



Norwalk City Hall,
Recreation and Parks
Department
125 East Avenue, PO Box 5125
Norwalk, CT 06851-5125
203-854-7806

**RECREATION, PARKS & CULTURAL AFFAIRS COUNCIL COMMITTEE
BY VIDEO CONFERENCE AND TELECONFERENCE
WEDNESDAY, JUNE 14, 2023**

7:00 PM

<https://www.norwalkct.org/Meetings>



Members of the public can call in and listen to a meeting. They will not be able to speak or see any of the meeting participants. Each meeting will use a unique Meeting/Webinar ID. Please find the information using the link above.



Members of the public who wish to provide "live comments" will need to register in advance and use the Zoom meeting platform. All participants will be muted upon entering the meeting. To speak, click the "raise your hand indicator" and you will be called on by the host of the meeting during the public comment section. Please find the information using the link above.



Members of the public who wish to view the meeting, but are not participating, can view a live stream on the City of Norwalk YouTube channel. This stream is delayed by Approximately 20 seconds. Please find the information using the link above. The meeting recording and minutes will be posted on the City of Norwalk website within seven (7) days after the meeting.



Members of the public who wish to provide public comment are encouraged to submit those via email in advance of the meeting. For these comments to be read into the record, they should be submitted at least three hours in advance of the meeting start time. Please email Dilene Byrd at dbyrd@norwalkct.org to provide written public comment prior to the meeting.

- I Roll Call
- II Minutes of May 10, 2023
- III Public Participation
- IV **Old Business**
- V **New Business**

The City of Norwalk reserves the right to cancel the Event for public health or safety reasons as determined by the City of Norwalk in its sole discretion. The City of Norwalk shall not be liable for damages arising from the cancellation of the Event.

1. Approve the use of Springwood Park and immediate surrounding grounds by Youth Business Initiative for their Community Day event to be held on Saturday, July 22 2023 from 9:00 AM to 6:00 PM. Set-up to begin at 7:00 AM with tear-down by 5:00 PM. Rain Date: Sunday, July 23, 2023. Approximately 200 people.

2. Approve the use of Calf Pasture – Lawn adjacent to cafe & parking lot and immediate surrounding grounds by JDRF International for their The JDRF One Walk event to be held on Sunday, October 15, 2023 from 8:00 AM to 1:00 PM. Set up on Friday, October 14, 2023 from 9:00 AM to 2:00 PM, and Saturday, October 15, 2023 from 5:00 AM to 8:00 AM. Tear down on Saturday, October 15, 2023 from 1:00 PM to 5:00 PM. Approximately 200-500 people.
3. Authorize the Purchasing Officer to issue a purchase order to MTE Equipment Solutions, Inc. in an amount not to exceed \$30,742.80, sole source purchase off the MA FA116 pricing contract, for a 2023 Sand Star III in-field prep machine from accounts # 014150-5585 and 0923-6030-5777-C0771.
4. Authorize the Mayor, Harry W. Rilling, to enter into a three year contract with Active Network, LLC for the purchase of Recreation Management software in an amount not to exceed \$53,799.70 for year 1, \$28,875.00 for year 2, \$20,319 for year 3, \$31,835 for year 4 (extension) and \$33,4427 for year 5 (extension). Funding for year 1 through ARPA account; year 2, 3, 4 and 5 through the Recreation and Parks Operating Budget.
5. Authorize the Purchasing Agent to issue a purchase order to Kompan, in an amount not to exceed \$383,176.32 for the sole source purchase of a new playground for Veterans Park, off the OMNIA purchasing contract # 2017001135. Funding from the DEEP Beautification Grant account # 0923-030-5796-C0832.

VI Discussion

Modify the Code of Norwalk, CT, Department of Recreation and Parks, Section 1-4, Pets, to add the following “At no time shall one handler have more than three dogs under his/her command.



