



CITY OF NORWALK
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Norwalk City Hall
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Norwalk, CT 06856-5125

To allow public access, anyone may access a meeting by telephone, Zoom, and/or the City of Norwalk YouTube channel. Specific instructions and links can be found at www.norwalkct.org/meetings.



Members of the public can call in and listen to a meeting. They will not be able to speak or see any of the meeting participants. Each meeting will use a unique Meeting/Webinar ID. Please find the information using the link above.



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MEETING AGENDA

DATE: Monday, August 19th, 2024
TIME: 4:00 PM
PLACE: via ZOOM/City of Norwalk YouTube channel

Public Comment

Business

1. (Discussion & Vote) Approve the minutes of the meeting of July 15, 2024;
2. (Discussion & Vote) Approve the minutes of the special meeting of July 29, 2024;
3. (Discussion & Vote) Approve the Partial Closures for the annual Walk to End Alzheimer's Event on October 20, 2024 from 6:00 am to 1:30 pm. *[Cheryl Podob - Event Organizer];*
4. (Discussion & Vote) Approve the Full & Partial Closures for the annual Garavel SoNo Half Marathon and 5K on October 6, 2024 from 8:30 am to 12:00 pm. *[James Whipple - Event Organizer];*
5. (Discussion & Vote) Approve the Full & Partial Closures for the annual Halloween Nightfair on October 26, 2024 from 8:00 am to 11:55 pm. *[Anna Breault - Special Events Coordinator, ECD];*

6. (Discussion & Vote) Approve the Race Route for the Saint George Walkathon & 5K Fun Run on September 7, 2024 from 6:10 am to 12:15 pm. *[Thenya Taiyanides & Kiki Cross - Event Organizers]*.
7. (Discussion) Follow-up Discussion on the Perry Avenue Bridge Project Closure *[Paul Sotnik, P.E. - Senior Engineer - DPW]; and*
8. (Discussion & Vote) Approve the OSTA Speed Limit Reduction Request for the Flax Hill Neighborhood. *[Kyle Benjamin - Traffic Analyst, TMP]*.

Next Meeting: September 16th 2024.

Item 1.

July 15, 2024 Minutes

CITY OF NORWALK
TRAFFIC AUTHORITY
REGULAR MEETING
BY VIDEO CONFERENCE AND TELECONFERENCE
JULY 15, 2024

Members of the public can call in and listen to a meeting. They will not be able to speak or see any of the meeting participants. Each meeting will use a unique Meeting/Webinar ID. Please find the information using the link above.

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ATTENDANCE: Mayor Rilling; Commissioner Collier-Clemmons; Commissioner Lopez, Commissioner Paladino; Commissioner Sumpter

STAFF: Kyle Benjamin, Traffic Analyst; Vanessa Valadares, Chief of Operations and Public Works; Paul Sotnik, DPW Senior Engineer; Chief James Walsh, Deputy Chief Terry Blake; Deputy Chief Melissa Lepore

OTHERS: Jason Twedt; Sue Brown-Gorden; Jerry Toni

CALL TO ORDER

Mayor Rilling called the meeting to order at 4:00PM.

PUBLIC COMMENTS

There were no public comments.

1. APPROVE THE MINUTES OF THE MEETING OF JUNE 17, 2024

**** COMMISSIONER COLLIER-CLEMMONS MOVED TO APPROVE THE MINUTES OF JUNE 17, 2024, AS SUBMITTED.**

**** THE MOTION PASSED WITH (3) THREE IN FAVOR AND (1) ONE ABSTENTION-COMMISSIONER SUMPTER.**

2. APPROVE THE ROAD RACE ROUTE FOR THE DON CARMELO'S MARGARITA 5 K ON JULY 25, 2024, FROM 5:30PM TO 8:00PM

Commissioner Paladino moved the item for discussion.

Mr. Twedt said the date of the race will need to be amended to August 15, 2024.

**** COMMISSIONER PALADINO MOVED TO AMEND THE MOTION TO CHANGE THE DATE TO AUGUST 15, 2024.**

**** THE MOTION PASSED UNANIMOUSLY.**

Commissioner Lopez asked if this would be a conflict with any other events that are scheduled. Mr. Benjamin said he has spoken with Ms. Breault, and she said she had specifically chosen that date because there are no other events scheduled.

Mr. Twedt provided an overview of the route and said they plan on using the sidewalks. Commissioner Collier-Clemmons asked how many people they are expecting to participate in the race. Mr. Twedt said this is the first year the event will be held and that is one of the reasons they had delayed starting this week as they needed some ramp up time, but his guess is there will be approximately 200-250 participants and will work with the police and will close a lane in the road if necessary. He said there will also be volunteers to help with the event as well as a crew that will come in and work with the police directly to control intersections. Commissioner Collier-Clemmons asked if the event will be capped off at a certain number of participants. Mr. Twedt said "no" as he does not expect it to be over 250 participants for the first year.

Commissioner Lopez said since the event will take place on the sidewalks there should be no issue with traffic. Mr. Twedt said the only concern that he has is coming up Calf Pasture Road but there should not be much traffic flow at that time of the day. Commissioner Collier-Clemmons asked if there will be prompters along that way so that the runners know to stay on the sidewalk. Mr. Twedt said the course is clearly marked and there will be cones and signage. Commissioner Sumpter asked in addition to the signage if there are instructions given to the runners prior to the start of the event. Mr. Twedt said “yes” and there will also be a racer guide they will be able to access but they are always at the discretion of the police so if they decide the route should be changed, they will follow what they say.

**** COMMISSIONER PALADINO MOVED TO APPROVE THE ROAD RACE ROUTE FOR THE DON CARMELO’S MARGARITA 5K ON AUGUST 15, 2024, FROM 5:30PM TO 8:00PM.
** THE MOTION PASSED UNANIMOUSLY.**

3. APPROVE THE FULL ROAD CLOSURE FOR THE SONO ARTS FESTIVAL FROM 6:30AM AUGUST 3, 2024, TO 8:00PM AUGUST 4, 2024

Mayor Rilling asked if there are any changes to the pattern that has been approved in the past. Ms. Brown-Gordon said “no” and they are excited to be doing this again with a lot of support from the local merchants, and everything has been working well so far so unless there are any suggestions from the commission, she would like to continue what they have been doing in the past. Mayor Rilling asked if all the permits and insurance are in place. Ms. Brown-Gordon said she is currently working on everything with Recreation and Parks, and everything is proceeding according to plan, and she will be sure everything that is needed will be completed.

Ms. Brown-Gorden said because they would like to have the police leave on Sunday evening, they will encourage the exhibitors to start breaking down a little earlier and moving their items to the side so that the officers are not waiting for the last stragglers.

**** COMMISSIONER COLLIER-CLEMMONS MOVED TO APPROVE THE FULL ROAD CLOSURE FOR THE SONO ARTS FESTIVAL FROM 6:30AM AUGUST 3, 2024, TO 8:00PM AUGUST 4, 2024
** THE MOTION PASSED UNANIMOUSLY.**

4. APPROVE FULL ROAD CLOSURE FOR THE NORWALK SEAPORT ASSOCIATION OYSTER FESTIVAL FROM 3:00PM SEPTEMBER 6, 2024, TO 10:00PM SEPTEMBER 8, 2024

Mayor Rilling said he believes the traffic pattern will be the same as it has been in the past. Mr. Toni said “yes”, and this is the 46th year the event will be held.

Mr. Toni said one of the concerns that is expressed by the local residents that are affected by the street closures is enforcement of the “no parking”. Mayor Rilling said that is the responsibility of the police department and they will take note of that.

**** COMMISSIONER LOPEZ MOVED TO APPROVE FULL ROAD CLOSURE FOR THE NORWALK SEAPORT ASSOCIATION OYSTER FESTIVAL FROM 3:00PM. SEPTEMBER 6, 2024, TO 10:00PM. SEPTEMBER 8, 2024.
** THE MOTION PASSED UNANIMOUSLY.**

**5. APPROVE THE PROPOSED “NO PARKING”, “15 MINUTE” & “NO STANDING”
REGULATIONS ON ST. JOHN STREET**

Mr. Benjamin said one of the signals that TMP will be upgrading is on East Avenue @ St. John's Street and as part of that there were upgrades to the sidewalks around the intersections and crosswalks. He said prior to the project being done they had a discussion with the businesses as there were issues with vehicles parking on the sidewalk so as a solution to this issue, they are proposing to create two 15-minute parking spaces that would help alleviate the issue that was creating a hazard for pedestrians and destroying the sidewalk. Commissioner Collier-Clemmons asked if currently there is parking on the sidewalk. Mr. Benjamin said there is no legal parking there, but vehicles were parking on the sidewalk, which is illegal according to the city code, so they are trying to accommodate the users of the restaurant as well as to have safe traffic around the intersection. Commissioner Collier-Clemmons said that habits are sometimes hard to break and although those two parking spaces are being made available there will still be those that feel they can park on the sidewalk and asked if that will be enforced. Mr. Benjamin said “yes”, and the plan is to have multiple signs to disallow people from being able to park on the sidewalk and the sidewalk will now be concrete with a concrete curb and will be having a discussion with the police to be sure it is enforced and will also be looking to see if the Parking Authority can enforce it as well. Commissioner Collier-Clemmons asked if it is possible to give a letter to the establishments that they can give to their customers stating that there will be no more parking on the sidewalk. Mr. Benjamin said they can definitely do that.

