



Norwalk City Hall,
Recreation and Parks
Department
125 East Avenue, PO Box 5125
Norwalk, CT 06851-5125
203-854-7806

RECREATION, PARKS & CULTURAL AFFAIRS COUNCIL COMMITTEE MEETING

BY VIDEO CONFERENCE AND TELECONFERENCE

WEDNESDAY, FEBRUARY 8, 2023

7:00 PM

<https://www.norwalkct.org/Meetings>



Members of the public can call in and listen to a meeting. They will not be able to speak or see any of the meeting participants. Each meeting will use a unique Meeting/Webinar ID. Please find the information using the link above.



Members of the public who wish to provide "live comments" will need to register in advance and use the Zoom meeting platform. All participants will be muted upon entering the meeting. To speak, click the "raise your hand indicator" and you will be called on by the host of the meeting during the public comment section. Please find the information using the link above.



Members of the public who wish to view the meeting, but are not participating, can view a live stream on the City of Norwalk YouTube channel. This stream is delayed by Approximately 20 seconds. Please find the information using the link above. The meeting recording and minutes will be posted on the City of Norwalk website within seven (7) days after the meeting.



Members of the public who wish to provide public comment are encouraged to submit those via email in advance of the meeting. For these comments to be read into the record, they should be submitted at least three hours in advance of the meeting start time. Please email Dilene Byrd at dbyrd@norwalkct.org to provide written public comment prior to the meeting.

- I Roll Call
- II Minutes of January 11, 2023
- III Public Participation
- IV **Old Business**
- V **New Business**

The City of Norwalk reserves the right to cancel the Event for public health or safety reasons as determined by the City of Norwalk in its sole discretion. The City of Norwalk shall not be liable for damages arising from the cancellation of the Event.

1. Approve the use of Rowayton Elementary School Field and immediate surrounding grounds by Norwalk Public School – Rowayton PTA for their Rowayton School Carnival 2023 to be held on May 5 and May 6, 2023 from 8:00 AM to 5:00 PM. Set-up time to begin on Sunday, April 30, 2023 at 8:00

AM with tear-down on Monday, May 8, 2023 at 5:00 PM. Rain Date: Sunday, May 7, 2023. Approximately 500 people each day.

2. Approve the use of Calf Pasture Beach and immediate surrounding grounds by Coachmen Rod & Custom Car Club for their Cruisen at the Beach Car Show event to be held on Tuesday, May 16, June 13, July 11 and August 15 and rain dates: Friday, May 19, June 16, July 14 and August 18, 2023 from 6:00 PM to 9:00 PM. Set-up to begin 5:00 AM with tear-down at 9:00 PM. Approximately 200 people.
3. Approve the use of Calf Pasture Beach Parking Lot and immediate surrounding grounds by Norwalk Karting Association for their Go Kart Racing Club to be held on the following Saturdays: May 20, May 27, September 16, October 14, October 21, October 28, November 4, November 11 and November 18, 2023 from 9:30 AM to 4:30 PM. Set-up to begin every Saturday 7:00 AM with tear-down at 4:30 PM. Approximately 50-70 people.
4. Approve the use of Oyster Shell Park and immediate surrounding grounds by Ninety 9 Bottles Events for their Ninety9Bottles Craft Beer Festival to be held on Saturday, June 3, 2023 from 1:00 PM to 5:00 PM. Set-up to begin 9:00 AM with tear-down at 6:00 PM. Approximately 999 people.
5. Approve the use of Veterans Park & Marina and immediate surrounding grounds by Tyson Tours & Entertainment for their 2nd Annual Back Together Again with Family and Friends event to be held on Saturday, June 24, 2023 from 1:00 PM to 7:00 PM. Rain Date, Saturday, June 25, 2023. Set-up time 11:00 AM with tear-down at 7:00 PM. Approximately 300 people.
6. Approve the use of Oyster Shell Park and immediate surrounding grounds by NICE, Inc. for their Seventh Annual NICE Festival event to be held on Saturday, July 8, 2023 from 11:00 AM to 10:00 PM. Set-up to begin at 6:00 AM with tear-down at 11:00 PM. Approximately 500+ people.
7. Approve the use of Vets Park and immediate surrounding grounds by Norwalk Seaport Assoc. for their Oyster Festival event to be held on Friday, September 8 to Sunday, September 10, 2023. Set-up on Friday August 18, 2023 with tear-down by Saturday, September 30, 2023. Approximately 40,000 people.
8. Approve the use of Calf Pasture Beach and immediate surrounding grounds by Mountain Workshop for their Team Building Positive School Climate Programs event to be held on Monday, September 18, 2023 from 8:00 AM to 3:00 PM. Set-up to begin 7:00 AM with tear-down 4:00 PM. Approximately 150 people.
9. Approve the use of Calf Pasture Beach and immediate surrounding grounds by Mountain Workshop for their Team Building Positive School Climate Programs event to be held on Wednesday, September 20, 2023 from 8:00 AM to 3:00 PM. Set-up to begin 7:00 AM with tear-down 4:00 PM. Approximately 230 people.
10. Approve the use of Calf Pasture Beach and immediate surrounding grounds by Lupus Foundation of America for their Walk to End Lupus Now CT – Norwalk event to be held on Sunday, October 22, 2023 from 2:00 PM to 6:00 PM. Set-up to begin 7:00 AM with tear-down 6:00 PM. Approximately 250-500 people.

11. Authorize the Mayor, Harry W. Rilling, to enter into a contract with Giacorp, for the Oyster Shell Park fence repair project # 4256, for an amount not to exceed \$230,027.00 from account 134010-5796-ARP01.

- a. Authorize the Director of Recreation and Parks to issue a change order for the Oyster Shell Fence repair project in an amount not to exceed \$23,000.00 from account # 134010-5796-ARP01.

12. Authorize the mayor, Harry W. Rilling, to enter into a contract with Grindline Skateparks, Inc for the Calf Pasture Beach Skate Park Project # 4237, in an amount not to exceed \$1,411,896.92 from accounts # 134010-5796-ARP01 and 0921/0922/0923-6030-5777-C0365.

- a. Authorize the Director of Recreation and Parks to issue a change order for the Calf Pasture Beach Skate Park Project # 4237 in an in an amount not to exceed \$70,594.00 from accounts # 134010-5796-ARP01 and 0921/0922/0923-6030-5777-C0365.

13. Technical correction: Authorize the Mayor, Harry W. Rilling, to execute an agreement with FGB Construction for Project # RNP 2022-2, Calf Pasture Beach Parking and Green Infrastructure Improvements for a sum not to exceed \$1,973,035.00 based on the following breakdown of \$1,365,292.00 (Base Bid); 278,000.00 (Alternate 1a/1b – Thermoplastic Markings Beach and Water), \$36,461.00 (Alternate 2 – Maintenance Driveway and Water Main Crossing); \$135,392.00 (Alternate 3 – South Parking Lot), and \$157,890.00 (Alternate 4 – Shady Beach). Accounts # 0921/0922/0923-6030-5777-C0365, 134010-5796APW09, 134010-5796-APW07.

VI Discussion



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City of Norwalk Recreation & Parks Department

Facility Rental Event Application Form

PLEASE PRINT

ORGANIZATION NAME: Norwalk Public School - Rowayton PTA

PERSONAL/FAMILY _____
COMPANY/BUSINESS _____
NON-PROFIT (501C3) Yes ☒ No _____

NAME OF BENEFICIARY: _____ Is this an Annual Event Yes ☒ No _____ # of years _____

NAME OF CORPORATE OFFICER AUTHORIZED

TO EXECUTE THE LICENSE AGREEMENT: _____ TITLE: _____

YOUR NAME: Amy Esparza TITLE: Rowayton Elementary Carnival Co-Chair

ADDRESS: _____ E-MAIL ADDRESS: amypaden1@gmail.com

CITY: _____ STATE: _____ ZIP CODE: _____

HOME PHONE: _____ BUSINESS PHONE: _____ CELL: _____

FACILITY REQUESTED: Rowayton Elementary School Field # OF PARTICIPANTS _____

EVENT: Rowayton School Carnival 2023 DATE REQUESTED: May 5 and 6, 2023

SET UP TIME: 4/30 STARTING TIME: 8am BREAKDOWN TIME: 5/8 ENDTIME: 5pm RAIN DATE: May 7, 2023
(RAIN DATE FOR BEACH RENTALS ONLY)

ARE YOU REQUESTING THE USE OF ALCOHOLIC BEVERAGES AND/OR BEER KEGS? YES ☐ NO ☒

(PLEASE NOTE: NO GLASS OR BOTTLES ALLOWED AT CITY PARK PROPERTY INCLUDING CRANBURY PARK)

SERVING FOOD: YES ☐ NO ☐ ARE YOU USING A FOOD TRUCK? YES ☒ NO ☐ NAME: _____

ARE YOU REQUESTING A TENT? YES ☒ NO ☐ *ANY TENT (STRUCTURE) 10 x 10 FEET OR LARGER INCLUDING, BUT NOT LIMITED TO; ELECTRICAL LIGHTING EQUIPMENT, OVENS, GRILLS, ETC, REQUIRES A SEPARATE PERMIT FROM THE CODE ENFORCEMENT DEPARTMENT. ADDITIONAL EQUIPMENT, i.e. INFLATABLES MUST RECEIVE APPROVAL FROM DIRECTOR OF RECREATION & PARKS. IF APPROVED SEPARATE INSURANCE MUST BE PURCHASED AND PRESENTED. BOUNCE HOUSES AND DRONES ARE NOT ALLOWED ON ANY CITY PROPERTY, INCLUDING SCHOOL GROUNDS AND PARKS. VIOLATION OF THIS RULE MAY JEOPARDIZE FUTURE EVENTS IN THE CITY

ARE YOU REQUESTING TO USE DISPLAY ADVERTISING AT YOUR EVENT?

