



Norwalk City Hall,
Recreation and Parks
Department
125 East Avenue, PO Box 5125
Norwalk, CT 06851-5125
203-854-7806

RECREATION, PARKS & CULTURAL AFFAIRS COUNCIL COMMITTEE MEETING

BY VIDEO CONFERENCE AND TELECONFERENCE

WEDNESDAY, MARCH 8, 2023

7:00 PM

<https://www.norwalkct.org/Meetings>



Members of the public can call in and listen to a meeting. They will not be able to speak or see any of the meeting participants. Each meeting will use a unique Meeting/Webinar ID. Please find the information using the link above.



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Members of the public who wish to provide public comment are encouraged to submit those via email in advance of the meeting. For these comments to be read into the record, they should be submitted at least three hours in advance of the meeting start time. Please email Dilene Byrd at dbyrd@norwalkct.org to provide written public comment prior to the meeting.

- I Roll Call
- II Minutes of February 8, 2023
- III Public Participation
- IV **Old Business**
- V **New Business**

The City of Norwalk reserves the right to cancel the Event for public health or safety reasons as determined by the City of Norwalk in its sole discretion. The City of Norwalk shall not be liable for damages arising from the cancellation of the Event.

1. Approve the use of Veterans Memorial Park Field and immediate surrounding grounds by Vox Church for their Local Easter Egg Hunt to be held on Saturday, April 1, 2023 from 10:00 AM to 12:00 PM. Set-up time to begin at 7:30 AM with tear-down 1:00

PM. Rain date: Saturday, April 8, 2023. Approximately 300 people. **Daniel Kromidas**

2. Approve the use of Cranbury Park Pavilion and immediate surrounding grounds by Anchor Academy, Inc dba Regina Pacis Academy for their Field Day to be held on Friday, June 2, 2023 from 9:00 AM to 3:00 PM. Set-up time to begin at 8:30 AM with tear-down 3:30 PM. Approximately 215 people. **Steven Quatela**
3. Approve the use of Taylor Farm Park and immediate surrounding grounds by Multiple Myeloma Research Foundation c/o Event 360, Inc for their MMRF Team for Cures Walk/Run to be held on Saturday, June 3, 2023 from 7:30 AM to 11:00 AM. Set-up time to begin on Friday, June 2, 2023 at 8:00 AM with tear down Saturday, June 3, 2023 at 4:00 PM. Approximately 350 people. **Lindsay Griffin**
4. Approve the use of Veterans Memorial Park and immediate surrounding grounds by Norwalk Lacrosse Association for their Pound on the Sound Lacrosse Jamboree event to be held on Saturday, June 3 and Sunday, June 4, 2023 from 8:00 AM to 5:00 PM. Set-up on Saturday, June 3, 2023 at 6:30 AM with tear-down on Sunday, June 4, 2023 at 6:00 PM. Approximately 400 people. **Matt Corry**
5. Approve the use of Veterans Memorial Park and immediate surrounding grounds by Triangle Community Center for their Pride in the Park event to be held on Saturday, June 10, 2023 from 12:00 PM to 8:00 PM. Set-up time to begin on Saturday, June 10, 2023 at 8:00 AM with tear-down at 10:00 PM. Rain date: Sunday, June 11, 2023. Approximately 6,000 people. **Edson Rivas**
6. Approve the use of the Show Mobile at Calf Pasture Beach and immediate surrounding grounds by Third Taxing District for their Third Taxing District Summer Concert Series to be held on Sunday, July 16, 23, 30, August 6, 13, 20 and 27, 2023 from 5:00 PM to 7:00 PM. Set-up time to begin on every Sunday at 1:00 PM with tear-down at 8:00 PM. Approximately 300-350 people.
7. Approve the use of Cranbury Park and immediate surrounding grounds by Stew Leonard's for their Annual Summer Picnic to be held on Tuesday, July 18, 2023 from 11:00 AM to 6:00 PM. Set-up time to begin at 8:00 AM with tear-down at 7:00 PM. Rain Date: Wednesday, July 19, 2023. Approximately 200-350 people. **Silvy Iannacone**
8. Approve the use of Veterans Memorial Park, Soccer Field closest to bridge and immediate surrounding by Triball Championship USA, LLC for their U.S. Triball Championship to be held on Saturday, July 29, 2023 from 11:30 AM to 6:00 PM. Set-up time to begin at 7:00 AM with tear-down at 6:00 PM. Rain Date: Saturday, August 5, 2023. Approximately 144 people. **Jeremiah Shwarz/Alexandra Giardina**
9. Approve the use of Oyster Shell Park and immediate surrounding grounds by Family & Children's Agency for their Eats & Beats Food Festival to be held on Saturday, August 12, 2023 from 11:00 AM to 8:00 PM. Set-up time to begin at 10:00 AM with tear-down at 8:00 PM. Approximately 300 people. **Sharon Smith**
10. Approve the use of Calf Pasture Beach and immediate surrounding grounds by Mountain Workshop for their Team Building Positive School Climate Programs to be held on Monday, September 11, 2023 from 8:00 AM to 3:00 PM. Set-up time to begin at 7:00 AM with tear-down at 4:00 PM. Approximately 350 people. **Kent Tullo**

11. Authorize the purchasing agent to issue a purchase order to R&S Rentals and Sales in an amount not to exceed \$36,140.11 for the purchase of a Kubota L4760HST tractor off Sourcewell Contract : 031121.
12. Authorize the purchasing agent to issue a purchase order to Finch Turf, Inc. in an amount not to exceed \$28,499.00 for the sole source purchase of a Redexim Verti Top 1800,artificial turf field groomer, from account # 0923-6030-5777-C071.
13. Authorize the Mayor, Harry W. Rilling, to enter into an agreement with MGT for a study and analysis of the City of Norwalk-Connecticut's Recreation and Parks Department Fees and Charges, and to recommend a fees and charges Policy, for an amount not to exceed \$61,550.00 from account numbers # 134010-5796-ARP02 and 134010-5796-ARP03.

VI Discussion

1. Calf Pasture Parking Lot reconstruction project, update.
2. Proposed fees and charges.



**CITY OF NORWALK
RECREATION, PARKS & CULTURAL AFFAIRS COUNCIL COMMITTEE
BY VIDEO CONFERENCE AND TELECONFERENCE
WEDNESDAY, FEBRUARY 8, 2023.
REGULAR MEETING
7:00PM.**

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ATTENDANCE: Darlene Young, Chair,; John Kydes; Jenn McMurrer; Josh Goldstein; Nicol Ayers; Bryan Meek (arrived at 7:15PM); Lisa Shanahan (arrived at 7:37PM); Diana Revulus

STAFF: Robert Stowers, Director, Recreation and Parks; Ken Hughes, Superintendent, Recreation and Parks

OTHERS: Amy Esparza; Ms. Giancaspro; Joseph ; Jill Dunn; Marvedia Tyson; Janet Evelyn; Jerri Toni; Michael Reilly; Kent Tullo; Alisha Scott

I. ROLL CALL

Ms. McMurrer called the meeting to order at 7:03PM.

II. MINUTES OF JANUARY 11, 2023

**** MS. MCMURRER MOVED TO APPROVE THE MINUTES AS SUBMITTED.**

**** THE MOTION PASSED WITH TWO ABSTENTIONS- MS. YOUNG AND MS. AYERS.**

III. PUBLIC PARTICIPATION

There was no public participation this evening.

IV Old Business

There was no old business discussed this evening.

V New Business

The City of Norwalk reserves the right to cancel the Event for public health or safety reasons as determined by the City of Norwalk in its sole discretion. The City of Norwalk shall not be liable for damages arising from the cancellation of the Event.

1. APPROVE THE USE OF ROWAYTON ELEMENTARY SCHOOL FIELD AND IMMEDIATE SURROUNDING GROUNDS BY NORWALK PUBLIC SCHOOL – ROWAYTON PTA FOR THEIR ROWAYTON SCHOOL CARNIVAL 2023 TO BE HELD ON MAY 5 AND MAY 6, 2023 FROM 8:00 AM TO 5:00 PM. SET-UP TIME TO BEGIN ON SUNDAY, APRIL 30, 2023, AT 8:00 AM WITH TEAR-DOWN ON MONDAY, MAY 8, 2023, AT 5:00 PM. RAIN DATE: SUNDAY, MAY 7, 2023. APPROXIMATELY 500 PEOPLE EACH DAY.

Ms. Esparza provided a brief overview of the event and said the event will take place the first weekend in May and set up will begin one week prior to the event and are currently working through the permit process.

**** MR. GOLDSTEIN MOVED TO APPROVE THE USE OF ROWAYTON ELEMENTARY SCHOOL FIELD AND IMMEDIATE SURROUNDING GROUNDS BY NORWALK PUBLIC SCHOOL – ROWAYTON PTA FOR THEIR ROWAYTON SCHOOL CARNIVAL 2023 TO BE HELD ON MAY 5 AND MAY 6, 2023, FROM 8:00 AM TO 5:00 PM. SET-UP TIME TO BEGIN ON SUNDAY, APRIL 30, 2023, AT 8:00 AM WITH TEAR-DOWN ON MONDAY, MAY 8, 2023,**

AT 5:00 PM. RAIN DATE: SUNDAY, MAY 7, 2023. APPROXIMATELY 500 PEOPLE EACH DAY.

**** THE MOTION PASSED UNANIMOUSLY.**

2. APPROVE THE USE OF CALF PASTURE BEACH AND IMMEDIATE SURROUNDING GROUNDS BY COACHMEN ROD & CUSTOM CAR CLUB FOR THEIR CRUISE AT THE BEACH CAR SHOW EVENT TO BE HELD ON TUESDAY, MAY 16, JUNE 13, JULY 11 AND AUGUST 15 AND RAIN DATES: FRIDAY, MAY 19, JUNE 16, JULY 14 AND AUGUST 18, 2023, FROM 6:00 PM TO 9:00 PM. SET-UP TO BEGIN 5:00 AM WITH TEAR-DOWN AT 9:00 PM. APPROXIMATELY 200 PEOPLE.

Ms. Giancaspro provided a brief overview of the event and asked if 150 parking spaces can be allotted for the event. Mr. Hughes said that once the parking lot configuration is closer to be completed, he will meet with the event organizers.

**** MS. MCMURRER MOVED TO APPROVE THE USE OF CALF PASTURE BEACH AND IMMEDIATE SURROUNDING GROUNDS BY COACHMEN ROD & CUSTOM CAR CLUB FOR THEIR CRUISE AT THE BEACH CAR SHOW EVENT TO BE HELD ON TUESDAY, MAY 16, JUNE 13, JULY 11 AND AUGUST 15 AND RAIN DATES: FRIDAY, MAY 19, JUNE 16, JULY 14 AND AUGUST 18, 2023, FROM 6:00 PM TO 9:00 PM. SET-UP TO BEGIN 5:00 AM WITH TEAR-DOWN AT 9:00 PM. APPROXIMATELY 200 PEOPLE.**

**** THE MOTION PASSED UNANIMOUSLY.**

3. APPROVE THE USE OF CALF PASTURE BEACH PARKING LOT AND IMMEDIATE SURROUNDING GROUNDS BY NORWALK KARTING ASSOCIATION FOR THEIR GO KART RACING CLUB TO BE HELD ON THE FOLLOWING SATURDAYS: MAY 20, MAY 27, SEPTEMBER 16, OCTOBER 14, OCTOBER 21, OCTOBER 28, NOVEMBER 4, NOVEMBER 11 AND NOVEMBER 18, 2023, FROM 9:30 AM TO 4:30 PM. SET-UP TO BEGIN EVERY SATURDAY 7:00 AM WITH TEAR-DOWN AT 4:30 PM. APPROXIMATELY 50-70 PEOPLE.

The representative provided a brief overview of the event and said that 2021 was Norwalk Karting's 50th year and they are a non-profit organization and has been a great program for the kids and families.

**** MS. AYERS MOVED TO APPROVE THE USE OF CALF PASTURE BEACH PARKING LOT AND IMMEDIATE SURROUNDING GROUNDS BY NORWALK KARTING ASSOCIATION FOR THEIR GO KART RACING CLUB TO BE HELD ON THE FOLLOWING SATURDAYS: MAY 20, MAY 27, SEPTEMBER 16, OCTOBER 14, OCTOBER 21, OCTOBER 28, NOVEMBER 4, NOVEMBER 11 AND NOVEMBER 18, 2023, FROM 9:30 AM TO 4:30 PM. SET-UP TO BEGIN EVERY SATURDAY 7:00 AM WITH TEAR-DOWN AT 4:30 PM. APPROXIMATELY 50-70 PEOPLE.**

**** THE MOTION PASSED UNANIMOUSLY.**

4. APPROVE THE USE OF OYSTER SHELL PARK AND IMMEDIATE SURROUNDING GROUNDS BY NINETY 9 BOTTLES EVENTS FOR THEIR NINETY9BOTTLES CRAFT BEER FESTIVAL TO BE HELD ON SATURDAY, JUNE 3, 2023, FROM 1:00 PM TO 5:00 PM. SET-UP TO BEGIN 9:00 AM WITH TEAR-DOWN AT 6:00 PM. APPROXIMATELY 999 PEOPLE.

