

Norwalk City Hall,
Recreation and Parks
Department
125 East Avenue, PO Box 5125
Norwalk, CT 06856-5125
203-854-7806

**RECREATION, PARKS & CULTURAL AFFAIRS COUNCIL COMMITTEE
BY VIDEO CONFERENCE AND TELECONFERENCE
WEDNESDAY, APRIL 13-, 2022**

7:00 PM

<https://www.norwalkct.org/Meetings>



Members of the public can call in and listen to a meeting. They will not be able to speak or see any of the meeting participants. Each meeting will use a unique Meeting/Webinar ID. Please find the information using the link above.



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Members of the public who wish to provide public comment are encouraged to submit those via email in advance of the meeting. For these comments to be read into the record, they should be submitted at least three hours in advance of the meeting start time. Please email Dilene Byrd at dbyrd@norwalkct.org to provide written public comment prior to the meeting.

- I Roll Call
- II Minutes of February 9, 2022
- III Public Participation
- IV **Old Business**
- V **New Business**

The City of Norwalk reserves the right to cancel the Event for public health or safety reasons as determined by the City of Norwalk in its sole discretion. The City of Norwalk shall not be liable for damages arising from the cancellation of the Event.

1. Approve the use of Calf Pasture Beach and immediate surrounding grounds by the Word Alive Bible Church for their Easter Egg Hunt event to be held on Saturday April 16, 2022 from 10:00 AM to 12:00 PM. Set-up to begin at 9:00 AM with tear-down at 12:00 PM. Approximately 100 people.

2. Approve the use of Freese Park and immediate surrounding grounds by Pontian Society “Pontos” for their Annual Memorial Service event to be held on Sunday May 15, 2022 from 1:00 PM to 4:00 PM. Set-up at 9:00 AM with tear-down at 5:00 PM. Approximately 350 people.
3. Approve the use of Shea-Magrath Memorial and immediate surrounding grounds by Military Veterans Liaison Committee for their Veterans Memorial Ceremony event to be held on Sunday May 15, 2022 from 12:30 PM to 2:00 PM. Set-up at 7:00 AM with tear-down at 2:30 PM. Approximately 100 people.
4. Approve the use of Veterans Park & Oyster Shell Park and immediate surrounding grounds by Club Connecticut for their O’Neill’s 5K event to be held on Sunday May 15, 2022 from 11:00 AM to 12:00 PM. Set-up to begin at 10:00 AM with tear-down at 12:00 PM. Approximately 400 people.
5. Approve the use of Tracey Magnet School Field and immediate surrounding grounds by Tracey Magnet School PTA for their The One and Only Ivan-Movie Night event to be held on Friday May 20, 2022 from 6:30 PM to 8:30 PM. Set-up to begin at 3:30 PM with tear-down at 9:00 PM. Approximately 450 people.
6. Approve the use of Norwalk High School and immediate surrounding grounds by Norwalk Public Schools for their First Book event to be held on Saturday May 21, 2022 from 11:00 AM to 3:00 PM. Set-up to begin at 8:00 AM with tear-down at 7:00 PM. Approximately 10,000 people.
7. Approve the use of Vets Park and immediate surrounding grounds by Military Veterans Liaison Committee for their Memorial Day Parade to be held on Monday May 30, 2022 from 10:00 AM to 11:15 AM. Set-up to begin at 6:00 AM with tear-down at 11:30 AM. Approximately 1,000 people.
8. Approve the use of Cranbury Park Pavilion and immediate surrounding grounds by Anchor Academy, Inc. for their Field Day event to be held on Friday June 3, 2022 from 9:00 AM to 3:00 PM. Set-up to begin at 8:30 AM with tear-down at 3:30 PM. Approximately 100 people.
9. Approve the use of Oyster Shell Park and immediate surrounding grounds by The Norwalk Conservatory of the Arts for their Norwalk Food Festival event to be held on Saturday June 4 and Sunday June 5, 2022 from 11:00 AM to 5:00 PM both days. Set-up time 10:00 AM with tear-down at 6:00 PM both days. Approximately 400 people each day.
10. Approve the use of Mathews Park and immediate surrounding grounds by Gordon Fine Arts, LLC for their Annual Norwalk Art Festival event to be held on Saturday June 18 and Sunday June 19, 2022 from 10:00 AM to 5:00 PM each day. Set-up to begin Friday June 17, 2022 at 12:00 PM with tear-down on Sunday June 19, 2022 at 7:30 PM. Approximately 400 people.
11. Authorize the mayor, Harry W. Rilling, to enter into an agreement with Gordon Fine Arts, LLC for the use of South/North Main Street, Washington Street from Water Street to Madison Street, 50 Washington Street Park for their Annual SoNo Art Festival event to be held on Saturday August 6 to Sunday August 7, 2022 from 10:00 AM to 5:00 PM each day. Set-up to begin Friday August 5, 2022 at 6:00 AM with tear-down on Sunday August 7, 2022 at 7:30 PM. Approximately 1500 people.

12. Authorize the mayor, Harry W. Rilling, to enter into an agreement with The Lockwood-Mathews Mansion Museum for the use of Mathews Park and immediate surrounding grounds for their Old-Fashioned Flea Market event to be held on Sunday September 18, 2022 from 10:00 AM to 4:00 PM. Set-up to begin at 7:00 AM with tear-down no later 6:00 PM. Approximately 2,500 people.
13. Approve the use of Calf Pasture Beach and immediate surrounding grounds by Mountain Workshop for their Team Building Positive School Climate Programs event to be held on Monday September 19, 2022 from 8:00 AM to 3:00 PM. Set-up to begin at 7:00 AM with tear-down at 4:00 PM. Approximately 150 people.
14. Authorize the mayor, Harry W. Rilling, to enter into an agreement with National Marine Manufacturers for the use of Calf Pasture Beach Park, Shady Beach, Marvin School sites, Taylor Farm and immediate surrounding grounds for their 2022 Norwalk Boat Show event to be held from Friday September 23 to Sunday September 25, 2022 from 10:00 AM to 7:00 PM Friday and Saturday, and from 10:00 AM to 5:00 PM on Sunday. Set-up to begin on Thursday September 22, 2022 at 7:00 AM with tear-down on Sunday September 25, 2022 at 5:00 PM. Approximately 15,000 people.
15. Approve the use of Calf Pasture Beach and immediate surrounding grounds by Lupus Foundation of America for their Walk to End Lupus Now CT – Norwalk event to be held on Sunday October 23, 2022 from 2:00 PM to 4:00 PM. Set-up to begin at 1:00 PM with tear-down at 6:00 PM. Approximately 900 people.
16. Approve the use of Calf Pasture Beach and immediate surrounding grounds by Rec. & Parks Dept. for their Second Annual Jingle Bell 5K & Elf Run 1 Mile event to be held on Saturday December 3, 2022 from 9:30 AM to 11:30 AM. Rain date would be Saturday December 10, 2022. Set-up to begin at 7:00 AM with tear-down at 12:00 PM. Approximately 500 people.

VI Discussion



**CITY OF NORWALK
RECREATION, PARKS & CULTURAL AFFAIRS COUNCIL COMMITTEE
BY VIDEO CONFERENCE AND TELECONFERENCE
WEDNESDAY, FEBRUARY 9, 2022.
REGULAR MEETING
7:00PM.**

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ATTENDANCE: Darlene Young, Chair; Thomas Keegan; John Kydes; Nicol Ayers; Jen McMurrer; Lisa Shanahan

STAFF: Robert Stowers, Director, Recreation and Parks; Ken Hughes, Superintendent, Parks and Recreation

I. ROLL CALL

Ms. Young called the meeting to order at 7:00PM.

II. MINUTES OF JANUARY 22, 2022

**** MS. AYERS MOVED TO APPROVE THE MINUTES OF JANUARY 22, 2022, AS SUBMITTED.**

**** THE MOTION PASSED UNANIMOUSLY.**

III. PUBLIC PARTICIPATION

There was no public participation this evening.

IV. OLD BUSINESS

There was no old business discussed this evening.

V. NEW BUSINESS

The City of Norwalk reserves the right to cancel the event for public health or safety reasons as determined by the City of Norwalk in its sole discretion. The City of Norwalk shall not be liable for damages arising from the cancellation of the event. The City of Norwalk reserves the right to cancel the Event for public health or safety reasons as determined by the City of Norwalk in its sole discretion. The City of Norwalk shall not be liable for damages arising from the cancellation of the Event.

1. APPROVE THE USE OF VETERANS PARK MEMORIAL AND IMMEDIATE SURROUNDING GROUNDS BY THE NORWALK POLICE EMERALD SOCIETY FOR THEIR NORWALK ST. PATRICK'S DAY PARADE TO BE HELD ON SATURDAY MARCH 12, 2022, FRO 11:00AM TO 11:15AM SET UP TO BEGIN AT 9:00AM WITH TEAR-DOWN AT 11:30AM. APPROXIMATE 50 PEOPLE.

Ms. Young asked if there have been any issues with the event in the past. Mr. Stowers said “no”.

****MS. SHANAHAN MOVED TO APPROVE THE USE OF VETERANS PARK MEMORIAL AND IMMEDIATE SURROUNDING GROUNDS BY THE NORWALK POLICE EMERALD SOCIETY FOR THEIR NORWALK ST. PATRICK’S DAY PARADE TO BE HELD ON SATURDAY MARCH 12, 2022, FRO 11:00AM TO 11:15AM SET UP TO BEGIN AT 9:00AM WITH TEAR-DOWN AT 11:30AM. APPROXIMATE 50 PEOPLE.**

**** THE MOTION PASSED UNANIMOUSLY.**

2. APPROVE THE USE OF CALF PASTURE BEACH PARKING LOT AND IMMEDIATE SURROUNDING GROUNDS BY THE NORWALK KARTING ASSOCIATION FOR THEIR GO KART RACING CLUB EVENT TO BE HELD IN THE FOLLOWING SATURDAYS DURING SPRING: MARCH 12, 19, 26; APRIL 2,16,23, 30 AND MAY 7, 14, 21, 2022 AND SEPTEMBER 17, 24; OCTOBER 1, 8, 15, 22, 29 AND NOVEMBER 5, AND 12 FROM 9:30AM TO 4:00PM. SET-UP TO BEGIN AT 7:00AM WITH TEAR-DOW AT 4:30PM EVERY SATURDAY. APPROXIMATE 70 PEOPLE.

Mr. Pratt provided a brief overview of the event and said the 2021 season was the 50th year they have been racing at Calf Pasture Beach, and they are a family-oriented club, and it is good for the kids. Ms. Young asked what the age range is. Mr. Pratt said from five to adults.

**** MS. MCMURRER MOVED TO APPROVE THE USE OF CALF PASTURE BEACH PARKING LOT AND IMMEDIATE SURROUNDING GROUNDS BY THE NORWALK KARTING ASSOCIATION FOR THEIR GO KART RACING CLUB EVENT TO BE HELD IN THE FOLLOWING SATURDAYS DURING SPRING: MARCH 12, 19, 26; APRIL 2,16,23, 30 AND MAY 7, 14, 21, 2022 AND SEPTEMBER 17, 24; OCTOBER 1, 8, 15, 22, 29 AND NOVEMBER 5, AND 12 FROM 9:30AM TO 4:00PM. SET-UP TO BEGIN AT 7:00AM WITH TEAR-DOW AT 4:30PM EVERY SATURDAY. APPROXIMATE 70 PEOPLE.**

**** THE MOTION PASSED UNANIMOUSLY.**

3. APPROVE THE USE OF VETERANS PARK MEMORIAL AND IMMEDIATE SURROUNDING GROUNDS BY THE FRANK C. GODFREY AMERICAN LEGION POST 12 FOR THEIR WALL THAT HEALS; REPLICA OF VIETNAM VETERANS MEMORIAL EVENT TO BE HELD FROM 8:00AM TUESDAY MAY 31, 2022, TO 12:00PM SUNDAY JUNE 5, 2022. SET-UP TO BEGIN AT 6:00AM ON TUESDAY MAY 31, 2022, WITH TEAR-DOWN AT 6:00PM ON SUNDAY JUNE 5, 2022. UNKNOWN NUMBER OF PEOPLE.

