



DEPARTMENT OF
RECREATION & PARKS

Norwalk City Hall,
Recreation and Parks
Department
125 East Avenue, PO Box 5125
Norwalk, CT 06851-5125
203-854-7806

**RECREATION, PARKS & CULTURAL AFFAIRS COUNCIL COMMITTEE
BY VIDEO CONFERENCE AND TELECONFERENCE
WEDNESDAY, APRIL 10, 2024
7:00 PM**

To allow public access, anyone may access a meeting by telephone and/or zoom, or a recording in the City of Norwalk YouTube channel. Specific instructions and links can be found at <https://www.norwalkct.gov/Meetings>



Members of the public may call in to participate. Callers will not be able to see the meeting participants. All participants will be muted upon entering the meeting. To speak, dial *9 on the phone and you will be called on by the host of the meeting during the public comment section. All speakers must state their name and address. Comments must be on a topic on the agenda, and are limited to three minutes. Anyone disrupting the orderly conduct of the meeting, including by using threatening, hateful, or sexually-explicit language, will be removed. Please find the information using the link above.



Members of the public who wish to “view the meeting live” and/or “provide live comments” can use the Zoom meeting platform. All participants will be muted upon entering the meeting. To speak, click the “raise your hand indicator” and you will be called on by the host of the meeting during the public comment section. All speakers must state their name and address. Comments must be on a topic on the agenda, and are limited to three minutes. Anyone disrupting the orderly conduct of the meeting, including by using threatening, hateful, or sexually-explicit language, will be removed. Please find the information using the link above.



Members of the public who wish to provide public comment are encouraged to submit those via email in advance of the meeting. For these comments to be read into the record, they must be submitted by 12:00 p.m. the day of the meeting. Please email Dilene Byrd at dbyrd@norwalkct.gov with the subject line “Public Comment” to provide written public comment prior to the meeting.

- I Roll Call
- II Minutes of March 13, 2024.
- III Public Participation
- IV **Old Business**

The City of Norwalk reserves the right to cancel the Event for public health or safety reasons as determined by the City of Norwalk in its sole discretion. The City of Norwalk shall not be liable for damages arising from the cancellation of the Event.

1. Approve the use of Wolfpit Elementary School Field and immediate surrounding grounds by Wolfpit School for their Wolfpit Pack Rainbow Run event to be held on Saturday, April 27, 2024 from 3:00 PM to 5:00 PM. Set-up time by 3:00 PM with tear-down between 5:00 PM. Rain Day, Sunday, April 28, 2024. Approximately 200 people.
2. Approve the use of West Rocks Middle School Parking Lot and immediate surrounding grounds by Opo Herrera for their 3rd Norwalk Children Business Fair event to be held on Saturday, April 27, 2024 from 12:00 PM to 2:00 PM. Set-up time by 11:00 AM with tear-down by 2:30 PM.
3. Approve the use of Oyster Shell Park and immediate surrounding grounds by Norwalk River Valley Trail for their 2nd Annual Celebration event to be held on Saturday, May 4, 2024 from 10:00 AM to 2:00 PM. Set-up time by 6:00 AM with tear-down by 2:30 PM. Approximately 30 people.
4. Approve the use of Roton Middle School and immediate surrounding grounds by RYTE for their Fitness Celebration event to be held on Saturday, May 11, 2024 from 9:00 AM to 3:30 PM. Set-up time by 8:00 AM with tear-down by 4:00 PM. Approximately 80 people.
5. Approve the use of Brian McMahon High School – Softball Turf and immediate surrounding grounds by Norwalk Board of Education for their Reading Opens the World- First Book event to be held on Saturday, May 18, 2024 from 10:45 AM to 3:00 PM. Set-up time by 7:00 AM with tear-down 5:00 PM. Approximately 2000 people.
6. Approve the use of Ryan Park and immediate surrounding grounds by MTH Productions for their Graduation Celebration event to be held Saturday, June 15, 2024 from 11:00 AM to 7:00 PM. Set-up time by 9:00 AM with tear-down by 7:30 PM. Approximately 100 people.
7. Approve the use of Ryan Park and immediate surrounding grounds by MTH Productions for their Kids Fun Day event to be held Saturday, August 24, 2024 from 11:00 AM to 7:00 PM. Set-up time by 9:00 AM with tear-down by 7:30 PM. Approximately 100 people.
8. Approve the use of Calf Pasture Beach and immediate surrounding grounds by Lupus Organization for their Walk to End Lupus Now CT-Norwalk event to be held Sunday, October 20, 2024 from 7:00 AM to 6:00 PM. Set-up time by 7:00 AM with tear-down by 6:30 PM. Approximately 300 people.
9. Authorize the Director of Recreation and parks to pilot a new reservation system for outdoor tennis and pickleball court use via ActiveNet. Proposed fees; \$15.00 per hour for residents, and \$25.00 per hour for non-residents.

VI **Discussion**

Agreement with Grassroots Tennis regarding use of Nathaniel Ely courts.





DEPARTMENT OF
RECREATION & PARKS

CITY OF NORWALK
RECREATION, PARKS & CULTURAL AFFAIRS COUNCIL
COMMITTEE
BY VIDEO CONFERENCE AND TELECONFERENCE
WEDNESDAY, MARCH 13, 2024
7:00 PM

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Members of the public who wish to provide public comment are encouraged to submit those via email in advance of the meeting. Comments to be included into the record, they must be submitted by 12:00 p.m. the day of the meeting. Please email (insert email here) with the subject line "Public Comment" to provide written public comment prior to the meeting.

ATTENDANCE: Darlene Young, Chair, Doug Sutton; Lisa Shanahan; Johan Lopez; Heather Dunn; Nicol Ayers; Jenn McMurrer

STAFF: Robert Stowers, Director of Recreation and Parks; Ken Hughes, Superintendent, Recreation and Parks

OTHERS: Kevin Mullins, Lilian Santa-Donato; Amy Esparza; Leelee Smith Klein; Steven Quatela; Thomas Donohue; Partrick Dunn; Janet Evelyn; Jeremiah Schwartz

I ROLL CALL

At roll call there were seven (7) committee members present. A quorum was present.

Ms. Young called the meeting to order at 7:00PM.

II MINUTES OF FEBRUARY 14, 2024.

**** MS. SHANAHAN MOVED TO APPROVE THE MINUTES AS SUBMITTED.
** THE MOTION PASSED UNANIMOUSLY.**

III PUBLIC PARTICIPATION

Ms. Cece said that she had sent the committee a series of emails regarding the Tribal Championship Competition at Veteran's Memorial Park. She said she outlined a number of concerns regarding the status of the organization that will be running this and their legitimacy in Connecticut to be able to host this event. She said their filings with the state (which are no longer valid) stated they were a non-profit organization but there is no record of that so this is a for-profit endeavor as best she can tell. She thanked staff for letting her know that there is nothing in the city policy that prohibits for-profit organizations from renting out the public park space, but due to the nature and size of this event which will be held over the weekend in the summer. She said while we try to balance the community needs for having healthy sporting events that are suitable for the whole community and for families, she thinks the quality-of-life issues also need to be balanced for the residents in the area.

She said she hopes these things are being addressed or have been addressed and if there was a misunderstanding regarding what the documents are with the state or the address of this organization etc., she hopes that will be clarified tonight, and when the item is voted on, she wants to be sure the mechanism for those conditions are being met within a reasonable amount of time.

IV OLD BUSINESS

There was no old business discussed this evening.

V NEW BUSINESS

THE CITY OF NORWALK RESERVES THE RIGHT TO CANCEL THE EVENT FOR PUBLIC HEALTH OR SAFETY REASONS AS DETERMINED BY THE CITY OF NORWALK IN ITS SOLE DISCRETION. THE CITY OF NORWALK SHALL NOT BE LIABLE FOR DAMAGES ARISING FROM THE CANCELLATION OF THE EVENT.

1. **APPROVE THE USE OF RYAN PARK AND IMMEDIATE SURROUNDING GROUNDS BY BROAD RIVER CHURCH FOR THEIR EASTER EGG HUNT EVENT TO BE HELD ON SATURDAY, MARCH 30, 2024, FROM 1:00 PM TO 3:00 PM. SET-UP TIME BY 11:00 AM WITH TEAR-DOWN BETWEEN 2:00 PM AND 3:00 PM. APPROXIMATELY 200 PEOPLE.**

Mr. Mullis said they are excited to offer another Easter egg hunt with several already being offered so the city will be well served and are pleased to be offering this one that will be one block away from their location in South Norwalk.

**** MS. MCMURRER MOVED TO APPROVE THE USE OF RYAN PARK AND IMMEDIATE SURROUNDING GROUNDS BY BROAD RIVER CHURCH FOR THEIR EASTER EGG HUNT EVENT TO BE HELD ON SATURDAY, MARCH 30, 2024, FROM 1:00 PM TO 3:00 PM. SET-UP TIME BY 11:00 AM WITH TEAR-DOWN BETWEEN 2:00 PM AND 3:00 PM.**

APPROXIMATELY 200 PEOPLE.

**** THE MOTION PASSED UNANIMOUSLY.**

2. **APPROVE THE USE OF ROWAYTON SCHOOL AND IMMEDIATE SURROUNDING GROUNDS BY ROWAYTON SCHOOL PTA FOR THEIR ROWAYTON SCHOOL CARNIVAL 2024 EVENT TO BE HELD FRIDAY, MAY 3 AND SATURDAY, MAY 4, 2024, FROM 4:00 PM TO 10:00 PM. SET-UP TIME BY SUNDAY, APRIL 28, 2024, AT 7:30 AM WITH TEAR-DOWN BY MONDAY, MAY 6, 2024 AT 5:00 PM. RAIN DAY SUNDAY, MAY 5, 2024. APPROXIMATELY 700 PEOPLE.**

Ms. Esparza provided a brief overview of the event and said it is an annual event that is held at Rowayton Elementary School and all the proceeds go back to the school for educational purposes. She said it will be held on Friday and Saturday with a rain date on Sunday.

**** MS. SHANAHAN MOVED TO APPROVE THE USE OF ROWAYTON SCHOOL AND IMMEDIATE SURROUNDING GROUNDS BY ROWAYTON SCHOOL PTA FOR THEIR ROWAYTON SCHOOL CARNIVAL 2024 EVENT TO BE HELD FRIDAY, MAY 3 AND SATURDAY, MAY 4, 2024, FROM 4:00 PM TO 10:00 PM. SET-UP TIME BY SUNDAY, APRIL 28, 2024, AT 7:30 AM WITH TEAR-DOWN BY MONDAY, MAY 6, 2024, AT 5:00 PM. RAIN DAY SUNDAY, MAY 5, 2024. APPROXIMATELY 700 PEOPLE.**

**** THE MOTION PASSED UNANIMOUSLY.**

3. APPROVE THE USE OF CALF PASTURE BEACH ROAD AND IMMEDIATE SURROUNDING GROUNDS BY NORWALK BIKE WALK COMMISSION FOR THEIR NORWALK OPEN STREETS 2024 EVENT TO BE HELD ON SATURDAY, MAY 4, 2024, FROM 8:00 AM TO 3:30 PM. SET-UP TIME BY 7:00 AM WITH TEAR-DOWN BY 3:30 PM. APPROXIMATELY 500 PEOPLE.

Ms. Bisceglie provided a brief overview of the event and said this is the second time the event will be held, and it will be held on Saturday, May 4th and are hoping to get 500 people to attend and they have partnered with quite a few organizations and this year will be offering several events for children and families. She also said there will be no rain date. Ms. McMurrer said she got back on her bike last year for this event and she is glad that it is back, and the event will get bigger and better each year and thanked the Bike/Walk Commission for putting all of the work into it. Mr. Stowers said he hopes in the future not to have just annual events but to open the streets once a month as part of recreation. Ms. Dunn suggested in the future not to schedule this event for the same day as the five-borough bike race in New York City.

