257 / moretti@pbworld.com.

Sincerely,
Parsons Brinckerhoff, Inc.

Anthony A. Moretti, PE
Vice President/Area Manager

2. PLAN FOR MANAGING & PERFORMING SERVICES

Parsons Brinckerhoff, Inc. has a thorough knowledge in land development projects in terms of transportation Impact Assessment and Needs. The site development project traffic study will be comprehensively reviewed for general conformity with standard engineering practices, including but not limited to: Office of State Transportation Administration (OSTA) guidelines, the Institute of Transportation Engineers (ITE) recommendations and guides, Manual on Uniform Traffic Control Devices (MUTCD) standards, The American Association of State Highway and Transportation Officials (AASHTO) guidelines, the City of Norwalk standards, regulations and policies.

Our engineering review begins with compiling all pertinent site development documents and plans. Immediately upon receipt, we will assess the application to determine whether the basic required documentation has been provided. We will notify the City if documentations are missing, and will proceed with the review only after all the required documentation has been received. This approach offers saving in review time and reduces unnecessary costs. Once we complete the review, we will submit to the City for review and submittal to the developer and the engineer of record. At the City's request, we will attend follow-up meetings with the developer's engineer and review our comments and the responses by the engineer. After all comments are reviewed and addressed, the Planning and Zoning Commission will then schedule a public meeting to discuss the findings. We typically attend the first public meeting to report our initial findings to the City, the Applicant, and the Public. Our attendance at subsequent meetings is at the discretion of the P&Z Commission, or DPW and depending on the City's assessment of the degree of outstanding technical issues. Generally, larger and more complex projects require us to attend subsequent meetings. At each meeting, meeting notes become a vital part of the record and allows us to address any outstanding issues.

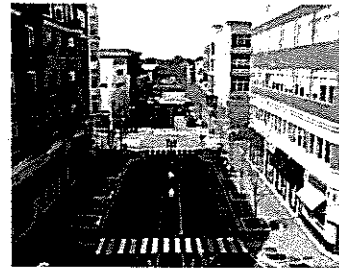
It is important to state that the City will always know when dialogue is happening between us and the applicant's engineer during the peer review process. We will communicate directly with the applicant or the applicant's engineer only if the City directs us to do so. In our experience, the direct dialogue with the applicant's engineer has generally centered on clarifying technical issues raised during the review process.

TRAFFIC ENGINEERING PEER REVIEW

Our traffic staff are seasoned professionals experienced in complex land development projects and knowledgeable in the traffic engineering peer review process. Oftentimes, the traffic elements of a project drive the mitigation for the entire site and surrounding roadway network. On-site traffic, pedestrian, and bicycle activity are reviewed, as well as existing and future off-site conditions.

With the traffic engineering peer review, our engineers conduct an in-depth field reconnaissance, evaluate the safety characteristics of the area, prepare an independent assessment, and develop our own recommendations based on site development traffic impact and needs. Specific areas we review include, but are not limited to, traffic volumes, accident history, stopping sight distance, roadway network and layout, site trip generation characteristics, operational characteristics, levels of service and traffic impacts, traffic signal design, site plan access/egress and on-site circulation, presence of pedestrian and bicycle amenities, safety, and overall mitigation. Our conclusions are summarized in a memo/report for the client and findings are presented in a public forum.

MANAGEMENT PLAN ROOTED IN SUCCESSFUL LAND DEVELOPMENT PROJECTS



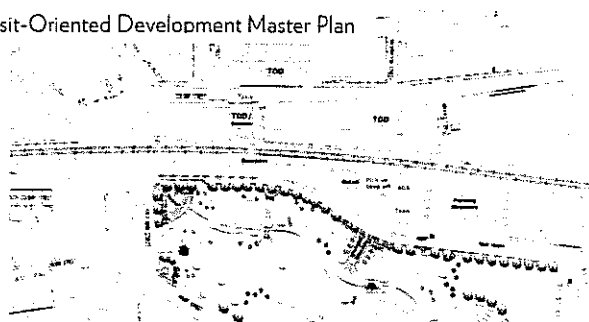
As shown in the Relevant Experience section, Parsons Brinckerhoff brings proven experience in land development projects:

- Blue Back Square Development
- Route 34 East/Downtown Crossing
- Fairfield Metro Center Development
- Copley Place Development
- Millennium Place
- North Point Development

CAPABILITY TO PERFORM SERVICES

Parsons Brinckerhoff, Inc. will conduct the traffic engineering review analysis using the nationally accepted standards, methodology, and criteria noted in above documents conforming to the specific scope of services contained in the RFP. In general, we will complete the following scope:

- ✓ *Review site access driveway(s), traffic control devices, site circulation and parking.*
 - Our traffic engineers will review the site plans and visit the site to obtain information and observe factors affecting access and circulation including roadway geometry, traffic control signals, signs and pavement markings
- ✓ *Complete an engineering assessment regarding the capacity of roads and intersections used by or providing access for traffic from the development.*
 - Review traffic volume generated by the development, and assess volume-to-capacity (v/c) ratios, level of service (LOS), and vehicle queuing at intersections under existing and future conditions.
 - The traffic analysis will be reviewed based on the existing street system and any planned roadway improvements. The extent and nature of any street deficiencies will be identified
- ✓ *Review safety issues, such as accident history of nearby roads and intersections summarized in traffic study report.*
 - We will review design speed for driveway sight line requirements, and evaluate geometry of the roadway and intersection layout.
- ✓ *Our traffic team will comprehensively review emergency access design in terms of geometry and turning radii for accommodating emergency vehicles.*
- ✓ *Review Traffic Study area, compare traffic counts, and check seasonal adjustments.*
 - Seasonal variations and background growth will be evaluated based on historical traffic volume data obtained from CTDOT traffic forecasting unit, and any approved planned development projects near the site