Mr. Paladino asked if in Norwalk does “no standing” allow for drop off people and if so, is there a limitation as to how long they can be there with the engine running. Mr. Benjamin said the federal and state standard is that no vehicle can be there whatsoever, but he will look into the city ordinance.

Commissioner Lopez asked if there is an area for truck deliveries. Mr. Benjamin said he believes there is a location within their parking lot, but he will inquire and report back to the commission.

**** COMMISSIONER PALADINO MOVED TO APPROVE THE PROPOSED “NO PARKING”, “15 MINUTE” & “NO STANDING” REGULATIONS ON ST. JOHN STREET.
** THE MOTION PASSED UNANIMOUSLY.**

**6. APPROVE FULL ROAD CLOSURE OF PERRY AVENUE BRIDGE FOR A PERIOD
NOT TO EXCEED 30 DAYS FOR REPAINTING OF THE BRIDGE**

Mr. Sotnik said the residents in the area have requested the Perry Avenue bridge be repainted and in order to remove the existing paint from the rails a containment system will need to be installed to collect the debris from the surface preparation for the sandblasting of the rails to repaint them. He said they are proposing to close the area from 187 Perry Avenue to the intersection of Perry Avenue @ Old Kings Highway and detour traffic down Silvermine Avenue to James Street to Perry Avenue and the proposed detour is approximately 2.9 miles and will keep traffic on city collector streets. He said once the contract is issued, they will have 90 days to complete the work, but can only close the road for a maximum of 30 days, and due to the width of the road it would be extremely difficult and almost unsafe for the workers to have alternating one way traffic and that is why they are proposing this detour and road closure.

Mayor Rilling asked who will be performing the work. Mr. Sotnik said they will not know that until the bid is awarded.

Mayor Rilling asked if it is possible to reopen the bridge in the evening. Mr. Sotnik said they would need to take the containment structure off the bridge and would be a lot of work to take it down on a daily basis. Mayor Rilling asked Mr. Sotnik if he anticipates the would being completed in less than 30 days. Mr. Sotnik said he hopes so and that the work should not take more than three weeks but is weather dependent and that is why they are requesting 30 days.

Mayor Rilling said there are three stores in that area and asked if they have been contacted. Mr. Sotnik said “no” as they wanted to present to the Traffic Authority first and once, they receive feedback from the Traffic Authority they will go and speak with the local businesses. Mayor Rilling said the Traffic Authority would like to know the responses from the businesses once they are contacted to be sure there are no significant objections.

Ms. Valadares requested the approval this evening and they will include the request for the businesses feedback into the bid package so that it can be issued and if there is something that the businesses are opposed to, they will come back to the Traffic Authority with a different proposal as they would like the work to begin early fall otherwise it will be too cold to paint.

Commissioner Sumpter asked about any environmental issues there may be. Ms. Valadares said they will be installing the containment system to catch the material.

**** COMMISSIONER SUMPTER MOVED TO APPROVE FULL ROAD CLOSURE OF PERRY AVENUE BRIDGE FOR A PERIOD NOT TO EXCEED 30 DAYS FOR REPAINTING OF THE BRIDGE.**

**** THE MOTION PASSED UNANIMOUSLY.**

ADJOURNMENT

**** COMMISSIONER COLLIER-CLEMMONS MOVED TO ADJOURN.**

**** THE MOTION PASSED UNANIMOUSLY.**

The meeting was adjourned at 4:35PM.

Respectfully submitted,

Dilene Byrd

Item 2.

July 29, 2024 Special Meeting Minutes

CITY OF NORWALK
TRAFFIC AUTHORITY
SPECIAL MEETING
BY VIDEO CONFERENCE AND TELECONFERENCE
JULY 29, 2024

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ATTENDANCE: Mayor Rilling; Commissioner Collier-Clemmons; Commissioner Lopez, Commissioner Paladino

STAFF: Kyle Benjamin, Traffic Analyst; Chief James Walsh, Deputy Chief Joseph Dinho; Sergeant Ryan Evarts

CALL TO ORDER

Mayor Rilling called the meeting to order at 11:37AM.

PUBLIC COMMENTS

There were no public comments.

BUSINESS

1. APPROVE THE FULL ROAD CLOSURE FOR THE NORWALK POLICE DEPARTMENT NIGHT OUT ON AUGUST 1, 2024, FROM 3:00PM TO 9:00PM.

Commissioner Collier-Clemmons moved the item for discussion.

Mayor Rilling said there will need to be a change to the road closure as stated in item 1 from Elizabeth Street to South Main Street to Elizabeth Street to Monroe Street.

Mayor Rilling said this event is held annually and there have been changes to what has been done in the past.

**** COMMISSIONER COLLIER-CLEMMONS MOVED TO AMEND THE MOTION TO
CHANGE THE ROAD CLOSURE FROM ELIZABETH STREET TO SOUTH MAIN STREET
TO ELIZABETH STREET TO MONROE STREET.
** THE MOTION PASSED UNANIMOUSLY.**

ADJOURNMENT

**** COMMISSIONER COLLIER-CLEMMONS MOVED TO ADJOURN.
** THE MOTION PASSED UNANIMOUSLY.**

The meeting was adjourned at 11:42AM.

Respectfully submitted,

Dilene Byrs

Item 3.

Approve the Partial Closure for the Annual Walk to End Alzheimer's

- Canfield Avenue from Calf Pasture Beach Road to Marvin Street
- Marvin Street from Calf Pasture Beach Road to Canfield Avenue

Route to Include:

- Canfield Avenue from Calf Pasture Beach Road to Marvin Street
- Marvin Street from Canfield Avenue to Gregory Boulevard
- Gregory Boulevard from Marvin Street to Norman Avenue
- Norman Avenue from Gregory Boulevard to River Drive
- River Drive from Norman Avenue to Marion Avenue
- Marion Avenue from River Drive to Gregory Boulevard
- Gregory Boulevard from Marion Drive to Ludlow Park
- Calf Pasture Beach Road from Ludlow Park to Canfield Avenue

Event Information

Event Name	Walk to End Alzheimer's
Event Website	https://act.alz.org/site/TR?fr_id=16443&pg=entry
Social Media Marketing Pages	Yes
Social Media Choices	Facebook, Twitter, Instagram
Event Facebook link	https://www.facebook.com/AlzCT/
Event Twitter link	https://twitter.com/alzct
Event Instagram link	https://www.instagram.com/alzct/
Event Description	The Alzheimer's Association Walk to End Alzheimer's® is the world's largest fundraiser for Alzheimer's care, support and research. This inspiring event calls on participants of all ages and abilities to join the fight against the disease. While there is no fee to register for Walk, all participants are encouraged to raise critical funds that allow the Alzheimer's Association to provide 24/7 care and support and advance research toward methods of prevention, treatment and, ultimately, a cure.
Public Event Description	31st Annual Walk to End Alzheimer's at Calf Pasture Beach. Join thousands of participants, teams, donors and sponsors as we come together for an inspiring community event that celebrates our commitment to ending Alzheimer's disease and all other dementia. Event includes a Promise Garden Ceremony, Community Partner tables, Resources Center, Photo area, Friendly Kid Zone and more. Walk is only 2.1 miles! Come join us as we raise awareness, support and funds to #END ALZ.
Public Calendar Location	Calf Pasture Beach
Is there a fee for any portion of the event?	No
Maximum # of tickets to be sold / issued	2500

Event Dates & Attendance

Set-up, Event and Dismantle take place on the same day	Yes
Event Date	10-20-2024
Set-up Start Time	6:00 am
Set-up End Time	8:30 am
Event Start Time	9:00 am
Event End Time	12:00 pm
Dismantle Start Time	12:00 pm
Dismantle End Time	1:30 pm
Estimated # of Participants	2500
Estimated # of Spectators	2500
Estimated # of Staff/Volunteers	180

Roadway Information

Will any train tracks be impacted by your event?	No
Will any state roads be impacted by your event?	No
Will any roads and/or sidewalk be impacted by your event?	Yes
Road and/or Sidewalk Closure	Single lane closure
Road Closure Start Date/Time	10-20-2024 7:00 am
Road Closure End Date/Time	10-20-2024 12:00 pm
Road Closure related file(s)	
Enter Road Closure and other related details	Canfield Ave & Marvin St. Walkers will be walking on the sidewalk
Are you using a Traffic Control Company (TCC)?	No
Do you need any barrels, cones and/or barricades?	Yes
Barrels, Cones and/or Barricades Description	The police placed the cones

Walk to End Alzheimer's



Item 4.

