



CITY OF NORWALK
Transportation Mobility & Parking
P: 203-854-7260
Norwalk City Hall
125 East Avenue, PO Box 5125
Norwalk, CT 06856-5125

To allow public access, anyone may access a meeting by telephone, Zoom, and/or the City of Norwalk YouTube channel. Specific instructions and links can be found at www.norwalkct.org/meetings.



Members of the public can call in and listen to a meeting. They will not be able to speak or see any of the meeting participants. Each meeting will use a unique Meeting/Webinar ID. Please find the information using the link above.



Members of the public who wish to provide "live comments" will need to register in advance and use the Zoom meeting platform. All participants will be muted upon entering the meeting. To speak, click the "raise your hand indicator" and you will be called on by the host of the meeting during the public comment section. Please find the information using the link above.



Members of the public who wish to view the meeting, but are not participating, can view a live stream on the City of Norwalk YouTube channel. This stream is delayed by approximately 20 seconds. Please find the information using the link above. The meeting recording and minutes will be posted on the City of Norwalk website within seven (7) days after the meeting.



Members of the public who wish to provide public comment are encouraged to submit those via email in advance of the meeting. For these comments to be read into the record, they should be submitted at least three hours in advance of the meeting start time. Please email Garrett Bolella at gbolella@norwalkct.org with subject header "DECEMBER TRAFFIC AUTHORITY" to provide written comment prior to the meeting.

MEETING AGENDA

DATE: Monday, December 18th, 2023
TIME: 4:00 PM
PLACE: via ZOOM/City of Norwalk YouTube channel

Public Comment

Business

1. Discussion/Vote; Approve the minutes of the meeting of November 20, 2023;
2. Discussion/Vote; Approve the Norwalk Traffic Authority Meeting Dates for Calendar Year 2024;
3. Discussion/Vote; Presentation on Legal Golf Carts on Norwalk's Streets. [*J. Kevin Smith – Lead Advocate*];
4. Discussion; Follow-up on Approval of "No Parking" on Belmont Place. [*Kyle Benjamin – Traffic Analyst*]; and
5. Discussion/ Vote; Approval of "No Parking Regulation" on Lufberry Avenue. [*Nathan Fankhanel – Junior Engineer*].

Item 1.

November 20, 2023 Minutes

CITY OF NORWALK
TRAFFIC AUTHORITY
REGULAR MEETING
BY VIDEO CONFERENCE AND TELECONFERENCE
NOVEMBER 20, 2023

Members of the public can call in and listen to a meeting. They will not be able to speak or see any of the meeting participants. Each meeting will use a unique Meeting/Webinar ID. Please find the information using the link above.

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Members of the public who wish to provide public comment are encouraged to submit those via e-mail in advance of the meeting. For these comments to be read into the record, they should be submitted at least three hours in advance of the meeting start time. Please email Garrett Bolella at gbolella@norwalkct.gov to provide written comment prior to the meeting.

ATTENDANCE: Mayor Rilling; Commissioner Lopez; Commissioner Collier-Clemmons

STAFF: Chief James Walsh; Deputy Chief Terry Blake; Deputy Chief Melissa Lepore, Deputy Chief James Dinho; Garrett Bolella, Asst. Director, TMP; Kyle Benjamin, Traffic Analyst, TMP; Nathan Fankhanel, TMP; Rebecca Kovacs, Recreation and Parks

OTHER: Kevin Smith, Henley Street Marketing, LLC.

CALL TO ORDER

Mayor Rilling called the meeting to order at 4:01PM.

PUBLIC COMMENTS

Mr. Smith said the purpose of coming to the Traffic Authority is to present a proposal for regulating golf carts in Norwalk and have put together a presentation that speaks about the benefits of golf carts, the regulation, and next steps.

1. APPROVE THE MINUTES OF THE MEETING OF OCTOBER 16, 2023

**** COMMISSIONER COLLIER-CLEMMONS MOVED TO APPROVE THE MINUTES OF THE MEETING OF OCTOBER 16, 2023, AS SUBMITTED.**

**** THE MOTION PASSED UNANIMOUSLY.**

2. PRESENTATION ON LEGAL GOLF CARTS ON NORWALK STREETS

**** COMMISSIONER LOPEZ MOVED TO TABLE THE ITEM TO A FUTURE DATE.**

**** THE MOTION PASSED UNANIMOUSLY.**

3. FULL ROAD CLOSURE FOR THE BOSTON BUILD 10 K ON 1/7/24 FROM 8:00AM TO 3:00PM ON HIGHLAND AVENUE, WILSON AVENUE, BLUFF AVENUE, WESTMERE AVENUE, YARMOUTH ROAD, SOUTH BEACH DRIVE, CRESCENT BEACH ROAD, ENSIGN ROAD, GULL ROAD, PINE POINT ROAD, ROTON AVENUE, INDIAN SPRING ROAD, WITCH LANE, HUNT STREET, ROWAYTON AVENUE, WOODCHUCK LANE, AND FLAX HILL ROAD.

Ms. Kovacs provided a brief overview of the event and said that it is an annual event. Mayor Rilling asked if there will be full road closures or partial road closures. Mr. Benjemin said it is his understanding that the event is no different than any other year, which included partial road closures.

**** COMMISSIONER COLLIER-CLEMMONS MOVED TO AMEND THE MOTION TO APPROVE PARTIAL ROAD CLOSURES FOR THE BOSTON BUILD 10 K ON 1/7/24 FROM 8:00AM TO 3:00PM ON HIGHLAND AVENUE, WILSON AVENUE, BLUFF AVENUE, WESTMERE AVENUE, YARMOUTH ROAD, SOUTH BEACH DRIVE, CRESCENT BEACH ROAD, ENSIGN ROAD, GULL ROAD, PINE POINT ROAD, ROTON AVENUE, INDIAN SPRING ROAD, WITCH LANE, HUNT STREET, ROWAYTON AVENUE, WOODCHUCK LANE, AND FLAX HILL ROAD.**

**** THE MOTION PASSED UNANIMOUSLY.**

4. FULL ROAD CLOSURE FOR THE JINGLE BELL 5K ON 12/9/2023 FROM 8:30AM TO 11:00AM ON CALF PASTURE BEACH ROAD, MARVIN STREET, GREGORY BOULEVARD, MARION AVENUE, RIVER DRIVE, AND ROLAND AVENUE.

Ms. Kovacs provided a brief overview of the event and said it begins at Calf Pasture Beach. Mayor Rilling said this would also only require a partial road closure and not a full road closure.

*** COMMISSIONER COLLIER-CLEMMONS MOVED TO AMEND THE MOTION TO APPROVE PARTIAL ROAD CLOSURES FOR THE JINGLE BELL 5K ON 12/9/2023 FROM 8:30AM TO 11:00AM ON CALF PASTURE BEACH ROAD, MARVIN STREET, GREGORY BOULEVARD, MARION AVENUE, RIVER DRIVE, AND ROLAND AVENUE.**

**** THE MOTION PASSED UNANIMOUSLY.**

5. APPROVE EXTENDED “NO PARKING” ON MAPLEWOOD TERRACE

Mr. Fankhanel said the request for no parking was brought to their attention by the business owner at 258 Main Avenue due to a poor sightline and is at the corner of Main Avenue and Maplewood Terrace and is proposing to remove two parking spaces on Maplewood Terrace. Commissioner Collier-Clemmons asked if this issue was brought by the residents or by the business owners of 258 Main Avenue. Mr. Fankhanel said by the business owner. Commissioner Lopez asked if the residents have been notified and agree to the removal of the two parking spaces. Mr. Fankhanel said the residents that will be affected by the removal of the parking spaces have agreed.

**** COMMISSIONER COLLIER-CLEMMONS MOVED TO APPROVE EXTENDED “NO PARKING” ON MAPLEWOOD TERRACE.**

**** THE MOTION PASSED UNANIMOUSLY.**

6. APPROVE OSTA LETTER FOR SPEED LIMIT CHANGE TO 25 MPH ON SECOND STREET, THIRD STREET, FOURTH STREET, FIFTH STREET, HAWKINS AVENUE, EDGEWATER PLACE, AND NEW STREET IN EAST NORWALK.

