



REGULAR MEETING – TRAFFIC AUTHORITY AGENDA

SEPTEMBER 15, 2025, 4:00 PM
BY ZOOM VIRTUAL MEETING

To allow public access, anyone may access a meeting by telephone and/or Zoom, or a recording in the City of Norwalk YouTube channel. Specific instructions and links can be found at norwalkct.gov/meetings.



Members of the public may call in to participate. Callers will not be able to see the meeting participants. All participants will be muted upon entering the meeting. To speak, dial *9 on the phone and you will be called on by the host of the meeting during the public comment section. All speakers must state their name and address. Comments must be on a topic on the agenda, and are limited to three minutes. Anyone disrupting the orderly conduct of the meeting, including by using threatening, hateful, or sexually-explicit language, will be removed. Please find the information using the link above.



Members of the public who wish to provide "live comments" may also use the Zoom meeting platform. All participants will be muted upon entering the meeting. To speak, click the "raise your hand indicator" and you will be called by the host of the meeting during the public comment section. All speakers must state their name and address. Comments must be on a topic on the agenda, and are limited to three minutes. Anyone disrupting the orderly conduct of the meeting, including by using threatening, hateful, or sexually-explicit language, will be removed. Please find the information using the link above.



Members of the public who wish to provide public comment are encouraged to submit those via email in advance of the meeting. For these comments to be included into the record, they must be submitted by 12:00 p.m. the day of the meeting. Please email Benjamin Yeung at byeung@norwalkct.gov with the subject line "Public Comment" to provide written public comment prior to the meeting.

- I. **CALL TO ORDER**
- II. **ROLL CALL**
- III. **PUBLIC PARTICIPATION**
- IV. **ACCEPTANCE OF MINUTES**
 - A. **Approve Traffic Authority Meeting Minutes from August 18, 2025**
- V. **NEW BUSINESS**
 - A. **Approve proposed Full Closure of Washington Street at North Main Street and South Main Street, for the 2025 Halloween Nightfair on October 25, 2025**
[Anna Breault – ECD – Special Events Coordinator]
 - B. **Approve proposed Full Closure of Washington Street between Dr. Martin Luther King Jr. Drive and North Main Street/South Main Street, for the 2025 Holiday**

Extravaganza on December 6, 2025

[Anna Breault – ECD – Special Events Coordinator]

- C. Approve proposed Multi-Week Full Closure on Catherine Street between Grand Street and West Main Street, for Eversource Gas Main Installation
*[Ryan Buckland – Eversource Gas – Project Engineer]***
- D. Approve proposed Parking Regulation Changes on Leann Drive and Carothers Lane
*[Ben Yeung – TMP]***
- E. Approve proposed Parking Regulation Changes on Ward Street
*[Ben Yeung – TMP]***
- F. Approve proposed Parking Regulation Changes on Howard Avenue
*[Ben Yeung – TMP]***
- G. Approve proposed School Zone Request to OSTA for Highland Avenue between Meredith Court and 450 feet south of Charcoal Road (Brookside Elementary School and Brien McMahon High School)
*[Ben Yeung – TMP]***
- H. Approve proposed School Zone Request to OSTA for sections of Van Buren Avenue (U.S Route 1), Grandview Avenue, Bedford Avenue, and Prospect Street surrounding Jefferson Marine Science Elementary School
*[Ben Yeung – TMP]***

VI. ADJOURNMENT

UPCOMING MEETINGS

The next meeting is on Monday, October 20, 2025, at 4:00pm.

Section IV.

Item A.

Approve Traffic Authority Meeting
Minutes from August 18, 2025

CITY OF NORWALK
TRAFFIC AUTHORITY
REGULAR MEETING
BY VIDEO CONFERENCE AND TELECONFERENCE
August 18, 2025

Members of the public can call in and listen to a meeting. They will not be able to speak or see any of the meeting participants. Each meeting will use a unique Meeting/Webinar ID. Please find the information using the link above.

Members of the public who wish to provide “live comments” will need to register in advance and use the Zoom meeting platform. All participants will be muted upon entering the meeting. To speak, click the “raise your hand indicator” and you will be called on by the host of the meeting during the public comment section. Please find the information using the link above.

Members of the public who wish to view the meeting, but are not participating, can view a live stream on the City of Norwalk YouTube channel. This stream is delayed by approximately 20 seconds. Please find the information using the link above. The meeting recording and minutes will be posted on the City of Norwalk website within seven (7) days after the meeting.

Members of the public who wish to provide public comment are encouraged to submit those via e-mail in advance of the meeting. For these comments to be read into the record, they should be submitted at least three hours in advance of the meeting start time. Please email Ben Yeung at byeung@norwalkct.gov to provide written comments prior to the meeting.

ATTENDANCE: Mayor Rilling; Commissioner Tony Lopez; Commissioner Ronald Paladino; Commissioner Nate Sumpter (arrived at 4:01 PM.)

STAFF: Deputy Chief Blake; Deputy Chief Joseph Dinho; Deputy Chief Melissa Lepore; Ralph Kolb, Senior Environmental Engineer, WPCA; Mario Pizighelli, Stormwater Systems Manager, WPCA

OTHERS: Melody Green-Ragin

I. CALL TO ORDER

Mayor Rilling called the meeting to order at 4:00 PM.

II. ROLL CALL

Mayor Rilling called the roll, and all those listed in the attendance were present.

III. PUBLIC PARTICIPATION

There was no public participation this evening.

IV. ACCEPTANCE OF MINUTES

**A. APPROVE THE TRAFFIC AUTHORITY MEETING MINUTES FROM
JULY 21, 2025**

**** COMMISSIONER LOPEZ MOVED TO APPROVE THE MINUTES AS
SUBMITTED.**

**** THE MOTION PASSED UNANIMOUSLY.**

V. NEW BUSINESS

A. BLACK HERITAGE PARADE

Mr. Yeung provided an overview of the event and said the Black Heritage Parade is a new event for the City of Norwalk. It will highlight black heritage, especially in the neighborhood of South Norwalk, and is intended to go through the heart of South Norwalk for that reason. He gave an overview of the intended parade route and said it will be held on Saturday, September 13th at 11:00 AM. The event will be followed immediately with a post-parade celebration and Black

Heritage Festival in the park in front of SONO 50 for the remainder of the afternoon. He said the event organizer met with TMP and Chief Blake, and they are in agreement with the parade route.

Commissioner Lopez asked for clarification on the parade route. Mr. Yeung presented the map of the parade route and said the Parking Director has been notified of the potential impact on the Haviland parking lot and the Webster Street driveway, and North Main Street is to be closed for the entirety of the afternoon. Commissioner Lopez asked about the impact on the various businesses on Washington Street with the closure of Haviland Street. Mr. Yeung said the Haviland parking deck is only accessible from Haviland Street, but because Haviland Street will only need to be closed for approximately 20 to 30 minutes while the parade passes by, it is considered a short-term closure. There is parking available at some of the other facilities that are in the area for a brief period of time. There will also be a notification sent out to the permit parkers for the Haviland Parking deck, so they are aware of the brief period of inaccessibility during the parade.