Approve Full & Partial Closure for the Annual Garavel SoNo Half Marathon and 5K

- Water Street (CT Route 136) from Hanford Place to Haviland Street
- Washington Street from Veteran's Park to Flax Hill Road
- Ann Street from North Water Street to North Main Street
- North Water Street from Ann Street to Washington Street
- North Main Street from Ann Street to North Main Street
- South Main Street from Monroe Street to Washington Street
- Marshall Street from North Main Street to North Water Street
- Seaview Avenue Eastbound from Fort Point Street (CT Route 136) to First Avenue
- East Avenue from Cemetery Street (CT Route 136) to Seaview Avenue
- Fort Point Street (CT Route 136) Westbound from Van Zant Street (CT Route 136) to Veterans Park
- Flax Hill Road Northbound from Taylor Avenue to Washington Street
- Cove Avenue from First Street to Second Street

Event Information

Event Name	Garavel SoNo Half Marathon 5K & Kids Fun Run
Event Website	https://www.sonohalf.com
Social Media Marketing Pages	Yes
Social Media Choices	Facebook, Instagram
Event Facebook link	https://www.facebook.com/SoNoHalf/
Event Instagram link	https://www.instagram.com/sonohalf/
Event Description	Since 2015 we have been honored to showcase Norwalk as a fantastic family destination to runners from the tristate area and beyond. Some of our participants come from out of state and stay in area hotels for the weekend. We target runners from all Northeast with the bulk of the field from CT, Westchester County, NYC and Northern NJ. We have had runners come from as far as Switzerland and Columbia. With packet pickup held the day before the event, many runners contribute to the local economy by retail purchases at our local retail partner, as well as dining. The event also provides opportunity for many youth organizations to volunteer to meet their community service hours. (Though not listed as official charity partners, those organization do receive a donation, as well.) Since the rerouting of the course and change to a Sunday in 2019, we have been able to mitigate the traffic concerns. We work closely with Norwalk PD, post heavily on social media, and display over 100 signs along the course route to alert residents of possible delays on race day.

Public Event Description

The 10th annual SoNo Half Marathon 15K & Kids Fun Run will take place Sunday, October 6th, 2024 at Veteran's Park.

Runners will enjoy an exciting and unique course through historic South Norwalk, along beautiful coastline, down charming picturesque tree-lined streets and past many of Norwalk's notable landmarks and attractions.

Race day kicks off at 8:30 am with the start of the half marathon, which is immediately followed by the start of the 5K race. The free Kids Fun Run begins at 11:00 am for preregistered participants.

All participants receive awesome race swag including a high quality performance shirt, multifunctional headwear, FREE race photos and a brag worthy finisher's medal. Celebrate your finish at the post race party and enjoy FREE beer (21+), pizza, goodies from Stew Leonards, and more!

Since 2015, this event has helped raise over \$150,000 for local charities and organizations. Additional funds will be raised at this year's event for TBD charity partners.

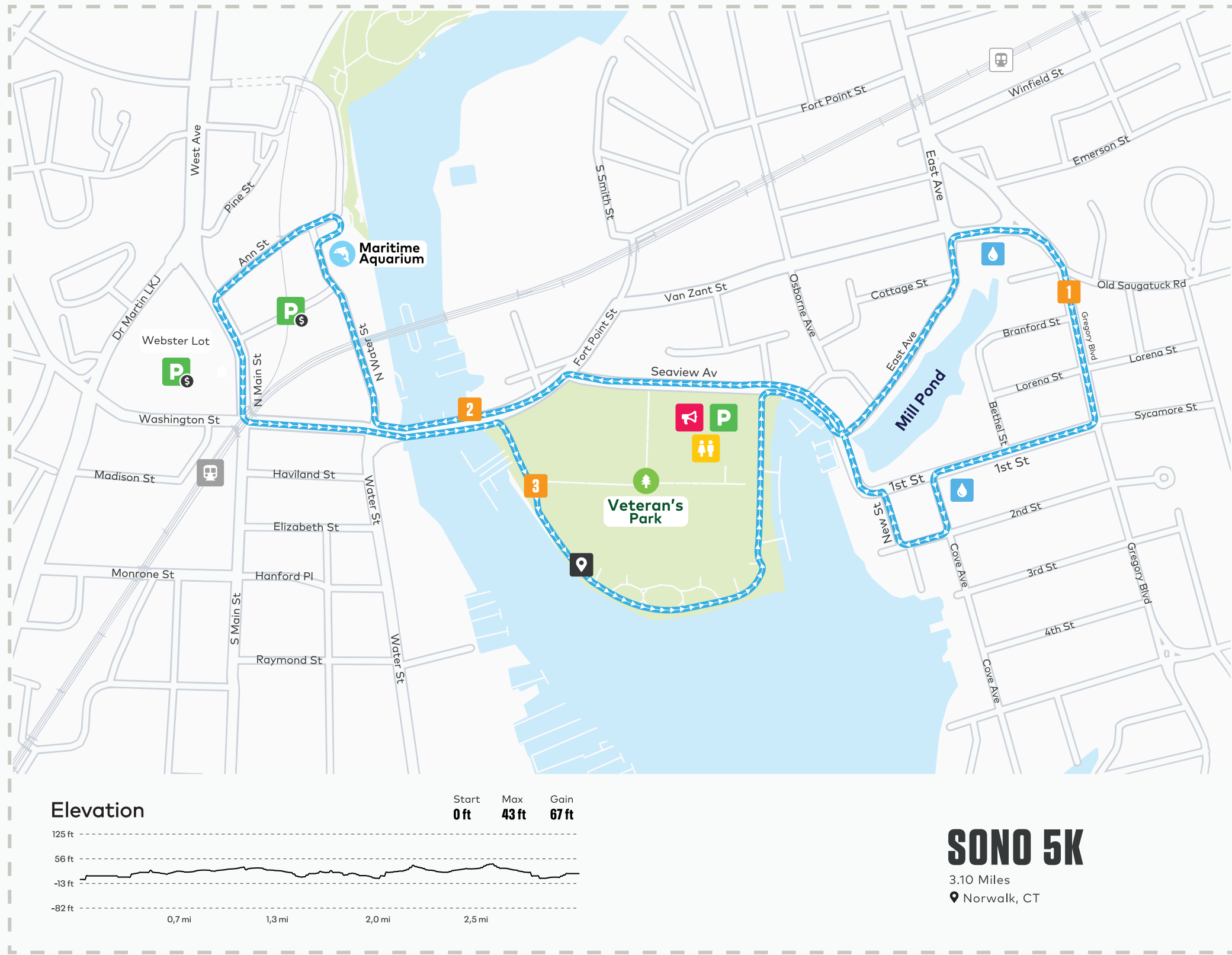
Public Calendar Location	Veterans Memorial Park 42 Seaview Ave. Norwalk, CT
Is there a fee for any portion of the event?	Yes
Ticket Price Description	Registration starts at \$25 for the 5k and \$50 for the half marathon. Rates increase as the event gets closer.
Maximum # of tickets to be sold / issued	1700

Event Dates & Attendance

Set-up, Event and Dismantle take place on the same day	No
Is your proposed event a recurring series of events?	No
Multiday Permit Start Date	10-04-2024
Multiday Permit End Date	10-06-2024
Multiday Permit Start Time	8:00 am
Multiday Permit End Time	5:00 pm
Event Start Date	10-06-2024
Event End Date	10-06-2024
Set-up Day 1	
Set-up Date	10-04-2024
Set-up Start Time	8:00 am
Set-up End Time	9:00 pm
Event Day 1	
Event Date	10-06-2024
Event Start Time	8:30 am
Event End Time	12:00 pm
Estimated # of Participants	1700
Estimated # of Spectators	250
Estimated # of Staff/Volunteers	120
Dismantle Day 1	
Dismantle Date	10-06-2024
Dismantle Start Time	12:00 pm
Dismantle End Time	5:00 pm

Roadway Information

Will any train tracks be impacted by your event?	No
Will any state roads be impacted by your event?	Yes
Event Impact on State Roads	Rt 136 is impacted in the first 3 miles of the race. We work with State DOT on this. We provide them with a copy of our permit from the city in early September.
Will any roads and/or sidewalk be impacted by your event?	Yes
Road and/or Sidewalk Closure	Full road closure, Single lane closure, Mixed closure
Road Closure Start Date/Time	10-06-2024 8:30 am
Road Closure End Date/Time	10-06-2024 10:30 am
Road Closure related file(s)	Final Road Closures.png
Are you using a Traffic Control Company (TCC)?	No
Do you need any barrels, cones and/or barricades?	Yes
Barrels, Cones and/or Barricades Description	Same plan implemented by City of Norwalk's DPW will be followed. We always ride course with our lead contacts the week before to confirm no changes need to be made.



