



Norwalk City Hall,
Recreation and Parks
Department
125 East Avenue, PO Box 5125
Norwalk, CT 06851-5125
203-854-7806

**RECREATION, PARKS & CULTURAL AFFAIRS COUNCIL COMMITTEE
BY VIDEO CONFERENCE AND TELECONFERENCE
WEDNESDAY, MAY 11, 2022
7:00 PM**

<https://www.norwalkct.org/Meetings>



Members of the public can call in and listen to a meeting. They will not be able to speak or see any of the meeting participants. Each meeting will use a unique Meeting/Webinar ID. Please find the information using the link above.



Members of the public who wish to provide "live comments" will need to register in advance and use the Zoom meeting platform. All participants will be muted upon entering the meeting. To speak, click the "raise your hand indicator" and you will be called on by the host of the meeting during the public comment section. Please find the information using the link above.



Members of the public who wish to view the meeting, but are not participating, can view a live stream on the City of Norwalk YouTube channel. This stream is delayed by Approximately 20 seconds. Please find the information using the link above. The meeting recording and minutes will be posted on the City of Norwalk website within seven (7) days after the meeting.



Members of the public who wish to provide public comment are encouraged to submit those via email in advance of the meeting. For these comments to be read into the record, they should be submitted at least three hours in advance of the meeting start time. Please email Dilene Byrd at dbyrd@norwalkct.org to provide written public comment prior to the meeting.

- I Roll Call
- II Minutes of April 13, 2022
- III Public Participation
- IV **Old Business**
- V **New Business**

The City of Norwalk reserves the right to cancel the Event for public health or safety reasons as determined by the City of Norwalk in its sole discretion. The City of Norwalk shall not be liable for damages arising from the cancellation of the Event.

1. Approve the use of Mathews Park and immediate surrounding grounds by Tyson Tours & Entertainment for their Back Together Again with Family & Friend Fundraiser event to be held on Saturday, July 2, 2022 from 2:30 PM to 7:00 PM. Set-up to begin at 12:00 PM with tear-down at 7:30 PM. Approximately 200 people.

2. Approve the use of Oyster Shell Park and immediate surrounding grounds by NICE Inc. for their Sixth Annual NICE Festival event to be held on Saturday, July 9, 2022 from 11:00 AM to 10:00 PM. Set-up to begin at 5:00 AM with tear-down at 11:59 PM. Approximately 500 + people.
3. Approve the use of Norwalk High School Track and immediate surrounding grounds by Northeastern Conference for their Church Track Meet event to be held on Sunday, July 17, 2022 from 9:30 AM to 5:00 PM. Set-up to begin at 8:00 AM with a tear-down at 5:30 PM. Approximately 150 people.
4. Approve the use of Veterans Park and immediate surrounding grounds by Youth Business Initiative for their Community Day Basketball Tournament event to be held on Saturday, July 23, 2022 from 10:00 AM to 5:00 PM. Set-up to begin at 7:00 AM with tear-down at 6:00 PM. Rain date: Sunday, July 24, 2022. Approximately 300 people.
5. Approve the use of Veterans Park and immediate surrounding grounds by Norwalk Seaport Association for their Seaport Festival Lobster Bake event to be held on Saturday August 27, 2022 from 2:00 PM to 10:00 PM. Set-up to begin at 9:00 AM with tear-down at 11:00 PM. Approximately 500 people.
6. Approve the use of Calf Pasture Beach and immediate surrounding grounds by William Raveis Charitable Fund for their Raveis Ride and Walk 2022 event to be held on Sunday, September 18, 2022 from 7:00 AM to 2:00 PM. Set-up to begin at 5:00 AM with tear-down at 3:00 PM. Approximately 400 people.
7. Approve the installation of the Jamaican Heritage wall plaque, at Heritage Wall, presented by Janet Evelyn.

VI Discussion



**CITY OF NORWALK
RECREATION, PARKS & CULTURAL AFFAIRS COUNCIL COMMITTEE
BY VIDEO CONFERENCE AND TELECONFERENCE
WEDNESDAY, APRIL 13, 2022.
REGULAR MEETING
7:00PM.**

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ATTENDANCE: Darlene Young, Chair; Thomas Keegan; John Kydes; Nicol Ayers; Jenn McMurrer; Josh Goldstein

STAFF: Robert Stowers, Director, Recreation and Parks; Ken Hughes, Superintendent, Recreation and Parks

I Roll Call

Ms. Young called the meeting to order at 7:00PM.

II Minutes of February 9, 2022

Under the attendance change "Jen" to "Jenn"

**** MR. KEEGAN MOVED TO APPROVE THE MINUTES AS AMENDED.**

**** THE MOTION PASSED WITH ONE ABSTENTION- MR. GOLDSTEIN.**

III Public Participation

The following statement was read into the record:

Re: Norwalk High Girls' Softball Field

Date: April 13, 2022

To Whom it May Concern,

I am writing to ask that the town start to properly maintain the Girls High School Softball Field at Norwalk High School. The field has not been properly groomed and maintained on a consistent basis since the start of the high school season on March 19th. I know that some will debate this but when the field is as hard as cement, there is not a hole for second base to be anchored and the fence is falling down after only a few weeks, the field is clearly not properly maintained. This doesn't even include the goose poop which I believe Mr. Marchetti is now addressing. I can give details about what is wrong with the field and how infrequently someone shows up to groom the field, but the solution is the same regardless. The field needs to be groomed and maintained daily. This doesn't mean pushing the rock-hard dirt around but truly turning the dirt on the field so that it isn't so hard and dragging it properly.

Both Norwalk High School and Brien McMahon are playing on the Norwalk High Girls Softball Field this year, so it is even more important than ever that the field be maintained PROPERLY on a daily basis. It is not just about the field appearance but also the safety of the girls.

Thank you for your attention and I hope that you take this matter seriously. My hope is that the girls will have a safe and well-groomed field to play on for the balance of the year. If you would like further details on the basis for my letter, please feel free to contact me.

Sincerely,

Sue Lanzarotto

IV Old Business

V New Business

The City of Norwalk reserves the right to cancel the Event for public health or safety reasons as determined by the City of Norwalk in its sole discretion. The City of Norwalk shall not be liable for damages arising from the cancellation of the Event.

1. APPROVE THE USE OF CALF PASTURE BEACH AND IMMEDIATE SURROUNDING GROUNDS BY THE WORD ALIVE BIBLE CHURCH FOR THEIR EASTER EGG HUNT EVENT TO BE HELD ON SATURDAY APRIL 16, 2022, FROM 10:00 AM TO 12:00 PM. SET-UP TO BEGIN AT 9:00 AM WITH TEAR-DOWN AT 12:00 PM. APPROXIMATELY 100 PEOPLE.

The representative provided a brief overview of the event and said this will be the fourth year the event has taken place and the egg hunt is done in three intervals with different age groups.

****MS. MC MURRER MOVED TO APPROVE THE USE OF CALF PASTURE BEACH AND IMMEDIATE SURROUNDING GROUNDS BY THE WORD ALIVE BIBLE CHURCH FOR THEIR EASTER EGG HUNT EVENT TO BE HELD ON SATURDAY APRIL 16, 2022, FROM 10:00 AM TO 12:00 PM. SET-UP TO BEGIN AT 9:00 AM WITH TEAR-DOWN AT 12:00 PM. APPROXIMATELY 100 PEOPLE.**

**** THE MOTION PASSED UNANIMOUSLY.**

2. APPROVE THE USE OF FREESE PARK AND IMMEDIATE SURROUNDING GROUNDS BY PONTIAN SOCIETY "PONTOS" FOR THEIR ANNUAL MEMORIAL SERVICE EVENT TO BE HELD ON SUNDAY MAY 15, 2022 FROM 1:00 PM TO 4:00 PM. SET-UP AT 9:00 AM WITH TEAR-DOWN AT 5:00 PM. APPROXIMATELY 350 PEOPLE.