THE ITEM WAS TABLED UNTIL THE NEXT MEETING.

**4. APPROVE THE USE OF MATHEWS PARK AND IMMEDIATE SURROUNDING
GROUNDS BY TRIANGLE COMMUNITY CENTER FOR THEIR PRIDE IN THE
PARK TO BE HELD ON SATURDAY JUNE 1, 2022, FROM 12:00PM TO 8:00PM.
SET-UP TO BEGIN AT 8:00AM WITH TEAR-DOWN AT 9:00PM. APPROXIMATE
7,000 PEOPLE.**

Ms. Henck provided an overview of the event and said the event has been held for eight years and is their largest event and is one of the largest in the state of Connecticut and she anticipates attracting approximately 7,000 people. Ms. Young asked if the event was held last year. Ms. Henck said it was held virtually due to Covid-19. She said they have put in their special event permits and will be putting in all the other required permits.

**** MS. SHANAHAN MOVED TO APPROVE THE USE OF MATHEWS PARK AND IMMEDIATE SURROUNDING GROUNDS BY TRIANGLE COMMUNITY CENTER FOR THEIR PRIDE IN THE PARK TO BE HELD ON SATURDAY JUNE 1, 2022, FROM 12:00PM TO 8:00PM. SET-UP TO BEGIN AT 8:00AM WITH TEAR-DOWN AT 9:00PM. APPROXIMATE 7,000 PEOPLE.**

**** THE MOTION PASSED UNANIMOUSLY.**

**5. APPROVE THE USE OF VETERANS PARK MEMORIAL AND IMMEDIATE
SURROUNDING GROUNDS BY NORWALK SEAPORT ASSOCIATION FOR
THEIR OYSTER FESTIVAL TO BE HELD FROM FRIDAY, SEPTEMBER 9., 2022
TO SUNDAY SEPTEMBER 11, 2022.**

Mr. Reilly said they are very excited to be able to hold the event this year. Ms. Young asked if the set up for the event will be the same as in the past. Mr. Reilly said it should be the same as it has been with no major changes.

**** MS. MCMURRER MOVED TO APPROVE THE USE OF VETERANS PARK MEMORIAL AND IMMEDIATE SURROUNDING GROUNDS BY NORWALK SEAPORT ASSOCIATION FOR THEIR OYSTER FESTIVAL TO BE HELD FROM FRIDAY, SEPTEMBER 9., 2022 TO SUNDAY SEPTEMBER 11, 2022.**

**** THE MOTION PASSED UNANIMOUSLY.**

**6. APPROVE THE USE OF CALP PASTURE & TAYLOR FARM PARKING LOTS
AND IMMEDIATE SURROUNDING GROUNDS BY THE LEUKEMIA AND
LYMPHOMA SOCIETY FOR THEIR LLS LIGHT THE NIGHT EVENT TO BE
HELD ON SATURDAY, OCTOBER 8, 2022, FROM 5:00PM TO 11:59PM. SET-UP
ON FRIDAY OCTOBER 7, 2022, AT 8:00AM WITH TEAR-DOWN ON SATURDAY
OCTOBER 8, 2022, BY 11:59PM. APPROXIMATE 1,000 PEOPLE.**

Ms. Fanwick provided a brief overview of the event and said it is an opportunity to help people and Norwalk is a great community to do it in. Ms. Fanwick said they have started the process for the special event permit and as they move closer to the event will have it completed.

**** MS. AYERS MOVED TO APPROVE THE USE OF CALP PASTURE & TAYLOR FARM PARKING LOTS AND IMMEDIATE SURROUNDING GROUNDS BY THE LEUKEMIA AND LYMPHOMA SOCIETY FOR THEIR LLS LIGHT THE NIGHT EVENT TO BE HELD ON SATURDAY, OCTOBER 8, 2022, FROM 5:00PM TO 11:59PM. SET-UP ON FRIDAY OCTOBER 7, 2022, AT 8:00AM WITH TEAR-DOWN ON SATURDAY OCTOBER 8, 2022, BY 11:59PM. APPROXIMATE 1,000 PEOPLE.**

**** THE MOTION PASSED UNANIMOUSLY.**

7. APPROVE THE USE OF THE VETERANS PARK LAUNCH RAMPS BY THE US FISH AND WILDLIFE SERVICES BOAT AT VETERANS PARK MEMORIAL.

Mr. Hughes said that a fish and wildlife festival is held at the docks in the summer at Veterans Park and staff stays of the vessel and do research in the harbor as well as research on the islands and report back if they find any deficiencies on the island as well as looking after the park because they stay on the vessel overnight which helps them during the busy season.

**** MR. KEEGAN MOVED TO APPROVE THE USE OF THE VETERANS PARK LAUNCH RAMPS BY THE US FISH AND WILDLIFE SERVICES BOAT AT VETERANS PARK MEMORIAL.**

**** THE MOTION PASSED UNANIMOUSLY.**

8. AUTHORIZE THE PURCHASING AGENT TO ISSUE A PURCHASE ORDER TO GENGAS FORD, FOR A 2022 FOR F550 DUMPING RACK BODY TRUCK, IN AN AMOUNT NOT TO EXCEED \$56,349.00, SOLE SOURCE STATE CONTRACT NUMBER 19PSX0161, FROM ACCOUNTS 09216030 C0486 AND 09226030-5777-C0486

Mr. Stowers said this is a request they had in the 2020 budget and the spending was delayed due to Covid-19.

**** MS. SHANAHAN MOVED TO AUTHORIZE THE PURCHASING AGENT TO ISSUE A PURCHASE ORDER TO GENGAS FORD, FOR A 2022 FOR F550 DUMPING RACK BODY TRUCK, IN AN AMOUNT NOT TO EXCEED \$56,349.00, SOLE SOURCE STATE CONTRACT NUMBER 19PSX0161, FROM ACCOUNTS 09216030 C0486 AND 09226030-5777-C0486.**

**** THE MOTION PASSED UNANIMOUSLY.**

9. AUTHORIZE THE PURCHASING AGENT TO ISSUE A PURCHASE ORDER TO GENGAS FORD, FOR A 2022 F250 WITH SERVICE BODY, IN THE AMOUNT NOT TO EXCEED \$58,528.90, SOLE SOURCE STATE CONTRACT NUMBER 19PSX0161, FROM ACCOUNT 09226030-5777-C0486.

Mr. Stowers said this is the same as the previous item and had the funds in the 2020 budget, but the spending was delayed due to Covid-19 and the reason it is a sole source is because it is a blanket contract that the state has and is specifically for municipal vehicles.

**** MS. MCMURRER MOVED TO AUTHORIZE THE PURCHASING AGENT TO ISSUE A PURCHASE ORDER TO GENGAS FORD, FOR A 2022 F250 WITH SERVICE BODY, IN THE AMOUNT NOT TO EXCEED \$58,528.90, SOLE SOURCE STATE CONTRACT NUMBER 19PSX0161, FROM ACCOUNT 09226030-5777-C0486.**

**** THE MOTION PASSED UNANIMOUSLY.**

VI. DISCUSSION

Mr. Stowers provided an update on the Master Plan process and said that there is a letter that will be going out that the mayor had signed today to public officials and the consultant will be interviewing each of the Common Council members. He said a letter will also go out to the public inviting them to various focus groups and have also selected some diverse stakeholders to represent the community and have searched for the organizations that serve the youth. He said they want to engage the community because this is an opportunity to have the residents say what they would like to see for recreation in Norwalk and it will be a comprehensive Master Plan. He said the interviews for the Common Council member will begin on February 21, 2022 and will go through the end of the month and a sign-up schedule will be sent out next week.

Mr. Stowers provided an update on the certification for the accreditation for the National Parks and Recreation Association and said they have developed five teams to work on the GAP analysis and there are 154 standards that have to be met, and 35 are core standards that that are the topics for the other standards. He said a mentor will also be assigned to help with the process.

Ms. Shanahan asked what the time frame is for having the Master Plan completed. Mr. Stowers said he is hoping to have a draft by the fall, and then hold some public hearings for comments and have a final draft by the end of the year. Ms. Shanahan asked if there is a compressive list of the organizations or if he would like help with some names of people to reach out to that have been working in the parks. Mr. Stowers said they would like the names because the consultant would like as many as possible and need some from the environmental groups. Ms. Shanahan said she will send the list to Mr. Stowers and Ms. Young.

Mr. Kydes asked if the group that is conducting the study have been made aware that they will probably have little to no funding to accomplish any of the goals that they set forth and suggested giving them direction to give them the budget version so that some of the plan can be implemented. Mr. Stowers agreed and said without a funding mechanism implementing a Master Plan isn't that useful, but he is hopeful that there will be a funding mechanism.

Ms. McMurrer said that she plans on attending the Finance Committee meeting to speak in support of extra staffing for the Recreation and Parks Department.

Mr. Keegan said the committee is committed to trying to get extra personnel for the Recreation and Parks Department and asked if there is anything the committee members can do to support the department. Ms. Young suggested that the members of the committee join the Finance Committee meeting.

Ms. Ayers said the work that the Recreation and Parks Department has done does not go unnoticed and that Mr. Stowers and Mr. Hughes are a strong team, and the city is very fortunate to have their passion and expertise. She also thanked staff for applying for and receiving the grant for Cranbury Park.

ADJOURNMENT

**** MS. AYERS MOVED TO ADJOURN.**

**** THE MOTION PASSED UNANIMOUSLY.**

The meeting adjourned at 7:40PM.

