



REGULAR MEETING – TRAFFIC AUTHORITY AGENDA

**APRIL 21, 2025, 4:00 PM
BY ZOOM VIRTUAL MEETING**

To allow public access, anyone may access a meeting by telephone and/or Zoom, or a recording in the City of Norwalk YouTube channel. Specific instructions and links can be found at norwalkct.gov/meetings.



Members of the public may call in to participate. Callers will not be able to see the meeting participants. All participants will be muted upon entering the meeting. To speak, dial *9 on the phone and you will be called on by the host of the meeting during the public comment section. All speakers must state their name and address. Comments must be on a topic on the agenda, and are limited to three minutes. Anyone disrupting the orderly conduct of the meeting, including by using threatening, hateful, or sexually-explicit language, will be removed. Please find the information using the link above.



Members of the public who wish to provide "live comments" may also use the Zoom meeting platform. All participants will be muted upon entering the meeting. To speak, click the "raise your hand indicator" and you will be called by the host of the meeting during the public comment section. All speakers must state their name and address. Comments must be on a topic on the agenda, and are limited to three minutes. Anyone disrupting the orderly conduct of the meeting, including by using threatening, hateful, or sexually-explicit language, will be removed. Please find the information using the link above.



Members of the public who wish to provide public comment are encouraged to submit those via email in advance of the meeting. For these comments to be included into the record, they must be submitted by 12:00 p.m. the day of the meeting. Please email Benjamin Yeung at byeung@norwalkct.gov with the subject line "Public Comment" to provide written public comment prior to the meeting.

- I. CALL TO ORDER**
- II. ROLL CALL**
- III. PUBLIC PARTICIPATION**
 - A. Reading of Letter on Crosswalk Safety Concerns from Resident, Patrick Perillo, dated April 17, 2025**
- IV. ACCEPTANCE OF MINUTES**
 - A. Acceptance of Minutes**
- V. NEW BUSINESS**
 - A. Approve proposed Use of Sidewalk along West Avenue from Burnell Boulevard to Wall Street, Wall Street, E Wall Street,**

and East Avenue from E Wall Street to
Sunset Hill Avenue for Norwalk
Conservatory of the Arts Graduation
March
[Daniel Loftus George - Event Organizer]

- B. Approve proposed Full Closure on
Highland Avenue (State Rt. 136),
McKinley Street (State Rt. 136), and
Rowayton Avenue (State Rt. 136) for the
Rowayton Memorial Day Parade
[Ben Yeung – TMP – Speaking for Event
Organizer]

- C. Approve proposed Full Closure on
Highland Avenue (State Rt. 136),
McKinley Street (State Rt. 136), Wilson
Avenue (State Rt. 136), Bluff Avenue,
Brown Place, Yarmouth Road, S Beach
Drive, Crescent Beach Road, Ensign
Road, Gull Road, Pine Point Road, and
Roton Avenue for the RCA Father's Day
Run
[Ben Yeung – TMP – Speaking for Event
Organizer]

- D. Approve proposed Full Closure on
Seaview Avenue, Fort Point St (State Rt.
136), Van Zant St (State Rt. 136), East
Avenue and Park Street for City
Memorial Day Parade
[Ben Yeung – TMP – Speaking for Event
Organizer]

- E. Approve the proposed changes to partial closures on West Avenue for State DOT
Drainage Project
[Prashant Chandra – CT DOT]

VI. ADJOURNMENT

UPCOMING MEETINGS

Section III.

Item A.

Reading of Letter on Crosswalk Safety
Concerns from Resident, Patrick Perillo,
dated April 17, 2025

Good afternoon members of the Norwalk traffic authority. My name is Patrick Perillo, a resident of South Norwalk.

Due to the current time of these meetings, it is difficult to attend them in person but I had the pleasure of speaking with Ben Yeung the other day to discuss a few concerns of mine. Ben, thank you again for taking the time and reaching out to me to discuss various topics that I have noticed while living here in the busy and continuously growing area of SONO.