Mr. Tsilfides provided a brief overview of the event and said last year there was an unveiling of a monument in remembrance of our fallen ancestors and to honor their parents and grandparents who came here to provide a better life for them and is a first one of its kind in the United States and thanked the city for that. He said they would like to conduct an annual event at the site and will always be held on the Sunday before May 19th which is the day of commemorations of their ancestors and the event will have close to 200 attendees. Mr. Stowers said they are well under their way with their special events permit. Mr. Tsilfides said that the members of the committee as well as the Common Council are invited to attend the event.

**** MR. MOVED TO APPROVE THE USE OF FREESE PARK AND IMMEDIATE SURROUNDING GROUNDS BY PONTIAN SOCIETY "PONTOS" FOR THEIR ANNUAL MEMORIAL SERVICE EVENT TO BE HELD ON SUNDAY MAY 15, 2022, FROM 1:00 PM TO 4:00 PM. SET-UP AT 9:00 AM WITH TEAR-DOWN AT 5:00 PM. APPROXIMATELY 350 PEOPLE.**

**** THE MOTION PASSED UNANIMOUSLY.**

Ms. Ayers joined the meeting at 7:10PM.

3. APPROVE THE USE OF SHEA-MAGRATH MEMORIAL AND IMMEDIATE SURROUNDING GROUNDS BY MILITARY VETERANS' LIAISON COMMITTEE FOR THEIR VETERANS MEMORIAL CEREMONY EVENT TO BE HELD ON SUNDAY MAY 15, 2022, FROM 12:30 PM TO 2:00 PM. SET-UP AT 7:00 AM WITH TEAR- DOWN AT 2:30 PM. APPROXIMATELY 100 PEOPLE.

Mr. Stowers provided an overview of the event and said this is an annual event to honor the veterans and a memorial is held at Veterans Park.

MR. KEEGAN MOVED TO APPROVE THE USE OF SHEA-MAGRATH MEMORIAL AND IMMEDIATE SURROUNDING GROUNDS BY MILITARY VETERANS' LIAISON COMMITTEE FOR THEIR VETERANS MEMORIAL CEREMONY EVENT TO BE HELD ON SUNDAY MAY 15, 2022, FROM 12:30 PM TO 2:00 PM. SET-UP AT 7:00 AM WITH TEAR-DOWN AT 2:30 PM. APPROXIMATELY 100 PEOPLE.

**** THE MOTION PASSED UNANIMOUSLY.**

4. APPROVE THE USE OF VETERANS PARK & OYSTER SHELL PARK AND IMMEDIATE SURROUNDING GROUNDS BY CLUB CONNECTICUT FOR THEIR O'NEILL'S 5K EVENT TO BE HELD ON SUNDAY MAY 15, 2022, FROM 11:00 AM TO 12:00 PM. SET-UP TO BEGIN AT 10:00 AM WITH TEAR-DOWN AT 12:00 PM. APPROXIMATELY 400 PEOPLE.

Mr. Stowers provided an overview of the event and said that is held annually and applicant has provided all the necessary information for the special events permit. Mr. Hughes added that there have been no issues with the event in the past.

****MR. KYDES MOVED TO APPROVE THE USE OF VETERANS PARK & OYSTER SHELL PARK AND IMMEDIATE SURROUNDING GROUNDS BY CLUB CONNECTICUT FOR THEIR O'NEILL'S 5K EVENT TO BE HELD ON SUNDAY MAY 15, 2022, FROM 11:00 AM TO 12:00 PM. SET-UP TO BEGIN AT 10:00 AM WITH TEAR-DOWN AT 12:00 PM. APPROXIMATELY 400 PEOPLE.**

**** THE MOTION PASSED UNANIMOUSLY.**

5. APPROVE THE USE OF TRACEY MAGNET SCHOOL FIELD AND IMMEDIATE SURROUNDING GROUNDS BY TRACEY MAGNET SCHOOL PTA FOR THEIR THE ONE AND ONLY IVAN-MOVIE NIGHT EVENT TO BE HELD ON FRIDAY MAY 20, 2022, FROM 6:30 PM TO 8:30 PM. SET-UP TO BEGIN AT 3:30 PM WITH TEAR-DOWN AT 9:00 PM. APPROXIMATELY 450 PEOPLE.

Mr. Stowers provided a brief overview of the event and said this is not a public event and is put together by the PTO of Tracey School.

**** MR. GOLDSTEIN MOVED TO APPROVE THE USE OF TRACEY MAGNET SCHOOL FIELD AND IMMEDIATE SURROUNDING GROUNDS BY TRACEY MAGNET SCHOOL PTA**

FOR THEIR THE ONE AND ONLY IVAN-MOVIE NIGHT EVENT TO BE HELD ON FRIDAY MAY 20, 2022, FROM 6:30 PM TO 8:30 PM. SET-UP TO BEGIN AT 3:30 PM WITH TEAR-DOWN AT 9:00 PM. APPROXIMATELY 450 PEOPLE.

**** THE MOTION PASSED WITH ONE ABSTENTION- MS. AYERS**

6. APPROVE THE USE OF NORWALK HIGH SCHOOL AND IMMEDIATE SURROUNDING GROUNDS BY NORWALK PUBLIC SCHOOLS FOR THEIR FIRST BOOK EVENT TO BE HELD ON SATURDAY MAY 21, 2022, FROM 11:00 AM TO 3:00 PM. SET-UP TO BEGIN AT 8:00 AM WITH TEAR-DOWN AT 7:00 PM. APPROXIMATELY 10,000 PEOPLE.

Ms. Yorden provided a brief overview of the event and said this is the first book event and is being held with a national non-profit company that provides free books for distribution to school communities and they are in the process of satisfying the requirements for the event. She said that all members of the school community have been invited and are being optimistic with the attendance of 10,000 and she thinks the it will be quite a bit lower, but are preparing for a large amount of attendees and will be giving away 40,000 books to the elementary pre-schools, middle school and high school students and is a collaborative event with the unions and the Board of Education as well as the staff members of Norwalk Public Schools and is supported by the Superintendent of Schools. Mr. Hughes asked if this is a rain or shine event. Ms. Yorden said "yes" and in the event of rain the materials will be placed inside the school. Mr. Keegan asked if it has been confirmed that there are no games scheduled for that day. Mr. Hughes said "yes" and she has been in contact with Mr. Marchetti to confirm.

****MR. GOLDSTEIN MOVED TO APPROVE THE USE OF NORWALK HIGH SCHOOL AND IMMEDIATE SURROUNDING GROUNDS BY NORWALK PUBLIC SCHOOLS FOR THEIR FIRST BOOK EVENT TO BE HELD ON SATURDAY MAY 21, 2022, FROM 11:00 AM TO 3:00 PM. SET-UP TO BEGIN AT 8:00 AM WITH TEAR-DOWN AT 7:00 PM. APPROXIMATELY 10,000 PEOPLE.**

**** THE MOTION PASSED UNANIMOUSLY.**

7. APPROVE THE USE OF VETS PARK AND IMMEDIATE SURROUNDING GROUNDS BY MILITARY VETERANS' LIAISON COMMITTEE FOR THEIR MEMORIAL DAY PARADE TO BE HELD ON MONDAY MAY 30, 2022, FROM 10:00 AM TO 11:15 AM. SET-UP TO BEGIN AT 6:00 AM WITH TEAR-DOWN AT 11:30 AM. APPROXIMATELY 1,000 PEOPLE.

Mr. Stowers provided an overview of the event and said that it is held annually and there have been no issues in the past.