Mayor Rilling asked Ms. Green-Ragin if she is working with the State Liquor Commission regarding the sale of alcohol. Ms. Green-Ragin said not yet, but she will once she receives the approval for the parade from the Traffic Authority.

**** COMMISSIONER SUMPTER MOVED TO APPROVE THE ITEM.
** THE MOTION PASSED UNANIMOUSLY.**

B. RAYMOND TERRACE BLOCK PARTY

Mayor Rilling said the event has been held for the past eight years or more and asked if there are any significant changes. Deputy Chief Blake said there are no changes that he is aware of. Mr. Yeung said the only outstanding item was the event organizers' request to use a private security company rather than uniform police officers for the road closures. Deputy Chief Blake said a uniform police officer is required to close a public roadway.

**** COMMISSIONER SUMPTER MOVED TO APPROVE THE ITEM.
** THE MOTION PASSED UNANIMOUSLY.**

C. WPCA SANITARY SEWER REPLACEMENT SUNSET HILL AVE AND BEACON STREET

Mr. Pizighelli provided a detailed overview of the project and said the purpose of the project is that over the past 20 years, during heavy wet weather events, several residents in the vicinity of Beacon Street, Willow Street, and Armstrong Court may experience sanitary sewer overflows

and backups in their homes. Depending on the size and intensity of the storm, some residents may be unable to use their bathroom and shower facilities for up to 24 hours. The proposed project will replace the existing 1,800 linear feet of sanitary sewer. In addition, the project includes the installation of new manhole structures and new sanitary sewer laterals within the city right-of-way of the project limits. This project is very needed for the residents in the area.

Mr. Pizighelli provided a detailed overview of the traffic plan and said the hours of operation will generally be from 7:00 AM to 3:30 PM and will always have uniformed police officers on site as well as flaggers. Notification to all of the residents, the school, and city buses two weeks prior to the mobilization. The road will be opened at the end of the construction day, and there are no permanent closures. It will be in a phased approach, and each phase has a specific traffic detour and road closure plan., are working closely with TMP on the custom signage that will be required, including VMS signs.

Commissioner Lopez asked about emergency vehicle access. Mr. Pizighelli said that notification will be sent to all emergency personnel. Mr. Yeung said to help with mitigating queuing traffic beyond an acceptable level, there will be a no left turn restriction going southbound on East Avenue onto Sunset Hill Road. Mayor Rilling said that if there is a major occurrence, the police officers will close the site until the incident is cleared.

**** COMMISSIONER PALADINO MOVED TO APPROVE THE ITEM.**

**** THE MOTION PASSED UNANIMOUSLY.**

VI. ADJOURNMENT

**** COMMISSIONER SUMPTER MOVED TO ADJOURN.**

**** THE MOTION PASSED UNANIMOUSLY.**

The meeting was adjourned at 4:42 PM.

Respectfully submitted,

Dilene Byrd

Section V.

Item A.

Approve proposed Full Closure of Washington Street at North Main Street and South Main Street, for the 2025 Halloween Nightfair on October 25, 2025

[Anna Breault – ECD – Special Events Coordinator]

Halloween Nightfair Road Closures



Halloween Nightfair Vendor Map



Event Information

Event Name	Halloween Nightfair
Event Website	http://halloweennightfair.com
Social Media Marketing Pages	No
Event Description	The Halloween Nightfair returns! Like last year, we plan on targeting both young and old. From 2 - 10 PM there will be a pumpkin patch, vendors, food trucks, parade, and local talent on the main stage.
Public Event Description	Washington Street will be turned upside down for a night full of Halloween thrills! Live music and performances will enchant you while you get your fortune read and stroll through spooky scenes. Visit one of our eclectic vendors and don't forget to grab a candy apple to go. Scared of the dark? You don't have to miss out on the Halloween fun. Enjoy Halloween themed snacks, trick or treat with your favorite businesses, and watch costumed pups strut down Washington Street. DJs and local live talent will liven up the night on the big stage, so grab your glowsticks and get ready to jump!
Public Calendar Location	Washington Street
Is there a fee for any portion of the event?	No

Event Dates & Attendance

Set-up, Event and Dismantle take place on the same day	Yes
Event Date	10-25-2025
Set-up Start Time	9:00 am
Set-up End Time	2:00 pm
Event Start Time	2:00 pm
Event End Time	10:00 pm
Dismantle Start Time	10:00 pm
Dismantle End Time	11:55 pm
Estimated # of Participants	5000
Estimated # of Staff/Volunteers	20

Roadway Impacts

Will any train tracks be impacted by your event?	No
Will any state roads be impacted by your event?	No
Will any roads and/or sidewalk be impacted by your event?	Yes
Road and/or Sidewalk Closure	Full road closure, Other
Road Closure Start Date/Time	10-25-2025 8:00 am
Road Closure End Date/Time	10-25-2025 11:55 pm
Road Closure related file(s)	
Enter Road Closure and other related details	Will provide road closure at a different date.
Are you using a Traffic Control Company (TCC)?	No
Do you need any barrels, cones and/or barricades?	Yes
Barrels, Cones and/or Barricades Description	To be discussed with DPW

Emergency Management Plan Description

Key Personnel

1. Event Coordinator: Anna Breault, 203.818.6828
2. EMS Team: On-site medical professionals and ambulance services.
3. Police Officers: [Number of Officers] stationed throughout the event.
4. Crowd Managers: Trained personnel responsible for crowd control and evacuation procedures.

Emergency Exits and Evacuation

- Clearly marked illuminated emergency exit signs inside 50 Washington (Haunted House)
- Crowd Managers and event staff will direct attendees to emergency exits in case of evacuation.
- Police officers and EMS personnel will assist in guiding attendees to safety.

Crowd Management

- Crowd Managers will be positioned strategically to monitor crowd behavior and density.
- Crowd Managers will communicate with each other and with event staff via two-way radios.
- In case of overcrowding or potential hazards, Crowd Managers will work together to disperse or redirect attendees.
- In the event of an emergency, Crowd Managers will assist with orderly evacuation and direct attendees to emergency exits.

Emergency Notification Methods

- Text Message Alerts: Send mass text messages to attendees with information and instructions.
- Mobile App Notification: Utilize the event app to send emergency notifications.
- Social Media: Post updates and emergency information on the event's social media accounts.