- Start / Finish
- Mile Marker
- Free Parking
- Paid Parking
- S. Norwalk Train Station
- E. Norwalk Train Station
- Restroom
- Cheer Zone
- UCAN HYDRATE
- UCAN
- Poland Spring



Item 5.

Approve the Full & Partial Closures for the Annual Halloween Nightfair

- Washington Street from North Water Street to Dr. Martin Luther King Jr. Drive
- Madison Street from Dr. Martin Luther King Jr. Drive to Washington Street
- North Main Street from Marshall Street to Washington Street
- South Main Street from Washington Street to Haviland Street

Event Information

Event Name	Halloween Nightfair
Social Media Marketing Pages	No
Event Description	The Halloween Nightfair returns! Like last year, we plan on targeting both young and old. This year, we're shortening the event to 1 day, with longer hours. From 2 - 6pm, all activities will be aimed solely for kids with trick-or-treating, fun music, meet & greets, activities. From 6 - 10 pm, we'll start introducing different high energy music, bringing out scare actors and fun activities for an older audience (kids are still welcome!) It will surely bring smiles to faces.
Public Event Description	Washington Street will be turned upside down for a night full of Halloween thrills! Live music and performances will enchant you while you get your fortune read and stroll through spooky scenes. Visit one of our eclectic vendors and don't forget to grab a candy apple to go. Scared of the dark? You don't have to miss out on the Halloween fun. Enjoy Halloween themed snacks, trick or treat with your favorite businesses, and watch costumed pups strut down Washington Street from 2 - 6 pm. Once it turns dark, scare actors will come out on the search of a good scream. DJs will liven up the night on the big stage, so grab your glowsticks and get ready to jump!
Public Calendar Location	Washington Street
Is there a fee for any portion of the event?	No

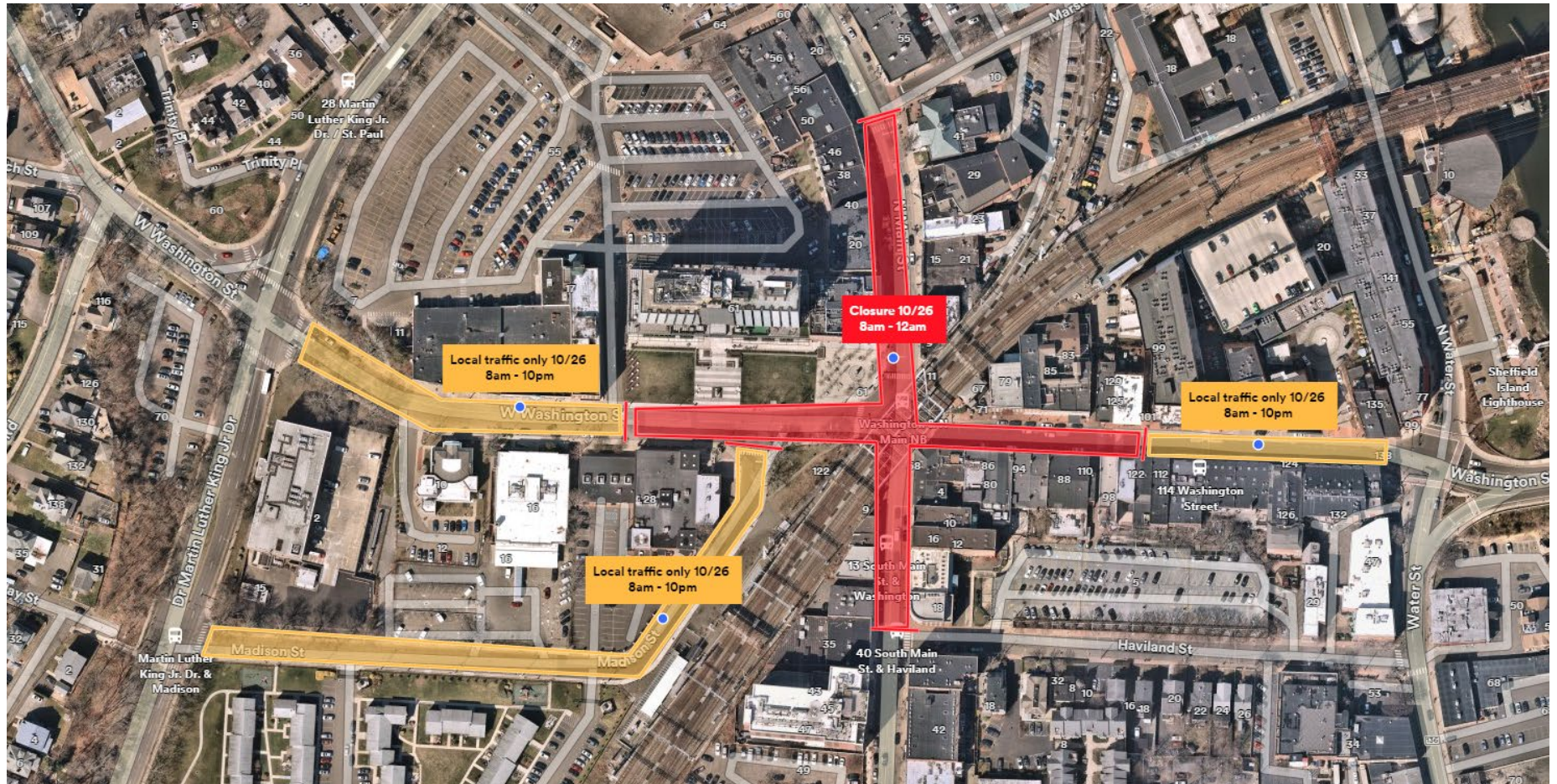
Event Dates & Attendance

Set-up, Event and Dismantle take place on the same day	No
Is your proposed event a recurring series of events?	No
Multiday Permit Start Date	10-25-2024
Multiday Permit End Date	10-26-2024
Multiday Permit Start Time	7:00 pm
Multiday Permit End Time	11:55 pm
Event Start Date	10-26-2024
Event End Date	10-26-2024
Set-up Day 1	
Set-up Date	10-25-2024
Set-up Start Time	7:00 pm
Set-up End Time	12:00 am
Set-up Day 2	
Set-up Date	10-26-2024
Set-up Start Time	8:00 am
Set-up End Time	2:00 pm
Event Day 1	
Event Date	10-26-2024
Event Start Time	2:00 pm
Event End Time	10:00 pm
Estimated # of Participants	6000
Estimated # of Staff/Volunteers	20
Dismantle Day 1	
Dismantle Date	10-26-2024
Dismantle Start Time	10:05 pm
Dismantle End Time	11:55 pm