- ✓ *Review vehicle trip generation/trip distribution assumptions.*
 - Compare with data from ITE Trip Generation, ULI, or local sources, and associate development traffic forecasting with other nearby area malls as stated in the RFP
- ✓ *Review level of service analysis. Check input data for intersections under Existing, No-Build, and Build conditions.*
 - Our traffic team will also assess incremental traffic impact of study intersections performance measures (increase in delay, drop in level of service, or increase in vehicle queuing on approaches) by study peak periods.
 - The traffic analysis will be based on the existing street system and any planned roadway improvements.
 - The extent and nature of any street deficiencies will be identified.
- ✓ *Review bicycle and pedestrian access and safety issues, including bike paths, sidewalks, crosswalks, ADA compliance, and access ramps at all study intersections and mid-block roadway segments*
- ✓ *Delineate the scope and magnitude of off-site improvements necessary to support the project.*
 - Our traffic team will comprehensively evaluate adequacy of recommended mitigation measures, provide additional improvement measures as needed, review pedestrian activity, and assess potential traffic demand on traffic signal system coordination along West Avenue.



DEPARTMENT OF PUBLIC WORKS

MEMORANDUM

TO: BRUCE CHIMENTO
FROM: DREW BERNDLMAIER
SUBJECT: PM2015-3: CRACK SEALING AT VARIOUS LOCATIONS
DATE: FEBRUARY 26, 2016
CC: LISA BURNS

As previously discussed, Sealcoating, Inc has proposed extending the length of their contract (PM 2015-3: Crack Sealing) into 2016, in an effort to get an earlier start in the current calendar year.

They have completed their base bid scope and are willing to do more work for the City of Norwalk, at their existing low bid prices, as long as work will be allowed to take place early in the season. They are available immediately upon the weather being conducive for this application (April).

Last year, the Second bidder was 21.5% higher than Sealcoating's low bid, and the Third bidder was nearly 60% higher.

Because it would take longer to put this contract out to bid and sign a new contract, the City could take advantage of this apparent savings, that may only be available in the early part of the construction season.

Project Number: PM2015-3

Bid Date:

May 4, 2015

Project Name: CRACK SEALING AT VARIOUS LOCATIONS

Item		Apparent Low Bidder			Second Bidder			Third Bidder			Engineer's Estimate	
		Quantity	Unit	Unit Price	Amount	Unit Price	Amount	Unit Price	Amount	Unit Price	Amount	Amount
409.0110	CRACK SEALING	14,500.00	GAL	\$13.25	\$192,125.00	\$16.10	\$233,450.00	\$21.17	\$306,965.00	\$18.50	\$268,250.00	\$268,250.00
					\$192,125.00		\$233,450.00		\$306,965.00			\$268,250.00