**** MR. GOLDSTEIN MOVED TO APPROVE THE USE OF VETS PARK AND IMMEDIATE SURROUNDING GROUNDS BY MILITARY VETERANS' LIAISON COMMITTEE FOR THEIR MEMORIAL DAY PARADE TO BE HELD ON MONDAY MAY 30, 2022, FROM 10:00 AM TO 11:15 AM. SET-UP TO BEGIN AT 6:00 AM WITH TEAR-DOWN AT 11:30 AM. APPROXIMATELY 1,000 PEOPLE.**

**** THE MOTION PASSED UNANIMOUSLY.**

8. APPROVE THE USE OF CRANBURY PARK PAVILION AND IMMEDIATE SURROUNDING GROUNDS BY ANCHOR ACADEMY, INC. FOR THEIR FIELD DAY EVENT TO BE HELD ON FRIDAY JUNE 3, 2022, FROM 9:00 AM TO 3:00 PM. SET-UP TO BEGIN AT 8:30 AM WITH TEAR-DOWN AT 3:30 PM. APPROXIMATELY 100 PEOPLE.

The representative provided an overview of the event and said it is the second year the event has taken place and it is a yearend school picnic and field day for the students of Anchor Academy.

**** MS. MC MURRER MOVED TO APPROVE THE USE OF CRANBURY PARK PAVILION AND IMMEDIATE SURROUNDING GROUNDS BY ANCHOR ACADEMY, INC. FOR THEIR FIELD DAY EVENT TO BE HELD ON FRIDAY JUNE 3, 2022, FROM 9:00 AM TO 3:00 PM. SET-UP TO BEGIN AT 8:30 AM WITH TEAR-DOWN AT 3:30 PM. APPROXIMATELY 100 PEOPLE.**

**** THE MOTION PASSED UNANIMOUSLY.**

9. APPROVE THE USE OF OYSTER SHELL PARK AND IMMEDIATE SURROUNDING GROUNDS BY THE NORWALK CONSERVATORY OF THE ARTS FOR THEIR NORWALK FOOD FESTIVAL EVENT TO BE HELD ON SATURDAY JUNE 4 AND SUNDAY JUNE 5, 2022, FROM 11:00 AM TO 5:00 PM BOTH DAYS. SET-UP TIME 10:00 AM WITH TEAR-DOWN AT 6:00 PM BOTH DAYS. APPROXIMATELY 400 PEOPLE EACH DAY.

Mr. Stowers said this is a new event and staff is working closely with them to be sure they have all of the necessary requirements. Ms. Young said this is a new event and requested that staff make the event coordinators aware that the event may not take place if they do not attend the next meeting.

**** MR. KYDES MOVED TO TABLE THE USE OF OYSTER SHELL PARK AND IMMEDIATE SURROUNDING GROUNDS BY THE NORWALK CONSERVATORY OF THE ARTS FOR THEIR NORWALK FOOD FESTIVAL EVENT TO BE HELD ON SATURDAY JUNE 4 AND SUNDAY JUNE 5, 2022, FROM 11:00 AM TO 5:00 PM BOTH DAYS. SET-UP TIME 10:00 AM WITH TEAR-DOWN AT 6:00 PM BOTH DAYS. APPROXIMATELY 400 PEOPLE EACH DAY.**

**** THE MOTION PASSED UNANIMOUSLY.**

10. APPROVE THE USE OF MATHEWS PARK AND IMMEDIATE SURROUNDING GROUNDS BY GORDON FINE ARTS, LLC FOR THEIR ANNUAL NORWALK ART FESTIVAL EVENT TO BE HELD ON SATURDAY JUNE 18 AND SUNDAY JUNE 19, 2022, FROM 10:00 AM TO 5:00 PM EACH DAY. SET-UP TO BEGIN FRIDAY JUNE 17, 2022, AT 12:00 PM WITH TEAR-DOWN ON SUNDAY JUNE 19, 2022, AT 7:30 PM. APPROXIMATELY 400 PEOPLE.

Ms. Gordon provided a brief overview of the event and said it is an annual event and this will be the tenth year that the event has taken place and it is an outdoor fine arts and craft festival and is open to the public.

**** MS. MC MURRER MOVED TO APPROVE THE USE OF MATHEWS PARK AND IMMEDIATE SURROUNDING GROUNDS BY GORDON FINE ARTS, LLC FOR THEIR ANNUAL NORWALK ART FESTIVAL EVENT TO BE HELD ON SATURDAY JUNE 18 AND SUNDAY JUNE 19, 2022, FROM 10:00 AM TO 5:00 PM EACH DAY. SET-UP TO BEGIN FRIDAY JUNE 17, 2022, AT 12:00 PM WITH TEAR-DOWN ON SUNDAY JUNE 19, 2022, AT 7:30 PM. APPROXIMATELY 400 PEOPLE.**

**** THE MOTION PASSED UNANIMOUSLY.**

11. AUTHORIZE THE MAYOR, HARRY W. RILLING, TO ENTER INTO AN AGREEMENT WITH GORDON FINE ARTS, LLC FOR THE USE OF SOUTH/NORTH MAIN STREET, WASHINGTON STREET FROM WATER STREET TO MADISON STREET, 50 WASHINGTON STREET PARK FOR THEIR ANNUAL SONO ART FESTIVAL EVENT TO BE HELD ON SATURDAY AUGUST 6 TO SUNDAY AUGUST 7, 2022, FROM 10:00 AM TO 5:00 PM EACH DAY. SET-UP TO BEGIN FRIDAY AUGUST 5, 2022, AT 6:00 AM WITH TEAR-DOWN ON SUNDAY AUGUST 7, 2022, AT 7:30 PM. APPROXIMATELY 1500 PEOPLE.

Ms. Gordon provided an overview of the event and said it is a beloved event for the town and people come from near and far to attend the art festival and anyone who wishes to participate in the event is welcome. Ms. Young said she appreciates all Ms. Gordon has done to make this a continual event in the City of Norwalk.

**** MR. KEEGAN MOVED TO AUTHORIZE THE MAYOR, HARRY W. RILLING, TO ENTER INTO AN AGREEMENT WITH GORDON FINE ARTS, LLC FOR THE USE OF SOUTH/NORTH MAIN STREET, WASHINGTON STREET FROM WATER STREET TO MADISON STREET, 50 WASHINGTON STREET PARK FOR THEIR ANNUAL SONO ART FESTIVAL EVENT TO BE HELD ON SATURDAY AUGUST 6 TO SUNDAY AUGUST 7, 2022, FROM 10:00 AM TO 5:00 PM EACH DAY. SET-UP TO BEGIN FRIDAY AUGUST 5, 2022, AT 6:00 AM WITH TEAR-DOWN ON SUNDAY AUGUST 7, 2022, AT 7:30 PM. APPROXIMATELY 1500 PEOPLE.**

**** THE MOTION PASSED UNANIMOUSLY.**

12. AUTHORIZE THE MAYOR, HARRY W. RILLING, TO ENTER INTO AN AGREEMENT WITH THE LOCKWOOD-MATHEWS MANSION MUSEUM FOR THE USE OF MATHEWS PARK AND IMMEDIATE SURROUNDING GROUNDS FOR THEIR OLD-FASHIONED FLEA MARKET EVENT TO BE HELD ON SUNDAY SEPTEMBER 18, 2022, FROM 10:00 AM TO 4:00 PM. SET-UP TO BEGIN AT 7:00 AM WITH TEAR-DOWN NO LATER 6:00 PM. APPROXIMATELY 2,500 PEOPLE.

Mr. Hill provided a brief overview of the event and said that it is the fifteenth year the event has been held and will have over 50 venders and will have a police presence to direct traffic. He said there will also be food trucks onsite and will open the mansion to provide mini tours at a reduced rate.

MS. MC MURRER MOVED TO AUTHORIZE THE MAYOR, HARRY W. RILLING, TO ENTER INTO AN AGREEMENT WITH THE LOCKWOOD-MATHEWS MANSION MUSEUM FOR THE USE OF MATHEWS PARK AND IMMEDIATE SURROUNDING GROUNDS FOR THEIR OLD-FASHIONED FLEA MARKET EVENT TO BE HELD ON SUNDAY SEPTEMBER 18, 2022, FROM 10:00 AM TO 4:00 PM. SET-UP TO BEGIN AT 7:00 AM WITH TEAR-DOWN NO LATER 6:00 PM. APPROXIMATELY 2,500 PEOPLE.

