



CITY OF NORWALK
Transportation Mobility & Parking
P: 203-854-7260
Norwalk City Hall
125 East Avenue, PO Box 5125
Norwalk, CT 06856-5125

To allow public access, anyone may access a meeting by telephone, Zoom, and/or the City of Norwalk YouTube channel. Specific instructions and links can be found at www.norwalkct.gov/meetings.



Members of the public can call in and listen to a meeting. They will not be able to speak or see any of the meeting participants. Each meeting will use a unique Meeting/Webinar ID. Please find the information using the link above.



Members of the public who wish to provide "live comments" will need to register in advance and use the Zoom meeting platform. All participants will be muted upon entering the meeting. To speak, click the "raise your hand indicator" and you will be called on by the host of the meeting during the public comment section. Please find the information using the link above.



Members of the public who wish to view the meeting, but are not participating, can view a live stream on the City of Norwalk YouTube channel. This stream is delayed by approximately 20 seconds. Please find the information using the link above. The meeting recording and minutes will be posted on the City of Norwalk website within seven (7) days after the meeting.



Members of the public who wish to provide public comment are encouraged to submit those via email in advance of the meeting. For these comments to be read into the record, they should be submitted at least three hours in advance of the meeting start time. Please email Ben Yeung at byeung@norwalkct.gov with subject header "NOVEMBER TRAFFIC AUTHORITY" to provide written comment prior to the meeting.

MEETING AGENDA

DATE: Monday, November 18, 2024
TIME: 4:00 PM
PLACE: via ZOOM/City of Norwalk YouTube channel

➤ Public Comment

➤ Business

1. (Discussion & Vote) Approve the minutes of the meeting of October 21, 2024;
2. (Discussion & Vote) Approve the Sidewalk/Bike Lane Closures for the annual Norwalk River Fun Run on Saturday, December 7, 2024 from 9:00 am to 11:30 am. [*Rebecca Kovacs – Events Coordinator, Norwalk Recreation & Parks*];
3. (Discussion & Vote) Approve the Partial Closures for the annual Jingle Bell 5K Run on Saturday, December 14, 2024 from 9:00 am to 10:45 am. [*Rebecca Kovacs – Events Coordinator, Norwalk Recreation & Parks*];

4. (Discussion & Vote) Approve the Partial Closures & Intermittent Full Closures for the DPW Grumman Avenue Drainage Project from November 2024 to March 2025. *[Mario Pizighelli, P.E. – Stormwater Systems Manager, Norwalk DPW];*
5. (Discussion & Vote) Approve the Full Closure on George Avenue for the DPW Lockwood Lane and Heather Lane Storm Drainage Improvement Project from January 6 to January 31, 2025. *[Daniel Stanton, P.E. – Senior Civil Engineer, Norwalk DPW];*
6. (Discussion & Vote) Approve the Partial Closure & Temporary One-Way on Heather Lane for the DPW Lockwood Lane and Heather Lane Storm Drainage Improvement Project from December 2024 to July 2025. *[Daniel Stanton, P.E. – Senior Civil Engineer, Norwalk DPW];*
7. (Discussion & Vote) Approve the “NO STANDING ANYTIME” regulation on Willard Road. *[Nathan Fankhanel, EIT – Junior Engineer, Norwalk TMP].*

Next Meeting: December 16, 2024

Item 1.

October 21, 2024 Meeting Minutes

CITY OF NORWALK
TRAFFIC AUTHORITY
REGULAR MEETING
BY VIDEO CONFERENCE AND TELECONFERENCE
OCTOBER 21, 2024

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Members of the public who wish to provide public comment are encouraged to submit those via e-mail in advance of the meeting. For these comments to be read into the record, they should be submitted at least three hours in advance of the meeting start time. Please email Garrett Bolella at gbolella@norwalkct.gov to provide written comments prior to the meeting.

ATTENDANCE: Commissioner Fran Collier-Clemmons; Commissioner Tony Lopez,
Commissioner Ronald Paladino; Commissioner Nate Sumpter

STAFF: Kyle Benjamin, Traffic Analyst, TMP; Chief James Walsh, Deputy Chief
Terry Blake; Deputy Chief Joseph Dinho; Deputy Chief Melissa Lepore;
Daniel Stanton, Senior Engineer, DPW; Benjamin Yeung, Senior Traffic
Engineer, TMP

CALL TO ORDER

Commissioner Collier-Clemmons called the meeting to order at 4:01 PM.

PUBLIC COMMENT

There were no public comments.

1. APPROVE THE MINUTES OF THE MEETING OF SEPTEMBER 16, 2024

****COMMISSIONER SUMPTER MOVED TO APPROVE THE MINUTES AS SUBMITTED.**

**** THE MOTION PASSED UNANIMOUSLY.**

2. APPROVE THE PROPOSED MEETING SCHEDULE FOR 2025

****COMMISSIONER PALADINO MOVED TO APPROVE THE 2025 MEETING SCHEDULE.**

**** THE MOTION PASSED UNANIMOUSLY.**

3. APPROVE THE FULL ROAD CLOSURE FOR THE 2024 ELECTION JEFFERSON SCHOOL VOTING LOCATION ON NOVEMBER 5, 2024.

Mr. Benjamin said the Registrar of Voters came to the Traffic Department stating they will be using Jefferson School as a voting location for the upcoming election on November 5, 2024, and there will be officers on site for traffic control and a shuttle service from the parking lot. He said they did have a safety concern on Grandview Avenue because some vehicles move down the street quickly to get to the highways which TMP has confirmed, so they have requested that the street be closed and open to local traffic only to make the voters feel safer and it should not affect any residences and TMP supports the request.

Chief Walsh said they have attended many planning meetings for the elections, and this is the first time he has heard of this closure and does see some issues with it because it is in the middle of the road closure and the officers that were hired will be there for security not for traffic control. Commissioner Collier-Clemmons asked if there was a reason that the Police Department was not included in the discussion and planning for this closure before including it on the agenda. Mr. Benjamin said he received this notice last Thursday and it was his understanding that they were going to discuss it with the police, and he understands Chief Walsh's concerns and he concurs with them and can send this request back to the police department to see if it is feasible to do. Chief Walsh said the election is in two weeks and if approved by the commission two additional officers will need to be hired, and the road closures will need to be at Spring Hill Avenue and Prospect Street. Commissioner Collier-Clemmons asked Mr. Benjamin to make the Registrar of Votes officer aware that street closures such as this for an event involving so many people it is vitally important that they discuss it with the police department before placing it on the agenda for approval.

Chief Walsh asked Deputy Chief Blake if he thought leaving the road open and hiring extra officers to cross the traffic would be more feasible. Deputy Chief Blake said "yes" and that he concurs with that idea. Having one officer assigned to the intersection of Grandview Avenue and VanBuren Avenue would be more appropriate than a road closure because closing the road will fix one problem but will create two other problems. He said the intersection has a large crosswalk, and traffic controls for that crosswalk, and with an officer stationed there the officer can safely cross pedestrian traffic throughout the day and evening.

****COMMISSIONER LOPEZ MOVED TO APPROVE AMENDING THE MOTION TO INCLUDE THE HIRING OF POLICE OFFICERS TO BE STATIONED AT THE CROSSWALK ON GRANDVIEW AVENUE TO SAFETY PATROL PEDESTRIAN CROSSING TO AND FROM THE SCHOOL PARKING LOT, AND LEAVE TRAFFIC FLOW OPEN AND NOT INHIBIT ANY SUCH TRAFFIC FROM GETTING TO THE POLLING STATIONS SUBJECT TO THE NORWALK POLICE DEPARTMENTS REVIEW OF ANY POTENTIAL BOTTLENECK THAT MAY UNDERMINE THE TRAFFIC FLOW TO THE VOTING POLLS.
** THE MOTION PASSED UNANIMOUSLY.**

4. APPROVE THE FULL CLOSURE FOR DPW'S LOCKWOOD LANE DRAINAGE IMPROVEMENTS FROM DECEMBER 12, 2024, TO DECEMBER 30, 2024

Mr. Stanton said that 300' will be closed from George Avenue from Lockwood Lane to Byselle Road to perform a needed drainage improvement project in that neighborhood. He presented the detour map and said the detour route was proposed by the contractor and has been reviewed by TMP, DPW, and Deputy Chief Blake. Commissioner Lopez asked if there is a way to make people aware that when traveling on George Avenue they will be diverted back to East Avenue. Commissioner Collier-Clemmons agreed and said there needs to be a sign installed for people traveling north on Strawberry Hill Avenue as well as on East Avenue.

Commissioner Paladino asked if the affected homes had been notified. Mr. Stanton said "no" because the affected homes would still have access. Commissioner Collier-Clemmons asked if the work is planned from December 16, 2024, to December 30, 2024. Mr. Stanton said they would like to amend those dates from January 6, 2025, to January 31, 2025, and recognize this work is being proposed during the winter months and weather permitting but will not keep the road closed any longer than they would need to. Commissioner Lopez asked if that time could be reduced. Mr. Stanton said that based on the productivity and the risk of weather feels comfortable with requesting this duration of time. Commissioner Collier-Clemmons recommended that the motion be tabled until the commission receives a better-constructed letter that reflects all the intentions, and a special meeting can be scheduled if needed due to timing because as presented it does not reflect everything that needs to be done as far as detours and resident notification. Commissioner Lopez asked if there has been coordination with DPW and the Norwalk Hospital regarding the detour. Mr. Stanton said "Yes", and there is a universal road closure email that is generated that copies a significant number of staff. Commissioner Lopez asked if there would be police for traffic control. Mr. Stanton said "Yes". Deputy Chief Blake said the original dates would be in serious conflict to have that road closed with the holiday traffic specifically for the exit from Stew Leonard's that forces traffic to George Avenue.

****COMMISSIONER SUMPTER MOVED TO APPROVE AMENDING THE MOTION TO CHANGE THE DATES FROM DECEMBER 16, 2024, TO DECEMBER 30, 2024, TO JANUARY 6, 2025, TO JANUARY 31, 2025, AND A LETTER BE SUBMITTED TO THE COMMISSION FOR APPROVAL THAT REFLECTS THE CONSIDERATIONS FOR THE ROAD CLOSURES AND DETOURS.
** THE MOTION PASSED UNANIMOUSLY.**

5. APPROVE THE “15-MINUTE” PARKING REGULATION ON COVE AVENUE

Mr. Yeung said that TMP had received a request from the Norwalk Police Department for two 15-minute parking spaces which would only be enforced during the daytime hours from 8:00 AM to 6:00 PM Monday through Saturday and will not be metered and will only be time-limited. This will be to support sufficient parking turnover for the local businesses. He said that TMP thinks the request is valid and has done some door-to-door outreach for every business and residence on both sides of the street for the entire block and has not received any complaints thus far. Commissioner Collier-Clemmons asked if there were any concerns from the Police Department. Chief Walsh said “No”.