Mr. Benjamin said the letters to the OSTA (Office of the State Traffic Administration) for items 6-8 are to request to change the current city speed limit of 30MPH to 25MPH to provide better operations in these neighborhoods and are all side streets and will help in terms of both signage and enforcement.

**** MR. LOPEZ MOVED TO APPROVE OSTA LETTER FOR SPEED LIMIT CHANGE TO 25 MPH ON SECOND STREET, THIRD STREET, FOURTH STREET, FIFTH STREET, HAWKINS AVENUE, EDGEWATER PLACE, AND NEW STREET IN EAST NORWALK.**

**** THE MOTION PASSED UNANIMOUSLY.**

7. APPROVE OSTA LETTER FOR SPEED LIMIT CHANGE TO 25 MPH ON THREE SEASONS LANE, THREE SEASONS COURT, FAIRWEATHER DRIVE, CARLIN STREET, MURIEL STREET, NEWTOWN TERRACE, PERSHING STREET, ROOSEVELT STREET, MERRILL ROAD, HIGBROOK ROAD, NELSON AVENUE, BROADVIEW TERRACE, ROSCOE STREET, AND HARRISON AVENUE.

****COMMISSIONER COLLIER-CLEMMONS MOVED TO APPROVE OSTA LETTER FOR SPEED LIMIT CHANGE TO 25 MPH ON THREE SEASONS LANE, THREE SEASONS COURT, FAIRWEATHER DRIVE, CARLIN STREET, MURIEL STREET, NEWTOWN TERRACE, PERSHING STREET, ROOSEVELT STREET, MERRILL ROAD, Highbrook Road, NELSON AVENUE, BROADVIEW TERRACE, ROSCOE STREET, AND HARRISON AVENUE.**

**** THE MOTION PASSED UNANIMOUSLY.**

8. APPROVE OSTA LETTER FOR SPEED LIMIT CHANGE TO 25 MPH ON STONYBROOK ROAD, SHERWOOD STREET, WINTERSET DRIVE, GRUMMAN COURT, ANDERSON ROAD, SHEPHERD STREET, HERITAGE HILL ROAD, NOAH'S LANE EXTENSION, SHERMAN PLACE, SHEPHERD STREET, CINDY LANE, JAYNE WAY, AND ARROWHEAD COURT.

**** COMMISSIONER COLLIER-CLEMMONS MOVED TO APPROVE OSTA LETTER FOR SPEED LIMIT CHANGE TO 25 MPH ON STONYBROOK ROAD, SHERWOOD STREET, WINTERSET DRIVE, GRUMMAN COURT, ANDERSON ROAD, SHEPHERD STREET, HERITAGE HILL ROAD, NOAH'S LANE EXTENSION, SHERMAN PLACE, SHEPHERD STREET, CINDY LANE, JAYNE WAY, AND ARROWHEAD COURT.**

**** THE MOTION PASSED UNANIMOUSLY.**

9. APPROVE "NO PARKING" REGULATION ON BELMONT PLACE

Mr. Benjamin said the northern section of the street is already signed as no parking and will be adding the southern section to be signed as no parking. He said there have been a number of requests from the residents that have been having issues with commuters that have been parking on the street and the street itself is only 22' to 24' wide so just the operations of a two-way street does not allow for parking on either side of the street. Commissioner Lopez asked if a majority of the residents have agreed to implementing no parking. Mr. Benjamin said there are six residents on the street and that three of the residents have requested no parking. Mayor Rilling asked if the other residents had been contacted and made aware of the change. Mr. Benjamin said "no" but that he will contact them. Commissioner Collier-Clemmons said that the street is narrow, and parking does restrict the smooth flow to enter and exit the train station, so she is inclined to agree with the no parking regulation after all the residents have been notified. Mayor Rilling said if the residents have any concerns to send an email to the Traffic Authority before the next Traffic Authority meeting and have the item included as a discussion item on the next agenda.

****COMMISSIONER LOPEZ MOVED TO APPROVE "NO PARKING" REGULATION ON BELMONT PLACE.**

**** THE MOTION PASSED UNANIMOUSLY.**

**** COMMISSIONER COLLIER-CLEMMONS MOVED TO SUSPEND THE RULES TO ADD AN ITEM TO THE AGENDA.**

**** THE MOTION PASSED UNANIMOUSLY.**

10. APPROVE THE NORWALK RIVER FUN RUN ON DECEMBER 2, 2023, AT 10:00AM

Mr. Bolella said it is his understanding that the Norwalk River Fun Run will need Traffic Authority approval for the special event permit from the state and will not impact the capacity of the roadways but there will be residents crossing as participants of the event and will require the closure of the Stroffolino Bridge. Mayor Rilling asked if this is held annually. Ms. Kovacs said “yes”. Commissioner Collier-Clemons asked if there will be any partial road closures. Ms. Kovacs said “no” and that the run is around the inside of Veteran’s Park and then the runners are escorted across the street by the police as they continue to run over the bridge. Commissioner Lopez asked if there will be any restrictions on the park. Ms. Kovacs said “no”. Commissioner Collier-Clemons asked how large the event will be. Ms. Kovacs said there will be anywhere from 500-700 participants.

**** COMMISSIONER LOPEZ MOVED TO APPROVE THE NORWALK RIVER FUN RUN ON DECEMBER 2, 2023, AT 10:00AM.**

**** THE MOTION PASSED UNANIMOUSLY.**

ADJOURNMENT

****COMMISSIONER LOPEZ MOVED TO ADJOURN.**

**** THE MOTION PASSED UNANIMOUSLY.**

The meeting was adjourned at 4:25PM.

Respectfully submitted,

Dilene Byrd

Item 2.

Approve Norwalk Traffic Authority
Meetings for Calendar year 2024



Norwalk Traffic Authority

Meeting Schedule – Calendar Year 2024

All meetings are held the Third (3rd) Monday of every month beginning at 4:00p.m. at the Norwalk Police Department, One Monroe St, Norwalk, CT, unless otherwise noted or changed.

* January 22nd

* February 26th

March 18th

April 15th

May 20th

June 17th

July 15th

August 19th

September 16th

October 21st

November 18th

December 16th

*Please note that January and February meeting will be on the fourth Monday due to the holidays.

Item 3.

Presentation of Golf Carts on Norwalk's
Streets

A Proposal
for Regulating
Golf Cart Use
in Shoreline
Neighborhoods
in Norwalk

Prepared by CT Custom Carts
Wednesday, December 13,
2023



Presented to

NORWALK TRAFFIC AUTHORITY



[To watch a recorded video
of this presentation, click here](#)



Introduction



- **Fior Lostumbo - Partner**

- Senior Partner Stratatech Group, LLC
- Entrepreneur, 30+ year owner/operator



- Lifelong resident of Norwalk
- Cranbury neighborhood



- **J. Kevin Smith - Consultant**

- Principal, Henley Street Marketing, LLC
- 30+ years in senior marketing roles
- 30 Year resident of Norwalk (now lives in Easton)
- Strawberry Hill Neighborhood

December 13, 2023



Table of Contents

- Street legal golf carts in Norwalk shoreline neighborhoods: Why it's a great idea whose time has come
- How to make street legal golf carts a reality in shoreline neighborhoods
- The road ahead: Next Steps for Regulation approval



[To watch a recorded video of this presentation, click here](#)



Street Legal Golf Carts

A Great Idea Whose
Time Has Come

December 13, 2023



▶ [To watch a recorded video
of this presentation, click here](#)

Company Confidential



Top 10 Reasons Why Golf Carts are a Great Idea

10. Reduces automobile congestion and promotes traffic calming
9. Limits speeding and the danger it creates for residents
8. Promotes an eco-friendly sustainable lifestyle – reduces emissions, protects the environment, and decreases our carbon footprint for a cleaner, greener world
7. Eases overcrowded parking – smaller golf carts take less space, even in tighter spots
6. Improves business for local shop owners who are easier to access with a quick drive – also reduces city traffic



Top 10 Reasons Why Golf Carts are a Great Idea

5. Fosters community with a quick and easy way for cart drivers to engage face-to-face with other cart owners, pedestrians, and cyclists, and to meet new neighbors during short trips
4. Enriches the unique character of Norwalk by enhancing its beach community charm
3. Provides easier access to beaches while also adding convenience for carrying umbrellas, coolers, etc
2. Increases mobility for the elderly and those who have physical disabilities or limitations



And the #1 Reason They are Great!