**** THE MOTION PASSED UNANIMOUSLY.**

13. APPROVE THE USE OF CALF PASTURE BEACH AND IMMEDIATE SURROUNDING GROUNDS BY MOUNTAIN WORKSHOP FOR THEIR TEAM BUILDING POSITIVE SCHOOL CLIMATE PROGRAMS EVENT TO BE HELD ON MONDAY SEPTEMBER 19, 2022, FROM 8:00 AM TO 3:00 PM. SET-UP TO BEGIN AT 7:00 AM WITH TEAR-DOWN AT 4:00 PM. APPROXIMATELY 150 PEOPLE.

Mr. Stowers said the event has been held in the past and is a team building event for the Positive School Climate Programs. Mr. Hughes said they are a good group and have had no issues with them in the past.

****MR. KYDES MOVED TO APPROVE THE USE OF CALF PASTURE BEACH AND IMMEDIATE SURROUNDING GROUNDS BY MOUNTAIN WORKSHOP FOR THEIR TEAM BUILDING POSITIVE SCHOOL CLIMATE PROGRAMS EVENT TO BE HELD ON MONDAY SEPTEMBER 19, 2022, FROM 8:00 AM TO 3:00 PM. SET-UP TO BEGIN AT 7:00 AM WITH TEAR-DOWN AT 4:00 PM. APPROXIMATELY 150 PEOPLE.**

**** THE MOTION PASSED UNANIMOUSLY**

14. AUTHORIZE THE MAYOR, HARRY W. RILLING, TO ENTER INTO AN AGREEMENT WITH NATIONAL MARINE MANUFACTURERS FOR THE USE OF CALF PASTURE BEACH PARK, SHADY BEACH, MARVIN SCHOOL SITES, TAYLOR FARM AND IMMEDIATE SURROUNDING GROUNDS FOR THEIR 2022 NORWALK BOAT SHOW EVENT TO BE HELD FROM FRIDAY SEPTEMBER 23 TO SUNDAY SEPTEMBER 25, 2022, FROM 10:00 AM TO 7:00 PM FRIDAY AND SATURDAY, AND FROM 10:00 AM TO 5:00 PM ON SUNDAY. SET-UP TO BEGIN ON THURSDAY SEPTEMBER 22, 2022, AT 7:00 AM WITH TEAR-DOWN ON SUNDAY SEPTEMBER 25, 2022 AT 5:00 PM. APPROXIMATELY 15,000 PEOPLE.

Mr. Pritko provided an overview of the event and said this is the 46th year it will be held and are expecting 12,000-15,000 attendees over the four days and they are requesting to use the parking lot in the same capacity as they did last year and will work closely with Mr. Hughes. Mr. Hughes said a flat rate is paid by the boat show and they manage the parking which worked a lot better than using the automated system that is in place. Mr. Hughes asked Mr. Pritko if Marvin School will be used. Mr. Pritko said "no" it has not been used in the past and he sees no need for it. Ms. Mc Murrer said that school will still be in session on that Friday so that would be a concern for her.

MS. AYERS MOVED TO AUTHORIZE THE MAYOR, HARRY W. RILLING, TO ENTER INTO AN AGREEMENT WITH NATIONAL MARINE MANUFACTURERS FOR THE USE OF CALF PASTURE BEACH PARK, SHADY BEACH, MARVIN SCHOOL SITES, TAYLOR FARM AND IMMEDIATE SURROUNDING GROUNDS FOR THEIR 2022 NORWALK BOAT SHOW EVENT TO BE HELD FROM FRIDAY SEPTEMBER 23 TO SUNDAY SEPTEMBER 25, 2022, FROM 10:00 AM TO 7:00 PM FRIDAY AND SATURDAY, AND FROM 10:00 AM TO 5:00 PM ON SUNDAY. SET-UP TO BEGIN ON THURSDAY SEPTEMBER 22, 2022, AT 7:00 AM WITH TEAR-DOWN ON SUNDAY SEPTEMBER 25, 2022, AT 5:00 PM. APPROXIMATELY 15,000 PEOPLE.

****THE MOTION PASSED UNANIMOUSLY.**

15. APPROVE THE USE OF CALF PASTURE BEACH AND IMMEDIATE SURROUNDING GROUNDS BY LUPUS FOUNDATION OF AMERICA FOR THEIR WALK TO END LUPUS NOW CT – NORWALK EVENT TO BE HELD ON SUNDAY OCTOBER 23, 2022, FROM 2:00 PM TO 4:00 PM. SET-UP TO BEGIN AT 1:00 PM WITH TEAR-DOWN AT 6:00 PM. APPROXIMATELY 900 PEOPLE.

Ms. Gore provided an overview of the event and said they have used Calf Pasture Beach for the walk in the past and is an event that supports people living with Lupus and is an awareness event as well as a fundraising event.

****MS. AYERS MOVED TO APPROVE THE USE OF CALF PASTURE BEACH AND IMMEDIATE SURROUNDING GROUNDS BY LUPUS FOUNDATION OF AMERICA FOR THEIR WALK TO END LUPUS NOW CT – NORWALK EVENT TO BE HELD ON SUNDAY OCTOBER 23, 2022, FROM 2:00 PM TO 4:00 PM. SET-UP TO BEGIN AT 1:00 PM WITH TEAR-DOWN AT 6:00 PM. APPROXIMATELY 900 PEOPLE.**

**** THE MOTION PASSED UNANIMOUSLY.**

16. APPROVE THE USE OF CALF PASTURE BEACH AND IMMEDIATE SURROUNDING GROUNDS BY REC. & PARKS DEPT. FOR THEIR SECOND ANNUAL JINGLE BELL 5K & ELF RUN 1 MILE EVENT TO BE HELD ON SATURDAY DECEMBER 3, 2022, FROM 9:30 AM TO 11:30 AM. RAIN DATE WOULD BE SATURDAY DECEMBER 10, 2022. SET-UP TO BEGIN AT 7:00 AM WITH TEAR-DOWN AT 12:00 PM. APPROXIMATELY 500 PEOPLE.

Mr. Stowers said the event was held last year and was very successful and want it to continue. Ms. Young said that Ms. Korkatzis is doing a remarkable job with programming for the summer. Ms. Mc Murrer added that she had signed her own children up for programs this summer and thought the system was phenomenal and thanked the team for looking into additional programming during the year.

**** MR. GOLDSTEIN MOVED TO APPROVE THE USE OF CALF PASTURE BEACH AND IMMEDIATE SURROUNDING GROUNDS BY REC. & PARKS DEPT. FOR THEIR SECOND ANNUAL JINGLE BELL 5K & ELF RUN 1 MILE EVENT TO BE HELD ON SATURDAY DECEMBER 3, 2022, FROM 9:30 AM TO 11:30 AM. RAIN DATE WOULD BE SATURDAY**

DECEMBER 10, 2022. SET-UP TO BEGIN AT 7:00 AM WITH TEAR-DOWN AT 12:00 PM. APPROXIMATELY 500 PEOPLE.

**** THE MOTION PASSED UNANIMOUSLY.**

VI Discussion

Ms. Young asked staff for a brief comment regarding the letter that was read into the record regarding baseball fields. Mr. Hughes said he was off today but said at 12:22PM he received an email from Mr. Marchetti who had received an email from a parent at 12:04PM questioning why the girls were digging a hole for their own second base and he text Mr. Marchetti back at 12:56PM that the work was completed. He said that is how quickly these issues are addressed and there is a lot of things regarding the bases that are not true and his main contact at Norwalk High School is Mr. Marchetti and any issues on the field should be brought to Mr. Marchetti and he will bring them to his attention. He said that Mr. Marchetti can attest that staff is there whenever there is an issue and the high schools have always been a priority and always will be and a lot of statements such as this are unfounded, and most issues are not even brought to staff's attention to give an opportunity to correct them.