****COMMISSIONER PALADINO MOVED TO APPROVE THE “15-MINUTE” PARKING REGULATION ON COVE AVENUE.**

**** THE MOTION PASSED UNANIMOUSLY.**

6. APPROVE THE OSTA LETTER FOR SPEED LIMIT CHANGES AND A SCHOOL ZONE ON STRAWBERRY HILL AVENUE

Mr. Yeung said the intent is to set a consistent state-approved speed limit for all of Strawberry Hill Avenue which will be from Winfield Street to Wolfpit Avenue and due to the schools that are on Strawberry Hill Avenue there are a lot of pedestrian bicyclists activity along the road, and speed is one of the major concerns so would like to set a 25 MPH speed limit along the entire length of Strawberry Hill Avenue, and while they don’t have an OSTA or state-approved school zone currently in this area, going forward would like to establish one so the proposal does not include the school zone per se, but will set them up for doing further investigation into enhanced school zone measures. Commissioner Collier-Clemmons asked if there were any concerns from the Police Department. Chief Walsh said “No” and anywhere that speeds can be reduced in Norwalk will be a benefit.

****COMMISSIONER SUMPTER MOVED TO APPROVE THE OSTA LETTER FOR SPEED LIMIT CHANGES AND A SCHOOL ZONE ON STRAWBERRY HILL AVENUE.**

**** THE MOTION PASSED UNANIMOUSLY.**

7. APPROVE THE OSTA LETTER FOR SPEED LIMIT CHANGES IN THE ROWAYTON AREA

Mr. Yeung said this is to make the speed limits consistent with what drivers are already doing or what they should be doing, the two key roads are Bluff Avenue and Old Trolley Way, and would like to establish a 25 MPH speed limit along the neighborhood and have all the streets be consistently a 25 MPH zone as part of that goal. Commissioner Collier-Clemmons asked if there were any concerns from the Police Department. Chief Walsh said “No”. Commissioner Collier-Clemmons said some years ago a four-way stop was installed at Witch Lane and Old Trolley Lane and also a 15 MPH speed limit on the curve that comes down Witch Lane and invariably people are going more than 15 MPH and do not stop at the stop sign and her concern is that there is going to be an accident and asked what can be done about that. Mr. Yeung said that staff can investigate some traffic calming measures that can be done and enhance the visibility of the stop sign. Mr. Benjamin requested that Commissioner Collier-Clemmons submit her concerns via e-mail to him and Mr. Yeung and they will submit a customer service request.

****COMMISSIONER SUMPTER MOVED TO APPROVE THE OSTA LETTER FOR SPEED
LIMIT CHANGES IN THE ROWAYTON AREA.
** THE MOTION PASSED UNANIMOUSLY.**

ADJOURNMENT

****COMMISSIONER SUMPTER MOVED TO ADJOURN.
** THE MOTION PASSED UNANIMOUSLY.**
The meeting was adjourned at 5:08PM.

Respectfully submitted,

Dilene Byrd

Item 2.

Approve the Sidewalk/Bike Lane Closures for the Norwalk River Fun Run

- Saturday, December 7, 2024; 9:00am to 11:30am
- Seaview Avenue from Veteran's Park Driveway to Washington Street (Route 136)
- Washington Street (Route 136) from Seaview Avenue to North Water Street
- North Water Street from Washington Street to Maritime Aquarium



33RD ANNUAL

NORWALK RIVER FUN RUN

**DEC 7
2024**

(RAIN DATE:
DEC 8)

SATURDAY

10AM

**VETERANS
PARK**
(SEAVIEW
AVENUE)

The Physical Education Department of the Norwalk Public Schools and Recreation & Parks are joining together to organize a Fitness Fun Run for the young people of Norwalk to promote the idea of physical fitness and the joy of running.

Who Can Participate

All students in grades K-12 are welcome to run. Parents may jog with young runners if they wish.

Run Features

1.2 mile walk and run (start at Veterans Park basketball courts and end at Maritime Aquarium entrance)

Free Voucher for 4D movie at Maritime Aquarium (w/ purchase of ticket)

T-shirts to all who register by WEDNESDAY, November 27nd

Registration Fee

The \$12 registration fee helps to cover the expenses of the run. Make checks payable to the "NPS ATHLETIC DEPARTMENT"

Any checks returned for insufficient funds will be charged an additional \$25.00.

CONTACT

JOE MADAFFARI,
RACE DIRECTOR WITH
QUESTIONS AT
203-981-3005.

CLOSING DATE

WEDNESDAY,
NOVEMBER 27, 2024

Sign up and pay for the race here:



End

The Maritime Aquarium at Norwalk
Multiple marine exhibits & a 4-D theater

Norwalk River Railroad Bridge

The Maritime Aquarium Dock

Washington Prime
Voted #1 Steakhouse in CT - Try These W...

Norwalk River Bridge

Constitution Park

Norwalk Boat Ramp

Seaview Park Reach

Valencia Bakery

Liberty Square

Seaview Ave

Seaview Ave

Veteran's Memorial Park and Marina

Start

1.2 Miles

Casale Auto Body

25 Van Zant Street Associates

Express U-Haul truck car re

P1 MotorCars

Clockery

Fer Salon

K.Nail.Uñas de Gel
acrilicas...

Pastin
and So

Seaview Ave

Overton's Seafood
Seafood • \$

Harbor Lights
Seafood • \$\$

The Sono Baking Company & Cafe

Herb's Place

Google

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APPLICATION REVIEW

| SPECIAL EVENT PERMIT: SPECIAL EVENT PERMIT

Application Review

33rd Annual Norwalk River Fun Run

Saturday December 7, 2024

● Under Review

 Print Application

Application Comments

 Administrator /  Oct 24, 2024 11:28 AM

● Under Review

Details

Application ID:	3515
Permits:	
Applicant:	Rebecca Kovacs
Account User:	Rebecca Kovacs
Administrator:	Administrator
Last Updated:	Nov 14, 2024 09:47:18 AM

Permits

There are no Permits for this application.

Related Applications

There are no related applications.

Billing

Date	Invoice #	Bill To	Due Date	Amount	Status	Department	
2024-10-24	10863	Rebecca Kovacs	2024-10-24	50.00	Active	Special Events Office	

Application

● Host Organization Required

Organization Name	Norwalk Recreation & Parks & Public Schools 33rd Annual Norwalk River Fun Run
Organization Type	Other
Other Organization Type	Municipality
Address 1	125 East Avenue

City	Norwalk
Country	United States of America
State	Connecticut
Zip Code	06851
Does your organization have an outstanding balance with the City of Norwalk?	No

Police Admin Services

Approved

Comments and Files:

Primary & Onsite Contacts

Primary Contact First Name	Rebecca
Primary Contact Last Name	Kovacs
Primary Contact Position	Events Coordinator
Primary Contact Email	rkovacs@norwalkct.org
Primary Contact Phone Number	203-854-7289
Is the Onsite Contact the same as the Primary Contact?	No
Onsite Contact First Name	Joe
Onsite Contact Last Name	Madaffari
Onsite Contact Email	pridejm@aol.com
Onsite Contact Phone Number	203-981-3005

Event Information

Event Name	33rd Annual Norwalk River Fun Run
Event Website	https://www.norwalkps.org/departments/communications/nps-flyers/-board/flyers/post/32nd-annual-norwalk-river-fun-run-1728574314311
Social Media Marketing Pages	No

Event Description	The Physical Education Department of the Norwalk Public Schools and Recreation & Parks are joining together to organize a Fitness Fun Run for the young people of Norwalk to promote the idea of physical fitness and the joy of running. Who Can Participate? All students in grades K-12 are welcome to run. Parents may jog with young runners if they wish. Run Features 1.2 mile walk and run (start at Veterans Park basketball courts and end at Maritime Aquarium entrance) Free Voucher for 4D movie at Maritime Aquarium (with purchase of ticket) T-shirts to all who register by WEDNESDAY, November 27nd Registration Fee The \$12 registration fee helps to cover the expenses of the run. Make checks payable to the “NPS ATHLETIC DEPARTMENT.” Any checks returned for insufficient funds will be charged an additional \$25.00. How to Sign Up? Sign up online at MySchoolBucks.com or by check. Please send all checks and registrations to your child's P.E. teacher. Contact Joe Madaffari, Race Director with questions at 203-981-3005.
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Public Event Description	The Physical Education Department of the Norwalk Public Schools and Recreation & Parks are joining together to organize a Fitness Fun Run for the young people of Norwalk to promote the idea of physical fitness and the joy of running. Who Can Participate? All students in grades K-12 are welcome to run. Parents may jog with young runners if they wish. Run Features 1.2 mile walk and run (start at Veterans Park basketball courts and end at Maritime Aquarium entrance) Free Voucher for 4D movie at Maritime Aquarium (with purchase of ticket) T-shirts to all who register by WEDNESDAY, November 27nd Registration Fee The \$12 registration fee helps to cover the expenses of the run. Make checks payable to the “NPS ATHLETIC DEPARTMENT.” Any checks returned for insufficient funds will be charged an additional \$25.00. How to Sign Up? Sign up online at MySchoolBucks.com or by check. Please send all checks and registrations to your child's P.E. teacher. Contact Joe Madaffari, Race Director with questions at 203-981-3005.
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Public Calendar Location	Veteran's Park
Is there a fee for any portion of the event?	Yes
Ticket Price Description	The \$12 registration fee helps to cover the expenses of the run
Maximum # of tickets to be sold / issued	700

Event Dates & Attendance

Set-up, Event and Dismantle take place on the same day	Yes
Event Date	12-07-2024
Set-up Start Time	9:00 am
Set-up End Time	9:45 am
Event Start Time	10:00 am
Event End Time	11:00 am
Dismantle Start Time	11:05 am
Dismantle End Time	11:30 am
Estimated # of Participants	400
Estimated # of Spectators	300
Estimated # of Staff/Volunteers	20

● Will the event use any City Property like Parks or Schools?

Yes

Have you reserved the Park(s) you need for your event?

Yes

Name of Park(s)

Veteran's Park

Parks

Not Yet Reviewed

Comments and Files:

Will this event include any stage, tents or staking into the ground or other temporary structures?

No

Will there be amplified sound at your event (a public address or sound system)?

No

Will merchandise and/or goods be sold at the event?

No

●●● Will the event impact any train tracks, roads or parking lots? Do you need any barrels, cones and/or barricades?

Yes

Will any train tracks be impacted by your event?

No

Will any state roads be impacted by your event?

Yes

Event Impact on State Roads

The run will go via sidewalk from Vet's Park to Rte 136 over the Stroffolino Bridge

Will any roads and/or sidewalk be impacted by your event?