YES ☒ NO ☐

ARE YOU REQUESTING TO SOLICIT CONTRIBUTIONS AT YOUR EVENT?

YES ☐ NO ☒

ARE YOU REQUESTING TO SELL FOOD, BEVERAGES, GOODS OR WARES?

YES ☒ NO ☐

WILL YOU BE USING TEMPORARY ELECTRICAL RESOURCES?

YES ☒ NO ☐

BEACH PERMITS ONLY:

WILL THE GROUP BE GOING INTO THE WATER IN ANY WAY, WADING, WALKING OR SWIMMING at the Beach? YES ☐ NO ☒

WILL THE GROUP HAVE ANY ACTIVITIES NEAR OR AROUND THE WATER (including Splash Pad) at the Beach? YES ☐ NO ☒

IT IS THE GROUP SUPERVISOR'S RESPONSIBILITY TO CONTACT THE LIFEGUARD SUPERVISOR ON DUTY SO THAT ALL RULES AND REGULATIONS ARE CLEAR AND ADHERED TO

IS A WATER SAFETY INSTRUCTOR OR A CERTIFIED LIFEGUARD ACCOMPANYING YOUR GROUP? YES ☐ NO ☒

If yes, name of person(s) _____ Each group should have accessible a list with all the children's names that are attending the outings for accountability in case of emergency

ANY QUESTIONS ANSWERED YES, PLEASE EXPLAIN ON SEPARATE SHEET & ATTACH TO APPLICATION

APPLICANT'S SIGNATURE: Amy N Esparza

DATE: 1/21/2023

OFFICE USE ONLY

RECREATION & PARK COMMITTEE APPROVAL: DATE TO COMMITTEE: _____ YES _____ NO _____ N/A _____

COMMON COUNCIL APPROVAL: DATE TO COMMITTEE: _____ YES _____ NO _____ N/A _____

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City of Norwalk Recreation & Parks Department Facility Rental Event Application Form

PLEASE PRINT

ORGANIZATION NAME: Coachmen Rod & Custom Car Club

PERSONAL/FAMILY

COMPANY/BUSINESS

NON-PROFIT (501C3) Yes ☐ No ☐

NAME OF BENEFICIARY: Nicholas Giancaspro

Is this an Annual Event: Yes ☒ No ☐ #of years 50+

NAME OF CORPORATE OFFICER AUTHORIZED

TO EXECUTE THE LICENSE AGREEMENT: Nicholas Giancaspro

TITLE: President

YOUR NAME: Nicholas Giancaspro

TITLE: President

ADDRESS: 65 William St

E-MAIL ADDRESS: baychester@aol.com

CITY: Norwalk

STATE: CT

ZIP CODE: 06851

HOME PHONE: 203 853 3772

BUSINESS PHONE: 718 379 0800

CELL: 203 856 2126 (best to reach on)

FACILITY REQUESTED: Calf Pasture Beach

FACILITY & EVENT INFORMATION

OF PARTICIPANTS 200

EVENT: Cruisen at the Beach Car Show

DATE REQUESTED: 5/16/23, 6/13, 7/11, 8/15

SET UP TIME: 5pm STARTING TIME: 6 pm BREAKDOWN TIME: 9 pm ENDTIME: 9 pm

RAIN DATE: 5/19/23, 6/16, 7/14, 8/18
(RAIN DATE FOR BEACH RENTALS ONLY)

ARE YOU REQUESTING THE USE OF ALCOHOLIC BEVERAGES AND/OR BEER KEGS? YES ☐ NO ☒

(PLEASE NOTE: NO GLASS OR BOTTLES ALLOWED AT CITY PARK PROPERTY, INCLUDING CRANBURY PARK)

SERVING FOOD: YES ☐ NO ☒

ARE YOU USING A FOOD TRUCK? YES ☐ NO ☒

NAME: _____

ARE YOU REQUESTING A TENT? YES ☐ NO ☒ *ANY TENT (STRUCTURE) 10 x 10 FEET OR LARGER INCLUDING, BUT NOT LIMITED TO; ELECTRICAL LIGHTING EQUIPMENT, OVENS, GRILLS, ETC, REQUIRES A SEPARATE PERMIT FROM THE CODE ENFORCEMENT DEPARTMENT. ADDITIONAL EQUIPMENT, i.e. INFLATABLES MUST RECEIVE APPROVAL FROM DIRECTOR OF RECREATION & PARKS. IF APPROVED SEPARATE INSURANCE MUST BE PURCHASED AND PRESENTED. BOUNCE HOUSES AND DRONES ARE NOT ALLOWED ON ANY CITY PROPERTY, INCLUDING SCHOOL GROUNDS AND PARKS. VIOLATION OF THIS RULE MAY JEOPARDIZE FUTURE EVENTS IN THE CITY

ARE YOU REQUESTING TO USE DISPLAY ADVERTISING AT YOUR EVENT?

YES ☐ NO ☒

ARE YOU REQUESTING TO SOLICIT CONTRIBUTIONS AT YOUR EVENT?

YES ☐ NO ☒

ARE YOU REQUESTING TO SELL FOOD, BEVERAGES, GOODS OR WARES?

YES ☐ NO ☒

WILL YOU BE USING TEMPORARY ELECTRICAL RESOURCES?

YES ☒ NO ☐

BEACH PERMITS ONLY:

WILL THE GROUP BE GOING INTO THE WATER IN ANY WAY, WADING, WALKING OR SWIMMING at the Beach? YES ☐ NO ☒

WILL THE GROUP HAVE ANY ACITIVITIES NEAR OR AROUND THE WATER (including Splash Pad) at the Beach YES ☐ NO ☒

IT IS THE GROUP SUPERVISOR'S RESPONSIBILITY TO CONTACT THE LIFEGUARD SUPERVISOR ON DUTY SO THAT ALL RULES AND REGULATIONS ARE CLEAR AND ADHERED TO

IS A WATER SAFETY INSTRUCTOR OR A CERTIFIED LIFEGUARD ACCOMPANYING YOUR GROUP? YES ☐ NO ☒

If yes, name of person(s) _____ Each group should have accessible a list with all the children's names that are attending the outings for accountability in case of emergency

ANY QUESTIONS ANSWERED YES, PLEASE EXPLAIN ON SEPARATE SHEET & ATTACH TO APPLICATION

APPLICANT'S SIGNATURE: Nicholas Giancaspro

DATE: 01/09/23

OFFICE USE ONLY

RECREATION & PARK COMMITTEE APPROVAL: DATE TO COMMITTEE: _____ YES _____ NO _____ N/A _____
COMMON COUNCIL APPROVAL: DATE TO COMMITTEE: _____ YES _____ NO _____ N/A _____

③

City of Norwalk Recreation & Parks Department Facility Rental Event Application Form

PLEASE PRINT

ORGANIZATION NAME: Norwalk Karting Association PERSONAL/FAMILY _____
COMPANY/BUSINESS _____
NON-PROFIT (501C3) Yes ☒ No ☐

NAME OF BENEFICIARY: _____ Is this an Annual Event: Yes _____ No _____ # of years _____

NAME OF CORPORATE OFFICER AUTHORIZED TO EXECUTE THE LICENSE AGREEMENT: Tom Donohue TITLE: President

YOUR NAME: Tom Donohue TITLE: President

ADDRESS: 58 Saunders Dr. E-MAIL ADDRESS: Neco03@AOL.com

CITY: Wilton STATE: CT ZIP CODE: 06897

HOME PHONE: _____ BUSINESS PHONE: _____ CELL: 203-451-2728

FACILITY REQUESTED: Calf Pasture Beach Parking Lot FACILITY & EVENT INFORMATION # OF PARTICIPANTS 50-70

EVENT: Go Kart Racing Club DATE REQUESTED: Schedule Attached

SET UP TIME: 7:00 AM STARTING TIME: 9:30 AM BREAKDOWN TIME: _____ END TIME: 4:30 PM RAIN DATE: ☒

ARE YOU REQUESTING THE USE OF ALCOHOLIC BEVERAGES AND/OR BEER KEGS? YES ☐ NO ☒

(PLEASE NOTE: NO GLASS OR BOTTLES ALLOWED AT CITY PARK PROPERTY INCLUDING CRANBURY PARK)