Ms. Dunn provided an overview of the event and said this is the sixth year the event will be held.

**** MS. MCMURRER MOVED TO APPROVE THE USE OF OYSTER SHELL PARK AND IMMEDIATE SURROUNDING GROUNDS BY NINETY 9 BOTTLES EVENTS FOR THEIR NINETY9BOTTLES CRAFT BEER FESTIVAL TO BE HELD ON SATURDAY, JUNE 3, 2023, FROM 1:00 PM TO 5:00 PM. SET-UP TO BEGIN 9:00 AM WITH TEAR-DOWN AT 6:00 PM. APPROXIMATELY 999 PEOPLE.**

**** THE MOTION PASSED UNANIMOUSLY.**

5. APPROVE THE USE OF VETERANS PARK & MARINA AND IMMEDIATE SURROUNDING GROUNDS BY TYSON TOURS & ENTERTAINMENT FOR THEIR 2ND ANNUAL BACK TOGETHER AGAIN WITH FAMILY AND FRIENDS EVENT TO BE HELD ON SATURDAY, JUNE 24, 2023, FROM 1:00 PM TO 7:00 PM. RAIN DATE, SUNDAY, JUNE 25, 2023. SET-UP TIME 11:00 AM WITH TEAR-DOWN AT 7:00 PM. APPROXIMATELY 300 PEOPLE.

Ms. Tyson provided a brief overview of the event and said it is the second year and that it is an event she created to bring friends and family together that had had not been together since COVID. Mr. Hughes asked if the marina will also be used. Ms. Tyson said "no". Mr. Hughes requested that the marina be removed from the application.

**** MR. GOLDSTEIN MOVED TO APPROVE THE USE OF VETERANS PARK & MARINA AND IMMEDIATE SURROUNDING GROUNDS BY TYSON TOURS & ENTERTAINMENT FOR THEIR 2ND ANNUAL BACK TOGETHER AGAIN WITH FAMILY AND FRIENDS EVENT TO BE HELD ON SATURDAY, JUNE 24, 2023, FROM 1:00 PM TO 7:00 PM. RAIN DATE, SATURDAY, JUNE 25, 2023. SET-UP TIME 11:00 AM WITH TEAR-DOWN AT 7:00 PM. APPROXIMATELY 300 PEOPLE.**

**** THE MOTION PASSED UNANIMOUSLY.**

Mr. Meek joined the meeting at 7:15PM.

6. APPROVE THE USE OF OYSTER SHELL PARK AND IMMEDIATE SURROUNDING GROUNDS BY NICE, INC. FOR THEIR SEVENTH ANNUAL NICE FESTIVAL EVENT TO BE HELD ON SATURDAY, JULY 8, 2023, FROM 11:00 AM TO 10:00 PM. SET-UP TO BEGIN AT 6:00 AM WITH TEAR-DOWN AT 11:00 PM. APPROXIMATELY 500+ PEOPLE.

Ms. Evelyn provided a brief overview of the event and said this will be the seventh year the event has been held and is looking forward to another great year. Ms. Young said that it is a wonderful event that brings all cultures together and she appreciates all of the efforts that Ms. Evelyn has put in over the years.

**** MS. MCMURRER MOVED TO APPROVE THE USE OF OYSTER SHELL PARK AND IMMEDIATE SURROUNDING GROUNDS BY NICE, INC. FOR THEIR SEVENTH ANNUAL NICE FESTIVAL EVENT TO BE HELD ON SATURDAY, JULY 8, 2023, FROM 11:00 AM TO 10:00 PM. SET-UP TO BEGIN AT 6:00 AM WITH TEAR-DOWN AT 11:00 PM. APPROXIMATELY 500+ PEOPLE.**

**** THE MOTION PASSED UNANIMOUSLY.**

7. APPROVE THE USE OF VETS PARK AND IMMEDIATE SURROUNDING GROUNDS BY NORWALK SEAPORT ASSOC. FOR THEIR OYSTER FESTIVAL EVENT TO BE HELD ON

FRIDAY, SEPTEMBER 8 TO SUNDAY, SEPTEMBER 10, 2023. SET-UP ON FRIDAY AUGUST 18, 2023, WITH TEAR-DOWN BY SATURDAY, SEPTEMBER 30, 2023. APPROXIMATELY 40,000 PEOPLE.

Mr. Toni provided a brief overview of the event and said that he had submitted a request to change the set-up date to August 14, 2023, as the number of vendors that participate in the event has increased significantly over the past years. Ms. Young asked how many years the event has been held. Mr. Toni said this will be the 45th year.

****MR. GOLDSTEIN MOVED TO APPROVE THE USE OF VETS PARK AND IMMEDIATE SURROUNDING GROUNDS BY NORWALK SEAPORT ASSOC. FOR THEIR OYSTER FESTIVAL EVENT TO BE HELD ON FRIDAY, SEPTEMBER 8 TO SUNDAY, SEPTEMBER 10, 2023. SET-UP ON FRIDAY AUGUST 18, 2023, WITH TEAR-DOWN BY SATURDAY, SEPTEMBER 30, 2023. APPROXIMATELY 40,000 PEOPLE.**

**** THE MOTION PASSED UNANIMOUSLY.**

8. APPROVE THE USE OF CALF PASTURE BEACH AND IMMEDIATE SURROUNDING GROUNDS BY MOUNTAIN WORKSHOP FOR THEIR TEAM BUILDING POSITIVE SCHOOL CLIMATE PROGRAMS EVENT TO BE HELD ON MONDAY, SEPTEMBER 18, 2023 FROM 8:00 AM TO 3:00 PM. SET-UP TO BEGIN 7:00 AM WITH TEAR-DOWN 4:00 PM. APPROXIMATELY 150 PEOPLE.

Mr. Tullo provided brief overview of the event and said they do different team building activities and have been doing it for many years with great success. Ms. Young asked if the attendance has increased so Covid. Mr. Tullo said "yes" they have had a significant increase.

**** MS. AYERS MOVED TO APPROVE THE USE OF CALF PASTURE BEACH AND IMMEDIATE SURROUNDING GROUNDS BY MOUNTAIN WORKSHOP FOR THEIR TEAM BUILDING POSITIVE SCHOOL CLIMATE PROGRAMS EVENT TO BE HELD ON MONDAY, SEPTEMBER 18, 2023, FROM 8:00 AM TO 3:00 PM. SET-UP TO BEGIN 7:00 AM WITH TEAR-DOWN 4:00 PM. APPROXIMATELY 150 PEOPLE.**

**** THE MOTION PASSED UNANIMOUSLY.**

9. APPROVE THE USE OF CALF PASTURE BEACH AND IMMEDIATE SURROUNDING GROUNDS BY MOUNTAIN WORKSHOP FOR THEIR TEAM BUILDING POSITIVE SCHOOL CLIMATE PROGRAMS EVENT TO BE HELD ON WEDNESDAY, SEPTEMBER 20, 2023 FROM 8:00 AM TO 3:00 PM. SET-UP TO BEGIN 7:00 AM WITH TEAR-DOWN 4:00 PM. APPROXIMATELY 230 PEOPLE.

**** MS. MCMURRER MOVED TO APPROVE THE USE OF CALF PASTURE BEACH AND IMMEDIATE SURROUNDING GROUNDS BY MOUNTAIN WORKSHOP FOR THEIR TEAM BUILDING POSITIVE SCHOOL CLIMATE PROGRAMS EVENT TO BE HELD ON WEDNESDAY, SEPTEMBER 20, 2023 FROM 8:00 AM TO 3:00 PM. SET-UP TO BEGIN 7:00 AM WITH TEAR-DOWN 4:00 PM. APPROXIMATELY 230 PEOPLE.**

**** THE MOTION PASSED UNANIMOUSLY.**

10. APPROVE THE USE OF CALF PASTURE BEACH AND IMMEDIATE SURROUNDING GROUNDS BY LUPUS FOUNDATION OF AMERICA FOR THEIR WALK TO END LUPUS NOW CT – NORWALK EVENT TO BE HELD ON SUNDAY, OCTOBER 22, 2023, FROM 2:00 PM TO 6:00 PM. SET-UP TO BEGIN 7:00 AM WITH TEAR-DOWN 6:00 PM. APPROXIMATELY 250-500 PEOPLE.

Ms. Scott provided a brief overview of the event and said this is the seventh year the event has been held and there were approximately 250 participants last year which was low but are hoping that people are getting ready to come back out and celebrate with them this year. She also said that Ms. Kovacs was very easy to work with and that Mr. Hughes was a big help to her last year.

**** MS. AYERS MOVED TO APPROVE THE USE OF CALF PASTURE BEACH AND IMMEDIATE SURROUNDING GROUNDS BY LUPUS FOUNDATION OF AMERICA FOR THEIR WALK TO END LUPUS NOW CT – NORWALK EVENT TO BE HELD ON SUNDAY, OCTOBER 22, 2023, FROM 2:00 PM TO 6:00 PM. SET-UP TO BEGIN 7:00 AM WITH TEAR-DOWN 6:00 PM. APPROXIMATELY 250-500 PEOPLE.**

**** THE MOTION PASSED UNANIMOUSLY.**

11 AUTHORIZE THE MAYOR, HARRY W. RILLING, TO ENTER INTO A CONTRACT WITH GIACORP, FOR THE OYSTER SHELL PARK FENCE REPAIR PROJECT # 4256, FOR AN AMOUNT NOT TO EXCEED \$230,027.00 FROM ACCOUNT 134010-5796-ARP01.

Mr. Hughes said there are sections of fencing that need to be replaced on the fence along with river at Oyster Shell Park and the project went out to bid and the low bidder was Giacorp. Ms. Ayers asked if the repair is due to vandalism or wear and tear. Mr. Hughes said it is a combination of both as well as a poor design. Mr. Meek said if pressure treated wood will still be used. Mr. Hughes said "Yes". Mr. Meek suggested to also add security cameras to the area. Mr. Hughes said cameras are included as part of the Master Plan for Oyster Shell Park. Mr. Goldstein asked what the life expectancy is of the new fencing. Mr. Hughes said approximately 15-20 years.

**** MS. MCMURRER MOVED TO AUTHORIZE THE MAYOR, HARRY W. RILLING, TO ENTER INTO A CONTRACT WITH GIACORP, FOR THE OYSTER SHELL PARK FENCE REPAIR PROJECT # 4256, FOR AN AMOUNT NOT TO EXCEED \$230,027.00 FROM ACCOUNT 134010-5796-ARP01**

**** THE MOTION PASSED UNANIMOUSLY**

Ms. Shanahan arrived at 7:37PM.

A. AUTHORIZE THE DIRECTOR OF RECREATION AND PARKS TO ISSUE A CHANGE ORDER FOR THE OYSTER SHELL FENCE REPAIR PROJECT IN AN AMOUNT NOT TO EXCEED \$23,000.00 FROM ACCOUNT # 134010-5796-ARP01.

**** MS. MCMURRER MOVED TO AUTHORIZE THE DIRECTOR OF RECREATION AND PARKS TO ISSUE A CHANGE ORDER FOR THE OYSTER SHELL FENCE REPAIR PROJECT IN AN AMOUNT NOT TO EXCEED \$23,000.00 FROM ACCOUNT # 134010-5796-ARP01.**

**** THE MOTION PASSED UNANIMOUSLY.**

12. AUTHORIZE THE MAYOR, HARRY W. RILLING, TO ENTER INTO A CONTRACT WITH GRINDLINE SKATEPARKS, INC FOR THE CALF PASTURE BEACH SKATE PARK PROJECT # 4237, IN AN AMOUNT NOT TO EXCEED \$1,411,896.92 FROM ACCOUNTS # 134010-5796-ARP01 AND 0921/0922/0923/0924-6030-5777-C0365.

Mr. Hughes said the design money was approved in the last capital budget and had been working with a design company to design a skate park at Calf Pasture Beach and a few public information sessions were held where 25-30 people had attended. He said it will be a very exciting program and the skate park gets a lot of use and should serve the city for a very long time and will be on the existing footprint and plan to start construction late this spring and have it completed by late fall because due to the amount of concrete work the project could not be done over the winter. Mr. Kydes asked who will be running the camp. Mr. Hughes said it will all be done in-house. Ms. Ayers asked if has been thought about to have a skate park somewhere else in town for those that cant get the beach. Mr. Stowers said "yes" and will be addressed in the Master Plan. Mr. Meek suggested to also add security cameras to this location. Mr. Hughes said the police department currently has a camera over the skate park.

**** MS. MCMURRER MOVED TO AUTHORIZE THE MAYOR, HARRY W. RILLING, TO ENTER INTO A CONTRACT WITH GRINDLINE SKATEPARKS, INC FOR THE CALF PASTURE BEACH SKATE PARK PROJECT # 4237, IN AN AMOUNT NOT TO EXCEED \$1,411,896.92 FROM ACCOUNTS # 134010-5796-ARP01 AND 0921/0922/0923/0924-6030-5777-C0365.**

**** THE MOTION PASSED UNANIMOUSLY.**

A. AUTHORIZE THE DIRECTOR OF RECREATION AND PARKS TO ISSUE A CHANGE ORDER FOR THE CALF PASTURE BEACH SKATE PARK PROJECT # 4237 IN AN IN AN AMOUNT NOT TO EXCEED \$70,594.00 FROM ACCOUNTS # 134010-5796-ARP01 AND 0921/0922/0923/0924-6030-5777-C0365.