Respectfully submitted,

Dilene Byrd

**City of Norwalk Recreation & Parks Department
Facility Rental Event Application Form**

PLEASE PRINT

ORGANIZATION NAME: WORD ALIVE BIBLE CHURCH PERSONAL/FAMILY
COMPANY/BUSINESS
NON-PROFIT (501C3) Yes ☒ No ☐
NAME OF BENEFICIARY: ARTIE KASSIMIS Is this an Annual Event: Yes ☐ No ☒ # of years 3
NAME OF CORPORATE OFFICER AUTHORIZED TO EXECUTE THE LICENSE AGREEMENT: _____ TITLE: PRESIDENT/PASTOR
YOUR NAME: ARTIE KASSIMIS TITLE: PRESIDENT/PASTOR
ADDRESS: 80 Walter Ave E-MAIL ADDRESS: AKassimis@hotmail.com
CITY: NORWALK STATE: CT ZIP CODE: 06851
HOME PHONE: _____ BUSINESS PHONE: (203) 838-5003 CELL: (203) 981-4402

FACILITY REQUESTED: CALF PASTURE FACILITY & EVENT INFORMATION
OF PARTICIPANTS: 100
EVENT: EASTER EGG HUNT DATE REQUESTED: SAT APRIL 16, 2022
SET UP TIME: 9am STARTING TIME: 10am BREAKDOWN TIME: _____ END TIME: 12pm RAIN DATE: None
(RAIN DATE FOR BEACH RENTALS ONLY)

ARE YOU REQUESTING THE USE OF ALCOHOLIC BEVERAGES AND/OR BEER KEGS? YES ☐ NO ☒

(PLEASE NOTE: NO GLASS OR BOTTLES ALLOWED AT CITY PARK PROPERTY, INCLUDING CRANBURY PARKS)

SERVING FOOD: YES ☐ NO ☒ ARE YOU USING A FOOD TRUCK? YES ☐ NO ☒ NAME: _____

ARE YOU REQUESTING A TENT? YES ☐ NO ☒ ANY TENT (STRUCTURE) 10 x 10 FEET OR LARGER INCLUDING, BUT NOT LIMITED TO:
ELECTRICAL LIGHTING EQUIPMENT, OVENS, GRILLS, ETC. REQUIRES A SEPARATE PERMIT FROM THE CODE ENFORCEMENT DEPARTMENT
ADDITIONAL EQUIPMENT, I.e. INFLATABLES MUST RECEIVE APPROVAL FROM DIRECTOR OF RECREATION & PARKS. IF APPROVED
SEPARATE INSURANCE MUST BE PURCHASED AND PRESENTED. BOUNCE HOUSES AND DRONES ARE NOT ALLOWED ON ANY CITY
PROPERTY, INCLUDING SCHOOL GROUNDS AND PARKS. VIOLATION OF THIS RULE MAY JEOPARDIZE FUTURE EVENTS IN THE CITY

ARE YOU REQUESTING TO USE DISPLAY ADVERTISING AT YOUR EVENT? YES ☐ NO ☒
ARE YOU REQUESTING TO SOLICIT CONTRIBUTIONS AT YOUR EVENT? YES ☐ NO ☒
ARE YOU REQUESTING TO SELL FOOD, BEVERAGES, GOODS OR WARES? YES ☐ NO ☒
WILL YOU BE USING TEMPORARY ELECTRICAL RESOURCES? YES ☐ NO ☒

BEACH PERMITS ONLY:

WILL THE GROUP BE GOING INTO THE WATER IN ANY WAY, WADING, WALKING OR SWIMMING at the Beach? YES ☐ NO ☒
WILL THE GROUP HAVE ANY ACTIVITIES NEAR OR AROUND THE WATER (including Splash Pad) at the Beach YES ☐ NO ☒

IT IS THE GROUP SUPERVISOR'S RESPONSIBILITY TO CONTACT THE LIFEGUARD SUPERVISOR ON DUTY SO THAT ALL RULES AND REGULATIONS ARE CLEAR AND ADHERED TO

IS A WATER SAFETY INSTRUCTOR OR A CERTIFIED LIFEGUARD ACCOMPANYING YOUR GROUP? YES ☐ NO ☒
If yes, name of person(s) _____ Each group should have accessible a list with all the children's names that are attending the outings for accountability in case of emergency

ANY QUESTIONS ANSWERED YES, PLEASE EXPLAIN ON SEPARATE SHEET & ATTACH TO APPLICATION

APPLICANT'S SIGNATURE: [Signature] DATE: 3/18/22

OFFICE USE ONLY

RECREATION & PARK COMMITTEE APPROVAL: DATE TO COMMITTEE: 4/13 YES ☐ NO ☐ N/A ☐
COMMON COUNCIL APPROVAL: DATE TO COMMITTEE: _____ YES ☐ NO ☐ N/A ☐

City of Norwalk Recreation & Parks Department
Facility Rental Event Application Form

PLEASE PRINT

ORGANIZATION NAME: PONTIAN SOCIETY "PONTOS" PERSONAL/FAMILY
COMPANY/BUSINESS
NON-PROFIT (501C3) Yes ☒ No ☐

NAME OF BENEFICIARY: GUS TSILADES Is this an Annual Event: Yes ☒ No ☐ # of years

NAME OF CORPORATE OFFICER AUTHORIZED
TO EXECUTE THE LICENSE AGREEMENT: GUS TSILADES TITLE: PRESIDENT

YOUR NAME: GUS TSILADES TITLE: PRESIDENT

ADDRESS: 7 ISAAC ST E-MAIL ADDRESS: NORWALKPONTOS@YAHOO.COM

CITY: NORWALK STATE: CT ZIP CODE: 06851

HOME PHONE: BUSINESS PHONE: CELL: 203-979-1762

FACILITY REQUESTED: FREESE PARK FACILITY & EVENT INFORMATION
OF PARTICIPANTS under 350

EVENT: ANNUAL MEMORIAL SERVICE DATE REQUESTED: 5.15.2022

SET UP TIME: 9A STARTING TIME: 1P BREAKDOWN TIME: 5pm ENDTIME: 4P RAIN DATE: N/A

(RAIN DATE FOR BEACH RENTALS ONLY)

ARE YOU REQUESTING THE USE OF ALCOHOLIC BEVERAGES AND/OR BEER KEGS? YES ☐ NO ☒

(PLEASE NOTE: NO GLASS OR BOTTLES ALLOWED AT CITY PARK PROPERTY, INCLUDING CRANBURY PARK)

SERVING FOOD: YES ☒ NO ☐ ARE YOU USING A FOOD TRUCK? YES ☐ NO ☒ NAME:

ARE YOU REQUESTING A TENT? YES ☒ NO ☐ ANY TENT (STRUCTURE) 10 x 10 FEET OR LARGER INCLUDING, BUT NOT LIMITED TO; ELECTRICAL LIGHTING EQUIPMENT, OVENS, GRILLS, ETC, REQUIRES A SEPARATE PERMIT FROM THE CODE ENFORCEMENT DEPARTMENT. ADDITIONAL EQUIPMENT, I.E. INFLATABLES MUST RECEIVE APPROVAL FROM DIRECTOR OF RECREATION & PARKS. IF APPROVED SEPARATE INSURANCE MUST BE PURCHASED AND PRESENTED. BOUNCE HOUSES AND DRONES ARE NOT ALLOWED ON ANY CITY PROPERTY, INCLUDING SCHOOL GROUNDS AND PARKS. VIOLATION OF THIS RULE MAY JEOPARDIZE FUTURE EVENTS IN THE CITY

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WILL YOU BE USING TEMPORARY ELECTRICAL RESOURCES? YES ☐ NO ☒

BEACH PERMITS ONLY:

WILL THE GROUP BE GOING INTO THE WATER IN ANY WAY, WADING, WALKING OR SWIMMING at the Beach? YES ☐ NO ☐

WILL THE GROUP HAVE ANY ACTIVITIES NEAR OR AROUND THE WATER (including Splash Pad) at the Beach YES ☐ NO ☐

IT IS THE GROUP SUPERVISOR'S RESPONSIBILITY TO CONTACT THE LIFEGUARD SUPERVISOR ON DUTY SO THAT ALL RULES AND REGULATIONS ARE CLEAR AND ADHERED TO

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If yes, name of person(s) . Each group should have accessible a list with all the children's names that are attending the outings for accountability in case of emergency

ANY QUESTIONS ANSWERED YES, PLEASE EXPLAIN ON SEPARATE SHEET & ATTACH TO APPLICATION

APPLICANT'S SIGNATURE: DATE:

OFFICE USE ONLY

RECREATION & PARK COMMITTEE APPROVAL: DATE TO COMMITTEE: YES ☐ NO ☐ N/A ☐
COMMON COUNCIL APPROVAL: DATE TO COMMITTEE: YES ☐ NO ☐ N/A ☐

City of Norwalk Recreation & Parks Department

Facility Rental Event Application Form

PLEASE PRINT

ORGANIZATION NAME: Military & Veterans Liaison Committee (MVLIC) PERSONAL/FAMILY COMPANY/BUSINESS NON-PROFIT (501C3) Yes ☐ No ☒

NAME OF BENEFICIARY: _____ Is this an Annual Event: Yes ☒ No ☐ # of years _____

NAME OF CORPORATE OFFICER AUTHORIZED

TO EXECUTE THE LICENSE AGREEMENT: _____ TITLE: _____

YOUR NAME: Jeffrey DeWitt TITLE: Chairman, MVLIC

ADDRESS: 28 Holiday Drive E-MAIL ADDRESS: mvlc@norwalkct.org

CITY: Norwalk STATE: CT ZIP CODE: 06851

HOME PHONE: — BUSINESS PHONE: — CELL: 480 266 5729

FACILITY REQUESTED: Shea-Magrath Memorial FACILITY & EVENT INFORMATION # OF PARTICIPANTS 100

EVENT: Veterans Memorial Ceremony DATE REQUESTED: May 15, 2022

SET UP TIME: 7:00am STARTING TIME: 12:30 BREAKDOWN TIME: 1:30 END TIME: 2:00 RAIN DATE: none
(RAIN DATE FOR BEACH RENTALS ONLY)

ARE YOU REQUESTING THE USE OF ALCOHOLIC BEVERAGES AND/OR BEER KEGS? YES ☐ NO ☒

(PLEASE NOTE: NO GLASS OR BOTTLES ALLOWED AT CITY PARK PROPERTY, INCLUDING CRANBURY PARK)

SERVING FOOD: YES ☒ NO ☐ ARE YOU USING A FOOD TRUCK? YES ☐ NO ☒ NAME: _____

ARE YOU REQUESTING A TENT? YES ☒ NO ☐ *ANY TENT (STRUCTURE) 10x10 FEET OR LARGER INCLUDING, BUT NOT LIMITED TO; ELECTRICAL LIGHTING EQUIPMENT, OVENS, GRILLS, ETC, REQUIRES A SEPARATE PERMIT FROM THE CODE ENFORCEMENT DEPARTMENT. ADDITIONAL EQUIPMENT, i.e. INFLATABLES MUST RECEIVE APPROVAL FROM DIRECTOR OF RECREATION & PARKS. IF APPROVED SEPARATE INSURANCE MUST BE PURCHASED AND PRESENTED. BOUNCE HOUSES AND DRONES ARE NOT ALLOWED ON ANY CITY PROPERTY, INCLUDING SCHOOL GROUNDS AND PARKS. VIOLATION OF THIS RULE MAY JEOPARDIZE FUTURE EVENTS IN THE CITY

ARE YOU REQUESTING TO USE DISPLAY ADVERTISING AT YOUR EVENT? YES ☐ NO ☒
ARE YOU REQUESTING TO SOLICIT CONTRIBUTIONS AT YOUR EVENT? YES ☐ NO ☒
ARE YOU REQUESTING TO SELL FOOD, BEVERAGES, GOODS OR WARES? YES ☐ NO ☒
WILL YOU BE USING TEMPORARY ELECTRICAL RESOURCES? YES ☐ NO ☒ Permanent, yes.