Mr. Stowers said if the budget stays the same next year there will be dedicated staff to the fields which will be helpful.

Ms. Mc Murrer thanked Mr. Stowers and Mr. Hughes for all that they do, and said that Mr. Hughes is very responsive and asked that everyone give our city staff the benefit of the doubt sometimes, and the committee members and staff do this because they want to make a difference in our city and do the best we can and sometimes that gets lost or forgotten and asked for grace when communicating these issues.

Mr. Keegan said every once in a while, they cycle through people that have different expectations about what the fields should look like and need to remember that all of the staff is doing the best they can to make the fields playable and safe for the kids.

Mr. Goldstein said that he could not agree with his colleagues more and have said exactly what needs to be said and staff does a very good job and should know that they are valued and appreciated.

Ms. Ayers said she also concurs with what her colleagues and asked if there is an issue at one of the high schools if parents should reach out to the athletic directors before they seek a higher response. Mr. Hughes said "yes". Ms. Ayers said they need to be consistent with the messaging as well as their position which is if a parent has a complaint no matter what the complaint is to reach out to the athletic director. Mr. McMurrer suggested that they partner with the athletic directors to make sure the students and the parents understand that this is how they should report things that need attention. Mr. Stowers suggested that the city's communications person work with the Board of Education's communications person to help get out the message to the parents.

Ms. Young said that the committee members also need to be mindful of this as well because as elected officials' people will try to come to them directly and the message needs to be consistent and clear. She also said that they are fortunate to have the staff of Recreation and Parks.

ADJOURNMENT

**** MS. AYERS MOVED TO ADJOURN.**

**** THE MOTION PASSED UNANIMOUSLY.**

The meeting adjourned at 8:10PM.

Respectfully submitted,

Dilene Byrd

City of Norwalk Recreation & Parks Department

Facility Rental Event Application Form

PLEASE PRINT

ORGANIZATION NAME: Tyson Tours & Entertainment ☒ PERSONAL/FAMILY
 COMPANY/BUSINESS
 NON-PROFIT (501C3) Yes ☐ No ☒
 NAME OF BENEFICIARY: _____ Is this an Annual Event: Yes ☐ No ☒ # of years _____
 NAME OF CORPORATE OFFICER AUTHORIZED TO EXECUTE THE LICENSE AGREEMENT: Marveda Tyson TITLE: CEO/Owner
 YOUR NAME: Marveda Tyson TITLE: CEO/Owner
 ADDRESS: 47 Waterbury Rd Suite 255 E-MAIL ADDRESS: tysonstoursent@gmail.com
 CITY: Prospect STATE: CT ZIP CODE: 06712
 HOME PHONE: n/a BUSINESS PHONE: 203-952-5473 CELL: 203-952-5473

FACILITY REQUESTED: Mathews Park FACILITY & EVENT INFORMATION
 # OF PARTICIPANTS: 175 200
 EVENT: Back Together Again With Family & Friend Fundraiser DATE REQUESTED: 6/25/2022
 SET UP TIME: 12:00 STARTING TIME: 2:30 BREAKDOWN TIME: 7:30pm 9:30 END TIME: 7:00pm 9:00 RAIN DATE: 7/2/2022
 (RAIN DATE FOR BEACH RENTALS ONLY)

ARE YOU REQUESTING THE USE OF ALCOHOLIC BEVERAGES AND/OR BEER KEGS? YES ☒ NO ☐

(PLEASE NOTE: NO GLASS OR BOTTLES ALLOWED AT CITY PARK PROPERTY, INCLUDING CRANBURY PARK)

SERVING FOOD: YES ☐ NO ☒ ARE YOU USING A FOOD TRUCK? YES ☐ NO ☐ NAME: Unknown at this time

ARE YOU REQUESTING A TENT? YES ☐ NO ☒ *WILL TENT BE 10x10 FEET OR LARGER? ☐ *ANY TENT (STRUCTURE) 10x10 FEET OR LARGER INCLUDING, BUT NOT LIMITED TO: ELECTRICAL LIGHTING EQUIPMENT, OVENS, GRILLS, ETC, REQUIRES A SEPARATE PERMIT FROM THE CODE ENFORCEMENT DEPARTMENT.

ADDITIONAL EQUIPMENT, i.e. NON-INTERACTIVE INFLATABLES MUST RECEIVE APPROVAL FROM DIRECTOR OF RECREATION & PARKS. IF APPROVED SEPARATE INSURANCE MUST BE PURCHASED AND PRESENTED. BOUNCE HOUSES AND DRONES ARE NOT ALLOWED ON ANY CITY PROPERTY, INCLUDING SCHOOL GROUNDS AND PARKS. VIOLATION OF THIS RULE MAY JEOPARDIZE FUTURE EVENTS IN THE CITY

ARE YOU REQUESTING TO USE DISPLAY ADVERTISING AT YOUR EVENT? YES ☐ NO ☒
 ARE YOU REQUESTING TO SOLICIT CONTRIBUTIONS AT YOUR EVENT? YES ☐ NO ☒
 ARE YOU REQUESTING TO SELL FOOD, BEVERAGES, GOODS OR WARES? YES ☒ NO ☐
 WILL YOU BE USING TEMPORARY ELECTRICAL RESOURCES? YES ☒ NO ☐

BEACH PERMITS ONLY:

WILL THE GROUP BE GOING INTO THE WATER IN ANY WAY, WADING, WALKING OR SWIMMING at the Beach? YES ☐ NO ☐

WILL THE GROUP HAVE ANY ACTIVITIES NEAR OR AROUND THE WATER (including Splash Pad) at the Beach YES ☐ NO ☐

IT IS THE GROUP SUPERVISOR'S RESPONSIBILITY TO CONTACT THE LIFEGUARD SUPERVISOR ON DUTY SO THAT ALL RULES AND REGULATIONS ARE CLEAR AND ADHERED TO

IS A WATER SAFETY INSTRUCTOR OR A CERTIFIED LIFEGUARD ACCOMPANYING YOUR GROUP? YES ☐ NO ☐

If yes, name of person(s) _____ Each group should have accessible a list with all the children's names that are attending the outings for accountability in case of emergency

ANY QUESTIONS ANSWERED YES, PLEASE EXPLAIN ON SEPARATE SHEET & ATTACH TO APPLICATION

APPLICANT'S SIGNATURE: Marveda Tyson DATE: 4-7-22

OFFICE USE ONLY

RECREATION & PARK COMMITTEE APPROVAL: DATE TO COMMITTEE: _____ YES _____ NO _____ N/A _____
 COMMON COUNCIL APPROVAL: DATE TO COMMITTEE: _____ YES _____ NO _____ N/A _____

City of Norwalk Recreation & Parks Department Facility Rental Event Application Form

PLEASE PRINT

ORGANIZATION NAME: NICE INC PERSONAL/FAMILY ☐
COMPANY/BUSINESS ☐
NON-PROFIT (501C3) Yes ☐ No ☐
NAME OF BENEFICIARY: NICE INC Is this an Annual Event: Yes ☒ No ☐ # of years
NAME OF CORPORATE OFFICER AUTHORIZED TO EXECUTE THE LICENSE AGREEMENT: Janet Evelyn TITLE: Exec. Director
YOUR NAME: Janet Evelyn TITLE: Exec. Director
ADDRESS: 20 Elmwood Ave E-MAIL ADDRESS: janete@norwalknice.org
CITY: Norwalk STATE: CT ZIP CODE: 06854
HOME PHONE: 203 919-3000 BUSINESS PHONE: 203 919-3000 CELL: Same

FACILITY REQUESTED: Dyster Shell Park FACILITY & EVENT INFORMATION
OF PARTICIPANTS: 500 +
EVENT: Sixth Annual Nice Festival DATE REQUESTED: Sat July 9th 2022
SET UP TIME: 5 AM STARTING TIME: 11 AM BREAKDOWN TIME: 10 PM END TIME: 12 PM RAIN DATE: Rain/Share
(RAIN DATE FOR BEACH RENTALS ONLY)