Incident and Emergency Response

- Event Coordinator will serve as the incident commander and will be responsible for overall coordination of the response efforts.
- EMS Team will provide medical assistance on-site for minor injuries and illnesses.
- Police Officers will handle security-related incidents and coordinate with the event coordinator and EMS as necessary.
- In case of a major emergency, the event coordinator will communicate with emergency services and coordinate evacuation procedures.
- Attendees will be directed to assembly areas located at [Assembly Area Locations] for accountability and further instructions.

Communication Protocols

- Establish a central command post for coordination and communication among key personnel.
- Utilize two-way radios to maintain real-time communication between event staff, crowd managers, EMS, and police officers.
- Regularly conduct communication drills and simulations to ensure seamless coordination during emergencies.

Weather Contingencies

- Monitor weather forecasts leading up to and during the event.
- Designate safe areas for attendees in the event of severe weather (e.g., lightning, heavy rain).
- Implement procedures for safe evacuation and sheltering if severe weather poses a threat.

Section V.

Item B.

Approve proposed Full Closure of Washington Street between Dr. Martin Luther King Jr. Drive and North Main Street/South Main Street, for the 2025 Holiday Extravaganza on December 6, 2025

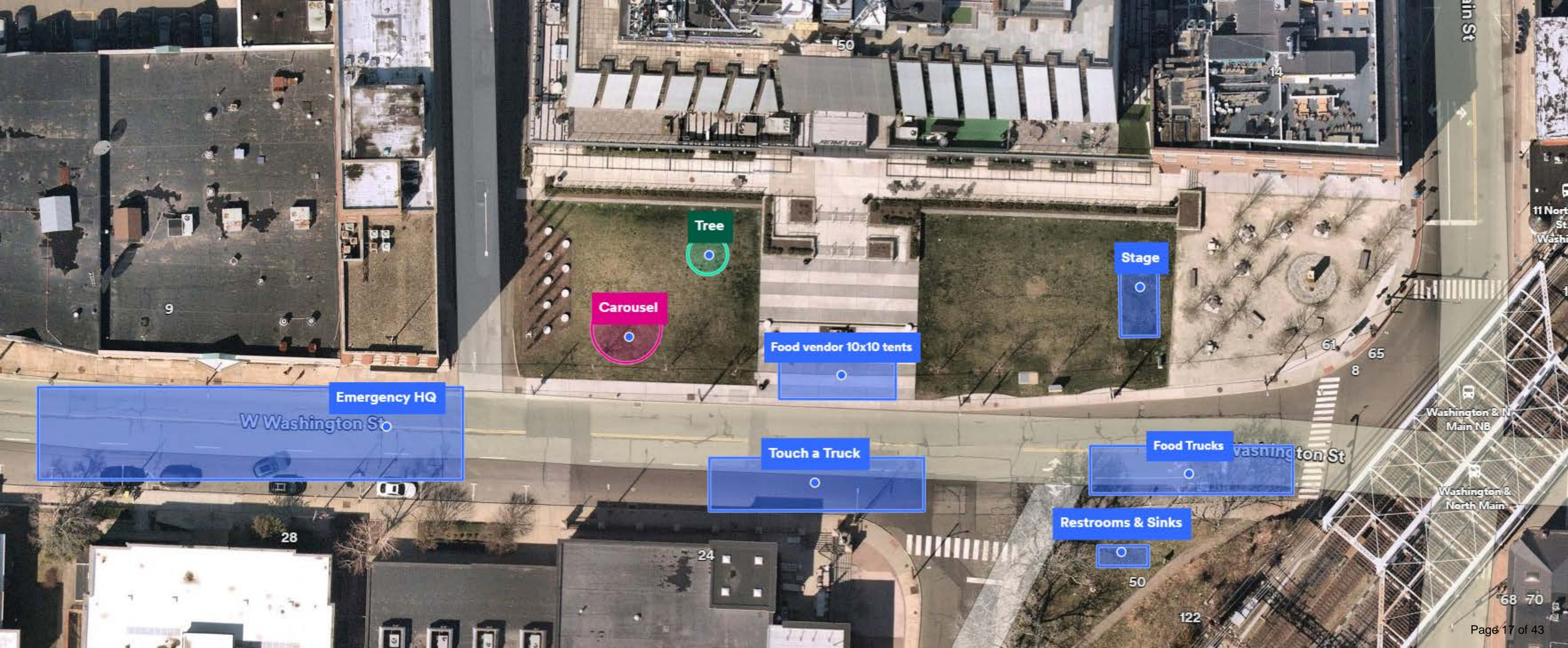
[Anna Breault – ECD – Special Events Coordinator]



Holiday Extravaganza
12/6/25 4 - 8 PM
Road Plan

Street closure 12/6/25
2 - 9:00 PM

Local traffic only 12/6/25
2 PM - 9:00 PM



Emergency HQ
W Washington St

Carousel

Tree

Food vendor 10x10 tents

Stage

Touch a Truck

Food Trucks

Restrooms & Sinks

Event Information

Event Name	Holiday Extravaganza
Social Media Marketing Pages	No
Event Description	Experience the magic as Santa himself makes a grand entrance by rappelling down the iconic 50 Washington Street building (tentative!). Immerse yourself in the festive spirit at our holiday craft market, featuring an array of handcrafted treasures perfect for gifting. And look out for your favorite holiday characters! They'll be making some special appearances.
Public Event Description	Immerse yourself in the festive spirit at our holiday craft market, featuring an array of handcrafted treasures perfect for gifting. And look out for your favorite holiday characters! They'll be making some special appearances.
Public Calendar Location	Washington Street Plaza
Is there a fee for any portion of the event?	No

Event Dates & Attendance

Set-up, Event and Dismantle take place on the same day	Yes
Event Date	12-06-2025
Set-up Start Time	9:00 am
Set-up End Time	4:00 pm
Event Start Time	4:00 pm
Event End Time	8:00 pm
Dismantle Start Time	8:00 pm
Dismantle End Time	10:00 pm
Estimated # of Participants	1500
Estimated # of Staff/Volunteers	10

Roadway Impacts

Will any train tracks be impacted by your event?	No
Will any state roads be impacted by your event?	No
Will any roads and/or sidewalk be impacted by your event?	Yes
Road and/or Sidewalk Closure	Full road closure
Road Closure Start Date/Time	12-06-2025 2:00 pm
Road Closure End Date/Time	12-07-2024 9:00 pm
Road Closure related file(s)	HE Street Closure.png
Enter Road Closure and other related details	Washington St closed from entrance of Wester St Lot to train bridge on 12/6 from 2:00 - 9:00 PM Madison St & Washington to entrance of Webster St Lot local traffic only 12/6 from 2:00 - 9:00 PM
Are you using a Traffic Control Company (TCC)?	No
Do you need any barrels, cones and/or barricades?	Yes
Barrels, Cones and/or Barricades Description	Barrels & barricades for street closure & event use.