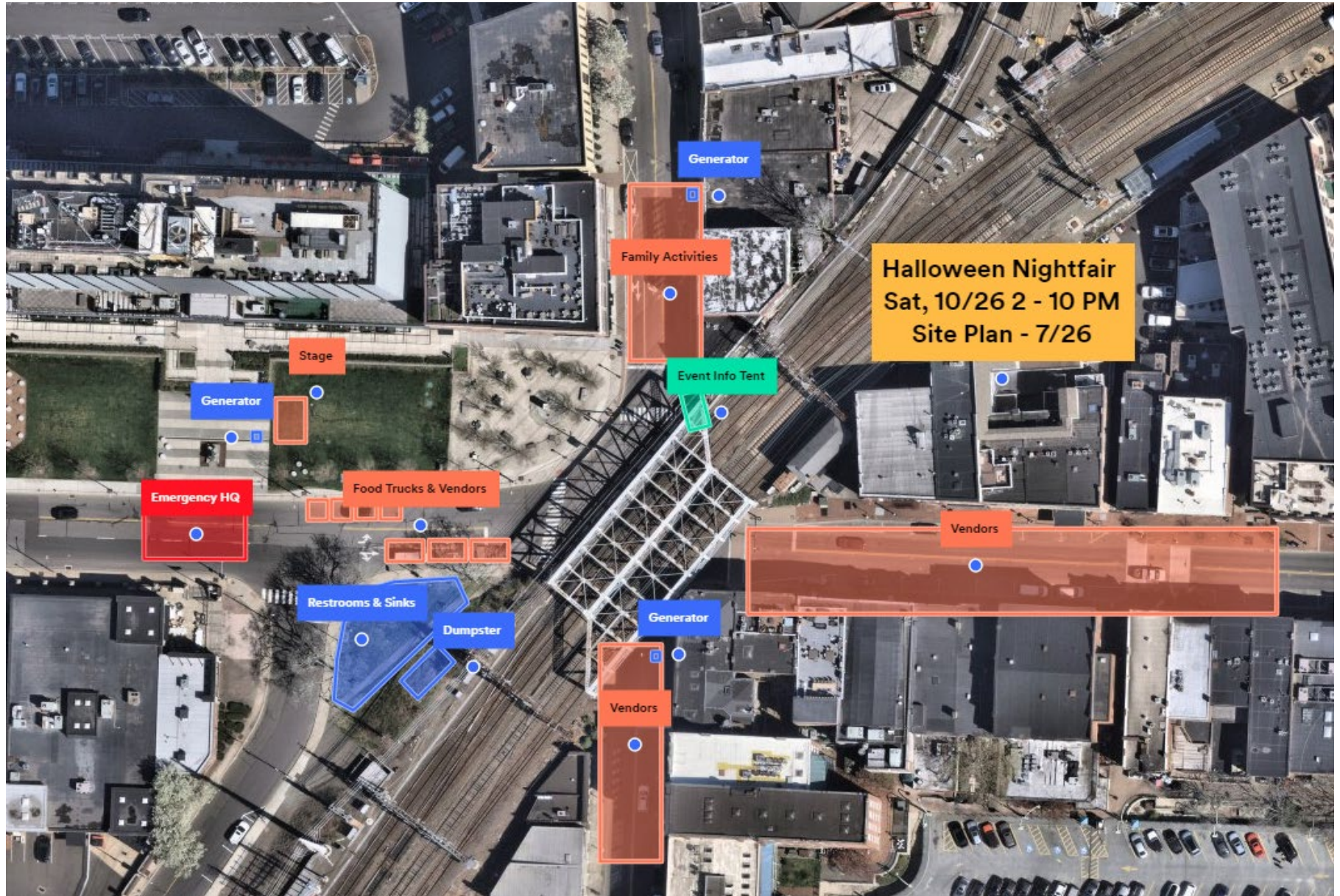
Roadway Information

Will any train tracks be impacted by your event?	No
Will any state roads be impacted by your event?	No
Will any roads and/or sidewalk be impacted by your event?	Yes
Road and/or Sidewalk Closure	Full road closure, Other
Road Closure Start Date/Time	10-26-2024 8:00 am
Road Closure End Date/Time	10-26-2024 11:55 pm
Road Closure related file(s)	Halloween Street Closure.png
Enter Road Closure and other related details	Local traffic only start 10/26 @ 1 pm, allowing Post Office customers to park and utilize road.
Are you using a Traffic Control Company (TCC)?	No
Do you need any barrels, cones and/or barricades?	Yes
Barrels, Cones and/or Barricades Description	To be discussed with DPW

Halloween Nightfair Road Closures



Halloween Nightfair Vendor Map



Item 6.

Approve the Route for the Saint George Walkathon & 5K Fun Run

- Bayne Street from West Rocks Road to Grumman Avenue
- Grumman Avenue from Bayne Street to Half Mile Road
- Half Mile Road from Grumman Avenue to Granite Drive
- Granite Drive from Half Mile Road to East Rocks Road
- East Rocks Road from Granite Drive to Bayne Street
- Eastwood Road from Bayne Street to West Rocks Road
- West Rocks Road from Eastwood Road to Bayne Street

Event Information

Event Name	Saint George Walkathon & 5K Fun Run
Social Media Marketing Pages	No
Event Description	The St. George Walkathon and 5K Fun Run will be held on Saturday, September 7th. The walk will begin and end at St. George church at 238 West Rocks Road in Norwalk, CT. Check-In begins at 8:30 and the walk/run will start promptly at 9:00am Walkathon registration will support the Whittingham Cancer Center located at Norwalk Hospital and the Father Germanos Community Center at St. George Church. As in years past, 25% of the profits raised by walker registration will benefit the Whittingham Cancer Center. Waivers must be signed by all walkers/runners as part of the registration process.
Public Event Description	SIGN UP TODAY FOR A 5K WALK/RUN AND SUPPORT LOCAL CHARITIES WHILE GETTING FIT!
Public Calendar Location	238 West Rocks Road, Norwalk CT 06851
Is there a fee for any portion of the event?	Yes
Ticket Price Description	Fee is \$25 for Adults and Children 13+ Children <13 are \$10 (children <5 are free)
Maximum # of tickets to be sold / issued	100

Event Dates & Attendance

Set-up, Event and Dismantle take place on the same day	Yes
Event Date	09-07-2024
Set-up Start Time	6:10 am
Set-up End Time	7:15 pm
Event Start Time	9:00 am
Event End Time	11:30 am
Dismantle Start Time	11:45 am
Dismantle End Time	12:15 pm
Estimated # of Participants	50
Estimated # of Spectators	20
Estimated # of Staff/Volunteers	25