SERVING FOOD: YES ☐ NO ☒ ARE YOU USING A FOOD TRUCK? YES ☐ NO ☒ NAME: _____

ARE YOU REQUESTING A TENT? YES ☐ NO ☒ *ANY TENT (STRUCTURE) 10 x 10 FEET OR LARGER INCLUDING, BUT NOT LIMITED TO: ELECTRICAL LIGHTING EQUIPMENT, OVENS, GRILLS, ETC, REQUIRES A SEPARATE PERMIT FROM THE CODE ENFORCEMENT DEPARTMENT. ADDITIONAL EQUIPMENT, i.e. INFLATABLES MUST RECEIVE APPROVAL FROM DIRECTOR OF RECREATION & PARKS. IF APPROVED SEPARATE INSURANCE MUST BE PURCHASED AND PRESENTED. BOUNCE HOUSES AND DRONES ARE NOT ALLOWED ON ANY CITY PROPERTY, INCLUDING SCHOOL GROUNDS AND PARKS. VIOLATION OF THIS RULE MAY JEOPARDIZE FUTURE EVENTS IN THE CITY

ARE YOU REQUESTING TO USE DISPLAY ADVERTISING AT YOUR EVENT? YES ☐ NO ☒

ARE YOU REQUESTING TO SOLICIT CONTRIBUTIONS AT YOUR EVENT? YES ☐ NO ☒

ARE YOU REQUESTING TO SELL FOOD, BEVERAGES, GOODS OR WARES? YES ☐ NO ☒

WILL YOU BE USING TEMPORARY ELECTRICAL RESOURCES? YES ☐ NO ☒

BEACH PERMITS ONLY:

WILL THE GROUP BE GOING INTO THE WATER IN ANY WAY, WADING, WALKING OR SWIMMING at the Beach? YES ☐ NO ☒

WILL THE GROUP HAVE ANY ACTIVITIES NEAR OR AROUND THE WATER (including Splash Pad) at the Beach YES ☐ NO ☒

IT IS THE GROUP SUPERVISOR'S RESPONSIBILITY TO CONTACT THE LIFEGUARD SUPERVISOR ON DUTY SO THAT ALL RULES AND REGULATIONS ARE CLEAR AND ADHERED TO

IS A WATER SAFETY INSTRUCTOR OR A CERTIFIED LIFEGUARD ACCOMPANYING YOUR GROUP? YES ☐ NO ☒

If yes, name of person(s) _____ Each group should have accessible a list with all the children's names that are attending the outings for accountability in case of emergency

ANY QUESTIONS ANSWERED YES, PLEASE EXPLAIN ON SEPARATE SHEET & ATTACH TO APPLICATION

APPLICANT'S SIGNATURE: Tom Donohue

DATE: 1/24/23

OFFICE USE ONLY

RECREATION & PARK COMMITTEE APPROVAL: DATE TO COMMITTEE: _____ YES _____ NO _____ N/A _____

COMMON COUNCIL APPROVAL: DATE TO COMMITTEE: _____ YES _____ NO _____ N/A _____

(4)

City of Norwalk Recreation & Parks Department

Facility Rental Event Application Form

PLEASE PRINT

PERSONAL/FAMILY

COMPANY/BUSINESS ☒

NON-PROFIT (501C3) Yes ☒ No ☐

ORGANIZATION NAME: Ninety 9 Bottles Events

NAME OF BENEFICIARY: Adoption Hope Foundation (non profit benefitting partner) Is this an Annual Event: Yes ☒ No ☐ #of years 7

NAME OF CORPORATE OFFICER AUTHORIZED

TO EXECUTE THE LICENSE AGREEMENT: Jill Dunn

TITLE: Event Coordinator

YOUR NAME: Jill Dunn

TITLE: Event Coordinator

ADDRESS: 119 Murray St

E-MAIL ADDRESS: ninety9bottlesevents@gmail.com

CITY: Norwalk

STATE: CT

ZIP CODE: 06851

HOME PHONE: _____

BUSINESS PHONE: _____

CELL: 203-246-8251

FACILITY REQUESTED: Oyster Shell Park FACILITY & EVENT INFORMATION # OF PARTICIPANTS 999

EVENT: Ninety9Bottles Craft Beer Festival

DATE REQUESTED: 6/3/23

SET UP TIME: 9am STARTING TIME: 1pm BREAKDOWN TIME: 6pm ENDTIME: 5pm

RAIN DATE: _____

(RAIN DATE FOR BEACH RENTALS ONLY)

ARE YOU REQUESTING THE USE OF ALCOHOLIC BEVERAGES AND/OR BEER KEGS? YES ☒ NO ☐

(PLEASE NOTE: NO GLASS OR BOTTLES ALLOWED AT CITY PARK PROPERTY, INCLUDING CRANBURY PARK)

SERVING FOOD: YES ☒ NO ☐

ARE YOU USING A FOOD TRUCK? YES ☒ NO ☐ NAME: _____

ARE YOU REQUESTING A TENT? YES ☐ NO ☒ *ANY TENT (STRUCTURE) 10 x 10 FEET OR LARGER INCLUDING, BUT NOT LIMITED TO; ELECTRICAL LIGHTING EQUIPMENT, OVENS, GRILLS, ETC, REQUIRES A SEPARATE PERMIT FROM THE CODE ENFORCEMENT DEPARTMENT. ADDITIONAL EQUIPMENT, i.e. INFLATABLES MUST RECEIVE APPROVAL FROM DIRECTOR OF RECREATION & PARKS. IF APPROVED SEPARATE INSURANCE MUST BE PURCHASED AND PRESENTED. BOUNCE HOUSES AND DRONES ARE NOT ALLOWED ON ANY CITY PROPERTY, INCLUDING SCHOOL GROUNDS AND PARKS. VIOLATION OF THIS RULE MAY JEOPARDIZE FUTURE EVENTS IN THE CITY

ARE YOU REQUESTING TO USE DISPLAY ADVERTISING AT YOUR EVENT?

YES ☒ NO ☐ Sponsorboard and Event Signage

ARE YOU REQUESTING TO SOLICIT CONTRIBUTIONS AT YOUR EVENT?

YES ☒ NO ☐ Non profit partner may have a table

ARE YOU REQUESTING TO SELL FOOD, BEVERAGES, GOODS OR WARES?

YES ☒ NO ☐ Food trucks and Vendors will be on site selling items

WILL YOU BE USING TEMPORARY ELECTRICAL RESOURCES?

YES ☒ NO ☐ generator for food truck and musicians

BEACH PERMITS ONLY:

WILL THE GROUP BE GOING INTO THE WATER IN ANY WAY, WADING, WALKING OR SWIMMING at the Beach? YES ☐ NO ☒

WILL THE GROUP HAVE ANY ACITIVITIES NEAR OR AROUND THE WATER (including Splash Pad) at the Beach YES ☐ NO ☒

IT IS THE GROUP SUPERVISOR'S RESPONSIBILITY TO CONTACT THE LIFEGUARD SUPERVISOR ON DUTY SO THAT ALL RULES AND REGULATIONS ARE CLEAR AND ADHERED TO

IS A WATER SAFETY INSTRUCTOR OR A CERTIFIED LIFEGUARD ACCOMPANYING YOUR GROUP? YES ☐ NO ☒

If yes, name of person(s) _____. Each group should have accessible a list with all the children's names that are attending the outings for accountability in case of emergency

ANY QUESTIONS ANSWERED YES, PLEASE EXPLAIN ON SEPARATE SHEET & ATTACH TO APPLICATION

APPLICANT'S SIGNATURE: Jill Dunn

DATE: 1/25/23

OFFICE USE ONLY

RECREATION & PARK COMMITTEE APPROVAL: DATE TO COMMITTEE: _____ YES _____ NO _____ N/A _____

COMMON COUNCIL APPROVAL: DATE TO COMMITTEE: _____ YES _____ NO _____ N/A _____

City of Norwalk Recreation & Parks Department

Facility Rental Event Application Form

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PLEASE PRINT

ORGANIZATION NAME: Tyson Tours & Entertainment PERSONAL/FAMILY _____
COMPANY/BUSINESS X
NON-PROFIT (501C3) Yes _____ No X

NAME OF BENEFICIARY: _____ Is this an Annual Event: Yes X No _____ #of years 2

NAME OF CORPORATE OFFICER AUTHORIZED TO EXECUTE THE LICENSE AGREEMENT: Marvedia Tyson TITLE: Ceo/Owner

YOUR NAME: Marvedia Tyson TITLE: CEO/Owner

ADDRESS: 47 Waterbury Rd Suite 255 E-MAIL ADDRESS: tysontoursent@gmail.com

CITY: Prospect STATE: CT ZIP CODE: 06712

HOME PHONE: n/a BUSINESS PHONE: 203-952-5473 CELL: 203-952-5473

FACILITY REQUESTED: Veterans Park & Marina FACILITY & EVENT INFORMATION
OF PARTICIPANTS 300

EVENT: 2nd Annual Back Together Again With Family & Friends DATE REQUESTED: 6/24/2023

SET UP TIME: 11:00am STARTING TIME: 1:00pm BREAKDOWN TIME: 7:00pm ENDTIME: 7:00pm RAIN DATE: 6/25/2023

(RAIN DATE FOR BEACH RENTALS ONLY)

ARE YOU REQUESTING THE USE OF ALCOHOLIC BEVERAGES AND/OR BEER KEGS? YES ☒ NO ☐

(PLEASE NOTE: NO GLASS OR BOTTLES ALLOWED AT CITY PARK PROPERTY, INCLUDING CRANBURY PARK)