BEACH PERMITS ONLY:

WILL THE GROUP BE GOING INTO THE WATER IN ANY WAY, WADING, WALKING OR SWIMMING at the Beach? YES ☐ NO ☒

WILL THE GROUP HAVE ANY ACTIVITIES NEAR OR AROUND THE WATER (including Splash Pad) at the Beach YES ☐ NO ☒

IT IS THE GROUP SUPERVISOR'S RESPONSIBILITY TO CONTACT THE LIFEGUARD SUPERVISOR ON DUTY SO THAT ALL RULES AND REGULATIONS ARE CLEAR AND ADHERED TO

IS A WATER SAFETY INSTRUCTOR OR A CERTIFIED LIFEGUARD ACCOMPANYING YOUR GROUP? YES ☐ NO ☒ N/A

If yes, name of person(s) _____ Each group should have accessible a list with all the children's names that are attending the outings for accountability in case of emergency

ANY QUESTIONS ANSWERED YES, PLEASE EXPLAIN ON SEPARATE SHEET & ATTACH TO APPLICATION

APPLICANT'S SIGNATURE: [Signature]

DATE: August 22, 2021

OFFICE USE ONLY

RECREATION & PARK COMMITTEE APPROVAL: DATE TO COMMITTEE: 4/13 YES ☐ NO ☐ N/A ☐
COMMON COUNCIL APPROVAL: DATE TO COMMITTEE: _____ YES ☐ NO ☐ N/A ☐

City of Norwalk Recreation & Parks Department
Facility Rental Event Application Form

PLEASE PRINT

ORGANIZATION NAME: Club Connecticut

PERSONAL/FAMILY _____
COMPANY/BUSINESS _____
NON-PROFIT (501C3) Yes ☒ No _____

NAME OF BENEFICIARY: _____ Is this an Annual Event: Yes _____ No _____ # of years _____

NAME OF CORPORATE OFFICER AUTHORIZED

TO EXECUTE THE LICENSE AGREEMENT: _____ TITLE: _____

YOUR NAME: Jim Gerweck TITLE: _____

ADDRESS: 156 Fillow St. E-MAIL ADDRESS: jimrg156@gmail.com

CITY: Norwalk STATE: _____ ZIP CODE: _____

HOME PHONE: _____ BUSINESS PHONE: _____ CELL: 203-858-5449

FACILITY REQUESTED: Vets Park & Oyster Shell Park # OF PARTICIPANTS 400

EVENT: O'Neill's 5K DATE REQUESTED: 15 May 2022

SET UP TIME: 10 AM STARTING TIME: 11 AM BREAKDOWN TIME: 12 PM END TIME: _____

RAIN DATE: _____
(RAIN DATE FOR BEACH RENTALS ONLY)

ARE YOU REQUESTING THE USE OF ALCOHOLIC BEVERAGES AND/OR BEER KEGS? YES ☐ NO ☐

(PLEASE NOTE: NO GLASS OR BOTTLES ALLOWED AT CITY PARK PROPERTY, INCLUDING CRANBURY PARK)

SERVING FOOD: YES ☐ NO ☒ ARE YOU USING A FOOD TRUCK? YES ☐ NO ☐ NAME: _____

ARE YOU REQUESTING A TENT? YES ☐ NO ☒ *ANY TENT (STRUCTURE) 10 x 10 FEET OR LARGER INCLUDING, BUT NOT LIMITED TO; ELECTRICAL LIGHTING EQUIPMENT, OVENS, GRILLS, ETC, REQUIRES A SEPARATE PERMIT FROM THE CODE ENFORCEMENT DEPARTMENT. ADDITIONAL EQUIPMENT, i.e. INFLATABLES MUST RECEIVE APPROVAL FROM DIRECTOR OF RECREATION & PARKS. IF APPROVED SEPARATE INSURANCE MUST BE PURCHASED AND PRESENTED. BOUNCE HOUSES AND DRONES ARE NOT ALLOWED ON ANY CITY PROPERTY, INCLUDING SCHOOL GROUNDS AND PARKS. VIOLATION OF THIS RULE MAY JEOPARDIZE FUTURE EVENTS IN THE CITY

ARE YOU REQUESTING TO USE DISPLAY ADVERTISING AT YOUR EVENT? YES ☐ NO ☒

ARE YOU REQUESTING TO SOLICIT CONTRIBUTIONS AT YOUR EVENT? YES ☐ NO ☒

ARE YOU REQUESTING TO SELL FOOD, BEVERAGES, GOODS OR WARES? YES ☐ NO ☒

WILL YOU BE USING TEMPORARY ELECTRICAL RESOURCES? YES ☐ NO ☒

BEACH PERMITS ONLY:

WILL THE GROUP BE GOING INTO THE WATER IN ANY WAY, WADING, WALKING OR SWIMMING at the Beach? YES ☐ NO ☐

WILL THE GROUP HAVE ANY ACTIVITIES NEAR OR AROUND THE WATER (including Splash Pad) at the Beach YES ☐ NO ☐

IT IS THE GROUP SUPERVISOR'S RESPONSIBILITY TO CONTACT THE LIFEGUARD SUPERVISOR ON DUTY SO THAT ALL RULES AND REGULATIONS ARE CLEAR AND ADHERED TO

IS A WATER SAFETY INSTRUCTOR OR A CERTIFIED LIFEGUARD ACCOMPANYING YOUR GROUP? YES ☐ NO ☐

If yes, name of person(s) _____. Each group should have accessible a list with all the children's names that are attending the outings for accountability in case of emergency

ANY QUESTIONS ANSWERED YES, PLEASE EXPLAIN ON SEPARATE SHEET & ATTACH TO APPLICATION

APPLICANT'S SIGNATURE: _____

DATE: 8 March 2022

OFFICE USE ONLY

RECREATION & PARK COMMITTEE APPROVAL: DATE TO COMMITTEE: 4/13 YES _____ NO _____ N/A _____

COMMON COUNCIL APPROVAL: DATE TO COMMITTEE: _____ YES _____ NO _____ N/A _____

City of Norwalk Recreation & Parks Department

Facility Rental Event Application Form

PLEASE PRINT

PERSONAL/FAMILY

COMPANY/BUSINESS

NON-PROFIT (501C3) Yes ☒ No ☐

ORGANIZATION NAME: Tracey Magnet School PTA

NAME OF BENEFICIARY: Michelle Tiani

Is this an Annual Event: Yes ☐ No ☒ # of years

NAME OF CORPORATE OFFICER AUTHORIZED

TO EXECUTE THE LICENSE AGREEMENT: Michelle Tiani

TITLE: VP of the PTA

YOUR NAME: Michelle Tiani

TITLE: VP of the PTA

ADDRESS: 20 Camp St

E-MAIL ADDRESS: michelletiani@gmail.com

CITY: Norwalk

STATE: CT

ZIP CODE: 06851

HOME PHONE:

BUSINESS PHONE:

CELL: 203 856 0089

FACILITY REQUESTED: Tracey Magnet School Field

OF PARTICIPANTS 450

EVENT: The One and Only Ivan- Movie Night

DATE REQUESTED: 5/20/22

SET UP TIME: 3:30pm

STARTING TIME: 6:30pm

BREAKDOWN TIME: 8:30pm

END TIME: 9pm

RAIN DATE:

(RAIN DATE FOR BEACH RENTALS ONLY)

ARE YOU REQUESTING THE USE OF ALCOHOLIC BEVERAGES AND/OR BEER KEGS? YES ☐ NO ☒

(PLEASE NOTE: NO GLASS OR BOTTLES ALLOWED AT CITY PARK PROPERTY, INCLUDING CRANBURY PARK)

SERVING FOOD: YES ☒ NO ☐

ARE YOU USING A FOOD TRUCK? YES ☐ NO ☒

NAME:

ARE YOU REQUESTING A TENT? YES ☐ NO ☒ *ANY TENT (STRUCTURE) 10 x 10 FEET OR LARGER INCLUDING, BUT NOT LIMITED TO; ELECTRICAL LIGHTING EQUIPMENT, OVENS, GRILLS, ETC. REQUIRES A SEPARATE PERMIT FROM THE CODE ENFORCEMENT DEPARTMENT. ADDITIONAL EQUIPMENT, i.e. INFLATABLES MUST RECEIVE APPROVAL FROM DIRECTOR OF RECREATION & PARKS. IF APPROVED SEPARATE INSURANCE MUST BE PURCHASED AND PRESENTED. BOUNCE HOUSES AND DRONES ARE NOT ALLOWED ON ANY CITY PROPERTY, INCLUDING SCHOOL GROUNDS AND PARKS. VIOLATION OF THIS RULE MAY JEOPARDIZE FUTURE EVENTS IN THE CITY

ARE YOU REQUESTING TO USE DISPLAY ADVERTISING AT YOUR EVENT?

YES ☐ NO ☒

ARE YOU REQUESTING TO SOLICIT CONTRIBUTIONS AT YOUR EVENT?

YES ☐ NO ☒

ARE YOU REQUESTING TO SELL FOOD, BEVERAGES, GOODS OR WARES?

YES ☒ NO ☐

WILL YOU BE USING TEMPORARY ELECTRICAL RESOURCES?

YES ☐ NO ☒

BEACH PERMITS ONLY:

WILL THE GROUP BE GOING INTO THE WATER IN ANY WAY, WADING, WALKING OR SWIMMING at the Beach? YES ☐ NO ☐

WILL THE GROUP HAVE ANY ACTIVITIES NEAR OR AROUND THE WATER (including Splash Pad) at the Beach YES ☐ NO ☐

IT IS THE GROUP SUPERVISOR'S RESPONSIBILITY TO CONTACT THE LIFEGUARD SUPERVISOR ON DUTY SO THAT ALL RULES AND REGULATIONS ARE CLEAR AND ADHERED TO

IS A WATER SAFETY INSTRUCTOR OR A CERTIFIED LIFEGUARD ACCOMPANYING YOUR GROUP? YES ☐ NO ☐

If yes, name of person(s) . Each group should have accessible a list with all the children's names that are attending the outings for accountability in case of emergency

ANY QUESTIONS ANSWERED YES, PLEASE EXPLAIN ON SEPARATE SHEET & ATTACH TO APPLICATION

APPLICANT'S SIGNATURE: Michelle Tiani

DATE: 3/25/22

OFFICE USE ONLY

RECREATION & PARK COMMITTEE APPROVAL: DATE TO COMMITTEE: YES ☐ NO ☐ N/A ☐

COMMON COUNCIL APPROVAL: DATE TO COMMITTEE: YES ☐ NO ☐ N/A ☐

City of Norwalk Recreation & Parks Department

Facility Rental Event Application Form

PLEASE PRINT

ORGANIZATION NAME

Norwalk Public Schools

PERSONAL/FAMILY

COMPANY/BUSINESS

NON-PROFIT (501C3) Yes ☒ No ☐

NAME OF BENEFICIARY:

Is this an Annual Event Yes ☐ No ☐ # of years

NAME OF CORPORATE OFFICER AUTHORIZED

TO EXECUTE THE LICENSE AGREEMENT:

TITLE:

YOUR NAME

Sandra Faives

TITLE:

Assistant Superintendent

ADDRESS:

125 East Ave

E-MAIL ADDRESS

faives@norwalkps.org

CITY

Norwalk

STATE

CT

ZIP CODE:

06852

HOME PHONE

BUSINESS PHONE

(203) 854-4136 CELL

FACILITY REQUESTED:

Norwalk High School

FACILITY & EVENT INFORMATION

OF PARTICIPANTS

10,000

EVENT:

First Book

DATE REQUESTED:

5/21/22

SET UP TIME

8 AM

STARTING TIME

11 AM

BREAKDOWN TIME

3 PM

ENDTIME

7 PM

RAIN DATE:

(RAIN DATE FOR BEACH RENTALS ONLY)

ARE YOU REQUESTING THE USE OF ALCOHOLIC BEVERAGES AND/OR BEER KEGS? YES ☐ NO ☒

(PLEASE NOTE: NO GLASS OR BOTTLES ALLOWED AT CITY PARK PROPERTY INCLUDING CRANBURY PARK)

SERVING FOOD: YES ☒ NO ☐

ARE YOU USING A FOOD TRUCK? YES ☒ NO ☐

NAME:

Information forthcoming

ARE YOU REQUESTING A TENT? YES ☒ NO ☐

*ANY TENT (STRUCTURE) 10 x 10 FEET OR LARGER INCLUDING, BUT NOT LIMITED TO:

ELECTRICAL LIGHTING EQUIPMENT, OVENS, GRILLS, ETC. REQUIRES A SEPARATE PERMIT FROM THE CODE ENFORCEMENT DEPARTMENT. ADDITIONAL EQUIPMENT, i.e. INFLATABLES MUST RECEIVE APPROVAL FROM DIRECTOR OF RECREATION & PARKS. IF APPROVED SEPARATE INSURANCE MUST BE PURCHASED AND PRESENTED. BOUNCE HOUSES AND DRONES ARE NOT ALLOWED ON ANY CITY PROPERTY, INCLUDING SCHOOL GROUNDS AND PARKS. VIOLATION OF THIS RULE MAY JEOPARDIZE FUTURE EVENTS IN THE CITY

ARE YOU REQUESTING TO USE DISPLAY ADVERTISING AT YOUR EVENT?