Yes

Road and/or Sidewalk Closure

Use of sidewalk or bike lanes only

Road Closure related file(s)

Enter Road Closure and other related details

Road does not need to be closed but runners cross Rte 136 from Vet's Park escorted by Norwalk Police Dept and continue on sidewalk.

Are you using a Traffic Control Company (TCC)?

No

Do you need any barrels, cones and/or barricades?

No

Police Department

Not Yet Reviewed

Public Works

Not Yet Reviewed

Transportation - Mobility - Parking

Under Review

Comments and Files:

This will need to go in front of Norwalk Traffic Authority on 11/18 at 4:00 pm on Zoom. Please contact the Norwalk Police Department over the next week to get their process started as well.

- 1. Please confirm whether Sgt. Evarts and Deputy Chief Dinho have been notified.
- 2. Please confirm your planned attendance at the Traffic Authority meeting on Mon 11/18 at 4:00pm on Zoom.
- 3. Please confirm whether the Fun Run route will only be on the sidewalk all the way across Rt 136 AND Water Street, with no lane closures on either street?
- 4. Please note that Eversource is completing an electric transmission relocation project with major work ongoing through the end of December at the intersection of Fort Point St & Seaview Ave. It is possible they may be working on Saturday or at least have lane closures in place for their work zone. There may be work zone signage in the way along the race course. There is also only one public vehicular driveway access into/out of Veterans Park (from Seaview Ave).

●●● Will your event impact the drawbridge? Yes

Event impact on drawbridge details	Drawbridge will need to stay closed for a 30 minute timeframe. In contact with CTDOT bridge operations and for highway use permit.
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Event impact on drawbridge related file(s)

	Harbormaster Not Yet Reviewed
	Marine Unit (Police) Not Yet Reviewed
	Police Department Not Yet Reviewed

Comments and Files:

Will there be onsite food preparation and/or cooking and/or non-alcoholic beverages sold, served, given away or sampled at your event?	No
Will the event and/or vendors needs the addition or installation of any temporary generators and/or electrical wiring and/or onsite electricity access? Will you be using any heat source for preparing/cooking food?	No
Will alcohol be served at the event?	No
Will your event require access to onsite water?	No
Will the event include the addition of portable toilets and/or wash stations onsite?	No
Will your event include the use of drone(s)? (Drone use is not allowed at parks or schools in the City of Norwalk.)	No
Will there be any open fire, fireworks, pyrotechnics or fire performances?	No
Will there be carnival rides at this event? (Jumpers, bounce houses, trampolines or inflatables are not allowed)	No

Will the event have Bingo, Raffle or some other ticket draw?

No

Will the event include animal activities, exhibits or rides?

No

Will the event have any water activities?

No

Is there any additional information you would like to provide?

No

●●●●

Site Plan / Route Map

Required

Site Plan Description

Map attached

Site Plan Related File(s)

[Fun Run Map 2024.jpg](#)

Police Department

Not Yet Reviewed

Fire Marshal Office

Not Yet Reviewed

Administrator

Not Yet Reviewed

Rowayton Fire Marshal

Not Yet Reviewed

Comments and Files:

●

Public Notification

Required

I understand that I must alert neighbors impacted by my event. Should street closures be involved, I will alert all businesses that will be impacted.

Yes

Public Notifications Related File(s)

Administrator

Not Yet Reviewed

Comments and Files:

●

First Aid/Medical Services

Required

Medical Plan Description

We will use 911 in the event of an emergency.

Medical Plan Related File(s)

Norwalk Hospital EMS

	Not Yet Reviewed
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Comments and Files:

● Zero Waste Plan

Required

Zero Waste Plan Description	Water bottles will be taken out of park or put in trash cans provided by Parks
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Zero Waste Plan Related File(s)

	Public Works Not Yet Reviewed
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Comments and Files:

●●●● Emergency Management Plan

Required

Emergency Plan Description	We will use 911 in the event of an emergency
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Emergency Plan Related File(s)

	Fire Marshal Office Not Yet Reviewed
	Administrator Not Yet Reviewed
	Police Department Not Yet Reviewed
	Rowayton Fire Marshal Not Yet Reviewed

Comments and Files:

● Insurance

Required

Insurance Description	The city is self-insured
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Certificate of Insurance

	Administrator Not Yet Reviewed
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Comments and Files:

THE APPLICANT HAS DOWNLOADED AND REVIEWED THE TERMS & CONDITIONS OF USE, AND ACCEPTS AND AGREES TO BE BOUND BY THE TERMS & CONDITIONS OF USE.

Yes

I affirm that all statements and representations made in the Special Event Permit Application are true and correct, and further, understand and acknowledge that the City of Norwalk will rely on the same in issuing a Special Event Permit, and further, the Applicant hereby undertakes an ongoing duty to make any and all disclosures necessary to correct said representations and statements in the event they shall subsequently become untrue, incorrect or otherwise misleading in any material respect.

Yes

I hereby represent for myself and/or the entity on behalf of which I am acting in connection with this Special Event Permit application, that I have read, understood and agree to abide by the terms and conditions set forth above as a condition of being issued a Special Event Permit; that all information provided by me concerning the Applicant or on its behalf, concerning the proposed use of the Event Site is complete and accurate; that no pertinent information has been omitted, either knowingly or to the best of my knowledge based on information reasonably available to me.

Yes

I hereby affirm my authority to act on behalf of and bind the Applicant to the terms set forth herein, and I confirm that all applicable requirements necessary for the same have been complied with.

Yes

Name (first and last name) Rebecca Kovacs

Comments and Files:

Information from Accounting  not viewable by applicant

Comments and Files:

●● Police Staffing Requirement

Police Department
Not Yet Reviewed
Administrator
Not Yet Reviewed

Comments and Files:

Site Inspection

No

Permit Info  not viewable by applicant

Comments and Files:



^ Internal Notes - not viewable by Applicant 

Item 3.

Approve the Partial Closures for the Jingle Bell 5K Run

- Saturday, December 14, 2024; 9:00am to 10:45am
- Calf Pasture Beach Road from Beach Park to Marvin Street
- Marvin Street from Calf Pasture Beach Road to Gregory Boulevard
- Gregory Boulevard from Marvin Street to Dorlon Street
- Blackstone Drive from Gregory Boulevard to Sylvester Court
- Sylvester Court from Blackstone Drive to Dorlon Street
- Dorlon Street from Sylvester Court to Gregory Boulevard

[Sign Up](#)[Make a donation](#)[Sign Up](#)[Make a donation](#)

Jingle Bell 5k



I ♥ NORWALK
DEPARTMENT OF
RECREATION & PARKS

Sat December 14, 2024

Norwalk, CT 06851 US [Directions](#)



Place

Calf Pasture Beach
Norwalk, CT US 06851

Description

The City of Norwalk will be kicking off its 4rd Annual 5K (3.1mile) festive / holiday run. We welcome runners of all levels to help kick off this new tradition to support the Norwalk Play and Learn Camps. All net proceeds of this run will supplement our summer day camp activities, trips, entertainment and scholarships. Join Us! We have a great certified course right out of Calf Pasture Beach. Come as a group or come alone! Please note: Dogs are not allowed.

The 5K race kicks off at **9:00 am** with finish line party starting thereafter.
Brief award ceremony at 10:15 am. Festive attire encouraged!

PLEASE NOTE: New registrations online only. Online registration will remain open until 15 minutes prior to race time but you must register online through your own device (via QR code). We will not be taking new registrations in person. Once you register on your device, proceed to the packet pickup area to get your bib.

The Route

Start at the splash Pad going to Calf Pasture Beach Road in the north bound land heading north.
Turn Left on to Marvin Street don't follow the traffic circle,
Then turn left onto Gregory Blvd. turn right onto Blackstone Dr.
~~Turn Left on Sylvester Ct~~

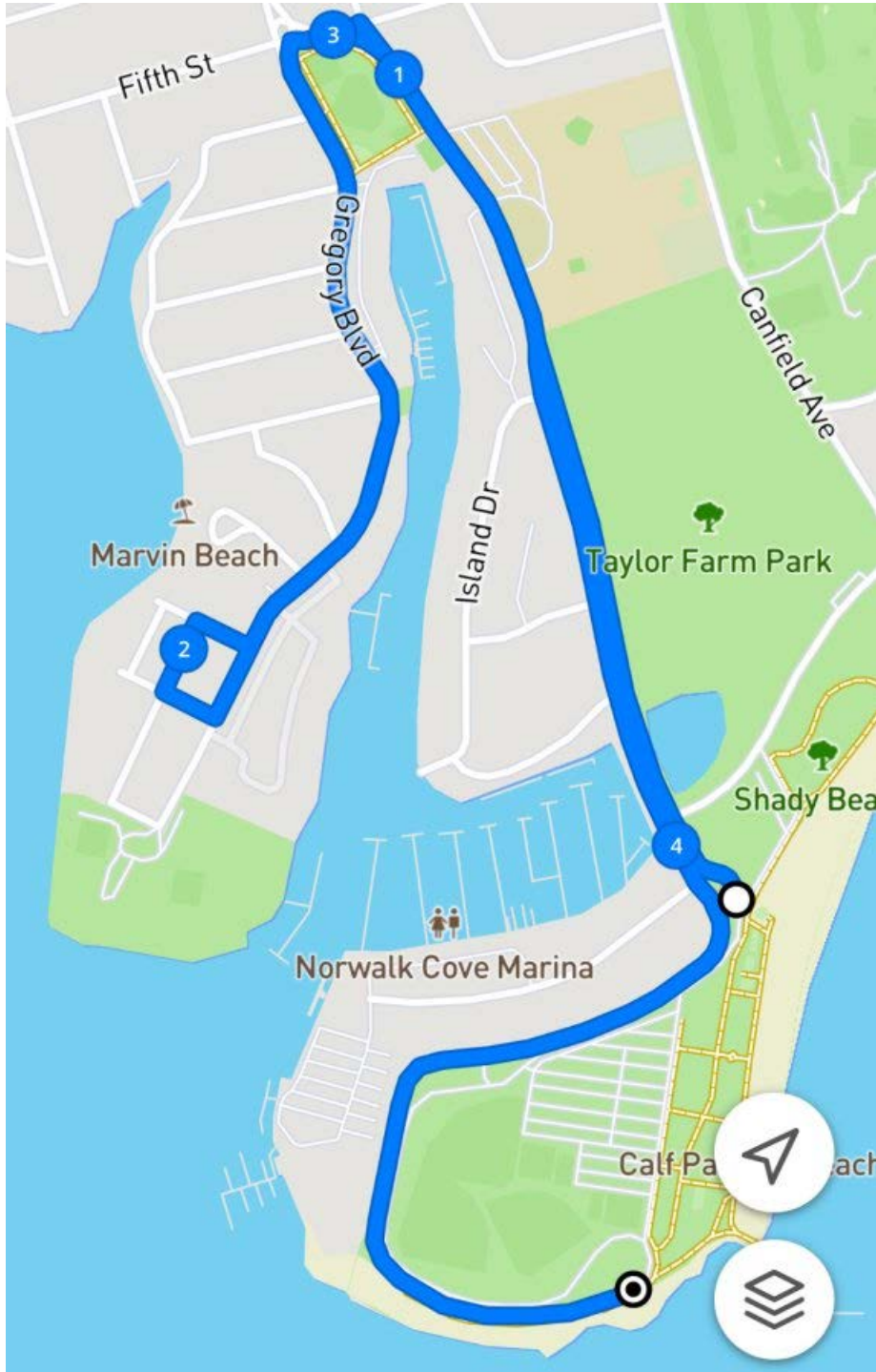


[Sign Up](#)

[Make a donation](#)

Follow Can Pasture Beach Road around the softball fields area to the finish line at Ripkas.