SERVING FOOD: YES ☒ NO ☐ ARE YOU USING A FOOD TRUCK? YES ☒ NO ☐ NAME: unknown

ARE YOU REQUESTING A TENT? YES ☐ NO ☒ *ANY TENT (STRUCTURE) 10 x 10 FEET OR LARGER INCLUDING, BUT NOT LIMITED TO; ELECTRICAL LIGHTING EQUIPMENT, OVENS, GRILLS, ETC, REQUIRES A SEPARATE PERMIT FROM THE CODE ENFORCEMENT DEPARTMENT ADDITIONAL EQUIPMENT, i.e. INFLATABLES MUST RECEIVE APPROVAL FROM DIRECTOR OF RECREATION & PARKS. IF APPROVED SEPARATE INSURANCE MUST BE PURCHASED AND PRESENTED. BOUNCE HOUSES AND DRONES ARE NOT ALLOWED ON ANY CITY PROPERTY, INCLUDING SCHOOL GROUNDS AND PARKS. VIOLATION OF THIS RULE MAY JEOPARDIZE FUTURE EVENTS IN THE CITY

ARE YOU REQUESTING TO USE DISPLAY ADVERTISING AT YOUR EVENT? YES ☒ NO ☐

ARE YOU REQUESTING TO SOLICIT CONTRIBUTIONS AT YOUR EVENT? YES ☐ NO ☒

ARE YOU REQUESTING TO SELL FOOD, BEVERAGES, GOODS OR WARES? YES ☒ NO ☐

WILL YOU BE USING TEMPORARY ELECTRICAL RESOURCES? YES ☒ NO ☐

BEACH PERMITS ONLY:

WILL THE GROUP BE GOING INTO THE WATER IN ANY WAY, WADING, WALKING OR SWIMMING at the Beach? YES ☐ NO ☒

WILL THE GROUP HAVE ANY ACITIVITIES NEAR OR AROUND THE WATER (including Splash Pad) at the Beach YES ☐ NO ☒

IT IS THE GROUP SUPERVISOR'S RESPONSIBILITY TO CONTACT THE LIFEGUARD SUPERVISOR ON DUTY SO THAT ALL RULES AND REGULATIONS ARE CLEAR AND ADHERED TO n/a

IS A WATER SAFETY INSTRUCTOR OR A CERTIFIED LIFEGUARD ACCOMPANYING YOUR GROUP? YES ☐ NO ☒

If yes, name of person(s) _____ Each group should have accessible a list with all the children's names that are attending the outings for accountability in case of emergency

ANY QUESTIONS ANSWERED YES, PLEASE EXPLAIN ON SEPARATE SHEET & ATTACH TO APPLICATION

APPLICANT'S SIGNATURE: [Signature] DATE: 1/25/2023

OFFICE USE ONLY

RECREATION & PARK COMMITTEE APPROVAL: DATE TO COMMITTEE: _____ YES _____ NO _____ N/A _____

COMMON COUNCIL APPROVAL: DATE TO COMMITTEE: _____ YES _____ NO _____ N/A _____

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City of Norwalk Recreation & Parks Department

Facility Rental Event Application Form

PLEASE PRINT

ORGANIZATION NAME: NICE INC

PERSONAL/FAMILY _____
COMPANY/BUSINESS _____
NON-PROFIT (501C3) Yes _____ No _____

NAME OF BENEFICIARY: NICE INC Is this an Annual Event: Yes _____ No _____ #of years _____

NAME OF CORPORATE OFFICER AUTHORIZED

TO EXECUTE THE LICENSE AGREEMENT: Janet Evelyn TITLE: Executive Director

YOUR NAME: Janet Evelyn TITLE: Executive Director

ADDRESS: 20 Elmwood Ave E-MAIL ADDRESS: janet@norwalknice.org

CITY: Norwalk STATE: CT ZIP CODE: 06854

HOME PHONE: 203 919 3000 BUSINESS PHONE: 203 919 3000 CELL: 203 919 3000

FACILITY & EVENT INFORMATION

FACILITY REQUESTED: OYSTER SHELL PARK # OF PARTICIPANTS 500+

EVENT: SEVENTH ANNUAL NICE FESTIVAL DATE REQUESTED: JULY 8, 2023

SET UP TIME: 6AM STARTING TIME: 11AM BREAKDOWN TIME: 11 PM ENDTIME: 10 PM RAIN DATE: RAIN OR SHINE
(RAIN DATE FOR BEACH RENTALS ONLY)

ARE YOU REQUESTING THE USE OF ALCOHOLIC BEVERAGES AND/OR BEER KEGS? YES ☒ NO ☐

(PLEASE NOTE: NO GLASS OR BOTTLES ALLOWED AT CITY PARK PROPERTY, INCLUDING CRANBURY PARK)

SERVING FOOD: YES ☒ NO ☐ ARE YOU USING A FOOD TRUCK? YES ☒ NO ☐ NAME: various

ARE YOU REQUESTING A TENT? YES ☒ NO ☐ *ANY TENT (STRUCTURE) 10 x 10 FEET OR LARGER INCLUDING, BUT NOT LIMITED TO; ELECTRICAL LIGHTING EQUIPMENT, OVENS, GRILLS, ETC, REQUIRES A SEPARATE PERMIT FROM THE CODE ENFORCEMENT DEPARTMENT. ADDITIONAL EQUIPMENT, i.e. INFLATABLES MUST RECEIVE APPROVAL FROM DIRECTOR OF RECREATION & PARKS. IF APPROVED SEPARATE INSURANCE MUST BE PURCHASED AND PRESENTED. BOUNCE HOUSES AND DRONES ARE NOT ALLOWED ON ANY CITY PROPERTY, INCLUDING SCHOOL GROUNDS AND PARKS. VIOLATION OF THIS RULE MAY JEOPARDIZE FUTURE EVENTS IN THE CITY

ARE YOU REQUESTING TO USE DISPLAY ADVERTISING AT YOUR EVENT? YES ☒ NO ☐

ARE YOU REQUESTING TO SOLICIT CONTRIBUTIONS AT YOUR EVENT? YES ☒ NO ☐

ARE YOU REQUESTING TO SELL FOOD, BEVERAGES, GOODS OR WARES? YES ☒ NO ☐

WILL YOU BE USING TEMPORARY ELECTRICAL RESOURCES? YES ☒ NO ☐

BEACH PERMITS ONLY:

WILL THE GROUP BE GOING INTO THE WATER IN ANY WAY, WADING, WALKING OR SWIMMING at the Beach? YES ☐ NO ☐

WILL THE GROUP HAVE ANY ACITIVITIES NEAR OR AROUND THE WATER (including Splash Pad) at the Beach YES ☐ NO ☐

IT IS THE GROUP SUPERVISOR'S RESPONSIBILITY TO CONTACT THE LIFEGUARD SUPERVISOR ON DUTY SO THAT ALL RULES AND REGULATIONS ARE CLEAR AND ADHERED TO

IS A WATER SAFETY INSTRUCTOR OR A CERTIFIED LIFEGUARD ACCOMPANYING YOUR GROUP? YES ☐ NO ☐

If yes, name of person(s) _____ Each group should have accessible a list with all the children's names that are attending the outings for accountability in case of emergency

ANY QUESTIONS ANSWERED YES, PLEASE EXPLAIN ON SEPARATE SHEET & ATTACH TO APPLICATION

APPLICANT'S SIGNATURE: Janet Evelyn

DATE: 1/17/2023

OFFICE USE ONLY

RECREATION & PARK COMMITTEE APPROVAL: DATE TO COMMITTEE: _____ YES _____ NO _____ N/A _____

COMMON COUNCIL APPROVAL: DATE TO COMMITTEE: _____ YES _____ NO _____ N/A _____

City of Norwalk Recreation & Parks Department
Facility Rental Event Application Form

7 3/8/23

PLEASE PRINT

ORGANIZATION NAME Norwalk Seaport Assoc. PERSONAL/FAMILY ☐ COMPANY/BUSINESS ☒
NON-PROFIT (501C3) Yes ☒ No ☐

NAME OF BENEFICIARY: Norwalk Seaport Assoc. Is this an Annual Event? Yes ☒ No ☐ # of years 1

NAME OF CORPORATE OFFICER AUTHORIZED TO EXECUTE THE LICENSE AGREEMENT: Mike Kelly TITLE: Pres.

YOUR NAME: Jerry Toni TITLE: Business Mgr.

ADDRESS: 213 Liberty St E-MAIL ADDRESS: jerrytoni@seaport.org

CITY: Norwalk STATE: CT ZIP CODE: 06855

HOME PHONE: 203 838 9444 BUSINESS PHONE: 203 838 9444 CELL: 203 858 3257

FACILITY REQUESTED: Vest Park # OF PARTICIPANTS 40.000

EVENT: Oyster Festival DATE REQUESTED: Sept 8, 9, 10 2023

SET UP TIME: 8/8/23 STARTING TIME: 9/30/23 END TIME: 5:00 PM RAIN DATE: NONE

(RAIN DATE FOR BEACH RENTALS ONLY)

ARE YOU REQUESTING THE USE OF ALCOHOLIC BEVERAGES AND/OR BEER KEGS? YES ☒ NO ☐

(PLEASE NOTE: NO GLASS OR BOTTLES ALLOWED AT CITY PARK PROPERTY, INCLUDING CRANBURY PARK)

SERVING FOOD: YES ☒ NO ☐ ARE YOU USING A FOOD TRUCK? YES ☐ NO ☐ NAME: Multiple Food Vendors

ARE YOU REQUESTING A TENT? YES ☐ NO ☒ ANY TENT (STRUCTURE) 10x10 FEET OR LARGER INCLUDING, BUT NOT LIMITED TO: ELECTRICAL LIGHTING EQUIPMENT, OVENS, GRILLS, ETC, REQUIRES A SEPARATE PERMIT FROM THE CODE ENFORCEMENT DEPARTMENT. ADDITIONAL EQUIPMENT, i.e. INFLATABLES MUST RECEIVE APPROVAL FROM DIRECTOR OF RECREATION & PARKS. IF APPROVED SEPARATE INSURANCE MUST BE PURCHASED AND PRESENTED. BOUNCE HOUSES AND DRONES ARE NOT ALLOWED ON ANY CITY PROPERTY, INCLUDING SCHOOL GROUNDS AND PARKS. VIOLATION OF THIS RULE MAY JEOPARDIZE FUTURE EVENTS IN THE CITY.