Apparent Low Bidder = Sealcoating Inc., Braintree, MA

Second Bidder = Connecticut Sealcoating LLC, Bethlehem, CT

Third Bidder = Empire Paving, Inc., North Haven, CT

PM2016-1 Paving Program Summary		
Detailed Scope of Work is Attached		
Street	Segment	Earliest Start
ADMIRAL LANE	from Route 53 to Cul-de-sac	
ARBOR COURT	from Arbor Dr to Cul-de-sac	
ARBOR DRIVE	from Flax Hill Rd to Soundview Ave	
BAYNE STREET	localized repairs (see detailed scope)	
BOW END ROAD	from East Rocks Rd to Cul-de-sac	
BOXWOOD ROAD	from Eastwood Rd to Cul-de-sac	
CALF PASTURE BEACH ROAD	from Marvin St to Cul-de-sac	
CLARA DRIVE	from Dry Hill Rd to Cul-de-sac	
COLLEGE STREET	from Dry Hill Rd to Visconti St	
COVEWOOD DRIVE	from Wilson Ave to Cul-de-sac	
CRANBURY WOODS ROAD	from Mohawk Dr to Chestnut Hill Rd	
CRESCENT BEACH ROAD	from South Beach Dr to Ensign Road	
CROSSLAND PLACE	from Kingsbury Rd to Cul-de-sac	
DAIRY FARM COURT	from Dairy Farm Rd to Cul-de-sac	
DAIRY FARM ROAD	from Strawberry Hill Ave to William St	
EAST BEACH DRIVE	from Yarmouth to Parkview	
EAST BEACH DRIVE	from Parkview to South Beach Dr	
FIELD STREET	localized repairs (see detailed scope)	
GRUMMAN AVENUE	from Kensett Ave to City Limits	
HARVARD STREET	from Visconti to Dry Hill Rd	
HAZEL STREET	from Newtown Av to Dry Hill Rd	
HOYT STREET	from U.S. Route 1 to Main St	
IMPERIAL DRIVE	from Scribner Ave to Coventry Pl	
JERSEY LANE	from William St to Dairy Farm Rd	
KAREN DRIVE	from Dairy Farm Rd to Richlee Rd	
LIGHTHOUSE LANE	from William St to Karen Dr	
LONGSHORE AVENUE	from Woodward Ave to Channel Avenue	
MARVIN STREET	from Gregory Blvd to Calf Pasture Beach Rd	
MECHANIC STREET	from Wall St to Dead End	
MILL BROOK DRIVE	from East Rocks Rd to Cul-de-sac	
MOHAWK DRIVE	from Stonecrop Rd to Cranbury Woods Rd	
OLD TROLLEY WAY	from Dr. MLK Jr. Dr to Witch Lane	
PERRY AVENUE	localized repairs (see detailed scope)	
QUAKER ROAD	from Scribner Ave to Cul-de-sac	
RAMPART ROAD	from U.S. Route 1 to Flax Hill Rd	
RICHLEE ROAD	from Waterbury Rd to Hillendale Manor	
RICKEY LANE	from Soundview Ave to Cul-de-sac	
ROBBINS SQUARE EAST	from Bouton St to Dead End	
ROBBINS SQUARE SOUTH	from Robbins Square East to Dead End	
ROLLING LANE	from Karen Drive to Lighthouse Lane	
SCRIBNER AVENUE	from U.S. Route 1 to Richards Ave	
SILVERMINE AVENUE	localized repairs (see detailed scope)	
SLEEPYHOLLOW DRIVE	from Dry Hill Rd to Cul-de-sac	
SOUTH BEACH DRIVE	from East Beach Dr to Crescent Beach Rd	
SPLITROCK ROAD	from Dock Rd to Cul-de-sac	
STONYBROOK ROAD	from Newtown Ave to Toilsome Ave	
TALLY DRIVE	from William St to William St	
TOILSOME AVENUE	from Allen Rd to Grumman Ave	
TROLLEY PLACE	from Old Trolley Way to Cul-de-sac	
WATER STREET	from Burnitt Ave to Washington St	
YARMOUTH ROAD	from South Beach Dr to Parkview Rd	
BOE - SCHOOLS		
COLUMBUS ELEMENTARY SCHOOL	Chestnut St	Mid June (Last day of school may vary)
MARVIN ELEMENTARY SCHOOL PT 1	Calf Pasture Beach Rd	Mid June (Last day of school may vary)
MARVIN ELEMENTARY SCHOOL PT 2	Calf Pasture Beach Rd	Mid June (Last day of school may vary)

1 Da & b

POSSIBLE AMENDMENT STREETS		
BEDFORD AVENUE	<i>from U.S. Route 1 to Prospect St</i>	
BROADVIEW TERRACE	<i>from Nelson Ave to Harrison Ave</i>	
BROOKLAWN AVENUE	<i>from Garner St to Circle Rd</i>	
BYINGTON PLACE	<i>from U.S. Route 1 to Union Park</i>	
CIRCLE ROAD	<i>from Brooklawn Ave to Garfield St</i>	
COLONIAL PLACE	<i>from Morgan Pl to Cul-de-sac</i>	
GARFIELD STREET	<i>from Circle Rd to Garner St</i>	
GOLDEN HILL STREET	<i>from Summitt Ave to Fairfield Ave</i>	
HARRISON AVENUE	<i>from Broadview Tr to Roscoe St</i>	
HIGHBROOK ROAD	<i>from Dry Hill Rd to Newtown Ave</i>	
MORGAN AVENUE	<i>from East Ave to Dead End</i>	
MORGAN PLACE	<i>from Morgan Ave to Colonial Pl</i>	
MOTT AVENUE	<i>from Belden Ave to Byington Pl</i>	
OAKFIELD ROAD	<i>from Garner St to Garner St</i>	
OUTLOOK DRIVE	<i>from Garner St to Cul-de-sac</i>	
ROCKRIDGE DRIVE	<i>from Outlook drive to Cul-de-sac</i>	
ROSCOE STREET	<i>from Harrison Ave to Nelson Ave</i>	
UNION PARK	<i>from Byington Place to U.S. Route 1</i>	
UNION PARK PLACE	<i>from Union Park to Dead End</i>	
WEST AVENUE	<i>from North Main St to Garner St</i>	

Project Number: PM2016-1 Bid Date: February 23, 2016
 Project Name: PAVEMENT MANAGEMENT PROGRAM