**** MS. MCMURRER MOVED TO AUTHORIZE THE DIRECTOR OF RECREATION AND PARKS TO ISSUE A CHANGE ORDER FOR THE CALF PASTURE BEACH SKATE PARK PROJECT # 4237 IN AN IN AN AMOUNT NOT TO EXCEED \$70,594.00 FROM ACCOUNTS # 134010-5796-ARP01 AND 0921/0922/0923/0924-6030-5777-C0365.**

**** THE MOTION PASSED UNANIMOUSLY.**

13. TECHNICAL CORRECTION: AUTHORIZE THE MAYOR, HARRY W. RILLING, TO EXECUTE AN AGREEMENT WITH FGB CONSTRUCTION FOR PROJECT # RNP 2022-2, CALF PASTURE BEACH PARKING AND GREEN INFRASTRUCTURE IMPROVEMENTS FOR A SUM NOT TO EXCEED \$1,973,035.00 BASED ON THE FOLLOWING BREAKDOWN OF \$1,365,292.00 (BASE BID); 278,000.00 (ALTERNATE 1A/1B – THERMOPLASTIC MARKINGS BEACH AND WATER), \$36,461.00 (ALTERNATE 2 – MAINTENANCE DRIVEWAY AND WATER MAIN CROSSING); \$135,392.00 (ALTERNATE 3 – SOUTH PARKING LOT), AND \$157,890.00 (ALTERNATE 4 – SHADY BEACH). ACCOUNTS # 0921/0922/0923-6030-5777-C0365, 134010-5796APW09, 134010-5796-APW07.

Mr. Hughes said this item is for the Calf Pasture Beach renovation project that was approved last fall and the only change to is that account number 134010-5796-APW07 was added. He said the project in on schedule and is stated to be completed by May 15, 2023. Mr. Meek asked if these are city or ARPA funds. Mr. Hughes said he believes the added account is ARPA

**** MS. SHANAHAN MOVED TO APPROVE THE TECHNICAL CORRECTION: AUTHORIZE THE MAYOR, HARRY W. RILLING, TO EXECUTE AN AGREEMENT WITH FGB CONSTRUCTION FOR PROJECT # RNP 2022-2, CALF PASTURE BEACH PARKING AND GREEN INFRASTRUCTURE IMPROVEMENTS FOR A SUM NOT TO EXCEED \$1,973,035.00 BASED ON THE FOLLOWING BREAKDOWN OF \$1,365,292.00 (BASE BID); 278,000.00 (ALTERNATE 1A/1B – THERMOPLASTIC MARKINGS BEACH AND WATER), \$36,461.00 (ALTERNATE 2 – MAINTENANCE DRIVEWAY AND WATER MAIN CROSSING); \$135,392.00 (ALTERNATE 3 – SOUTH PARKING LOT), AND \$157,890.00 (ALTERNATE 4 – SHADY BEACH). ACCOUNTS # 0921/0922/0923-6030-5777-C0365, 134010-5796APW09, 134010-5796-APW07.**

**** THE MOTION PASSED UNANIMOUSLY.**

VI DISCUSSION

Mr. Stowers provided an update and said that the project at Cranbury Park in progress as well as the project at Calf Pasture Beach. The contract has been signed for the new scheduling system and will be converting to the new system which will take some time and have made the changes as requested to the joint use agreement with the school and have sent it to the law department for review and is hoping to have it in place by September. He said that staff met with Mr. Ellis this morning regarding the fees and charges study, and have brought a staff person on using ARPA funding to lead the accreditation process. He said staff is working with Mr. Travers and Mr. Torre on Tree Master Plan and have received approval to hire an arborist and horticulturist to implement the plan. He said they are also in the budget process and has requested that four temporary employees be converted to fulltime employees and two positions to be reclassified and may need to committee's support. He said they are also working towards some sort of a community center facility for recreation and he will brief the committee at the next meeting.

Ms. McMurrer thanked Mr. Stowers for pushing forward with the recreation center and thanked staff for all that they do. She also said that the Play and Learn camp registration begins on March 1, 2023.

Ms. Ayers also thanked staff for the wonderful job they are doing and said that the city had paid for an efficiency study and asked if any work has been done and if there are items the committee should be aware of and if there is anything on the efficiency study that staff cannot deliver. Ms. Young said she believes that will entail a much larger conversation. Mr. Stowers said that he is working on the staffing levels and are also trying to bring on project-based positions, but he does not feel the efficiency study addressed Recreation and Parks as it should have but he will review it again and report back to the committee. Ms. Ayers requested that going forward the committee will need a comprehensive understanding of how those asks from the study tie into the budget.

ADJOURNMENT

**** MR. GOLDSTEIN MOVED TO ADJOURN.**

**** THE MOTION PASSED UNANIMOUSLY.**

The meeting adjourned at 8:10PM.

Respectfully submitted,

Dilene Byrd

1

City of Norwalk Recreation & Parks Department
Facility Rental Event Application Form

PLEASE PRINT

ORGANIZATION (IF APPLICABLE) Vox Church PERSONAL/FAMILY
COMPANY/BUSINESS
NON-PROFIT (501C3) Yes ☒ No

NAME OF BENEFICIARY (IF APPLICABLE) _____ Annual Event: Yes _____ No ☒ # of years _____

NAME OF CORPORATE OFFICER AUTHORIZED
TO EXECUTE THE LICENSE AGREEMENT: _____ TITLE _____

YOUR NAME: Daniel Kromidis TITLE: Pastor

ADDRESS: 8 Fulton Court E-MAIL ADDRESS: dkromidis@voxchurch.org

CITY: Norwalk STATE: CT ZIP CODE: 06851

HOME PHONE: N/A BUSINESS PHONE: 203-907-7922 CELL: 860-218-4649

FACILITY REQUESTED: Veterans Memorial Park FACILITY & EVENT INFORMATION

EVENT: Local Easter Egg Hunt Sponsored by Vox Church # OF PARTICIPANTS: Estimate 300

SET UP TIME: 7:30 AM START TIME: 10 AM END TIME: 2 PM BREAKDOWN TIME: Each by 1 PM DATE REQUESTED: April 1

RAIN DATE: April 8
(RAIN DATE FOR BEACH RENTALS ONLY)

ARE YOU REQUESTING THE USE OF ALCOHOLIC BEVERAGES AND/OR BEER KEGS? YES ☐ NO ☒

(PLEASE NOTE: NO GLASS OR BOTTLES ALLOWED AT CITY PARK PROPERTY, INCLUDING CRANBURY PARK)

SERVING FOOD: YES ☒ NO ☐ ARE YOU USING A FOOD TRUCK? (NOT ALLOWED AT BEACH) YES ☐ NO ☒ NAME: _____
by making Easter Eggs

ARE YOU REQUESTING A TENT? YES ☐ NO ☒ *ANY TENT (STRUCTURE) 10 x 10 FEET OR LARGER INCLUDING, BUT NOT LIMITED TO:
ELECTRICAL LIGHTING EQUIPMENT, OVENS, GRILLS, ETC, REQUIRES A SEPARATE PERMIT FROM THE CODE ENFORCEMENT DEPARTMENT.
ADDITIONAL EQUIPMENT, i.e. INFLATABLES MUST RECEIVE APPROVAL FROM DIRECTOR OF RECREATION & PARKS. IF APPROVED
SEPARATE INSURANCE MUST BE PURCHASED AND PRESENTED. BOUNCE HOUSES AND DRONES ARE NOT ALLOWED ON ANY CITY
PROPERTY, INCLUDING SCHOOL GROUNDS AND PARKS. VIOLATION OF THIS RULE MAY JEOPARDIZE FUTURE EVENTS IN THE CITY

ARE YOU REQUESTING TO USE DISPLAY ADVERTISING AT YOUR EVENT? YES ☒ NO ☐

ARE YOU REQUESTING TO SOLICIT CONTRIBUTIONS AT YOUR EVENT? YES ☐ NO ☒

ARE YOU REQUESTING TO SELL FOOD, BEVERAGES, GOODS OR WARES? YES ☐ NO ☒

WILL YOU BE USING TEMPORARY ELECTRICAL RESOURCES? YES ☒ NO ☐

BEACH PERMITS ONLY:

WILL THE GROUP BE GOING INTO THE WATER IN ANY WAY, WADING, WALKING OR SWIMMING at the Beach? YES ☐ NO ☒

WILL THE GROUP HAVE ANY ACTIVITIES NEAR OR AROUND THE WATER (including Splash Pad) at the Beach YES ☐ NO ☒

IT IS THE GROUP SUPERVISOR'S RESPONSIBILITY TO CONTACT THE LIFEGUARD SUPERVISOR ON DUTY SO THAT ALL RULES AND REGULATIONS
ARE CLEAR AND ADHERED TO

IS A WATER SAFETY INSTRUCTOR OR A CERTIFIED LIFEGUARD ACCOMPANYING YOUR GROUP? YES ☐ NO ☒

If yes, name of person(s) _____ Each group should have accessible a list with all the children's names that are attending the outings for
accountability in case of emergency

ANY QUESTIONS ANSWERED YES, PLEASE EXPLAIN ON SEPARATE SHEET & ATTACH TO APPLICATION

APPLICANT'S SIGNATURE: Daniel Kromidis DATE: 2/22/2023

OFFICE USE ONLY

RECREATION & PARK COMMITTEE APPROVAL: DATE TO COMMITTEE: _____ YES _____ NO _____ N/A _____
COMMON COUNCIL APPROVAL: DATE TO COMMITTEE: _____ YES _____ NO _____ N/A _____

City of Norwalk Recreation & Parks Department
Facility Rental Event Application Form

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PLEASE PRINT
ORGANIZATION NAME: Anchor Academy Inc dba Regina Pacis Academy
NAME OF BENEFICIARY: _____ Is this an Annual Event: Yes ☒ No ☐ # of years _____
NAME OF CORPORATE OFFICER AUTHORIZED TO EXECUTE THE LICENSE AGREEMENT: _____ TITLE: _____
YOUR NAME: Jane Reichle TITLE: Business Manager
ADDRESS: 8 Leonard Street E-MAIL ADDRESS: j.reichle@reginapacisacademy.org
CITY: Norwalk STATE: CT ZIP CODE: 06850
HOME PHONE: 203-866-7974 BUSINESS PHONE: 203-642-4501 CELL: 203-912-6752

FACILITY REQUESTED: Crabbury Park Pavilion FACILITY & EVENT INFORMATION # OF PARTICIPANTS 215
EVENT: Field Day DATE REQUESTED: June 2, 2023
SET UP TIME: 8:30 STARTING TIME: 9:00 BREAKDOWN TIME: 3:00 END TIME: 3:30 RAIN DATE: X
(RAIN DATE FOR BEACH RENTALS ONLY)
ARE YOU REQUESTING THE USE OF ALCOHOLIC BEVERAGES AND/OR BEER KEGS? YES ☐ NO ☒

(PLEASE NOTE: NO GLASS OR BOTTLES ALLOWED AT CITY PARK PROPERTY, INCLUDING CRANBURY PARK)

SERVING FOOD: YES ☒ NO ☐ ARE YOU USING A FOOD TRUCK? YES ☒ NO ☐ NAME: Chez Lenard

ARE YOU REQUESTING A TENT? YES ☐ NO ☐ *ANY TENT (STRUCTURE) 10 x 10 FEET OR LARGER INCLUDING, BUT NOT LIMITED TO; ELECTRICAL LIGHTING EQUIPMENT, OVENS, GRILLS, ETC. REQUIRES A SEPARATE PERMIT FROM THE CODE ENFORCEMENT DEPARTMENT. ADDITIONAL EQUIPMENT, i.e. INFLATABLES MUST RECEIVE APPROVAL FROM DIRECTOR OF RECREATION & PARKS. IF APPROVED SEPARATE INSURANCE MUST BE PURCHASED AND PRESENTED. BOUNCE HOUSES AND DRONES ARE NOT ALLOWED ON ANY CITY PROPERTY, INCLUDING SCHOOL GROUNDS AND PARKS. VIOLATION OF THIS RULE MAY JEOPARDIZE FUTURE EVENTS IN THE CITY

ARE YOU REQUESTING TO USE DISPLAY ADVERTISING AT YOUR EVENT?

YES ☐ NO ☒

ARE YOU REQUESTING TO SOLICIT CONTRIBUTIONS AT YOUR EVENT?

YES ☐ NO ☒

ARE YOU REQUESTING TO SELL FOOD, BEVERAGES, GOODS OR WARES?

YES ☐ NO ☒

WILL YOU BE USING TEMPORARY ELECTRICAL RESOURCES?