**** MS. AYERS MOVED TO APPROVE THE USE OF CALF PASTURE BEACH ROAD AND IMMEDIATE SURROUNDING GROUNDS BY NORWALK BIKE WALK COMMISSION FOR THEIR NORWALK OPEN STREETS 2024 EVENT TO BE HELD ON SATURDAY, MAY 4, 2024, FROM 8:00 AM TO 3:30 PM. SET-UP TIME BY 7:00 AM WITH TEAR-DOWN BY 3:30 PM. APPROXIMATELY 500 PEOPLE.**

**** THE MOTION PASSED UNANIMOUSLY.**

4. APPROVE THE USE OF CALF PASTURE BEACH AND IMMEDIATE SURROUNDING GROUNDS BY COACHMEN ROD & CUSTOM BEACH CRUISE FOR THEIR CAR SHOW EVENT TO BE HELD TUESDAY, MAY 14, JUNE 11, JULY 9 AND AUGUST 13, 2024, FROM 6:00 PM TO 9:00 PM. SET-UP TIME THE DATES OF THE SHOW BY 5:00 PM WITH TEAR-DOWN BY 9:00 PM. RAIN DATES, THURSDAY, MAY 16; JUNE 13; FRIDAY, JULY 12, AND AUGUST 16, 2024. APPROXIMATELY 100 PEOPLE.

Mr. Hughes said the car show events have been held for quite some time and are good events and are well attended. Ms. Young asked how many participants they generally have. Mr. Hughes said it is hard to say since it is held at the beach, so people walk back and forth from the car show to the beach. Ms. Young suggested in the future that the application state 100 participants rather than 100 people attending because it is much more than that.

**** MS. DUNN MOVED TO APPROVE THE USE OF CALF PASTURE BEACH AND IMMEDIATE SURROUNDING GROUNDS BY COACHMEN ROD & CUSTOM BEACH**

CRUISE FOR THEIR CAR SHOW EVENT TO BE HELD TUESDAY, MAY 14, JUNE 11, JULY 9 AND AUGUST 13, 2024, FROM 6:00 PM TO 9:00 PM. SET-UP TIME THE DATES OF THE SHOW BY 5:00 PM WITH TEAR-DOWN BY 9:00 PM. RAIN DATES, THURSDAY, MAY 16; JUNE 13; FRIDAY, JULY 12, AND AUGUST 16, 2024. APPROXIMATELY 100 PEOPLE.

**** THE MOTION PASSED UNANIMOUSLY.**

5. APPROVE THE USE OF CRANBURY PARK AND IMMEDIATE SURROUNDING GROUNDS BY TINY MIRACLES FOUNDATION FOR THEIR FAMILY FUN DAY EVENT TO BE HELD ON SUNDAY, JUNE 2, 2024, FROM 10:00 AM TO 2:00 PM. SET-UP TIME BY 8:00 AM WITH TEAR-DOWN BY 3:00 PM. APPROXIMATELY 170 PEOPLE.

Ms. Klein provided an overview of the event and said this is the third time the event will be held at Cranbury Park, and they create a family fun day for all the families of premature babies in Fairfield County and usually have 60 families attend. Mr. Lopez asked if the families that attend the events are local. Ms. Klein said they are all local and are from Fairfield and New Haven counties.

**** MR. SUTTON MOVED TO APPROVE THE USE OF CRANBURY PARK AND IMMEDIATE SURROUNDING GROUNDS BY TINY MIRACLES FOUNDATION FOR THEIR FAMILY FUN DAY EVENT TO BE HELD ON SUNDAY, JUNE 2, 2024, FROM 10:00 AM TO 2:00 PM. SET-UP TIME BY 8:00 AM WITH TEAR-DOWN BY 3:00 PM. APPROXIMATELY 170 PEOPLE.**

**** THE MOTION PASSED UNANIMOUSLY.**

6. APPROVE THE USE OF CRANBURY PARK – PAVILION 1 AND IMMEDIATE SURROUNDING GROUNDS BY ANCHOR ACADEMY FOR THEIR REGINA PACIS ACADEMY ANNUAL FIELD DAY PICNIC EVENT TO BE HELD ON FRIDAY, JUNE 7, 2024, FROM 9:00 AM TO 3:00 PM. SET-UP TIME BY 7:30 AM WITH TEAR-DOWN BY 4:00 PM. APPROXIMATELY 170 PEOPLE.

Mr. Quatela provided a brief overview of the event and said it will be the fourth year the event has been held at Cranbury Park and is the end of the year event for the school. Ms. Dunn asked if the other schools in Norwalk use the parks for their end of the year events. Mr. Stowers said “yes”. Ms. Dunn asked if this event would conflict with any other school events. Mr. Stowers said “no”. Mr. Hughes said most of the schools use the beach for their end-of-the-year events. Mr. Stowers said they are also in the final stages of approving the joint use agreement which will hopefully clarify events further regarding how they jointly use each of the facilities.

**** MS. SHANAHAN MOVED TO APPROVE THE USE OF CRANBURY PARK – PAVILION 1 AND IMMEDIATE SURROUNDING GROUNDS BY ANCHOR ACADEMY FOR THEIR REGINA PACIS ACADEMY ANNUAL FIELD DAY PICNIC EVENT TO BE HELD ON FRIDAY, JUNE 7, 2024, FROM 9:00 AM TO 3:00 PM. SET-UP TIME BY 7:30 AM WITH TEAR-DOWN BY 4:00 PM. APPROXIMATELY 170 PEOPLE.**

**** THE MOTION PASSED UNANIMOUSLY.**

7. APPROVE THE USE OF CALF PASTURE BEACH AND IMMEDIATE SURROUNDING GROUNDS BY NORWALK KARTING ASSOCIATION FOR THEIR CALF PASTURE

BEACH EVENT TO BE HELD THE FOLLOWING SATURDAYS: MARCH 16, 23, 30; APRIL 6, 13, 14, 20, 27; MAY 5; SEPTEMBER 14; OCTOBER 5, 19, 26; NOVEMBER 2, 9, 16, 23, AND SUNDAY, NOVEMBER 17, 2024, FROM 7:00 AM TO 10:00 PM. APPROXIMATELY 50 PEOPLE.

Mr. Donahue provided an overview of the event and said the club was started in 1971 and concentrates on children five years old and up and most of the racers are local residents and they are a non-profit agency. Mr. Hughes said the races take place during the off-season so do not affect the usage of the beach and it is very interesting to watch. Mr. Lopez asked if adults could participate. Mr. Donahue said "yes" and is broken down into classes. Ms. Dunn said anything that will get the kids off the screen is fabulous. Ms. Young said after being around for so many years they are a staple of the city and are a real asset for the City of Norwalk and she appreciates everything that they have done.

**** MS. DUNN MOVED TO APPROVE THE USE OF CALF PASTURE BEACH AND IMMEDIATE SURROUNDING GROUNDS BY NORWALK KARTING ASSOCIATION FOR THEIR CALF PASTURE BEACH EVENT TO BE HELD THE FOLLOWING SATURDAYS: MARCH 16, 23, 30; APRIL 6, 13, 14, 20, 27; MAY 5; SEPTEMBER 14; OCTOBER 5, 19, 26; NOVEMBER 2, 9, 16, 23, AND SUNDAY, NOVEMBER 17, 2024, FROM 7:00 AM TO 10:00 PM. APPROXIMATELY 50 PEOPLE.**

**** THE MOTION PASSED UNANIMOUSLY.**

8. APPROVE THE USE OF VETERANS MEMORIAL PARK AND IMMEDIATE SURROUNDING GROUNDS BY CONNECTICUT VETERANS LEGAL CENTER FOR THE RIDE FOR OUR VETS EVENT TO BE HELD ON SATURDAY, JUNE 15, 2024, FROM 6:00 AM TO 2:00 PM. SET-UP BY FRIDAY, JUNE 14, 2024, AT 12:00 PM WITH TEAR-DOWN SATURDAY, JUNE 15, 2024, BY 5:00 PM. APPROXIMATELY 200 PEOPLE.

Mr. Dunn provided a brief overview of the event and said the Ride for Vets has a long history of existing in Connecticut and has been held since 2012, and specifically raises funds to support their mission to serve veterans all over the State of Connecticut to provide free legal services on a variety of matters. He invited the members of the committee to come out and support the riders.

**** MS. AYERS MOVED TO APPROVE THE USE OF VETERANS MEMORIAL PARK AND IMMEDIATE SURROUNDING GROUNDS BY CONNECTICUT VETERANS LEGAL CENTER FOR THE RIDE FOR OUR VETS EVENT TO BE HELD ON SATURDAY, JUNE 15, 2024, FROM 6:00 AM TO 2:00 PM. SET-UP BY FRIDAY, JUNE 14, 2024, AT 12:00 PM WITH TEAR-DOWN SATURDAY, JUNE 15, 2024, BY 5:00 PM. APPROXIMATELY 200 PEOPLE.**

**** THE MOTION PASSED UNANIMOUSLY.**

9. APPROVE THE USE OF OYSTER SHELL PARK AND IMMEDIATE SURROUNDING GROUNDS BY NICE FOR THEIR 8TH ANNUAL NICE FESTIVAL EVENT TO BE HELD ON SATURDAY, JULY 6, 2024. SET-UP TIME FRIDAY, JULY 5, 2024, AT 6:00 AM WITH TEAR-DOWN BY SUNDAY, JULY 7, 2024, BY 9:00 AM. APPROXIMATELY 500 PEOPLE.

Ms. Evelyn provided a brief overview of the event and said this will be the eighth year the event will be held and is looking forward to delivering on their mission as they always have which is to bring as many different groups as possible from various cultures and genres around the city and state for a day of fun and

great entertainment. Ms. Young said that Ms. Evelyn has done a terrific job of keeping this event alive for the city.

**** MS. MCMURRER MOVED TO APPROVE THE USE OF OYSTER SHELL PARK AND IMMEDIATE SURROUNDING GROUNDS BY NICE FOR THEIR 8TH ANNUAL NICE FESTIVAL EVENT TO BE HELD ON SATURDAY, JULY 6, 2024. SET-UP TIME FRIDAY, JULY 5, 2024, AT 6:00 AM WITH TEAR-DOWN BY SUNDAY, JULY 7, 2024, BY 9:00 AM. APPROXIMATELY 500 PEOPLE.**

**** THE MOTION PASSED UNANIMOUSLY.**

10. APPROVE THE USE OF VETERANS MEMORIAL PARK AND IMMEDIATE SURROUNDING GROUNDS BY TRIBALL CHAMPIONSHIP USA, LLC FOR THEIR TWO ROAD TRIBALL CHAMPIONSHIP EVENT TO BE HELD ON SATURDAY, JULY 19, 2025, FROM 10:00 AM TO 6:30 PM. SET-UP ON FRIDAY, JULY 18, 2025, AT 12:00 PM WITH TEAR-DOWN ON SUNDAY, JULY 20, 2025, BY 12:00 PM. APPROXIMATELY 1,000 PEOPLE.

Mr. Schwartz provided a brief overview of the event and said it won't take place for 16 months but wanted to have a long runway to get everything achieved effectively and is working with community policing to work out the correct security protocols that will be needed. He said the events are held all over the world and are a fantastic platform to get people together from different cultures, and they had over 65,000 participants from around the world and realized people gravitated towards the organized events. He said it also allows them to generate revenue, which is important to make the balls, goals, and to get uniforms and are positional Triball to be the world's number one professional co-ed sport. He said this tournament will be bringing 12 semi-professional co-ed teams for across the northeast to descend to Norwalk and can be televised and will be a fantastic day not only for the City of Norwalk, but also for the people that work with him and supported him in the past seven years coming back to this country. He said as a result of building the 12 state teams they would be to open academies and Norwalk is a great epicenter for them to launch the youth academy for Triball.

Mr. Sutton asked if there were any ordinances that would need to be adhered to regarding television productions. Mr. Hughes said that this will need to go through the special event permit process.

Ms. McMurrer asked if the approximate attendance of 1,000 people is per day as that potentially seems low to her. Mr. Schwartz said they prefer that the city is comfortable and that they can manage year one starting with a steppingstone and by year two and three can grow together and grow it into a larger spectacle and use their partners and will work with the police to help manage the crowd over the six-hour event. Ms. McMurrer asked if there are any concerns about parking. Mr. Stowers said through the special events committee they will have to have a plan regarding parking as do the other larger festivals that are held at Veteran's Park. Mr. Schwartz said they will hire bus companies to shuttle people from the parking garages in South Norwalk. Ms. McMurrer asked Mr. Hughes and Mr. Stowers if they had any concerns regarding the event. Mr. Hughes and Mr. Stowers said "no" and Mr. Stowers said the Oyster Festival and Pride in the Park are much bigger events than these and those are done seamlessly.