Item	Description	Quantity	Unit	Apparent Low Bidder		Second Bidder		Third Bidder		Engineer's Estimate	
				Unit Price	Amount	Unit Price	Amount	Unit Price	Amount	Unit Price	Amount
202.0100	EARTH EXCAVATION	170.00	CY	\$22.00	\$3,740.00	\$12.00	\$2,040.00	\$14.00	\$2,380.00	\$19.00	\$3,230.00
202.0120	EARTH EXCAVATION (SPECIAL - REMOVAL OF CONCRETE CURB)	11,900.00	LF	\$4.00	\$47,600.00	\$3.00	\$35,700.00	\$3.00	\$35,700.00	\$3.00	\$35,700.00
202.0130	EARTH EXCAVATION (SPECIAL - REMOVAL OF BITUMINOUS CONCRETE LIP CURB)	6,900.00	LF	\$2.00	\$13,800.00	\$1.35	\$9,315.00	\$3.00	\$20,700.00	\$0.55	\$3,795.00
209.0000	FORMATION OF SUBGRADE	500.00	SY	\$1.30	\$650.00	\$2.00	\$1,000.00	\$5.00	\$2,500.00	\$3.00	\$1,500.00
304.0000	PROCESSED AGGREGATE BASE	170.00	CY	\$30.00	\$5,100.00	\$20.00	\$3,400.00	\$25.00	\$4,250.00	\$30.00	\$5,100.00
306.0350	10" RECLAIMED ASPHALT - GRAVEL BASE	5,000.00	SY	\$5.00	\$25,000.00	\$4.50	\$22,500.00	\$6.00	\$30,000.00	\$5.80	\$29,000.00
403.0109	ROAD ENCROACHMENT PERMANENT PAVEMENT REPAIR (MAJOR ARTERIAL) MIN BID- SEE SPECIAL NOTES	10.00	SY	\$125.00	\$1,250.00	\$120.00	\$1,200.00	\$120.00	\$1,200.00	\$150.00	\$1,500.00
403.0209	ROAD ENCROACHMENT PERMANENT PAVEMENT REPAIR (MINOR ARTERIAL) MIN BID- SEE SPECIAL NOTES	50.00	SY	\$100.00	\$5,000.00	\$100.00	\$5,000.00	\$100.00	\$5,000.00	\$105.00	\$5,250.00
403.0309	ROAD ENCROACHMENT PERMANENT PAVEMENT REPAIR (COLLECTOR) MIN BID- SEE SPECIAL NOTES	100.00	SY	\$85.00	\$8,500.00	\$80.00	\$8,000.00	\$80.00	\$8,000.00	\$90.00	\$9,000.00
403.0409	ROAD ENCROACHMENT PERMANENT PAVEMENT REPAIR (LOCAL) MIN BID- SEE SPECIAL NOTES	4,400.00	SY	\$60.00	\$264,000.00	\$60.00	\$264,000.00	\$60.00	\$264,000.00	\$65.00	\$286,000.00
406.0212	SUPERPAVE 0.375" (9.5) LEVEL 2	8,200.00	TON	\$91.05	\$746,610.00	\$91.50	\$750,300.00	\$95.00	\$779,000.00	\$108.00	\$885,600.00

Project Number: PM2016-1 Bid Date: February 23, 2016

Project Name: PAVEMENT MANAGEMENT PROGRAM

Item Number	Description	Quantity	Unit	Apparent Low Bidder			Second Bidder			Third Bidder			Engineer's Estimate	
				Unit Price	Amount		Unit Price	Amount		Unit Price	Amount		Unit Price	Amount
406.0222	SUPERPAVE 0.5" (12.5) LEVEL 2	9,200.00	TON	\$86.74	\$798,008.00		\$87.00	\$800,400.00		\$90.00	\$828,000.00		\$103.00	\$947,600.00
406.0291	ESCALATION	1.00	ALLOW	\$78,500.00	\$78,500.00		\$78,500.00	\$78,500.00		\$78,500.00	\$78,500.00		\$78,500.00	\$78,500.00
406.0292	DENSITY ADJUSTMENT	1.00	ALLOW	\$18,500.00	\$18,500.00		\$18,500.00	\$18,500.00		\$18,500.00	\$18,500.00		\$18,500.00	\$18,500.00
406.0305	BITUMINOUS CONCRETE MILLING 0"-4" DEPTH OF CUT	155,000.00	SY	\$2.10	\$325,500.00		\$2.25	\$348,750.00		\$2.30	\$356,500.00		\$2.44	\$378,200.00
406.0320	MILL FULL LANE 1.5" (40-200 LF)	1,100.00	SY	\$10.00	\$11,000.00		\$4.50	\$4,950.00		\$7.00	\$7,700.00		\$20.00	\$22,000.00
406.0330	MILL FULL LANE 1.5" (>200 LF)	1,600.00	SY	\$3.00	\$4,800.00		\$3.00	\$4,800.00		\$3.00	\$4,800.00		\$18.00	\$28,800.00
406.4000	1.5" OVERLAY FULL LANE (40-200 LF)	100.00	TON	\$200.00	\$20,000.00		\$150.00	\$15,000.00		\$175.00	\$17,500.00		\$215.00	\$21,500.00
406.4100	1.5" OVERLAY FULL LANE (>200 LF)	150.00	TON	\$105.00	\$15,750.00		\$100.00	\$15,000.00		\$130.00	\$19,500.00		\$150.00	\$22,500.00
507.0400	RESET MANHOLE	175.00	EA	\$300.00	\$52,500.00		\$500.00	\$87,500.00		\$400.00	\$70,000.00		\$350.00	\$61,250.00
507.0500	RESET CATCH BASIN	200.00	EA	\$300.00	\$60,000.00		\$500.00	\$100,000.00		\$400.00	\$80,000.00		\$350.00	\$70,000.00
507.1100	RECONSTRUCT CATCH BASIN	15.00	VF	\$250.00	\$3,750.00		\$250.00	\$3,750.00		\$400.00	\$6,000.00		\$250.00	\$3,750.00
507.1310	RESET UTILITY GATES	550.00	EA	\$45.00	\$24,750.00		\$45.00	\$24,750.00		\$55.00	\$30,250.00		\$55.00	\$30,250.00
650.1500	DRAINAGE: UNDERDRAINS	1.00	ALLOW	\$200,000.00	\$200,000.00		\$200,000.00	\$200,000.00		\$200,000.00	\$200,000.00		\$200,000.00	\$200,000.00
811.0000	CONCRETE CURBING	2,400.00	LF	\$32.00	\$76,800.00		\$30.00	\$72,000.00		\$27.00	\$64,800.00		\$35.00	\$84,000.00
811.0002	CONCRETE CURB (<45 LF PER MOB)	90.00	LF	\$42.00	\$3,780.00		\$40.00	\$3,600.00		\$35.00	\$3,150.00		\$40.00	\$3,600.00
812.0000	EXTRUDED CONCRETE CURBING	11,900.00	LF	\$6.25	\$74,375.00		\$7.00	\$83,300.00		\$10.00	\$119,000.00		\$12.00	\$142,800.00
815.0000	BITUMINOUS CONCRETE LIP CURBING	17,000.00	LF	\$3.80	\$64,600.00		\$4.00	\$68,000.00		\$4.25	\$72,250.00		\$4.40	\$74,800.00