Emergency Management Plan Description

Event includes a large outdoor tree lighting, carousel, food trucks, stage performances, and an indoor holiday market. Staff will be briefed on emergency protocols prior to the event.

Weather: We will monitor forecasts closely. In case of rain, snow, or high winds, the tree lighting or carousel may be delayed or canceled. Attendees will be directed indoors or to nearby shelters if needed.

Medical: Staff trained in basic first aid will assist until help arrives.

Evacuation: Clearly marked exits and staff will guide attendees out calmly. Outdoor evacuees will be directed to Webster Lot; indoor evacuees will use building exits.

Lost Child/Missing Person: Report to Event HQ or Police.

Power Outage: Battery lighting will be used. Carousel and tree lighting will shut down.

Threats or Emergencies: Police will be notified immediately. Radios and group texts will be used for internal communication.

Cancellation Policy: In the case of severe weather or threats to safety, the event may be canceled or paused. Notices will be shared via social media.

Section V.

Item C.

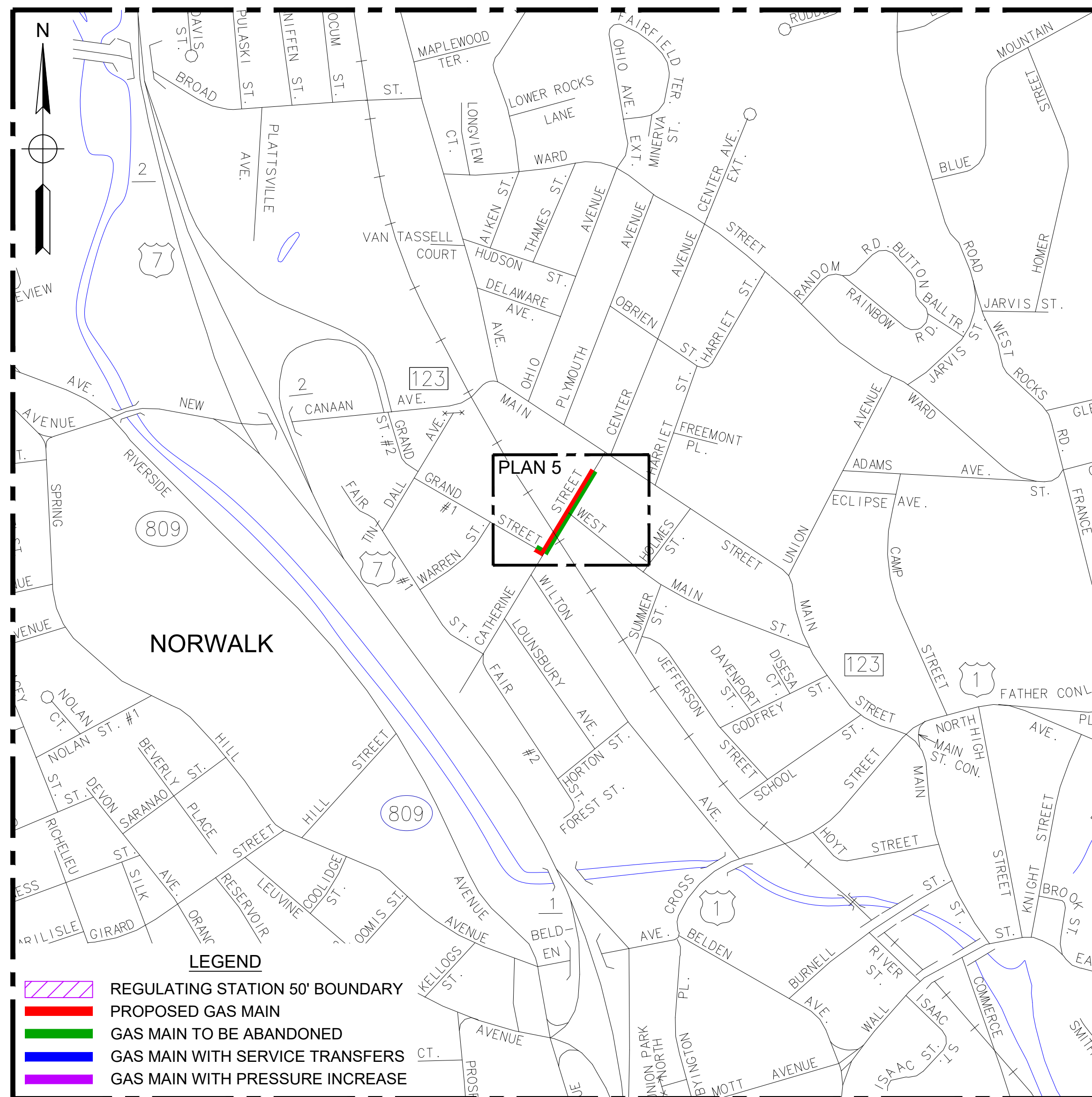
Approve proposed Multi-Week Full Closure on Catherine Street between Grand Street and West Main Street, for Eversource Gas Main Installation

[Ryan Buckland – Eversource Gas – Project Engineer]

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EVERSOURCE ENERGY



LOCATION MAP
SCALE: 1"=500'

LEGEND

	REGULATING STATION 50' BOUNDARY
	PROPOSED GAS MAIN
	GAS MAIN TO BE ABANDONED
	GAS MAIN WITH SERVICE TRANSFERS
	GAS MAIN WITH PRESSURE INCREASE