Ms. Dunn and if there are professional players and if so, will they be making money. Mr. Schwartz said "no" and started with semi-professionals and a big part of reason why they are raising investment is to give cash prizes to the athletes after the event. Ms. Dunn asked how many are on a team. Mr. Schwartz

said there will be six women and six men per state and there are 12 states for a total of 144 athletes followed by a manager and an Asst. Manager. Ms. Dunn asked how much a ticket will be to attend the event and how much the entrance fee is for a player. Mr. Schwartz said the entrance fee for the players is free and they will need to discuss the cost of the tickets further and would like to have the city involved and discuss the possibility of revenue sharing but were looking at \$30 per ticket which would include one free beverage from Two Roads Brewery. Ms. Dunn asked if they are a for-profit organization. Mr. Schwartz said "yes" and the best way to serve the national community is to make sure as a small business they can continue and come back for year two and make it even better for people by generating revenue. Ms. Dunn asked how many people they have on staff and if they have revenue or taxes with the state that they have submitted. Mr. Schwartz said that have not submitted any revenue to the state because they have not done any events since Covid and have been preparing for this event. He said as far as the taxes they are a Delaware LLC and trying to transition the process of going from Delaware to Connecticut and registered in Connecticut as an LLC. If the event is approved. Ms. Dunn said some of her concerns are that they had gotten a lot of information about the company and if they were a for-profit or non-profit organization and requested that be followed up on at some point. Mr. Stowers said there is some vetting that will need to be done but there has also been some miscommunication and was never indicated that they were not a non-profit, but they have over a year to get the event into place as well as have a plan for parking and the police etc. and there is a timeline and if the event can't happen they will be able to tell them early on and the special events committee are the ones that really decide whether or not the event will happen.

Ms. McMurrer said requested that Mr. Stowers make the committee aware of any concerns or questions he may have as he always does, and she hopes is a successful event for both sides.

Ms. Ayers thanked Mr. Schwartz for considering Norwalk for the event and that there is some sort of plan that he is trying to work through, but she is uneasy that they don't yet have the insurance because the permit is based on them receiving their insurance, and normally the applicants have some sort of liability insurance and asked for clarification that they do not have the insurance. Mr. Schwartz said the company has operations insurance but the event itself needs to first be approved before they are going to spend the money to get the insurance for the event. Mr. Stowers said when there is a unique event no matter how much insurance there is it needs to be presented to the risk manager and they may require a different kind of insurance for each event. Ms. Ayers asked how much time the city will need to make sure all of the necessary permits, traffic plans etc. to be in place. Mr. Stowers said they will need to have everything done within six months of the event.

**** MS. MCMURRER MOVED TO APPROVE THE USE OF VETERANS MEMORIAL PARK AND IMMEDIATE SURROUNDING GROUNDS BY TRIBALL CHAMPIONSHIP USA, LLC FOR THEIR TWO ROADS TRIBALL CHAMPIONSHIP EVENT TO BE HELD ON SATURDAY, JULY 19, 2025, FROM 10:00 AM TO 6:30 PM. SET-UP ON FRIDAY, JULY 18, 2025, AT 12:00 PM WITH TEAR-DOWN ON SUNDAY, JULY 20, 2025, BY 12:00 PM. APPROXIMATELY 1,000 PEOPLE.**

**** THE MOTION PASSED WITH FOUR (4) IN FAVOR, ONE (1) AGAINST- MS. AYERS, AND TWO (2) ABSTENTIONS- MR. SUTTON AND MS. DUNN.**

VI DISCUSSION

There was no discussion this evening.

ADJOURNMENT

**** MS. MCMURRER MOVED TO ADJOURN.**

**** THE MOTION PASSED UNANIMOUSLY.**

The meeting adjourned at 8:15PM.

Respectfully submitted,

Dilene Byrd

Permit

Wolfpit Rainbow Run 4/27



DEPARTMENT OF
RECREATION & PARKS

City of Norwalk Online
125 East Ave.
Norwalk, CT 06851

PHONE:(203) 854-7806
EMAIL:
recregistrationsupport@norwalkct.gov

Permit # R397

Status Tentative

Date Mar 7, 2024 9:58 AM

Expiration Date Apr 6, 2024



Customer Name Amanda Trimboli - 541

Customer Type General Public

Mailing Address 12 Cider Lane
Norwalk, CT 06851

System User Internet User

Home Phone Number (203) 536-3463

Cell Phone Number (203) 536-3463

Email Address amanda.trimboli@gmail.com

Wolfpit School

Rental Fee \$0.00

Discounts \$0.00

Subtotal \$0.00

Deposits \$0.00

Deposit Discounts \$0.00

Total Permit Fee \$0.00

Total Payment \$0.00

Refunds \$0.00

Balance \$0.00

Wolfpit Pack Rainbow Run

1 resource(s) 1 booking(s) Subtotal: \$0.00

Booking Summary

Wolfpit Elementary School Field (Field Rental)

Center: Wolfpit Elementary School

START DATE/TIME

END DATE/TIME

ATTENDEE

AMT W/O TAX

Sat, Apr 27, 2024 3:00 PM

Sat, Apr 27, 2024 5:00 PM

200

\$0.00

Custom Questions

QUESTION

ANSWER

*Will you require lights? (Fields only)

No

Are you a Non-Profit or 501C3?

Yes

Do you have a 2nd date in mind or a rain date

Yes

Field Requested- Type in your selected facility/field.

Wolfpit

Is there a 2nd date in mind or a rain date or location?

April 28 rain date

What will you be bringing onto the site? (No helium balloons, confetti or drones allowed on City property)

DJ setup and tables

Waivers and Information

WAIVER NAME

DUE DATE

FOR

SIGNING STATUS

Permit



DEPARTMENT OF
RECREATION & PARKS

City of Norwalk Online
125 East Ave.
Norwalk, CT 06851

PHONE: (203) 854-7806
EMAIL: recregistrationsupport@norwalkct.gov

Permit # R551

Status Tentative

Date Apr 8, 2024 11:43 AM

Expiration Date May 8, 2024

2

Customer Name	Opo Herrera - 5829	Home Phone Number	(347) 279-8492
Customer Type	General Public	Cell Phone Number	(347) 279-8492
Mailing Address	179 West Rocks Rd Norwalk, CT 06851	Email Address	Opo@dcit.co
System User	Internet User		

11am setup	Rental Fee	\$0.00
12pm start	Discounts	\$0.00
	Subtotal	\$0.00
	Deposits	\$0.00
	Deposit Discounts	\$0.00
	Total Permit Fee	\$0.00
	Total Payment	\$0.00
	Refunds	\$0.00
	Balance	\$0.00

3rd Norwalk Children Business Fair	1 resource(s)	1 booking(s)	Subtotal: \$0.00
Booking Summary			
West Rocks Middle School - Field Rental		Center: West Rocks Middle School	
START DATE/TIME	END DATE/TIME	ATTENDEE	AMT W/O TAX
Sat, Apr 27, 2024 11:00 AM	Sat, Apr 27, 2024 2:00 PM	50	\$0.00

Custom Questions	
QUESTION	ANSWER
*Will you require lights? (Fields only)	No
Are you a Non-Profit or 501C3?	No
Do you have a 2nd date in mind or a rain date	no yet
Field Requested- Type in your selected facility/field.	Parking Spot near West Rocks Rd.
Is there a 2nd date in mind or a rain date or location?	No yet
What will you be bringing onto the site? (No helium balloons, confetti or drones allowed on City property)	Pop up tents

Waivers and Information			
WAIVER NAME	DUE DATE	FOR	SIGNING STATUS

Permit



DEPARTMENT OF
RECREATION & PARKS

City of Norwalk Online
125 East Ave.
Norwalk, CT 06851

PHONE: (203) 854-7806
EMAIL:
recregistrationsupport@norwalkct.gov

Permit # R552

Status Tentative

Date Apr 8, 2024 12:07 PM

Expiration Date May 8, 2024

3

Customer Name	Andrea Gartner - 5856	Work Phone Number	(203) 470-8005
Customer Type	General Public	Home Phone Number	(203) 470-8005
Mailing Address	PO Box 174	Cell Phone Number	(203) 470-8005
	PO Box 174	Email Address	agartner@nrvt-trail.com
	Georgetown, CT 06829		
System User	Internet User		

Norwalk River Valley trail 6 am setup 10 am start 2 pm end	Rental Fee	\$385.00
	Discounts	\$0.00
	Subtotal	\$385.00
	Deposits	\$0.00
	Deposit Discounts	\$0.00
	Total Permit Fee	\$385.00
	Total Payment	\$0.00
Refunds	\$0.00	
Balance	\$385.00	

2nd Annual Celebration		1 resource(s)	1 booking(s)	Subtotal: \$385.00
Booking Summary				
Oyster Shell Park (Event)			Center: Oyster Shell Park	
START DATE/TIME	END DATE/TIME	ATTENDEE	AMT W/O TAX	
Sat, May 4, 2024 6:00 AM	Sat, May 4, 2024 10:00 PM	30	\$0.00	
Resource level fees			\$385.00	

Custom Questions	
QUESTION	ANSWER
*Will you require lights? (Fields only)	No
Are you a Non-Profit or 501C3?	Yes
Are you requesting a tent? Any tent 10x10 or larger needs approval and permit from Code Enforcement Dept.	No
Are you using a food truck?	No
Are you using the pavilion? (Cranbury, Calf Pasture & Fodor Farm sites only)	No
Do you plan on serving alcohol at your event? (No glass or glass bottles allowed at City parks)	No
If so, how many (Up to 2 allowed. Food Trucks not allowed at beach)	None

Permit



DEPARTMENT OF
RECREATION & PARKS

City of Norwalk Online
125 East Ave.
Norwalk, CT 06851

PHONE:(203) 854-7806
EMAIL:
recregistrationsupport@norwalkct.gov

Permit # R549

Status Tentative

Date Apr 8, 2024 11:22 AM

Expiration Date May 8, 2024



Customer Name Fritzsaeth Gilmore - 6016
Customer Type General Public
Mailing Address 6 N Star Dr
6 N Star Dr
Seymour, CT 06483

Home Phone Number (475) 777-0070
Cell Phone Number (475) 777-0070
Email Address ejsheartinc@gmail.com

System User Internet User

Rental Fee	\$0.00
Discounts	\$0.00
Subtotal	\$0.00
Deposits	\$0.00
Deposit Discounts	\$0.00
Total Permit Fee	\$0.00
Total Payment	\$0.00
Refunds	\$0.00
Balance	\$0.00

Fitness Celebration - RYTE

1 resource(s) 1 booking(s) Subtotal: \$0.00

Booking Summary

Track

Roton Middle School - ~~Baseball Field 1 (Field Rental)~~

Center: Roton Middle School

START DATE/TIME	END DATE/TIME	ATTENDEE	AMT W/O TAX
Sat, May 11, 2024 9:00 AM	Sat, May 11, 2024 3:30 PM	80	\$0.00

Custom Questions

QUESTION	ANSWER
*Will you require lights? (Fields only)	No
Are you a Non-Profit or 501C3?	Yes
Do you have a 2nd date in mind or a rain date	No
Field Requested- Type in your selected facility/field.	Front field of facility
Is there a 2nd date in mind or a rain date or location?	No
What will you be bringing onto the site? (No helium balloons, confetti or drones allowed on City property)	Obstacle course: balance games and agility courses

Waivers and Information

WAIVER NAME	DUE DATE	FOR	SIGNING STATUS
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Permit

4/7/24



DEPARTMENT OF
RECREATION & PARKS

City of Norwalk Online
125 East Ave.
Norwalk, CT 06851

PHONE: (203) 854-7806
EMAIL:
recregistrationsupport@norwalkct.gov

Permit # R409

5

Status Tentative

Date Mar 7, 2024 3:56 PM

Expiration Date Apr 6, 2024

Customer Name	Annette Esposito - 4809	Work Phone Number	(203) 854-4126
Customer Type	General Public	Home Phone Number	(203) 451-4540
Mailing Address	125 East Avenue Norwalk, CT 06851	Cell Phone Number	(203) 451-4540
		Email Address	espositoa@norwalkps.org
System User	Internet User		

Setup 7:00 am	Rental Fee	\$0.00
Start: 10:45 am	Discounts	\$0.00
End: 3pm	Subtotal	\$0.00
teardown by 5:00pm	Deposits	\$0.00
	Deposit Discounts	\$0.00
	Total Permit Fee	\$0.00
	Total Payment	\$0.00
	Refunds	\$0.00
	Balance	\$0.00

Norwalk Board of Education

Reading Opens the World - First Book Event		1 resource(s)	1 booking(s)	Subtotal: \$0.00
Booking Summary Brien Education HS Rowayton School - Baseball Field 1 (Field Rental)		2,000 people Center: Rowayton Elementary School		
START DATE/TIME	END DATE/TIME	ATTENDEE	AMT W/O TAX	
Sat, May 18, 2024 9:30 AM	Sat, May 18, 2024 3:30 PM	1	\$0.00	