1. Golf carts are tons of fun!



December 13, 2023

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Peachtree City Study Confirms These Benefits



• Peachtree City, GA Study in 2007*

- Peachtree City Chartered in 1959
- A developer planned community surrounding Peachtree Lake
- 37,868 residents as of a 2005 census
- 10,984 households as of the 2000 US Census
- At the time of the study and the survey, there were 9,000 golf carts used in the city
- Residents used a 90+ mile cart path system, shared by bicycles and pedestrians

Golf Cart Use by Residents

- 20% of Household Trips – Instead of Using Cars
- 79% for Shopping
- 73% to Recreational Facilities
- 28% to School
- 17% to Work
- 59% for Other

*Source:

[Social exclusion and transportation in Peachtree City Georgia](#)

Ruth Conroy Dalton

Lancaster University, Lancashire, UK

April 2007

December 13, 2023



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Peachtree City Survey Ranks Benefit Popularity



Social Benefit	"Highly Beneficial" (4 and 5)	"Of Benefit" (3, 4 and 5)	Rank of Benefits Judged to be "Of Benefit" (3, 4 and 5)
Recreation and exercise	88.34%	92.84%	1
Alternative transport	80.78%	91.62%	2
Transport for elderly	74.44%	90.39%	3
Transport for disabled	74.44%	87.53%	5
Reducing air pollution	72.39%	87.73%	4
Way to meet neighbors	59.71%	82.62%	6

Source:
[Social exclusion and transportation in Peachtree City Georgia](#)
Ruth Conroy Dalton
Lancaster University, Lancashire, UK
April 2007

December 13, 2023



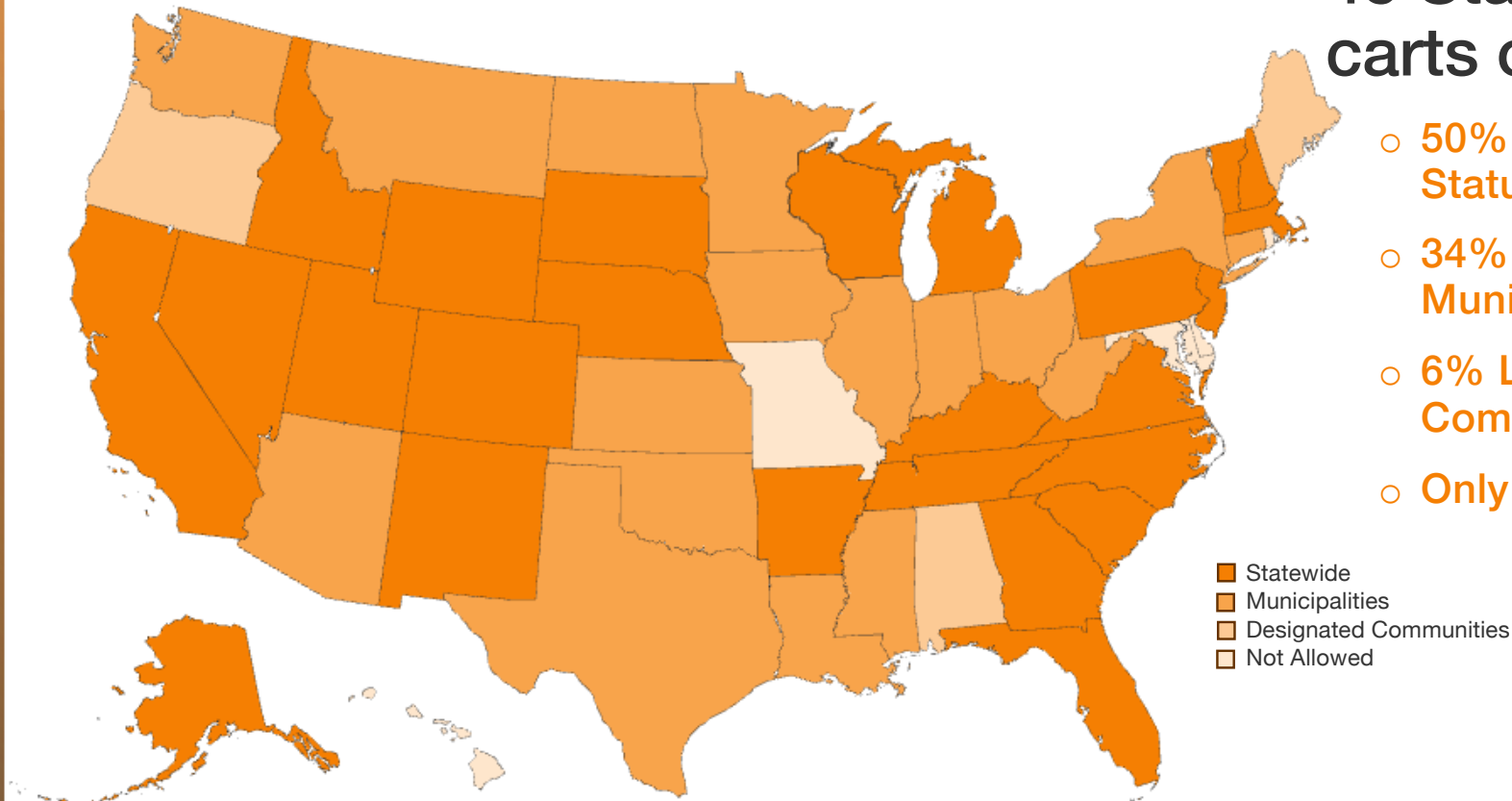
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Golf Carts are Everywhere

• 45 States allow golf carts on public roads*

- 50% Have Statewide Statutes
- 34% Leave it to Municipalities (like CT)
- 6% Limit Use to Designated Communities
- Only 10% Do Not Allow



*Source: [Flawless Golf – Are Golf Carts Street Legal](#)



Shoreline Communities Have Acted



- 8 Municipalities allow golf cart use on public roads

- All are Shoreline or Lakefront communities
- Fairfield County and Western New Haven County communities are lagging

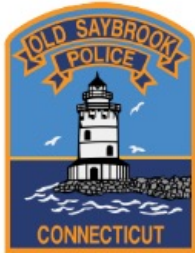


Hear from Towns that Have Regulations



“ It has been well received. It’s only in the beach communities. The rest of the town is never impacted. No accidents since the regulation was enacted ”

– East Lyme Chief of Police Michael Finkelstein



“ No burden on the Department. Beach Associations like that it is more regulated. Pretty smooth, runs itself. Great program here. ”

– Old Saybrook Jennifer D’Amato, Executive Assistant to the Chief of Police, Program Administrator

“ People who are in the community love it. Not much impact on the rest of the town. No golf cart accidents that I’ve heard of. ”

– East Haven Deputy Chief Pat Tracy, Program Administrator



“ Impact is positive. People can get to the beaches more easily. No burden on the Department to administer. Program continues to grow every year. Don’t have any accidents. ”

– Stratford Lt. Ariel Leon, Program Administrator



Few Accidents, No Fatalities in CT



- According to data from the [Connecticut Crash Data Repository](#), only 8 Golf Cart accidents per year*
- Only 1.5 per year from towns that have a regulation in place*



- Based on findings from the [Fatality Analysis Reporting System \(FARS\)](#) CT recorded no Golf Cart accident fatalities*

* Data includes accidents and fatalities since 2015, when Golf Carts were broken out separately in the data



Making Street Legal Golf Carts a Reality

We've Done Our Homework

December 13, 2023

▶ [To watch a recorded video of this presentation, click here](#)

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14



We Studied the State Statutes

- There are two relevant ones

- Title 14 - Motor Vehicles. Use of the Highway By Vehicles. Gasoline, Chapter 249 - Traffic Control and Highway Safety §14-312 - Regulations

- Traffic Authority has the power “to make regulations necessary to make effective the provisions of” Chapter 249 – Traffic Control and Highway Safety

- Title 14 Chapter 249 §14-300g – Operation of golf carts. Equipment. Insurance.