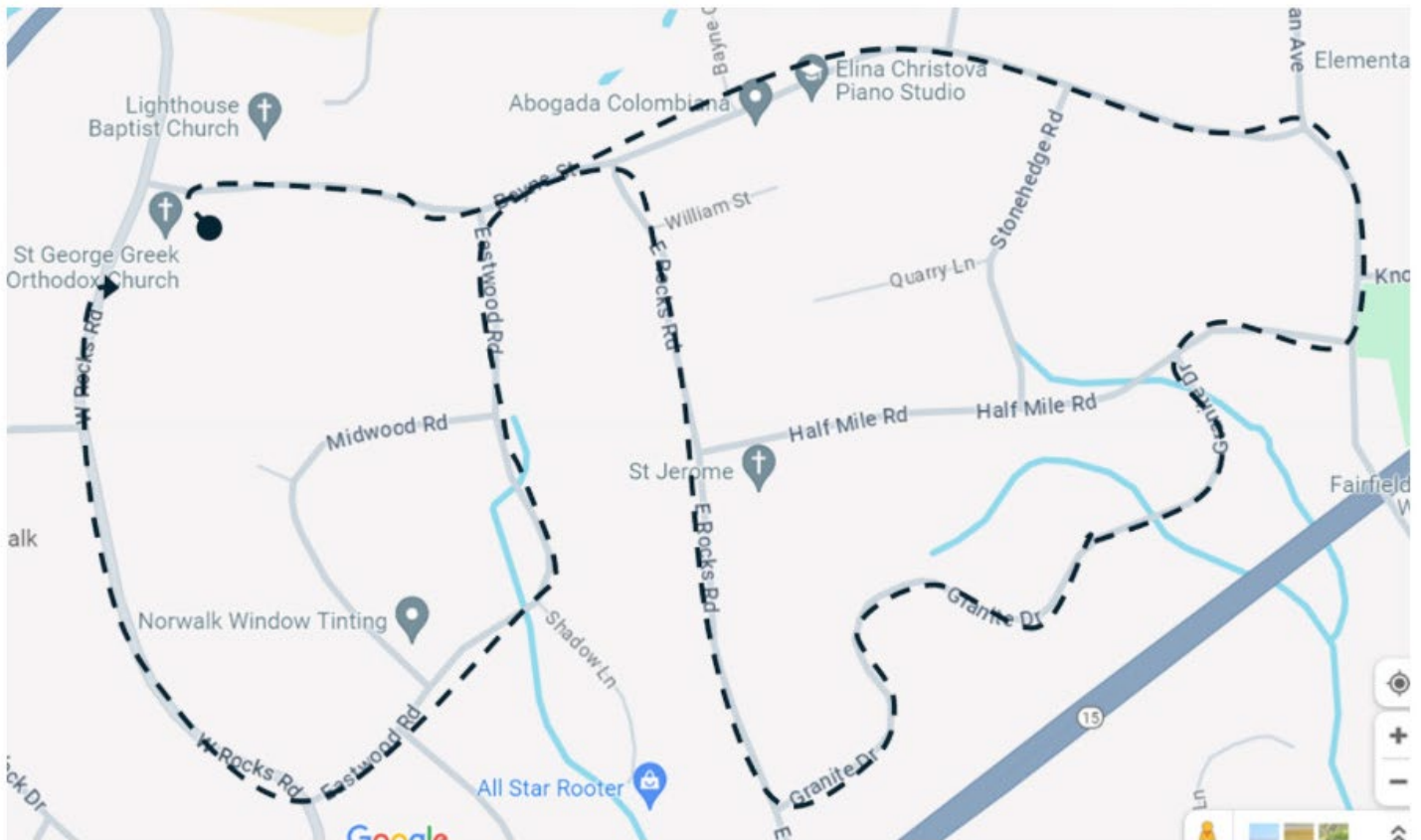
Roadway Information

Set-up, Event and Dismantle take place on the same day	Yes
Event Date	09-07-2024
Set-up Start Time	6:10 am
Set-up End Time	7:15 pm
Event Start Time	9:00 am
Event End Time	11:30 am
Dismantle Start Time	11:45 am
Dismantle End Time	12:15 pm
Estimated # of Participants	50
Estimated # of Spectators	20
Estimated # of Staff/Volunteers	25

Saint George Greek Orthodox Church
238 West Rocks Road
Norwalk, CT 06851

Walk-A-Thon/5K

September 7, 2024 – Total: 3.1 Miles



Item 7.

Follow-up on the Perry Avenue Bridge Closure

- Perry Avenue from Old Kings Highway to Silvermine Avenue



City of Norwalk
Paul Sotnik, P.E.
Senior Civil Engineer / Department of Engineering
125 East Avenue
Norwalk, CT 06856-5125
Office Telephone: (203) 854-7891
www.norwalkct.gov
E-Mail: psotnik@norwalkct.gov

MEMORANDUM

TO: Honorable Commissioners of the Norwalk Traffic Authority

FROM: Paul L. Sotnik, P.E. - Senior Civil Engineer *P.S.*

CC: Vanessa Valadares, P.E., – Chief of Operations and Public Works
James Meehan, P.E. – Principal Engineer
James Travers – Director of Transportation, Mobility and Parking
Kyle Benjamin – Traffic Analyst

REF: Request For Traffic Authority Approval - Project BR2024-1 – Perry Avenue Bridge
Rail Painting – Follow-Up Correspondence

DATE: August 15, 2024

At the July 15, 2024 meeting of the City of Norwalk Traffic Authority, an approval was granted authorizing the Department of Operations and Public Works to close the portion of Perry Avenue over the Silvermine River from 187 Perry Avenue to the intersection of Perry Avenue and Old Kings Highway (the Bridge) for Project BR2024-1 - Perry Avenue Bridge Rail Painting for a period not to exceed 30 days. As a condition of that approval, the Department of Operations and Public Works (DPW) was to notify the nearby businesses and residents of the proposed closure of the bridge for the Project and then report back to the Traffic Authority if any of them expressed any significant objections.

The DPW has sent seventy (70) letters by Certified Mail Return Receipt Requested. As of the date of this Memorandum, we have received forty-six (46) of the Return Receipts back in the mail and neither DPW or Customer Service has received any letters or calls with concerns about the closure of the Bridge or the required Detour for the Project.

I have attached copies of the following items for your reference.

1. The letter that was sent to the businesses and residents in the area.
2. The Detour Map that was sent with the above referenced letter.
3. A list of the addresses, property owners who the letters were mailed to and the status of having received the Return Receipt as well as the Certified Mail Receipt Numbers.
4. A copy of all of the Certified Mail Receipts and Numbers that were sent.

Since it has been approximately one (1) month since the letters were sent and we have received no significant objections, the Project has been advertised for Public Bids.

If you have any questions, please do not hesitate to contact me.



City of Norwalk
Paul Sotnik, P.E.
Senior Civil Engineer / Department of Engineering
125 East Avenue
Norwalk, CT 06856-5125
Office Telephone: (203) 854-7891
www.norwalkct.gov
E-Mail: psotnik@norwalkct.gov

July 18, 2024

Residents and Business Owners
Perry Avenue
Norwalk, CT 06850

Re: Project BR2024-1 – Perry Avenue Bridge Rail Painting (Over the Silvermine River)

Dear Residents and Business Owners:

The Engineering Division of the Department of Operations and Public Works (DPW) would like to inform you that we have received requests from residents in the area to repaint the bridge rails on the Perry Avenue bridge over the Silvermine River (Bridge No. 04130).

In response to those requests, the DPW has been working with AI Engineers to prepare plans for the above referenced project. The Project is planned to be advertised for bids in the next thirty (30) days and the work is planned for the Fall of 2024. The work is expected to take approximately three (3) weeks. The work will involve the installation of a containment system to collect the debris from the surface preparation (sandblasting) of the rails prior to repainting them. This will allow the work to be done in an environmentally responsible way since the bridge is over the Silvermine River. In certain areas of the bridge, the width of the pavement is slightly less than fourteen (14) feet wide and there are no sidewalks on this bridge. Due to the space required to allow the Contractor to do the work in a safe manner, a road closure at the bridge will be required.

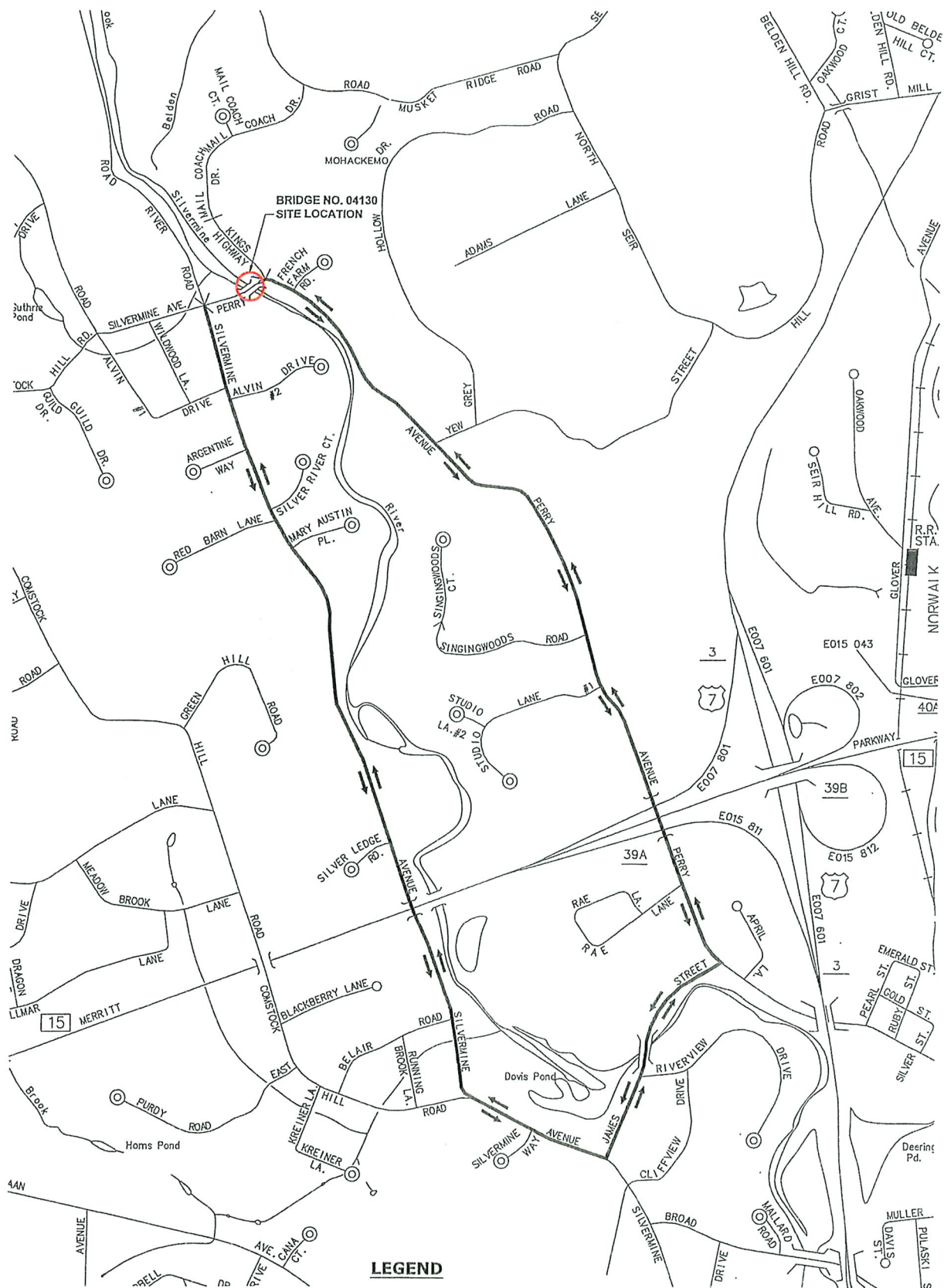
The DPW has already obtained approval from the Norwalk Traffic Authority for the temporary closure of the Perry Avenue bridge (bridge only) at the east and west ends of the bridge. The proposed detour route is from Silvermine Avenue to James Street to Perry Avenue. We have attached a map of the detour route for your awareness.