Custom Questions	
QUESTION	ANSWER
*Will you require lights? (Fields only)	No
Are you a Non-Profit or 501C3?	Yes
Do you have a 2nd date in mind or a rain date	no
Field Requested- Type in your selected facility/field.	we will need the parking lots for families to park for the event.
Is there a 2nd date in mind or a rain date or location?	no
What will you be bringing onto the site? (No helium balloons, confetti or drones allowed on City property)	this site will be used for parking and busses will transport families to BMHS for the event

Waivers and Information

Permit

City of Norwalk Online
125 East Ave.
Norwalk, CT 06851

PHONE: (203) 854-7806
EMAIL:
recregistrationsupport@norwalkct.gov

Permit # **R406**

Status Tentative

Date Mar 7, 2024 3:42 PM

Expiration Date Apr 6, 2024

⑤

Customer Name	Annette Esposito - 4809	Work Phone Number	(203) 854-4126
Customer Type	General Public	Home Phone Number	(203) 451-4540
Mailing Address	125 East Avenue	Cell Phone Number	(203) 451-4540
	Norwalk, CT 06851	Email Address	espositoa@norwalkps.org
System User	Internet User		

Rental Fee	\$0.00
Discounts	\$0.00
Subtotal	\$0.00
Deposits	\$0.00
Deposit Discounts	\$0.00
Total Permit Fee	\$0.00
Total Payment	\$0.00
Refunds	\$0.00
Balance	\$0.00

Reading Opens the World - First Book Event

1 resource(s) 1 booking(s) Subtotal: \$0.00

Booking Summary

McMahon High School - Softball Turf (Field Rental)

Center: Brien McMahon High School

START DATE/TIME	END DATE/TIME	ATTENDEE	AMT W/O TAX
Sat, May 18, 2024 8:00 AM	Sat, May 18, 2024 4:00 PM	2000	\$0.00

Custom Questions

QUESTION	ANSWER
*Will you require lights? (Fields only)	No
Are you a Non-Profit or 501C3?	Yes
Do you have a 2nd date in mind or a rain date	no
Field Requested- Type in your selected facility/field.	upper softball field
Is there a 2nd date in mind or a rain date or location?	no
What will you be bringing onto the site? (No helium balloons, confetti or drones allowed on City property)	there will be New York rangers and an inflatable obstacle corse

Waivers and Information

WAIVER NAME	DUE DATE	FOR	SIGNING STATUS
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Permit



DEPARTMENT OF
RECREATION & PARKS

City of Norwalk Online
125 East Ave.
Norwalk, CT 06851

PHONE:(203) 854-7806
EMAIL:
recregistrationsupport@norwalkct.gov

Permit # R408

Status Tentative

Date Mar 7, 2024 3:54 PM

Expiration Date Apr 6, 2024

Customer Name	Annette Esposito - 4809	Work Phone Number	(203) 854-4126
Customer Type	General Public	Home Phone Number	(203) 451-4540
Mailing Address	125 East Avenue	Cell Phone Number	(203) 451-4540
	Norwalk, CT 06851	Email Address	espositoa@norwalkps.org
System User	Internet User		

Rental Fee	\$0.00
Discounts	\$0.00
Subtotal	\$0.00
Deposits	\$0.00
Deposit Discounts	\$0.00
Total Permit Fee	\$0.00
Total Payment	\$0.00
Refunds	\$0.00
Balance	\$0.00

Reading Opens the World - First Book Event		1 resource(s)	1 booking(s)	Subtotal: \$0.00
Booking Summary				
Roton Middle School - Baseball Field 1 (Field Rental)			Center: Roton Middle School	
START DATE/TIME	END DATE/TIME	ATTENDEE	AMT W/O TAX	
Sat, May 18, 2024 9:30 AM	Sat, May 18, 2024 3:30 PM	1	\$0.00	

Custom Questions	
QUESTION	ANSWER
*Will you require lights? (Fields only)	No
Are you a Non-Profit or 501C3?	Yes
Do you have a 2nd date in mind or a rain date	no
Field Requested- Type in your selected facility/field.	we will need the parking lots for families to park for the event.
Is there a 2nd date in mind or a rain date or location?	no
What will you be bringing onto the site? (No helium balloons, confetti or drones allowed on City property)	this site will be used for parking and busses will transport families to BMHS for the event

Waivers and Information

Permit

City of Norwalk Online
125 East Ave.
Norwalk, CT 06851

PHONE:(203) 854-7806
EMAIL:
recregistrationsupport@norwalkct.gov

Permit # R407

Status Tentative

Date Mar 7, 2024 3:51 PM

Expiration Date Apr 6, 2024

Customer Name Annette Esposito - 4809
Customer Type General Public
Mailing Address 125 East Avenue
Norwalk, CT 06851

Work Phone Number (203) 854-4126
Home Phone Number (203) 451-4540
Cell Phone Number (203) 451-4540
Email Address espositoa@norwalkps.org

System User Internet User

Rental Fee	\$0.00
Discounts	\$0.00
Subtotal	\$0.00
Deposits	\$0.00
Deposit Discounts	\$0.00
Total Permit Fee	\$0.00
Total Payment	\$0.00
Refunds	\$0.00
Balance	\$0.00

Reading Opens the World - First Book Event

1 resource(s) 1 booking(s) Subtotal: \$0.00

Booking Summary

Brookside Elementary School - Field 1 (Field Rental)

Center: Brookside Elementary School

START DATE/TIME	END DATE/TIME	ATTENDEE	AMT W/O TAX
Sat, May 18, 2024 9:30 AM	Sun, May 19, 2024 3:30 AM	1	\$0.00

Custom Questions

QUESTION	ANSWER
*Will you require lights? (Fields only)	No
Are you a Non-Profit or 501C3?	Yes
Do you have a 2nd date in mind or a rain date	no
Field Requested- Type in your selected facility/field.	upper softball field we will need the parking lots for families to park for the event.
Is there a 2nd date in mind or a rain date or location?	no
What will you be bringing onto the site? (No helium balloons, confetti or drones allowed on City property)	this site will be used for parking and busses will transport families to BMHS for the event

Waivers and Information

Permit

Grad Appreciation

6/15



DEPARTMENT OF
RECREATION & PARKS

City of Norwalk Online
125 East Ave.
Norwalk, CT 06851

PHONE: (203) 854-7806
EMAIL:
registrationsupport@norwalkct.gov

Permit # R354

Status Tentative

Date Feb 16, 2024 12:50 PM

Expiration Date Mar 17, 2024

6

Customer Name Christopher Brown - 3672
Customer Type General Public
Mailing Address 85 1/2 Soundview Avenue
85 1/2 Soundview Avenue
Norwalk, CT 06854

Home Phone Number (203) 803-9348
Cell Phone Number (203) 803-9348
Email Address mthproduction.llc@gmail.com

System User Internet User

Payer Christopher Brown

MTH Productions
Gum Setup.

Rental Fee	\$550.00
Discounts	\$0.00
Subtotal	\$550.00
Deposits	\$0.00
Deposit Discounts	\$0.00
Total Permit Fee	\$550.00
Total Payment	\$200.00
Refunds	\$0.00
Balance	\$350.00

Graduation Appreciation Day

1 resource(s) 1 booking(s) Subtotal: \$550.00

Booking Summary

Ryan Park (Event)

Center: Ryan Park

START DATE/TIME	END DATE/TIME	ATTENDEE	AMT W/O TAX
Sat, Jun 15, 2024 11:00 AM	Sat, Jun 15, 2024 7:00 PM	100	\$0.00
Resource level fees			\$550.00

Custom Questions

QUESTION	ANSWER
*Will you require lights? (Fields only)	No
Are you a Non-Profit or 501C3?	No
Are you requesting a tent? Any tent 10x10 or larger needs approval and permit from Code Enforcement Dept.	No
Are you using a food truck?	Yes
Are you using the pavilion? (Cranbury, Calf Pasture & Fodor Farm sites only)	No
Do you plan on serving alcohol at your event? (No glass or glass bottles allowed at City parks)	No
If so, how many (Up to 2 allowed. Food Trucks not allowed at beach)	4

Permit

Kids Fun Day

8/24

I ♥ NORWALK

DEPARTMENT OF
RECREATION & PARKS

City of Norwalk Online
125 East Ave.
Norwalk, CT 06851

PHONE: (203) 854-7806
EMAIL:
recregistrationsupport@norwalkct.gov

Permit # R355

Status Tentative

Date Feb 16, 2024 1:05 PM

Expiration Date Mar 17, 2024

Customer Name	Christopher Brown - 3672	Home Phone Number	(203) 803-9348
Customer Type	General Public	Cell Phone Number	(203) 803-9348
Mailing Address	85 1/2 Soundview Avenue 85 1/2 Soundview Avenue Norwalk, CT 06854	Email Address	mthproduction.llc@gmail.com
System User	Internet User	Payer	Christopher Brown

MTM productions 9am setup	Rental Fee	\$550.00
	Discounts	\$0.00
	Subtotal	\$550.00
	Deposits	\$0.00
	Deposit Discounts	\$0.00
	Total Permit Fee	\$550.00
	Total Payment	\$150.00
	Refunds	\$0.00
	Balance	\$400.00

Kids Fun Day Event		1 resource(s)	1 booking(s)	Subtotal: \$550.00
Booking Summary				
Ryan Park (Event)			Center: Ryan Park	
START DATE/TIME	END DATE/TIME	ATTENDEE	AMT W/O TAX	
Sat, Aug 24, 2024 11:00 AM	Sat, Aug 24, 2024 7:00 PM	100	\$0.00	
Resource level fees			\$550.00	

Custom Questions	
QUESTION	ANSWER
*Will you require lights? (Fields only)	No
Are you a Non-Profit or 501C3?	No
Are you requesting a tent? Any tent 10x10 or larger needs approval and permit from Code Enforcement Dept.	No
Are you using a food truck?	Yes
Are you using the pavillion? (Cranbury, Calif Pasture & Fodor Farm sites only)	No
Do you plan on serving alcohol at your event? (No glass or glass bottles allowed at City parks)	No
If so, how many (Up to 2 allowed. Food Trucks not allowed at beach)	4

Permit

City of Norwalk Online
125 East Ave.
Norwalk, CT 06851

PHONE: (203) 854-7806



I ♥ NORWALK
DEPARTMENT OF
RECREATION & PARKS

Permit # R315

Status Tentative

Date Feb 2, 2024 8:54 AM

Expiration Date Mar 3, 2024

Customer Name	ALISHA SCOTT - 3674	Home Phone Number	(203) 780-1697
Customer Type	General Public	Cell Phone Number	(203) 780-1697
Mailing Address	5 Pattison Court Simsbury, CT 06070	Email Address	scotta@lupus.org
System User	Internet User		

7-11am setup	Rental Fee	\$750.00
	Discounts	\$0.00
	Subtotal	\$750.00
	Deposits	\$0.00
	Deposit Discounts	\$0.00
	Total Permit Fee	\$750.00
	Total Payment	\$0.00
	Refunds	\$0.00
	Balance	\$750.00

Walk To End Lupus Now CT-Norwalk		1 resource(s)	1 booking(s)	Subtotal: \$750.00
Booking Summary				
Calf Pasture Beach (Event)			Center: Calf Pasture Beach	
START DATE/TIME	END DATE/TIME	ATTENDEE	AMT W/O TAX	
Oct 20, 2024 7:00 AM	Oct 20, 2024 6:00 PM	300	\$0.00	
Resource level fees			\$750.00	

Custom Questions	
QUESTION	ANSWER
Are you a Non-Profit or 501C3?	Yes
Are you requesting a tent? Any tent 10x10 or larger needs approval and permit from Code Enforcement Dept.	Yes
Are you using a food truck?	No
Are you using the pavilion?	No
Do you plan on serving alcohol at your event? (No glass or glass bottles allowed at City parks)	No
If so, how many (Up to 2 allowed. Food Trucks not allowed at beach)	0
Is there an alternate date or location?	no

Pickleball Narrative

Introduction

There will be some new changes regarding pickleball in Norwalk and I wanted to provide some additional information to for clarity.

The development of our rules of play, code of conduct, pickleball rotation method, etc., is based on extensive research conducted by NRP staff which included USA pickleball as well as discussions with similar-sized parks and recreation departments across the United States. We understand that many participants have gotten used to one style of managing the courts but we believe, based on our research, that the method developed is the best starting point for oversight. NRP is committed to growing and adjusting our oversight of pickleball as the season progresses as well as hearing feedback from our residents.