- Traffic Authority is authorized to permit the operation of golf carts on city roads
- Operation is allowed during daylight hours only
- Minimum safety equipment, to include an operable horn and flag to help other drivers see the golf cart
- No use on public streets where posted speed limit is more than 25 miles per hour
- Operator of the cart carries a valid motor vehicle operator's license
- Violations of §14-300g, or any other conditions or limitations established by the Traffic Authority for the operation of golf carts results in an infraction
- Commissioner of Motor Vehicles may establish an insurance requirement (but has not)



Researched Municipal Regulations

- We reviewed every Municipal Regulation in CT
 - The goal was to identify the gold standards and leverage that work to develop the best and most comprehensive regulation in the state
 - Studied town committee meeting minutes, public town halls, and local press coverage to understand the path others took to passing the new regulation
 - Documented how successful towns succeeded and why unsuccessful towns failed
 - Leveraged the learnings for our draft regulation and for our proposal



Towns Along the Shoreline Learned the Hard Way

- Top 5 lessons we learned
 1. Know **who** to speak with – the Traffic Authority
 2. Present a thoroughly researched **draft regulation** and a clear process for implementation
 3. Include drafts of the **forms, maps, and street listings** to help everyone visualize the plan
 4. Town **liability** and public **safety** must be fully addressed in the plan
 5. Vehicle **insurance** is not settled in the State Statute, but it must be well-defined in the regulation



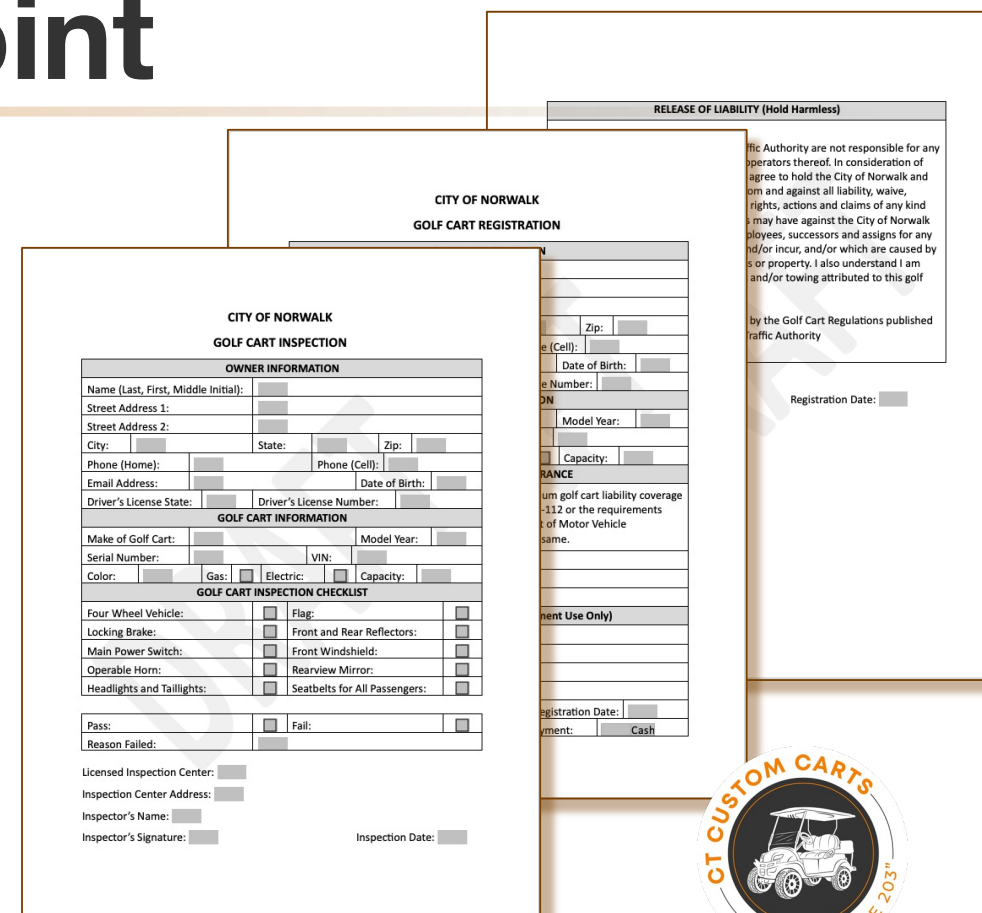
We Developed the Best Draft Regulation in the State

- Our research guided us in drafting the regulation
 - Open with Authorization language, who has it, what it covers
 - Make our equipment requirement comprehensive and lean into public safety
 - Be very detailed about the Registration process and requirements
 - Include the need for vehicle inspection and insurance coverage
 - Clearly state the Owner and Operator responsibilities and liabilities



Our Draft Forms Give the City a Great Starting Point

- We developed draft forms for your review
 - They can be used as is, edited as needed, or the city can start from scratch
 - Broke out Vehicle Inspection from Golf Cart Registration so inspection can be outsourced at Police Department's discretion
 - Incorporated the insurance, and public safety requirements into the forms
 - Requires the Owner to sign a Release of Liability for Norwalk (Hold Harmless clause)