**CITY OF NORWALK
RECREATION, PARKS & CULTURAL AFFAIRS COUNCIL COMMITTEE
BY VIDEO CONFERENCE AND TELECONFERENCE
WEDNESDAY, MAY 10, 2023.
REGULAR MEETING
7:00PM.**

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ATTENDANCE: Darlene Young, Chair, Jenn McMurrer, Nicol Ayers

ABSENT: Lisa Shanahan; Josh Goldstein; John Kydes

STAFF: Robert Stowers, Director, Recreation and Parks; Ken Hughes,
Superintendent, Recreation and Parks

ROLL CALL

Ms. Young called the meeting to order at 7:00PM.

Ms. Young said that they do not have a quorum but that the committee will go through each of the items and will move them to the full Common Council for approval at the next meeting.

II MINUTES OF APRIL 12, 2023

**** THE MINUTES WERE TABLED DUE TO A LACK OF QUORUM.**

III PUBLIC PARTICIPATION

There was no public participation this evening.

IV OLD BUSINESS

There was no old business discussed this evening.

V NEW BUSINESS

The City of Norwalk reserves the right to cancel the Event for public health or safety reasons as determined by the City of Norwalk in its sole discretion. The City of Norwalk shall not be liable for damages arising from the cancellation of the Event.

- 1. APPROVE THE USE OF VETERANS PARK AND IMMEDIATE SURROUNDING GROUNDS BY SIDE-BY-SIDE SCHOOL CHARTER FOR THEIR FIELD DAY EVENT TO BE HELD ON FRIDAY, JUNE 2, 2023, FROM 9:45 AM TO 2:30 PM. SET-UP TIME TO BEGIN AT 9:00 AM WITH TEAR-DOWN AT 2:45 PM. RAIN DATE FRIDAY, JUNE 9, 2023. APPROXIMATELY 100-200 PEOPLE.**

Mr. Stowers provided a brief overview of the event and said this is the first time the event will take place and that it is a field day and that there will be 100-200 attendees and staff approves of the event.

2. APPROVE THE USE OF SPRINGWOOD PARK AND IMMEDIATE SURROUNDING GROUNDS BY JACK AND JILL OF AMERICA STAMFORD – NORWALK CHAPTER FOR THEIR BLACK FAMILY DAY PICNIC EVENT TO BE HELD ON SUNDAY, JUNE 4, 2023, FROM 12:00 PM TO 4:00 PM. SET-UP TIME TO BEGIN AT 10:00 AM WITH TEAR-DOWN AT 4:30 PM. APPROXIMATELY 150 PEOPLE.

Ms. Smith provided a brief overview of the event and said it will be a great opportunity for children to learn about tennis and the Grass Roots organization. Mr. Stowers said that staff is in support of the event.

3. APPROVE THE USE OF RYAN PARK AND IMMEDIATE SURROUNDING GROUNDS BY BASKET OF LOVE FOR THEIR FAMILY FUN DAY EVENT TO BE HELD ON SATURDAY, JUNE 10, 2023, FROM 1:00 PM TO 5:00 PM. SET-UP TIME TO BEGIN AT 11:00 AM WITH TEAR-DOWN AT 5:00 PM. RAIN DATE: SATURDAY, JUNE 24, 2023. APPROXIMATELY 150 + PEOPLE.

Ms. Oliver provided a brief overview of the event and said it will be a family fun day and will incorporate many activities including a back give away with school supplies and the event is open to anyone with a family. Mr. Stowers said this is a new event and that staff is in support of the event.

4. APPROVE THE USE OF VETERANS PARK AND OYSTER SHELL PARK AND IMMEDIATE SURROUNDING GROUNDS BY CLUB CONNECTICUT FOR THEIR O'NEILL'S 5K EVENT TO BE HELD ON SUNDAY, JUNE 11, 2023, FROM 11:00 AM TO 12:00 PM. SET-UP TIME TO BEGIN AT 10:00 AM WITH TEAR DOWN AT 12:30 PM. APPROXIMATELY 400 PEOPLE.