ARE YOU REQUESTING TO USE DISPLAY ADVERTISING AT YOUR EVENT? YES ☒ NO ☐

ARE YOU REQUESTING TO SOLICIT CONTRIBUTIONS AT YOUR EVENT? YES ☐ NO ☒

ARE YOU REQUESTING TO SELL FOOD, BEVERAGES, GOODS OR WARES? YES ☒ NO ☐

WILL YOU BE USING TEMPORARY ELECTRICAL RESOURCES? YES ☒ NO ☐

BEACH PERMITS ONLY:

WILL THE GROUP BE GOING INTO THE WATER IN ANY WAY, WADING, WALKING OR SWIMMING at the Beach? YES ☒ NO ☐

WILL THE GROUP HAVE ANY ACTIVITIES NEAR OR AROUND THE WATER (including Splash Pad) at the Beach YES ☐ NO ☒

IT IS THE GROUP SUPERVISOR'S RESPONSIBILITY TO CONTACT THE LIFEGUARD SUPERVISOR ON DUTY SO THAT ALL RULES AND REGULATIONS ARE CLEAR AND ADHERED TO

IS A WATER SAFETY INSTRUCTOR OR A CERTIFIED LIFEGUARD ACCOMPANYING YOUR GROUP? YES ☐ NO ☒

If yes, name of person(s) Corbin Each group should have accessible a list with all the children's names that are attending the outings for accountability in case of emergency

ANY QUESTIONS ANSWERED YES, PLEASE EXPLAIN ON SEPARATE SHEET & ATTACH TO APPLICATION

APPLICANT'S SIGNATURE: Corbin

DATE: 1/12/2023

OFFICE USE ONLY

RECREATION & PARK COMMITTEE APPROVAL: DATE TO COMMITTEE: YES ☐ NO ☐ N/A ☐

COMMON COUNCIL APPROVAL: DATE TO COMMITTEE: YES ☐ NO ☐ N/A ☐

City of Norwalk Recreation & Parks Department

Facility Rental Event Application Form

②

PLEASE PRINT

ORGANIZATION NAME: Mountain Workshop PERSONAL/FAMILY ☐ COMPANY/BUSINESS ☒ NON-PROFIT (501C3) Yes ☐ No ☐

NAME OF BENEFICIARY: Kent Tullo Is this an Annual Event: Yes ☒ No ☐ # of years 5

NAME OF CORPORATE OFFICER AUTHORIZED TO EXECUTE THE LICENSE AGREEMENT: Kent Tullo TITLE: Director

YOUR NAME: Kent Tullo TITLE: Director

ADDRESS: 158 Kenwood Avenue E-MAIL ADDRESS: ktullo@mountainworkshop.com

CITY: Fairfield STATE: CT ZIP CODE: 06824

HOME PHONE: 06824 BUSINESS PHONE: 203-512-1321 CELL: 203-512-1321

FACILITY REQUESTED: Calf Pasture Beach FACILITY & EVENT INFORMATION # OF PARTICIPANTS 150

EVENT: Team Building Positive School Climate Programs DATE REQUESTED: 9/18/2023

SET UP TIME: 7:00 A STARTING TIME: 8:00 A BREAKDOWN TIME: 3:00 P ENDTIME: 4:00 P

RAIN DATE: TBD
(RAIN DATE FOR BEACH RENTALS ONLY)

ARE YOU REQUESTING THE USE OF ALCOHOLIC BEVERAGES AND/OR BEER KEGS? YES ☐ NO ☒

(PLEASE NOTE: NO GLASS OR BOTTLES ALLOWED AT CITY PARK PROPERTY, INCLUDING CRANBURY PARK)

SERVING FOOD: YES ☐ NO ☒ ARE YOU USING A FOOD TRUCK? YES ☐ NO ☒ NAME: _____

ARE YOU REQUESTING A TENT? YES ☐ NO ☒ *ANY TENT (STRUCTURE) 10 x 10 FEET OR LARGER INCLUDING, BUT NOT LIMITED TO: ELECTRICAL LIGHTING EQUIPMENT, OVENS, GRILLS, ETC, REQUIRES A SEPARATE PERMIT FROM THE CODE ENFORCEMENT DEPARTMENT. ADDITIONAL EQUIPMENT, i.e. INFLATABLES MUST RECEIVE APPROVAL FROM DIRECTOR OF RECREATION & PARKS. IF APPROVED SEPARATE INSURANCE MUST BE PURCHASED AND PRESENTED. BOUNCE HOUSES AND DRONES ARE NOT ALLOWED ON ANY CITY PROPERTY, INCLUDING SCHOOL GROUNDS AND PARKS. VIOLATION OF THIS RULE MAY JEOPARDIZE FUTURE EVENTS IN THE CITY

ARE YOU REQUESTING TO USE DISPLAY ADVERTISING AT YOUR EVENT? YES ☐ NO ☒

ARE YOU REQUESTING TO SOLICIT CONTRIBUTIONS AT YOUR EVENT? YES ☐ NO ☒

ARE YOU REQUESTING TO SELL FOOD, BEVERAGES, GOODS OR WARES? YES ☐ NO ☒

WILL YOU BE USING TEMPORARY ELECTRICAL RESOURCES? YES ☐ NO ☒

BEACH PERMITS ONLY:

WILL THE GROUP BE GOING INTO THE WATER IN ANY WAY, WADING, WALKING OR SWIMMING at the Beach? YES ☒ NO ☐

WILL THE GROUP HAVE ANY ACTIVITIES NEAR OR AROUND THE WATER (including Splash Pad) at the Beach YES ☒ NO ☐

IT IS THE GROUP SUPERVISOR'S RESPONSIBILITY TO CONTACT THE LIFEGUARD SUPERVISOR ON DUTY SO THAT ALL RULES AND REGULATIONS ARE CLEAR AND ADHERED TO

IS A WATER SAFETY INSTRUCTOR OR A CERTIFIED LIFEGUARD ACCOMPANYING YOUR GROUP? YES ☒ NO ☐

If yes, name of person(s) TBD. Each group should have accessible a list with all the children's names that are attending the outings for accountability in case of emergency

ANY QUESTIONS ANSWERED YES, PLEASE EXPLAIN ON SEPARATE SHEET & ATTACH TO APPLICATION

APPLICANT'S SIGNATURE: [Signature] DATE: 01/13/2023

OFFICE USE ONLY

RECREATION & PARK COMMITTEE APPROVAL: DATE TO COMMITTEE: _____ YES _____ NO _____ N/A _____
COMMON COUNCIL APPROVAL: DATE TO COMMITTEE: _____ YES _____ NO _____ N/A _____

City of Norwalk Recreation & Parks Department
Facility Rental Event Application Form

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PLEASE PRINT

PERSONAL/FAMILY

COMPANY/BUSINESS

NON-PROFIT (501C3) Yes No

ORGANIZATION NAME: Mountain Workshop

NAME OF BENEFICIARY: Kent Tullo Is this an Annual Event: Yes ☒ No ☐ # of years 6

NAME OF CORPORATE OFFICER AUTHORIZED TO EXECUTE THE LICENSE AGREEMENT: Kent Tullo TITLE: Director

YOUR NAME: Kent Tullo TITLE: Director

ADDRESS: 158 Kenwood Avenue E-MAIL ADDRESS: ktullo@mountainworkshop.com

CITY: Fairfield STATE: CT ZIP CODE: 06824

HOME PHONE: 06824 BUSINESS PHONE: 203-512-1321 CELL: 203-512-1321

FACILITY REQUESTED: Calf Pasture Beach FACILITY & EVENT INFORMATION # OF PARTICIPANTS 230

EVENT: Team Building Positive School Climate Programs DATE REQUESTED: 9/20/2023

SET UP TIME: 7:00 A STARTING TIME: 8:00 A BREAKDOWN TIME: 3:00 P ENDTIME: 4:00 P RAIN DATE: TBD
(RAIN DATE FOR BEACH RENTALS ONLY)

ARE YOU REQUESTING THE USE OF ALCOHOLIC BEVERAGES AND/OR BEER KEGS? YES ☐ NO ☒

(PLEASE NOTE: NO GLASS OR BOTTLES ALLOWED AT CITY PARK PROPERTY, INCLUDING CRANBURY PARK)

SERVING FOOD: YES ☐ NO ☒ ARE YOU USING A FOOD TRUCK? YES ☐ NO ☒ NAME: _____

ARE YOU REQUESTING A TENT? YES ☐ NO ☒ *ANY TENT (STRUCTURE) 10 x 10 FEET OR LARGER INCLUDING, BUT NOT LIMITED TO; ELECTRICAL LIGHTING EQUIPMENT, OVENS, GRILLS, ETC, REQUIRES A SEPARATE PERMIT FROM THE CODE ENFORCEMENT DEPARTMENT. ADDITIONAL EQUIPMENT, I.E. INFLATABLES MUST RECEIVE APPROVAL FROM DIRECTOR OF RECREATION & PARKS. IF APPROVED SEPARATE INSURANCE MUST BE PURCHASED AND PRESENTED. BOUNCE HOUSES AND DRONES ARE NOT ALLOWED ON ANY CITY PROPERTY, INCLUDING SCHOOL GROUNDS AND PARKS. VIOLATION OF THIS RULE MAY JEOPARDIZE FUTURE EVENTS IN THE CITY

ARE YOU REQUESTING TO USE DISPLAY ADVERTISING AT YOUR EVENT?