YES ☐

NO ☒

ARE YOU REQUESTING TO SOLICIT CONTRIBUTIONS AT YOUR EVENT?

YES ☐

NO ☒

ARE YOU REQUESTING TO SELL FOOD, BEVERAGES, GOODS OR WARES?

YES ☐

NO ☒

WILL YOU BE USING TEMPORARY ELECTRICAL RESOURCES?

YES ☐

NO ☒

BEACH PERMITS ONLY:

WILL THE GROUP BE GOING INTO THE WATER IN ANY WAY, WADING, WALKING OR SWIMMING at the Beach? YES ☐ NO ☐

WILL THE GROUP HAVE ANY ACTIVITIES NEAR OR AROUND THE WATER (including Splash Pad) at the Beach YES ☐ NO ☐

IT IS THE GROUP SUPERVISOR'S RESPONSIBILITY TO CONTACT THE LIFEGUARD SUPERVISOR ON DUTY SO THAT ALL RULES AND REGULATIONS ARE CLEAR AND ADHERED TO

IS A WATER SAFETY INSTRUCTOR OR A CERTIFIED LIFEGUARD ACCOMPANYING YOUR GROUP? YES ☐ NO ☐

If yes, name of person(s)

Each group should have accessible a list with all the children's names that are attending the outings for accountability in case of emergency

ANY QUESTIONS ANSWERED YES. PLEASE EXPLAIN ON SEPARATE SHEET & ATTACH TO APPLICATION

APPLICANT'S SIGNATURE

[Signature]

DATE

3/31/2022

OFFICE USE ONLY

RECREATION & PARK COMMITTEE APPROVAL:

DATE TO COMMITTEE:

YES ☐

NO ☐

N/A ☐

COMMON COUNCIL APPROVAL:

DATE TO COMMITTEE:

YES ☐

NO ☐

N/A ☐

City of Norwalk Recreation & Parks Department
Facility Rental Event Application Form

PLEASE PRINT

ORGANIZATION NAME: Military & Veterans Liaison Committee (mvlc) PERSONAL/FAMILY _____
COMPANY/BUSINESS _____
NON-PROFIT (501C3) Yes _____ No _____

NAME OF BENEFICIARY: _____ Is this an Annual Event: Yes _____ No _____ # of years _____

NAME OF CORPORATE OFFICER AUTHORIZED

TO EXECUTE THE LICENSE AGREEMENT: _____ TITLE: _____

YOUR NAME: Jeffrey Dewitt TITLE: Chairman, mvlc

ADDRESS: 28 Holiday Dr E-MAIL ADDRESS: mvlc@norwalkct.org

CITY: Norwalk STATE: CT ZIP CODE: 06851

HOME PHONE: _____ BUSINESS PHONE: _____ CELL: 480 266 5729

FACILITY REQUESTED: Veterans Park FACILITY & EVENT INFORMATION # OF PARTICIPANTS 1,000

EVENT: Memorial Day Parade DATE REQUESTED: May 30, 2022

SET UP TIME: 6:00 STARTING TIME: 10:00 BREAKDOWN TIME: 11:30 ENDTIME: 11:15 RAIN DATE: _____
(RAIN DATE FOR BEACH RENTALS ONLY)

ARE YOU REQUESTING THE USE OF ALCOHOLIC BEVERAGES AND/OR BEER KEGS? YES ☐ NO ☒

(PLEASE NOTE: NO GLASS OR BOTTLES ALLOWED AT CITY PARK PROPERTY, INCLUDING CRANBURY PARK)

SERVING FOOD: YES ☐ NO ☒ ARE YOU USING A FOOD TRUCK? YES ☐ NO ☒ NAME: _____

ARE YOU REQUESTING A TENT? YES ☐ NO ☒ *ANY TENT (STRUCTURE) 10 x 10 FEET OR LARGER INCLUDING, BUT NOT LIMITED TO; ELECTRICAL LIGHTING EQUIPMENT, OVENS, GRILLS, ETC, REQUIRES A SEPARATE PERMIT FROM THE CODE ENFORCEMENT DEPARTMENT ADDITIONAL EQUIPMENT, i.e. INFLATABLES MUST RECEIVE APPROVAL FROM DIRECTOR OF RECREATION & PARKS. IF APPROVED SEPARATE INSURANCE MUST BE PURCHASED AND PRESENTED. BOUNCE HOUSES AND DRONES ARE NOT ALLOWED ON ANY CITY PROPERTY, INCLUDING SCHOOL GROUNDS AND PARKS. VIOLATION OF THIS RULE MAY JEOPARDIZE FUTURE EVENTS IN THE CITY

ARE YOU REQUESTING TO USE DISPLAY ADVERTISING AT YOUR EVENT?

YES ☐ NO ☒

ARE YOU REQUESTING TO SOLICIT CONTRIBUTIONS AT YOUR EVENT?

YES ☐ NO ☒

ARE YOU REQUESTING TO SELL FOOD, BEVERAGES, GOODS OR WARES?

YES ☐ NO ☒

WILL YOU BE USING TEMPORARY ELECTRICAL RESOURCES?

YES ☐ NO ☒

BEACH PERMITS ONLY:

WILL THE GROUP BE GOING INTO THE WATER IN ANY WAY, WADING, WALKING OR SWIMMING at the Beach? YES ☐ NO ☒

WILL THE GROUP HAVE ANY ACTIVITIES NEAR OR AROUND THE WATER (including Splash Pad) at the Beach YES ☐ NO ☒

IT IS THE GROUP SUPERVISOR'S RESPONSIBILITY TO CONTACT THE LIFEGUARD SUPERVISOR ON DUTY SO THAT ALL RULES AND REGULATIONS ARE CLEAR AND ADHERED TO

IS A WATER SAFETY INSTRUCTOR OR A CERTIFIED LIFEGUARD ACCOMPANYING YOUR GROUP? YES ☐ NO ☒

If yes, name of person(s) _____ Each group should have accessible a list with all the children's names that are attending the outings for accountability in case of emergency

ANY QUESTIONS ANSWERED YES, PLEASE EXPLAIN ON SEPARATE SHEET & ATTACH TO APPLICATION

APPLICANT'S SIGNATURE Jeffrey Dewitt

DATE: August 22, 2021

OFFICE USE ONLY

RECREATION & PARK COMMITTEE APPROVAL: DATE TO COMMITTEE: 4/13 YES _____ NO _____ N/A _____
COMMON COUNCIL APPROVAL: DATE TO COMMITTEE: _____ YES _____ NO _____ N/A _____

City of Norwalk Recreation & Parks Department
Facility Rental Event Application Form

PLEASE PRINT

ORGANIZATION NAME: Anchor Academy Inc dba Regina Facis Academy PERSONAL/FAMILY ☐ COMPANY/BUSINESS ☒ NON-PROFIT (501C3) Yes ☒ No ☐

NAME OF BENEFICIARY: _____ Is this an Annual Event: Yes ☒ No ☐ # of years _____

NAME OF CORPORATE OFFICER AUTHORIZED

TO EXECUTE THE LICENSE AGREEMENT: _____ TITLE: _____

YOUR NAME: Jane Reichle TITLE: Business Manager

ADDRESS: 8 Leonard Street E-MAIL ADDRESS: j.reichle@reginafacisacademy.org

CITY: Norwalk STATE: CT ZIP CODE: 06850

HOME PHONE: 203-866-7974 BUSINESS PHONE: 203-642-4501 CELL: 203-912-6752

FACILITY REQUESTED: Cranbury Park Pavilion # OF PARTICIPANTS 100

EVENT: Field Day DATE REQUESTED: June 3, 2022

SET UP TIME: 8:30 STARTING TIME: 9:00 BREAKDOWN TIME: 3:00 END TIME: 3:30 RAIN DATE: X
(RAIN DATE FOR BEACH RENTALS ONLY)

ARE YOU REQUESTING THE USE OF ALCOHOLIC BEVERAGES AND/OR BEER KEGS? YES ☐ NO ☒

(PLEASE NOTE: NO GLASS OR BOTTLES ALLOWED AT CITY PARK PROPERTY, INCLUDING CRANBURY PARK)

SERVING FOOD: YES ☒ NO ☐ ARE YOU USING A FOOD TRUCK? YES ☒ NO ☐ NAME: Chez Leonard

ARE YOU REQUESTING A TENT? YES ☐ NO ☒ ANY TENT (STRUCTURE) 10 x 10 FEET OR LARGER INCLUDING, BUT NOT LIMITED TO; ELECTRICAL LIGHTING EQUIPMENT, OVENS, GRILLS, ETC, REQUIRES A SEPARATE PERMIT FROM THE CODE ENFORCEMENT DEPARTMENT. ADDITIONAL EQUIPMENT, i.e. INFLATABLES MUST RECEIVE APPROVAL FROM DIRECTOR OF RECREATION & PARKS. IF APPROVED SEPARATE INSURANCE MUST BE PURCHASED AND PRESENTED. BOUNCE HOUSES AND DRONES ARE NOT ALLOWED ON ANY CITY PROPERTY, INCLUDING SCHOOL GROUNDS AND PARKS. VIOLATION OF THIS RULE MAY JEOPARDIZE FUTURE EVENTS IN THE CITY

ARE YOU REQUESTING TO USE DISPLAY ADVERTISING AT YOUR EVENT?

YES ☐ NO ☒

ARE YOU REQUESTING TO SOLICIT CONTRIBUTIONS AT YOUR EVENT?

YES ☐ NO ☒

ARE YOU REQUESTING TO SELL FOOD, BEVERAGES, GOODS OR WARES?

YES ☐ NO ☒

WILL YOU BE USING TEMPORARY ELECTRICAL RESOURCES?