Mr. Hughes provided a brief overview of the event and said the race begins at O'Neills and goes through Oyster Shell Park and Veterans Park and ends back at O'Neills . Mr. Gerwick said this is the 10th year the event will be held and expects between 400-500 participants.

5. APPROVE THE USE OF NORWALK HIGH SCHOOL AND IMMEDIATE SURROUNDING GROUNDS BY EJS HEART FOR THEIR WALK FOR ELIJAH EVENT TO BE HELD ON SATURDAY, JULY 15, 2023, FROM 10:00 AM TO 12:00 PM. SET-UP TIME TO BEGIN AT 8:00 AM WITH TEAR-DOWN AT 1:00 PM. APPROXIMATELY 100 PEOPLE.

Mr. Gilmore provided a brief overview of the event and said this is the eighth year the event will be held and is in honor of their son that passed away in 2016 and with the funds they raise they offer two scholarships.

6. APPROVE THE USE OF VETERANS PARK AND IMMEDIATE SURROUNDING GROUNDS BY HAITIAN AMERICAN

COLLABORATIVE, INC. FOR THEIR HAITIAN WEEK EVENT TO BE HELD ON SATURDAY, JULY 22, 2023, FROM 10:00 AM TO 8:00 PM. SET-UP TIME TO BEGIN AT 8:00 AM WITH TEAR-DOWN AT 10:00 PM. RAIN DATE SATURDAY, AUGUST 5, 2023. APPROXIMATELY 150 +/- PEOPLE.

Mr. Stowers said that this is a new event and that the applicants have applied for a special event permit and are working with Ms. Kovacs and that staff is in support of the event.

7. AUTHORIZING THE MAYOR TO APPROVE THE USE OF SOUTH/NORTH MAIN STREET, WASHINGTON STREET FROM WATER STREET TO MADISON STREET, PARK AT 50 WASHINGTON STREET AND IMMEDIATE SURROUNDING GROUNDS BY GORDON FINE ARTS, LLC FOR THEIR ANNUAL SONO ART FESTIVAL EVENT TO BE HELD ON SATURDAY, AUGUST 5 AND SUNDAY, AUGUST 6, 2023, FROM 10:00 AM TO 5:00 PM EACH DAY. SET-UP TIME TO BEGIN ON SATURDAY, AUGUST 5, 2023, AT 6:00 AM WITH TEAR-DOWN ON SUNDAY, AUGUST 6, 2023, AT 7:30 PM. APPROXIMATELY 1,000 PEOPLE.

Mr. Hughes said that the SONO Arts Festival is a great event, and the community looks forward to it each year and Ms. Gordan does a great job organizing the event.

8. APPROVE THE USE OF RYAN PARK AND IMMEDIATE SURROUNDING GROUNDS BY CHRISTOPHER A. BROWN FOR THEIR KID'S FUN DAY EVENT TO BE HELD ON SATURDAY, SEPTEMBER 2, 2023, FROM 11:00 AM TO 6:00 PM. SET-UP TIME TO BEGIN AT 8:00 AM WITH TEAR-DOWN AT 9:00 PM. APPROXIMATELY 100 PEOPLE.

Mr. Stowers provided a brief overview of the event and said that it is a new event and will be held at Ryan Park and the applicants have applied for a special event permit and are working with Ms. Kovacs and that staff is in support of the event.

9. TECHNICAL CORRECTION, ADDITION OF ACCOUNTS: AUTHORIZE THE MAYOR, HARRY W. RILLING, TO ENTER INTO A CONTRACT WITH GRINDLINE SKATE PARKS, INC. FOR THE CALF PASTURE BEACH SKATE PARK PROJECT # 4237, IN AN AMOUNT NOT TO EXCEED \$1,411,896.92 FROM ACCOUNT #'S 134010-5796-ARP01, 021/0922/0923-6030-5777-C0365, AND 0922/0923/0924-6030-777-C0588.