YES ☐ NO ☒

ARE YOU REQUESTING TO SOLICIT CONTRIBUTIONS AT YOUR EVENT?

YES ☐ NO ☒

ARE YOU REQUESTING TO SELL FOOD, BEVERAGES, GOODS OR WARES?

YES ☐ NO ☒

WILL YOU BE USING TEMPORARY ELECTRICAL RESOURCES?

YES ☐ NO ☒

BEACH PERMITS ONLY:

WILL THE GROUP BE GOING INTO THE WATER IN ANY WAY, WADING, WALKING OR SWIMMING at the Beach? YES ☒ NO ☐

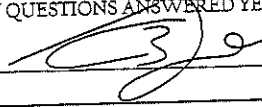
WILL THE GROUP HAVE ANY ACITIVITIES NEAR OR AROUND THE WATER (including Splash Pad) at the Beach YES ☒ NO ☐

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IS A WATER SAFETY INSTRUCTOR OR A CERTIFIED LIFEGUARD ACCOMPANYING YOUR GROUP? YES ☒ NO ☐

If yes, name of person(s) TBD Each group should have accessible a list with all the children's names that are attending the outings for accountability in case of emergency

ANY QUESTIONS ANSWERED YES, PLEASE EXPLAIN ON SEPARATE SHEET & ATTACH TO APPLICATION

APPLICANT'S SIGNATURE:  DATE: 01/13/2023

OFFICE USE ONLY

RECREATION & PARK COMMITTEE APPROVAL: DATE TO COMMITTEE: YES NO N/A
COMMON COUNCIL APPROVAL: DATE TO COMMITTEE: YES NO N/A

City of Norwalk Recreation & Parks Department
Facility Rental Event Application Form

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PLEASE PRINT

PERSONAL/FAMILY _____
COMPANY/BUSINESS ☒
NON-PROFIT (501C3) Yes ☒ No _____

ORGANIZATION NAME: Lupus Foundation of America

NAME OF BENEFICIARY: Lupus Foundation of America Is this an Annual Event: Yes ☒ No ☐ #of years 7

NAME OF CORPORATE OFFICER AUTHORIZED

TO EXECUTE THE LICENSE AGREEMENT: Alisha J. Scott TITLE: Development Manager

YOUR NAME: Alisha J. Scott TITLE: Development Manager

ADDRESS: 65 High Ridge Rd. Box 395 E-MAIL ADDRESS: scotta@lupus.org

CITY: Stamford STATE: CT ZIP CODE: 06905

HOME PHONE: _____ BUSINESS PHONE: 203-780-1697 CELL: _____

FACILITY REQUESTED: Calf Pasture Beach FACILITY & EVENT INFORMATION # OF PARTICIPANTS 250-500

EVENT: Walk to End Lupus Now CT - Norwalk DATE REQUESTED: 10/22/2023

SET UP TIME: 7 am STARTING TIME: 2 pm BREAKDOWN TIME: 4-6 END TIME: 6 pm RAIN DATE: rain or shine
(RAIN DATE FOR BEACH RENTALS ONLY)

ARE YOU REQUESTING THE USE OF ALCOHOLIC BEVERAGES AND/OR BEER KEGS? YES ☐ NO ☒

(PLEASE NOTE: NO GLASS OR BOTTLES ALLOWED AT CITY PARK PROPERTY, INCLUDING CRANBURY PARK)

SERVING FOOD: YES ☒ NO ☐ ARE YOU USING A FOOD TRUCK? YES ☐ NO ☒ NAME: _____

ARE YOU REQUESTING A TENT? YES ☒ NO ☐ *ANY TENT (STRUCTURE) 10 x 10 FEET OR LARGER INCLUDING, BUT NOT LIMITED TO:
ELECTRICAL LIGHTING EQUIPMENT, OVENS, GRILLS, ETC, REQUIRES A SEPARATE PERMIT FROM THE CODE ENFORCEMENT DEPARTMENT
ADDITIONAL EQUIPMENT, i.e. INFLATABLES MUST RECEIVE APPROVAL FROM DIRECTOR OF RECREATION & PARKS. IF APPROVED
SEPARATE INSURANCE MUST BE PURCHASED AND PRESENTED. BOUNCE HOUSES AND DRONES ARE NOT ALLOWED ON ANY CITY
PROPERTY, INCLUDING SCHOOL GROUNDS AND PARKS. VIOLATION OF THIS RULE MAY JEOPARDIZE FUTURE EVENTS IN THE CITY

ARE YOU REQUESTING TO USE DISPLAY ADVERTISING AT YOUR EVENT?

YES ☒ NO ☐

ARE YOU REQUESTING TO SOLICIT CONTRIBUTIONS AT YOUR EVENT?

YES ☒ NO ☐

ARE YOU REQUESTING TO SELL FOOD, BEVERAGES, GOODS OR WARES?

YES ☐ NO ☒

WILL YOU BE USING TEMPORARY ELECTRICAL RESOURCES?

YES ☒ NO ☐

BEACH PERMITS ONLY:

WILL THE GROUP BE GOING INTO THE WATER IN ANY WAY, WADING, WALKING OR SWIMMING at the Beach? YES ☐ NO ☒

WILL THE GROUP HAVE ANY ACTIVITIES NEAR OR AROUND THE WATER (including Splash Pad) at the Beach YES ☐ NO ☒

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ARE CLEAR AND ADHERED TO

IS A WATER SAFETY INSTRUCTOR OR A CERTIFIED LIFEGUARD ACCOMPANYING YOUR GROUP? YES ☐ NO ☒
If yes, name of person(s) _____ Each group should have accessible a list with all the children's names that are attending the outings for
accountability in case of emergency

ANY QUESTIONS ANSWERED YES, PLEASE EXPLAIN ON SEPARATE SHEET & ATTACH TO APPLICATION

APPLICANT'S SIGNATURE: Alisha J. Scott DATE: 01/23/2023

OFFICE USE ONLY

RECREATION & PARK COMMITTEE APPROVAL: DATE TO COMMITTEE: _____ YES _____ NO _____ N/A _____
COMMON COUNCIL APPROVAL: DATE TO COMMITTEE: _____ YES _____ NO _____ N/A _____

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**CITY OF NORWALK
PURCHASING DEPARTMENT
BIDDER'S INFORMATION AND ACKNOWLEDGMENT FORM**

Giacorp Contracting Inc
Bidder's Name

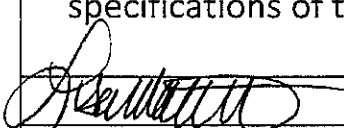
11 Bradhurst Avenue
Street Address

Hawthorne	NY	10532
City	State	Zip

Business Telephone:	914-440-0300
---------------------	--------------

Email Address:	lwc@giaccinc.com
----------------	------------------

Lisa Walter Calicchia, President
Printed Name and Title of Individual Submitting Bid

The undersigned acknowledges that the terms, conditions and specifications of this bid are understood and unconditionally accepted.	
	1/23/2023
Signature	Date

CITY OF NORWALK
PURCHASING DEPARTMENT

Exceptions: Note any vendor(s) responding to this proposal shall indicate any/all exceptions (if any) taken to language in this proposal. Exceptions must be declared below in order to be considered by the City:

none

CITY OF NORWALK PURCHASING DEPARTMENT

1.1 RESPONSE FORM

Vendor Name - Giacorp Contracting Inc		
Address - 11 Bradhurst Avenue, Hawthorne, NY 10532		
Phone - 914-440-0300	Fax - 914-302-3973	Email - lwc@giaccinc.com
Manager - Lisa Walter Calicchia		Fed ID# 81-3940276

The undersigned hereby declares that he has or they have carefully examined the plans, specifications and project site and has satisfied himself as to all the quantities and conditions, and understands that in signing this proposal he waives all right to plead any misunderstanding regarding the same.

The undersigned further understands and agrees that he will furnish and provide all the necessary material, machinery, implements, tools, labor, services, and other items of whatever nature, and to do and perform all the work necessary under the aforesaid conditions, to carry out the contract and to accept in full compensation therefore the amount of the contract as agreed to by the Contractor and the City.

The undersigned further agrees, in case of variations of quantities from those shown or specified, the following unit prices will be used in adjusting the contract price. If quantities are authorized by the City, the following amount will be added to the contract as required. Unless otherwise noted, each UNIT PRICE shall include all equipment, tools, labor, permits, fees, etc., incidental to the installation and completion of the work involved.