Specifically, I would like to address the very little attempt to put our streets back to their original conditions after road work has been completed. I understand work and maintenance is needed, but the patchwork is completely subpar with the area left with dips and cracks. More importantly, crosswalks are left nearly unrecognizable with no attempt to replace the crosswalk paint lines which once served as a visual stimulant to make drivers aware of potential pedestrians. Who is responsible to ensure the continued safety of pedestrians after patchwork is complete? Is it the construction company or the company initiating the work or the city? Specifically, I am referencing the high traffic intersection of S. Main Street and Elizabeth Street which has been in this condition since June 2024; it has now been close to a year of risk to our residents. This is not an isolated incident, the same issue can be noted at Chestnut and Henry (photos and videos attached for reference). Ben advised me about the paving project/painting the streets, which is currently happening but that should not excuse the fact that these crosswalks were in this condition for months.

My concerns/requests are:

1. If there is no standard on how to put these crosswalks back to pre-road work condition, can guidelines be added to ensure their structure and status is capable of providing proper indicators for safe crossing post any work done to these areas.
2. After review of the street ordinance it is hard to see a gold standard for which crosswalks should be used for the various city divisions: it only discusses the different options. I feel these crosswalks utilized of just paint are inefficient and with current technology and compared to other crosswalks in the area should be improved upon to options that stimulate multiple senses of drivers. I understand resources play a factor but at what cost to ensure the safety of the residents to the area. If there is not a standard in updating/modernizing crosswalks can one be made especially to the densely populated, high pedestrian traffic such as the streets of and around S. Main and Washington.

Due to the exponential growth of Sono and epidemic of distracted drivers, I hope that the thought of pedestrian wellbeing stays at the forefront of all projects.

Thank you all for what you do for the City of Norwalk and for your time today.

Regards
Patrick



S Main/Elizabeth



Chestnut/Henry

Section IV.

Item A.

Approve Traffic Authority Meeting
Minutes from March 17, 2025

CITY OF NORWALK
TRAFFIC AUTHORITY
REGULAR MEETING
BY VIDEO CONFERENCE AND TELECONFERENCE
MARCH 17, 2025

Members of the public can call in and listen to a meeting. They will not be able to speak or see any of the meeting participants. Each meeting will use a unique Meeting/Webinar ID. Please find the information using the link above.

Members of the public who wish to provide “live comments” will need to register in advance and use the Zoom meeting platform. All participants will be muted upon entering the meeting. To speak, click the “raise your hand indicator” and you will be called on by the host of the meeting during the public comment section. Please find the information using the link above.

Members of the public who wish to view the meeting, but are not participating, can view a live stream on the City of Norwalk YouTube channel. This stream is delayed by approximately 20 seconds. Please find the information using the link above. The meeting recording and minutes will be posted on the City of Norwalk website within seven (7) days after the meeting.

Members of the public who wish to provide public comment are encouraged to submit those via e-mail in advance of the meeting. For these comments to be read into the record, they should be submitted at least three hours in advance of the meeting start time. Please email Ben Yeung at byeung@norwalkct.gov to provide written comments prior to the meeting.

ATTENDANCE: Mayor Rilling; Commissioner Tony Lopez; Commissioner Ronald Paladino; Commissioner Fran Collier-Clemmons; Commissioner Nate Sumpter

STAFF: Chief James Walsh; Deputy Chief Terry Blake; Deputy Chief Melissa Lepore; Deputy Chief Joseph Dinho; Nathan Fankhanel, Junior Engineer, TMP; Ben Yeung, Senior Engineer, TMP; Vanessa Valadares, Chief of Operations and Public Works, Wilber Giron Senior Engineer, DPW; Dan Stanton, Senior Engineer, DPW

OTHERS: Brad Craighead; Councilman Johan Lopez; Willard Lawless

I. CALL TO ORDER

Mayor Rilling called the meeting to order at 4:00 PM

II. ROLL CALL

Mayor Rilling called the roll, and all those listed in attendance were present.