YES ☐ NO ☒

BEACH PERMITS ONLY: N/A

WILL THE GROUP BE GOING INTO THE WATER IN ANY WAY, WADING, WALKING OR SWIMMING at the Beach? YES ☐ NO ☐

WILL THE GROUP HAVE ANY ACTIVITIES NEAR OR AROUND THE WATER (including Splash Pad) at the Beach YES ☐ NO ☐

IT IS THE GROUP SUPERVISOR'S RESPONSIBILITY TO CONTACT THE LIFEGUARD SUPERVISOR ON DUTY SO THAT ALL RULES AND REGULATIONS ARE CLEAR AND ADHERED TO

IS A WATER SAFETY INSTRUCTOR OR A CERTIFIED LIFEGUARD ACCOMPANYING YOUR GROUP? YES ☐ NO ☐

If yes, name of person(s) _____ Each group should have accessible a list with all the children's names that are attending the outings for accountability in case of emergency

ANY QUESTIONS ANSWERED YES, PLEASE EXPLAIN ON SEPARATE SHEET & ATTACH TO APPLICATION

APPLICANT'S SIGNATURE: _____

DATE: _____

OFFICE USE ONLY

RECREATION & PARK COMMITTEE APPROVAL: DATE TO COMMITTEE: _____ YES _____ NO _____ N/A _____
COMMON COUNCIL APPROVAL: DATE TO COMMITTEE: _____ YES _____ NO _____ N/A _____

City of Norwalk Recreation & Parks Department

Facility Rental Event Application Form

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PLEASE PRINT

ORGANIZATION NAME: Multiple Myeloma Research Foundation c/o Event 360, Inc. PERSONAL/FAMILY _____
 COMPANY/BUSINESS _____
 NON-PROFIT (501C3) Yes ☒ No _____

NAME OF BENEFICIARY: Multiple Myeloma Research Foundation Is this an Annual Event: Yes ☒ No _____ #of years _____
 NAME OF CORPORATE OFFICER AUTHORIZED TO EXECUTE THE LICENSE AGREEMENT: Toni Abraham TITLE: Senior Manager, Events and Partnerships

YOUR NAME: Lindsay Griffin TITLE: Account Manager

ADDRESS: 55 E. Jackson Blvd., Ste 1030 E-MAIL ADDRESS: lgriffin@event360.com

CITY: Chicago STATE: IL ZIP CODE: 60604

HOME PHONE: _____ BUSINESS PHONE: 773.247.5360 x211 CELL: 512.786.2885

FACILITY & EVENT INFORMATION

FACILITY REQUESTED: Taylor Farm Park # OF PARTICIPANTS 350

EVENT: MMRF Team for Cures Walk/Run DATE REQUESTED: June 3, 2023

SET UP TIME: 6/2/23 8AM STARTING TIME: 6/3/23 7:30 AM BREAKDOWN TIME: 6/3/23 11AM ENDTIME: 6/3/23 4PM RAIN DATE: n/a
 (RAIN DATE FOR BEACH RENTALS ONLY)

ARE YOU REQUESTING THE USE OF ALCOHOLIC BEVERAGES AND/OR BEER KEGS? YES ☐ NO ☒

(PLEASE NOTE: NO GLASS OR BOTTLES ALLOWED AT CITY PARK PROPERTY, INCLUDING CRANBURY PARK)

SERVING FOOD: YES ☒ NO ☐ ARE YOU USING A FOOD TRUCK? YES ☐ NO ☒ NAME: _____

ARE YOU REQUESTING A TENT? YES ☒ NO ☐ *ANY TENT (STRUCTURE) 10 x 10 FEET OR LARGER INCLUDING, BUT NOT LIMITED TO; ELECTRICAL LIGHTING EQUIPMENT, OVENS, GRILLS, ETC, REQUIRES A SEPARATE PERMIT FROM THE CODE ENFORCEMENT DEPARTMENT. ADDITIONAL EQUIPMENT, i.e. INFLATABLES MUST RECEIVE APPROVAL FROM DIRECTOR OF RECREATION & PARKS. IF APPROVED SEPARATE INSURANCE MUST BE PURCHASED AND PRESENTED. BOUNCE HOUSES AND DRONES ARE NOT ALLOWED ON ANY CITY PROPERTY, INCLUDING SCHOOL GROUNDS AND PARKS. VIOLATION OF THIS RULE MAY JEOPARDIZE FUTURE EVENTS IN THE CITY

ARE YOU REQUESTING TO USE DISPLAY ADVERTISING AT YOUR EVENT? YES ☒ NO ☐

ARE YOU REQUESTING TO SOLICIT CONTRIBUTIONS AT YOUR EVENT? YES ☒ NO ☐

ARE YOU REQUESTING TO SELL FOOD, BEVERAGES, GOODS OR WARES? YES ☐ NO ☒

WILL YOU BE USING TEMPORARY ELECTRICAL RESOURCES? YES ☒ NO ☐

BEACH PERMITS ONLY:

WILL THE GROUP BE GOING INTO THE WATER IN ANY WAY, WADING, WALKING OR SWIMMING at the Beach? YES ☒ NO ☐

WILL THE GROUP HAVE ANY ACTIVITIES NEAR OR AROUND THE WATER (including Splash Pad) at the Beach YES ☒ NO ☐

IT IS THE GROUP SUPERVISOR'S RESPONSIBILITY TO CONTACT THE LIFEGUARD SUPERVISOR ON DUTY SO THAT ALL RULES AND REGULATIONS ARE CLEAR AND ADHERED TO

IS A WATER SAFETY INSTRUCTOR OR A CERTIFIED LIFEGUARD ACCOMPANYING YOUR GROUP? YES ☐ NO ☒

If yes, name of person(s) _____. Each group should have accessible a list with all the children's names that are attending the outings for accountability in case of emergency

ANY QUESTIONS ANSWERED YES, PLEASE EXPLAIN ON SEPARATE SHEET & ATTACH TO APPLICATION

APPLICANT'S SIGNATURE: Toni Abraham DATE: 2/6/2023

OFFICE USE ONLY

RECREATION & PARK COMMITTEE APPROVAL: DATE TO COMMITTEE: _____ YES _____ NO _____ N/A _____
 COMMON COUNCIL APPROVAL: DATE TO COMMITTEE: _____ YES _____ NO _____ N/A _____

City of Norwalk Recreation & Parks Department
Facility Rental Event Application Form

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PLEASE PRINT

ORGANIZATION NAME: Norwalk Lacrosse Association PERSONAL/FAMILY _____
COMPANY/BUSINESS _____
NON-PROFIT (501C3) Yes ☒ No _____

NAME OF BENEFICIARY: Norwalk Lacrosse Association Is this an Annual Event: Yes ☒ No _____ # of years 10+

NAME OF CORPORATE OFFICER AUTHORIZED TO EXECUTE THE LICENSE AGREEMENT: Nick Phillips TITLE: President

YOUR NAME: Matthew Corry TITLE: Pound on the Sound Director

ADDRESS: 36 Weatherbell Dr E-MAIL ADDRESS: norwalkboyscoordinator@gmail.com

CITY: Norwalk STATE: CT ZIP CODE: 06857

HOME PHONE: _____ BUSINESS PHONE: _____ CELL: 203-247-5876

FACILITY REQUESTED: Vets Park FACILITY & EVENT INFORMATION # OF PARTICIPANTS 400

EVENT: Pound on the Sound Lacrosse Jamboree DATE REQUESTED: June 3rd / 2023

SET UP TIME: 6:30am STARTING TIME: 8am BREAKDOWN TIME: 6pm ENDTIME: 5pm RAIN DATE: N/A
(RAIN DATE FOR BEACH RENTALS ONLY)

ARE YOU REQUESTING THE USE OF ALCOHOLIC BEVERAGES AND/OR BEER KEGS? YES ☐ NO ☒

(PLEASE NOTE: NO GLASS OR BOTTLES ALLOWED AT CITY PARK PROPERTY, INCLUDING CRANBURY PARK)

SERVING FOOD: YES ☒ NO ☐ ARE YOU USING A FOOD TRUCK? YES ☒ NO ☐ NAME: TBD

ARE YOU REQUESTING A TENT? YES ☐ NO ☒ *ANY TENT (STRUCTURE) 10x10 FEET OR LARGER INCLUDING, BUT NOT LIMITED TO: ELECTRICAL LIGHTING EQUIPMENT, OVENS, GRILLS, ETC, REQUIRES A SEPARATE PERMIT FROM THE CODE ENFORCEMENT DEPARTMENT. ADDITIONAL EQUIPMENT, i.e. INFLATABLES MUST RECEIVE APPROVAL FROM DIRECTOR OF RECREATION & PARKS. IF APPROVED SEPARATE INSURANCE MUST BE PURCHASED AND PRESENTED. BOUNCE HOUSES AND DRONES ARE NOT ALLOWED ON ANY CITY PROPERTY, INCLUDING SCHOOL GROUNDS AND PARKS. VIOLATION OF THIS RULE MAY JEOPARDIZE FUTURE EVENTS IN THE CITY

ARE YOU REQUESTING TO USE DISPLAY ADVERTISING AT YOUR EVENT? YES ☒ NO ☐

ARE YOU REQUESTING TO SOLICIT CONTRIBUTIONS AT YOUR EVENT? YES ☒ NO ☐

ARE YOU REQUESTING TO SELL FOOD, BEVERAGES, GOODS OR WARES? YES ☒ NO ☐

WILL YOU BE USING TEMPORARY ELECTRICAL RESOURCES? YES ☐ NO ☒

BEACH PERMITS ONLY:

WILL THE GROUP BE GOING INTO THE WATER IN ANY WAY, WADING, WALKING OR SWIMMING at the Beach? YES ☐ NO ☐

WILL THE GROUP HAVE ANY ACTIVITIES NEAR OR AROUND THE WATER () at the Beach YES ☐ NO ☐

IT IS THE GROUP SUPERVISOR'S RESPONSIBILITY TO CONTACT THE LIFEGUARD SUPERVISOR ON DUTY SO THAT ALL RULES AND REGULATIONS ARE CLEAR AND ADHERED TO

IS A WATER SAFETY INSTRUCTOR OR A CERTIFIED LIFEGUARD ACCOMPANYING YOUR GROUP? YES ☐ NO ☐

If yes, name of person(s) _____. Each group should have accessible a list with all the children's names that are attending the outings for accountability in case of emergency

ANY QUESTIONS ANSWERED YES, PLEASE EXPLAIN ON SEPARATE SHEET & ATTACH TO APPLICATION

APPLICANT'S SIGNATURE: Matthew Corry DATE: 02/10/2023

OFFICE USE ONLY

RECREATION & PARK COMMITTEE APPROVAL: DATE TO COMMITTEE: _____ YES _____ NO _____ N/A _____
COMMON COUNCIL APPROVAL: DATE TO COMMITTEE: _____ YES _____ NO _____ N/A _____

City of Norwalk Recreation & Parks Department

Facility Rental Event Application Form

(5)

PLEASE PRINT

PERSONAL/FAMILY

COMPANY/BUSINESS

ORGANIZATION (IF APPLICABLE) Triangle Community Center

NON-PROFIT (501C3) Yes ☒ No ☐

NAME OF BENEFICIARY (IF APPLICABLE) Triangle Community Center Annual Event Yes ☒ No ☐ # of years 7

NAME OF CORPORATE OFFICER AUTHORIZED

TO EXECUTE THE LICENSE AGREEMENT: Colin Hosten

TITLE Board President

YOUR NAME: Edson Rivas

TITLE Business Development Advisor

ADDRESS: 650 West Ave.

E-MAIL ADDRESS: edson@CTPrideCenter.org

CITY: Norwalk

STATE: CT

ZIP CODE: 06850

HOME PHONE: _____

BUSINESS PHONE: 203-853-0600 CELL: _____

ext. 105

FACILITY REQUESTED: Veteran's Park FACILITY & EVENT INFORMATION

% OF PARTICIPANTS 6,000

EVENT: Pride in the Park

DATE REQUESTED: 6/10/23

SET UP TIME 8 AM START TIME 12 PM END TIME 8 PM BREAKDOWN TIME 10 PM

RAIN DATE: 6/11/23

(RAIN DATE FOR BEACH RENTALS ONLY)

ARE YOU REQUESTING THE USE OF ALCOHOLIC BEVERAGES AND/OR BEER KEGS? YES ☒ NO ☐

(PLEASE NOTE NO GLASS OR BOTTLES ALLOWED AT CITY PARK PROPERTY, INCLUDING CRANBURY PARK)

SERVING FOOD: YES ☒ NO ☐ ARE YOU USING A FOOD TRUCK (NOT ALLOWED AT BEACH) YES ☒ NO ☐ NAME: _____

ARE YOU REQUESTING A TENT? YES ☐ NO ☐ *ANY TENT (STRUCTURE) 10 x 10 FEET OR LARGER INCLUDING, BUT NOT LIMITED TO; ELECTRICAL LIGHTING EQUIPMENT, OVENS, GRILLS, ETC, REQUIRES A SEPARATE PERMIT FROM THE CODE ENFORCEMENT DEPARTMENT. ADDITIONAL EQUIPMENT, i.e. INFLATABLES MUST RECEIVE APPROVAL FROM DIRECTOR OF RECREATION & PARKS. IF APPROVED SEPARATE INSURANCE MUST BE PURCHASED AND PRESENTED. BOUNCE HOUSES AND DRONES ARE NOT ALLOWED ON ANY CITY PROPERTY, INCLUDING SCHOOL GROUNDS AND PARKS. VIOLATION OF THIS RULE MAY JEOPARDIZE FUTURE EVENTS IN THE CITY

ARE YOU REQUESTING TO USE DISPLAY ADVERTISING AT YOUR EVENT?