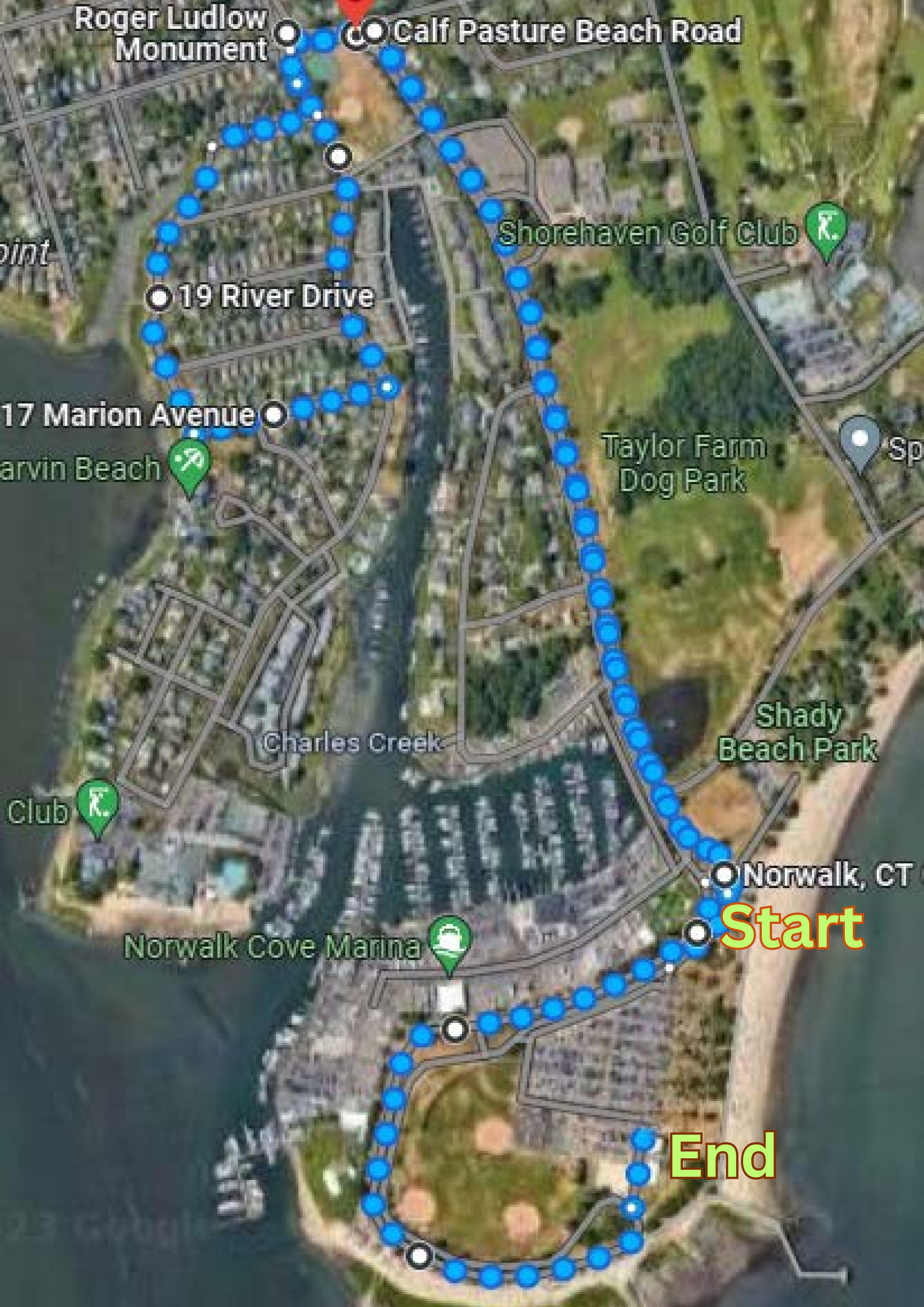
Course Map



Race Contact Info

If you have any questions about this race, click the button below.

[Questions?](#)



Roger Ludlow Monument

Calf Pasture Beach Road

19 River Drive

17 Marion Avenue

Shorehaven Golf Club

Marvin Beach

Taylor Farm Dog Park

Charles Creek

Shady Beach Park

Club

Norwalk Cove Marina

Norwalk, CT

Start

End



Canfield Ave

Norwalk Karting Association

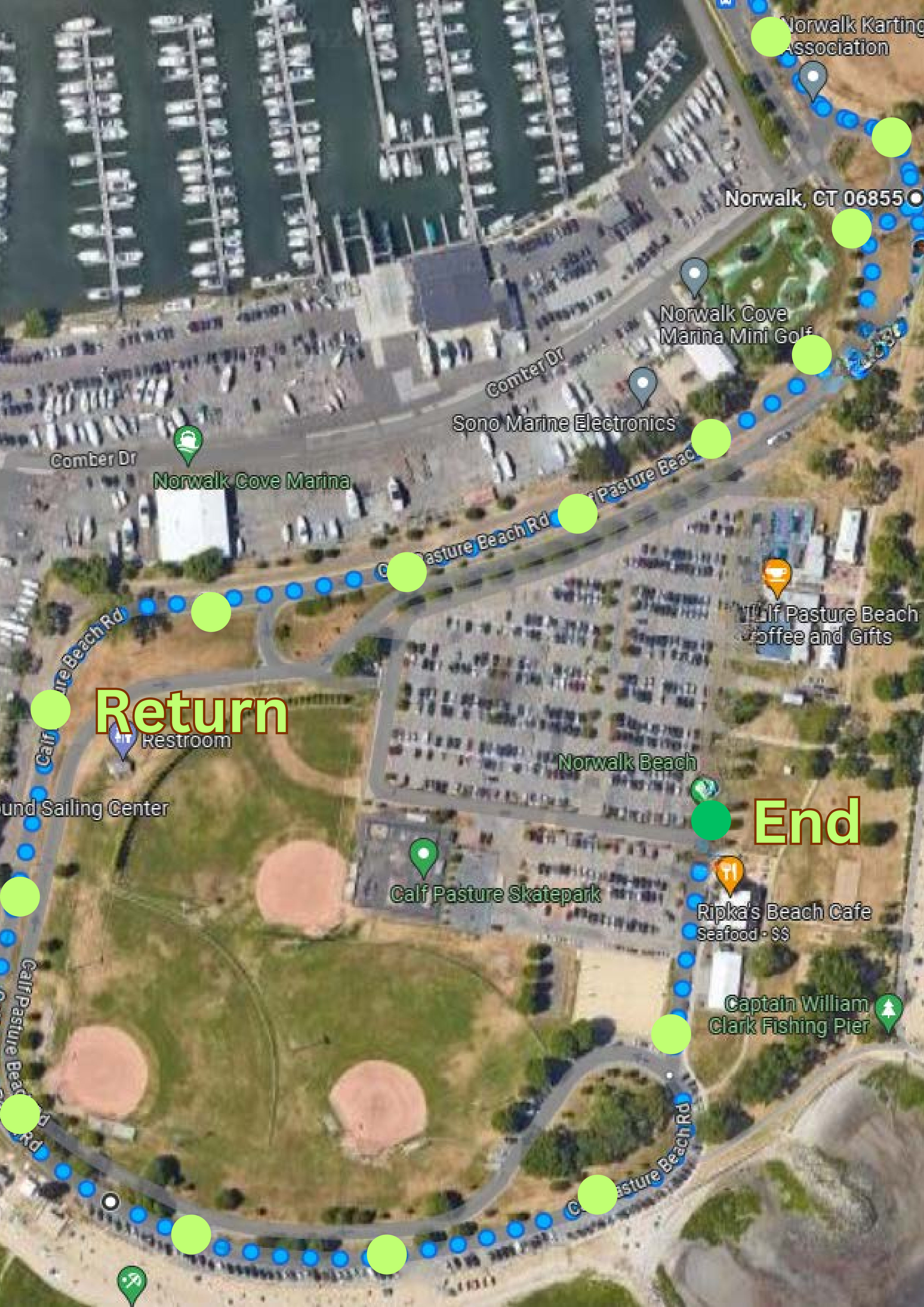
Norwalk, CT 06855

Start

Calf Pasture Beach

Norwalk Cove Mini Golf

OBC Coffee Cafe



Norwalk Karting Association

Norwalk, CT 06855

Norwalk Cove Marina Mini Golf

Sono Marine Electronics

Norwalk Cove Marina

Calf Pasture Beach Coffee and Gifts

Return

Restroom

Norwalk Beach

End

Calf Pasture Skatepark

Ripka's Beach Cafe
Seafood - \$\$

Captain William Clark Fishing Pier

APPLICATION REVIEW

| SPECIAL EVENT PERMIT: SPECIAL EVENT PERMIT

Application Review

Norwalk Recreation & Parks' 4th Annual Norwalk Jingle Bell 5K
Saturday December 14, 2024

● Under Review

 Print Application

Application Comments

 Administrator /  Oct 24, 2024 09:30 AM

● Submitted

 Administrator /  Oct 24, 2024 09:30 AM

● Under Review

Details

Application ID:	3488
Permits:	
Applicant:	Rebecca Kovacs
Account User:	Rebecca Kovacs
Administrator:	Administrator
Last Updated:	Nov 14, 2024 09:51:43 AM

Permits

There are no Permits for this application.

Related Applications

There are no related applications.