It is further understood and agreed that all the information included in, and attached to, or required by the Request for Bid shall become public record upon delivery to the City.

1. The following unit prices shall apply to this project:

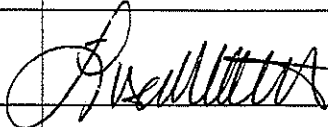
Total Lump Sum Bid	\$ 230,027.00
Total Lump Sum Bid in Words	Two hundred thirty thousand, twenty seven dollars & 00/100

CITY OF NORWALK
PURCHASING DEPARTMENT

2.

Bid Security in the form of a (check one) is attached.	x	Bond	Certified Check
Cost for performance bond <u>included in lump sum</u>	\$ 40.01		per thousand dollars

Submitted by:

Print Name of Authorized Agent of Company	Lisa Walter Calicchia, President
Signature of Authorized Agent of Company	
Date	1/23/2023

The above signatory acknowledges receipt of the following addenda issued during the bidding period and understands that they are a part of the bidding documents (if applicable):

Addendum #	1	Dated	1/12/23	Addendum #		Dated	
Addendum #		Dated		Addendum #		Dated	
Addendum #		Dated		Addendum #		Dated	

CITY OF NORWALK PURCHASING DEPARTMENT

1.2 STATEMENT OF BIDDERS QUALIFICATIONS

Please answer the following questions regarding your company's past performance. Failure to reply to this instruction may be regarded as justification for rejecting a bid.

1.	Number of years in business:	6	
2.	Number of personnel employed:	Part Time	Full Time
			7

3. List projects of this type/size your firm has completed within the last three (3) years:

Project	Date	Contact Person	Phone No.
SEE ATTACHED			

4. **SUBCONTRACTORS:** If subcontractors are to be used, please list firm name, address, name of principal, and phone number below or on a separate sheet. Also, indicate the portion or section of work a subcontractor will be performing.

COMPANY NAME	ADDRESS	PRINCIPAL	PHONE	PORTION/SECTION OF WORK
NONE				

Completed Projects

General Contractor: Carson Corporation 171 NJ-94 Lafayette Township, NJ 07848 Contact: Chris Simpson Phone: 973-579-4100 Email: csimpson@carsoncorporation.net Project No.: United States Army Garrison Fort Hamilton, Storm Recovery Project	Summary of Work: Purchase Order #2659-0033 Supply & Installation of Ornamental Aluminum Fence/Gates at Garrison Fort Hamilton, Brooklyn, NY <i>SUBCONTRACTOR</i>	Award: May 19, 2022 Contract Amt.: \$95,779.94 Completion: August 5, 2022
Owner: Cohoes Housing Authority 100 Manor Sites Cohoes, NY 12047 Contact: Dan Rigney Phone: (518)235-4500; ext 125 Email: Drigney@cohoeshousing.org Project No.: Garbage Corral Fencing	Summary of Work: Installation of New Chain link fencing around three (3) Garbage Corrals and repairs to another. <i>PRIME CONTRACTOR</i>	Award: October 28, 2021 Completion: December 2021 Contract Amt.: \$32,800.00
Owner: Toms River Regional School District 1144 Hooper Ave Toms River, NJ 08753 Contact: Johanna Leone Phone: (732) 505-5500 x 500035 Email: jleone@trschoools.com Project: SEC-01 NPS – Non-Public Security Fencing	Summary of Work: 1. Installation of 6' high black ornamental steel fence with a single gate at Donovan Catholic High School. 2. Installation of 4' high black ornamental steel fence with a single gate at St. Joseph Elementary School <i>PRIME CONTRACTOR</i>	Award: May 2022 Contract Amt.: \$46,734.00 Completion: August 8, 2022
Owner: Westchester County Department of Planning 148 Martine Avenue White Plains, N.Y. 10601 Contact: Vincent Altimari Phone: 914-719-2054 Email: vaa7@westchestergov.com Project No.: Contract #21-509, Fencing and Other Site Improvements, Hilltop Hanover Farm	Summary of Work: Repair and replacement of existing wood fencing and other site improvements including the reconstruction of a bluestone pavement patio. <i>PRIME CONTRACTOR</i>	Award: August 2021 Contract Amt.: 239,312.19 Completion: July 2022

Owner: US Army Contracting Command 5418 S. SCOTT PLAZA JOINT BASE MDL NJ 08640 Contact: Drew Cavosi Phone: (718)-630-4991 Email: drew.m.cavosi.civ@mail.mil Project No.: W15QKN20R50450002	Summary of Work: Remove & dispose 8' H chain link fence with barbed wire, 1200 L.F., 8' H swing gate with barbed wire, 9' W, (4) each & 8' H swing gate with barbed wire, 8' W, (2) each. Furnish & Install 8' H chain link fence with barbed wire, 1200 L.F., 8' H swing gate with barbed wire, 9' W, (4) each & 8' H swing gate with barbed wire, 8' W, (2) each. Remove & dispose Barbed wire, 900 L.F., Top and bottom rail, 950 L.F., Post & footings, (21) each. Furnish & Install Barbed wire, 900 L.F., Top & bottom rail, 950 L.F., Post & footings, (21) each., Triangular barrier of barbed wire & 18" razor wire, 10'x10' to create a barrier between the existing fence heights of 16'-8'. U.S. Army Garrison, Fort Hamilton, 29 Wainwright Drive, Brooklyn NY <i>PRIME CONTRACTOR</i>	Award: October 2020 Contract Amt.: \$667,839.01 Completion: July 2021
General Contractor: Environmental Restoration, LLC. 6940 Commercial Drive Morrow, GA 30260 Contact: Paul A. Pilgrim Phone: (770) 961-9272 Email: p.pilgrim@erllc.com Project No.: PO#: 15443 / AT2-72 Owner: U.S. Environmental Protection Agency	Summary of Work: Install 800' of 8' permanent chain-linked fencing, repair/replace approx. 50' of 8' galvanized steel chain-linked 2" fencing (9 gauge) and repair/replace approx. 2 fence poles. Repair/replace approx. 60' of 8' black plastic-coated chain-linked 2" fencing (9 gauge), install/repair 4ea 16' double swing gates, and dispose of removed fencing at the Allied Textile Printing Site. <i>SUBCONTRACTOR</i>	Award: October 2020 Completion: April 2021 Contract Amt.: \$185,778.60
General Contractor: Weil Construction, Inc. 3344 Princeton Dr NE Albuquerque, NM 87107-2014 Contact: Erika Flores Phone: (505) 899-3535 Email: e.flores@weilconstruction.com Project No.: 47PH0120D0005	Summary of Work: Complete demolition of existing fence and gates. Furnish and install ornamental fencing system, gates, gate openers and hardware at US Marshal's Service, Federal Courthouse, White Plains, NY Owner: General Services Administration (GSA) <i>SUBCONTRACTOR</i>	Award: February 2021 Contract Amt.: \$772,810.51 Completion: October 2021
Owner: Mercer County Park Commission 197 Blackwell Road Pennington, NJ 08534 Contact: Samantha Smith Phone: 609-303-0706 Email: soswald@mercercounty.org Project: AB2021-14	Summary of Work: Installation of galvanized deer fencing with Hi-tensile top wire, treated Southern Yellow Pine line and corner posts. Multiple single and driveway gates. Work completed at Featherbed Lane and Baldpate Mountain. <i>PRIME CONTRACTOR</i>	Award: August 5, 2021 Completion: December 10, 2021 Amount: \$159,368.54

Owner: City of Trenton 319 East State Street Trenton NJ 08608 Contact: Paul Harris Phone: (609) 532-1706 Email: pharris@trentonnj.org Project: PO# 21-07239	Summary of Work: Provide and install 20' and 30' Manual Double Leaf Swing gates PRIME CONTRACTOR	Award: June 2021 Contract Amount: \$41,000.00 Completion: November
Owner: National Park Service Interior Region 1 North Atlantic - Appalachian New York MABO Contact: Timothy Troxler Phone: (718) 815-6532 Email: timothy_troxler@nps.gov Project: 140P4520C0029	Summary of Work: Repair & Replace Fence at Gateway National Recreation Area PRIME CONTRACTOR	Award: October 2020 Completion: November 2020 Amount: \$38,333.00
Owner: Mamaroneck Union Free School District 1000 West Boston Post Rd Mamaroneck, NY 10543 Contact: Steve Brugge Phone: (914) 220-3081 Email: sbrugge@mamkschools.org Project: Labor and Material Pricing for Small Projects District Wide 18/19-MUFSD- 005	Summary of Work: Various Fence Installations and Repairs as needed - Service Contract PRIME CONTRACTOR	Contract Date: 10/17/2018 Completion: 10/16/2019 Completed to Date: \$50,075.20
Owner: City of Trenton 319 East State Street Dept. Of Housing & Economic Dev. Trenton NJ 08608 Contact: Paul Harris Phone: (609) 532-1706 Email: pharris@trentonnj.org Project: 2018-61R / Installation of Ornamental Picket Fence and Gates at Cooper St. Pool & Academy Pool	Summary of Work: Removal and disposal of existing chain- link fence mesh, posts, rails, concrete foundations gates and hardware and the provision and installation of the ornamental picket fence, gates and hardware at Cooper St. Pool and Academy Pool. PRIME CONTRACTOR	Award: February 2019 Completion: July 2019 Amount: \$178,133.75
Owner: Village of Pelham 195 Sparks Avenue Pelham, NY 10803 Contact: Chris Scelza Phone: (914) 738-2015 Email: chris.scelza@pelhamgov.com Project: PELH 1807 - Highbrook Highline Fence Installation	Summary of Work: Installation of Decorative Aluminum Fence System with Cantilever Gates at Highbrook Park PRIME CONTRACTOR	Award: June 14, 2019 Completion: September 30, 2019 Amount: \$44,440.00