YES ☐ NO ☒

BEACH PERMITS ONLY: N/A

WILL THE GROUP BE GOING INTO THE WATER IN ANY WAY, WADING, WALKING OR SWIMMING at the Beach? YES ☐ NO ☒

WILL THE GROUP HAVE ANY ACTIVITIES NEAR OR AROUND THE WATER (including Splash Pad) at the Beach YES ☐ NO ☐

IT IS THE GROUP SUPERVISOR'S RESPONSIBILITY TO CONTACT THE LIFEGUARD SUPERVISOR ON DUTY SO THAT ALL RULES AND REGULATIONS ARE CLEAR AND ADHERED TO

IS A WATER SAFETY INSTRUCTOR OR A CERTIFIED LIFEGUARD ACCOMPANYING YOUR GROUP? YES ☐ NO ☐

If yes, name of person(s) _____ Each group should have accessible a list with all the children's names that are attending the outings for accountability in case of emergency

ANY QUESTIONS ANSWERED YES, PLEASE EXPLAIN ON SEPARATE SHEET & ATTACH TO APPLICATION

APPLICANT'S SIGNATURE: _____ DATE: _____

OFFICE USE ONLY

RECREATION & PARK COMMITTEE APPROVAL: DATE TO COMMITTEE: 4/13 YES ☐ NO ☐ N/A ☐
COMMON COUNCIL APPROVAL: DATE TO COMMITTEE: _____ YES ☐ NO ☐ N/A ☐

City of Norwalk Recreation & Parks Department

Facility Rental Event Application Form

PLEASE PRINT		PERSONAL/FAMILY
ORGANIZATION NAME: <u>The Norwalk Conservatory of the Arts</u>		COMPANY/BUSINESS
		NON-PROFIT (501C3) Yes ☒ No ☐
NAME OF BENEFICIARY: _____		Is this an Annual Event: Yes ☒ No ☐ # of years <u>1</u>
NAME OF CORPORATE OFFICER AUTHORIZED TO EXECUTE THE LICENSE AGREEMENT: <u>Daniel Loftus George</u>		TITLE: <u>President</u>
YOUR NAME: <u>Daniel Loftus George</u>		TITLE: <u>President</u>
ADDRESS: <u>130 W Norwalk Rd</u>		E-MAIL ADDRESS: <u>Danny @ The Norwalk Conservatory.org</u>
CITY: <u>Norwalk</u>	STATE: <u>CT</u>	ZIP CODE: <u>06850</u>
HOME PHONE: _____	BUSINESS PHONE: _____	CELL: <u>(305) 467-6777</u>

FACILITY REQUESTED: <u>Oyster Shell</u>		FACILITY & EVENT INFORMATION
		# OF PARTICIPANTS: <u>400</u>
EVENT: <u>Norwalk Food Festival</u>		DATE REQUESTED: <u>6/4/22 & 6/5/22</u>
SET UP TIME: <u>10am</u>	STARTING TIME: <u>11am</u>	BREAKDOWN TIME: <u>5pm</u> END TIME: <u>6pm</u>
		RAIN DATE: _____ (RAIN DATE FOR BEACH RENTALS ONLY)
ARE YOU REQUESTING THE USE OF ALCOHOLIC BEVERAGES AND/OR BEER KEGS? YES ☒ NO ☐		

(PLEASE NOTE: NO GLASS OR BOTTLES ALLOWED AT CITY PARK PROPERTY, INCLUDING CRANBURY PARK)

SERVING FOOD: YES ☒ NO ☐	ARE YOU USING A FOOD TRUCK? YES ☒ NO ☐	NAME: <u>Multiple</u>
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ARE YOU REQUESTING A TENT? YES ☒ NO ☐ *ANY TENT (STRUCTURE) 10x10 FEET OR LARGER INCLUDING, BUT NOT LIMITED TO: ELECTRICAL LIGHTING EQUIPMENT, OVENS, GRILLS, ETC, REQUIRES A SEPARATE PERMIT FROM THE CODE ENFORCEMENT DEPARTMENT. ADDITIONAL EQUIPMENT, i.e. INFLATABLES MUST RECEIVE APPROVAL FROM DIRECTOR OF RECREATION & PARKS. IF APPROVED SEPARATE INSURANCE MUST BE PURCHASED AND PRESENTED. BOUNCE HOUSES AND DRONES ARE NOT ALLOWED ON ANY CITY PROPERTY, INCLUDING SCHOOL GROUNDS AND PARKS. VIOLATION OF THIS RULE MAY JEOPARDIZE FUTURE EVENTS IN THE CITY

ARE YOU REQUESTING TO USE DISPLAY ADVERTISING AT YOUR EVENT?	YES ☒ NO ☐
ARE YOU REQUESTING TO SOLICIT CONTRIBUTIONS AT YOUR EVENT?	YES ☐ NO ☒
ARE YOU REQUESTING TO SELL FOOD, BEVERAGES, GOODS OR WARES?	YES ☒ NO ☐
WILL YOU BE USING TEMPORARY ELECTRICAL RESOURCES?	YES ☒ NO ☐

BEACH PERMITS ONLY:

WILL THE GROUP BE GOING INTO THE WATER IN ANY WAY, WADING, WALKING OR SWIMMING at the Beach?	YES ☐ NO ☒
WILL THE GROUP HAVE ANY ACTIVITIES NEAR OR AROUND THE WATER () at the Beach	YES ☐ NO ☒

IT IS THE GROUP SUPERVISOR'S RESPONSIBILITY TO CONTACT THE LIFEGUARD SUPERVISOR ON DUTY SO THAT ALL RULES AND REGULATIONS ARE CLEAR AND ADHERED TO

IS A WATER SAFETY INSTRUCTOR OR A CERTIFIED LIFEGUARD ACCOMPANYING YOUR GROUP? YES ☐ NO ☒
 If yes, name of person(s) _____ Each group should have accessible a list with all the children's names that are attending the outings for accountability in case of emergency

ANY QUESTIONS ANSWERED YES, PLEASE EXPLAIN ON SEPARATE SHEET & ATTACH TO APPLICATION

APPLICANT'S SIGNATURE: <u>Dan Loftus George</u>	DATE: <u>03/18/22</u>
---	-----------------------

OFFICE USE ONLY			
RECREATION & PARK COMMITTEE APPROVAL:	DATE TO COMMITTEE: <u>4/13</u>	YES ☐ NO ☐ N/A ☐	
COMMON COUNCIL APPROVAL:	DATE TO COMMITTEE: _____	YES ☐ NO ☐ N/A ☐	

City of Norwalk Recreation & Parks Department

Facility Rental Event Application Form

PLEASE PRINT

ORGANIZATION NAME: Gordon Fine Arts, LLC

PERSONAL/FAMILY _____
COMPANY/BUSINESS ☒ _____
NON-PROFIT (501C3) Yes _____ No _____

NAME OF BENEFICIARY: _____ Is this an Annual Event: Yes ☒ No _____ #of years 10

NAME OF CORPORATE OFFICER AUTHORIZED TO EXECUTE THE LICENSE AGREEMENT: Susan Brown Gordon TITLE: Owner

YOUR NAME: Sue Brown Gordon TITLE: Festival Director

ADDRESS: 26 Yew Street E-MAIL ADDRESS: Suebg.art@gmail.com

CITY: Norwalk STATE: CT ZIP CODE: 06850

HOME PHONE: 518-852-6478 BUSINESS PHONE: 518-852-6478 CELL: 518-852-6478

FACILITY REQUESTED: Matthews Park FACILITY & EVENT INFORMATION # OF PARTICIPANTS 400

EVENT: Annual Norwalk Art Festival DATE REQUESTED: June 18 - 19, 2022

SET UP TIME: Noon - 5 June 17, 2022 STARTING TIME: 10:00 am BREAKDOWN TIME: Sunday 5:00 - 7:30pm ENDTIME: 5:00 pm RAIN DATE: NONE

Sat 10am - 5pm Sunday 10am - 5:00pm (RAIN DATE FOR BEACH RENTALS ONLY)

ARE YOU REQUESTING THE USE OF ALCOHOLIC BEVERAGES AND/OR BEER KEGS? YES ☐ NO ☒

(PLEASE NOTE NO GLASS OR BOTTLES ALLOWED AT CITY PARK PROPERTY INCLUDING CRANBURY PARK)

SERVING FOOD: YES ☐ NO ☒ ARE YOU USING A FOOD TRUCK? YES ☐ NO ☒ NAME: _____

ARE YOU REQUESTING A TENT? YES ☐ NO ☒ *ANY TENT (STRUCTURE) 10 x 10 FEET OR LARGER INCLUDING, BUT NOT LIMITED TO; ELECTRICAL LIGHTING EQUIPMENT, OVENS, GRILLS, ETC, REQUIRES A SEPARATE PERMIT FROM THE CODE ENFORCEMENT DEPARTMENT. ADDITIONAL EQUIPMENT, i.e. INFLATABLES MUST RECEIVE APPROVAL FROM DIRECTOR OF RECREATION & PARKS. IF APPROVED SEPARATE INSURANCE MUST BE PURCHASED AND PRESENTED. BOUNCE HOUSES AND DRONES ARE NOT ALLOWED ON ANY CITY PROPERTY, INCLUDING SCHOOL GROUNDS AND PARKS. VIOLATION OF THIS RULE MAY JEOPARDIZE FUTURE EVENTS IN THE CITY

ARE YOU REQUESTING TO USE DISPLAY ADVERTISING AT YOUR EVENT? YES ☐ NO ☒

ARE YOU REQUESTING TO SOLICIT CONTRIBUTIONS AT YOUR EVENT? YES ☐ NO ☒

ARE YOU REQUESTING TO SELL FOOD, BEVERAGES, GOODS OR WARES? YES ☐ NO ☒

WILL YOU BE USING TEMPORARY ELECTRICAL RESOURCES? YES ☐ NO ☒

BEACH PERMITS ONLY:

WILL THE GROUP BE GOING INTO THE WATER IN ANY WAY, WADING, WALKING OR SWIMMING at the Beach? YES ☐ NO ☐

WILL THE GROUP HAVE ANY ACITIVITIES NEAR OR AROUND THE WATER (including Splash Pad) at the Beach YES ☐ NO ☐

IT IS THE GROUP SUPERVISOR'S RESPONSIBILITY TO CONTACT THE LIFEGUARD SUPERVISOR ON DUTY SO THAT ALL RULES AND REGULATIONS ARE CLEAR AND ADHERED TO

IS A WATER SAFETY INSTRUCTOR OR A CERTIFIED LIFEGUARD ACCOMPANYING YOUR GROUP? YES ☐ NO ☐

If yes, name of person(s) _____ Each group should have accessible a list with all the children's names that are attending the outings for accountability in case of emergency

ANY QUESTIONS ANSWERED YES, PLEASE EXPLAIN ON SEPARATE SHEET & ATTACH TO APPLICATION

APPLICANT'S SIGNATURE: [Signature]

DATE: March 15, 2022

OFFICE USE ONLY

RECREATION & PARK COMMITTEE APPROVAL: DATE TO COMMITTEE: 4/13 YES _____ NO _____ N/A _____

COMMON COUNCIL APPROVAL: DATE TO COMMITTEE: _____ YES _____ NO _____ N/A _____

City of Norwalk Recreation & Parks Department

Facility Rental Event Application Form

PLEASE PRINT

ORGANIZATION NAME: Gordon Fine Arts, LLC

PERSONAL/FAMILY _____
 COMPANY/BUSINESS ☒ _____
 NON-PROFIT (501C3) Yes _____ No _____

NAME OF BENEFICIARY: _____ Is this an Annual Event: Yes ☒ No _____ #of years 4

NAME OF CORPORATE OFFICER AUTHORIZED TO EXECUTE THE LICENSE AGREEMENT: Susan Brown Gordon TITLE: Owner

YOUR NAME: Sue Brown Gordon TITLE: Festival Director

ADDRESS: 26 Yew Street E-MAIL ADDRESS: Suebg.art@gmail.com

CITY: Norwalk STATE: CT ZIP CODE: 06850

HOME PHONE: 518-852-6478 BUSINESS PHONE: 518-852-6478 CELL: 518-852-6478

FACILITY REQUESTED: South/ North Main Street, Washington Street from Water Street to Madison Street, park at 50 Washington Street FACILITY & EVENT INFORMATION # OF PARTICIPANTS _____