III. PUBLIC PARTICIPATION

There was no public participation this evening.

IV. ACCEPTANCE OF MINUTES

A. February 24, 2025

****COMMISSIONER COLLIER-CLEMMONS MOVED TO APPROVE THE MINUTES AS SUBMITTED.**

**** THE MOTION PASSED UNANIMOUSLY.**

V. NEW BUSINESS

A. APPROVE THE PROPOSED FULL CLOSURE ON PARK STREET BETWEEN LEWIS STREET AND EAST WALL STREET FOR THE EARTH DAY FESTIVAL ON THE NORWALK GREEN.

Mr. Lopez said he is a member of the organizing committee for the Earth Day Festival, and the proposal is to have a full closure between Park Street, Lewis Street, and East Wall Street. He said he has been assisting Mr. Craighead in satisfying all the requirements for the proposal. He submitted the traffic and detour plan proposal to Chief Walsh for review and input, and he recommended three police officers to mitigate any traffic instances. He has also been working with Mr. Yeung from TMP on the traffic plan.

Mr. Craighead provided a brief overview of the event and said it is the fourth time it will be held, and they expect approximately 1,500 to 2,000 people to attend. The event is planned for Saturday, April 26, 2025, from 11:00 AM to 3:00 PM. They have worked with TMP and Chief Walsh on the traffic plan and proposed detours. They have experience with the flow of both vehicles and pedestrian traffic and some of the issues they had in the past. He said they also have a comprehensive parking plan, which will be included on their website and other promotional materials highlighting where people need to park.

Commissioner Lopez asked if Lewis Street would be open to local traffic. Mr. Craighead said “yes”, and that local traffic could access the entire area except for the front steps of the First Congregational Church. Commissioner Lopez asked if the businesses in the area would have access. Mr. Craighead said “yes” and that there would be full access. Mayor Rilling asked if the

businesses in the area had been notified. Mr. Craighead said not yet but that he would notify them.

Commissioner Sumpter asked what the procedure is for handicapped parking. Mr. Craighead said they had not considered it but suggested it in the exhibitor drop-off and pick-up area.

Commissioner Sumpter asked if handicapped signs would be posted. Mr. Craighead said they could have them posted.

Mr. Craighead said that Chief Walsh has requested one additional police officer this year for crowd control in addition to the three officers for traffic control. Chief Walsh said the request depended on whether alcohol would be served at the event. Mr. Craighead said this was a family event, and although there was a beer garden, which enhanced the festival, only one vendor was selling beer. Mayor Rilling asked if the vendors had their proper liquor licenses. Mr. Craighead said "yes" and that they are city-sanctioned vendors. Mayor Rilling said alcohol should be limited to a particular area. Chief Walsh agreed and said he would speak with Ms. Dixon regarding the special event permit. Commissioner Collier-Clemmons asked if it is anticipated that additional vendors would be selling beer this year at the event. Mr. Craighead said that, as far as he knows, there is only one targeted vendor to sell beer. Commissioner Collier-Clemmons suggested there be a concentrated effort not to allow it to increase to other vendors. Commissioner Lopez asked how the area where the alcohol will be served would be limited. Mr. Craighead said they would meet to review the site plan and report to the commission on the picnic and concentrated areas where the beer would be sold. Mayor Rilling said the liquor commission would often require the designated area to have some fencing so that when people purchase a beer, they would have to stay there to drink it.

****COMMISSIONER SUMPTER MOVED TO APPROVE THE ITEM.**

**** THE MOTION PASSED UNANIMOUSLY.**

**B. APPROVE THE PROPOSED FULL CLOSURE ON RIVER STREET BETWEEN
BURNELL BOULEVARD AND WALL STREET FOR ROCKIN RIVER STREET DERBY
DAY SPECIAL EVENT.**

Mr. Lawless said he owns BJ Ryan's on River Street and is the president of the BJ Ryan's Foundation, and the permits, including the liquor permit for the event, will be under that foundation. He provided an overview of the event and said this is the second year the event will take place. They hope to block off River Street from Wall Street to Burnell Blvd. from 11:00 AM to 10:00 PM and fence off a section of River Street for alcohol consumption. Greer's Southern Table will be participating in the event as well. He said he met with Chief Walsh and will have three police officers present for the event, and LAZ Parking employees will assist with parking.