Mr. Hughes said that the last three accounts listed have been added to the original authorization to be used for the concrete work at the skate park. Ms. Young asked if any of the accounts are from ARPA funding. Mr. Hughes said the original project was approved with some ARPA funding, but the additional accounts are capital funding.

10. APPROVE THE ART GOLDBLATT MEMORIAL PATIO AREA AT THE OAK HILLS TENNIS CENTER.

Ms. Brown provided a brief overview of the event and said they will be renaming the recently built outdoor patio that is located at the outdoor tennis facility and would like to name it in memorial of Art Goldblatt who was a big promoter of youth tennis. She said he started the Grass Roots program, and in 2019 started a second group called "The Friends of Oak Hills Tennis" and would like to hold a celebration by the end of the summer and have a plaque installed on the patio in his name. Mr. Stowers said staff is in full support and that it seems to align with the ordinance requirements. Ms. Young requested that the language in the authorization be clarified before it goes on the Common Council agenda for approval.

VI DISCUSSION

Ms. Ayers said that there are a lot of great events scheduled and asked if there is a central location for Recreation and Parks with the event details. Mr. Stowers said the events are on the website but agreed they could do a better job and will work towards that. Ms. Young suggested adding it to the mayor's dashboard.

Mr. Stowers said they received the draft master plan and was very well done and tomorrow staff will begin having meetings to review the recommendations and following that the Chief of Operations will review it and then have it sent to the mayor for his comments. He said they will then send all the revisions back to the consultant and once they have been incorporated a summary of the recommendations it will be available on the website for the public and there will also be a public meeting at the library for further input and the draft will then go to the Common Council for their comments which will be provided to the consultant and will work with them on the final plan which will then go to this committee and then the Common Council for full approval. Ms. McMurrer asked what the timeline will be. Mr. Stowers said the goal is to have a final adoption by July 25, 2023.

Mr. Stowers said that staff will be going to BET meeting tomorrow to have the funds approved for the community center at 98 South Main Street and to renovate the gym which was the number one recommendation in the master plan.

Mr. Stowers said that he and Mr. Hughes have been working with the consultant that was doing the organic land management plan and have sent them some soil samples of the parks and the soils were so unhealthy that they recommended that the soils be rehabilitated before they it would be effective for them to do an organic land management plan. He said that he and Mr. Hughes are also working on a tree management study which will create a tree master plan to restore and expand the tree canopies and because of that have requested a tree horticulturist position to work with them on land management and to help implement the tree management plan.

Ms. Ayers asked for clarification regarding the unhealthy soil. Mr. Stowers said the city has not had the resources or expertise to maintain the soil and that is what they are trying to do now.

Ms. Young asked when the horticulturist position will be filled. Mr. Stowers said they already have the job description written so once the funds are approved it will be advertised. She said the Recreation and Parks department is moving in the right direction and at a speed that makes sense.

ADJOURNMENT

**** MS. MCMURRER MOVED TO ADJOURN.**

**** MS. AYERS SECONDED THE MOTION.**
**** THE MOTION PASSED UNANIMOUSLY.**

The meeting adjourned at 7:45PM.

Respectfully submitted,

Dilene Byrd

Facility Rental Event Application Form

②

PLEASE PRINT

ORGANIZATION (IF APPLICABLE) Youth Business Initiative PERSONAL/FAMILY _____
 COMPANY/BUSINESS _____
 NON-PROFIT (501C3) Yes ☒ No _____
 NAME OF BENEFICIARY (IF APPLICABLE) _____ Annual Event: Yes ☒ No _____ # of years 4th
 NAME OF CORPORATE OFFICER AUTHORIZED TO EXECUTE THE LICENSE AGREEMENT: _____ TITLE: _____
 YOUR NAME: Dajuan Wiggins TITLE: Executive Director
 ADDRESS: 304 Main Street #147 E-MAIL ADDRESS: DWiggins@yblcti.org
 CITY: Doraville STATE: GA ZIP CODE: 66851
 HOME PHONE: 203- BUSINESS PHONE: 203-952-9580 CELL: _____