EVENT: Annual SoNo Art Festival DATE REQUESTED: August 6 - 7, 2022

6am August 6, 2022 Sunday 5:00 - 7:30pm 5:00 pm
 SET UP TIME: _____ STARTING TIME: 10:00 am BREAKDOWN TIME: _____ END TIME: _____ RAIN DATE: NONE

(RAIN DATE FOR BEACH RENTALS ONLY)

ARE YOU REQUESTING THE USE OF ALCOHOLIC BEVERAGES AND/OR BEER KEGS? YES ☐ NO ☒

(PLEASE NOTE: NO GLASS OR BOTTLES ALLOWED AT CITY PARK PROPERTY, INCLUDING CRANBURY PARK)

SERVING FOOD: YES ☐ NO ☒ ARE YOU USING A FOOD TRUCK? YES ☐ NO ☒ NAME: _____

ARE YOU REQUESTING A TENT? YES ☐ NO ☒ *ANY TENT (STRUCTURE) 10 x 10 FEET OR LARGER INCLUDING, BUT NOT LIMITED TO; ELECTRICAL LIGHTING EQUIPMENT, OVENS, GRILLS, ETC, REQUIRES A SEPARATE PERMIT FROM THE CODE ENFORCEMENT DEPARTMENT. ADDITIONAL EQUIPMENT, i.e. INFLATABLES MUST RECEIVE APPROVAL FROM DIRECTOR OF RECREATION & PARKS. IF APPROVED SEPARATE INSURANCE MUST BE PURCHASED AND PRESENTED. BOUNCE HOUSES AND DRONES ARE NOT ALLOWED ON ANY CITY PROPERTY, INCLUDING SCHOOL GROUNDS AND PARKS. VIOLATION OF THIS RULE MAY JEOPARDIZE FUTURE EVENTS IN THE CITY

ARE YOU REQUESTING TO USE DISPLAY ADVERTISING AT YOUR EVENT? YES ☐ NO ☒

ARE YOU REQUESTING TO SOLICIT CONTRIBUTIONS AT YOUR EVENT? YES ☐ NO ☒

ARE YOU REQUESTING TO SELL FOOD, BEVERAGES, GOODS OR WARES? YES ☐ NO ☒

WILL YOU BE USING TEMPORARY ELECTRICAL RESOURCES? YES ☐ NO ☒

BEACH PERMITS ONLY:

WILL THE GROUP BE GOING INTO THE WATER IN ANY WAY, WADING, WALKING OR SWIMMING at the Beach? YES ☐ NO ☐

WILL THE GROUP HAVE ANY ACTIVITIES NEAR OR AROUND THE WATER (including Splash Pad) at the Beach YES ☐ NO ☐

IT IS THE GROUP SUPERVISOR'S RESPONSIBILITY TO CONTACT THE LIFEGUARD SUPERVISOR ON DUTY SO THAT ALL RULES AND REGULATIONS ARE CLEAR AND ADHERED TO

IS A WATER SAFETY INSTRUCTOR OR A CERTIFIED LIFEGUARD ACCOMPANYING YOUR GROUP? YES ☐ NO ☐

If yes, name of person(s) _____ Each group should have accessible a list with all the children's names that are attending the outings for accountability in case of emergency

ANY QUESTIONS ANSWERED YES, PLEASE EXPLAIN ON SEPARATE SHEET & ATTACH TO APPLICATION

APPLICANT'S SIGNATURE: [Signature]

DATE: March 15, 2022

OFFICE USE ONLY

RECREATION & PARK COMMITTEE APPROVAL: DATE TO COMMITTEE: 4/13 YES _____ NO _____ N/A _____

COMMON COUNCIL APPROVAL: DATE TO COMMITTEE: _____ YES _____ NO _____ N/A _____

City of Norwalk Recreation & Parks Department
Facility Rental Event Application Form

PLEASE PRINT

ORGANIZATION NAME: The Lockwood-Mathews Mansion Museum

PERSONAL/FAMILY

COMPANY/BUSINESS ☒

NON-PROFIT (501C3) Yes ☒ No ☐

NAME OF BENEFICIARY:

Is this an Annual Event: Yes ☒ No ☐ # of years 15

NAME OF CORPORATE OFFICER AUTHORIZED

TO EXECUTE THE LICENSE AGREEMENT:

Douglas E. Hempstead

TITLE: Chairman of the Board

YOUR NAME: Charles W. Hill

TITLE: Building & Events Coordinator

ADDRESS: 295 West Avenue

E-MAIL ADDRESS: chill@lockwoodmathewsmansion.com

CITY: Norwalk

STATE: CT

ZIP CODE: 06850

HOME PHONE:

BUSINESS PHONE: 203-838-7777 ext 117 CELL:

FACILITY REQUESTED: Mathews Park

FACILITY & EVENT INFORMATION

OF PARTICIPANTS 2,500

EVENT: Old-fashioned Flea Market

DATE REQUESTED: 9/18/2022

SET UP TIME: 7:00AM

STARTING TIME: 10:00AM

BREAKDOWN TIME: 4:00PM

ENDTIME: 6:00PM

RAIN DATE: N/A

(RAIN DATE FOR BEACH RENTALS ONLY)

ARE YOU REQUESTING THE USE OF ALCOHOLIC BEVERAGES AND/OR BEER KEGS? YES ☐ NO ☒

(PLEASE NOTE: NO GLASS OR BOTTLES ALLOWED AT CITY PARK PROPERTY, INCLUDING CRANBURY PARK)

SERVING FOOD: YES ☐ NO ☒

ARE YOU USING A FOOD TRUCK? YES ☒ NO ☐ NAME: _____

ARE YOU REQUESTING A TENT? YES ☐ NO ☒

*ANY TENT (STRUCTURE) 10x10 FEET OR LARGER INCLUDING, BUT NOT LIMITED TO; ELECTRICAL LIGHTING EQUIPMENT, OVENS, GRILLS, ETC. REQUIRES A SEPARATE PERMIT FROM THE CODE ENFORCEMENT DEPARTMENT. ADDITIONAL EQUIPMENT, i.e. INFLATABLES MUST RECEIVE APPROVAL FROM DIRECTOR OF RECREATION & PARKS. IF APPROVED SEPARATE INSURANCE MUST BE PURCHASED AND PRESENTED. BOUNCE HOUSES AND DRONES ARE NOT ALLOWED ON ANY CITY PROPERTY, INCLUDING SCHOOL GROUNDS AND PARKS. VIOLATION OF THIS RULE MAY JEOPARDIZE FUTURE EVENTS IN THE CITY

ARE YOU REQUESTING TO USE DISPLAY ADVERTISING AT YOUR EVENT?

YES ☒ NO ☐

ARE YOU REQUESTING TO SOLICIT CONTRIBUTIONS AT YOUR EVENT?

YES ☒ NO ☐

ARE YOU REQUESTING TO SELL FOOD, BEVERAGES, GOODS OR WARES?

YES ☒ NO ☐

WILL YOU BE USING TEMPORARY ELECTRICAL RESOURCES?

YES ☒ NO ☐

BEACH PERMITS ONLY:

WILL THE GROUP BE GOING INTO THE WATER IN ANY WAY, WADING, WALKING OR SWIMMING at the Beach? YES ☐ NO ☒

WILL THE GROUP HAVE ANY ACTIVITIES NEAR OR AROUND THE WATER (including Splash Pad) at the Beach YES ☐ NO ☒

IT IS THE GROUP SUPERVISOR'S RESPONSIBILITY TO CONTACT THE LIFEGUARD SUPERVISOR ON DUTY SO THAT ALL RULES AND REGULATIONS ARE CLEAR AND ADHERED TO

IS A WATER SAFETY INSTRUCTOR OR A CERTIFIED LIFEGUARD ACCOMPANYING YOUR GROUP? YES ☐ NO ☒

If yes, name of person(s) N/A. Each group should have accessible a list with all the children's names that are attending the outings for accountability in case of emergency

ANY QUESTIONS ANSWERED YES, PLEASE EXPLAIN ON SEPARATE SHEET & ATTACH TO APPLICATION

APPLICANT'S SIGNATURE: Chris Hill

DATE: 2/16/2022

OFFICE USE ONLY

RECREATION & PARK COMMITTEE APPROVAL: DATE TO COMMITTEE 12/1/22 YES ☐ NO ☐ N/A ☐

COMMON COUNCIL APPROVAL: DATE TO COMMITTEE: YES ☐ NO ☐ N/A ☐

City of Norwalk Recreation & Parks Department
Facility Rental Event Application Form

PLEASE PRINT

ORGANIZATION NAME: Mountain Workshop

PERSONAL/FAMILY

COMPANY/BUSINESS

NON-PROFIT (501C3) Yes No

NAME OF BENEFICIARY: Kent Tullo Is this an Annual Event: Yes ☒ No ☐ # of years 5

NAME OF CORPORATE OFFICER AUTHORIZED

TO EXECUTE THE LICENSE AGREEMENT: Kent Tullo

TITLE: Director

YOUR NAME: Kent Tullo

TITLE: Director

ADDRESS: 158 Kenwood Avenue

E-MAIL ADDRESS: ktullo@mountainworkshop.com

CITY: Fairfield

STATE: CT

ZIP CODE: 06824

HOME PHONE: 06824

BUSINESS PHONE: 203-512-1321

CELL: 203-512-1321

FACILITY REQUESTED: Calf Pasture Beach

FACILITY & EVENT INFORMATION

OF PARTICIPANTS 150

EVENT: Team Building Positive School Climate Programs

DATE REQUESTED: 9/19/2022

SET UP TIME: 7:00 A STARTING TIME: 8:00 A BREAKDOWN TIME: 3:00 P ENDTIME: 4:00 P

RAIN DATE: TBD

(RAIN DATE FOR BEACH RENTALS ONLY)

ARE YOU REQUESTING THE USE OF ALCOHOLIC BEVERAGES AND/OR BEER KEGS? YES ☐ NO ☒

(PLEASE NOTE: NO GLASS OR BOTTLES ALLOWED AT CITY PARK PROPERTY, INCLUDING CRANBURY PARK)

SERVING FOOD: YES ☐ NO ☒

ARE YOU USING A FOOD TRUCK? YES ☐ NO ☒ NAME:

ARE YOU REQUESTING A TENT? YES ☐ NO ☒ *ANY TENT (STRUCTURE) 10 x 10 FEET OR LARGER INCLUDING, BUT NOT LIMITED TO; ELECTRICAL LIGHTING EQUIPMENT, OVENS, GRILLS, ETC, REQUIRES A SEPARATE PERMIT FROM THE CODE ENFORCEMENT DEPARTMENT. ADDITIONAL EQUIPMENT, i.e. INFLATABLES MUST RECEIVE APPROVAL FROM DIRECTOR OF RECREATION & PARKS. IF APPROVED SEPARATE INSURANCE MUST BE PURCHASED AND PRESENTED. BOUNCE HOUSES AND DRONES ARE NOT ALLOWED ON ANY CITY PROPERTY, INCLUDING SCHOOL GROUNDS AND PARKS. VIOLATION OF THIS RULE MAY JEOPARDIZE FUTURE EVENTS IN THE CITY

ARE YOU REQUESTING TO USE DISPLAY ADVERTISING AT YOUR EVENT?

YES ☐ NO ☒

ARE YOU REQUESTING TO SOLICIT CONTRIBUTIONS AT YOUR EVENT?

YES ☐ NO ☒

ARE YOU REQUESTING TO SELL FOOD, BEVERAGES, GOODS OR WARES?

YES ☐ NO ☒

WILL YOU BE USING TEMPORARY ELECTRICAL RESOURCES?