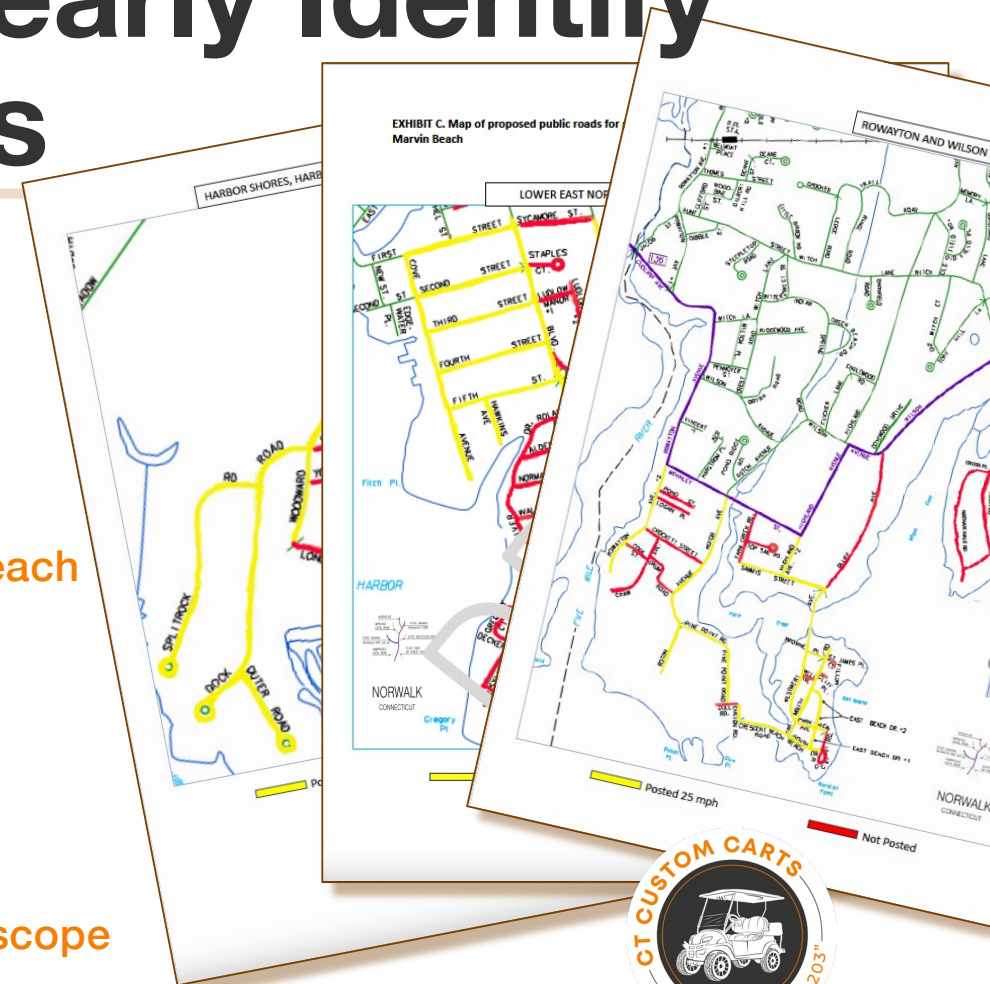


The image displays three overlapping draft forms for the City of Norwalk. The top form is the 'RELEASE OF LIABILITY (Hold Harmless)' form, which includes a section for the City of Norwalk's release of liability. The middle form is the 'CITY OF NORWALK GOLF CART REGISTRATION' form, which includes fields for owner information, golf cart information, and a registration checklist. The bottom form is the 'CITY OF NORWALK GOLF CART INSPECTION' form, which includes fields for owner information, golf cart information, and a detailed inspection checklist. The forms are designed to be used as a starting point for the city's registration and inspection process.



Our Draft Maps Clearly Identify the Neighborhoods

- A comprehensive guide for Norwalk mapmakers
 - Proposed neighborhoods in Rowayton, Wilson Point, Harbor Shores, Harbor View, Village Creek, East Norwalk, and Marvin Beach
 - Highlighted maps that identify every Neighborhood Road that we are proposing
 - Full list of proposed City Roads, by Neighborhood, for additional clarity
 - State of CT default to 30 mph for unposted roads had major impact on the proposal's scope



The Road Ahead

Regulation Review and Next Steps

December 13, 2023

▶ [To watch a recorded video of this presentation, click here](#)

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Street Legal Golf Carts are Surging in Popularity



- Golf carts provide tangible benefits
 - 45 states have passed laws approving golf cart use on public roads
 - 8 towns and cities in Connecticut already have regulations in place
 - Golf carts provide a fun, quick, and easy way to engage local businesses and enjoy local beaches
 - Carts enhance the sense of community and the unique character of Norwalk
 - Modern carts are eco-friendly, traffic calming, safe, and fun!



- We're ready to deliver the best proposal for Norwalk

- Conducted extensive research of state statutes and municipal regulations
- Developed best practices from the success and failures of other towns
- Applied those learnings to our plan
- Created the best proposed regulation in the state, including draft language, forms, and maps



Next Steps for Passage of the Regulation

- Traffic Authority to review draft Regulation language
- Review proposals for ensuring public safety, preventing city liability, and guaranteeing vehicle insurance
- Review Forms and Maps
- Develop the Registration and Administration process
- We're here to be your partner in these Next Steps

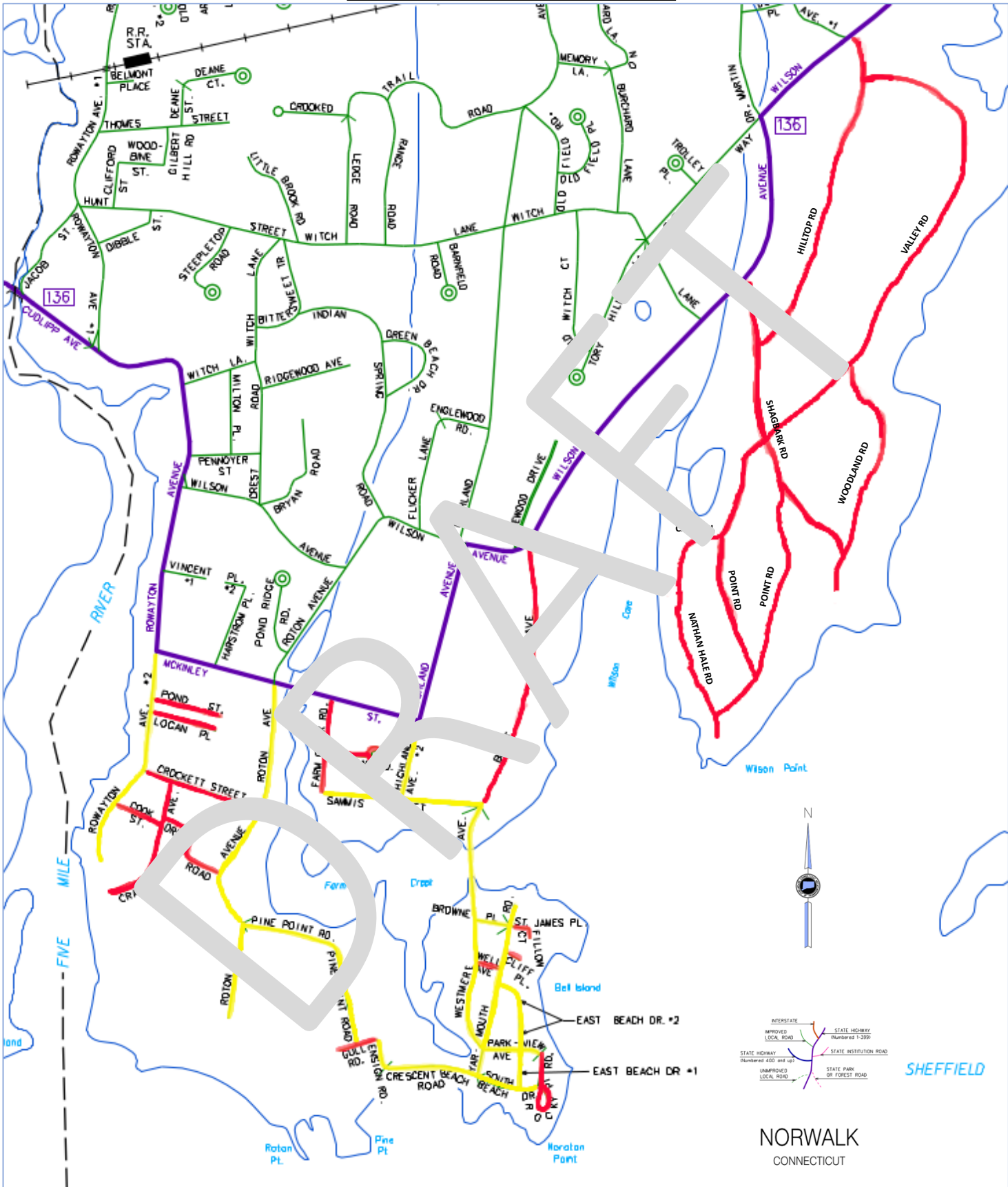


Thank You!