Reason for changes

NRP is elated to see the high usage and the burgeoning community that has developed at Woodward Park and we hope to emulate it at our other facilities both current and soon-to-come. With that said, NRP's priority is to ensure that our residents feel welcome at our parks and remove barriers to accessibility.

Rules & Code of Conduct – as is standard in most municipalities across the United States, rules of play and player conduct is imperative to ensure that our facilities are used respectfully and diplomatically. Additionally, the rules assist those who may be new to pickleball understand rules of play and how to allow for the greatest number of players to use the courts efficiently, hence the use of “play rotation”.

Tennis Priority Courts – NRP has designated specific courts at our facilities to be “tennis priority courts” in order to ensure a balance in accessibility of the courts. A balance is necessary to address the needs of both groups of users. Pickleball users are permitted to utilize the tennis court when empty but if there are residents seeking to play tennis, the pickleball users must complete their game and allow for tennis use.

Reservations and Usage - It is important to note that anyone is able to utilize the courts when they are not reserved. **A reservation is NOT required to use open courts.** The reservation system is an option for groups to secure guaranteed court time should they choose.

Upcoming developments

NRP is currently in the process of hiring pickleball instructors and developing programming for our residents. Additionally, as we've received feedback from users regarding open play, we are cultivating the best way to deploy and manage open play for our residents as well as a NRP-run TeamReach group so that we can ensure that any Norwalk resident can easily join and be kept informed of NRP programming, including open play. While many have gotten used to the previous way oversight was managed (via a third party), it is NRP's responsibility to provide equitable and fair access to our facilities which includes a department-run social channel to organize play. We

believe this to be a fair approach to the new changes at our facilities but also addressing the needs of our residents.

We appreciate your understanding and working with everyone to make pickleball at Woodward Park accessible for all. Should you have any questions, please feel free to contact me at wschwartzstein@norwalkct.gov.

Regards,

Will

Comparative City Pickleball Pricing

Greenwich Courts

- (Resident Only) Pickleball pass à adult pass (\$45), senior (\$25), guest (\$85)
- Guest pass - \$15 per person per day
- Reservations begin April 8, 2024 through December 1
- Drop-in Indoor pickleball à \$5 per session for residents, \$8 for non-residents
- Indoor 3-month membership - \$180 for winter, fall through winter is \$325
- Non-instructional/open play à \$33 for one day per week, \$80 for two (two max allowed)

Fairfield Courts

- Can reserve up to two hours per day, four per week
- No reservations, permits required

Westport Courts

- Season is May 1 to October 31
- Longshore tennis office oversees and patrols the courts
- Compo Beach (other two courts don't require reservations)
- Adult Pass \$60, Senior Pass \$50 (premium access to reserve courts, no fees)
- Standing court reservations per season- \$500

Stamford

- No public courts

Darien

- Reservations for residents only
- \$29 per court per 90-minute time slot, \$5 per person in a group of four, or \$10 per player for a group of 2
- One pickleball court per day

New Canaan

- Season pass: \$120 adult, \$60 senior, \$35 for youth

Ridgefield (Indoor Only)

- Drops ins: \$17.50 per drop in with \$213 annual fee for residents



DEPARTMENT OF
RECREATION & PARKS

See facility list for hours of
operation for each court

Please be mindful of our neighbors

Tennis & Pickleball

Court & Conduct Rules

RESERVATIONS can only be made through Norwalk Recreation & Parks (NRP). Visit the NRP website for reservations and court schedule

Private instruction and classes are strictly prohibited on City courts unless arranged directly with or by NRP

No glass containers are permitted on the courts

No equipment outside of the courts and nets issued by NRP is permitted including portable net systems, chairs, tents, structures, etc.

Only players are permitted on the court. Children under the age of ten are not allowed on the courts without an adult

Pets/animals (with the exception of service animals), skateboards, bicycles and scooters are prohibited

Any use of illegal substances or alcohol is prohibited

Appropriate athletic footwear/sneakers and clothing are required

Use of abusive and/or inappropriate language is prohibited

The City of Norwalk is not responsible for lost or stolen items

COURTS ARE CLOSED WHEN NETS ARE DOWN

All questions regarding courts or play can be directed to Norwalk
Recreation and Parks

203.854.7806 | recreation@norwalkct.gov



DEPARTMENT OF
RECREATION & PARKS

See facility list for hours of
operation for each court

Please be mindful of our neighbors

Pickleball Play Rules

Courts are first come, first served,
unless a court is reserved and a
permit is issued by NRP

Please limit play to 30 minutes if
there are groups of players waiting
to play against each other

All skill levels are welcome.
Players are encouraged to choose a
court based on skill level

Once all courts are full and any
number of players are waiting, play
rotation takes effect

Pickleball Play Rotation

Waiting players secure their spot by placing their paddle on the rack at the
court of desired play (please chose a court with existing players that match
your skill level). This signifies who is next in line to play.

Once a paddle is stacked at a court, existing players should finish their current
game to 11 points and rotate off

If there are six or fewer players waiting, the two-on, two-off policy is in effect.

The winners will remain on the court while the runners-up retire from the court. The
next two players in the queue will join the next match. The winning team is not
permitted to play more than two consecutive matches. If they win their second
match, they are required to retire from the court and the next four players in the
queue will join the next match, unless there are no waiting players.

If there are six or more players waiting, the four-on, four-off policy is in effect.

Both the winners and the runner ups will retire from the court and the next four
players in the queue will begin the match. The waiting players rotate replacing both
teams on the court. If there aren't two or more waiting teams, the waiting team will
replace the losing team

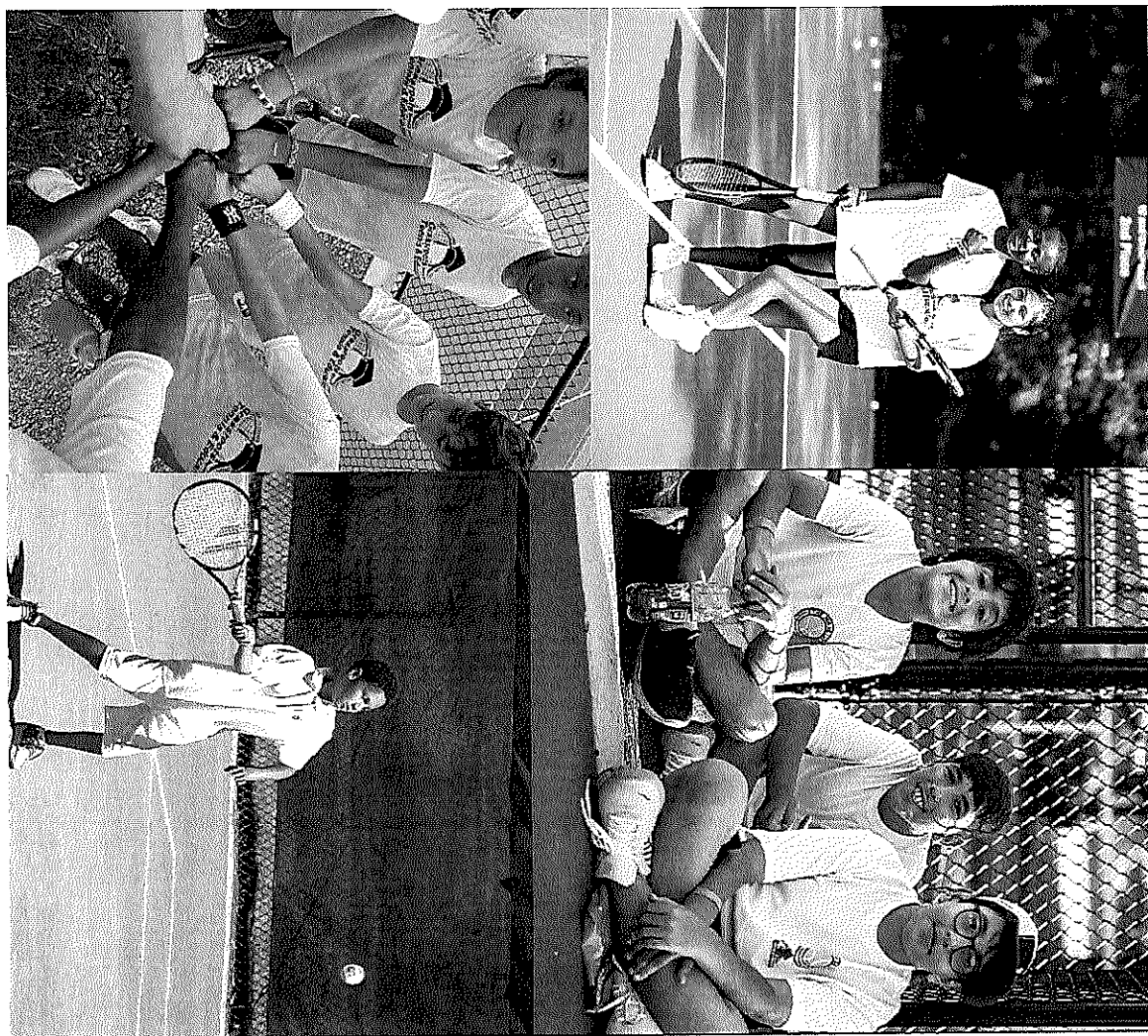
Players are able to place their paddle on the waiting line again at the far right side

TENNIS DOME (BUBBLE) PROJECT

Presented By:

Norwalk/Stamford Grassroots Tennis
& Education (NGTE)

City of Norwalk Department of Recreation
and Parks (NRP)



MISSION STATEMENTS



"To help youth build strength of character and a foundation for success on the tennis court, in the classroom and in life."



"Recreation and Parks facilitates leisure experiences for the residents of Norwalk by operating and maintaining a system of parks, open spaces and community facilities; preserving and protecting the City's natural resources; promoting the arts in Norwalk and offering a wide variety of leisure opportunities that enhance physical, intellectual, social and cultural growth and development and ensuring they are accessible for all."

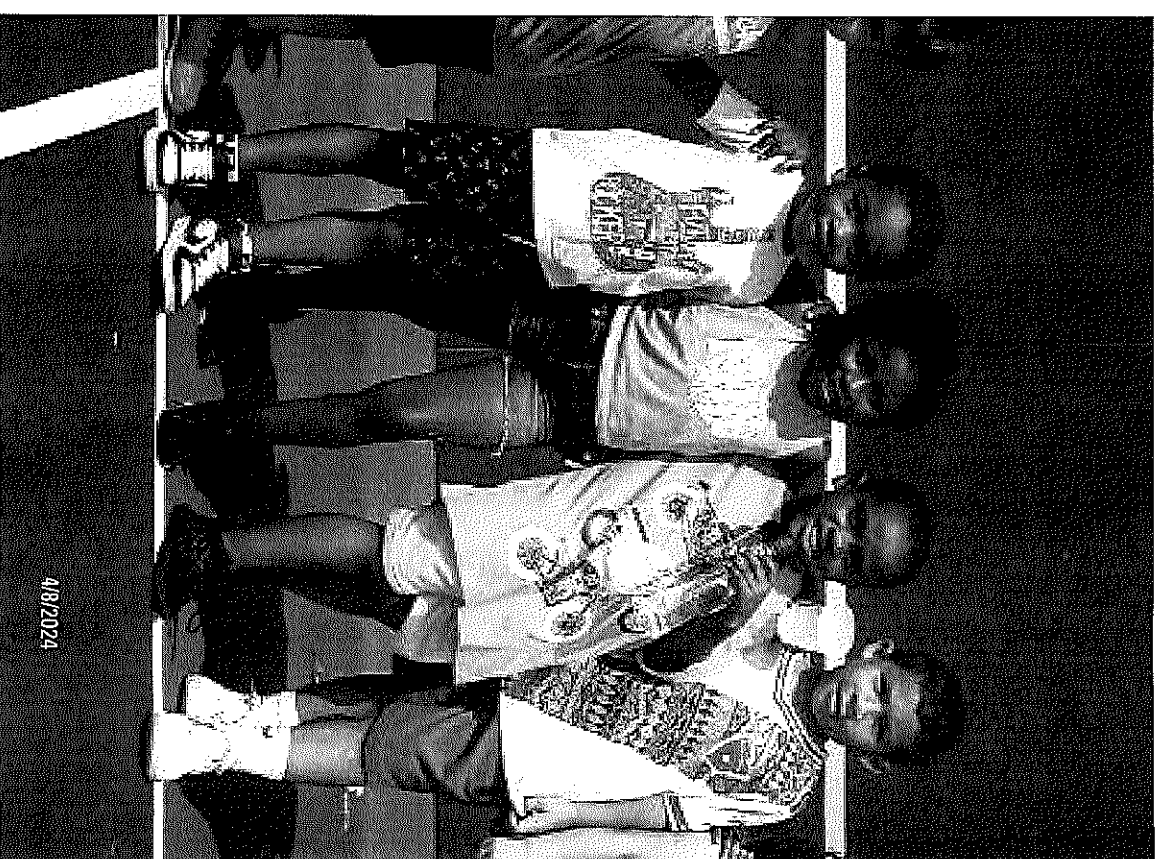
INTRODUCTION & PURPOSE

Norwalk/Stamford Grassroots and Tennis Education (NGTE) and the City of Norwalk's Department of Recreation and Parks (NRP) have partnered to provide an accessible and seasonal tennis facility to the City of Norwalk.