CATHERINE STREET, NORWALK, CT.
PROJECT #25C229

FOR PERMIT ONLY

WORK SCOPE

MAIN

INSTALLATION: ~480' OF 8" PLASTIC LP MAIN & ~140' OF 8" ST LP MAIN

ABANDONMENT: ~387' OF 6" CI LP MAIN, ~200' OF 6" BST LP MAIN & ~11' OF 6" PL LP MAIN,

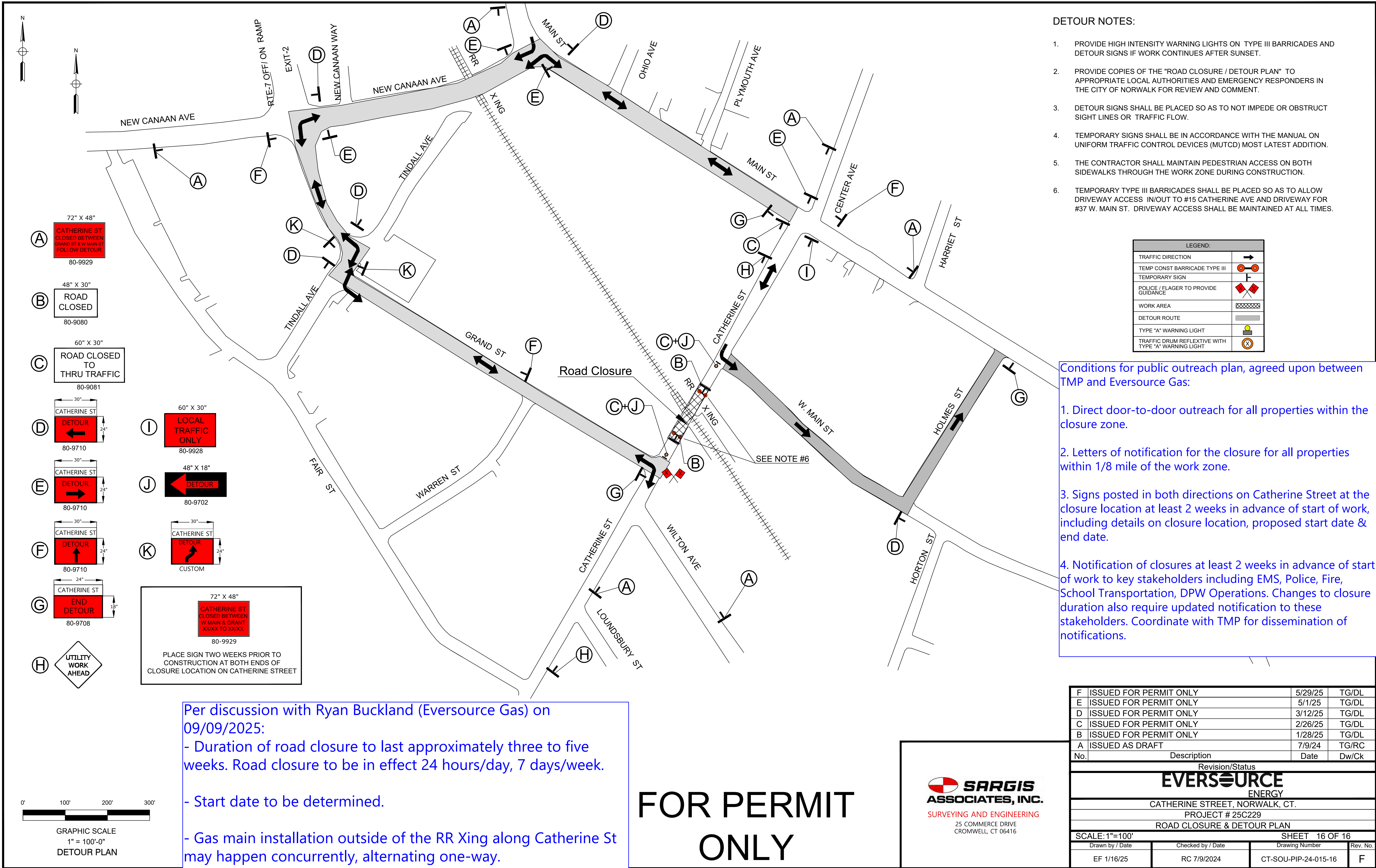
AFFECTED STREETS: CATHERINE STREET & WEST MAIN STREET

ENGINEERING APPROVER



No.	Description	Date	Dw/Ck
F	ISSUED FOR PERMIT ONLY	5/29/25	TG/DL
E	ISSUED FOR PERMIT ONLY	5/1/25	TG/DL
D	ISSUED FOR PERMIT ONLY	3/12/25	TG/DL
C	ISSUED FOR PERMIT ONLY	2/26/25	TG/DL
B	ISSUED FOR PERMIT ONLY	1/28/25	TG/DL
A	ISSUED AS DRAFT	7/9/24	TG/RC

Revision/Status			
EVERSOURCE ENERGY			
CATHERINE STREET, NORWALK, CT.			
PROJECT # 25C229			
COVER SHEET			
SCALE: 1"=500'		SHEET 01 OF 16	
Drawn by / Date	Checked by / Date	Drawing Number	Rev. No.
TG 7/9/2024	RC 7/9/2024	CT-SOU-PIP-24-015-01	F



- DETOUR NOTES:**
1. PROVIDE HIGH INTENSITY WARNING LIGHTS ON TYPE III BARRICADES AND DETOUR SIGNS IF WORK CONTINUES AFTER SUNSET.
 2. PROVIDE COPIES OF THE "ROAD CLOSURE / DETOUR PLAN" TO APPROPRIATE LOCAL AUTHORITIES AND EMERGENCY RESPONDERS IN THE CITY OF NORWALK FOR REVIEW AND COMMENT.
 3. DETOUR SIGNS SHALL BE PLACED SO AS TO NOT IMPEDE OR OBSTRUCT SIGHT LINES OR TRAFFIC FLOW.
 4. TEMPORARY SIGNS SHALL BE IN ACCORDANCE WITH THE MANUAL ON UNIFORM TRAFFIC CONTROL DEVICES (MUTCD) MOST LATEST ADDITION.
 5. THE CONTRACTOR SHALL MAINTAIN PEDESTRIAN ACCESS ON BOTH SIDEWALKS THROUGH THE WORK ZONE DURING CONSTRUCTION.
 6. TEMPORARY TYPE III BARRICADES SHALL BE PLACED SO AS TO ALLOW DRIVEWAY ACCESS IN/OUT TO #15 CATHERINE AVE AND DRIVEWAY FOR #37 W. MAIN ST. DRIVEWAY ACCESS SHALL BE MAINTAINED AT ALL TIMES.

LEGEND:

TRAFFIC DIRECTION	→
TEMP CONST BARRICADE TYPE III	⊠
TEMPORARY SIGN	F
POLICE / FLAGGER TO PROVIDE GUIDANCE	⚠
WORK AREA	▨
DETOUR ROUTE	—
TYPE "A" WARNING LIGHT	⦿
TRAFFIC DRUM REFLECTIVE WITH TYPE "A" WARNING LIGHT	⊗

Conditions for public outreach plan, agreed upon between TMP and Eversource Gas:

1. Direct door-to-door outreach for all properties within the closure zone.
2. Letters of notification for the closure for all properties within 1/8 mile of the work zone.
3. Signs posted in both directions on Catherine Street at the closure location at least 2 weeks in advance of start of work, including details on closure location, proposed start date & end date.
4. Notification of closures at least 2 weeks in advance of start of work to key stakeholders including EMS, Police, Fire, School Transportation, DPW Operations. Changes to closure duration also require updated notification to these stakeholders. Coordinate with TMP for dissemination of notifications.

Per discussion with Ryan Buckland (Eversource Gas) on 09/09/2025:
 - Duration of road closure to last approximately three to five weeks. Road closure to be in effect 24 hours/day, 7 days/week.
 - Start date to be determined.
 - Gas main installation outside of the RR Xing along Catherine St may happen concurrently, alternating one-way.