ARE YOU REQUESTING THE USE OF ALCOHOLIC BEVERAGES AND/OR BEER KEYS? YES ☒ NO ☐

(PLEASE NOTE: NO GLASS OR BOTTLES ALLOWED AT CITY PARK PROPERTY, INCLUDING CRANBURY PARK)

SERVING FOOD: YES ☒ NO ☐ ARE YOU USING A FOOD TRUCK? YES ☒ NO ☐ NAME: Various - more than one

ARE YOU REQUESTING A TENT? YES ☒ NO ☐ *ANY TENT (STRUCTURE) 10 x 10 FEET OR LARGER INCLUDING, BUT NOT LIMITED TO, ELECTRICAL LIGHTING EQUIPMENT, OVENS, GRILLS, ETC, REQUIRES A SEPARATE PERMIT FROM THE CODE ENFORCEMENT DEPARTMENT. ADDITIONAL EQUIPMENT, i.e. INFLATABLES MUST RECEIVE APPROVAL FROM DIRECTOR OF RECREATION & PARKS. IF APPROVED SEPARATE INSURANCE MUST BE PURCHASED AND PRESENTED. BOUNCE HOUSES AND DRONES ARE NOT ALLOWED ON ANY CITY PROPERTY, INCLUDING SCHOOL GROUNDS AND PARKS. VIOLATION OF THIS RULE MAY JEOPARDIZE FUTURE EVENTS IN THE CITY

ARE YOU REQUESTING TO USE DISPLAY ADVERTISING AT YOUR EVENT? YES ☒ NO ☐
ARE YOU REQUESTING TO SOLICIT CONTRIBUTIONS AT YOUR EVENT? YES ☒ NO ☐
ARE YOU REQUESTING TO SELL FOOD, BEVERAGES, GOODS OR WARES? YES ☒ NO ☐
WILL YOU BE USING TEMPORARY ELECTRICAL RESOURCES? YES ☒ NO ☐

BEACH PERMITS ONLY:

WILL THE GROUP BE GOING INTO THE WATER IN ANY WAY, WADING, WALKING OR SWIMMING at the Beach? YES ☐ NO ☐
WILL THE GROUP HAVE ANY ACTIVITIES NEAR OR AROUND THE WATER (including Splash Pad) at the Beach YES ☐ NO ☐

IT IS THE GROUP SUPERVISOR'S RESPONSIBILITY TO CONTACT THE LIFEGUARD SUPERVISOR ON DUTY SO THAT ALL RULES AND REGULATIONS ARE CLEAR AND ADHERED TO

IS A WATER SAFETY INSTRUCTOR OR A CERTIFIED LIFEGUARD ACCOMPANYING YOUR GROUP? YES ☐ NO ☐
If yes, name of person(s) . Each group should have accessible a list with all the children's names that are attending the outings for accountability in case of emergency

ANY QUESTIONS ANSWERED YES, PLEASE EXPLAIN ON SEPARATE SHEET & ATTACH TO APPLICATION

APPLICANT'S SIGNATURE: Janet Evelyn DATE: 3/16/2022

OFFICE USE ONLY

RECREATION & PARK COMMITTEE APPROVAL: DATE TO COMMITTEE: YES ☐ NO ☐ N/A ☐
COMMON COUNCIL APPROVAL: DATE TO COMMITTEE: YES ☐ NO ☐ N/A ☐

City of Norwalk Recreation & Parks Department
Facility Rental Event Application Form

PRINT

PERSONAL/FAMILY

COMPANY/BUSINESS

NON-PROFIT (501C3) Yes ☒ No ☐

ORGANIZATION NAME: Mouth Business Initiative

NAME OF BENEFICIARY:

Is this an Annual Event: Yes ☐ No ☐ # of years ☐

NAME OF CORPORATE OFFICER AUTHORIZED

TO EXECUTE THE LICENSE AGREEMENT:

TITLE:

YOUR NAME: Dajuan Wiggins TITLE: Executive Director

ADDRESS: 11 Day St E-MAIL ADDRESS: DWiggins@YBict.org

CITY: Norwalk STATE: CT ZIP CODE: 06854

HOME PHONE: 203-722-8469 BUSINESS PHONE: 203-952-9580 CELL:

FACILITY & EVENT INFORMATION

FACILITY REQUESTED: Vets Park # OF PARTICIPANTS 300

EVENT: Community Day Basketball Tournament DATE REQUESTED: July 23, 2022

SET UP TIME: 7 am STARTING TIME: 10:00 BREAKDOWN TIME: 6:00 END TIME: 5:00 RAIN DATE: July 24, 2022
(RAIN DATE FOR BEACH RENTALS ONLY)

ARE YOU REQUESTING THE USE OF ALCOHOLIC BEVERAGES AND/OR BEER KEGS? YES ☐ NO ☐

(PLEASE NOTE NO GLASS OR BOTTLES ALLOWED AT CITY PARK PROPERTY INCLUDING GRANBURY PARK)

SERVING FOOD: YES ☐ NO ☐ ARE YOU USING A FOOD TRUCK? YES ☐ NO ☐ NAME:

ARE YOU REQUESTING A TENT? YES ☐ NO ☐ *ANY TENT (STRUCTURE) 10 x 10 FEET OR LARGER INCLUDING, BUT NOT LIMITED TO; ELECTRICAL LIGHTING EQUIPMENT, OVENS, GRILLS, ETC, REQUIRES A SEPARATE PERMIT FROM THE CODE ENFORCEMENT DEPARTMENT. ADDITIONAL EQUIPMENT, i.e. INFLATABLES MUST RECEIVE APPROVAL FROM DIRECTOR OF RECREATION & PARKS. IF APPROVED SEPARATE INSURANCE MUST BE PURCHASED AND PRESENTED. BOUNCE HOUSES AND DRONES ARE NOT ALLOWED ON ANY CITY PROPERTY, INCLUDING SCHOOL GROUNDS AND PARKS. VIOLATION OF THIS RULE MAY JEOPARDIZE FUTURE EVENTS IN THE CITY

ARE YOU REQUESTING TO USE DISPLAY ADVERTISING AT YOUR EVENT?

YES ☐ NO ☒

ARE YOU REQUESTING TO SOLICIT CONTRIBUTIONS AT YOUR EVENT?

YES ☐ NO ☐

ARE YOU REQUESTING TO SELL FOOD, BEVERAGES, GOODS OR WARES?

YES ☒ NO ☐

WILL YOU BE USING TEMPORARY ELECTRICAL RESOURCES?

YES ☒ NO ☐

BEACH PERMITS ONLY:

WILL THE GROUP BE GOING INTO THE WATER IN ANY WAY, WADING, WALKING OR SWIMMING at the Beach? YES ☐ NO ☐

WILL THE GROUP HAVE ANY ACTIVITIES NEAR OR AROUND THE WATER (including Splash Pad) at the Beach YES ☐ NO ☐

IT IS THE GROUP SUPERVISOR'S RESPONSIBILITY TO CONTACT THE LIFEGUARD SUPERVISOR ON DUTY SO THAT ALL RULES AND REGULATIONS ARE CLEAR AND ADHERED TO

IS A WATER SAFETY INSTRUCTOR OR A CERTIFIED LIFEGUARD ACCOMPANYING YOUR GROUP? YES ☐ NO ☐

If yes, name of person(s) . Each group should have accessible a list with all the children's names that are attending the outings for accountability in case of emergency