Billing

Date	Invoice #	Bill To	Due Date	Amount	Status	Department	
2024-10-11	10841	Rebecca Kovacs	2024-10-11	50.00	Active	Special Events Office	

Application

● Host Organization Required

Organization Name	Norwalk Recreation & Parks' Norwalk Jingle Bell 5K
Organization Type	Other

Other Organization Type	Municipality
Organization Website	https://www.norwalkct.gov/275/Recreation-Parks
Address 1	125 East Avenue
City	Norwalk
Country	United States of America
State	Connecticut
Zip Code	06851
Does your organization have an outstanding balance with the City of Norwalk?	No

Police Admin Services

Approved

Comments and Files:

^ Primary & Onsite Contacts

Primary Contact First Name	Rebecca
Primary Contact Last Name	Kovacs
Primary Contact Position	Events Coordinator
Primary Contact Email	rkovacs@norwalkct.org
Primary Contact Phone Number	203-854-7289
Is the Onsite Contact the same as the Primary Contact?	No
Onsite Contact First Name	Diane
Onsite Contact Last Name	Campbell
Onsite Contact Email	dcampbell@norwalkct.gov
Onsite Contact Phone Number	203-854-7330

^ Event Information

Event Name	Norwalk Recreation & Parks' 4th Annual Norwalk Jingle Bell 5K
Event Website	https://runsignup.com/Race/CT/Norwalk/NorwalkJingleBell5K
Social Media Marketing Pages	No
Event Description	Annual 5k Holiday Run with music, awards & hot chocolate. The run will go from Calf Pasture to Beach Road and Marvin area and back around.

Public Event Description	The City of Norwalk will be kicking off its 4rd Annual 5K (3.1mile) festive / holiday run. We welcome runners of all levels to help kick off this new tradition to support the Norwalk Play and Learn Camps. All net proceeds of this run will supplement our summer day camp activities, trips, entertainment and scholarships. Join Us! We have a great certified course right out of Calf Pasture Beach. Come as a group or come alone! Please note: Dogs are not allowed. The 5K race kicks off at 9:00 am with finish line party starting thereafter. Brief award ceremony at 10:15 am. Festive attire encouraged!
Public Calendar Location	Calf Pasture Beach
Is there a fee for any portion of the event?	Yes
Ticket Price Description	\$30 + \$3.63 signup fee.
Maximum # of tickets to be sold / issued	500

^ Event Dates & Attendance

Set-up, Event and Dismantle take place on the same day	Yes
Event Date	12-14-2024
Set-up Start Time	8:30 am
Set-up End Time	8:50 am
Event Start Time	9:00 am
Event End Time	10:45 am
Dismantle Start Time	11:00 am
Dismantle End Time	11:30 am
Estimated # of Participants	500
Estimated # of Spectators	50
Estimated # of Staff/Volunteers	10

● Will the event use any City Property like Parks or Schools? Yes

Have you reserved the Park(s) you need for your event?	Yes
Name of Park(s)	Calf Pasture Beach

Parks

Not Yet Reviewed

Comments and Files:

👤 Parks / 📅 Nov 01, 2024 07:21 AM

We will have this go through the 11/13 RPCA meeting

Will this event include any stage, tents or staking into the ground or other temporary structures?

No

●● Will there be amplified sound at your event (a public address or sound system)?

Yes

Amplified Sound description

We may have a DJ again this year, will confirm

Amplified Sound Related File(s)

Building and Code Enforcement

Not Yet Reviewed

Health (SEP and Film)

Not Yet Reviewed

Comments and Files:

Will merchandise and/or goods be sold at the event?

No

●●● Will the event impact any train tracks, roads or parking lots? Do you need any barrels, cones and/or barricades?

Yes

Will any train tracks be impacted by your event?

No

Will any state roads be impacted by your event?

No

Will any roads and/or sidewalk be impacted by your event?

Yes

Road and/or Sidewalk Closure

Single lane closure

Road Closure Start Date/Time

12-14-2024 9:00 am

Road Closure End Date/Time

12-14-2024 10:45 am

Road Closure related file(s)

Enter Road Closure and other related details

Start on Calf Pasture Beach Road near the volleyball court, heading south. Follow Calf Pasture Beach Road in the northbound traffic lane heading north.
Turn left onto Marvin Street. Do not follow the traffic circle.
Turn left onto Gregory Blvd. Turn Right onto Blackstone Drive. Turn left onto Sylvester Ct. Turn left onto Dorlon St. Turn left onto Gregory Blvd. Turn right onto Marvin Street. Turn right onto Calf Pasture Beach Rd. Using the south bound traffic lanes, continue on Calf Pasture Beach Rd. Heading south, turn left into the 2nd (southernmost) traffic circle lane. Turn right onto Calf Pasture Beach Rd. and finish at the same line as the start.

The Miles
1. On Gregory Blvd. 25-ft before (north of) front door of #112. Past (south of) the Roland Avenue Intersection.
2. On Gregory Blvd. 19-ft before (south of) the Norman Ave. Intersection.
3. On Calf Pasture Beach Rd 50-ft before the driveway South Pavilion #1

Are you using a Traffic Control Company (TCC)?

No

Do you need any barrels, cones and/or barricades?

Yes

Barrels, Cones and/or Barricades Description

Will provide detail

Police Department Not Yet Reviewed
Public Works Not Yet Reviewed
Transportation - Mobility - Parking Not Yet Reviewed

Comments and Files:

 Public Works /  Nov 06, 2024 11:52 AM

How many are needed? and exactly where would you like the barrels / cones delivered to?

Will your event impact the drawbridge? No

☒ ☐ Will there be onsite food preparation and/or cooking and/or non-alcoholic beverages sold, served, given away or sampled at your event? Yes

I have read the above information relating to onsite food preparation and has downloaded the guidelines and the application form for Temporary Event Food Booth to distribute to the different food booth vendors.

Onsite Food Service Description

Ripka's Cafe will provide soup & hot chocolate.

Onsite Food Service Related File(s)

Health (SEP and Film) Approved
Fire Marshal Office Not Yet Reviewed

Comments and Files:

 Health [SEP and Film] /  Oct 28, 2024 07:40 AM

Will the food be served in Ripka's establishment or elsewhere?

 Parks /  Oct 30, 2024 12:03 PM

Yes, it's prepared by Ripka's and served on his patio.

Will the event and/or vendors needs the addition or installation of any temporary generators and/or electrical wiring and/or onsite electricity access? Will you be using any heat source for preparing/cooking food? No

Will alcohol be served at the event? No

Will your event require access to onsite water? No

● Will the event include the addition of portable toilets and/or wash stations onsite?

Yes

Portable Single Unit	4
Portable Single Unit ADA	4

Parks

Not Yet Reviewed

Comments and Files:

Will your event include the use of drone(s)? (Drone use is not allowed at parks or schools in the City of Norwalk.)

No

Will there be any open fire, fireworks, pyrotechnics or fire performances?

No

Will there be carnival rides at this event? (Jumpers, bounce houses, trampolines or inflatables are not allowed)

No

Will the event have Bingo, Raffle or some other ticket draw?

No

Will the event include animal activities, exhibits or rides?

No

Will the event have any water activities?

No

Is there any additional information you would like to provide?

No

●●●● Site Plan / Route Map

Required

Site Plan Description	Start on Calf Pasture Beach Road near the volleyball court, heading south. Follow Calf Pasture Beach Road in the northbound traffic lane heading north. Turn left onto Marvin Street. Do not follow the traffic circle. Turn left onto Gregory Blvd. Turn Right onto Blackstone Drive. Turn left onto Sylvester Ct. Turn left onto Dorlon St. Turn left onto Gregory Blvd. Turn right onto Marvin Street. Turn right onto Calf Pasture Beach Rd. Using the south bound traffic lanes, continue on Calf Pasture Beach Rd. Heading south, turn left into the 2nd (southernmost) traffic circle lane. Turn right onto Calf Pasture Beach Rd. and finish at the same line as the start. The Miles 1. On Gregory Blvd. 25-ft before (north of) front door of #112. Past (south of) the Roland Avenue Intersection. 2. On Gregory Blvd. 19-ft before (south of) the Norman Ave. Intersection. 3. On Calf Pasture Beach Rd 50-ft before the driveway South Pavilion #1
-----------------------	--

Site Plan Related File(s)

Police Department

Not Yet Reviewed

Fire Marshal Office

	Not Yet Reviewed
	Administrator
	Not Yet Reviewed
	Rowayton Fire Marshal
	Not Yet Reviewed

Comments and Files:

 Parks /  Nov 01, 2024 07:22 AM

Route Map (Same as last year)

[🔗 Jingle Run Course 2024.pdf](#)

 Transportation - Mobility - Parking /  Nov 14, 2024 09:51 AM

Confirm race route. The route map differs from the written description for the section along Gregory Blvd.

Also, is vehicle access maintained in one of both directions along Gregory Blvd during the race? If so, how? (i.e. will runners be on the sidewalk, in a coned-off, protected lane, etc.)

● Public Notification

Required

I understand that I must alert neighbors impacted by my event. Should street closures be involved, I will alert all businesses that will be impacted.

Yes

Public Notifications Related File(s)

	Administrator
	Not Yet Reviewed

Comments and Files:

● First Aid/Medical Services

Required

Medical Plan Description

We will follow 911 procedure in the event of an emergency.

Medical Plan Related File(s)

	Norwalk Hospital EMS
	Not Yet Reviewed

Comments and Files:

● Zero Waste Plan

Required

Zero Waste Plan Description	All the garbage and recycling from this event will be disposed in the Parks Dept containers in place at the Beach. It will be collected by the Parks Dept. Our dept will handle all the garbage.
-----------------------------	--

Zero Waste Plan Related File(s)

Public Works
Not Yet Reviewed

Comments and Files:

●●●● Emergency Management Plan

Required

Emergency Plan Description	We will follow 911 procedure.
----------------------------	-------------------------------

Emergency Plan Related File(s)

Fire Marshal Office
Not Yet Reviewed

Administrator
Not Yet Reviewed

Police Department
Not Yet Reviewed

Rowayton Fire Marshal
Not Yet Reviewed

Comments and Files:

● Insurance

Required

Insurance Description	The City of Norwalk is self-insured.
-----------------------	--------------------------------------

Certificate of Insurance

Administrator
Not Yet Reviewed

Comments and Files:

Acknowledgement

Required

THE APPLICANT HAS DOWNLOADED AND REVIEWED THE TERMS & CONDITIONS OF USE, AND ACCEPTS AND AGREES TO BE BOUND BY THE TERMS & CONDITIONS OF USE.	Yes
I affirm that all statements and representations made in the Special Event Permit Application are true and correct, and further, understand and acknowledge that the City of Norwalk will rely on the same in issuing a Special Event Permit, and further, the Applicant hereby undertakes an ongoing duty to make any and all disclosures necessary to correct said representations and statements in the event they shall subsequently become untrue, incorrect or otherwise misleading in any material respect.	Yes
I hereby represent for myself and/or the entity on behalf of which I am acting in connection with this Special Event Permit application, that I have read, understood and agree to abide by the terms and conditions set forth above as a condition of being issued a Special Event Permit; that all information provided by me concerning the Applicant or on its behalf, concerning the proposed use of the Event Site is complete and accurate; that no pertinent information has been omitted, either knowingly or to the best of my knowledge based on information reasonably available to me.	Yes
I hereby affirm my authority to act on behalf of and bind the Applicant to the terms set forth herein, and I confirm that all applicable requirements necessary for the same have been complied with.	Yes

Name (first and last name)	Rebecca Kovacs
----------------------------	----------------

Comments and Files:

 Police Admin Services /  Nov 01, 2024 10:47 AM

Approved

Information from Accounting  not viewable by applicant

Comments and Files:

 Police Staffing Requirement

Police Department

Not Yet Reviewed

Administrator

Not Yet Reviewed

Comments and Files:

Site Inspection

No

Permit Info  not viewable by applicant

Comments and Files:



^ Internal Notes - not viewable by Applicant 

Item 4.