YES ☐ NO ☒

BEACH PERMITS ONLY:

WILL THE GROUP BE GOING INTO THE WATER IN ANY WAY, WADING, WALKING OR SWIMMING at the Beach? YES ☒ NO ☐

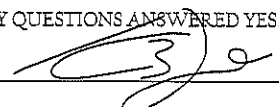
WILL THE GROUP HAVE ANY ACTIVITIES NEAR OR AROUND THE WATER (including Splash Pad) at the Beach YES ☒ NO ☐

IT IS THE GROUP SUPERVISOR'S RESPONSIBILITY TO CONTACT THE LIFEGUARD SUPERVISOR ON DUTY SO THAT ALL RULES AND REGULATIONS ARE CLEAR AND ADHERED TO

IS A WATER SAFETY INSTRUCTOR OR A CERTIFIED LIFEGUARD ACCOMPANYING YOUR GROUP? YES ☒ NO ☐

If yes, name of person(s) TBD Each group should have accessible a list with all the children's names that are attending the outings for accountability in case of emergency

ANY QUESTIONS ANSWERED YES, PLEASE EXPLAIN ON SEPARATE SHEET & ATTACH TO APPLICATION

APPLICANT'S SIGNATURE: 

DATE: 03/07/2022

OFFICE USE ONLY

RECREATION & PARK COMMITTEE APPROVAL: DATE TO COMMITTEE: 4/13 YES NO N/A

COMMON COUNCIL APPROVAL: DATE TO COMMITTEE: YES NO N/A

City of Norwalk Recreation & Parks Department

Facility Rental Event Application Form

PLEASE PRINT

PERSONAL/FAMILY

COMPANY/BUSINESS Business

NON-PROFIT (501C3) Yes No X

ORGANIZATION NAME: National Marine Manufacturers Association

NAME OF BENEFICIARY: Norwalk Boat Show

Is this an Annual Event: Yes X No #of years

NAME OF CORPORATE OFFICER AUTHORIZED

TO EXECUTE THE LICENSE AGREEMENT: Jon Pritko

TITLE: Vice President, Northeast Shows

YOUR NAME: Josh Rosales

TITLE: Operations Manager

ADDRESS: 231 S. LaSalle Street, Suite 2050

E-MAIL ADDRESS: jrosales@nmma.org

CITY: Chicago

STATE: IL

ZIP CODE: 60604

HOME PHONE:

BUSINESS PHONE: 646-370-3679

CELL: 631-944-0469

FACILITY & EVENT INFORMATION

FACILITY REQUESTED: Calf Pasture Beach Park, Shady Beach, Marvin School Sites, Taylor Farm # OF PARTICIPANTS 15,000+

EVENT: 2022 Norwalk Boat Show

DATE REQUESTED: September 22-25

SET UP TIME: STARTING TIME:

10am-7pm Fri-Sat

10am-5pm Sun

BREAKDOWN TIME: Sept 25 END TIME: 5PM

RAIN DATE:

(RAIN DATE FOR BEACH RENTALS ONLY)

ARE YOU REQUESTING THE USE OF ALCOHOLIC BEVERAGES AND/OR BEER KEGS? YES ☐ NO ☒

Exchange Club - Sold in Norwalk Cove Marina

(PLEASE NOTE: NO GLASS OR BOTTLES ALLOWED AT CITY PARK PROPERTY, INCLUDING CRANBURY PARK)

SERVING FOOD: YES ☒ NO ☐

Food sold in Norwalk Cove Marina

ARE YOU USING A FOOD TRUCK? YES ☒ NO ☐

NAME:

All Tents will be placed inside the Norwalk Cove Marina

ARE YOU REQUESTING A TENT? YES ☒ NO ☐ *ANY TENT (STRUCTURE) 10 x 10 FEET OR LARGER INCLUDING, BUT NOT LIMITED TO; ELECTRICAL LIGHTING EQUIPMENT, OVENS, GRILLS, ETC, REQUIRES A SEPARATE PERMIT FROM THE CODE ENFORCEMENT DEPARTMENT. ADDITIONAL EQUIPMENT, i.e. INFLATABLES MUST RECEIVE APPROVAL FROM DIRECTOR OF RECREATION & PARKS. IF APPROVED SEPARATE INSURANCE MUST BE PURCHASED AND PRESENTED. BOUNCE HOUSES AND DRONES ARE NOT ALLOWED ON ANY CITY PROPERTY, INCLUDING SCHOOL GROUNDS AND PARKS. VIOLATION OF THIS RULE MAY JEOPARDIZE FUTURE EVENTS IN THE CITY

ARE YOU REQUESTING TO USE DISPLAY ADVERTISING AT YOUR EVENT?

YES ☐ NO ☒

ARE YOU REQUESTING TO SOLICIT CONTRIBUTIONS AT YOUR EVENT?

YES ☐ NO ☒

ARE YOU REQUESTING TO SELL FOOD, BEVERAGES, GOODS OR WARES?

YES ☐ NO ☒

WILL YOU BE USING TEMPORARY ELECTRICAL RESOURCES?

YES ☐ NO ☒

BEACH PERMITS ONLY:

WILL THE GROUP BE GOING INTO THE WATER IN ANY WAY, WADING, WALKING OR SWIMMING at the Beach? YES ☐ NO ☒

WILL THE GROUP HAVE ANY ACTIVITIES NEAR OR AROUND THE WATER (including Splash Pad) at the Beach YES ☐ NO ☒

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IS A WATER SAFETY INSTRUCTOR OR A CERTIFIED LIFEGUARD ACCOMPANYING YOUR GROUP? YES ☐ NO ☒

If yes, name of person(s) Each group should have accessible a list with all the children's names that are attending the outings for accountability in case of emergency

ANY QUESTIONS ANSWERED YES, PLEASE EXPLAIN ON SEPARATE SHEET & ATTACH TO APPLICATION

APPLICANT'S SIGNATURE:

DATE: 3.14.22

OFFICE USE ONLY

RECREATION & PARK COMMITTEE APPROVAL: DATE TO COMMITTEE: 4/13 YES ☐ NO ☐ N/A ☐

COMMON COUNCIL APPROVAL: DATE TO COMMITTEE: YES ☐ NO ☐ N/A ☐

City of Norwalk Recreation & Parks Department
Facility Rental Event Application Form

PLEASE PRINT

ORGANIZATION NAME: Lupus Foundation of America

PERSONAL/FAMILY

COMPANY/BUSINESS ☒

NON-PROFIT (501C3) Yes ☒ No ☐

NAME OF BENEFICIARY: Lupus Foundation of America

Is this an Annual Event: Yes ☒ No ☐ # of years 6

NAME OF CORPORATE OFFICER AUTHORIZED

TO EXECUTE THE LICENSE AGREEMENT: Alisha J. Scott

TITLE: Development Manager

YOUR NAME: Alisha J. Scott

TITLE: Development Manager

ADDRESS: 65 High Ridge Rd. Box 395

E-MAIL ADDRESS: scotta@lupus.org

CITY: Stamford

STATE: CT

ZIP CODE: 06905

HOME PHONE: _____

BUSINESS PHONE: 203-780-1697

CELL: _____

FACILITY REQUESTED: Calf Pasture Beach FACILITY & EVENT INFORMATION

OF PARTICIPANTS 500-900

EVENT: Walk to End Lupus Now CT - Norwalk

DATE REQUESTED: 10/23/2022

SET UP TIME: 1-2:30 STARTING TIME: 2 pm BREAKDOWN TIME: 4-6 pm ENDTIME: 6 pm RAIN DATE: rain or shine

(RAIN DATE FOR BEACH RENTALS ONLY)

ARE YOU REQUESTING THE USE OF ALCOHOLIC BEVERAGES AND/OR BEER KEGS? YES ☐ NO ☐

(PLEASE NOTE: NO GLASS OR BOTTLES ALLOWED AT CITY PARK PROPERTY, INCLUDING CRANBURY PARK)

SERVING FOOD: YES ☒ NO ☐

ARE YOU USING A FOOD TRUCK? YES ☐ NO ☒ NAME: _____

ARE YOU REQUESTING A TENT? YES ☒ NO ☐ *ANY TENT (STRUCTURE) 10 x 10 FEET OR LARGER INCLUDING, BUT NOT LIMITED TO; ELECTRICAL LIGHTING EQUIPMENT, OVENS, GRILLS, ETC. REQUIRES A SEPARATE PERMIT FROM THE CODE ENFORCEMENT DEPARTMENT. ADDITIONAL EQUIPMENT, i.e. INFLATABLES MUST RECEIVE APPROVAL FROM DIRECTOR OF RECREATION & PARKS. IF APPROVED SEPARATE INSURANCE MUST BE PURCHASED AND PRESENTED. BOUNCE HOUSES AND DRONES ARE NOT ALLOWED ON ANY CITY PROPERTY, INCLUDING SCHOOL GROUNDS AND PARKS. VIOLATION OF THIS RULE MAY JEOPARDIZE FUTURE EVENTS IN THE CITY

ARE YOU REQUESTING TO USE DISPLAY ADVERTISING AT YOUR EVENT?

YES ☒ NO ☐

ARE YOU REQUESTING TO SOLICIT CONTRIBUTIONS AT YOUR EVENT?

YES ☒ NO ☐

ARE YOU REQUESTING TO SELL FOOD, BEVERAGES, GOODS OR WARES?

YES ☐ NO ☒

WILL YOU BE USING TEMPORARY ELECTRICAL RESOURCES?

YES ☒ NO ☐

BEACH PERMITS ONLY:

WILL THE GROUP BE GOING INTO THE WATER IN ANY WAY, WADING, WALKING OR SWIMMING at the Beach? YES ☐ NO ☒

WILL THE GROUP HAVE ANY ACTIVITIES NEAR OR AROUND THE WATER (including Splash Pad) at the Beach YES ☐ NO ☒

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IS A WATER SAFETY INSTRUCTOR OR A CERTIFIED LIFEGUARD ACCOMPANYING YOUR GROUP? YES ☐ NO ☒

If yes, name of person(s) _____ Each group should have accessible a list with all the children's names that are attending the outings for accountability in case of emergency

ANY QUESTIONS ANSWERED YES, PLEASE EXPLAIN ON SEPARATE SHEET & ATTACH TO APPLICATION

APPLICANT'S SIGNATURE: Alisha J. Scott

DATE: 2/10/2022

OFFICE USE ONLY

RECREATION & PARK COMMITTEE APPROVAL: DATE TO COMMITTEE: 4/13 YES ☐ NO ☐ N/A ☐
COMMON COUNCIL APPROVAL: DATE TO COMMITTEE: _____ YES ☐ NO ☐ N/A ☐

Cp + SM

Rec & Parks Agenda

Korkatzis, Sandy <SKorkatzis@norwalkct.org>

Tue 3/22/2022 11:29 AM

To: Terrones, Isabel <ITerrones@norwalkct.org>

Cc: Hughes, Ken <khughes@norwalkct.org>; Kovacs, Rebecca <RKovacs@norwalkct.org>

Good morning,

Can we add the following for request for approval for the rec & parks April meeting?

Second Annual Jingle Bell 5K & Elf Run 1 Mile- Saturday, December 3, 2022 at Calf Pasture Beach. The rain date is Saturday, December 11.

We anticipate 500 runners. For our first annual race we had 394 runners. Net proceeds of registration and sponsorships support our play and learn camps. We are now adding the 1 mile Elf run for kids.

**Best Regards,
Sandy**

SandyMary Korkatzis C.P.R.P.
Superintendent of Recreation
Office: 203-854-7257
Cell: 203-604-4251