ANY QUESTIONS ANSWERED YES, PLEASE EXPLAIN ON SEPARATE SHEET & ATTACH TO APPLICATION

APPLICANT'S SIGNATURE: Dajuan Wiggins

DATE: 4-4-2022

OFFICE USE ONLY

RECREATION & PARK COMMITTEE APPROVAL: DATE TO COMMITTEE: 5/11 YES ☐ NO ☐ N/A ☐

COMMON COUNCIL APPROVAL: DATE TO COMMITTEE: YES ☐ NO ☐ N/A ☐

City of Norwalk Recreation & Parks Department

Facility Rental Event Application Form

PLEASE PRINT

ORGANIZATION NAME: NORWALK SEAPORT ASSOC. PERSONAL/FAMILY COMPANY/BUSINESS NON-PROFIT (501C3) Yes ☒ No ☐

NAME OF BENEFICIARY: NORWALK SEAPORT ASSOC. Is this an Annual Event: Yes ☐ No ☒ # of years NEW

NAME OF CORPORATE OFFICER AUTHORIZED TO EXECUTE THE LICENSE AGREEMENT: Mike Reilly TITLE: Pres

YOUR NAME: JERRY TONI TITLE: Business Mgr

ADDRESS: 213 LIBERTY SQ E-MAIL ADDRESS: jerry.toni@seaport.org

CITY: NORWALK STATE: CT ZIP CODE: 06855

HOME PHONE: BUSINESS PHONE: 203 838 9444 CELL: 203 858 3257

FACILITY REQUESTED: VETERAN'S PARK FACILITY & EVENT INFORMATION # OF PARTICIPANTS: 500

EVENT: SEAPORT FESTIVAL LOBSTER BAKE DATE REQUESTED: SAT AUG 27, 2022

SET UP TIME: 9A STARTING TIME: 2P BREAKDOWN TIME: 10P END TIME: 11PM RAIN DATE: NONE
(RAIN DATE FOR BEACH RENTALS ONLY)

ARE YOU REQUESTING THE USE OF ALCOHOLIC BEVERAGES AND/OR BEER KEGS? YES ☒ NO ☐

(PLEASE NOTE: NO GLASS OR BOTTLES ALLOWED AT CITY PARK PROPERTY INCLUDING CRANBURY PARK)

SERVING FOOD: YES ☒ NO ☐ ARE YOU USING A FOOD TRUCK? YES ☐ NO ☒ NAME:

ARE YOU REQUESTING A TENT? YES ☒ NO ☐ *ANY TENT (STRUCTURE) 10 x 10 FEET OR LARGER INCLUDING, BUT NOT LIMITED TO; ELECTRICAL LIGHTING EQUIPMENT, OVENS, GRILLS, ETC. REQUIRES A SEPARATE PERMIT FROM THE CODE ENFORCEMENT DEPARTMENT. ADDITIONAL EQUIPMENT, I.E. INFLATABLES MUST RECEIVE APPROVAL FROM DIRECTOR OF RECREATION & PARKS. IF APPROVED SEPARATE INSURANCE MUST BE PURCHASED AND PRESENTED. BOUNCE HOUSES AND DRONES ARE NOT ALLOWED ON ANY CITY PROPERTY, INCLUDING SCHOOL GROUNDS AND PARKS. VIOLATION OF THIS RULE MAY JEOPARDIZE FUTURE EVENTS IN THE CITY

ARE YOU REQUESTING TO USE DISPLAY ADVERTISING AT YOUR EVENT?

YES ☐ NO ☒

ARE YOU REQUESTING TO SOLICIT CONTRIBUTIONS AT YOUR EVENT?

YES ☐ NO ☒

ARE YOU REQUESTING TO SELL FOOD, BEVERAGES, GOODS OR WARES?

YES ☒ NO ☐

WILL YOU BE USING TEMPORARY ELECTRICAL RESOURCES?

YES ☒ NO ☐

BEACH PERMITS ONLY:

WILL THE GROUP BE GOING INTO THE WATER IN ANY WAY, WADING, WALKING OR SWIMMING at the Beach? YES ☐ NO ☒

WILL THE GROUP HAVE ANY ACTIVITIES NEAR OR AROUND THE WATER (including Splash Pad) at the Beach YES ☐ NO ☒

IT IS THE GROUP SUPERVISOR'S RESPONSIBILITY TO CONTACT THE LIFEGUARD SUPERVISOR ON DUTY SO THAT ALL RULES AND REGULATIONS ARE CLEAR AND ADHERED TO

IS A WATER SAFETY INSTRUCTOR OR A CERTIFIED LIFEGUARD ACCOMPANYING YOUR GROUP? YES ☐ NO ☒

If yes, name of person(s) N/A Each group should have accessible a list with all the children's names that are attending the outings for accountability in case of emergency

ANY QUESTIONS ANSWERED YES, PLEASE EXPLAIN ON SEPARATE SHEET & ATTACH TO APPLICATION

APPLICANT'S SIGNATURE: [Signature]

DATE: 3/28/22

OFFICE USE ONLY

RECREATION & PARK COMMITTEE APPROVAL: DATE TO COMMITTEE: YES ☐ NO ☐ N/A ☐

COMMON COUNCIL APPROVAL: DATE TO COMMITTEE: YES ☐ NO ☐ N/A ☐

City of Norwalk Recreation & Parks Department
Facility Rental Event Application Form

PLEASE PRINT

ORGANIZATION NAME: William Raveis Charitable Fund PERSONAL/FAMILY _____
COMPANY/BUSINESS _____
NON-PROFIT (501C3) Yes ☒ No ☐
NAME OF BENEFICIARY: Damon Lunyon and Dana Farber Is this an Annual Event: Yes ☒ No ☐ # of years 7
NAME OF CORPORATE OFFICER AUTHORIZED TO EXECUTE THE LICENSE AGREEMENT: Meghan Raveis TITLE: Managing Director
YOUR NAME: Meghan Raveis TITLE: Managing Director
ADDRESS: 7 Trap Falls Rd E-MAIL ADDRESS: alessandra.dibortunato@raveis.com
CITY: Shelton STATE: CT ZIP CODE: 06484
HOME PHONE: 203-725-2523 BUSINESS PHONE: _____ CELL: _____

FACILITY REQUESTED: Calf Pasture Beach FACILITY & EVENT INFORMATION
OF PARTICIPANTS 400
EVENT: Raveis Ride + Walk 2022 DATE REQUESTED: 9/18/22
SET UP TIME: 5 AM STARTING TIME: 7 AM BREAKDOWN TIME: 2 PM ENDTIME: 3 PM RAIN DATE: _____
(RAIN DATE FOR BEACH RENTALS ONLY)

ARE YOU REQUESTING THE USE OF ALCOHOLIC BEVERAGES AND/OR BEER KEGS? YES ☐ NO ☒

(PLEASE NOTE: NO GLASS OR BOTTLES ALLOWED AT CITY PARK PROPERTY, INCLUDING CRANBURY PARK)

SERVING FOOD: YES ☒ NO ☐ ARE YOU USING A FOOD TRUCK? YES ☐ NO ☒ NAME: _____

ARE YOU REQUESTING A TENT? YES ☐ NO ☐ *ANY TENT (STRUCTURE) 10 x 10 FEET OR LARGER INCLUDING, BUT NOT LIMITED TO:
ELECTRICAL LIGHTING EQUIPMENT, OVENS, GRILLS, ETC. REQUIRES A SEPARATE PERMIT FROM THE CODE ENFORCEMENT DEPARTMENT
ADDITIONAL EQUIPMENT, i.e. INFLATABLES MUST RECEIVE APPROVAL FROM DIRECTOR OF RECREATION & PARKS. IF APPROVED
SEPARATE INSURANCE MUST BE PURCHASED AND PRESENTED. BOUNCE HOUSES AND DRONES ARE NOT ALLOWED ON ANY CITY
PROPERTY, INCLUDING SCHOOL GROUNDS AND PARKS. VIOLATION OF THIS RULE MAY JEOPARDIZE FUTURE EVENTS IN THE CITY