Approve the Partial Closures & Intermittent Full Closures for the DPW Grumman Avenue Drainage Project

- November 2024 to March 2025 (estimated)
- Grumman Avenue from Mohawk Drive to Grumman Court



CITY OF NORWALK
Mario Pizighelli, P.E.
Stormwater Systems Manager
125 East Avenue
Norwalk, CT 06851
Office: (203) 854-4162
Mobile: (203) 216-1463
mpizighelli@norwalkct.gov

November 7, 2024

Dear Traffic Authority,

The City and its contractor, M Rondano Inc., is proposing a temporary closure and detour routes where applicable on Grumman Avenue.

The purpose of the temporary closure and detour route(s) is to ensure both vehicular and pedestrian safety around the construction zone while the crew facilitates the installation of new water main and storm drainage infrastructure improvements from Grumman Court to Toilsome Avenue. The estimated timeline for completion of all work is around 3-4 months.

Communication has been given to residents and property owners. After comments and approval from traffic authority, the proposed detour routes will be distributed. Residents will always have access in and out of their homes. Emergency vehicles and buses will always have access through the construction zone. Police will be onsite as well as flaggers. When an 11' wide travel lane is feasible, the crew and traffic personnel on site will open up the road to alternating 2-way traffic.

Detour Plans:

Specific signs and placement of traffic personnel recommended by the traffic authority shall be implemented

1.) Corridor between Grumman Court and Shepherd Street

- Traffic traveling southbound on Grumman Avenue will be detoured down Sheperd, left on Toilsome, left on Stonybrook and right/left for Newtown Avenue.
- Traffic traveling northbound on Grumman Avenue will be detoured down Sherwood Street to Toilsome Avenue to turn on Shepherd Street to Grumman

2.) Corridor between Ellen Street and Shepherd Street

- Traffic traveling southbound on Grumman Avenue will be detoured down Toilsome Avenue and directed down Scott Street to return to Grumman Avenue
- Traffic traveling westbound on Ellen Street will be detoured northbound on Grumman Avenue
- Traffic traveling northbound on Grumman Avenue will be detoured down Shepherd Street then Toilsome Avenue to return to Grumman Avenue or Ellen Street



CITY OF NORWALK

Mario Pizighelli, P.E.

Stormwater Systems Manager

125 East Avenue

Norwalk, CT 06851

Office: (203) 854-4162

Mobile: (203) 216-1463

mpizighelli@norwalkct.gov

3.) Corridor between Ellen Street and Jayne Way

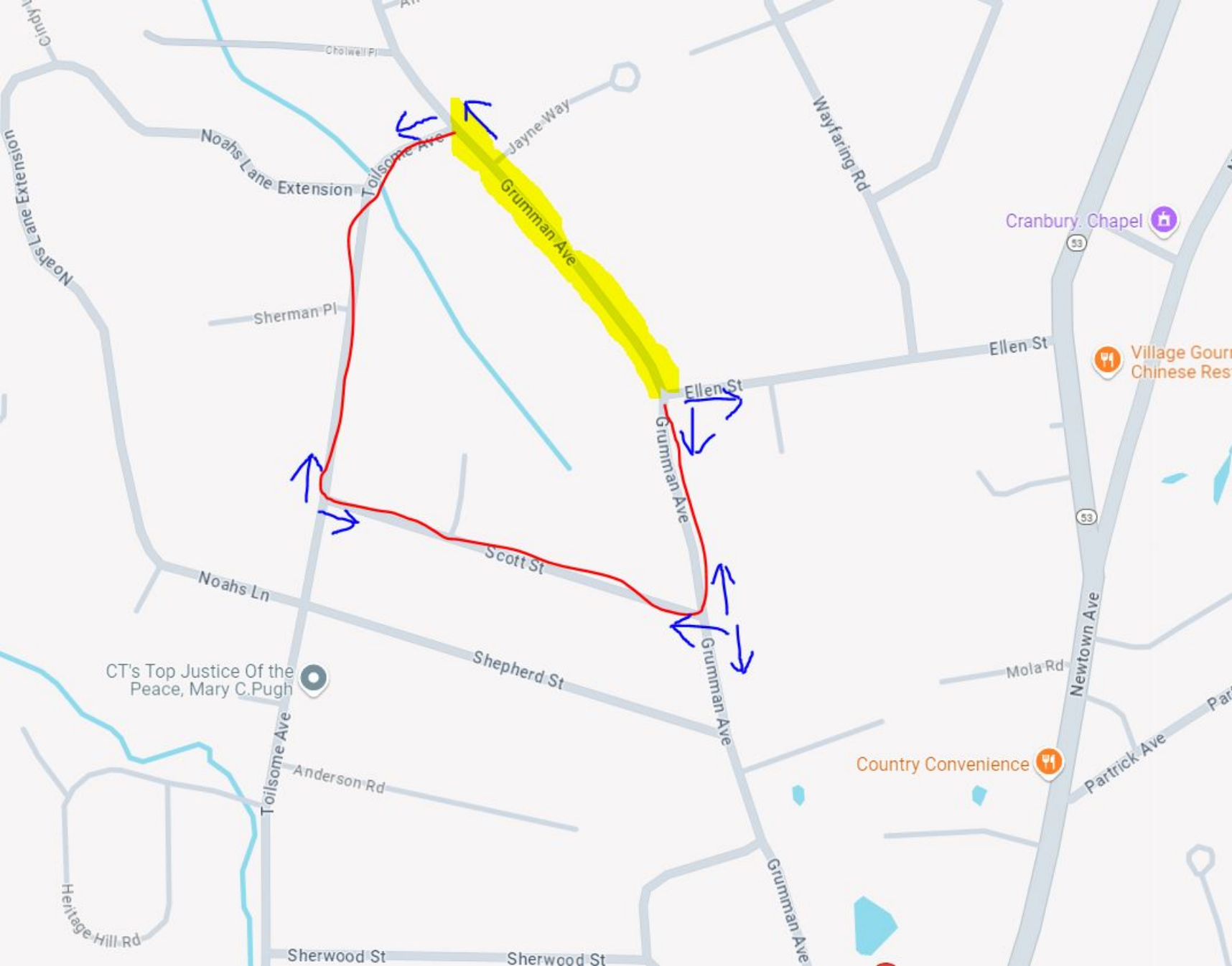
- Traffic traveling southbound on Grumman Avenue will be detoured down Toilsome Avenue to Scott Street
- Traffic traveling northbound on Grumman Avenue will be detoured down Scott Street to have access to Grumman Avenue or Ellen Street to have access to Newtown Avenue

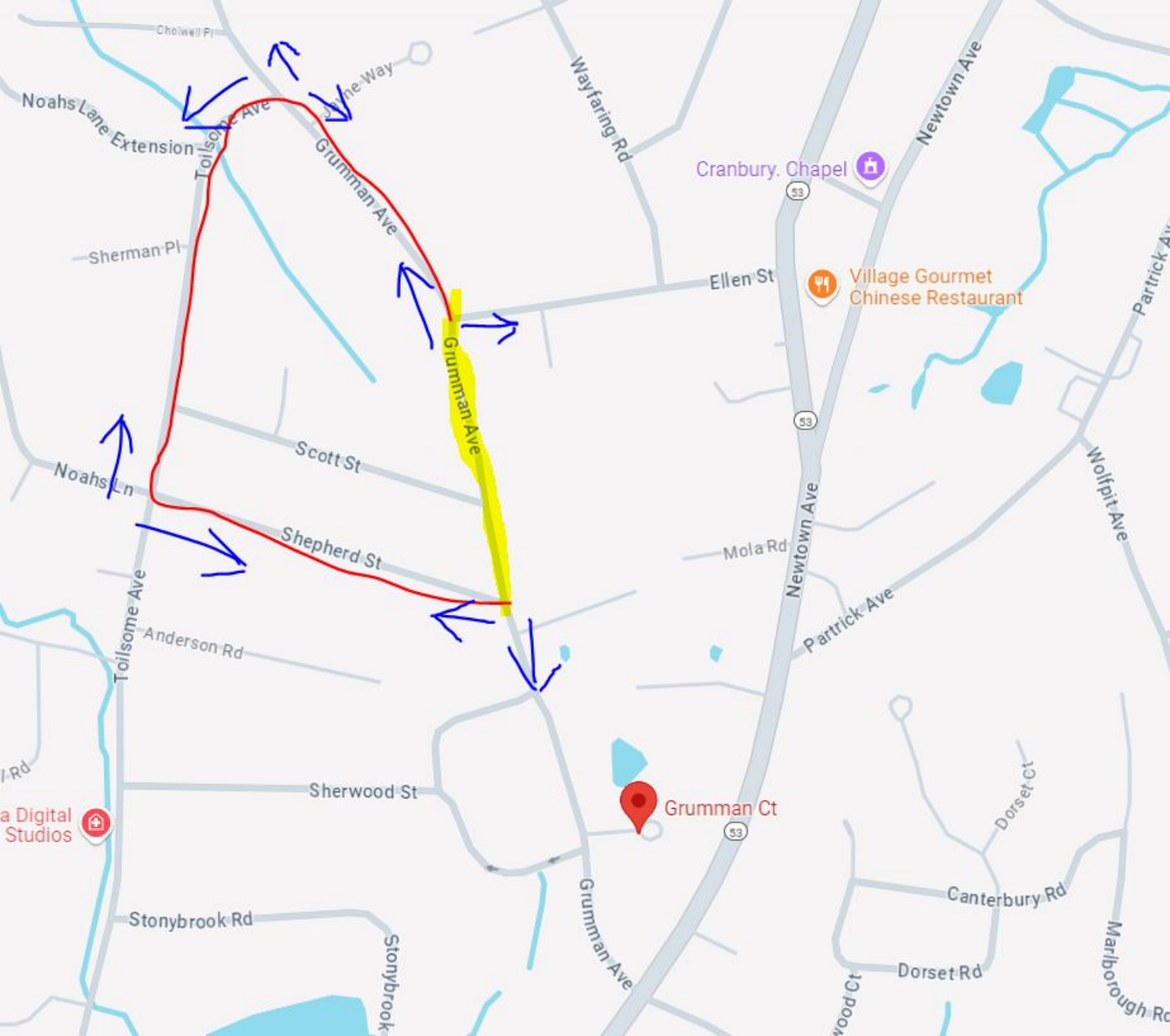
Thank you for your attention to this matter.