FACILITY & EVENT INFORMATION

FACILITY REQUESTED: Springwood Park # OF PARTICIPANTS 200
 EVENT: Community Day DATE REQUESTED: 7/22
 SET UP TIME: 7am START TIME: 9am END TIME: 6pm BREAKDOWN TIME: 5pm RAIN DATE: 23rd
 (RAIN DATE FOR BEACH RENTALS ONLY)

ARE YOU REQUESTING THE USE OF ALCOHOLIC BEVERAGES AND/OR BEER KEGS? YES ☐ NO ☒

(PLEASE NOTE: NO GLASS OR BOTTLES ALLOWED AT CITY PARK PROPERTY, INCLUDING CRANBURY PARK)

SERVING FOOD: YES ☒ NO ☐ ARE YOU USING A FOOD TRUCK? (NOT ALLOWED AT BEACH) YES ☐ NO ☒ NAME: _____

ARE YOU REQUESTING A TENT? YES ☐ NO ☒ *ANY TENT (STRUCTURE) 10 x 10 FEET OR LARGER INCLUDING, BUT NOT LIMITED TO; ELECTRICAL LIGHTING EQUIPMENT, OVENS, GRILLS, ETC, REQUIRES A SEPARATE PERMIT FROM THE CODE ENFORCEMENT DEPARTMENT. ADDITIONAL EQUIPMENT, i.e. INFLATABLES MUST RECEIVE APPROVAL FROM DIRECTOR OF RECREATION & PARKS. IF APPROVED SEPARATE INSURANCE MUST BE PURCHASED AND PRESENTED. BOUNCE HOUSES AND DRONES ARE NOT ALLOWED ON ANY CITY PROPERTY, INCLUDING SCHOOL GROUNDS AND PARKS. VIOLATION OF THIS RULE MAY JEOPARDIZE FUTURE EVENTS IN THE CITY

ARE YOU REQUESTING TO USE DISPLAY ADVERTISING AT YOUR EVENT? YES ☒ NO ☐
 ARE YOU REQUESTING TO SOLICIT CONTRIBUTIONS AT YOUR EVENT? YES ☐ NO ☒
 ARE YOU REQUESTING TO SELL FOOD, BEVERAGES, GOODS OR WARES? YES ☒ NO ☐
 WILL YOU BE USING TEMPORARY ELECTRICAL RESOURCES? YES ☒ NO ☐

BEACH PERMITS ONLY:

WILL THE GROUP BE GOING INTO THE WATER IN ANY WAY, WADING, WALKING OR SWIMMING at the Beach? YES ☐ NO ☐

WILL THE GROUP HAVE ANY ACTIVITIES NEAR OR AROUND THE WATER (including Splash Pad) at the Beach YES ☐ NO ☐

IT IS THE GROUP SUPERVISOR'S RESPONSIBILITY TO CONTACT THE LIFEGUARD SUPERVISOR ON DUTY SO THAT ALL RULES AND REGULATIONS ARE CLEAR AND ADHERED TO

IS A WATER SAFETY INSTRUCTOR OR A CERTIFIED LIFEGUARD ACCOMPANYING YOUR GROUP? YES ☐ NO ☐

If yes, name of person(s) _____ Each group should have accessible a list with all the children's names that are attending the outings for accountability in case of emergency

ANY QUESTIONS ANSWERED YES, PLEASE EXPLAIN ON SEPARATE SHEET & ATTACH TO APPLICATION

APPLICANT'S SIGNATURE: [Signature] DATE: _____

OFFICE USE ONLY

RECREATION & PARK COMMITTEE APPROVAL: DATE TO COMMITTEE: _____ YES _____ NO _____ N/A _____
 COMMON COUNCIL APPROVAL: DATE TO COMMITTEE: _____ YES _____ NO _____ N/A _____

City of Norwalk Recreation & Parks Department Facility Rental Event Application Form

