

**CITY OF NORWALK  
RECREATION, PARKS & CULTURAL AFFAIRS COUNCIL COMMITTEE  
BY VIDEO CONFERENCE AND TELECONFERENCE  
WEDNESDAY, DECEMBER 21, 2022.  
SPECIAL MEETING  
5:30PM.**

Members of the public can call in and listen to a meeting. They will not be able to speak or see any of the meeting participants. Each meeting will use a unique Meeting/Webinar ID. Please find the information using the link above.

Members of the public who wish to provide “live comments” will need to register in advance and use the Zoom meeting platform. All participants will be muted upon entering the meeting. To speak, click the “raise your hand indicator” and you will be called on by the host of the meeting during the public comment section. Please find the information using the link above.

Members of the public who wish to view the meeting, but are not participating, can view a live stream on the City of Norwalk YouTube channel. This stream is delayed by approximately 20 seconds. Please find the information using the link above. The meeting recording and minutes will be posted on the City of Norwalk website within seven (7) days after the meeting.

Members of the public who wish to provide public comment are encouraged to submit those via e-mail in advance of the meeting. For these comments to be read into the record, they should be submitted at least three hours in advance of the meeting start time. Please email Dilene Byrd at [dbyrd@norwalkct.org](mailto:dbyrd@norwalkct.org) to provide written comment prior to the meeting.

ATTENDANCE: Darlene Young, Chair; John Kydes; Jenn McMurrer; Josh Goldstein

ABSENT: Bryan Meek; Nicol Ayers; Lisa Shanahan

STAFF: Robert Stowers, Director, Recreation and Parks; Ken Hughes,  
Superintendent, Recreation and Parks; Sabrina Godeski, Director,  
Business and Tourism

### **I. ROLL CALL**

Ms. Young called the meeting to order at 5:35PM.

### **II. MINUTES OF NOVEMBER 9, 2022**

**\*\* MS. MCMURRER MOVED TO APPROVE THE MINUTES AS SUBMITTED.  
\*\* THE MOTION PASSED UNANIMOUSLY.**

### **III. PUBLIC PARTICIPATION**

There was no public participation this evening.

#### **IV Old Business**

#### **V New Business**

The City of Norwalk reserves the right to cancel the Event for public health or safety reasons as determined by the City of Norwalk in its sole discretion. The City of Norwalk shall not be liable for damages arising from the cancellation of the Event.

#### **1. APPROVE THE USE OF BRIAN MCMAHON & SILVERMINE ELEMENTARY SCHOOL AND IMMEDIATE SURROUNDING GROUNDS BY CLUB CONNECTICUT FOR THEIR BOSTON BUILDUP 10K AND 25K EVENT TO BE HELD ON SUNDAY, JANUARY 8, AND MARCH 5, 2023, FROM 8:30 AM TO 11:00 AM. SET-UP TO BEGIN 8:00 AM WITH TEAR-DOWN AT 11:00 AM. APPROXIMATELY 100 PEOPLE.**

**\*\* MS. MCMURRER MOVED TO APPROVE THE USE OF BRIAN MCMAHON & SILVERMINE ELEMENTARY SCHOOL AND IMMEDIATE SURROUNDING GROUNDS BY CLUB CONNECTICUT FOR THEIR BOSTON BUILDUP 10K AND 25K EVENT TO BE HELD ON SUNDAY, JANUARY 8, AND MARCH 5, 2023, FROM 8:30 AM TO 11:00 AM. SET-UP TO BEGIN 8:00 AM WITH TEAR-DOWN AT 11:00 AM. APPROXIMATELY 100 PEOPLE.  
\*\* THE MOTION PASSED UNANIMOUSLY.**

**2. AUTHORIZE THE PURCHASING AGENT TO ISSUE A PURCHASE ORDER TO GABRIELLI ISUZU TRUCK SALES FOR A REFUSE TRUCK, IN AN AMOUNT NOT TO EXCEED \$124,280.00. FUNDING FROM THE DEEP GRANT.**

Mr. Hughes said there is an existing garbage truck that is seven years old, and this is a replacement for that truck and the older truck will be used as a backup. He said the item went out to bid and Gabrielli Truck was the lowest bidder and will be funded through the DEEP grant and is working with the finance department to set up the account. Ms. Young asked what the estimated delivery time will be to receive the truck. Mr. Hughes said about a year.