FOR PERMIT ONLY

SARGIS ASSOCIATES, INC.
 SURVEYING AND ENGINEERING
 25 COMMERCE DRIVE
 CROMWELL, CT 06416

F	ISSUED FOR PERMIT ONLY	5/29/25	TG/DL
E	ISSUED FOR PERMIT ONLY	5/1/25	TG/DL
D	ISSUED FOR PERMIT ONLY	3/12/25	TG/DL
C	ISSUED FOR PERMIT ONLY	2/26/25	TG/DL
B	ISSUED FOR PERMIT ONLY	1/28/25	TG/DL
A	ISSUED AS DRAFT	7/9/24	TG/RC
No.	Description	Date	Dw/Ck
Revision/Status			
EVERSOURCE ENERGY			
CATHERINE STREET, NORWALK, CT.			
PROJECT # 25C229			
ROAD CLOSURE & DETOUR PLAN			
SCALE: 1"=100'		SHEET 16 OF 16	
Drawn by / Date	Checked by / Date	Drawing Number	Rev. No.
EF 1/16/25	RC 7/9/2024	CT-SOU-PIP-24-015-16	F

Section V.

Item D.

Approve proposed Parking Regulation Changes on Leann Drive and Carothers Lane

[Ben Yeung – TMP]



CITY OF NORWALK
Transportation Mobility & Parking
Email: NorwalkTMP@norwalkct.gov
Norwalk City Hall
125 East Avenue, PO Box 5125
Norwalk, CT 06851-5125

Date: September 11, 2025

Subject: Proposed Parking Changes to Leann Drive & Carothers Lane

The City of Norwalk Transportation, Mobility & Parking Department (TMP) has received several complaints from residents on Leann Drive & Carothers Lane regarding Norwalk High School students parking on-street on both Leann Drive & Carothers Lane. Heavy on-street parking has created mobility issues for garbage trucks and emergency service vehicles. TMP has contacted Norwalk High School Administration to ensure students are discouraged from parking on nearby residential streets and encouraged instead to use the lot at Andrews Field for student parking during the Norwalk High School construction project. A resident petition requesting “No Parking During School Hours” on one side of the street was received in April 2025 and has signatures from 13 of the 24 households on Leann Drive or Carothers Lane.

In April 2025, TMP installed “No Parking Anytime” signs at the corners at the intersection of Leann Drive & Carothers Lane to ensure larger vehicles can make turns to and from Leann Drive more easily. Now that the new school year has begun, residents have reported to TMP that the mobility issues are persisting, and the residents are continuing to request “No Parking During School Hours” signage, which is a regulation already in place on other nearby streets in the Norwalk High School vicinity. Except for street corners, on-street parking would still be permitted without restriction outside of school hours.

Upon a thorough review of resident feedback, and multiple field investigations on Leann Drive & Carothers Lane, TMP concurs with the residents’ concerns and proposes the following parking regulation changes to ensure mobility for large vehicles and emergency services on Leann Drive & Carothers Lane:

Phase 1: (see *Attachment 1*)

- “No Parking Anytime” restriction to be implemented at both cul-de-sacs on each side of Leann Drive
- “No Parking During School Hours” restriction to be implemented at:
 - Easterly side of Carothers Lane, between 86 County Street and 12 Carothers Lane
 - Southerly side of Leann Drive, between 12 Carothers Lane and 18 Leann Drive
 - Northerly side of Leann Drive, between 10 Leann Drive and 5 Leann Drive

Should TMP receive further resident feedback that these mitigations have not resolved mobility issues in the neighborhood, we propose expanding the “No Parking During School Hours” restriction to include both sides of Leann Drive and Carothers Lane.

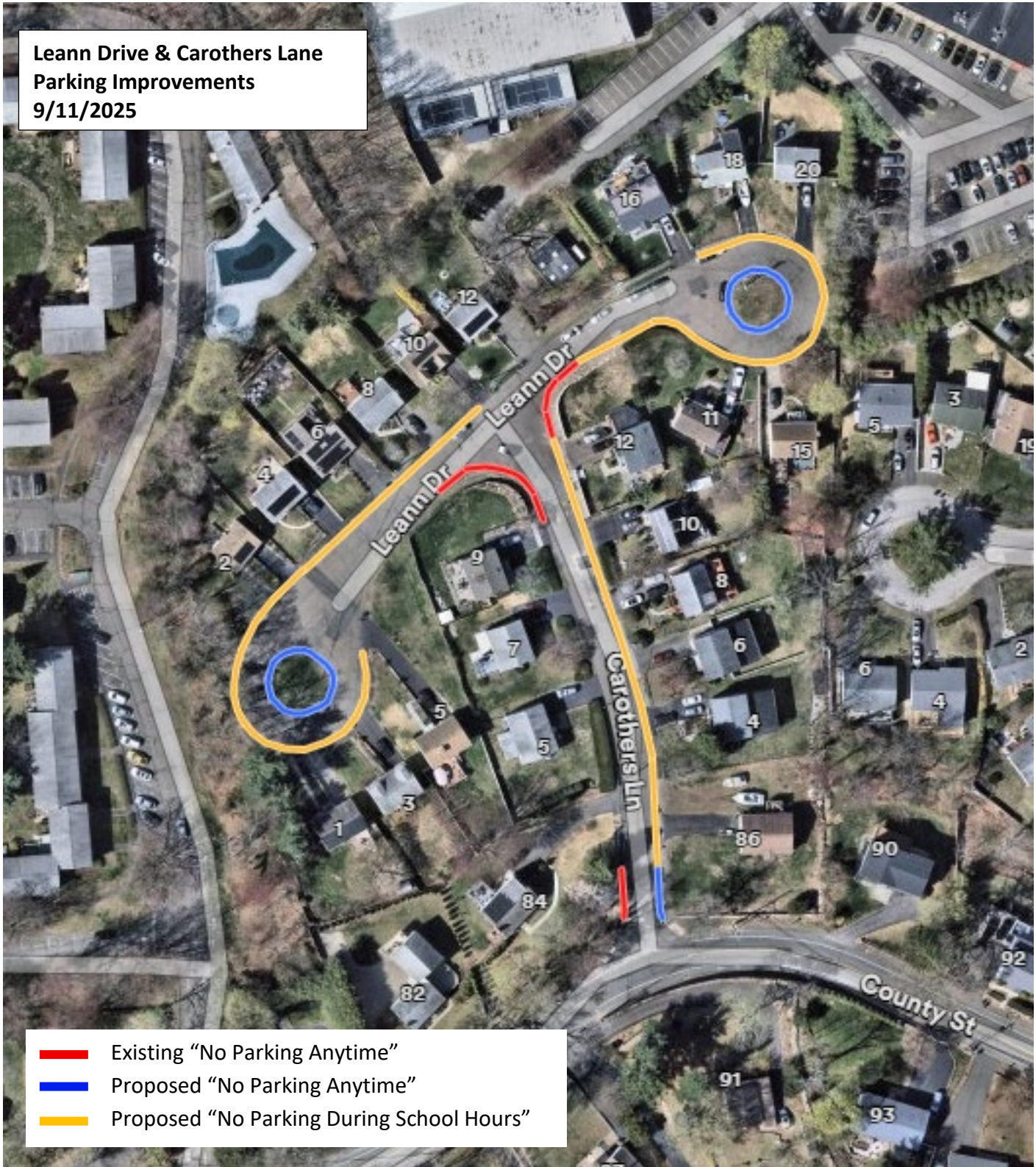
Phase 2: (see *Attachment 2*)

- “No Parking During School Hours” restriction to be implemented at:
 - Both sides of Leann Drive
 - Both sides of Carothers Lane

Ahead of installation of any signage, TMP will notify all residents about the upcoming changes, and TMP will provide notices to all vehicles parked in the proposed restricted areas.