Mayor Rilling said blocking off River Street is no issue with proper detour signs. Mr. Lawless said he is working with DPW on the detour signs and traffic barrels.

Commissioner Paladino asked how many people are expected to attend the event. Mr. Lawless said they had approximately 500 people last year, and the goal is to have 500-800 this year.

Commissioner Sumpter asked if the only two vendors at the event would be BJ Ryan's and Greer's Southern Table. Mr. Lawless said "yes" for distributing alcohol, but he is trying to get the other restaurants in the area to participate.

Commissioner Lopez asked about the area where alcohol would be restricted. Mr. Lawless said they would be following the same guidelines as last year.

Commissioner Collier-Clemmons asked if there is a charge for the event. Mr. Lawless said "no" and noted that it was open to the public.

**** COMMISSIONER PALADINO MOVED TO APPROVE THE ITEM.**

**** THE MOTION PASSED UNANIMOUSLY.**

C. APPROVE THE PROPOSED FULL CLOSURES OF ARBOR DRIVE, SOUNDVIEW AVENUE, LOWE STREET, AND WASHINGTON STREET AT FLAX HILL ROAD AND PARTIAL ROAD CLOSURES OF FLAX HILL ROAD BETWEEN WASHINGTON STREET AND ARBOR DRIVE FOR SNEW WATER MAIN REPLACEMENT PROJECT.

Ms. Valadares said that DPW plans to install sidewalks on the north side of Flax Hill Road between Arbor Drive and Washington Street. Before any roads are paved, DPW contacts the utility companies to make sure they do not have any planned work. In this case, SNEW would like to replace their water main because the current one is old, and they would like to do that before or at the same time the road is paved, and the sidewalks are installed. Because DPW would like to complete this project by the end of this year, they have been working with SNEW and decided to bid on this project as one. The city would pay for its part of the project, which is the paving and sidewalk replacement, and SNEW would pay for the replacement of the water main, but the city would be taking the lead in advertising the project. Alternating one-way travel will need to be in some areas where the contractor will work to replace the water main. When the water main is being connected on the side streets, there will be some closures of no more than a few days, and that is when the detour will be proposed.

Ms. Valadares said she plans to advertise the project by the end of the month. She hopes to break ground in June and complete it by the end of this construction season.

Mayor Rilling asked if the residents would be notified. Ms. Valadares said, "Yes," considering this is a DPW project. They notify the residents who will be affected by the work a few weeks before it begins. There will also be notifications via social media.

Commissioner Collier-Clemmons said the sidewalk project has been going very well around Norwalk. It has improved the walkability around the city and has been done with quality work, with few traffic interruptions that she has seen. She commented on the great work being done.

**** COMMISSIONER SUMPTER MOVED TO APPROVE THE ITEM.**

**** THE MOTION PASSED UNANIMOUSLY.**

**D. APPROVE THE ROAD CLOSURES ON HEATHER LANE AND CORY LANE FOR
DPW LOCKWOOD LANE AND HEATHER LANE STORM DRAINAGE
IMPROVEMENT PROJECT.**

Mr. Stanton said he had previously come before the commission to implement one-way traffic on Heather Lane and Cory Lane. The contractor then requested closures in several areas due to the manhole and drainage work needed for the pipe installation. Due to the size of the structure and width of the road, they felt it would be safer to close the road during the day and re-open it to one-way traffic at night and on the weekends. The work would be from 7:00 AM to 5:00 P.M. and the total duration (in days) of each closure would be limited to the durations indicated on the submitted plans. The neighbors in the area have been notified.