YES ☒ NO ☐

ARE YOU REQUESTING TO SOLICIT CONTRIBUTIONS AT YOUR EVENT?

YES ☒ NO ☐

ARE YOU REQUESTING TO SELL FOOD, BEVERAGES, GOODS OR WARES?

YES ☒ NO ☐

WILL YOU BE USING TEMPORARY ELECTRICAL RESOURCES?

YES ☒ NO ☐

BEACH PERMITS ONLY:

WILL THE GROUP BE GOING INTO THE WATER IN ANY WAY, WADING, WALKING OR SWIMMING at the Beach? YES ☐ NO ☐

WILL THE GROUP HAVE ANY ACTIVITIES NEAR OR AROUND THE WATER (including Splash Pad) at the Beach YES ☐ NO ☐

IT IS THE GROUP SUPERVISOR'S RESPONSIBILITY TO CONTACT THE LIFEGUARD SUPERVISOR ON DUTY SO THAT ALL RULES AND REGULATIONS ARE CLEAR AND ADHERED TO

IS A WATER SAFETY INSTRUCTOR OR A CERTIFIED LIFEGUARD ACCOMPANYING YOUR GROUP? YES ☐ NO ☐

If yes, name of person(s) _____ Each group should have accessible a list with all the children's names that are attending the outings for accountability in case of emergency

ANY QUESTIONS ANSWERED YES, PLEASE EXPLAIN ON SEPARATE SHEET & ATTACH TO APPLICATION

APPLICANT'S SIGNATURE [Signature]

DATE: 2/21/23

OFFICE USE ONLY

RECREATION & PARK COMMITTEE APPROVAL: DATE TO COMMITTEE _____ YES _____ NO _____ N/A _____
COMMON COUNCIL APPROVAL: DATE TO COMMITTEE _____ YES _____ NO _____ N/A _____

Edson Rivas
Business Development Advisor
Triangle Community Center
650 West Ave.
Norwalk, CT 06851

Department of Recreation & Parks
City of Norwalk
125 East Avenue
Norwalk, CT 06851

March 1, 2023

Dear Parks Committee,

Thank you for your past and continued support of our Pride in the Park event every year in Norwalk. Per usual, our event reserved onsite parking for handicapable individuals to have easier access to our event. In years past, this parking was free of charge. This year we are changing locations from Mathew's Mansion to Veteran's Memorial Park and Marina. With the changing of location, I noticed that the onsite parking would be paid parking. I am writing to you to consider waiving the parking fees for the day of our event, June 10th, in order to continue to keep our free event as open and accessible to our communities as possible.

I appreciate your time and consideration of this request and look forward to speaking with you all during the committee meeting.

Thank you,

Edson Rivas
Business Development Advisor
Triangle Community Center

City of Norwalk Recreation & Parks Department

Facility Rental Event Application Form

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PLEASE PRINT

ORGANIZATION NAME: Third Taxing District PERSONAL/FAMILY _____
COMPANY/BUSINESS _____
NON-PROFIT (501C3) Yes _____ No _____

NAME OF BENEFICIARY: Third Taxing District Is this an Annual Event: Yes _____ No _____ # of years _____

NAME OF CORPORATE OFFICER AUTHORIZED TO EXECUTE THE LICENSE AGREEMENT: Ron Scofield TITLE: Assistant General Manager

YOUR NAME: Ron Scofield TITLE: Assistant General Manager

ADDRESS: 2 Second St. E-MAIL ADDRESS: rscofield@ctd.org

CITY: East Norwalk STATE: CT ZIP CODE: 06851

HOME PHONE: (203) 939-1840 BUSINESS PHONE: 203 866-9271 CELL: 203 943-1437

FACILITY REQUESTED: Show Mobile at Norwalk Beach FACILITY & EVENT INFORMATION # OF PARTICIPANTS 300-350
EVENT: Third Taxing District Summer Concert Series DATE REQUESTED: 7/16/23 7/23/23 7/30/23
SET UP TIME: 1:00 PM STARTING TIME: 5:00 PM BREAKDOWN TIME: 7:00 PM END TIME: 8:00 PM RAIN DATE: 8/6/23 8/13/23 8/20/23 8/27/23
(RAIN DATE FOR BEACH RENTALS ONLY)

ARE YOU REQUESTING THE USE OF ALCOHOLIC BEVERAGES AND/OR BEER KEGS? YES ☐ NO ☒

(PLEASE NOTE: NO GLASS OR BOTTLES ALLOWED AT CITY PARK PROPERTY, INCLUDING CRANBURY PARK)

SERVING FOOD: YES ☐ NO ☒ ARE YOU USING A FOOD TRUCK? YES ☐ NO ☒ NAME: _____

ARE YOU REQUESTING A TENT? YES ☐ NO ☒ *ANY TENT (STRUCTURE) 10 x 10 FEET OR LARGER INCLUDING, BUT NOT LIMITED TO; ELECTRICAL LIGHTING EQUIPMENT, OVENS, GRILLS, ETC, REQUIRES A SEPARATE PERMIT FROM THE CODE ENFORCEMENT DEPARTMENT. ADDITIONAL EQUIPMENT, i.e. INFLATABLES MUST RECEIVE APPROVAL FROM DIRECTOR OF RECREATION & PARKS. IF APPROVED SEPARATE INSURANCE MUST BE PURCHASED AND PRESENTED. BOUNCE HOUSES AND DRONES ARE NOT ALLOWED ON ANY CITY PROPERTY, INCLUDING SCHOOL GROUNDS AND PARKS. VIOLATION OF THIS RULE MAY JEOPARDIZE FUTURE EVENTS IN THE CITY

ARE YOU REQUESTING TO USE DISPLAY ADVERTISING AT YOUR EVENT? YES ☐ NO ☒
ARE YOU REQUESTING TO SOLICIT CONTRIBUTIONS AT YOUR EVENT? YES ☐ NO ☒
ARE YOU REQUESTING TO SELL FOOD, BEVERAGES, GOODS OR WARES? YES ☐ NO ☒
WILL YOU BE USING TEMPORARY ELECTRICAL RESOURCES? YES ☐ NO ☒

BEACH PERMITS ONLY:

WILL THE GROUP BE GOING INTO THE WATER IN ANY WAY, WADING, WALKING OR SWIMMING at the Beach? YES ☐ NO ☒
WILL THE GROUP HAVE ANY ACTIVITIES NEAR OR AROUND THE WATER (including Splash Pad) at the Beach YES ☐ NO ☒

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IS A WATER SAFETY INSTRUCTOR OR A CERTIFIED LIFEGUARD ACCOMPANYING YOUR GROUP? YES ☐ NO ☒
If yes, name of person(s) _____ Each group should have accessible a list with all the children's names that are attending the outings for accountability in case of emergency

ANY QUESTIONS ANSWERED YES, PLEASE EXPLAIN ON SEPARATE SHEET & ATTACH TO APPLICATION

APPLICANT'S SIGNATURE: Ronald Scofield DATE: 1/25/23

OFFICE USE ONLY

RECREATION & PARK COMMITTEE APPROVAL: DATE TO COMMITTEE: _____ YES _____ NO _____ N/A _____
COMMON COUNCIL APPROVAL: DATE TO COMMITTEE: _____ YES _____ NO _____ N/A _____

City of Norwalk Recreation & Parks Department
Facility Rental Event Application Form

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PLEASE PRINT

ORGANIZATION NAME: Stew Leonard's PERSONAL/FAMILY ☐
COMPANY/BUSINESS ☒
NON-PROFIT (501C3) Yes ☐ No ☒
NAME OF BENEFICIARY: Stacey Kalmanidis Is this an Annual Event: Yes ☒ No ☐ # of years 30
NAME OF CORPORATE OFFICER AUTHORIZED TO EXECUTE THE LICENSE AGREEMENT: Stacey Kalmanidis TITLE: HR manager
YOUR NAME: Stacey Kalmanidis TITLE: HR manager
ADDRESS: 100 Westport Ave E-MAIL ADDRESS: skalmanidis@stewleonards.com
CITY: Norwalk STATE: CT ZIP CODE: 06851
HOME PHONE: N/A BUSINESS PHONE: 203-750-6143 CELL: 203-984-1188

FACILITY REQUESTED: Cranbury Park FACILITY & EVENT INFORMATION
OF PARTICIPANTS: 200-350
EVENT: Annual Summer Picnic DATE REQUESTED: July 18, 2023
SET UP TIME: 8:00am STARTING TIME: 11am BREAKDOWN TIME: 6pm END TIME: 7pm RAIN DATE: July 19, 2023
(RAIN DATE FOR BEACH RENTALS ONLY)

ARE YOU REQUESTING THE USE OF ALCOHOLIC BEVERAGES AND/OR BEER KEGS? YES ☒ NO ☐

(PLEASE NOTE: NO GLASS OR BOTTLES ALLOWED AT CITY PARK PROPERTY, INCLUDING CRANBURY PARK)

SERVING FOOD: YES ☒ NO ☐ ARE YOU USING A FOOD TRUCK? YES ☐ NO ☒ NAME: _____

ARE YOU REQUESTING A TENT? YES ☒ NO ☐ *ANY TENT (STRUCTURE) 10 x 10 FEET OR LARGER INCLUDING, BUT NOT LIMITED TO, ELECTRICAL LIGHTING EQUIPMENT, OVENS, GRILLS, ETC, REQUIRES A SEPARATE PERMIT FROM THE CODE ENFORCEMENT DEPARTMENT. ADDITIONAL EQUIPMENT, i.e. INFLATABLES MUST RECEIVE APPROVAL FROM DIRECTOR OF RECREATION & PARKS. IF APPROVED SEPARATE INSURANCE MUST BE PURCHASED AND PRESENTED. BOUNCE HOUSES AND DRONES ARE NOT ALLOWED ON ANY CITY PROPERTY, INCLUDING SCHOOL GROUNDS AND PARKS. VIOLATION OF THIS RULE MAY JEOPARDIZE FUTURE EVENTS IN THE CITY

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ARE YOU REQUESTING TO SOLICIT CONTRIBUTIONS AT YOUR EVENT? YES ☐ NO ☒
ARE YOU REQUESTING TO SELL FOOD, BEVERAGES, GOODS OR WARES? YES ☐ NO ☒
WILL YOU BE USING TEMPORARY ELECTRICAL RESOURCES? YES ☒ NO ☐

BEACH PERMITS ONLY:

WILL THE GROUP BE GOING INTO THE WATER IN ANY WAY, WADING, WALKING OR SWIMMING at the Beach? YES ☐ NO ☐
WILL THE GROUP HAVE ANY ACTIVITIES NEAR OR AROUND THE WATER (including Splash Pad) at the Beach YES ☐ NO ☐

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If yes, name of person(s) _____ Each group should have accessible a list with all the children's names that are attending the outings for accountability in case of emergency

ANY QUESTIONS ANSWERED YES, PLEASE EXPLAIN ON SEPARATE SHEET & ATTACH TO APPLICATION

APPLICANT'S SIGNATURE: ACQUIN DATE: 2/16/23

OFFICE USE ONLY

RECREATION & PARK COMMITTEE APPROVAL: DATE TO COMMITTEE: _____ YES _____ NO _____ N/A _____
COMMON COUNCIL APPROVAL: DATE TO COMMITTEE: _____ YES _____ NO _____ N/A _____

City of Norwalk Recreation & Parks Department

Facility Rental Event Application Form

(2)

PLEASE PRINT

ORGANIZATION (IF APPLICABLE) Triball Championship USA LLC PERSONAL/FAMILY ☐ COMPANY/BUSINESS ☐ BUSINESS ☐ NON-PROFIT (501C3) Yes ☐ No ☐ NO

NAME OF BENEFICIARY (IF APPLICABLE) Triball Championship USA LLC Annual Event Yes ☐ No ☐ # of years 2-3

NAME OF CORPORATE OFFICER AUTHORIZED TO EXECUTE THE LICENSE AGREEMENT: Jeremiah Schwarz TITLE: CVO & Director

YOUR NAME: Jeremiah Schwarz TITLE: CVO & Director

ADDRESS: 2679 Fairfield Ave, 2nd Floor E-MAIL ADDRESS: jeischwarz3@gmail.com

CITY: Bridgeport STATE: CT ZIP CODE: 06605

HOME PHONE: _____ BUSINESS PHONE: 2035349728 CELL: 2035349728

FACILITY & EVENT INFORMATION

FACILITY REQUESTED: Veterans Park, Soccer Field Closest to Bridge # OF PARTICIPANTS 144

EVENT: U.S. Triball Championship DATE REQUESTED: July 29th, 2023

SET UP TIME: 7AM START TIME: 11:30AM END TIME: 6PM BREAKDOWN TIME: 6-10 RAIN DATE: August 5th, 2023

(RAIN DATE FOR BEACH RENTALS ONLY)