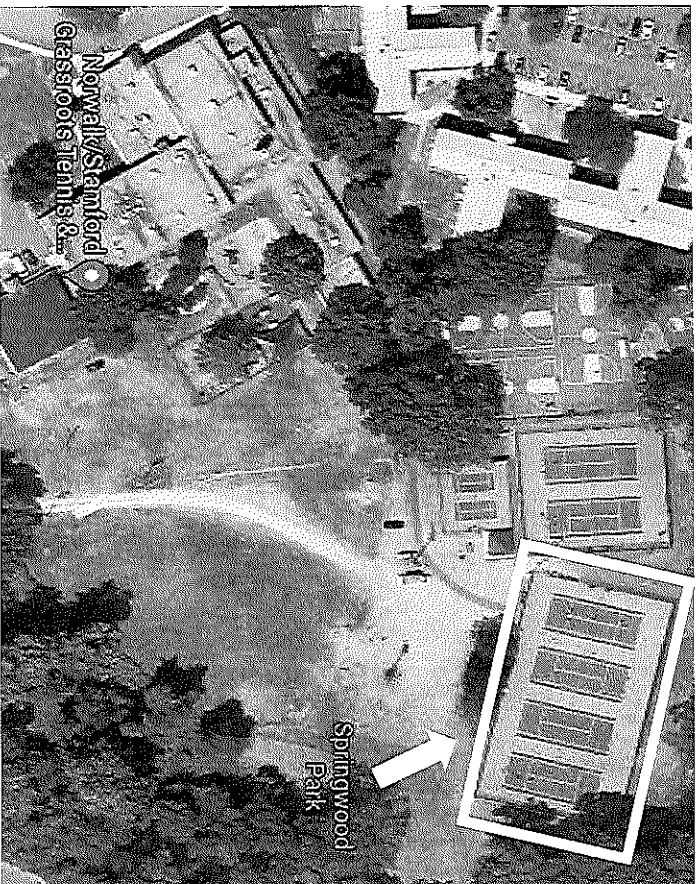
The Tennis Dome (bubble) project is a collaborative initiative that addresses a critical need of the community – the lack of indoor tennis facilities for use during the winter months.

With over \$1 million in private support, this project is instrumental in realizing NGTE's vision of a dedicated, seasonal indoor tennis facility and the commitment to tennis education and accessibility, regardless of hardships or barriers. Additionally, it aligns with NRP's goal of providing equitable and accessible spaces for residents to enjoy leisure activities year-round.

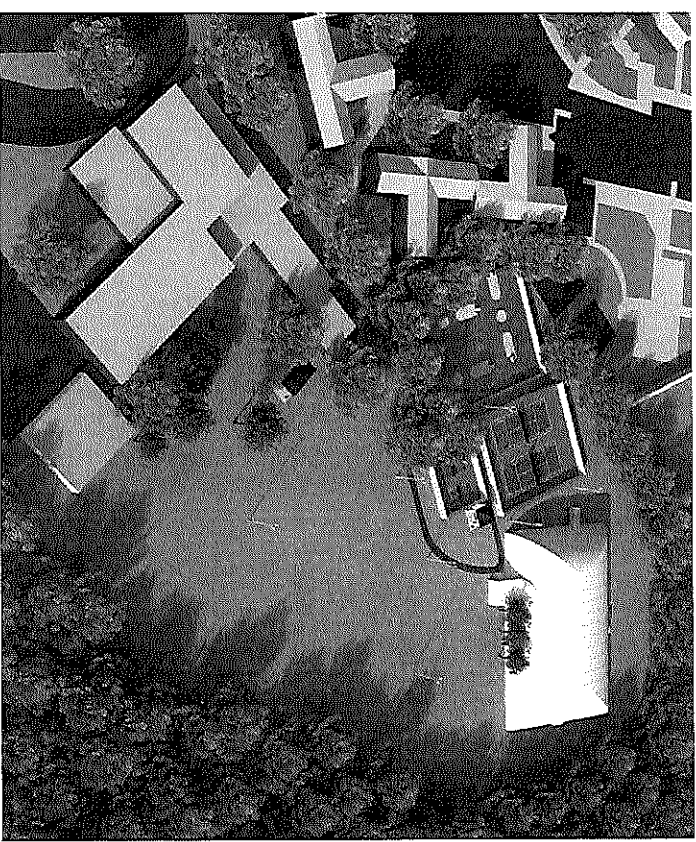
NGTE & NRP – Tennis Dome (Bubble) Project



PROPOSED SITE & RENDERING



The Tennis Dome will be located on the existing tennis courts in Springwood Park, just walking distance from the NGTE facility.



Provided by Maarten Eenkema van Dijk

Rendering of the proposed Tennis Dome

NGTE TENNIS EDUCATION AND MENTORING

NGTE's Tennis Education and Mentoring program represents a transformative initiative at the heart of NGTE's mission by creating a nurturing environment for both sportsmanship and personal growth.

NGTE proudly offers comprehensive tennis development programs led by highly skilled coaches, focusing on skill development, teamwork and a passion for the sport. Tennis education offerings include development programs, junior team-based programs, competitive and recreation play and social sessions for teens.

Beyond the physical development, the mentoring program consists of role models from our local community working closely with our youth to offer guidance, support and life skills outside of tennis. These mentors serve as a source of inspiration and empowerment for our participants, reinforcing the importance of discipline, perseverance and hard work.

The Tennis Dome, and by extension NGTE, is not merely a sports facility; it serves as a safe space where young individuals from diverse backgrounds come together to learn, grow, and build meaningful connections.



NEEDS AND DEMOGRAPHICS

Community Needs & Demographics
NGTE Audience Demographics &
Hardships



NORWALK
DEPARTMENT OF
RECREATION & PARKS

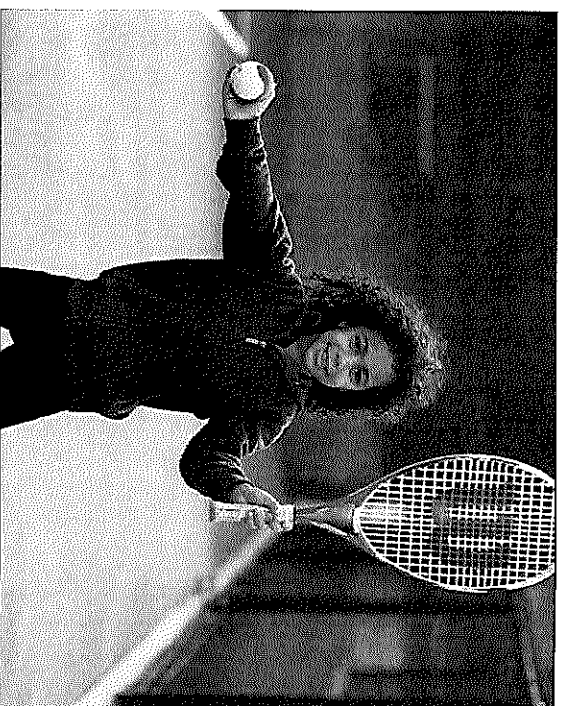
COMMUNITY NEEDS

The Master Plan for Norwalk Recreation and Parks was approved September of 2023 and details the needs of Norwalk residents for the city's open spaces and recreational programming.

As part of the public outreach effort for the Master Plan, data revealed that 21% of Norwalk residents, nearly 1 out of 5, are not satisfied that program and facility needs are being met as compared to the national average of 16%. One specific need is for indoor recreation facilities in the city of Norwalk.

While indoor facilities are not in the top half of demands of Norwalk residents (beach and outdoor-related activities dominated top priority needs as expected), there is a high demand for indoor activities including racquet sports and affordable programming.

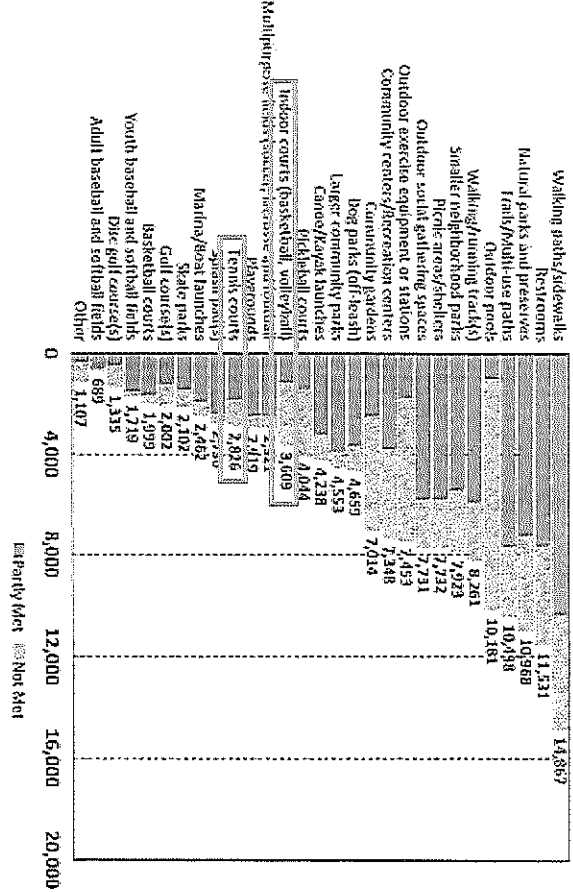
It is especially important to note that there is a lack of indoor facilities for use in winter months provided by NRP as well as privately-owned indoor facilities for residents to access.



MASTER PLAN PUBLIC OUTREACH – NEEDS BY HOUSEHOLD

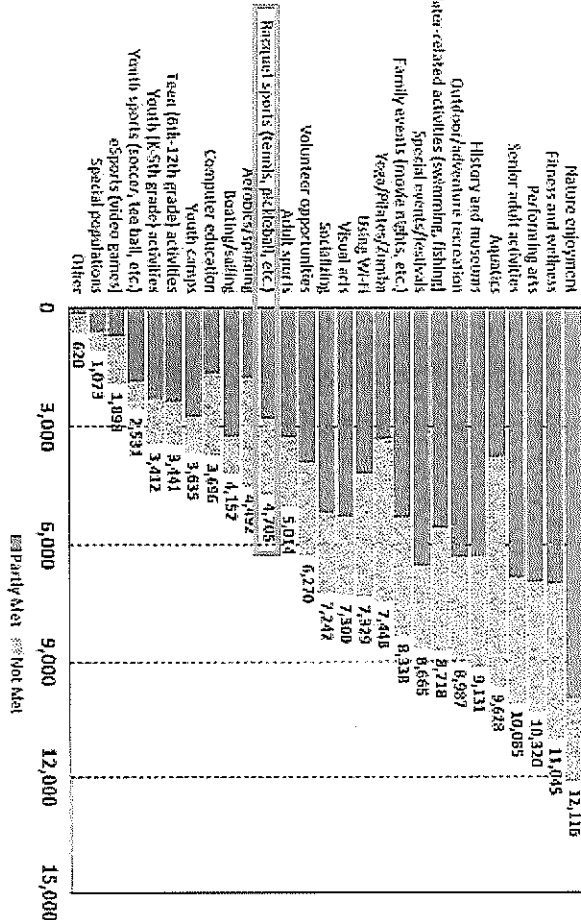
Q5[3]. Estimated Number of Households in Norwalk Whose Needs for Facilities Are Being Partly Met or Not Met

by number of households based on 34,427 households in the City of Norwalk



Q8[3]. Estimated Number of Households in Norwalk Whose Needs for Activities Are Being Partly Met or Not Met

by number of households based on 34,427 households in the City of Norwalk

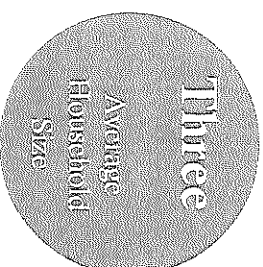
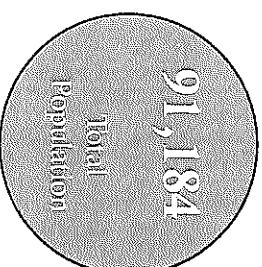


DEMOGRAPHICS – CITY OF NORWALK

Of the total households, 3029 are considered to have an income below the federal poverty line.