**** COMMISSIONER COLLIER-CLEMMONS MOVED TO APPROVE THE ITEM.
** THE MOTION PASSED UNANIMOUSLY.**

**E. APPROVE THE OSTA LETTER FOR THE PROPOSED SCHOOL ZONE AND SPEED
LIMIT CHANGES ON PERRY AVENUE AT SILVERMINE ELEMENTARY SCHOOL.**

Mayor Rilling said the Traffic Authority would send OSTA a letter requesting the speed limit be changed from 25 MPH to 20 MPH.

****COMMISSIONER COLLIER-CLEMMONS MOVED TO APPROVE THE ITEM.
** THE MOTION PASSED UNANIMOUSLY.**

**F. APPROVE THE OSTA LETTER FOR THE PROPOSED SCHOOL ZONE AND SPEED
LIMIT CHANGES ON WEST ROCKS ROAD AT ALL SAINTS CATHOLIC SCHOOL,
WEST ROCKS MIDDLE SCHOOL, AND WINSTON PREPARATORY SCHOOL.**

Mr. Fankhanel said this will be installed at the same time as the sidewalk project planned for West Rocks Road.

**** COMMISSIONER LOPEZ MOVED TO APPROVE THE ITEM.
** THE MOTION PASSED UNANIMOUSLY.**

VI. ADJOURNMENT

**** COMMISSIONER COLLIER-CLEMMONS MOVED TO ADJOURN.
** THE MOTION PASSED UNANIMOUSLY.**

The meeting was adjourned at 4:47 PM.