ARE YOU REQUESTING THE USE OF ALCOHOLIC BEVERAGES AND/OR BEER KEGS? YES ☒ NO ☐

PLEASE NOTE: NO GLASS OR BOTTLES ALLOWED AT CITY PARK PROPERTY, INCLUDING CRANBURY PARK

SERVING FOOD: YES ☒ NO ☐ ARE YOU USING A FOOD TRUCK? (NOT ALLOWED AT BEACH) YES ☒ NO ☐ NAME: BLIND RHINO

ARE YOU REQUESTING A TENT? YES ☒ NO ☐ *ANY TENT (STRUCTURE) 10x10 FEET OR LARGER INCLUDING, BUT NOT LIMITED TO, ELECTRICAL LIGHTING EQUIPMENT, OVENS, GRILLS, ETC, REQUIRES A SEPARATE PERMIT FROM THE CODE ENFORCEMENT DEPARTMENT. ADDITIONAL EQUIPMENT, I.E. INFLATABLES MUST RECEIVE APPROVAL FROM DIRECTOR OF RECREATION & PARKS. IF APPROVED SEPARATE INSURANCE MUST BE PURCHASED AND PRESENTED. BOUNCE HOUSES AND DRONES ARE NOT ALLOWED ON ANY CITY PROPERTY, INCLUDING SCHOOL GROUNDS AND PARKS. VIOLATION OF THIS RULE MAY JEOPARDIZE FUTURE EVENTS IN THE CITY

ARE YOU REQUESTING TO USE DISPLAY ADVERTISING AT YOUR EVENT? YES ☒ NO ☐

ARE YOU REQUESTING TO SOLICIT CONTRIBUTIONS AT YOUR EVENT? YES ☒ NO ☐

ARE YOU REQUESTING TO SELL FOOD, BEVERAGES, GOODS OR WARES? YES ☒ NO ☐

WILL YOU BE USING TEMPORARY ELECTRICAL RESOURCES? YES ☒ NO ☐

BEACH PERMITS ONLY:

WILL THE GROUP BE GOING INTO THE WATER IN ANY WAY, WADING, WALKING OR SWIMMING at the Beach? YES ☐ NO ☒

WILL THE GROUP HAVE ANY ACTIVITIES NEAR OR AROUND THE WATER (including Splash Pad) at the Beach YES ☐ NO ☒

IT IS THE GROUP SUPERVISOR'S RESPONSIBILITY TO CONTACT THE LIFEGUARD SUPERVISOR ON DUTY SO THAT ALL RULES AND REGULATIONS ARE CLEAR AND ADHERED TO

IS A WATER SAFETY INSTRUCTOR OR A CERTIFIED LIFEGUARD ACCOMPANYING YOUR GROUP? YES ☐ NO ☒

If yes, name of person(s) _____ Each group should have accessible a list with all the children's names that are attending the outings for accountability in case of emergency

ANY QUESTIONS ANSWERED YES, PLEASE EXPLAIN ON SEPARATE SHEET & ATTACH TO APPLICATION

APPLICANT'S SIGNATURE: Jeremiah Schwarz DATE: 02/23/23

OFFICE USE ONLY

RECREATION & PARK COMMITTEE APPROVAL: DATE TO COMMITTEE: _____ YES ☐ NO ☐ N/A ☐

COMMON COUNCIL APPROVAL: DATE TO COMMITTEE: _____ YES ☐ NO ☐ N/A ☐

City of Norwalk Recreation & Parks Department

Facility Rental Event Application Form

(9)

PLEASE PRINT

ORGANIZATION NAME: Tric Hut, LLC PERSONAL/FAMILY _____
 COMPANY/BUSINESS _____
 NAME OF BENEFICIARY: Family & Children's Agency Is this an Annual Event: Yes ☒ No ☐ # of years _____
 NAME OF CORPORATE OFFICER AUTHORIZED TO EXECUTE THE LICENSE AGREEMENT: _____ TITLE: _____
 YOUR NAME: Sharon Smith TITLE: Event Coordinator
 ADDRESS: 304 Main Ave #292 E-MAIL ADDRESS: SDSSmith@live.com
 CITY: Norwalk STATE: CT ZIP CODE: 06851
 HOME PHONE: _____ BUSINESS PHONE: _____ CELL: 203-981-1994

FACILITY REQUESTED: Oyster Shell Park FACILITY & EVENT INFORMATION # OF PARTICIPANTS: 300
 EVENT: Eats & Beats Food Festival DATE REQUESTED: 8-12-23
 SET UP TIME: 10:00 STARTING TIME: 11:00 BREAKDOWN TIME: 8:00 END TIME: _____ RAIN DATE: _____
 (RAIN DATE FOR BEACH RENTALS ONLY)

ARE YOU REQUESTING THE USE OF ALCOHOLIC BEVERAGES AND/OR BEER KEGS? YES ☒ NO ☐

(PLEASE NOTE: NO GLASS OR BOTTLES ALLOWED AT CITY PARK PROPERTY, INCLUDING CRANBURY PARK)

SERVING FOOD: YES ☒ NO ☐ ARE YOU USING A FOOD TRUCK? YES ☒ NO ☐ NAME: multiple Trucks

ARE YOU REQUESTING A TENT? YES ☒ NO ☐ *ANY TENT (STRUCTURE) 10 x 10 FEET OR LARGER INCLUDING, BUT NOT LIMITED TO, ELECTRICAL LIGHTING EQUIPMENT, OVENS, GRILLS, ETC, REQUIRES A SEPARATE PERMIT FROM THE CODE ENFORCEMENT DEPARTMENT. ADDITIONAL EQUIPMENT, i.e. INFLATABLES MUST RECEIVE APPROVAL FROM DIRECTOR OF RECREATION & PARKS. IF APPROVED SEPARATE INSURANCE MUST BE PURCHASED AND PRESENTED. BOUNCE HOUSES AND DRONES ARE NOT ALLOWED ON ANY CITY PROPERTY, INCLUDING SCHOOL GROUNDS AND PARKS. VIOLATION OF THIS RULE MAY JEOPARDIZE FUTURE EVENTS IN THE CITY

ARE YOU REQUESTING TO USE DISPLAY ADVERTISING AT YOUR EVENT? YES ☒ NO ☐
 ARE YOU REQUESTING TO SOLICIT CONTRIBUTIONS AT YOUR EVENT? YES ☒ NO ☐
 ARE YOU REQUESTING TO SELL FOOD, BEVERAGES, GOODS OR WARES? YES ☒ NO ☐
 WILL YOU BE USING TEMPORARY ELECTRICAL RESOURCES? YES ☒ NO ☐

BEACH PERMITS ONLY:

WILL THE GROUP BE GOING INTO THE WATER IN ANY WAY, WADING, WALKING OR SWIMMING at the Beach? YES ☐ NO ☒

WILL THE GROUP HAVE ANY ACTIVITIES NEAR OR AROUND THE WATER (including splash pad) at the Beach? YES ☐ NO ☒

IT IS THE GROUP SUPERVISOR'S RESPONSIBILITY TO CONTACT THE LIFEGUARD SUPERVISOR ON DUTY SO THAT ALL RULES AND REGULATIONS ARE CLEAR AND ADHERED TO

IS A WATER SAFETY INSTRUCTOR OR A CERTIFIED LIFEGUARD ACCOMPANYING YOUR GROUP? YES ☐ NO ☒

If yes, name of person(s) _____ Each group should have accessible a list with all the children's names that are attending the outings for accountability in case of emergency

ANY QUESTIONS ANSWERED YES, PLEASE EXPLAIN ON SEPARATE SHEET & ATTACH TO APPLICATION

APPLICANT'S SIGNATURE: [Signature] DATE: 1-20-23

OFFICE USE ONLY

RECREATION & PARK COMMITTEE APPROVAL: DATE TO COMMITTEE: _____ YES _____ NO _____ N/A _____
 COMMON COUNCIL APPROVAL: DATE TO COMMITTEE: _____ YES _____ NO _____ N/A _____

(12)

City of Norwalk Recreation & Parks Department

Facility Rental Event Application Form

PLEASE PRINT

ORGANIZATION NAME: Mountain Workshop

PERSONAL/FAMILY

COMPANY/BUSINESS

NON-PROFIT (501C3) Yes ☐ No ☒

NAME OF BENEFICIARY: Kent Tullo

Is this an Annual Event Yes ☒ No ☐ # of years 5

NAME OF CORPORATE OFFICER AUTHORIZED

TO EXECUTE THE LICENSE AGREEMENT: Kent Tullo

TITLE: Director

YOUR NAME: Kent Tullo

TITLE: Director

ADDRESS: 158 Kenwood Avenue

E-MAIL ADDRESS: ktullo@mountainworkshop.com

CITY: Fairfield

STATE: CT

ZIP CODE: 06824

HOME PHONE: 06824

BUSINESS PHONE: 203-512-1321

CELL: 203-512-1321

FACILITY REQUESTED: Calf Pasture Beach

FACILITY & EVENT INFORMATION

OF PARTICIPANTS 350

EVENT: Team Building Positive School Climate Programs

DATE REQUESTED: 9/11/2022

SET UP TIME: 7:00 A STARTING TIME: 8:00 A BREAKDOWN TIME: 3:00 P END TIME: 4:00 P

RAIN DATE: TBD

(RAIN DATE FOR BEACH RENTALS ONLY)

ARE YOU REQUESTING THE USE OF ALCOHOLIC BEVERAGES AND/OR BEER KEGS? YES ☐ NO ☒

(PLEASE NOTE: NO GLASS OR BOTTLES ALLOWED AT CITY PARK PROPERTY INCLUDING CRANBURY PARK)

SERVING FOOD: YES ☐ NO ☒

ARE YOU USING A FOOD TRUCK? YES ☐ NO ☒ NAME: _____

ARE YOU REQUESTING A TENT? YES ☐ NO ☒ *ANY TENT (STRUCTURE) 10 x 10 FEET OR LARGER INCLUDING, BUT NOT LIMITED TO; ELECTRICAL LIGHTING EQUIPMENT, OVENS, GRILLS, ETC, REQUIRES A SEPARATE PERMIT FROM THE CODE ENFORCEMENT DEPARTMENT. ADDITIONAL EQUIPMENT, i.e. INFLATABLES MUST RECEIVE APPROVAL FROM DIRECTOR OF RECREATION & PARKS. IF APPROVED SEPARATE INSURANCE MUST BE PURCHASED AND PRESENTED. BOUNCE HOUSES AND DRONES ARE NOT ALLOWED ON ANY CITY PROPERTY, INCLUDING SCHOOL GROUNDS AND PARKS. VIOLATION OF THIS RULE MAY JEOPARDIZE FUTURE EVENTS IN THE CITY

ARE YOU REQUESTING TO USE DISPLAY ADVERTISING AT YOUR EVENT?

YES ☐ NO ☒

ARE YOU REQUESTING TO SOLICIT CONTRIBUTIONS AT YOUR EVENT?

YES ☐ NO ☒

ARE YOU REQUESTING TO SELL FOOD, BEVERAGES, GOODS OR WARES?

YES ☐ NO ☒

WILL YOU BE USING TEMPORARY ELECTRICAL RESOURCES?

YES ☐ NO ☒

BEACH PERMITS ONLY:

WILL THE GROUP BE GOING INTO THE WATER IN ANY WAY, WADING, WALKING OR SWIMMING at the Beach? YES ☐ NO ☒

WILL THE GROUP HAVE ANY ACTIVITIES NEAR OR AROUND THE WATER (including Splash Pad) at the Beach YES ☐ NO ☒

IT IS THE GROUP SUPERVISOR'S RESPONSIBILITY TO CONTACT THE LIFEGUARD SUPERVISOR ON DUTY SO THAT ALL RULES AND REGULATIONS ARE CLEAR AND ADHERED TO

IS A WATER SAFETY INSTRUCTOR OR A CERTIFIED LIFEGUARD ACCOMPANYING YOUR GROUP? YES ☐ NO ☒

If yes, name of person(s) _____ Each group should have accessible a list with all the children's names that are attending the outings for accountability in case of emergency

ANY QUESTIONS ANSWERED YES, PLEASE EXPLAIN ON SEPARATE SHEET & ATTACH TO APPLICATION

APPLICANT'S SIGNATURE: [Signature]

DATE: 02/13/2023

OFFICE USE ONLY

RECREATION & PARK COMMITTEE APPROVAL: DATE TO COMMITTEE: _____ YES _____ NO _____ N/A _____

COMMON COUNCIL APPROVAL: DATE TO COMMITTEE: _____ YES _____ NO _____ N/A _____



DEPT OF FINANCE
Purchasing Department
NONCOMPETITIVE PROCUREMENT JUSTIFICATION FORM

DATE: 32/9/2023

DEPARTMENT: Rec and Parks

Procurement by non-competitive proposals may be used only when the award of a contract is infeasible under informal competitive Quotations (§3-204), Informal Competitive Request for Proposals (§3-205), seal bids, or competitive proposals and at least one of the following circumstances applies:

Check One:

☐	The item is available only from a single source (justification is attached). The provisions of this regulation apply to all sole source procurements unless emergency conditions exist as defined by Purchasing Guideline on Emergency Procurements
☐	After solicitation of a number sources, competition is determined inadequate (record of source contacts and/or attempts to obtain pricing is attached)
☐	The compatibility of equipment, accessories, or replacement parts is of paramount consideration
☒	The item/service is available on a Cooperative Purchasing Agreement (please provide the organization name, quote and the contract/agreement number)
☐	The public exigency or emergency for the requirement will not permit a delay resulting from competitive solicitation (documented emergency contingency is attached). Please forward this form and supporting documentation within 48 hours of the Emergency
☐	Other, please explain:

TOTAL COST: 36,140.11 MUNIS Account: 09236030 5777 C0771

VENDOR: R and S Rentals and Sales

Purchasing Agent Signature	The Purchasing Agent	Department Head Signature
	Supports	
Purchasing Agent Name	Does Not Support	Department Head Name
	Single Source Requires Common Council Authorization (in excess of \$20,000.00)?	Robert Stowers
Date		Date <u>2/9/2023</u>

JUSTIFICATION:

Sourcewell contract 031121, Utility tractors and mowers
Kubota tractor purchase required to operate attachment to groom and condition
artificial turf fields.