Project Number: PM2016-1 Bid Date: February 23, 2016
 Project Name: PAVEMENT MANAGEMENT PROGRAM

Item Number	Description	Quantity	Unit	Apparent Low Bidder			Second Bidder			Third Bidder			Engineer's Estimate	
				Unit Price	Amount		Unit Price	Amount		Unit Price	Amount		Unit Price	Amount
921.0100	CONCRETE SIDEWALK	6,300.00	SF	\$9.00	\$56,700.00		\$20.00	\$126,000.00		\$9.00	\$56,700.00		\$9.25	\$58,275.00
921.0102	CONCRETE SIDEWALK(<110 SF PER MOB)	220.00	SF	\$16.00	\$3,520.00		\$20.00	\$4,400.00		\$12.00	\$2,640.00		\$12.60	\$2,772.00
921.0170	HANDICAP RAMPS (ADA COMPLIANT)	700.00	SF	\$28.00	\$19,600.00		\$40.00	\$28,000.00		\$45.00	\$31,500.00		\$40.00	\$28,000.00
921.0202	CONCRETE DRIVEWAY(<90 SF PER MOB)	180.00	SF	\$16.00	\$2,880.00		\$20.00	\$3,600.00		\$14.00	\$2,520.00		\$13.00	\$2,340.00
922.0100	2" BITUMINOUS CONCRETE SIDEWALK	5,800.00	SY	\$34.00	\$197,200.00		\$34.00	\$197,200.00		\$36.00	\$208,800.00		\$37.00	\$214,600.00
922.0400	DRIVEWAY OVERLAY	150.00	TON	\$150.00	\$22,500.00		\$150.00	\$22,500.00		\$175.00	\$26,250.00		\$170.00	\$25,500.00
944.0000	FURNISHING AND PLACING OF TOPSOIL, 6" THICK	600.00	CY	\$40.00	\$24,000.00		\$35.00	\$21,000.00		\$35.00	\$21,000.00		\$41.00	\$24,600.00
945.0000	FERTILIZING, SEEDING AND MULCHING	5,300.00	SY	\$1.00	\$5,300.00		\$1.00	\$5,300.00		\$1.00	\$5,300.00		\$1.15	\$6,095.00
985.0015	SURVEY; ESTABLISH GRADES	1.00	ALLOW	\$3,500.00	\$3,500.00		\$3,500.00	\$3,500.00		\$3,500.00	\$3,500.00		\$3,500.00	\$3,500.00
1111.5100	LOOP VEHICLE DETECTOR SAW CUT	550.00	LF	\$15.00	\$8,250.00		\$13.50	\$7,425.00		\$14.00	\$7,700.00		\$15.00	\$8,250.00
1209.0920	EPOXY PAINT - DOUBLE 4" YELLOW	18,500.00	LF	\$0.90	\$16,650.00		\$0.90	\$16,650.00		\$0.90	\$16,650.00		\$0.84	\$15,540.00
1209.0929	EPOXY PAINT - 4" WHITE	8,000.00	LF	\$0.45	\$3,600.00		\$0.45	\$3,600.00		\$0.45	\$3,600.00		\$0.42	\$3,360.00
1209.0940	EPOXY PAINT SYMBOLS AND LEGENDS	2,000.00	SF	\$3.75	\$7,500.00		\$3.75	\$7,500.00		\$3.75	\$7,500.00		\$3.75	\$7,500.00
1209.0950	EPOXY PAINT - 12" WHITE	4,500.00	LF	\$3.75	\$16,875.00		\$3.75	\$16,875.00		\$3.75	\$16,875.00		\$3.75	\$16,875.00
1209.0960	EPOXY PAINT - 24" WHITE	2,300.00	LF	\$7.50	\$17,250.00		\$7.50	\$17,250.00		\$7.50	\$17,250.00		\$7.60	\$17,480.00
1251.0100	SPEED BUMPS	1,000.00	SF	\$12.00	\$12,000.00		\$2.00	\$2,000.00		\$8.00	\$8,000.00		\$12.10	\$12,100.00

Project Number: PM2016-1 Bid Date: February 23, 2016
 Project Name: PAVEMENT MANAGEMENT PROGRAM