EXHIBIT A. Map of proposed public roads for golf cart access in Rowayton and Wilson Point

ROWAYTON AND WILSON POINT



Posted 25 mph

Not Posted

EXHIBIT B. Map of proposed public roads for golf cart access in Harbor Shores, Harbor View, and Village Creek

HARBOR SHORES, HARBOR VIEW, AND VILLAGE CREEK

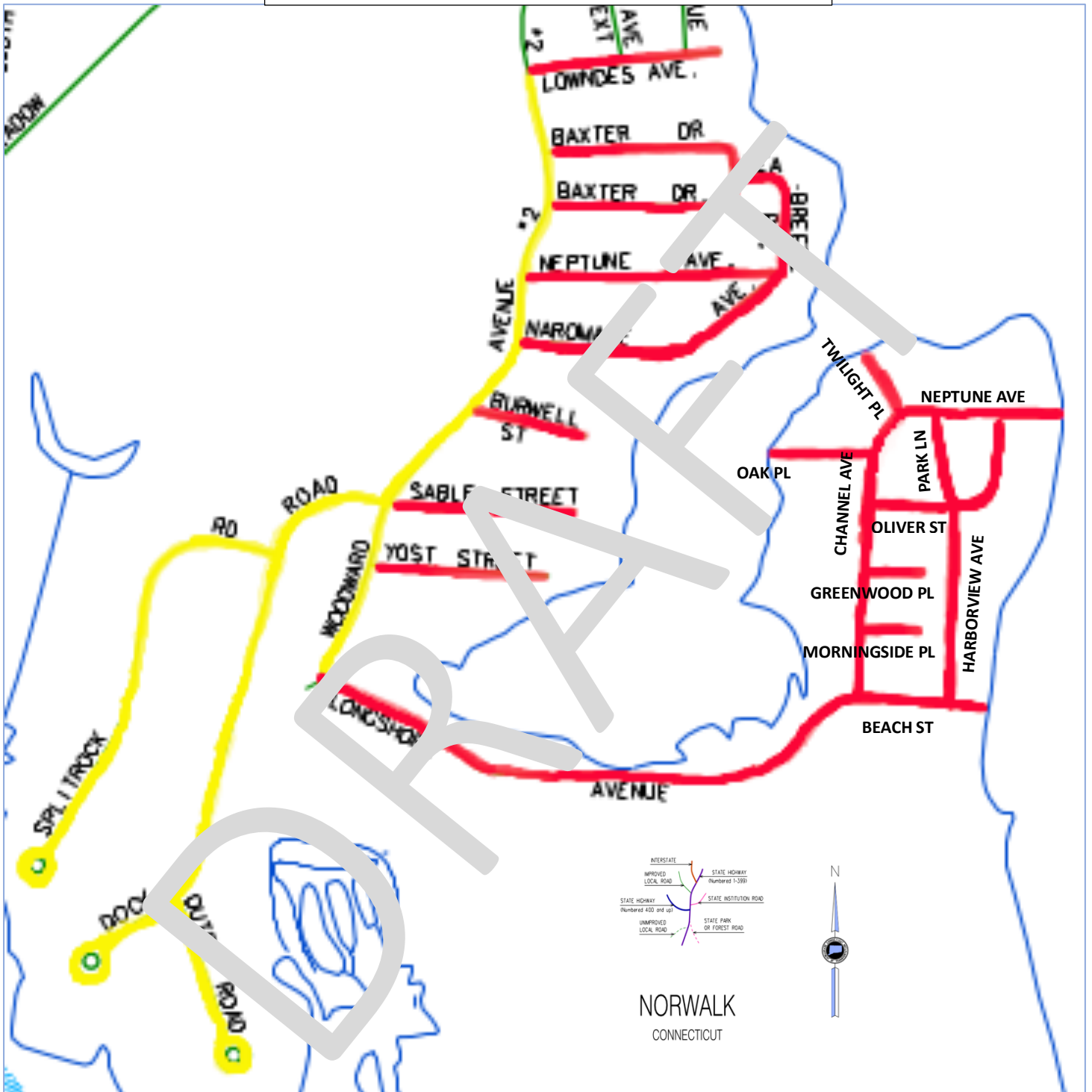
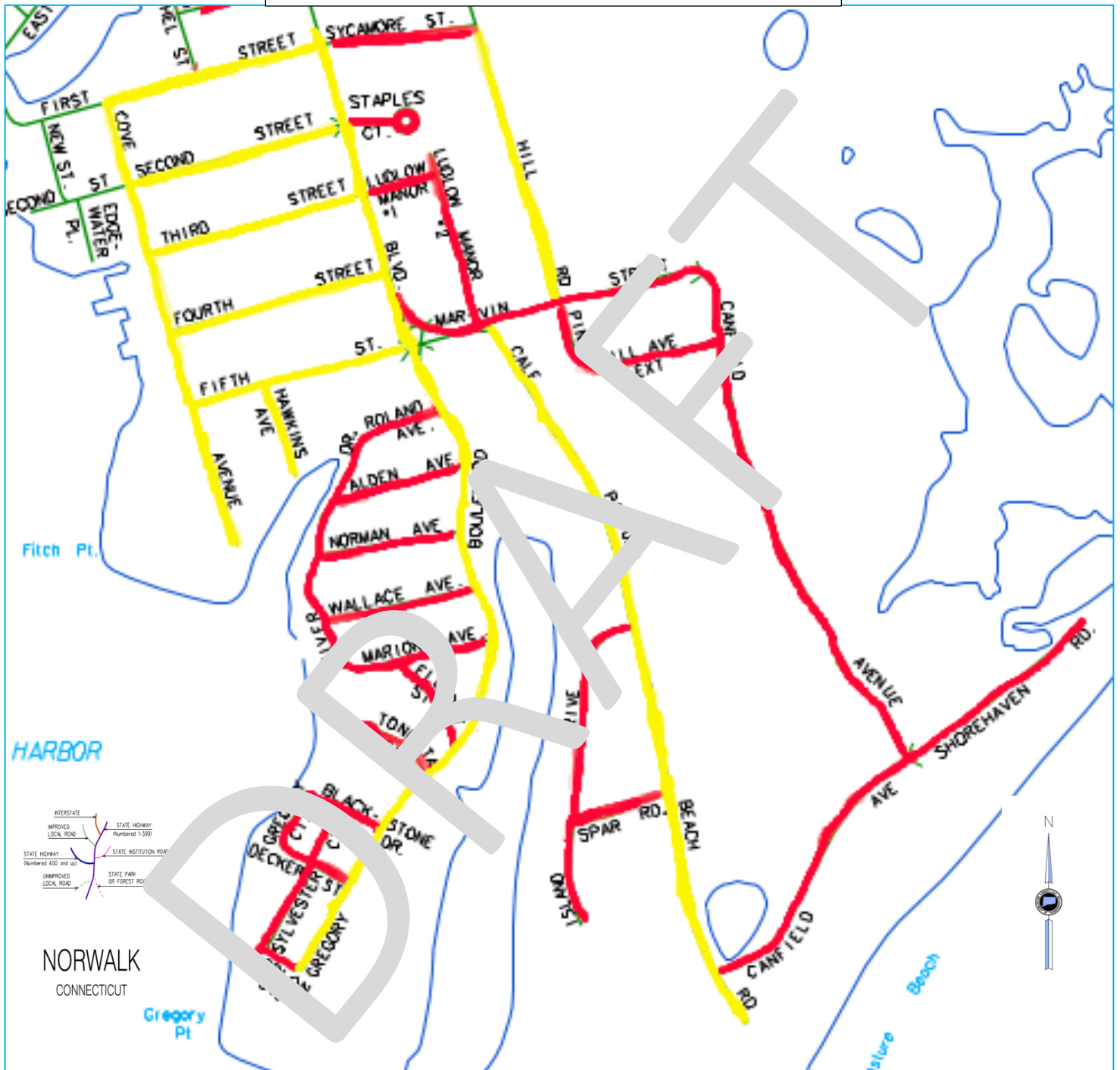


EXHIBIT C. Map of proposed public roads for golf cart access in Lower East Norwalk and Marvin Beach

LOWER EAST NORWALK AND MARVIN BEACH



 Posted or Proposed 25 mph

 Not Posted



CT Custom Carts
48 Calf Pasture Beach Rd
Norwalk, CT 06855
(203) 354-1111
www.ctcustomcart.com

Wednesday, December 13, 2023

Change Log Pursuant to Newly Submitted Materials. Replaces Materials Originally Submitted to the Norwalk Traffic Authority on November 13, 2023.