ANY OTHER VENDORS CONTACTED FOR PRICING? (Please attach quotes): _____

Vendor 1: _____

Vendor 2: _____

EMERGENCY: Explain in detail the nature of the emergency

-- Standard Features --

-- Custom Options --


Kubota

L Series

L4760HST

*** EQUIPMENT IN STANDARD MACHINE ***

DIESEL ENGINE

Model # V2403CRE4GL5/GL6Tier

IV Engine

Common Rail Direct Injection

w/ DPF and EGR

4 Cyl., 148.5 cu. in.

^ 47.0 Net Eng. HP

^ 39.5 PTO HP

@ 2600 Eng. rpm

12V 40Amp - 582CCA

Radial Air Flow Cooling

Dual Air Cleaner Element

HYDRAULICS

Open Center

Tandem Pump Gear Type

4.7 gpm Power Steering

9.4 gpm Remote/3 Pt. Hitch

14.1 gpm Total Hyd. Flow

Category I 3-Pt. Hitch

Lift Capacity ---

At lift Point 3858 lbs.

24" Behind 2756 lbs.

Position Control

FRONT AXLE

Hydrostatic Power SteeringCast

iron 4WD front axle

Tread Spacing - Non-adjustable

Bevel Gear drive

DRIVE TRAIN

HST PLUS3 Forward / 3 Reverse

Hi-Med-Low Range

Mech. Wet Disc Brakes

Differential Lock

Cruise Control

FLUID CAPACITY

Fuel Tank 13.5 gal.Cooling

System 7.9 qts.

Crankcase 8.7 qts

Transmission and

Hydraulics 11.4 gal.

Front Axle Differential 9.5 qts.

^ Manufacturer Estimate

POWER TAKE OFF

Live Independent w/ Hydraulic

Clutch

Rear PTO - 1 Speed

SAE 1 3/8" Six Splines

540 rpm @ 2550 Eng. Rpm

Electric over Hydraulic PTO

Switch

DIMENSIONS

Overall Height w/ROPS 97.6"

Overall Length w/3pt. 129.5"

Wheel Base 74.6"

Crop Clearance 15.6"

STANDARD EQUIPMENT

ROPS w/Retractable Seat Belt

Safety Start Switch

Highback Adj. Swivel Seat w/

Deluxe

Suspension w/Arm Rests

Operator Presence Control

System

Parking Brakes

Flat Deck w/ Hanging Pedals

Electric Key Shut-off

Tilt Steering

Wide Anti-Slip Step

ISO Mounted Platform

Turn Signals / Hazard Flashers

SMV Sign

Telescoping Lower Links

2 Tier Halogen Head Lights

4 Position Loader Valve

One Piece Metal Hood

Cup Holder

Cruise Control

Auto Throttle Advance

Hydro Dual Speed (H-DS)

HST Response control

Throttle-Up Switch

IntelliPanel™

Lighted Communications

Symbols

Standard Tachometer

Digital Read for Speed, MPH,

PTO

speeds, diagnostics system

and

DPF system

Warning Symbols

SELECTED TIRES

ALR8869A & ALR6807

FRONT - 10-16.5 R4 Titan Trac Loader

REAR - 17.5L-24 R4 Firestone All Traction Utility

L4760HST Base Price: \$40,935.00

(7) FRONT SUITCASE WEIGHT \$602.00

BL8069-FRONT SUITCASE WEIGHT

(1) FRONT WEIGHT BRACKET \$117.00

MX8068-FRONT WEIGHT BRACKET

(7) BOLT KIT FOR BL8069 - 1 PER WEIGHT \$63.00

BL8049-BOLT KIT FOR BL8069 - 1 PER WEIGHT

(1) ALL-THREAD BOLT KIT BL8069 W/MX8068 \$34.00

BL8014-ALL-THREAD BOLT KIT BL8069 W/MX8068

Configured Price: \$41,751.00
Sourcewell Discount: (\$9,185.22)
SUBTOTAL: \$32,565.78

1Yr L4760HST Extended Warranty (2250 hrs.) \$900.00

Dealer Assembly: \$111.83
Freight Cost: \$562.50
PDI: \$400.00
Loaded rear tires \$700.00
Front weight install \$200.00
Tractor setup \$400.00
Delivery \$300.00
Total Unit Price: \$36,140.11
Quantity Ordered: 1
Final Sales Price: \$36,140.11
**Purchase Order Must Reflect
the Final Sales Price**

To order, place your Purchase Order directly with the quoting dealer

*Some series of products are sold out for 2022. All equipment specifications are as complete as possible as of the date on the quote. Additional attachments, options, or accessories may be added (or deleted) at the discounted price. All specifications and prices are subject to change. Taxes are not included. The PDI fees and freight for attachments and accessories quoted may have additional charges added by the delivering dealer. These charges will be billed separately. Prices for product quoted are good for 60 days from the date shown on the quote. All equipment as quoted is subject to availability.

12



DEPT OF FINANCE
Purchasing Department
NONCOMPETITIVE PROCUREMENT JUSTIFICATION FORM

DATE: 2/13/2023

DEPARTMENT: Rec and Parks

Procurement by non-competitive proposals may be used only when the award of a contract is infeasible under informal competitive Quotations (§3-204), Informal Competitive Request for Proposals (§3-205), seal bids, or competitive proposals and at least one of the following circumstances applies:

Check One:

☐	The item is available only from a single source (justification is attached). The provisions of this regulation apply to all sole source procurements unless emergency conditions exist as defined by Purchasing Guideline on Emergency Procurements
☒	After solicitation of a number sources, competition is determined inadequate (record of source contacts and/or attempts to obtain pricing is attached)
☐	The compatibility of equipment, accessories, or replacement parts is of paramount consideration
☐	The item/service is available on a Cooperative Purchasing Agreement (please provide the organization name, quote and the contract/agreement number)
☐	The public exigency or emergency for the requirement will not permit a delay resulting from competitive solicitation (documented emergency contingency is attached). Please forward this form and supporting documentation within 48 hours of the Emergency
☐	Other, please explain:

TOTAL COST: \$28,499.00 MUNIS Account: 09236030 5777 C0771

VENDOR: Finch Turf, Inc.

Purchasing Agent Signature	The Purchasing Agent	Department Head Signature
	Supports	
Purchasing Agent Name	Does Not Support	Department Head Name
	Single Source Requires Common Council Authorization (in excess of \$20,000.00)?	Robert Stowers
Date		Date <u>2/13/2023</u>

JUSTIFICATION:

There is 1 other machine with the comparable functions as the Redexim Verti Top 1800. This pricing is provided.

ANY OTHER VENDORS CONTACTED FOR PRICING? (Please attach quotes): _____

Vendor 1: SMG Equipment LLC

Vendor 2: _____

EMERGENCY: Explain in detail the nature of the emergency



JOHN DEERE



Quote Id: 27852118

Prepared For:
CITY OF NORWALK

Prepared By: **George Corgan**

Finch Turf, Inc.
458 Danbury Road Unit D-1
New Milford, CT 06776
Tel: 800-560-3373
Mobile Phone: 914-893-0868
Fax: 410-848-5525
Email: gcorgan@finchturf.com

Date: 30 November 2022

Offer Expires: 30 December 2022

Confidential

**JOHN DEERE****FINCH TURF**

Selling Equipment

Quote Id: 27852118

Customer: CITY OF NORWALK

REDEXIM VERTI-TOP 1800

Hours: 0

Stock Number:

				Selling Price
				\$ 28,499.00
Code	Description	Qty	Unit	Extended
147.180.000	REDEXIM Verti-Top 1800	1	\$ 28,499.00	\$ 28,499.00
Standard Options - Per Unit				
-	The Verti-Top 1800 employs a highly effective synthetic rotary brush to remove debris and top layer infill from the turf, then sifts the debris out in a unique vibratory shaker which redistributes the clean infill back on the field.	1	\$ 0.00	\$ 0.00
-	Finishing the work is a rear lag brush, leaving a clean and smooth playing surface. Comes with the Vacuum attachment.	1	\$ 0.00	\$ 0.00
Standard Options Total				\$ 0.00
Suggested Price				\$ 28,499.00
Customer Discounts				
Customer Discounts Total			\$ 0.00	\$ 0.00
Total Selling Price				\$ 28,499.00



JOHN DEERE



Quote Summary

Prepared For:

CITY OF NORWALK
24 1/2 MONROE ST
NORWALK, CT 06854

Prepared By:

George Corgan
Finch Turf, Inc.
458 Danbury Road Unit D-1
New Milford, CT 06776
Phone: 800-560-3373
Mobile: 914-893-0868
gcorgan@finchturf.com

ALL QUOTES SUBJECT TO CHANGE AFTER 30 DAYS

Quote Id: 27852118

Created On: 30 November 2022

Last Modified On: 30 November 2022

Expiration Date: 30 December 2022

Equipment Summary	Selling Price	Qty	Extended
REDEXIM VERTI-TOP 1800	\$ 28,499.00 X	1 =	\$ 28,499.00
Equipment Total			\$ 28,499.00

Quote Summary

Equipment Total	\$ 28,499.00
SubTotal	\$ 28,499.00
Est. Service Agreement Tax	\$ 0.00
Total	\$ 28,499.00
Down Payment	(0.00)
Rental Applied	(0.00)
Balance Due	\$ 28,499.00

Salesperson : X _____

Accepted By : X _____

Confidential



Redexim North America
427 West Outer Rd
Valley Park, MO 63088

Nov 30th, 2022

To Whom It May Concern,

This letter is to confirm that Finch Turf is the only authorized Redexim dealer in the Northeast portion of the United States that can *sell*, service, and warranty products sold by Redexim North America. Finch Services covers all or part of the following states for Redexim: Maine, NH, Vermont, New York, Pennsylvania, Connecticut, Massachusetts, New Jersey, Delaware, Maryland, West Virginia, and Virginia. Finch has locations in Eldersburg, MD, North Wales, PA, Medford, NY, Dansville, NY, New Milford, CT, and Stoughton, MA.

To ensure proper coverage of your account for service and warranty, it is important that you use your local sole source dealer.

If you have any questions or concerns, please feel free to contact me.

Sincerely,

Darren Powers
Eastern Region Sales Manager
Redexim North America

SMG EQUIPMENT LLC

2002 West Valley Hwy. N.
Suite 200
Auburn, WA 98001

(253) 249-7050
(253) 479-3000 (fax)
info@smgequipment.com

Sales Quote 106889

Date 2/8/2023

Bill To

125 East Avenue
Room 225
Norwalk, CT 06851-5125

Ken Hughes
khughes@norwalkct.org

Ship To

125 East Avenue
Room 225
Norwalk, CT 06851-5125

Attn: Ken Hughes

Ship Via	PO	Reference	Rep	Terms
LTL			CD	Net 15
Description	Quantity	Price	Amount	
SportChamp SC3D 4HL 8800090	1 Ea	50,935.00 Ea	50,935.00	
Leveling Brush Device for SC3 6220935	1 Ea	1,220.00 Ea	1,220.00	
Rigid Brush Device-FRONT 6400093	1 Ea	1,800.00 Ea	1,800.00	
Brush Holder TB1.1A 6300016	2 Ea	525.00 Ea	1,050.00	
SC Rotating Brush with auger 6211213	1 Ea	12,965.00 Ea	12,965.00	
SC1.32-Decompacting Device-FRONT 6400132	1 Ea	3,165.00 Ea	3,165.00	
48" Towable Magnet 4100001	1 Ea	650.00 Ea	650.00	
ON-SITE TRAINING 3000	1 Ea	1,750.00 Ea	1,750.00	
Est. LTL Freight S/H - est. transit time - 3 business days 1004	1 Ea	2,350.00 Ea	2,350.00	

Quote Total \$75,885.00

Current 2023 pricing shown. Pricing valid for 30 days. Freight, availability subject to change.