Item Number	Description	Quantity	Unit	Apparent Low Bidder		Second Bidder		Third Bidder		Engineer's Estimate	
				Unit Price	Amount	Unit Price	Amount	Unit Price	Amount	Unit Price	Amount
5600.0400	BOARD OF EDUCATION - COLUMBUS MAGNET ELEMENTARY SCHOOL (SEE SCOPE)	1.00	LS	\$60,000.00	\$60,000.00	\$62,000.00	\$62,000.00	\$76,000.00	\$76,000.00	\$120,000.00	\$120,000.00
5600.0910	BOARD OF EDUCATION - MARVIN ELEMENTARY SCHOOL - BUS TURN AROUND (SEE SCOPE)	1.00	LS	\$67,000.00	\$67,000.00	\$77,000.00	\$77,000.00	\$71,500.00	\$71,500.00	\$110,000.00	\$110,000.00
5600.0920	BOARD OF EDUCATION - MARVIN ELEMENTARY SCHOOL - PARKING LOT AREAS (SEE SCOPE)	1.00	LS	\$84,400.00	\$84,400.00	\$92,000.00	\$92,000.00	\$102,000.00	\$102,000.00	\$200,000.00	\$200,000.00
				\$3,582,588.00		\$3,745,055.00		\$3,914,465.00		\$4,330,512.00	

Apparent Low Bidder = FGB Construction Company Norwalk, CT

Second Bidder = Deering Construction, Inc. Norwalk, CT

Third Bidder = The Grasso Companies, LLC Norwalk, CT

M E M O R A N D U M

To: Bruce Chimento, Director of Public Works
Lisa Burns, DPW Operations Manager
Kathryn Hebert, DPW Administrative Services Manager
Robert Barron, Director of Management & Budgets
Chris Torre, Superintendent of Highways
Dilene Byrd, Administrative Assistant

From: Jessica C. Paladino, Waste Programs Manager

Date: January 11, 2016

Re: MSW and Recycling Report – December 2015

MSW Collection and Disposal				
Municipal Solid Waste (MSW)	Previous FY: Dec-14	Current FY: Dec-15	Change	FY 15/16 Cumulative
Curbside tonnage	1,383.43	1,359.89	-1.7%	7,562.25
MSW tonnage out	1,992.81	1,963.13	-1.5%	11,663.30
Transfer station operating fee	\$63,125.00	\$64,400.00	2.0%	\$386,400.00
Transport and disposal fee	\$167,396.04	\$166,866.05	-0.3%	\$991,380.50
Curbside collection fee	\$84,883.75	\$87,430.25	3.0%	\$524,581.50
Total operating costs (less curbside)	\$230,521.04	\$231,266.05	0.3%	\$1,377,780.50

MSW Consolidated Budget	
FY 15/16 Budget	\$3,788,905.00
Amount expended	\$1,902,362.00
Percent remaining	49.8%

Recycling Collection				
Recycling Collection	Previous FY: Dec-14	Current FY: Dec-15	Change	FY 15/16 Cumulative
Curbside tonnage	761.04	819.19	7.6%	4,204.24
Transfer station tonnage	49.54	45.37	-8.4%	267.64
Total monthly tonnage	810.58	864.56	6.7%	4,471.88
Curbside collection fee	\$82,400.00	\$84,872.08	3.0%	\$509,232.50

Recycling Budget	
FY 15/16 Budget	\$1,018,465.00
Amount expended	\$509,232.50
Percent Remaining	50.0%

MSW and Recycling Revenues				
MSW and Recycling Revenues	Previous FY: Dec-14	Current FY: Dec-15	Change	FY 15/16 Cumulative
Transfer station tip fees	\$39,708.20	\$33,919.80	-14.6%	\$202,114.55
Recycling revenue (curbside)	\$13,318.20	\$14,335.83	7.6%	\$73,574.20
Recycling revenue (T.S.)	\$866.95	\$793.98	-8.4%	\$4,683.70
Total revenues	\$53,893.35	\$49,049.60	-9.0%	\$280,372.45

A.

M E M O R A N D U M

To: Bruce Chimento, Director of Public Works
 Lisa Burns, DPW Operations Manager
 Kathryn Hebert, DPW Administrative Services Manager
 Robert Barron, Director of Management & Budgets
 Chris Torre, Superintendent of Highways
 Dilene Byrd, Administrative Assistant

From: Jessica C. Paladino, Waste Programs Manager

Date: February 8, 2016

Re: MSW and Recycling Report – January 2016

MSW Collection and Disposal				
Municipal Solid Waste (MSW)	Previous FY: Jan-15	Current FY: Jan-16	Change	FY 15/16 Cumulative
Curbside tonnage	1,135.77	1,165.11	2.6%	8,727.36
MSW tonnage out	1,659.93	1,621.83	-2.3%	13,285.13
Transfer station operating fee	\$63,125.00	\$64,400.00	2.0%	\$450,800.00
Transport and disposal fee	\$139,434.12	\$137,855.55	-1.1%	\$1,129,236.05
Curbside collection fee	\$84,883.75	\$87,430.25	3.0%	\$612,011.75
Total operating costs (less curbside)	\$202,559.12	\$202,255.55	-0.1%	\$1,580,036.05

MSW Consolidated Budget	
FY 15/16 Budget	\$3,788,905.00
Amount expended	\$2,192,047.80
Percent remaining	42.1%

Recycling Collection				
Recycling Collection	Previous FY: Jan-15	Current FY: Jan-16	Change	FY 15/16 Cumulative
Curbside tonnage	586.74	634.58	8.2%	4,838.82
Transfer station tonnage	38.62	31.58	-18.2%	299.22
Total monthly tonnage	625.36	666.16	6.5%	5,138.04
Curbside collection fee	\$82,400.00	\$84,872.08	3.0%	\$594,104.58

Recycling Budget	
FY 15/16 Budget	\$1,018,465.00
Amount expended	\$594,104.58
Percent Remaining	41.7%