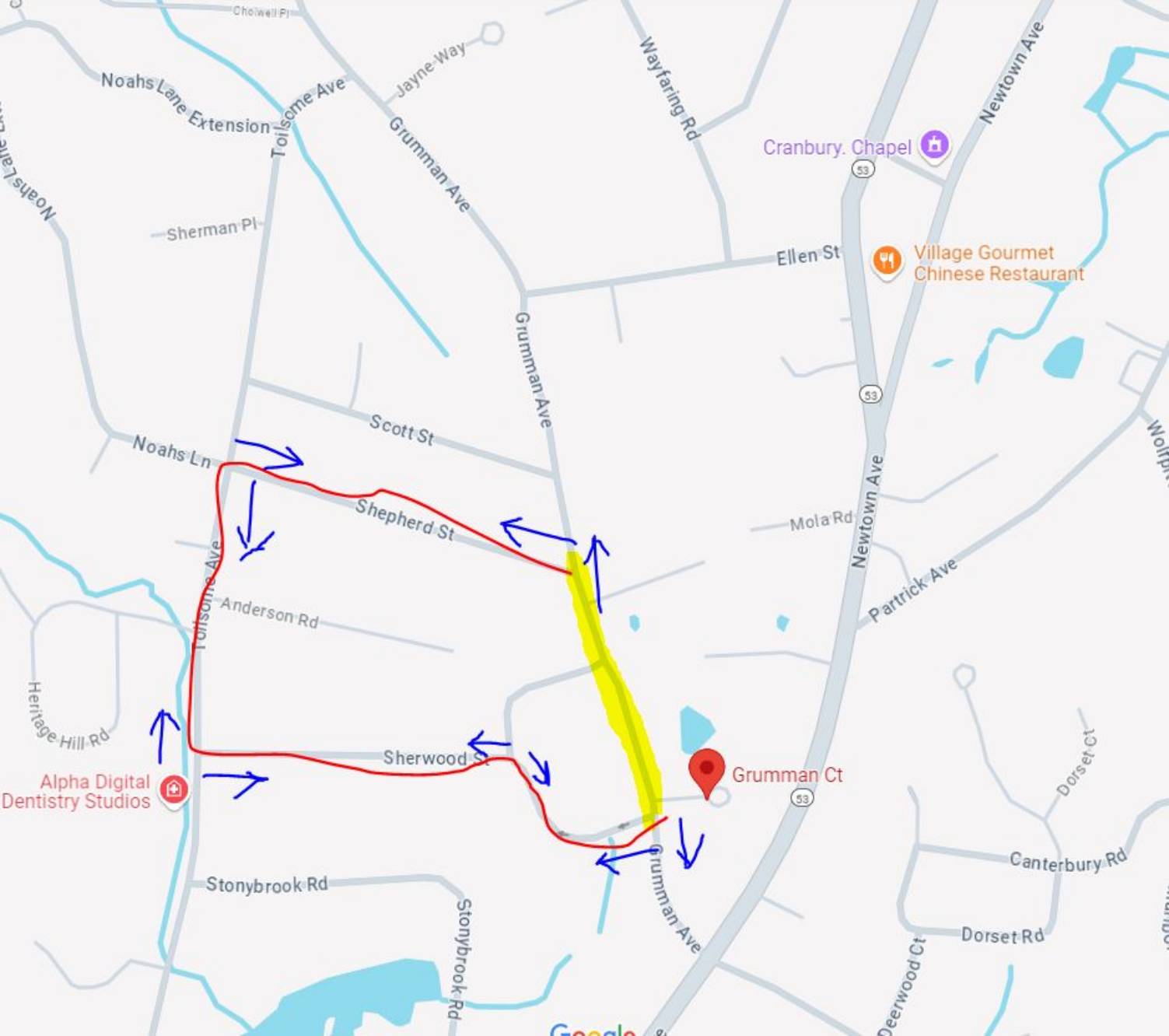
Sincerely,

Mario Pizighelli, PE

Attachment: Notice of work delivered 11/5/24









Grumman Avenue

November 5, 2024

Dear Resident:

The City of Norwalk, through its Contractor, **M Rondano Inc.**, under the contract **DRG 2023-3 On Call Drainage at Various Locations**, will be installing a new water main as well as improving the existing storm drainage system from Grumman Court to Toilsome Avenue.

During construction, please drive slowly through the area, anticipate delays and temporary detour routes. This is to ensure vehicular and pedestrian safety within the construction zone. The crew will begin work promptly at 7am Monday through Friday.

The crew will begin work near Grumman Court and work their way up to Toilsome Avenue. The estimated timeline for construction will be 3-4 months weather permitting.

Once the new water main is installed, First District Water will send out notification a minimum of 48 hours prior for a temporary water shut down to transfer the old service to the new service. Please be aware that the temporary water shutdown is for a short period of time and will not last outside of construction hours (7am – 3:30pm).

If you have any questions or concerns, please contact the City's customer service desk at **203-854-3200** or send an email at customerservice@norwalkct.gov to submit a service request. All service requests are documented, and an Engineer will reach out to address any questions or concerns.

Thank you for your cooperation.

EMAIL NOTIFICATION PROVIDED TO POLICE, FIRE & EMERGENCY SERVICES ON 11/05/24 AT START OF WORK

From: Pizighelli, Mario
Sent: Tuesday, November 5, 2024 2:24 PM
To: RoadClosures
Subject: Grumman Avenue Detour
Attachments: Grumman Detour Plan - Ellen St To Shepard St.JPG; Grumman Detour Plan -Toilsome Av To Ellen St.JPG; Grumman Detour Plan - Shepard St To Sherwood St (1).JPG

Good afternoon,

Starting tomorrow 11/6/24, M Rondano Inc. will be implementing a traffic detour on Grumman Avenue near Grumman Court, see attached. As the crew moves up Grumman the detour route will change depending on the corridor in order to maintain safety. Work consists of trench excavation and installation of watermain as well as drainage infrastructure improvements.

When applicable, the crew will maintain alternating traffic.

Thank you

Mario Pizighelli, P.E.

Stormwater Systems Manager / Department of Public Works & Operations

City of Norwalk, Connecticut

125 East Avenue

Norwalk, CT 06851

Office: (203) 854-4162

www.norwalkct.gov

mpizighelli@norwalkct.gov



Item 5.

Approve the Full Closure on George Avenue for the DPW Lockwood Lane and Heather Lane Storm Drainage Improvement Project

- January 6 to January 31, 2025
- George Avenue from Lockwood Lane to Byselle Road



CITY OF NORWALK
Daniel Stanton, P.E.
Senior Engineer
125 East Avenue
Norwalk, CT 06851
Office: (203) 854-7981
Mobile: (203) 610-1764
Norwalkct.gov
dstanton@norwalkct.gov

October 24, 2024

DRG2024-1 Lockwood and Heather Lane Drainage Improvement Project

Dear Residents:

The Engineering Division of the Department of Public Works(DPW) is underway with the Lockwood and Heather Lane Drainage Project in the vicinity of Lockwood Lane, Heather Lane, George Avenue, Woodcrest Road and Byselle Road.

The DPW has been working with our contractor to prepare for work on George Avenue. The work is expected to take three to four weeks weather permitting. The work will involve the installation of 36" RCP drainage pipes and structures in George Avenue. In certain areas of the road, the width of the pavement is slightly less than twenty-four (24) feet wide and there are no sidewalks in this area. Due to the space required to allow the Contractor to do the work in a safe manner, a road closure from Lockwood Lane to Byselle Road will be required from approximately January 6th to January 31st weather permitting.

Resident access between Byselle Road and Lockwood Lane will be granted during construction and after hours except vehicles during operations blocking their driveway. This will be communicated a minimum 24 hours in advance.

The detour route is via Sunset Hill Avenue, East Avenue, Bettswood Road, and Clearview Avenue (or other side streets such as Byselle Road/Woodcrest Road or Lockwood Lane). We have attached a map of the detour for your area.

The DPW is in the process of receiving approval from the Traffic Authority for this closure. The next Traffic Authority Meeting is 4 pm on November 18th.

Any comments or concerns should be sent to Daniel Stanton in writing at either the address or e-mail address listed above.