Task	Subtask	Description	Hours				Month		
			Consultant Proj Mgr	Consultant Staff	Consultant Technical Advisor	Consultant Total	1	2	
1.0	Project Management Tasks								
1.1		Arrange interview schedules and request data	2.00			2.00			
1.2		Kickoff meeting	1.50	1.50		3.00			
		Confirmation of scope and project purpose				-			
		Acceptance criteria for deliverables				-			
		Status reporting and correspondence protocols				-			
		Issue escalation protocol				-			
		Confirm baseline work plan and deliverables				-			
		Confirm project change order protocol				-			
		Confirm quality control process				-			
2.0	Project Design								
2.1		Discuss design of cost analysis model with Department staff	1.50	1.50		3.00			
		Confirm full list of fees or programs to review				-			
		Determine new fees to be included, if any				-			
2.2		Meet with leadership about peer price comparison	0.50	0.50		1.00			
		Discuss "benchmark" fees and determine specific fees to compare				-			
		Establish peer jurisdictions				-			
2.3		Develop first draft of user fee cost analysis model	2.00	4.00		6.00			
2.4		Establish strategic plan to complete each study objective	3.00	2.00	2.00	7.00			
2.5		Status report calls at ends of months 1 & 2	1.00						
3.0	Cost Analysis								
3.1		In-depth interviews with selected staff to discuss cost analysis model	8.00	8.00		16.00			
		Cost analysis model discussion to gain understanding of service delivery by fee type and gather time estimates				-			
3.2		Develop fully burdened hourly rate(s) for department. Use indirect cost rate if Department has one, or 10% rate if not.	1.00			1.00			
3.3		Review user fee model with Department	2.00	2.00		4.00			
3.4		Department to review & provide comments on fee model				-			
3.5		Develop first draft of cost analysis model	8.00	8.00		16.00			
3.6		Present first draft in online meeting	2.00	2.00		4.00			
3.7		Department reviews draft and provides comments				-			
3.8		Revise drafts to incorporate Department comments	12.00	4.00		16.00			
3.9		Additional meetings with staff to discuss or clarify comments	4.00	4.00		8.00			
3.10		Present findings online to Department's leadership group	1.00	1.00		2.00			
3.11		Department reviews draft model & findings and provides comments				-			
3.12		Revise drafts to incorporate Department comments	2.00	1.00		3.00			
3.13		Department to approve cost analysis findings				-			
4.0	Research Objectives								
4.1		Preparations of materials and strategy	2.00	2.00	2.00	6.00			
4.2		Sports Fields and Sports Courts				-			
		Initial Meeting to discuss objectives	1.00	1.00		2.00			
		Structure materials and implement plan for achieving objectives	2.00	1.00		3.00			
		Conduct research to meet stated objectives	5.00	5.00		10.00			
		Prepare draft report of findings	1.00	2.00		3.00			
4.3		Summer Day Camps				-			
		Initial Meeting to discuss objectives	1.00	1.00		2.00			
		Structure materials and implement plan for achieving objectives	2.00	1.00		3.00			
		Conduct research to meet stated objectives	6.00	6.00		12.00			
		Conduct focus groups	2.00	2.00		4.00			
		Prepare draft report of findings	1.00	2.00		3.00			
4.4		Rental Facilities				-			
		Initial Meeting to discuss objectives	1.00	1.00		2.00			
		Structure materials and implement plan for achieving objectives	2.00	1.00		3.00			
		Conduct research to meet stated objectives	4.00	4.00		8.00			
		Prepare draft report of findings	1.00	2.00		3.00			
4.5		Round table with relevant users & stakeholders to discuss the 6 categories of fees and charges (1 hour each)	6.00	6.00		12.00			
4.6		Development of user/stakeholder survey	2.00	3.00	2.00	7.00			
4.7		Conduct and gather results of survey	4.00	8.00		12.00			
4.8		Consolidation of research into draft report	2.00	3.00		5.00			
4.9		Present first draft in online meeting	1.50	1.50		3.00			
4.10		Department reviews draft model & findings and provides comments				-			
4.11		Additional meetings with staff to discuss or clarify comments	2.00	2.00		4.00			
4.12		Revise drafts to incorporate Department comments	2.00	3.00		5.00			
4.13		Department to approve cost analysis findings				-			
5.0	Deliverables								
5.1		Prepare a narrative report on purpose, method, and findings	16.00	8.00	2.00	26.00			
		Includes recommended fee schedule and pricing				-			
		Includes findings from research objectives				-			
		Includes summary of peer comparison				-			
		Includes fee implementation recommendation				-			
5.2		Department to review draft documents and provide comments				-			
5.3		Finalize report documents based on comments	2.00	5.00		7.00			
5.4		Submit Deliverables				-			
Total Hours			128.00	110.00	8.00	236.00			
Rate			\$260	\$210	\$295				
Labor Extension			\$31,200	\$23,100	\$2,360	\$56,660			
Travel						\$4,890			
TOTAL			\$31,200	\$23,100	\$2,360	\$61,550			

NORWALK RECREATION AND PARKS DEPARTMENT

FACILITY USAGE AND PARK FEES 2021-2023 and proposed FY24 fees

Proposed Fess Increases for FY23-24	2022-2023	FY 2024 Proposed Fees Dept. Recommendation
FY24 Revenues Projections include on average a 7.0% increase for Facility Usage and Park Fee as an inflationary increase for the past two FYs.(averaging 3.5% per yr.)		
VETERANS PARK LAUNCHING RAMPS		
Non Resident Daily Launch/Exit Pass	\$40.00	\$42.00
Resident Boat Stickers(Unlimited Launches)	\$20.00 / \$20.00 Seniors 66 & Over	\$32.00 / \$21.00 Seniors 66 & Over
Non Resident Season Launch Stickers	\$300.00	\$315.00
Norwalk Marina Business Launch Sticker	\$750.00	\$780.00
VETERAN'S PARK MARINA		
Residents		
Residents age 66 and over	\$48.00 P/F + Tax	\$50.00 P/F + Tax
Non Residents	\$40.00 P/F + Tax	\$42.00 P/F + Tax
Non Residents age 66 and over	\$50.00 P/F + Tax	\$53.00 P/F + Tax
Non Residents age 66 and over	\$42.00 P/F + Tax	\$44.00 P/F + Tax
Resident Dinghies	\$325.00 Flat Fee + Tax	\$341.00 Flat Fee + Tax
Residents Dinghies age 66 and over	\$300.00 Flat Fee + Tax	\$315.00 Flat Fee + Tax
Non Resident Dinghies	\$340.00 Flat Fee + Tax	\$357.00 Flat Fee + Tax
Non Resident Dinghies age 66 and over	\$315.00 Flat Fee + Tax	\$331.00 Flat Fee + Tax
VETERAN'S PARK VISITOR'S DOCKS AND MOORINGS		
Day Block 8:00 AM - 4:00 PM	\$1.50 P/F \$3.00 (Elec)	\$1.60 P/F \$3.15 (Elec)
Night Block 4:00 PM - 12:00 AM	\$1.50 P/F \$3.00 (Elec)	\$1.60 P/F \$3.15 (Elec)
Overnight Block 12:00 AM - 8:00 AM	\$1.50 P/F \$3.00 (Elec)	\$1.60 P/F \$3.15 (Elec)
Commercial Cruise Operators	\$4.00 P/F any time block	\$420 P/F any time block
Parking for Cruises/Bussees	\$10.00 per vehicle	\$10.00 per vehicle
Veterans Park Non Resident (Daily Parking)	\$5.00	\$6.00
Veterans Park Parking Fine	\$60.00	\$60.00
Veterans Park Parking Fine after 15 Days	\$100.00	\$100.00
Veterans Park Parking Fine after 30 Days	\$200.00	\$200.00
CALF PASTURE BEACH		
Residents with Vehicles not registered in Norwalk	\$250.00 (Season Pass)	\$250.00 (Season Pass)
Landlock Town Stickers	\$325.00	\$325.00
Non Resident Off Peak Stickers (ballplayers)	\$50.00	\$55.00
Non Resident Parking (Weekdays)	\$40.00	\$42.00
Non Resident Parking (Weekends & Holidays)	\$65.00	\$72.00
Non Resident Off Peak Parking	\$20.00	\$30.00
Calf Pasture Beach Parking Fine	\$150.00	\$150.00
Calf Pasture Beach Parking Fine after 15 Days	\$200.00	\$200.00
Calf Pasture Beach Parking Fine after 30 Days	\$250.00	\$250.00
Non Resident City of Norwalk Employees	\$100.00	\$105.00
Corporate Lunch <30	\$50.00 Each	\$50.00 Each
Corporate Lunch >30	\$40.00 Each	\$40.00 Each
Beach Concession Parties	\$10.00	\$10.00
Special Event Parking	\$10.00	\$10.00
Prioric Table Rental Shady Beach	\$5.00 Resident/\$25.00 Non Resident	\$5.00 Resident/\$25.00 Non Resident

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NORWALK RECREATION AND PARKS DEPARTMENT

FACILITY USAGE AND PARK FEES 2021-2022

	2022-23 Committee Recommendation	FY 2024 Proposed Fees Dept. Recommendation
CALF PASTURE BEACH PAVILION		
Time Block 11:30 AM - 3:30 PM	\$450.00	\$475.00
Time Block 5:00 PM - 9:00 PM	\$450.00	\$475.00
Both Time Blocks 11:30 - 9:00 PM	\$675.00	\$710.00
CRANBURY PARK PICNIC PAVILION #1	\$450.00 (<200 attendees)	\$475.00 (<200 attendees)
CRANBURY PARK BUNK HOUSE/PAVILION #2		
Cranbury Pavilion #2	\$400.00	\$420.00
Bunk House & Pavilion #2	\$600.00 for 3 hrs -\$100 Per add. Hr	\$630.00 for 3 hrs -\$100 Per add. Hr
Refundable Security Deposit (Bunkhouse)	1,500.00	1,575.00
CRANBURY PARK MANSION		
Mid Week Business Special(**) (***)	\$600.00 for 3 hours/\$100 P/H over 3 hours	\$630.00 for 3 hours/\$105 P/H over 3 hours
3 Hour Rental	N/A	N/A
9 Hour Rental (**) (***)	\$4,500.00	\$4,725.00
5 Hour Rental (**) (***)	\$3,000.00	\$3,150.00
Additional Hours	\$450.00	\$472.50
Refundable Security Deposit	\$1,500.00	\$1,575.00
(**) 25 % Non Refundable deposit due 15 days after approval.		
(***) Inclusive of Custodian, Tables, Chairs, Terrace and Tea Garden		
CRANBURY PARKING		
Cranbury Park Daily	\$10.00	\$10.50
Cranbury Park Seasonal (Non-Resident)	\$150.00	\$167.50
Cranbury Park Parking Fine	\$60.00	\$63.00
Cranbury Park Parking Fine after 15 Days	\$100.00	\$105.00
Cranbury Park Parking Fine after 30 Days	\$200.00	\$210.00

NORWALK RECREATION AND PARKS DEPARTMENT

FACILITY USAGE AND PARK FEES 2021-2022

	2022-23 Committee Recommendation	2023-2024 Proposed Fees
FODOR FARM		
Pavilion	\$350.00	\$385.00
Barn with Kitchen	\$600.00 for 3 hrs-\$100 Per add. Hr	\$660.00 for 3 hrs-\$100 Per add. Hr
Refundable Security Deposit	\$1,500.00	\$1,500.00
PARK USAGE FEES		
Groups of 1 - 99**	\$350.00 + \$50 P/H Custodian Min 3 Hrs.	\$385 + \$50 P/H Custodian Min 3 Hrs.
Groups of 100 - 249**	\$500.00 + \$50 P/H Custodian Min 3 Hrs.	\$550 + \$50 P/H Custodian Min 3 Hrs.
Groups of 250 - 499**	\$700.00 + \$50 P/H Custodian Min 3 Hrs.	\$750 + \$50 P/H Custodian Min 3 Hrs.
Groups of 500 - 999**	\$900.00 + \$50 P/H Custodian Min 3 Hrs.	\$1040 + \$50 P/H Custodian Min 3 Hrs.
Groups of 1000 - 1499**	\$1,800.00 + \$50 P/H Custodian Min 3 Hrs.	\$1,980 + \$50 P/H Custodian Min 3 Hrs.
Groups of 1500 - 2499**	\$2,500.00 + \$50 P/H Custodian Min 3 Hrs.	\$2805 + \$50 P/H Custodian Min 3 Hrs.
Groups of 2500 or more	Varies on the event	Varies with each event
Refundable Security Deposit	\$1,000.00	\$1,000.00
	**25% Non Refundable deposit due 15 days after approval	
Special Event Fee	\$125.00	\$125.00
GRASSY/RAM/SHEA ISLAND		
Non Resident Registration Fee	\$25.00	\$25.00
Resident/Non Resident Camping Fee	\$15.00 per night per campsite	\$15.00 per night per campsite
SHOWMOBILE FEES		
Rental Fee	\$450.00 + \$250.00 set-up/take down	\$450.00 + \$250.00 set-up/take down
Norwalk Based Non Profit Organization	\$250.00 + \$250.00 set-up/take down	\$250.00 + \$250.00 set-up/take down
BALLFIELD LIGHTING FEE	\$250.00 per evening (Non Norwalk Leagues)	\$275.00 per evening (Non Norwalk Leagues)
	Includes supervisor to turn on/off	
Norwalk League	\$25.00 per hour	30.00 per hour
FIELD RENTAL		
	\$350 Per Field Per Day	\$385 Per Field Per Day
	(Baseball) 1 Field Maint \$300	(Baseball) 1 Field Maint \$330
	2 Field Maint \$600	2 Field Maint \$650
Non Dept. Program Participant Fee	\$5.00	