Respectfully submitted,

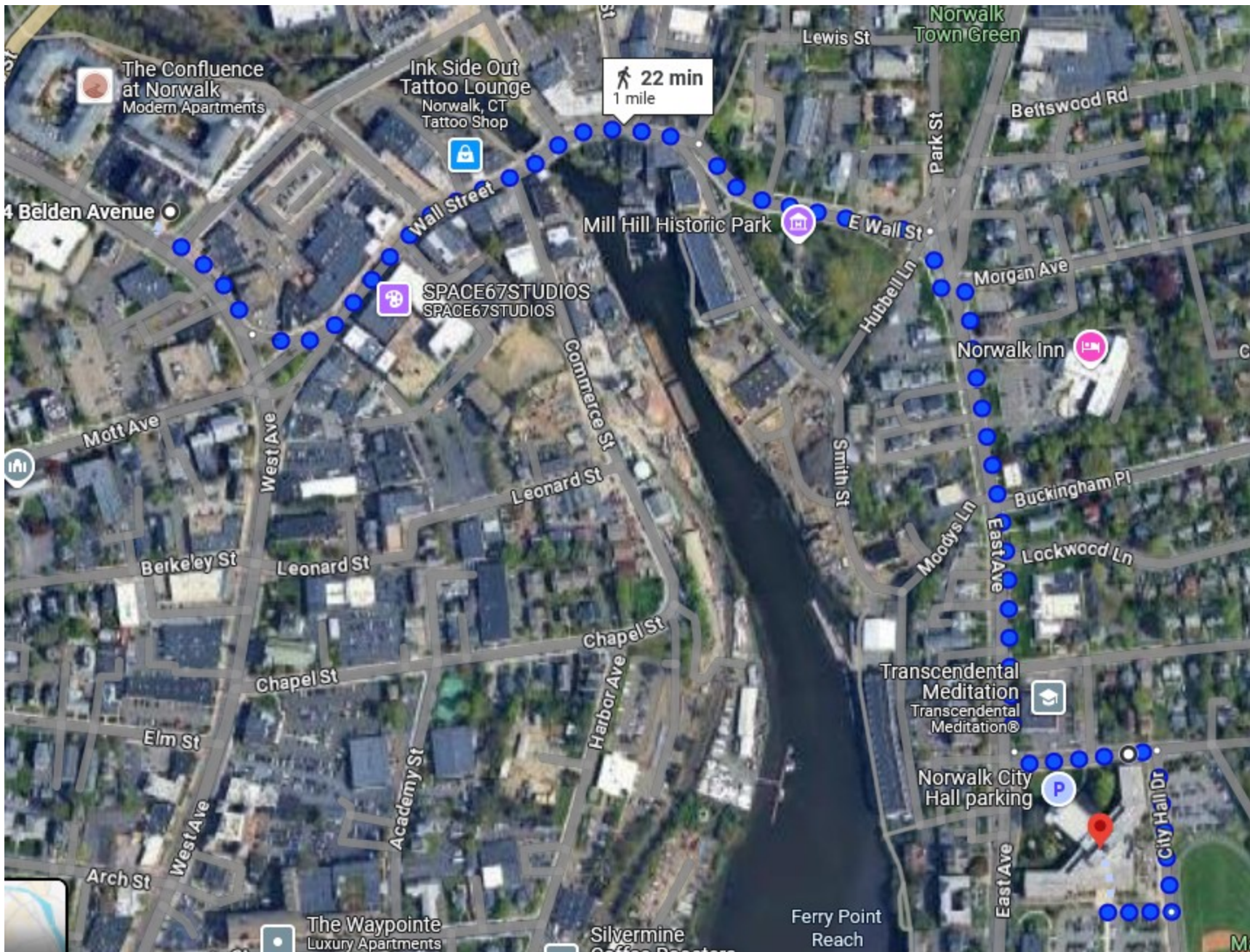
Dilene Byrd

Section V.

Item A.

Approve proposed Use of Sidewalk along West Avenue from Burnell Boulevard to Wall Street, Wall Street, E Wall Street, and East Avenue from E Wall Street to Sunset Hill Avenue for Norwalk Conservatory of the Arts Graduation March

[Daniel Loftus George - Event Organizer]



APPLICATION REVIEW

| SPECIAL EVENT PERMIT: SPECIAL EVENT PERMIT

Application Review

Norwalk Conservatory of the Arts Graduation March

Saturday May 3, 2025

● Under Review

Application Comments

Details

Permits

Related Applications

Billing

Survey

Administrator / Feb 14, 2025 02:28 PM

● Under Review

POST COMMENT

▼ ● Host Organization

Required

^ Primary & Onsite Contacts

Primary Contact First Name	Christine
Primary Contact Last Name	Moise
Primary Contact Position	Office Manager
Primary Contact Email	events@thenorwalkconservatory.org
Primary Contact Phone Number	2033430384
Is the Onsite Contact the same as the Primary Contact?	No
Onsite Contact First Name	Danny
Onsite Contact Last Name	Loftus-George
Onsite Contact Email	danny.g@thenorwalkconservatory.org
Onsite Contact Phone Number	3054676717

^ Event Information

Event Name	Norwalk Conservatory of the Arts Graduation March
Social Media Marketing Pages	No
Event Description	The Norwalk Conservatory of the Arts plans to march approximately 400 people and a Mardi Gras-style brass band in the streets from The View building at 24 Belden Ave. to the City Hall auditorium at 125 East Ave. for our first-ever graduation ceremony. The public is welcome to march with us or watch from the sidewalks, but the passing of the band and large group of people will temporarily block traffic in a manner similar to a footrace or parade.

Public Event Description	Graduation Parade for The Norwalk Conservatory of the Arts
Public Calendar Location	24 Belden Ave.
Is there a fee for any portion of the event?	No
Maximum # of tickets to be sold / issued	900