ARE YOU REQUESTING TO USE DISPLAY ADVERTISING AT YOUR EVENT? YES ☒ NO ☐
ARE YOU REQUESTING TO SOLICIT CONTRIBUTIONS AT YOUR EVENT? YES ☒ NO ☐
ARE YOU REQUESTING TO SELL FOOD, BEVERAGES, GOODS OR WARES? YES ☐ NO ☒
WILL YOU BE USING TEMPORARY ELECTRICAL RESOURCES? YES ☒ NO ☐

BEACH PERMITS ONLY:

WILL THE GROUP BE GOING INTO THE WATER IN ANY WAY, WADING, WALKING OR SWIMMING at the Beach? YES ☐ NO ☒
WILL THE GROUP HAVE ANY ACTIVITIES NEAR OR AROUND THE WATER (including Splash Pad) at the Beach YES ☐ NO ☒

IT IS THE GROUP SUPERVISOR'S RESPONSIBILITY TO CONTACT THE LIFEGUARD SUPERVISOR ON DUTY SO THAT ALL RULES AND REGULATIONS ARE CLEAR AND ADHERED TO

IS A WATER SAFETY INSTRUCTOR OR A CERTIFIED LIFEGUARD ACCOMPANYING YOUR GROUP? YES ☐ NO ☒
If yes, name of person(s) _____ Each group should have accessible a list with all the children's names that are attending the outings for accountability in case of emergency

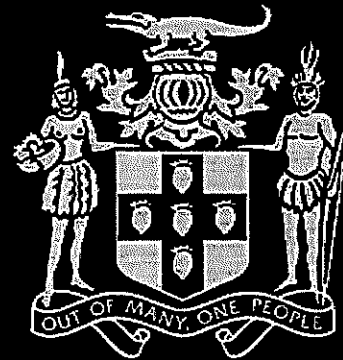
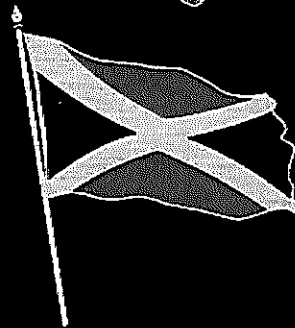
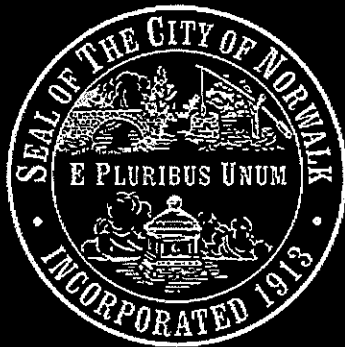
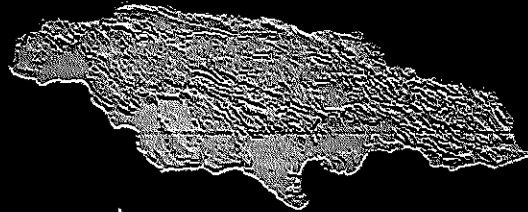
ANY QUESTIONS ANSWERED YES, PLEASE EXPLAIN ON SEPARATE SHEET & ATTACH TO APPLICATION

* APPLICANT'S SIGNATURE: Meghan Raveis DATE: 4/13/2022

OFFICE USE ONLY

RECREATION & PARK COMMITTEE APPROVAL: DATE TO COMMITTEE: 5/11 YES _____ NO _____ N/A _____
COMMON COUNCIL APPROVAL: DATE TO COMMITTEE: _____ YES _____ NO _____ N/A _____

JAMAICA



Out of Many, One / Out of Many, one People

Norwalk and Jamaica Having A Shared Motto of Embrace for All

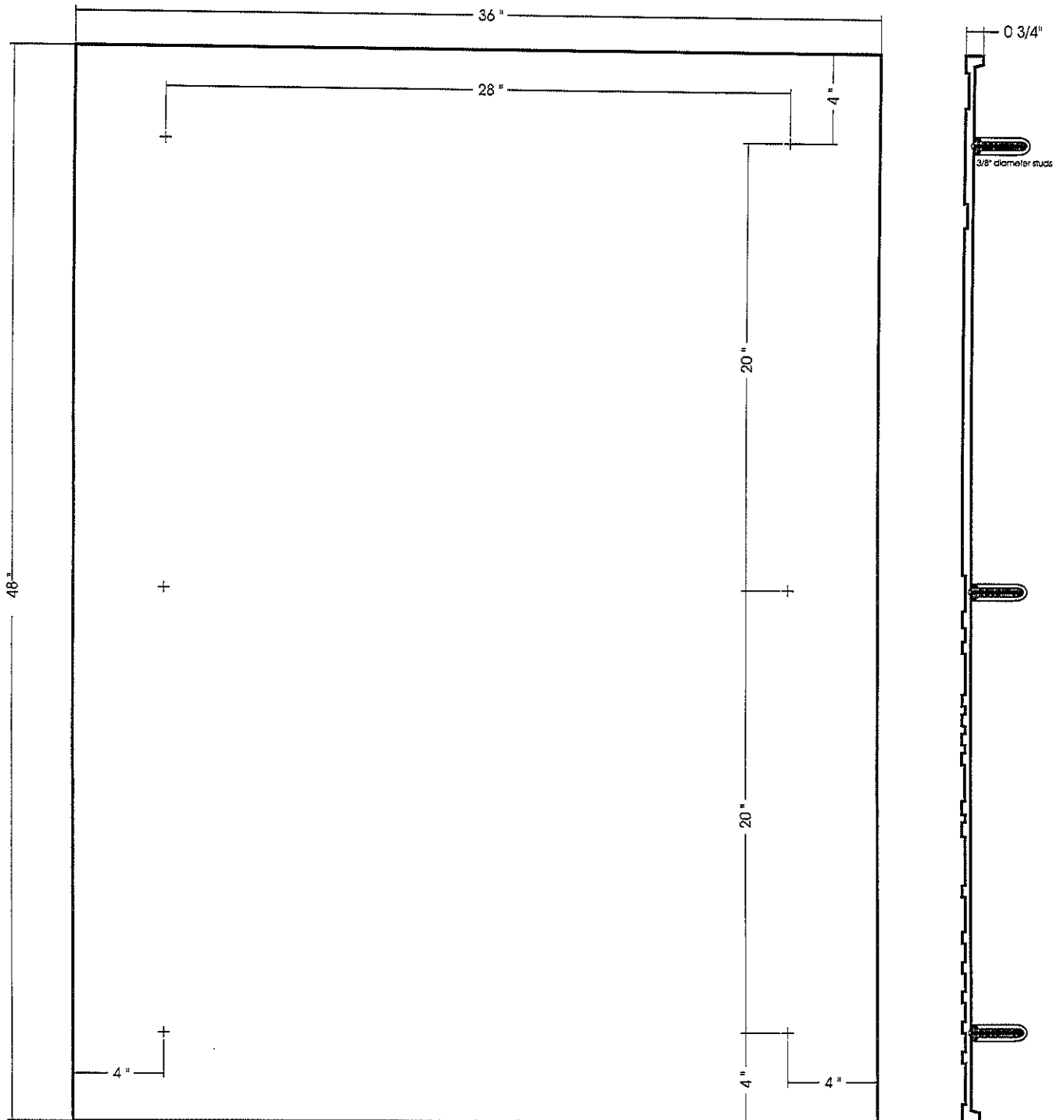
We have come to the shores of Norwalk for generations with shared value and appreciation for all mankind. In this place that has welcomed us from afar, we thrive because of your open arms. Because we thrive, we are able to build and grow and in turn add to the character, courage, vitality, resilience that is Norwalk and that is rooted in the same values of a vibrant, progressive multi-cultural community.

God Bless Norwalk
God Bless Jamaica

DEDICATED TO THE JAMCAICAN DIASPORA

HONORARY MEMBERS OF THE JAMAICAN HERITAGE TRUST OF NORWALK

Janet Evelyn
Diane Jellerette
George Daley
Ingrid Aarons-Porter
Novelette Peterkin
Valerie Watson



Mounting Stud Locations
Six 3/8" Diameter Brass Studs