Attachment 1: Proposed Parking Improvements (Phase 1)

Leann Drive & Carothers Lane
Parking Improvements
9/11/2025



Attachment 2: Proposed Parking Improvements (Phase 1 and 2 combined)

Conditional on persisting issues after implementation of first mitigation



Attachment 3: Neighborhood Petition

April 2025

We, the undersigned residents of Leann Drive and Carothers Lane in Norwalk, CT support the placement of "no parking during school hours" signs on one side of the street.

Due to the ongoing construction at Norwalk High School, our streets have become a secondary parking lot for students who park on both sides of our already narrow streets during school hours. Because the road is narrow, we are concerned that emergency vehicles will not be able to get through in case of an emergency. We have already observed that the recycle truck has not been able to get through to the 2 Leann Drive cul-de-sacs.

Date	Name (print)	Address	Signature	Phone Number
4/19/25	Mary Oster	3 Leann Dr	REDACTED FOR PRIVACY	
4/18/25	LORI SULLIVAN	1 LEANN DR		
4/18/25	Howard Tobey	2 Leann Dr		
4/18/25	Shon Deloach	6 Leann Dr		
4/18/25	Linda Falco	8 Leann Dr		
4/18/25	Mike Takach	10 Leann Dr		
4/18/25	Daniel Schroder	16 Leann Dr		
4-18-25	Mary Keely	20 LEANN DR		
4-18-25	Theresa Kovacs	5 Carothers Lane		
4-18-25	Dannette Gaither	8 carothers Ln		
4-18/2025	Tracey Vaccaro	9 Carothers Lane		
4/19/2025	Anna Scaramuzzo	4 Leann Dr		
4/19/25	Eola Phillips	11 Leann Dr		

Section V.

Item E.

Approve proposed Parking Regulation
Changes on Ward Street

[Ben Yeung – TMP]

Date: September 11, 2025

Subject: Proposed Parking Regulation Changes on Ward Street

TMP has recently begun construction of the sidewalks at Ward Street and Adams Avenue. This project will build 5-foot wide sidewalks to address sidewalk connectivity requests for Tracey School as well as improving connectivity to the incoming sidewalks at West Rocks Road. By adding this sidewalk, TMP is creating a more pedestrian friendly roadway, and addressing residents’ concerns regarding speeding.

At the completion of the project the roadway width along Ward Street will be reduced to approximately 24’ at Adams Avenue, narrowing to the northwest to as low as 18’ on the approach to Jarvis Street. After a thorough review of the project plans and comments from residents, TMP is proposing that parking should be prohibited along the northeasterly side of Ward Street between Jarvis Street and Adams Avenue. This change will maintain sufficient width for emergency vehicle access in the existing one-way northwest-bound travel lane. On-street parking on the southwesterly side of the street will still be available for residents.

Prior to construction, on-street parking counts were conducted on Ward Street on two typical weekday nights in March 2024. On both nights, it was found that only one vehicle was parked on the northeast side of the street where the proposed parking restriction is, and that there was substantial street parking space available on the southwest side of the street.

TMP held a public meeting for the sidewalk project in December 2024 to gather input from residents within the project area. Ahead of installation of any signage, TMP will notify all residents about the upcoming changes, and TMP will provide notices to all vehicles parked in the proposed restricted areas.



Section V.

Item F.

Approve proposed Parking Regulation
Changes on Howard Avenue

[Ben Yeung – TMP]



CITY OF NORWALK
Transportation Mobility & Parking
Email: NorwalkTMP@norwalkct.gov
Norwalk City Hall
125 East Avenue, PO Box 5125
Norwalk, CT 06851-5125

Date: September 11, 2025

Subject: Proposed Parking Changes on Howard Avenue

The City of Norwalk Transportation, Mobility & Parking Department (TMP) received a concern from a resident that parking along a specific section of Howard Avenue adjacent to the driveway for 93 Winfield Street is causing safety issues due to the limited roadway width (approximately 22' from curb to edge of road). TMP has reviewed these issues and concurred with the resident's concerns.

Upon a thorough review of Howard Avenue, including a field investigation and a parking study, we believe that the need for on-street parking and maintenance of two-way travel can be balanced with a need for adequate sight distance to avoid head-on or sideswipe collision.

We are proposing that parking should be prohibited at:

- The northern portion of the street for about 140 feet around the curve, in front of 8 ½ and 10 Howard Avenue
- The southern portion of the street for about 140 feet around the curve, in front of 93 Winfield Street and 11 Howard Avenue

Ahead of installation of any signage, TMP will notify all residents about the upcoming changes, and TMP will provide notices to all vehicles parked in the proposed restricted areas.

See figure below for the proposed restricted parking area. On-street parking would still be permitted along any portion not listed above, excluding in front of driveways and 25' from an intersection.





Howard Ave facing west around the roadway curve



Howard Ave facing east around the roadway curve

Section V.

Item G.

Approve proposed School Zone Request to OSTA for Highland Avenue between Meredith Court and 450 feet south of Charcoal Road (Brookside Elementary School and Brien McMahon High School)

[Ben Yeung – TMP]



CITY OF NORWALK
Transportation Mobility & Parking

Norwalk City Hall
 125 East Avenue, PO Box 5125
 Norwalk, CT 06856-5125

September 11, 2025

Mr. Joseph P. Ouellette

Connecticut Department of Transportation
 Office of the State Traffic Administration
 2800 Berlin Turnpike
 P.O. Box 317546
 Newington, CT 06131-7546

Re: Speed Limit & School Zone Review Request
 Highland Avenue School Zone
 Norwalk, Connecticut

Dear Mr. Ouellette,

The City of Norwalk is writing to request a review of a new school zone and reduction of speed limit on Highland Avenue for Brookside Elementary School and Brien McMahon High School. The limits of the school zone requested will be Meredith Court and connecting at a point 450 feet south of Charcoal Road to the existing approved school zone for Roton Middle School. Highland Avenue currently has a 25-mph speed limit; this request is for a reduced school zone speed limit to 20 mph. Along with this reduction in speed limit, the City will also be installing several school zone flashers with radar signs throughout the school zone to complement the recent 2023 upgrade of sidewalks, newly striped bike lanes, and installation of raised midblock crosswalks in this proposed school zone.