PLEASE PRINT

ORGANIZATION (IF APPLICABLE) JDRF International PERSONAL/FAMILY _____
COMPANY/BUSINESS _____
NON-PROFIT (501C3) Yes ☒ No _____
NAME OF BENEFICIARY (IF APPLICABLE) _____ Annual Event: Yes ☒ No _____ # of years _____
NAME OF CORPORATE OFFICER AUTHORIZED TO EXECUTE THE LICENSE AGREEMENT: Kelly McPartland Borzell TITLE: Associate Executive Director
YOUR NAME: Kelly McPartland Borzell TITLE: Associate Executive Director
ADDRESS: 200 Vesey Street, 28th Floor E-MAIL ADDRESS: Kborzell@jdrf.org
CITY: New York STATE: NY ZIP CODE: 10281
HOME PHONE: _____ BUSINESS PHONE: _____ CELL: (914) 294-2622

FACILITY & EVENT INFORMATION
FACILITY REQUESTED: Calf Pasture - lawn adjacent to cafe & parking lot # OF PARTICIPANTS 200-500
EVENT: The JDRF One Walk DATE REQUESTED: Event Date 10/15/23

SET UP TIME: *See below START TIME: _____ END TIME: _____ BREAKDOWN TIME: _____ RAIN DATE: _____
*Set up 10/14/23: 9am-2pm *Event Day 10/15/23: 5am-8am set up, 8am-1pm event, 1pm-5pm load out (RAIN DATE FOR BEACH RENTALS ONLY)

ARE YOU REQUESTING THE USE OF ALCOHOLIC BEVERAGES AND/OR BEER KEGS? YES ☐ NO ☒

(PLEASE NOTE: NO GLASS OR BOTTLES ALLOWED AT CITY PARK PROPERTY, INCLUDING CRANBURY PARK)

SERVING FOOD: YES ☒ NO ☐ ARE YOU USING A FOOD TRUCK? (NOT ALLOWED AT BEACH) YES ☒ NO ☐ NAME: _____

ARE YOU REQUESTING A TENT? YES ☒ NO ☐ *ANY TENT (STRUCTURE) 10 x 10 FEET OR LARGER INCLUDING, BUT NOT LIMITED TO; ELECTRICAL LIGHTING EQUIPMENT, OVENS, GRILLS, ETC, REQUIRES A SEPARATE PERMIT FROM THE CODE ENFORCEMENT DEPARTMENT ADDITIONAL EQUIPMENT, i.e. INFLATABLES MUST RECEIVE APPROVAL FROM DIRECTOR OF RECREATION & PARKS. IF APPROVED SEPARATE INSURANCE MUST BE PURCHASED AND PRESENTED. BOUNCE HOUSES AND DRONES ARE NOT ALLOWED ON ANY CITY PROPERTY, INCLUDING SCHOOL GROUNDS AND PARKS. VIOLATION OF THIS RULE MAY JEOPARDIZE FUTURE EVENTS IN THE CITY

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If yes, name of person(s) _____ Each group should have accessible a list with all the children's names that are attending the outings for accountability in case of emergency

ANY QUESTIONS ANSWERED YES, PLEASE EXPLAIN ON SEPARATE SHEET & ATTACH TO APPLICATION

APPLICANT'S SIGNATURE _____

DATE: 5/12/23

OFFICE USE ONLY

RECREATION & PARK COMMITTEE APPROVAL: DATE TO COMMITTEE: _____ YES _____ NO _____ N/A _____
COMMON COUNCIL APPROVAL: DATE TO COMMITTEE: _____ YES _____ NO _____ N/A _____



DEPT OF FINANCE
Purchasing Department
NONCOMPETITIVE PROCUREMENT JUSTIFICATION FORM

DATE: 6/6/2023

DEPARTMENT: Rec and Parks

Procurement by non-competitive proposals may be used only when the award of a contract is infeasible under informal competitive Quotations (§3-204), Informal Competitive Request for Proposals (§3-205), seal bids, or competitive proposals and at least one of the following circumstances applies:

Check One:

☒	The item is available only from a single source (justification is attached). The provisions of this regulation apply to all sole source procurements unless emergency conditions exist as defined by Purchasing Guideline on Emergency Procurements
☐	After solicitation of a number sources, competition is determined inadequate (record of source contacts and/or attempts to obtain pricing is attached)
☐	The compatibility of equipment, accessories, or replacement parts is of paramount consideration
☐	The item/service is available on a Cooperative Purchasing Agreement (please provide the organization name, quote and the contract/agreement number)
☐	The public exigency or emergency for the requirement will not permit a delay resulting from competitive solicitation (documented emergency contingency is attached). Please forward this form and supporting documentation within 48 hours of the Emergency
☐	Other, please explain:

TOTAL COST: \$30,742.80 MUNIS Account: 014150 5535, 09236030 C0771

VENDOR: MTE Equipment Solutions

Purchasing Agent Signature	The Purchasing Agent	Department Head Signature
	Supports	
Purchasing Agent Name	Does Not Support	Department Head Name
	Single Source Requires Common Council Authorization (in excess of \$20,000.00)?	Robert Stowers
Date		Date <u>6/6/2023</u>

JUSTIFICATION:

We currently use the Sand Star field drags to prep our ballfields. MTE is our supplier for these machines and offer a 20% discount per MA FA116 pricing.

ANY OTHER VENDORS CONTACTED FOR PRICING? (Please attach quotes): _____

Vendor 1: _____

Vendor 2: _____

EMERGENCY: Explain in detail the nature of the emergency



DEPT OF FINANCE
Purchasing Department
NONCOMPETITIVE PROCUREMENT JUSTIFICATION FORM

DATE: 6/8/2023

DEPARTMENT: Rec and Parks

Procurement by non-competitive proposals may be used only when the award of a contract is infeasible under informal competitive Quotations (§3-204), Informal Competitive Request for Proposals (§3-205), seal bids, or competitive proposals and at least one of the following circumstances applies:

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☐	The compatibility of equipment, accessories, or replacement parts is of paramount consideration
☒	The item/service is available on a Cooperative Purchasing Agreement (please provide the organization name, quote and the contract/agreement number)
☐	The public exigency or emergency for the requirement will not permit a delay resulting from competitive solicitation (documented emergency contingency is attached). Please forward this form and supporting documentation within 48 hours of the Emergency
☐	Other, please explain:

TOTAL COST: \$383,176.32 MUNIS Account: 09236030 5796 C0832

VENDOR: Kompan

Purchasing Agent Signature	The Purchasing Agent	Department Head Signature
	Supports	
Purchasing Agent Name	Does Not Support	Department Head Name
	Single Source Requires Common Council Authorization (in excess of \$20,000.00)?	Robert Stowers
Date		Date 6/8/2023

JUSTIFICATION:

The City of Norwalk is interested in installing a boat and water themed playground at Veterans Park, a site containing the City's boat launch and Marina. After reviewing equipment choices with Landscape Structures and Little Tykes, it was determined that Kompan was the only company who manufactured something like this. Kompan is currently on the OMNIA Partners Contract, #2017001135.

ANY OTHER VENDORS CONTACTED FOR PRICING? (Please attach quotes): _____

Vendor 1: Landscape Structures, LLC

Vendor 2: Little Tykes

EMERGENCY: Explain in detail the nature of the emergency

Sec. 1-4. Pets.

1. No owner, keeper or person having charge of a dog or other animal shall permit or allow or be responsible for permitting or allowing such dog or animal to run loose or to roam at large at any time upon any park or to injure, chase, harass, or otherwise disturb any person or any species of wildlife. Nothing herein shall prevent the Director from prohibiting dogs or other animals from specific parks, recreational places or facilities, buildings or structures or any part thereof. No pet shall be allowed on the beach except seeing-eye dogs. The owner shall be responsible for the cleaning up and proper disposal of pet-waste matter of his pet with the exception of designated bridle paths.