Any comments or concerns should be sent to Paul Sotnik in writing at either the address or e-mail address listed above.

Sincerely,

Paul L. Sotnik, P.E.
Senior Civil Engineer

CC: Vanessa Valadares, P.E. - Chief of Operations & Public Works
James Meehan, P.E. - Principal Engineer
Norwalk Traffic Authority Members



PROJECT TITLE:

**PERRY AVENUE BRIDGE RAIL PAINTING - PERRY AVENUE OVER SILVERMINE RIVER
BRIDGE NO. 04130**

DETOUR PLAN

Project BR2024-1 - Perry Avenue Bridge Rail Painting
Letters Sent To Businesses And Residents Certified Mail Return Receipt Requested

#	Address	Name	Receipt Received	Receipt Not Received	Certified Mail Receipt #
1	French Farm Road	Sulaiman Alpha Kargbo & Erika Ashley James	Y		9589 0710 5270 0729 6329 92
1	Old Kings Highway	Clarissa Post & Robert Hegeman		N	
1	River Road Unit B	Sharon & Roger Goodman	Y		9589 0710 5270 0569 3507 73
1	River Road Unit C	Beverly Wright	Y		7022 1670 0001 1268 4243
1	River Road Unit D	Michael Charlton	Y		7022 1670 0001 1268 4236
2	French Farm Road	Kathleen Russell, Trustee Ralph Depanfilis, Trustee	Y		9589 0710 5270 0729 6329 85
2	Old Kings Highway	Caroline Brainard		N	
3	French Farm Road	Anthony & Lynn Federici	Y		9589 0710 5270 0729 6329 78
3	Old Kings Highway Trust	Philip Toohey Trustee		N	Returned, not signed
3	River Road	Peter & Lisa Lane	Y		7022 1670 0001 1268 4229
3	River Road	Peter & Lisa Lane	Y		9589 0710 5270 0729 6330 50
4	French Farm Road	Gerard & Patricia Cranston	Y		9589 0710 5270 0729 6329 61
5	French Farm Road	Ethan & Alli Pope	Y		9589 0710 5270 0729 6327 18
5	Mail Coach Drive	Susan & Jason Alexander	Y		7010 0290 0000 5119 7503
5	River Road	Lisa Lane		N	
6	French Farm Road	Andrew Parkin & Stephanie Douglas-Parkin	Y		7022 1670 0001 1268 4250
6	Old Kings Highway	Lea Ann Miller & Kay Jeffrey	Y		9589 0710 5270 0569 3505 99
7	Meadowbrook Lane	Mark Delgado, Estate Arnold Delgado, Administrator	Y		9589 0710 5270 0569 3506 43
7	Old Kings Highway	Jeannette Pastore	Y		7010 0290 0000 5118 7498
7	River Road	Betsy Turner		N	
8	Old Kings Highway	Dennis & Nancy Meany	Y		9589 0710 5270 0569 3506 05
9	Old Kings Highway	Donald Steiner		N	
9	River Road	John McMenamin & Lynne Hutton	Y		9589 0710 5270 2043 7376 67
10	Old Kings Highway	Arnaldo & Monica Roland	Y		7010 0290 0000 5119 7046
11	Mail Coach Drive	Kevin & Laura Connell		N	
11	Old Kings Highway	Ken Schmalz		N	
11	River Road	Eric & Elizabeth Hilderbrand		N	
13	Mail Coach Drive	Christopher Mahanna		N	
15	Mail Coach Drive	Anthony & Maegan Amato	Y		7010 0290 0000 5118 7481
17	Mail Coach Drive	Justin & Kelly Magner		N	
17	Mail Coach Drive	Justin & Kelly Magner		N	

Project BR2024-1 - Perry Avenue Bridge Rail Painting
Letters Sent To Businesses And Residents Certified Mail Return Receipt Requested

#	Address	Name	Receipt Received	Receipt Not Received	Certified Mail Receipt #
19	Mail Coach Drive	Nicholas & Arline Cioffi	Y		7010 0290 0000 5119 7251
19	Old Kings Hwy South	Whitney Riegel Mooney	Y		7022 1670 0001 1268 4168
21	Mail Coach Drive	David & Gilda Hershkowitz, Trustees	Y		7010 0290 0000 5119 7268
46	Main Street	Philip Toohey Trustee	Y		7022 1670 0001 1268 4137
61	Lakeside Avenue	Peter & Anne Krieger	Y		9589 0710 5270 0729 6330 36
152	Perry Avenue	Martin Joseph Mahoney		N	
158	Perry Avenue	Milo Hans Realty LLC	Y		7022 1670 0001 1268 4205
162	Perry Avenue	Bob & Pamela Dies	Y		7022 1670 0001 1268 4182
163	Perry Avenue	Patricia Jane Dalton		N	
164	Perry Avenue	Arizmendi Hugo Life Use Rachel Rowberry	Y		7022 1670 0001 1268 4175
169	Perry Avenue	Rudolph Eberstadt		N	
170	Perry Avenue	Janice Seidel Nieman		N	
172	Perry Avenue	Kenneth & Jane Hyatt		N	
176	Perry Avenue	Kelli Lynn Cook	Y		9589 0710 5270 0729 6330 12
179	Perry Avenue	Myriam Bossuyt, Trustee		N	
182	Perry Avenue	Francis Vitale		N	
182	Perry Avenue	Francis Vitale		N	
183	Perry Avenue	Preston & Cynthia Brown		N	
184	Perry Avenue	Kelli Cook & Tiffany Bevacqua		N	
187	Perry Avenue	Basket House LLC		N	Returned, not signed
189	Perry Avenue	Leslie & Anne Carter	Y		7022 1670 0001 1268 4113
191	Perry Avenue	Robert & Dee Ann Sachs, Trustees	Y		7022 1670 0001 1268 4106
192	Perry Avenue #1	Andrew & Marsha Glazer, Trustees	Y		7022 1670 0001 1268 4090
192	Perry Avenue #1	Glazer Group LLC	Y		7022 1670 0001 1268 4083
192	Perry Avenue #1	Glazer Group LLC	Y		9589 0710 5270 0569 3507 80
194	Perry Avenue	Graybarns Inn Condominium LLC	Y		7022 1670 0001 1268 4076
280	Silvermine Avenue	Louise Washer	Y		9589 0710 5270 0569 3506 29
300	Silvermine Avenue	Francis & Marsha Whitman	Y		9589 0710 5270 0569 3506 36
302	Silvermine Avenue	Carolyn Rider & Edward Mcnamara	Y		9589 0710 5270 0569 3506 50
303	Silvermine Avenue	David Dearborn	Y		9589 0710 5270 0569 3506 67
304	Silvermine Avenue	Thomas & Susan Bottini		N	
306	Silvermine Avenue	Leonilda Demilo	Y		9589 0710 5270 0569 3506 81
308	Silvermine Avenue	Kimberly & Bryan Damato	Y		9589 0710 5270 0569 3506 98

Project BR2024-1 - Perry Avenue Bridge Rail Painting
Letters Sent To Businesses And Residents Certified Mail Return Receipt Requested

#	Address	Name	Receipt Received	Receipt Not Received	Certified Mail Receipt #
309	Silvermine Avenue	Nancy Barry	Y		9589 0710 5270 0569 3507 04
310	Silvermine Avenue	James & Susan Ronald	Y		9589 0710 5270 0569 3507 35
311	Silvermine Avenue	Timothy & Tracey Coda	Y		9589 0710 5270 0569 3507 11
312	Silvermine Avenue	Maura Devisscher	Y		9589 0710 5270 0569 3507 28
315	Mill Road	Monroe Alechman	Y		9589 0710 5270 2043 7376 43
1056	Silvermine Road	Ernest & Maureen Mayer	Y		9589 0710 5270 0569 3506 12