Sincerely,

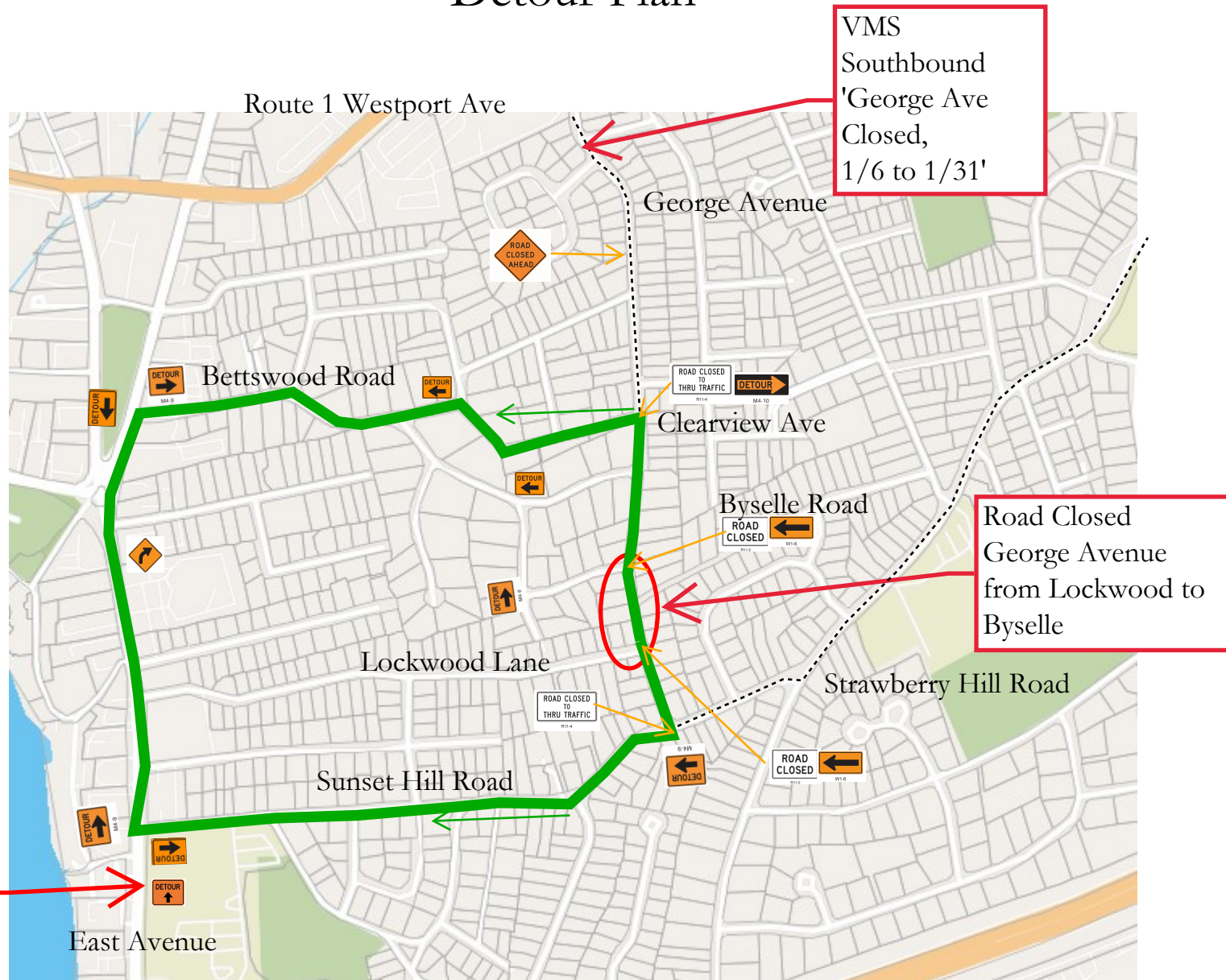
Daniel Stanton, PE

Cc:

Vanessa Valadares, P.E. - Chief of Operations & Public Works
James Meehan, P.E. - Principal Engineer
Norwalk Traffic Authority Members

Attachment: Detour Map

DRG2024-1 Lockwood and Heather Lane Drainage Detour Plan



Detour Signs at East Ave. to have "George Ave" subplate

Item 6.

Approve the Partial Closure &
Temporary One-Way on Heather Lane
for the DPW Lockwood Lane and
Heather Lane Storm Drainage
Improvement Project

- December 2024 to July 2025 (estimated)
- Heather Lane from Strawberry Hill Avenue to Tierney Street



CITY OF NORWALK
Daniel Stanton, P.E.
Senior Engineer
125 East Avenue
Norwalk, CT 06851
Office: (203) 854-7981
Mobile: (203) 610-1764
Norwalkct.gov
dstanton@norwalkct.gov

November 14, 2024

DRG2024-1 Lockwood and Heather Lane Drainage Improvement Project

Dear Residents:

The Engineering Division of the Department of Public Works (DPW) is underway with the Lockwood and Heather Lane Drainage Project in the vicinity of Lockwood Lane, Heather Lane, Cory Lane, Katy Lane, George Avenue, Woodcrest Road and Byselle Road.

With the work proposed, we will have one-way traffic flow 24/7 (see attached map for direction of flow), including overnight and weekends. On street parking will generally be restricted in the immediate work zone area and for material/equipment storage. When operations block your driveway, the contractor will communicate a minimum 24 hours in advance, and we ask that vehicles be removed by 7 am.

The DPW has been working with our contractor to prepare for work on Heather Lane, Cory Lane, and Katy Lane. This phase of the project is expected to take seven to eight months, weather permitting, with the duration of work in front of any residence being approximately one month. The work will involve the installation of drainage pipes and structures in your street. Due to the space required to allow the Contractor to do the work in a safe manner, a one-way traffic flow is proposed from Strawberry Hill Avenue to Tierney Street when work begins. The work schedule is in progress and will continue weather permitting. Work on Heather Lane will occur as early as December 2024 and will continue in 2025.

Detour signs will be placed to guide residents, visitors, and others. We have attached a map of the detour for your area.

The DPW is in the process of receiving approval from the Traffic Authority for this closure. The next Traffic Authority Meeting is 4 pm on November 18th.

Any comments or concerns should be sent to Daniel Stanton in writing at either the address or e-mail address listed above.

Sincerely,

Daniel Stanton

Daniel Stanton, PE

Cc:

Vanessa Valadares, P.E. - Chief of Operations & Public Works

James Meehan, P.E. - Principal Engineer

Norwalk Traffic Authority Members

Attachment:

Detour Map

Traffic Authority Meeting Link <https://norwalkct-org.zoom.us/j/83705265389>



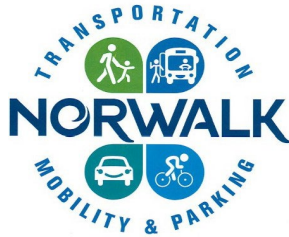
CITY OF NORWALK
Daniel Stanton, P.E.
Senior Engineer
125 East Avenue
Norwalk, CT 06851
Office: (203) 854-7981
Mobile: (203) 610-1764
Norwalkct.gov
dstanton@norwalkct.gov



Item 7.

Approve the “NO STANDING ANYTIME” regulation on Willard Road

- West side of Willard Road in front of 8 Willard Road

**CITY OF NORWALK
Transportation Mobility & Parking**

P: 203-854-7335
Norwalk City Hall
125 East Avenue, PO Box 5125
Norwalk, CT 06856-5125

To: Norwalk Traffic Authority
Date: November 18th, 2024
Subject: Willard Road No Standing

Business Owner at 8 Willard Rd, Velo-CT, is requesting that we install No Standing signs on Willard Road directly in front of their business. As it exists, parents are dropping their kids off/ waiting for their kids along the property frontage. When cars are parked here, it creates a significant safety concern for people crossing the road to the parking lot in which parents and swimmers are supposed to park.

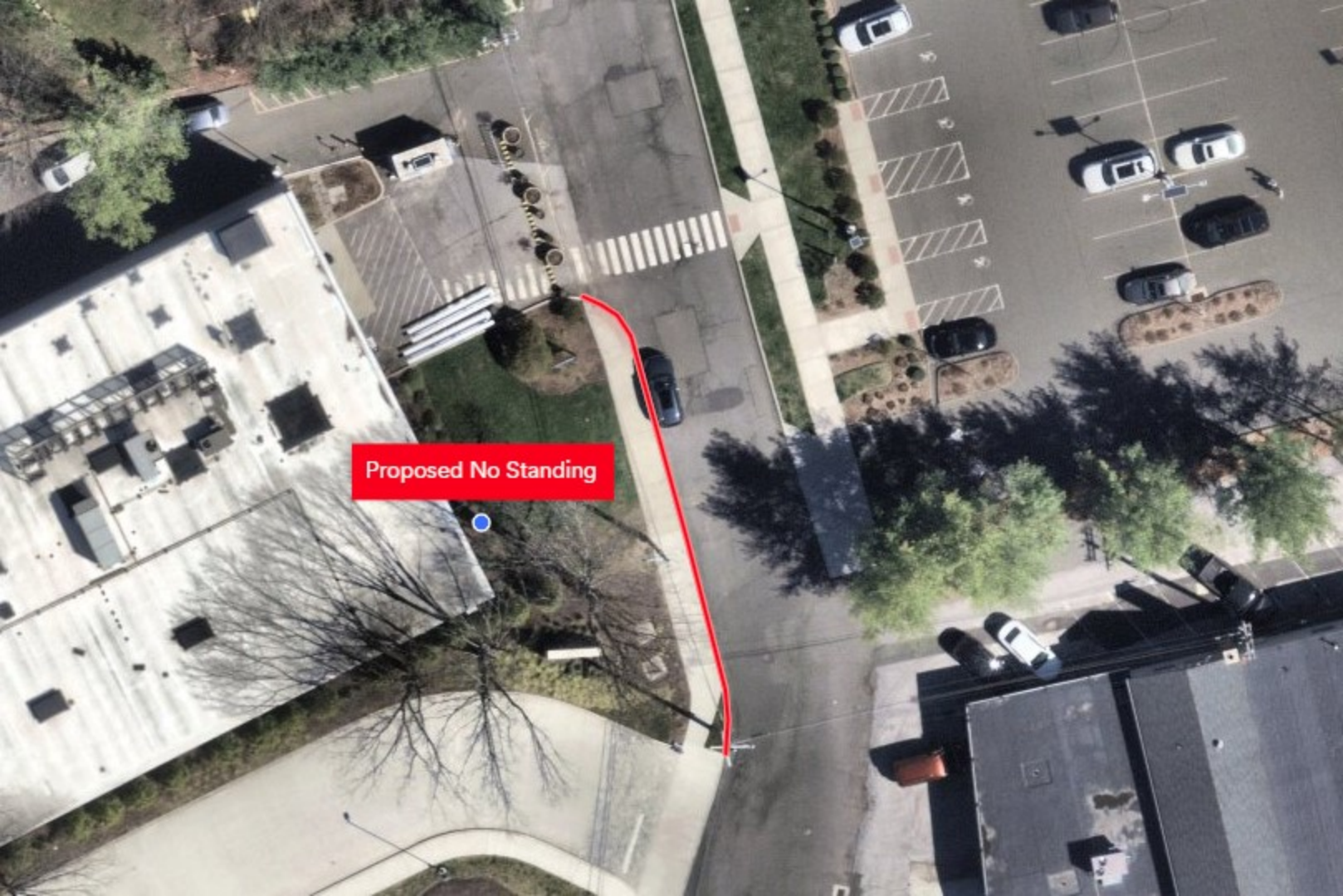
TMP conducted an inspection of the subject area and considered the following details:

- The road width here is considerably narrower than the rest of the roadway which creates a bottleneck in front of the business's property
- The crosswalk in the street is located dangerously close to the parked cars along the property frontage
- The parking is situated on a curve in the road and blocks incoming traffic's view of the crosswalk
- Parents picking up/dropping off their kids for classes have the ability to utilize the parking lot across Willard Road from the business which provides ample parking capacity for cars.

Given these criteria, TMP determined that this is a valid concern and we recommend implementing the No Standing regulation.

Norwalk Transportation, Mobility & Parking Department

CC:
Jim Travers – TMP
Garrett Bolella- TMP
Ben Yeung – TMP
Nathan Fankhanel - TMP

An aerial photograph of a street intersection. A red line is drawn along the curb of the street on the left side of the intersection, starting from the top left and curving towards the bottom right. A blue dot is located on the sidewalk just below the red line. A red rectangular box with white text is positioned above the blue dot. The scene includes a large building on the left, a parking lot with several cars, and a crosswalk at the intersection.

Proposed No Standing



STATE
LAW
STOP
FOR
WITHIN
CROSSWALK