MSW and Recycling Revenues				
MSW and Recycling Revenues	Previous FY: Jan-15	Current FY: Jan-16	Change	FY 15/16 Cumulative
Transfer station tip fees	\$31,146.65	\$27,859.25	-10.6%	\$229,973.80
Recycling revenue (curbside)	\$10,267.95	\$11,105.15	8.2%	\$84,679.35
Recycling revenue (T.S.)	\$675.85	\$552.65	-18.2%	\$5,236.35
Total revenues	\$42,090.45	\$39,517.05	-6.1%	\$319,889.50

DPW Project Review

	Project	PM	Status
Bridges and Structures			
1	James Street over Silvermine River	VV	URS. Project Scheduled after Perry Avenue bridge completed. 70% Submission sent to DOT
2	Perry Avenue over Norwalk River	VV	Project bidded out - PJF Construction Corp. lower bidder - waiting for DOT approval of low bidder
3	Perry Avenue Bridge over Silvermine (Pointing)	BS	DPW repointed bridge in September
4	Glover Avenue Bridge	BS	State plans for interchange call for replacing bridge. Requesting funds in Cap. Budget to do foundation work
5	DOT Coordination - MPky Chestnut Hill Road	BS	Design Oct 2013; spring 2014 start construction.
6	DOT Coordination - MPky Perry Avenue	BS	Complete
7	DOT Coordination - MPky Main Avenue	BS	Work in progress
8	DOT Coordination - I-95 widening/Conn Av	BS	Nearing Completion
9	CTDOT Burnell Bridge	BS	Complete - punch list to do in spring
10	CTDOT Rails Wall/Commerce RR Tunnel	BS	CTDOT Rails Design. Wall Street partial closure required. Out to bid currently by DOT
11	CTDOT/MN Traction Station	BS	State provided final plans to DPW for comment
Building Management			
12	City Hall - HVAC	AL	HVAC assessment consultant approved. Evaluation in progress.
13	City Hall - Office Lighting Retrofit	AL	Incentive \$160,000 & 0% loan \$100,000. Work completed and incentives received
14	City Hall - security notification system	AL	Start design in July 2015. IT Dept is coordinating the project. Projected completion Aug 2016
15	City Hall - IT Center	AL	City/BoE IT equipment rooms relocated to FD HQ. Next - renovate existing room to code compliance.
16	City Hall - AC filtration system	AL	To be completed by September 2016
17	City Hall - roof replacement	AL	Retained architect and design near completion. Scheduled to go out for bids in Spring 2016 for Sept. start of construction. Additional Capital Budget allocation is required.
18	City Hall - community room	AL	Light fixtures replaced. Specs. for shelving restoration completed and will advertise for bids. IT Department is developing Specs for PA equipment.
19	Public Works Center - replace fire panels	AL	Start and complete project in Sept 2016
20	Public Works Center - upgrade heat controls	AL	Fan coil and thermostat replacement completed. Piping replacement to be completed in June 2016
21	Main library - facade and lighting repairs	AL	Complete by Jun 2016
22	Police headquarters - retaining wall repair	AL	Specs. completed and ready for bids. Complete by July 2016
23	Ben Franklin - window repairs	AL	Received bids for window repairs and will complete repair work in Spring 2016. Window replacement project reassessing project due to potential environmental hazardous materials.
24	Lockwood House - Fan Coil Replacement	AL	Assessing option for alternate design and/or fan coil unit to reduce costs. Thereafter rebid
25	Nathaniel Ely window replacement	AL	Assessing environmental testing requirements and schedule availability of time with daycare program
26	Historic Smith Street Jail restoration	AL	Project phased. Roof, gutters, window replacement and brick restoration completed. Working with Historical Commission to determine next phase for interior renovation.
27	LMHM - Building Improvement	AL	ADA - restroom, elevator, ramp, project completed. Waiting for State reimbursement.
Drainage/Stormwater			
28	General Drainage 2015	DB	Completed
29	General Drainage 2016	DB	In progress; ICW pavement management. West Norwalk Rd, East Beach, Splitrock Rd, etc.
30	Watercourse Maintenance	BS	Projects in development. DRG2014-1 Completed
31	Drainage system map/GIS layer	RK	DPW crews regularly obtaining field info.
32	Stormwater Management Plan	MY	Resource-dependent. Working with Harbor Watch River Watch on 3 drainage systems.
33	Keeler Brook Watershed Project	MY	Counter Offer from property owner under review. Property acquisition needed to move project.
34	Metro-North Culverts - Bouton/Fitch		Dependent on future funding.
35	East Beach drainage	BS	Road regrading plan completed. Consider for 5-Year Pavement Program
36	Bouton Street	LB	All pipes cleared/operating. Structural solution not yet obvious.
37	Honeysuckle-Daphne Diversion	PS	Milone & MacBroom contract amendment work in Design Phase as of 10/8/2015. Design is progressing.
38	Culvert rehabilitation - Clinton Avenue	BS	City to keep watch on how improvements function since state work completed.
39	Charles Creek outfall repair	BS	Rec'd COP from DEEP and permission from COE
40	Localized flooding challenges	PS	Milone & MacBroom. Draft Drainage Manual delivered for review of department staff.
Traffic			
41	Traffic Signal Upgrade - Phase 3	MY	In semi-final design - Submission to CT DOT in June
42	Traffic signals at 4 locations	MY	Bid pkg ready to advertise. Awaiting inspection staff - Winter advertising
48	Traffic signal - Main Street and Wall	MY	Bid pkg ready to advertise. Awaiting inspection staff - Coord. with Wall Street design
49	Stuart and Route 1 (102-286)	MY	CDM working on design for State. May advertising. Utility breakout project underway
50	Traffic Camera/Fiber Contract	MY	X-Per General Services. Annual contract to repair fiber and install traffic cameras.
51	Traveler Information System	MY	Submitted to CTDOT/WCCOG for funding consideration.
52	Transportation Management Plan	MY	Route 123/Bartlett; Main Street/Cross under design as part of Item 43
53	Traffic Signal Upgrade - Phase 4	MY	Awaiting date of CT DOT Kick-off meeting
Roads			
54	Pavement Management 2014	DB	Completed
55	Pavement Management 2015	DB	Deering. Base Contract Value Completed. Amendment Value to be completed in Spring 2016.
	Pavement Management 2016	DB	FGB Construction Company is the Apparent Low Bidder
56	Road Reconstruction RD 2014-1	DB	Deering. Washington St was delayed due to Development. Proposed Spring 2016.
57	Permanent Repair (Patch) 2014	DB	Completed
58	Permanent Repair (Patch) 2015	DB	Completed
59	Cracksealing 2015	DB	Completed
60	2015 Pavement Marking Contract	BS	Contract and Notice to Proceed expected soon.
61	Annual roadway consulting services.	DB	VHB. In progress.
62	East Avenue Improvements (I/95-Winfield)	BS	Contract with ADA for design and traffic study in progress
63	Route 1 Improvements at East Ave	MY	CTDOT Project - City coordination
63	Route 1 Improvements at Stuart Ave	MY	CTDOT Project - City coordination
64	Washington St /SoNo Pedestrian Improvements	MY	Awaiting Project Agreement Letter
65	City Hall parking facilities		Not budgeted.
66	Norwalk River Valley Trail - Phase 2	MY	Project in design. Preliminary submission to DOT scheduled for March 2.
67	Highland @ Flax Hill	MY	Accident Reduction Grant received