Average household size of three persons, which amounts to 19,221 individuals (21.7%) at 100% of the federal poverty level \$24,860 annually.

The median income in Norwalk is approximately \$97,879 in between 2018 and 2021 and increased to \$107,140 in 2022.



Nearly 9% to 10% of youth aged 5 to 14 (or 5th to 8th grade) or 1,050 to 1,167 are at or below the poverty line.

This age group makes up 12.8% (11,672) of the total population in Norwalk.

NGTE AUDIENCE DEMOGRAPHICS & HARDSHIPS



Pronouns and Gender Identity: The program includes 50.8% who identify with she/her pronouns, 43.8% with he/him, 0.5% who prefer not to say and 4.8% who identify with other pronouns



Racial and Cultural Diversity: Majority of participants are Hispanic (62.6%), followed by Black African American (11.8%), White (3.2%), Asian (4.3) and other racial backgrounds. This diversity highlights NGTE's commitment to inclusivity.



Primary Language Spoken at Home: A significant number of participants speak Spanish as their first language at 63.1%, alongside other languages like English (22.5%), Haitian Creole (4.8%) and various other languages, reflecting the cultural richness of the program.



Income Range: The income levels predominately range from \$0 to \$20,000 (33.7%) to \$20,000 to \$40,000 (39.6%), indicating that NGTE serves mainly low-income families.

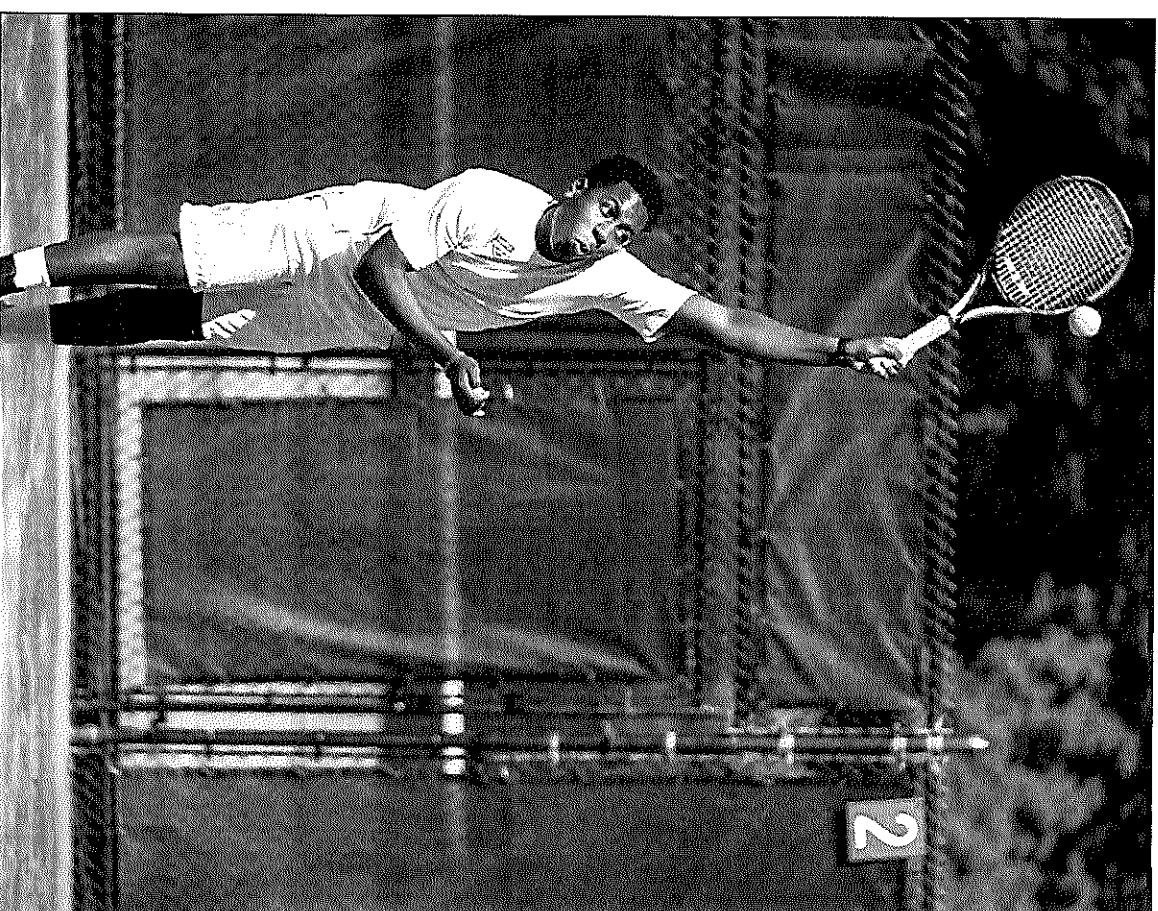


Family Size: Family sized vary, with a notable proportion of participants coming from families with two (2) to five (5) members. Highlighting the diverse household structures within the program.

NGTE primarily serves low-income and underserved youth, ages six through 18, in the Norwalk area, focusing on a demographic that reflects a diverse array of socio-economic backgrounds

TENNIS DOME OPERATING MODEL & PRO FORMA

Operating Philosophy
Key Facility Environment and Design Elements
Operating and Programming Schedule
Collaborative Staffing Structure
Proposed Pro Forma



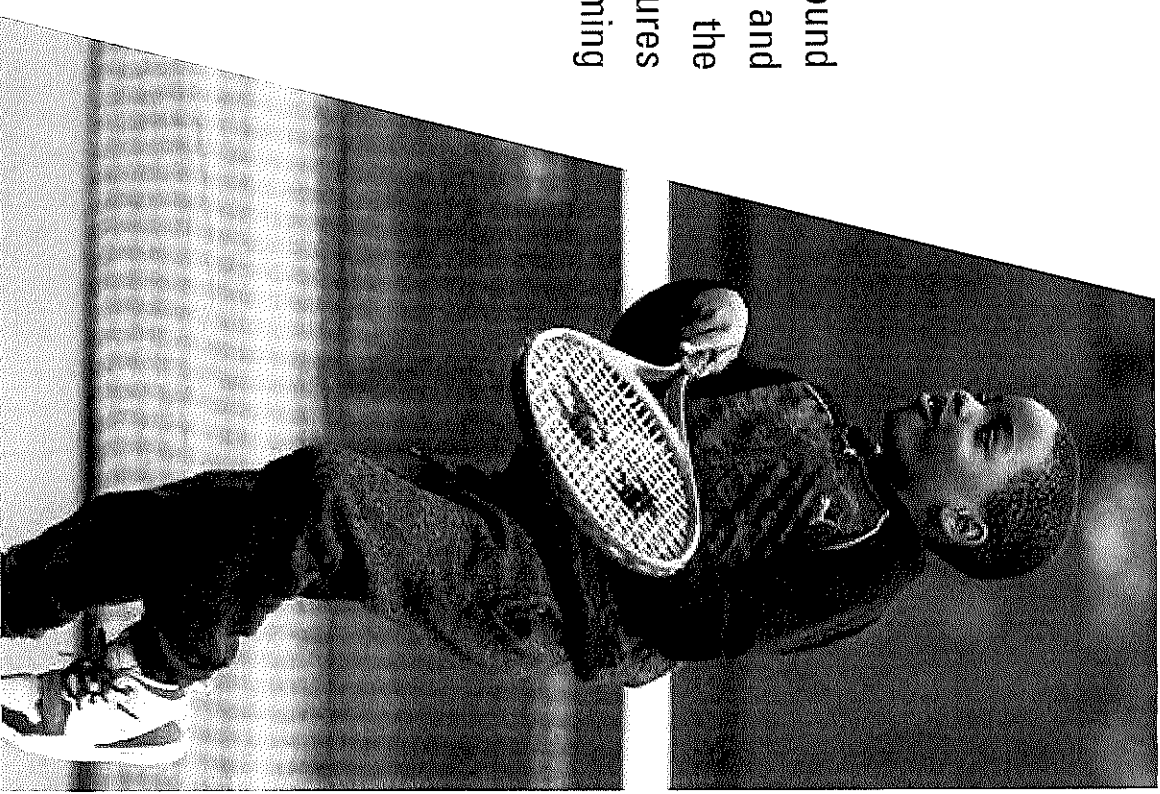
OPERATING PHILOSOPHY

THE NGTE & NRP PARTNERSHIP

In developing a seasonal, indoor facility that aims to provide year-round and equitable access to the sport for Norwalk residents, NGTE and NRP's partnership prioritizes the highly efficient management of the Tennis Dome, maximizing its usage while in operation. This ensures that a wide range of community members benefit from the programming and court space offered.

The collaborative management of the facility is a model of how public-private partnerships can effectively serve community interests, prioritize accessibility and inclusivity as well as sports and recreational activities for leisure and health benefits.

Overall, the operating model of the Tennis Dome facility underlines the commitment of NGTE, NRP and the City of Norwalk to fostering a community-centered space that is welcoming, inclusive and conducive to the growth and enjoyment of all tennis enthusiasts.



KEY FACILITY ENVIRONMENT & DESIGN ELEMENTS

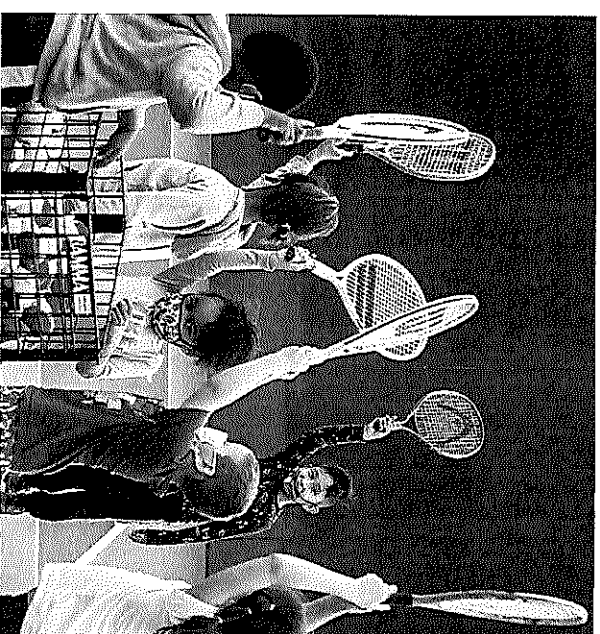
Welcoming Reception Area: The reception desk, situated at the facility's entrance, is the first point of contact for all visitors. It is designed to welcome current and prospective players, schedule tennis sessions and provide information about the facility and its programs.