1. **Proposal Summary for Regulating Golf Cart Use in Shoreline Neighborhoods in Norwalk**: Replaced with a new file titled Traffic Authority Proposal - Full Version: Includes additional slides with the following information:
 - a. Peachtree City, GA Study of Golf Cart Benefits - [Social exclusion and transportation in Peachtree City Georgia](#)
 - b. Interviews with Golf Cart Regulation Program Administrators in CT
 - c. Accident data from the [Connecticut Crash Data Repository](#) at the CT Transportation Safety Research Center
 - d. Fatality data from the [Fatality Analysis Reporting System \(FARS\)](#) at the National Highway Traffic Safety Administration
2. **Traffic Authority Proposal – Full Version**: New narrated video of the presentation on the online video hosting service Vimeo. To watch the presentation, please [click here](#).
3. **Golf Cart Regulation, City of Norwalk – Draft**: Unchanged.
4. **Exhibits A-E. Road Maps – Draft**: Replaced with a new file titled Exhibits A-C Road Maps REVISED – Draft. Changed to reflect reduction in targeted roads due to 30 mph default designation for unposted roads, per CT Department of Transportation.
5. **Exhibit F. Listing of proposed public roads for golf cart access by neighborhood – Draft**: Replaced with a new file titled Exhibit D. Listing of proposed public roads for golf cart access by neighborhood REVISED – Draft. Changed to reflect reduction in targeted roads due to 30 mph default designation for unposted roads, per CT Department of Transportation.
6. **Norwalk Golf Cart Registration Form – Draft**: Unchanged.
7. **Norwalk Golf Cart Vehicle Inspection Form – Draft**: Unchanged.

CITY OF NORWALK

GOLF CART REGISTRATION

OWNER INFORMATION											
Name (Last, First, Middle Initial):											
Street Address 1:											
Street Address 2:											
City:				State:				Zip:			
Phone (Home):						Phone (Cell):					
Email Address:						Date of Birth:					
Driver's License State:					Driver's License Number:						
GOLF CART INFORMATION											
Make of Golf Cart:						Model Year:					
Serial Number:						VIN:					
Color:				Gas:		☐		Electric:		☐	
								Capacity:			
PROOF OF GOLF CART INSURANCE											
Insurance certificate must be submitted with minimum golf cart liability coverage of \$25,000/\$50,000/\$25,000 as defined by CGS §14-112 or the requirements that are established by the Connecticut Department of Motor Vehicle Regulations concerning golf carts upon adoption of same.											
Insurance Company:											
Policy Number:											
Insurance Policy Expiration Date:											
INSPECTION VERIFICATION (Department Use Only)											
Inspection Certificate Attached:				☐							
Insurance Certificate Attached:				☐							
Verification Conducted by:											
Title:											
Registration Number Assigned:						Registration Date:					
Registration Fee Received:				☐		Form of Payment:			Cash		

RELEASE OF LIABILITY (Hold Harmless)

The City of Norwalk and the Norwalk Traffic Authority are not responsible for any damage caused to, or by my golf cart or operators thereof. In consideration of the granting of this registration, I further agree to hold the City of Norwalk and the Norwalk Traffic Authority harmless from and against all liability, waive, release and forever discharge any and all rights, actions and claims of any kind that I or any heirs, successors and assigns may have against the City of Norwalk and the Norwalk Traffic Authority, its employees, successors and assigns for any losses and damages which I may suffer and/or incur, and/or which are caused by me or any authorized operator to persons or property. I also understand I am responsible for paying any violation fines and/or towing attributed to this golf cart, regardless of who is operating it.

I have received, read, and agree to abide by the Golf Cart Regulations published by the City of Norwalk and the Norwalk Traffic Authority

Golf Cart Owner's Signature:

Registration Date:

CITY OF NORWALK

GOLF CART INSPECTION

OWNER INFORMATION											
Name (Last, First, Middle Initial):											
Street Address 1:											
Street Address 2:											
City:				State:				Zip:			
Phone (Home):						Phone (Cell):					
Email Address:						Date of Birth:					
Driver's License State:					Driver's License Number:						
GOLF CART INFORMATION											
Make of Golf Cart:						Model Year:					
Serial Number:						VIN:					
Color:				Gas:		☐		Electric:		☐	
Capacity:											
GOLF CART INSPECTION CHECKLIST											
Four Wheel Vehicle:				☐		Flag:				☐	
Locking Brake:				☐		Front and Rear Reflectors:				☐	
Main Power Switch:				☐		Front Windshield:				☐	
Operable Horn:				☐		Rearview Mirror:				☐	
Headlights and Taillights:				☐		Seatbelts for All Passengers:				☐	
Pass:				☐		Fail:				☐	
Reason Failed:											

Licensed Inspection Center:

Inspection Center Address:

Inspector's Name:

Inspector's Signature:

Inspection Date:

Exhibit F. Listing of proposed public roads for golf cart access by neighborhood

ROWAYTON POSTED 25 mph

Rowayton Avenue FROM: .08 MI. S/O COOK STREET TO: RT 136 (MCKINLEY AVE)

Roton Ave

Pine Point Rd

Ensign Rd

Crescent Beach Rd

Yarmouth Rd

Parkview Ave

South Beach Dr

East Beach Dr

Westmere Ave

Browne Pl

Sammis St

Highland Ave

FROM: Sammis St

TO: RT 136 (MCKINLEY AVE)

ROWAYTON AND WILSON POINT NOT POSTED

Craw Ave

Cook St

Drum Rd

Crockett St

Pond St

Logan Pl

Gull Rd

Rocky Point Rd

Well Ave

Cliff Pl

St James Pl

Fallow Ct

Farm Creek Rd

Top Sail Rd

Bluff Ave

Hilltop Rd

Valley Rd

Shagbark Rd

Woodland Rd

Point Rd

Cross Pl

Nathan Hale Rd

HARBOR SHORES, HARBOR VIEW AND VILLAGE CREEK POSTED 25 mph

Woodward Ave
Splitrock Rd
Dock Rd
Outer Rd

HARBOR SHORES, HARBOR VIEW AND VILLAGE CREEK NOT POSTED

Lowndes Ave
Baxter Dr
Seabreeze Pl
Neptune Ave
Naromake Ave
Burwell St
Sable St
Yost St
Longshore Ave
Twilight Pl
Park Ln
Harborview Ave
Oak Pl
Channel Ave
Oliver St
Greenwood Pl
Morningside St
Beach St

MARVIN BEACH NOT POSTED

Roland Ave
Alden Ave
Norman Ave
Wallace Ave
Marion Ave
River Dr

LOWER EAST NORWALK POSTED OR PROPOSED 25 mph

First St FROM: COVE AVE TO: GREGORY BLVD
Second St
Third St
Fourth St
Fifth St
Cove Ave
Hawkins Ave
Pine Hill Rd
Calf Pasture Beach Rd

LOWER EAST NORWALK NOT POSTED

Elliott St
Tonetta Cir
Blackstone Dr
Gregory Ct
Sylvester Ct
Decker St
Dorlon St
Gregory Blvd
Pine Hill Ave Ext
Sycamore St
Staples Ct
Ludlow Manor
Marvin St
Canfield Ave
Island Dr
Spar Rd
Shorehaven Rd

1. Authority; Permitting Operation of Golf Carts on Certain Public Roads.

Pursuant to §14-300(g) of the Connecticut General Statutes, as amended and the Charter of the City of Norwalk, the Board of Police Commissioners, in its capacity as the legal Traffic Authority for the City of Norwalk, hereby permits the operation of golf carts on certain named public roads within the City consistent with the requirements provided in this Traffic Regulation.

- 1.a. Golf carts may be operated only on those roads depicted on the maps attached as Exhibits A-E. Golf carts may not be operated on roads where the posted speed limits are more than twenty-five (25) miles per hour. The roads are also listed separately in Exhibit F. It is illegal to operate a golf cart on State roads. The map and road listing shall be kept on file with the Town Clerk and copies made available to members of the public. These documents shall be updated each time the regulation is amended.
- 1.b. The operation of golf carts on public roads is permitted during daylight hours only (one-half hour after sunrise to one-half hour before sunset).
- 1.c. The operation of golf carts on public roads is not permitted during inclement weather, including snow, sleet, heavy rain, high winds, and major weather events such as tropical systems and Nor'easters.