^ Event Dates & Attendance

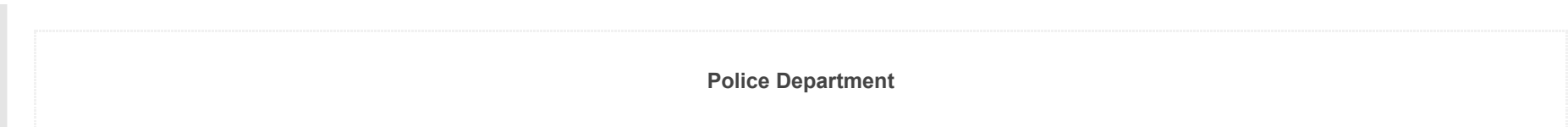
Set-up, Event and Dismantle take place on the same day	Yes
Event Date	05-03-2025
Set-up Start Time	11:30 am
Set-up End Time	12:30 pm
Event Start Time	1:00 pm
Event End Time	3:00 pm
Dismantle Start Time	3:00 pm
Dismantle End Time	3:30 pm
Estimated # of Participants	50
Estimated # of Spectators	300
Estimated # of Staff/Volunteers	30

Will the event use any City Property like Parks or Schools?	No
Will this event include any stage, tents or staking into the ground or other temporary structures?	No
Will there be amplified sound at your event (a public address or sound system)?	No
Will merchandise and/or goods be sold at the event?	No

^ ●●● Will the event impact any train tracks, roads or parking lots? Do you need any barrels, cones and/or barricades? Yes

VIEW REQUIREMENTS ▾

Will any train tracks be impacted by your event?	No
Will any state roads be impacted by your event?	No
Will any roads and/or sidewalk be impacted by your event?	Yes
Road and/or Sidewalk Closure	Full road closure
Road Closure Start Date/Time	05-03-2025 1:00 pm
Road Closure End Date/Time	05-03-2025 2:00 pm
Road Closure related file(s)	Screenshot 2025-02-14 123826.png
Enter Road Closure and other related details	Please see the attached screenshot of the walking route from Google Maps
Are you using a Traffic Control Company (TCC)?	No
Do you need any barrels, cones and/or barricades?	Yes
Barrels, Cones and/or Barricades Description	Any traffic redirection tools along the route would be greatly appreciated.



Not Yet Reviewed

Public Works

Not Yet Reviewed

Transportation - Mobility - Parking

Under Review

CHANGE STATUS

Comments and Files:

 Transportation - Mobility - Parking /  Feb 14, 2025 06:02 PM

This will need to be reviewed by the Norwalk Traffic Authority at either their next meeting on 02/24/2025 or the following one on 03/17/2025, both at 4:00pm on Zoom. Please contact Ben Yeung (byeung@norwalkct.gov), senior traffic engineer with the Transportation, Mobility, and Parking Department as soon as possible for guidance on preparing for the hearing.

Please also contact the Norwalk Police Department (Sergeant Ryan Evarts and Deputy Chief Joseph Dinho) to coordinate for staffing for road closures.

POST COMMENT

Will your event impact the drawbridge?	No
Will there be onsite food preparation and/or cooking and/or non-alcoholic beverages sold, served, given away or sampled at your event?	No
Will the event and/or vendors needs the addition or installation of any temporary generators and/or electrical wiring and/or onsite electricity access? Will you be using any heat source for preparing/cooking food?	No
Will alcohol be served at the event?	No
Will your event require access to onsite water?	No
Will the event include the addition of portable toilets and/or wash stations onsite?	No
Will your event include the use of drone(s)? (Drone use is not allowed at parks or schools in the City of Norwalk.)	No
Will there be any open fire, fireworks, pyrotechnics or fire performances?	No
Will there be carnival rides at this event? (Jumpers, bounce houses, trampolines or inflatables are not allowed)	No
Will the event have Bingo, Raffle or some other ticket draw?	No
Will the event include animal activities, exhibits or rides?	No
Will the event have any water activities?	No
Is there any additional information you would like to provide?	No
▼ ●●● Site Plan / Route Map	Required
▼ ● Public Notification	Required
▼ ● First Aid/Medical Services	Required
▼ ● Zero Waste Plan	Required
▼ ●●● Emergency Management Plan	Required

- 4/16/25, 4:36 PM

Application Review - City of Norwalk - Eproval
- ▼ ● Insurance

Required

▼ Acknowledgement

Required

▼ Information from Accounting

🚫 not viewable by applicant

▼ ●● Police Staffing Requirement

Site Inspection

No

▼ Permit Info

🚫 not viewable by applicant



^ Internal Notes 🚫 not viewable by applicant ?