General Contractor: TAM Enterprises, Inc. 114 Hartley Rd. Goshen, NY 10924 Contact: Chad Young Phone: (845)-294-8882 Email: chad@tamentinc.com Project: Hopewell Precision Superfund Site	Summary of Work: Installation of Aluminum Fence Panels with drive gate and installation of Brick Piers. Hopewell North Water System Owner: Dept. of the Army Corps of Engineers SUBCONTRACTOR	Contract Date: January 2019 Completion: January 2020 Contract Amt: \$136,452.96
Owner: DM AIRPORTS, LTD Morristown Airport 8 Airport Rd. Morristown, NJ 07960 Contact: Darren Large Phone: (973) 538-6400 ext. 135 Email: DarrenL@mmuair.com Project: Fuel Farm Fencing	Summary of Work: Fuel Farm Fencing Installation of Steel Ameristar fencing, chain link fencing, 8' wide gate, single gate and bollards PRIME CONTRACTOR	Award: February 2018 Completion: July 2018 Amount: \$93,450.00
Owner: Community Charter School of Paterson 75 Spruce Street, Paterson, NJ 07501 Contact: Jaime Masler Beach Phone: (732) 393-5626 Email: JMasler@digrouparchitecture.com Project: CCSP Playground Fence Replacement Project	Summary of Work: Removal of existing playground fencing and gates. Installation of new 6' high steel fencing around existing playground, including gates, hardware, finals and footings. PRIME CONTRACTOR	Award: June 2018 Completion: September 2018 Amount: \$69,516.00
Owner: Ridgefield Little League PO Box 287 Ridgefield, CT 06877 Contact: Bob Rapp Phone: (203) 241-9873 Email: rrapp01@snet.net	Summary of Work: Installation of perimeter fencing, backstop, safety netting, batting cages, dug outs, gates and bollards. PRIME CONTRACTOR	Award: May 2018 Completion: March 2019 Amount: \$132,477.10
General Contractor: Armand Corporation for Economic Development Corporation (EDC NY) 1001 6th Ave. New York, NY 10018 Contact: Shamsell Abdill Phone: (212) 542-4179 Email: sabdill@armandcorp.com Project: Replacement of Fence	Summary of Work: Installation of wrought iron security fencing with slide gate at 34th St Heliport SUBCONTRACTOR Owner: New York City Economic Development Corp.	Award: April 2017 Completion: October 2017 Amount: \$116,595.00
Owner: Hudson River Park Trust 353 West St., Pier 40 - 2nd Floor New York, NY 10014 Contact: William Faherty Phone: (212) 312-1600 Email: WFaherty@GilbaneCo.com Project: #C4832 - CWP Athletic Field Fencing Repair	Summary of Work: Site improvements including replacement and repair of galvanized fence panels. Installation of ball safety netting. PRIME CONTRACTOR	Award: September 2017 Completion: October 2018 Amount: \$173,112.21

CITY OF NORWALK PURCHASING DEPARTMENT

5. ORGANIZATIONAL STRUCTURE OF BIDDER (check which applies)	☐	general partnership
	☐	limited partnership
	☐	limited liability corporation
	☐	limited liability partnership,
	☒	corporation doing business under a trade name
	☐	individual doing business under a trade name
	☐	other (specify)

6. STATUS OF THE BUSINESS AND ITS CURRENT STANDING WITH THE SECRETARY OF STATE'S OFFICE; e.g., are all required filings current and in good standing or has the entity been withdrawn or canceled	<u>Connecticut corporations</u> - Will the Secretary of State be able to issue a Certificate of Good Standing within 30 days of the bid opening?		Yes	No
	<u>Out-of-State corporations</u> - Do you have a valid license to do business in the State of Connecticut? (Evidence in the form of a Certificate of Authority from the Connecticut Secretary of State will be required within 30 days of the bid opening.)		Yes	No
			x	
7. CT LICENSE/REGISTRATION NUMBER		072163199-001		
8. Is your local organization an affiliate of a parent company? If so, indicate the principal place of business of your company and the name of the agent for service if different from what has been indicated on the response form:				
Business Name		n/a		
Address				
City		State	Zip	
Name of Agent				

NOTE: In the case of a Limited Liability Corporation or a Limited Liability Partnership a certified copy of the Articles of Organization certified as valid and in effect as of the date of the bid opening will be required within 30 days of the bid opening.

CITY OF NORWALK PURCHASING DEPARTMENT

A listing of the corporate officers, in the case of a corporation; the general or managing partners, in the case of a partnership; or the managers and members in the case of either a limited liability partnership or company will be required within 30 days of the bid opening.

9. The awarded contractor may be required to submit one copy of the following information relative to its company's financial statements prior to contract signing. This information must represent the current circumstance which surrounds the financial position of the bidding organization. Note: This information will be kept confidential if provided in a separate envelop from your bid pricing.

All information should be supported with appropriate audited financials.

- a. Book Value (Total Assets (-) Total Liabilities)
- b. Working Capital (Current Assets (-) Current Liabilities)
- c. Current Ratio (Current Assets/Current Liabilities)
- d. Debt to Equity Ratio (Long Term Debt/Shareholder's Equity)
- e. Return on Assets (Net Income/Total Assets)
- f. Return on Equity (Net Income/Shareholder's Equity)
- g. Return on Invested Capital (Net Income/Long Term Debt + Shareholders' Equity)

All responses to this questionnaire are understood to be proprietary to the vendor, and will be considered confidential. Additional information may be requested subsequent to your responding to this bid request.

10. Identify your businesses' supplier diversity classification and provide certification:

DIVERSITY CLASSIFICATION	CHECK ALL THAT APPLY
Women Business Enterprise (WBE)	☒
Minority Business Enterprise (MBE)	☐
Disadvantage Business Enterprise (DBE)	☐
Veteran-owned Small Business (VOSB)	☐
Small Business (SBE)	☒
Other (please explain)	☐

CITY OF NORWALK PURCHASING DEPARTMENT

1.3 CITY OF NORWALK VENDOR RECORDS

If you have not done business with the City of Norwalk as a vendor, your business information needs updating or your vendor record has not been updated over three (3) years. Please complete and include the latest Internal Revenue Service (IRS) W-9 Form with your submission. Here is the URL to the IRS website: <https://www.irs.gov/forms-pubs/about-form-w-9>

1.4 INSURANCE

Insurance Agency Name: Brown & Brown Insurance Company	Tel: 845-628-4500
Agency Address: 625 Route 6, Mahopac, NY 10541	Email: hilda.moran@bbrown.com

1.5 CITY OF NORWALK VENDOR QUESTIONNAIRE – IT INFORMATION SECURITY

City of Norwalk Vendor Questionnaire

IT Information Security

Rev 8.4.22

1. **Third-Party Contact Information** (please provide the POC for follow-up questions to this questionnaire):
Vendor Name, Address, Point-of-Contact Name, Phone Number and Email

Giacorp Contracting Inc
11 Bradhurst Avenue
Hawthorne, NY 10532
Lisa Walter Calicchia
lwc@giacorp.com
914-440-0300

2. **Description of Services/Products:** Please provide a detailed description of services/products your organization aims to provide to the City?

Fence repair at Oyster Shell Park.

3. **System and Equipment Access:** Will your organization use your own systems and equipment to perform the services, or will your organization need access to the City's systems, equipment and network? (Yes or No, If Yes, please explain)

YES ☐

NO ☒

4. **Description of Data:** Are you using data from the City in order provide the services/product to the City (Yes or No, if Yes proceed to 3.1)

a. What data is needed to provide the services/products to the City?

Example: Name, Social Security Number, Trade Information, Source Code, Payroll or Accounts Payable data, student or patient data, Law Enforcement data, any Personally Identifiable Information (PII), etc.

YES ☐

NO ☒

If your answers to Questions 3 and 4 are BOTH "NO", thank you for completing the IT Information Security Questionnaire.

If one or both questions are "YES", please complete the remaining questions.

5. **Office Locations:** How many office locations does your organization have? *Please include the locations of your organization.*

6. **Data Center Locations:** How many data centers does your organization utilize to provide services/products to the City? *Please include the locations of the data centers utilized by your organization.*

7. **Business Entity:** What is your business entity type?

**Example: Sole Proprietorship, Partnership, C Corporation, S Corporation, Limited Liability Corporation (LLC), Limited Liability Partnership (LLP)*

8. **How many employees and contingent workers do you have in your organization?**

1-10 ☒ 10-50 ☐ 50-100 ☐ 100-500 ☐ 500-1000 ☐ 1000 or more ☐

9. **Physical Access:** Does your organization need to be onsite or offsite to provide services/products to the City?

YES ☐ NO ☐