B

Sidewalks and Footpaths

68	Curbs & Sidewalks @Various Locations 2014	DB	Completed
69	Curbs & Sidewalks @Various Locations 2015	DB	Completed
70	Curbs & Sidewalks @Various Locations 2016	DB	RD2016-1 Awarded to Deering Construction
71	Sidewalk Assessment (Urban Zone)	RL	Completed
72	Footpath rehabilitation	DB	Footpath replacement in conjunction with paving program: Tierney/Toilsome/Scribner

Water Pollution Control Authority

73	Phase 2 WWTP Upgrade	LB	80% design completed. Project on indefinite hold.
74	SCADA/I&C	RK	Punchlist.
75	Sammis Street Pump Station Replacement	RK	Punchlist.
76	WWTP sluice gate rehab	RK	Consultant selected.
77	Beacon Street Interceptor Rehab	LB	Punchlist.
78	Contract Monitoring	LB	2015 presented at September WPCA meeting.
79	Ely/Bouton Sewer Repair	LB	New pump station. Consultant selected.
80	Solids Handling Facility	LB	Consultant selected.
81	Main Lift Pumps	LB	Litigation on-going with Flowserve; contractor award made for pump replacement.
82	Keeler Brook PS Replacement	LB	Consultant selected.

Parking Authority**OTHER**

83	SWRPA Regional GIS flight	SB	Final delivery expected in December; QA/QC to occur in December.
84	LDA coordination - 95/7	LB	Property sold to GGP - no plans submitted yet.
85	LDA coordination - POKO	LB	Phase 1 Infrastructure improvements on hold. Preparing to abandon Issac Street (portion). CEAC review.
86	LDA coordination - DiScala	LB	Smith Street abandonment moving forward.
87	Waypointe - Paving and Streetscapes # 3	BS	99% Complete
88	Norwalk Linear Trail - P&Z Project	LB	P&Z Project to complete east side trail. DPW prel. Design submitted to DEEP Permit. 148 East Av
89	Norwalk Linear Trail - NRA Proj	LB	CTDOT to likely include in I-95 median project at no cost to city.
90	Landmark Square	TBD	Bids exceed available budget. Proj on Hold. Coordinate w. Wall Str RR tunnel 2015
91	Wall/West/Belden/Mott Intersection	TBD	NRA Funding. Consultant Design
92	Flock Process Dam	BS	Design Completed. Specifications roughed. Conservation needs to obtain easements
93	Transfer station - compactors 1 & 2	JP	COMPLETED.
94	Transfer station - replace compactor 3	JP	Unit being ordered.
95	Transfer station - siding replacement	VV	Waiting on contract to be signed - Milan's Expert Renovation, LLC.
96	West Avenue TE Grant	MY	Vaz Quality Works. Project under winter shutdown. About 20% complete.
97	TOD Pilot - Pedestrian Enhancements	MY	Vaz Quality Works. Clay Street - Awaiting railing.
98	West Avenue Median Plantings	MY	Project plans - 80% complete. Advertising on hold per NRA
99	Thermal Imagery	MY	Photos received and being analysed.
100	SRTS Roton School	MY	PIM meeting held - Feb. 22 Roton School.

GIS/Technology

101	Citysourced (311 Application)	LB	COMPLETED.
102	AVL Project	CT	Nearing completion for Winter 2015.
103	E-Permitting	LB	3 forms completed
104	Camera Replacement Project	LB	Revised program being evaluated.
105	EDMS	LB	Received grant for implementation.