



CITY OF NORWALK
RECREATION, PARKS & CULTURAL AFFAIRS COUNCIL COMMITTEE
BY VIDEO CONFERENCE AND TELECONFERENCE
WEDNESDAY, OCTOBER 9, 2024.
REGULAR MEETING
7:00 PM.



Members of the public may call in to participate. Callers will not be able to see the meeting participants. All participants will be muted upon entering the meeting. To speak, dial *9 on the phone and you will be called on by the host of the meeting during the public comment section. All speakers must state their name and address. Comments must be on a topic on the agenda and are limited to three minutes. Anyone disrupting the orderly conduct of the meeting, including by using threatening, hateful, or sexually explicit language, will be removed. Please find the information using the link above.



Members of the public who wish to “view the meeting live” and/or “provide live comments” can use the Zoom meeting platform. All participants will be muted upon entering the meeting. To speak, click the “raise your hand indicator” and you will be called on by the host of the meeting during the public comment section. All speakers must state their name and address. Comments must be on a topic on the agenda and are limited to three minutes. Anyone disrupting the orderly conduct of the meeting, including by using threatening, hateful, or sexually explicit language, will be removed. Please find the information using the link above.



Members of the public who wish to provide public comments are encouraged to submit those via email in advance of the meeting. For these comments to be read into the record, they must be submitted by 12:00 p.m. the day of the meeting. Please email Dilene Byrd at dbyrd@norwalkct.gov with the subject line “Public Comment” to provide written public comments prior to the meeting.

ATTENDANCE: Darlene Young, Lisa Shanahan; Douglas Sutton; Nicole’ Eaddy; Johan Lopez

ABSENT: Nicol Ayers; Heather Dunn

STAFF: Robert Stowers, Director, Recreation and Parks; Ken Hughes, Superintendent, Recreation and Parks; Nadine

OTHERS: Nadine Francis

I. ROLL CALL

Ms. Young called the meeting to order at 7:00 PM.

At roll call, there were four (4) committee members present. A quorum was present.

II. MINUTES OF SEPTEMBER 11, 2024

**** MS. SHANAHAN MOVED TO APPROVE THE MINUTES AS SUBMITTED.**

**** THE MOTION PASSED UNANIMOUSLY.**

III. PUBLIC PARTICIPATION

There was no public participation this evening.

IV. OLD BUSINESS

There was no old business discussed.

V. NEW BUSINESS

1. APPROVE THE USE OF TRACEY ELEMENTARY SCHOOL AND IMMEDIATE SURROUNDING GROUNDS BY THE CITY OF NORWALK OR THEIR FALL FAMILY HARVEST TO BE HELD ON FRIDAY, OCTOBER 11TH, 2024 FROM 5:30 PM TO 8:30 PM. SET UP TO BEGIN BY 4:00 PM FRIDAY WITH TEAR-DOWN BY 9:00 PM APPROXIMATELY 400 PEOPLE.

Mr. Lopez joined the meeting at 7:02PM.

Ms. Francis provided a brief overview of the event and said it is an annual event that is held at Tracey School, a family move night that is held outdoors. Mr. Stowers said it is a great family event and they expect approximately 400 participants, and staff supports the event. Ms. Young said the expected number of participants is impressive and asked if that is the number of participants they normally get. Ms. Francis said last year they had just over 300 participants and have sold approximately 250 tickets to date so are expecting between 250-300 participants this year.

Mr. Stowers said that staff tried to get this item onto the September agenda but did not have all the paperwork by the deadline. He said that staff does not like bringing items to the Council when there are only a few days until the event but since it has been an annual event and there have been no issues they decided to have it on the agenda for approval. Ms. Young thanked Mr Stowers for the clarification and added since it is under the 500 threshold it can be approved but if it had not been it would have needed to go to the full council for approval.

VI. DISCUSSION

There was no discussion this evening.

ADJOURNMENT

****MS. SHANAHAN MOVED TO ADJOURN.**

**** THE MOTION PASSED UNANIMOUSLY.**

The meeting was adjourned at 7:10 P.M.

Respectfully submitted,

Dilene Byrd