2. Minimum Equipment Requirements for Golf Carts Operating on Public Roads.

Gas or electric golf carts, allowed to operate on the designated public roads depicted in Exhibits A-E of this regulation, must meet the following minimum standards:

- 2.a. Be equipped with four wheels.
- 2.b. Be equipped with a locking brake.
- 2.c. Be equipped with a main power switch.
- 2.d. Be equipped with an operable horn as defined in CGS §14-80e.
- 2.e. Be equipped with head lamps as defined by CGS §14-96b and tail lamps as defined by CGS §14-96c.
- 2.f. Be equipped with a flag with a minimum height of seventy-two (72) inches from the ground and at least one (1) foot above the roof line of the cart; to assist pedestrians and motorists in observing the location and operation of the golf cart. The flag shall be mounted behind the driver's side of the golf cart.
- 2.g. Be equipped with front and rear reflectors.
- 2.h. Be equipped with a windshield.

2.i. Be equipped with a rearview mirror.

2.j. Be equipped with seatbelts for all passengers.

3. Registration Requirements for Operating Golf Carts on Public Roads.

Registration is required. Prior to operation of a golf cart on the designated public roads, the owner of the golf cart must complete the following registration requirements:

3.a. Register the golf cart with the Norwalk Police Department on an annual basis. The registration will expire on March 31 of each calendar year.

3.b. Submit a valid signed registration form, using Form I attached, provided by the Norwalk Police Department, including Release of Liability (Hold Harmless).

3.c. Display a valid registration sticker from the Norwalk Police Department, placed on the rear of the golf cart that is free from obstruction, and allows the registration sticker to be visible to the public. The registration sticker must include the Vehicle Registration number in a format that can be accepted by the ParkMobile app or any app used by the Parking Authority now or in the future to facilitate online payment for parking in Norwalk. The registration sticker must also include the date of the golf cart's registration.

3.d. Provide proof of ownership at registration. Valid proof of ownership can include a bill of sale, certificate of title, etc.

3.e. Provide a certificate of insurance covering the golf cart that meets the State of Connecticut minimum liability insurance requirements for a motor vehicle as defined by CGS §14-112 or provide a certificate of insurance that meets the requirements that are established by the Connecticut Department of Motor Vehicle Regulations concerning golf carts upon adoption of same.

3.f. Through inspection by the Norwalk Police Department or its designee (e.g. golf cart dealer, CT Emissions Testing facility, etc.), using Form II attached, establish that the golf cart meets the requirements of Section 2 of this regulation.

3.g. Pay a fee in the amount of \$100.00, which is due for each registration period. From time to time the Norwalk Traffic Authority may amend the amount of such fee to an amount sufficient to cover all costs associated with the implementation and enforcement of the requirements of this regulation.

4. Owner and Operator Requirements for Operating Golf Carts on Public Roads

A properly equipped golf cart, according to the requirements of Section 2, and properly

registered golf cart, according to the requirements of Section 3, may be operated on the designated public roads set forth in Exhibits A-F, under the following conditions:

- 4.a. Operators must possess a valid motor vehicle operator's license, proof of insurance and a valid golf cart registration, which must be carried by the operator while operating the golf cart on public roads.
- 4.b. Operators must abide by all applicable laws and regulations of the State of Connecticut and the City of Norwalk governing the operation of a motor vehicle, including, but not limited to parking rules and regulations.
- 4.c. Operators shall not be under the influence of alcohol or drugs in accordance with CGS §14-227a.
- 4.d. Any violations of the Connecticut General Statutes regarding the operation of motor vehicles, or local rules, regulations, or ordinances, are subject to fines and penalties as provided by law, regulation, or ordinance.
- 4.e. Any person who operates a golf cart or any golf cart owner who allows the operation of a golf cart in violation of any provision of CGS §14-300g or any requirements established in this regulation by the City of Norwalk Traffic Authority for the operation of golf carts shall have committed an infraction and will be subject to the same fine structure for the motor vehicle violations as defined in CGS §14-314.
- 4.f. Golf cart owners and operators will be held fully responsible for any and all damages that are caused by the use or misuse of the golf cart by the owner, operator, or their guests.
- 4.g. The owner of the golf cart, as noted in the Registration Section 3.b, will be required to sign a Release of Liability (Hold Harmless) statement in favor of the Traffic Authority and City of Norwalk. The statement will be included on the golf cart registration form.
- 4.h. The City of Norwalk and the Traffic Authority members, agents, employees, or representatives shall not be responsible or liable in any way, to anyone, in connection with the existence, operation, or use of any privately-owned golf cart.

Item 4.

Follow-up on Approval for “No Parking”
on Belmont Place



CITY OF NORWALK
Transportation Mobility & Parking
P: 203-854-7260
Norwalk City Hall
125 East Avenue, PO Box 5125
Norwalk, CT 06856-5125

November 28th, 2023

Residents of Belmont Place

Subject: Parked Cars on Belmont Place

Dear Residents,

I am writing on behalf of the Transportation, Mobility, and Parking Department (TMP) of the City of Norwalk, in response to a recent customer service ticket we received regarding parked vehicles on Belmont Place causing operations issues for cars trying to get to the Rowayton Train Station Parking lot.

Upon a thorough review of the complaint and a field investigation, TMP proposed to restrict parking at all times on the south side of the street from the intersection of Rowayton Avenue and Belmont Place to the end of the street (Figure 1), as the road is too narrow to allow for two-way operation and parking. This was brought before the Norwalk Traffic Authority on 11/20/2023 and approved, with the proviso that we notice the neighborhood of these changes.

This letter is a notification of the City's new parking restriction on Belmont Place. If you have any questions or concerns in resolving this matter, please do not hesitate to contact our office at 203-854-7236 or email kbenjamin@norwalkct.gov. We will be reporting back to the Norwalk Traffic Authority on 12/18/2023 about these changes, if you do not raise any concerns before then we will move forward with installing the no parking signs along the south side of Belmont Place.

Thank you for your prompt attention to this matter.

Sincerely,

Kyle Benjamin
Traffic Analyst
Transportation, Mobility, and Parking Department (TMP)
125 East Avenue Norwalk, CT 06851 Rm 121

CC:
James Travers, Director – TMP
Garrett Bolella, P.E., PTOE, RSP1, Assistant Director – TMP
Benjamin Yeung, P.E. Senior Traffic Engineer



Figure 1: Proposed Extent of “No Parking Anytime” Restriction on Belmont Place

Item 5.

Approve “No Parking” on Lufberry
Avenue



CITY OF NORWALK
Transportation Mobility & Parking
P: 203-854-7260
Norwalk City Hall
125 East Avenue, PO Box 5125
Norwalk, CT 06856-5125

November 28th, 2023

Home Owner
Lufberry Avenue, Norwalk, CT 06851

Subject: Parked Cars Causing Sightline Issue on Lufberry Avenue.

Dear Home Owner,

I am writing on behalf of the Transportation, Mobility, and Parking Department (TMP) of the City of Norwalk, in response to a recent customer service ticket we received regarding parked vehicles on Lufberry Avenue causing sightline issues.

Upon a thorough review of the complaint and a field investigation, we propose to restrict parking at all times on the East side of the Lufberry Avenue from the 5 Vollmer Avenue driveway to the intersection of Holly Street, as shown in the attached aerial photo (Figure 1).

This letter is a notification of the City's proposed parking restriction on Lufberry Avenue. We request that you sign below to show your support for the proposed changes.

Name (Printed):_____.

Signature:_____.

Date: _____.



Figure 1: Proposed Extent of “No Parking Anytime” Restriction on Luffberry Avenue

If you have any questions or need assistance in resolving this matter, please do not hesitate to contact our office at 203-854-7334 or email nfankhanel@norwalkct.gov.

Thank you for your prompt attention to this matter.

Sincerely,

Nathan Fankhanel, EIT
Junior Engineer
Transportation, Mobility, and Parking Department (TMP)
City of Norwalk, CT

CC:
James Travers, Director – TMP
Garrett Bolella, P.E., PTOE, RSP1, Assistant Director – TMP
Benjamin Yeung, P.E. Senior Traffic Engineer – TMP