Road Segment	Length (miles)	Recorded Speeds (mph) ¹		Speed Limit (mph)	
		Average	85 th Percentile	Existing (as approved by OSTA)	Proposed during School Zone Hours ²
Highland Avenue b/w Meredith Ct & 450 s/o of Charcoal Rd	0.68	29	35	25	20

Notes:

1. City of Norwalk speed data obtained from StreetLight InSight data for 2024.
2. Proposed School Zone Hours are 7:00 AM to 9:15 AM and 1:45 PM to 4:00 PM on School Days.

Highland Avenue is a City Minor Arterial that serves as a significant North-South connection to many residences in the City. The proposed section of Highland Avenue has an 85th percentile speed of 35 mph. This portion of Highland Avenue runs alongside the frontage of 2 different schools, all within a roughly half mile distance. The schools are on one side of the road and residential properties on the other. Many students from the local neighborhood walk to school and cross Highland Avenue to get there. Given the high 85th percentile speed and the number of students walking to school, we believe it is crucial to prioritize pedestrian safety by reducing the speed.

The earliest school start time for the zone is 7:30 AM (Brien McMahon High School) and the latest school start time is 8:50 AM (Brookside Elementary School). The earliest school end time for the zone is 2:15 PM (Brien McMahon High School) and the latest school end time is 3:25 PM (Brookside Elementary School).

Based on these school hours, the hours requested for the School Zone to be in effect are from 7:00 AM to 9:15 AM and 1:45 PM to 4:00 PM on School Days.

Upon approval of this school zone request, there will be a continuous school zone along Highland Avenue for Brookside Elementary School, Brien McMahon High School, and Roton Middle School, providing for consistency in speed reduction and traffic calming efforts along the corridor, and ensuring that children of all ages will be able to get to and from school safely.



In summary, we are hereby requesting that OSTA establish the requested segment of Highland Avenue as a formal School Zone with a reduced school zone speed limit of 20 mph. Hours requested are from 7:00 AM to 9:15 AM and 1:45 PM to 4:00 PM on School Days.

Please do not hesitate to contact me at jtravers@norwalkct.org or (203) 854-7736. We appreciate your consideration in this matter.

Sincerely,

James Travers

Director Transportation, Mobility and Parking

Cc: Traffic Authority

G. Bolella, B. Yeung, N. Fankhanel, N. Blaszkiewicz (City of Norwalk)

Section V.

Item H.

Approve proposed School Zone Request to OSTA for sections of Van Buren Avenue (U.S Route 1), Grandview Avenue, Bedford Avenue, and Prospect Street surrounding Jefferson Marine Science Elementary School

[Ben Yeung – TMP]



CITY OF NORWALK
Transportation Mobility & Parking

Norwalk City Hall
 125 East Avenue, PO Box 5125
 Norwalk, CT 06856-5125

September 11, 2025

Mr. Joseph P. Ouellette

Connecticut Department of Transportation
 Office of the State Traffic Administration
 2800 Berlin Turnpike
 P.O. Box 317546
 Newington, CT 06131-7546

Re: Speed Limit & School Zone Review Request
 Jefferson Marine Science Elementary School
 Norwalk, Connecticut

Dear Mr. Ouellette,

The City of Norwalk is writing to request a review of a new school zone and reduced school zone speed limits for the streets directly surrounding Jefferson Marine Science Elementary School. The City is requesting that the municipal collector roadways surrounding the school campus be considered for a 20-mph school zone speed limit, while the section of Van Buren Avenue (U.S. Route 1) adjacent to the school campus be considered for a 25-mph school zone speed limit. Along with this reduction in speed limit, the City will also be installing school zone flashers indicating the school zone area. Flashers will be installed and maintained by the City of Norwalk on U.S. Route 1 (State roadway) in the proposed school zone per CT DOT requirement. School zone flashers and speed radar signs are also proposed for installation at various locations along the municipal roads at the limits of the school zone.

The City is proposing the following roadways be considered for school zone classification:

Road Segment	Length (miles)	Recorded Speeds (mph) ¹		Speed Limit (mph)	
		Average	85 th Percentile	Existing (as approved by OSTA)	Proposed during School Zone Hours ²
Van Buren Avenue (U.S. Route 1) b/w Grandview Av & Bedford Av	0.13	25	34	30	25
Grandview Avenue b/w Prospect St & Van Buren Av	0.10	19	26	25	20
Bedford Avenue b/w Prospect St & Van Buren Av	0.12	16	24	30	20
Prospect Street b/w Grandview Av & Bedford Av	0.17	21	27	30	20

Notes:

1. City of Norwalk speed data obtained from StreetLight InSight data for 2024.
2. Proposed School Zone Hours are 7:45 AM to 8:45 AM and 2:30 PM to 3:30 PM on School Days.



The school's location along a state road and nearby ramps to the limited-access expressway section of U.S. Route 7, combined with the downgrades on Bedford Avenue and Grandview Avenue approaching Route 1, contribute to vehicle speeding near the school. Additionally, there are many neighborhood students and parents walking to and from the school, and we believe a reduction in vehicle speed is warranted to ensure pedestrian safety.

In partnership with WestCOG, the City of Norwalk is completing the *Norwalk Route 1 Corridor Master Plan Study for Connecticut Avenue and Van Buren Avenue*. The goals of this study include short-term and long-term recommendations for enhancing mobility, safety, and accessibility along these sections of Route 1. Roadway improvements for Van Buren Avenue adjacent to Jefferson Elementary are currently in the conceptual planning phase. All proposed improvements will consider the unique school location and function, such as drop-off and pick up activity, and upgrades to pedestrian infrastructure.

In summary, we are hereby requesting that OSTA establish a formal School Zone for the requested segments of Van Buren Avenue (U.S. Route 1), Grandview Avenue, Bedford Avenue, and Prospect Street, with reduced school zone speed limits of 25 mph for Van Buren Avenue (State Route 1) and 20 mph for Grandview Avenue, Bedford Avenue, and Prospect Street. Hours requested for the school zone are 7:45 AM to 8:45 AM and 2:30 PM to 3:30 PM on School Days, to align with the current school start time of 8:15 AM and school end time of 2:50 PM.

Please do not hesitate to contact me at jtravers@norwalkct.org or (203) 854-7736. We appreciate your consideration in this matter.

Sincerely,

James Travers
Director Transportation, Mobility and Parking

Cc: Traffic Authority
G. Bolella, B. Yeung, N. Fankhanel, N. Blaszkiewicz (City of Norwalk)