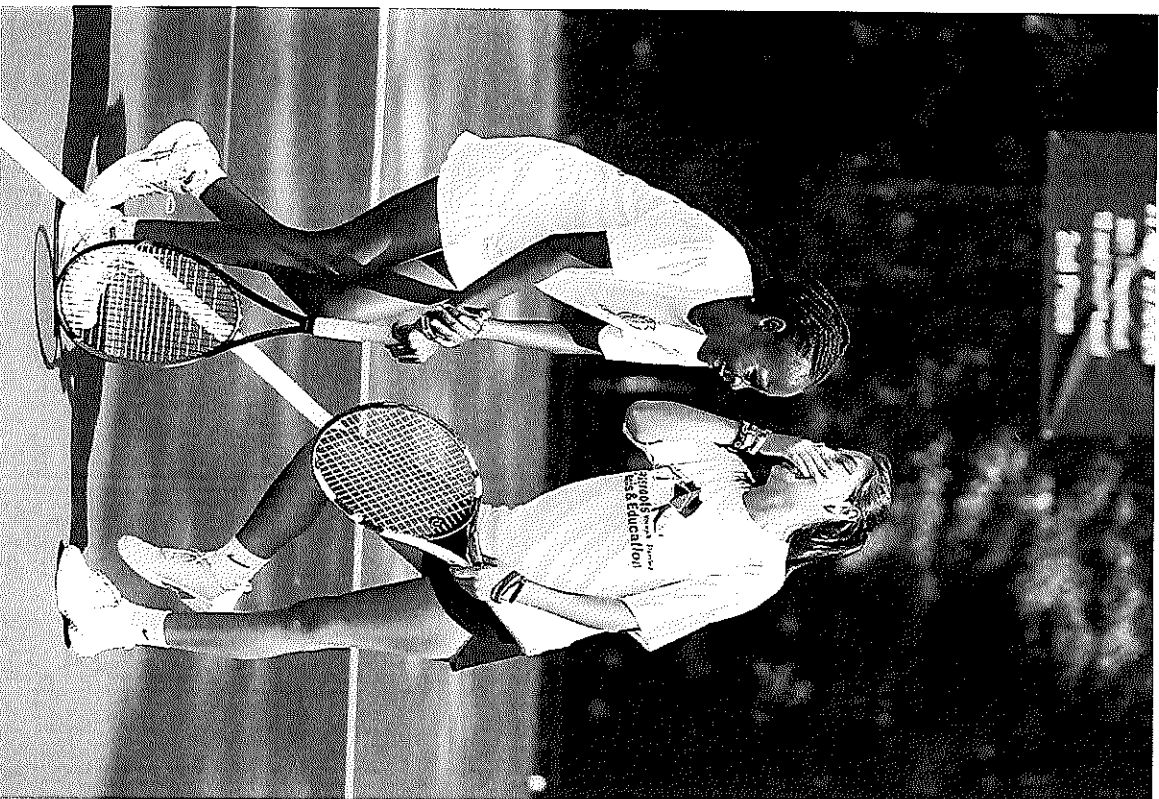
Smart Scheduling Board: A key feature in the reception area, the Smart Board displays real-time court reservations and program schedules, with the ability for players to access the information online. This technology streamlines scheduling and reservations, ensuring efficient use of the courts.

Racket Stringing Area: Dedicated to tennis equipment maintenance, this area is equipped with professional stringing machines and tools. This top-level amenity allows players to have their rackets strung and maintained on-site, ensuring they are always match-ready.

Storage: Designed to store tennis equipment and supplies, these storage solutions help in maintaining the facility, ensuring the safety and use of inventory and is placed for easy access and management of equipment by facility staff.

The environment and design of the Tennis Dome is intended to create a space conducive to learning and playing tennis, with amenities and features that cultivate this as well as assist in the management of the facility in a streamlined and efficient manner.





OPERATING AND PROGRAMMING SCHEDULE

The Tennis Dome will operate seasonally from October through March (weather permitting).

In addition to NGTE's established specialized programming, NRP will oversee the operations during the morning and late evening hours, maximizing the use of the facility by providing extended access for use by the community outside of NGTE's programs. Based on demand, NRP will establish opening hours and staffing needs.

TENNIS DOME OPERATING HOURS

Monday through Saturday: 6:30am to 8:30pm

Sunday: 11:00am to 8:30pm

NGTE & NRP PROGRAMMING SCHEDULE

Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday
NRP 6:30am to 2:30pm Singles & Doubles Play Private and Group Lessons	NRP 6:30am to 2:30pm Singles & Doubles Play Private and Group Lessons	NRP 6:30am to 2:30pm Singles & Doubles Play Private and Group Lessons	NRP 6:30am to 2:30pm Singles & Doubles Play Private and Group Lessons	NRP 6:30am to 2:30pm Singles & Doubles Play Private and Group Lessons	NRP 6:30am to 10:30am Singles & Doubles Play Private and Group Lessons	NRP 6:30am to 10:30am Singles & Doubles Play Private and Group Lessons
NGTE 3:30pm to 4:30pm Recreational High School Program	NGTE 3:30pm to 4:30pm Recreational High School Program	NGTE 3:30pm to 4:30pm Recreational High School Program	NGTE 3:30pm to 4:30pm Recreational High School Program	NGTE 3:30pm to 5:00pm Teen Night	NGTE 11:00am to 4:00pm JTT Matches USTA Tournaments	NGTE 11:00am to 4:00pm Recreational Play (All ages/skill levels)
NGTE 4:30pm to 5:30pm Recreational Middle School Program	NGTE 4:30pm to 5:30pm Recreational Middle School Program	NGTE 4:30pm to 5:30pm Recreational Middle School Program	NGTE 4:30pm to 5:30pm Recreational Middle School Program	NGTE 5:00pm to 7:00pm JTT Matches Competitive tennis for young players	NRP 4:30pm to 8:30pm Singles & Doubles Play Private & Group Lessons	NRP 4:30pm to 8:30pm Singles & Doubles Play Private & Group Lessons
NGTE 5:30pm to 6:30pm US Tennis Program Intro to tennis (children under age 8)	NGTE 5:30pm to 6:30pm US Tennis Program Intro to tennis (children under age 8)	NGTE 5:30pm to 6:30pm US Tennis Program Intro to tennis (children under age 8)	NGTE 5:30pm to 6:30pm US Tennis Program Intro to tennis (children under age 8)			
NGTE 5:30pm to 7:00pm [NGTE] Jr. Team Tennis (U12/U14)	NGTE 6:00pm to 8:30pm [NGTE] Jr. Team Tennis (U10/U16)	NGTE 5:30pm to 7:00pm [NGTE] Jr. Team Tennis (U12/U14)	NGTE 6:00pm to 8:30pm [NGTE] Jr. Team Tennis (U10/U16)			
<i>Team-based practices and matches for players ages 12 to 14</i>	<i>Junior players aged 10 to 16 participate in team activities, enhancing skills and teamwork</i>	<i>Team-based practices and matches for players ages 12 to 14</i>	<i>Junior players aged 10 to 16 participate in team activities, enhancing skills and teamwork</i>			

COLLABORATIVE STAFFING

The collaborative staffing approach between NGTE and NRP is foundational to the operational success of the facility. It ensures a holistic management system where customer service, program delivery and facility maintenance are handled effectively.

The integration of roles and responsibilities across NGTE and NRP creates a dynamic and responsive team, capable of addressing the diverse needs of the Norwalk community and making tennis accessible for all.



Front Desk/Reception: The Front Desk ensures a welcoming environment for all users by handles essential tasks such as visitor registration and check-ins via ActiveNet (NRP's program management system) addressing inquiries and maintaining a friendly and clean atmosphere



Tennis Coaches & Instructors: Recruited, trained and employed by NGTE, these professionals are pivotal in delivering quality tennis training, guiding participants through skill development and practice sessions



Maintenance: This team, a combination of NGTE and NRP staff, is responsible for maintaining the cleanliness, safety and usability of the facility



Management & Administration: This group, involving personnel from NGTE and NRP, oversees the day-to-day operation, programming, budgeting, reporting and strategic planning of the facility.



Stringing & Retail: These staff members provide specialized offerings such as racket stringing and management of the retail area



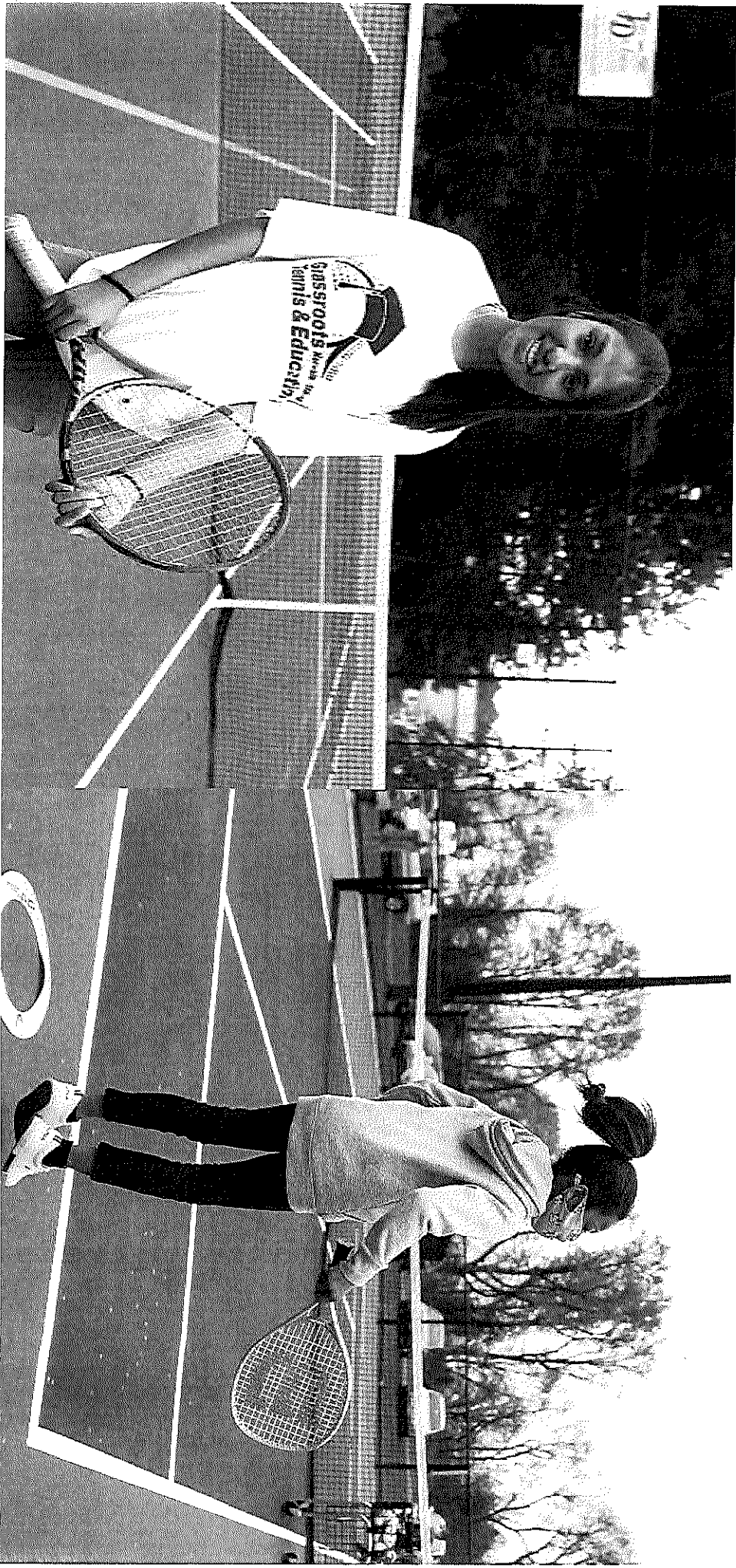
Norwalk Recreation & Parks: Staff from NRP are integral to the facility's operation, in terms of facility management, operations during extended hours and ensuring community needs are being met through the facility

TENNIS DOME PRO FORMA

Expenses	NRP	NGTE	Total
Personnel	\$70,896 (25%)	\$208,800 (75%)	\$279,696
Professional Services	\$6,000 (50%)	\$6,000 (50%)	\$12,000
Water	\$2,500 (50%)	\$2,500 (50%)	\$5,000
Utilities	\$2,500 (50%)	\$2,500 (50%)	\$5,000
Gas	\$7,500 (50%)	\$7,500 (50%)	\$15,000
Repairs/Supplies	\$3,750 (50%)	\$3,750 (50%)	\$7,000
Furnishings	\$2,500 (50%)	\$2,500 (50%)	\$5,000
IT Equipment	\$5,000 (50%)	\$5,000 (50%)	\$10,000
SmartBoard	\$5,000 (100%)		\$5,000
<i>Subtotal</i>	<i>\$105,646</i>	<i>\$238,550</i>	<i>\$344,196</i>
Dome Storage & Maint.		\$100,000 (100%)	\$100,000
<i>Total Expenses</i>	<i>\$105,646</i>	<i>\$338,550</i>	<i>\$444,196</i>

Court Capacity (32 Total)		Hourly Fee	# Days	Revenue
NRP				
4 courts for 8 hrs		\$40	211	\$151,920
Avg of 2 courts daily		\$60	211	\$126,600
Lessons - 1 court, 8 hrs		\$30		\$3,000
Stringing/Retail				\$2,000
Tournament/Rentals				\$10,000
Subtotal - NRP				\$294,020
NGTE				
Maintenance & Storage (Donation)				\$100,000
Subtotal - NGTE				\$100,000
Total Revenue				\$394,020

Disclaimer: Financial details provided for the NGTE/NRP Tennis Dome Project are illustrative and serve as an example. The figures and breakdowns are hypothetical and intended to demonstrate a possible financial structure. Actual budget figures, operating expenses and revenues may vary on a range of factors and will be developed in a more precise manner as the project develops.



THANK YOU