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Certified Mail Fee \$ _____	Martin Joseph Mahoney 152 Perry Avenue Norwalk, CT. 06850
Extra Services & Fees (check box, add fee as appropriate) ☐ Retu ☐ Ret. ☐ Cert ☐ Adv ☐ Adv	
Postage \$ _____	
Total P \$ _____	
Sent To _____	
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Extra Services & Fees (check box, add fee as appropriate) ☐ Return Receipt (hardcopy) \$ _____ ☐ Re ☐ Ce ☐ Ad ☐ Ad	Milo Hans Realty LLC 158 Perry Avenue Norwalk, CT. 06850
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Total \$ _____	
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Total \$ _____	
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Postage \$ _____	
Total \$ _____	
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Philip Toohey Trustee 46 Main Street New Canaan, CT. 06840	
Postage \$	Total F
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Basket House LLC
187 Perry Avenue
Norwalk, CT. 06850

Postage \$ _____

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Postage \$ _____	
Total Postage & Fees \$ _____	
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Postage	\$ _____
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Street and Apt. No., or PO Box No.	
City, State, ZIP+4®	
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Extra Services & Fees (check box, add fee as appropriate)	
Preston & Cynthia Brown 183 Perry Avenue Norwalk, CT. 06850	
Postage \$	
Total Po \$	
Sent To	
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Extra Services & Fees (check box, add fee as appropriate)
☐ Return Receipt (hardcopy) \$ _____
☐ Return Receipt (electronic) \$ _____
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Postage
 \$ _____

Total Paid
 \$ _____

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Street and Apt. No., or PO Box No. _____

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Timothy & Tracey Coda
311 Silvermine Avenue
Norwalk, CT. 06850

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City, State, ZIP+4®

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James & Susan Ronald
310 Silvermine Avenue
Norwalk, CT. 06850

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Susan & Jason Alexander
5 Mail Coach Drive
Wilton, CT 06897

Total

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or PO Box No.

City, State, ZIP+4

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7010 0290 0000 5118 7481

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Anthony & Maegan Amato
15 Mail Coach Drive
Wilton, CT 06897

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City, State, ZIP+4

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Justin & Kelly Magner
17 Mail Coach Drive
Norwalk, CT 06850

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David & Gilda Hershkowitz,
Trustees
21 Mail Coach Drive
Norwalk, CT 06850

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or PO Box No.

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Nicholas & Arline Cioffi
19 Mail Coach Drive
Norwalk, CT 06850

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Kevin & Laura Connell
11 Mail Coach Drive
Norwalk, CT 06850

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Christopher Mahanna
13 Mail Coach Drive
Norwalk, CT 06850

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Jeannette Pastore
7 Old Kings Highway
Norwalk, CT 06850

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Donald Steiner
9 Old Kings Highway
Norwalk, CT 06850

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Arnaldo & Monica Roland
10 Old Kings Highway
Norwalk, CT 06850

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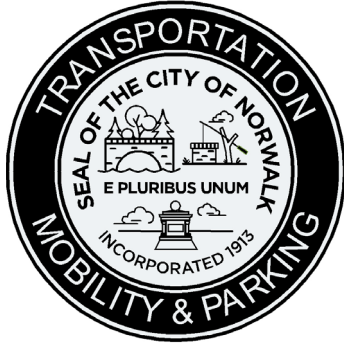
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PS Form 3800, August 2006 See Reverse for Instructions

Item 8.

Roadway Speed Limit Reductions Flax Hill Neighborhood

- Keeler Avenue from Connecticut Avenue (US Route 1) to Flax Hill Road
- Richards Avenue from Connecticut Avenue (US Route 1) to Flax Hill Road
- Oakhill Avenue from Joemar Road to Flax Hill Road
- Joemar Road from Rampart Road to Oakhill Avenue
- Rampart Road from Connecticut Avenue (US Route 1) to Flax Hill Road
- Cossitt Road from Rampart Road to Scribner Avenue
- Chatham Drive from Cossitt Road to Shaw Avenue
- Shaw Avenue from Rampart Road to Scribner Avenue
- Beauford Road from Rampart Road to Scribner Avenue
- Scribner Avenue from Connecticut Avenue (US Route 1) to Flax Hill Road



CITY OF NORWALK
Transportation Mobility & Parking

Norwalk City Hall
125 East Avenue, PO Box 5125
Norwalk, CT 06856-5125

August 19th, 2024

Mr. Joseph P. Ouellette

Connecticut Department of Transportation
Office of the State Traffic Administration
2800 Berlin Turnpike
P.O. Box 317546
Newington, CT 06131-7546

Re: Speed Limit Review Requested
Flax Hill Neighborhood Roads
Norwalk, Connecticut

Dear Mr. Ouellette,

The City of Norwalk is writing to request a review of the speed limit on the following roads:

- Richards Avenue from Connecticut Avenue (US Route 1) to Flax Hill Road
- Keeler Avenue from Connecticut Avenue (US Route 1) to Flax Hill Road
- Oakhill Avenue from Joemar Road to Flax Hill Road
- Joemar Road from Rampart Road to Oakhill Avenue
- Rampart Road from Connecticut Avenue (US Route 1) to Flax Hill Road
- Cossitt Road from Rampart Road to Scribner Avenue
- Chatham Drive from Cossitt Road to Shaw Avenue
- Shaw Avenue from Rampart Road to Scribner Avenue
- Beauford Road from Rampart Road to Scribner Avenue
- Scribner Avenue from Connecticut Avenue (US Route 1) to Flax Hill Road

These streets are a mix of arterials, collectors, and local streets, however all are largely residential with closely spaced single-family homes. The current major through road in the area, Flax Hill Road, is already approved for 25 MPH speed limit. Recent improvements have been made to the major roads of Richards Avenue, Rampart Road, and Scribner Avenue to combat speeding such as shoulder edge lines, speed radar signs, RRFBs, and sidewalks. In addition, Keeler Avenue has planned improvements as part of the Wegmans Development which will include bike lanes with edge lines, new sidewalks, and improved crosswalks. These larger streets rank above average for city crash rate and range in speeds however, most have 85th speeds between 30-35 MPH prior to the improvements along them, with a small portion of Scribner Avenue having an 85th speed of 37 MPH.

The rest of the roads (Shaw Avenue, Beauford Street, Cossitt Road, Joemar Road, Oakhill Avenue, and Chatham Drive) are local residential streets, which generally do not have sidewalks and have on street parking. These roadways all rank below average in terms of crash rate and speeding, with 85th speeds averaging between 20 – 25 MPH, except Cossitt Road at Scribner Avenue which sees higher

speeds due to the highway ramp, however the city's DPW is building new sidewalks and crosswalks in this area that may improve this issue.

The city is currently in the process of completing a comprehensive signage plan for the these areas and will post new speed limit signage appropriately.

We are hereby requesting that OSTA establish a general 25 mph posted speed limit for the following streets:

- Richards Avenue from Connecticut Avenue (US Route 1) to Flax Hill Road, City Speed Limit (30 MPH) 0.43 miles long
- Keeler Avenue from Connecticut Avenue (US Route 1) to Flax Hill Road, City Speed Limit (30 MPH) 0.47 miles long
- Oakhill Avenue from Joemar Road to Flax Hill Road, City Speed Limit (30 MPH) 0.44 miles long
- Joemar Road from Rampart Road to Oakhill Avenue, City Speed Limit (30 MPH) 0.14 miles long
- Rampart Road from Connecticut Avenue (US Route 1) to Flax Hill Road, City Speed Limit (30 MPH) 0.66 miles long
- Cossitt Road from Rampart Road to Scribner Avenue, City Speed Limit (30 MPH) 0.25 miles long
- Chatham Drive from Cossitt Road to Shaw Avenue, City Speed Limit (30 MPH) 0.29 miles long
- Shaw Avenue from Rampart Road to Scribner Avenue, City Speed Limit (30 MPH) 0.12 miles long
- Beauford Road from Rampart Road to Scribner Avenue, City Speed Limit (30 MPH) 0.13 miles long
- Scribner Avenue from Connecticut Avenue (US Route 1) to Flax Hill Road, City Speed Limit (30 MPH) 0.66 miles long

Please do not hesitate to contact me at jtravers@norwalkct.org or (203) 854-7736. We appreciate your consideration in this matter.

Sincerely,

James Travers
Director Transportation, Mobility and Parking

Cc: Traffic Authority
J. Vonashek, City of Norwalk
G. Bolella, City of Norwalk
K. Benjamin, City of Norwalk
B. Yeung, City of Norwalk
N. Fankhanel, City of Norwalk