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**\*\* THE MOTION PASSED UNANIMOUSLY.**

**3. AUTHORIZE THE MAYOR, HARRY W. RILLING, TO EXECUTE A CONTRACT FOR THE ACCEPTANCE, DONATION, MOVEMENT, AND PLACEMENT OF THE NORWALK HARBOR SPLASH! DRAGON BOAT TROPHY IN CITY HALL AND AS PART OF THE NORWALK PUBLIC ART COLLECTION.**

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**\*\* THE MOTION PASSED UNANIMOUSLY.**

**4. AUTHORIZE THE MAYOR, HARRY W. RILLING, TO EXECUTE A CONTRACT FOR ACCEPTANCE, DONATION, MOVEMENT, AND PLACEMENT OF THE ATTITUDE CROSSINGS SCULPTURE TO THE ART PARK ON WEST AVENUE AND AS PART OF THE NORWALK PUBLIC ART COLLECTION.**

Ms. McMurrer thanked Mr. Stowers for putting the policy together so quickly and for being so thorough and she now feels comfortable accepting these types of donations on behalf of the city. Mr. Goldstein agreed and thanked the donor who donated such a wonderful piece of art to the city. Mr. Kydes said that he does not support the policy and he thinks donations made to the city should have historical value. Ms. Young said the process itself had given the committee pause and this highlighted that there was not a formal process in place and has moved the committee in that direction to have a formal process to review the relevance of the artwork that will be accepted moved forward.

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**\*\* THE MOTION PASSED WITH (3) THREE IN FAVOR AND (1) OPPOSED- MR. KYDES.**

**5. DISCUSS AND APPROVE THE NORWALK RECREATION AND PARKS GIFT AND DONATION AND ART ACCEPTANCE POLICY**

Mr. Stowers provided an overview of policy and said that it talks about what types of gifts would be accepted and puts restrictions on what will be accepted. He said it also talks about preserving the integrity of the park and limits the gifts to built areas rather than open space, and there is a \$10,000 limit in value and anything over that would need to have Common Council approval. He said that there will be a committee formed for when applications are received, they will be reviewing the applications and make the recommendations on how the gifts will be accepted. Mr. Kydes asked how the pieces will be valued. Mr. Stowers said they are looking into an appraisal company and will incorporate it into the policy. Ms. Young said there also needs to be a discussion around who will be paying for the appraisal and have that incorporated into the policy. Mr. Goldstein said that he agrees with Mr. Stowers that there will need to be an ordinance and suggested that other municipalities be engaged because they have most likely established a program. Ms. Young suggested the size of the piece should also be considered even if it is under the \$10,000 threshold.

Ms. Young thanked Mr. Stowers and his team for putting the policy together. Mr. Stowers said that staff appreciates the tremendous support of this committee, and that staff is working on many things including an upcoming tree inventory.

Ms. Young asked for an update on the capital budget process. Mr. Hughes provided an overview of the capital budget request and said that staff just presented the capital budget internally to the finance department and was well received and that the ARPA funding helped to get ahead with the playground replacements which saved on the requests on the capital budget. Mr. Stowers said on the operating budget he will be requesting an increase to move some long term parttime employees to full time.

**VI DISCUSSION**

There was no discussion this evening.

**ADJOURNMENT**

**\*\* MS. MCMURRER MOVED TO ADJOURN.**

**\*\* THE MOTION PASSED UNANIMOUSLY.**

The meeting adjourned at 6:05PM.

Respectfully submitted,

Dilene Byrd