💬Post comment:

File upload:

Drag and drop files here or click to browse.

☐ Check this box to notify the following reviewers and administrators ?

- ☐ Administrator
- ☐ Building and Code Enforcement
- ☐ Community and Economic Development
- ☐ Emergency Dispatch
- ☐ Norwalk Hospital EMS
- ☐ Police - RollKall
- ☐ Police Admin Services
- ☐ Public Works
- ☐ Transit Dist
- ☐ Fire Marshal Office
- ☐ Police Department

Section V.

Item B.

Approve proposed Full Closure on
Highland Avenue, McKinley Street, and
Rowayton Avenue for the Rowayton
Memorial Day Parade

*[Ben Yeung – Speaking for Event
Organizer]*



APPLICATION REVIEW

| SPECIAL EVENT PERMIT: SPECIAL EVENT PERMIT

Application Review

Rowayton Memorial Day Parade

Sunday May 25, 2025

● Under Review

Application CommentsDetailsPermitsRelated ApplicationsBillingSurvey

Administrator / Mar 13, 2025 11:04 AM

● Under Review

POST COMMENT

▼ ● Host OrganizationRequired

▲ Primary & Onsite Contacts

Primary Contact First Name	Martha
Primary Contact Last Name	Parizot
Primary Contact Position	Board Member
Primary Contact Email	RCAPermits@gmail.com
Primary Contact Phone Number	9178614747
Is the Onsite Contact the same as the Primary Contact?	No
Onsite Contact First Name	Jerry
Onsite Contact Last Name	Allen
Onsite Contact Email	jerry_allen78@yahoo.com
Onsite Contact Phone Number	646-280-9499

▲ Event Information

Event Name	Rowayton Memorial Day Parade
Social Media Marketing Pages	No
Event Description	The Rowayton Memorial Day Parade is for families of Rowayton to honor the men and women who have lost their lives while serving in the US Military. The Memorial Day parade brings together many of the people and organizations that make our community so special; schools, clubs and sporting teams.

Public Event Description	Join us for our beloved annual Memorial Day Parade. Choose a spot along McKinley Avenue or Rowayton Avenue to cheer on our veterans, fire fighters, police officers, marching bands, local little league players, nursery schools, and more! This is a time honored tradition that finishes at Veteran’s Canon to honor those who died serving our country. Then head down to the fire station for hot dogs and soda!
Public Calendar Location	McKinley Avenue & Rowayton Avenue Rowayton, CT 06853
Is there a fee for any portion of the event?	No

^ Event Dates & Attendance

Set-up, Event and Dismantle take place on the same day	Yes
Event Date	05-25-2025
Set-up Start Time	11:00 am
Set-up End Time	11:45 am
Event Start Time	12:00 pm
Event End Time	1:00 pm
Dismantle Start Time	1:00 pm
Dismantle End Time	1:30 pm
Estimated # of Participants	350
Estimated # of Spectators	1500
Estimated # of Staff/Volunteers	20

Will the event use any City Property like Parks or Schools?	No
Will this event include any stage, tents or staking into the ground or other temporary structures?	No
Will there be amplified sound at your event (a public address or sound system)?	No
Will merchandise and/or goods be sold at the event?	No

^ ●●● Will the event impact any train tracks, roads or parking lots? Do you need any barrels, cones and/or barricades? Yes

VIEW REQUIREMENTS ▾

Will any train tracks be impacted by your event?	No
Will any state roads be impacted by your event?	Yes
Event Impact on State Roads	The parade will begin on Highland Avenue (Rt.136) in front of the Rowayton Community Center and travel south to McKinley street (also Rt.136) and will turn right. The parade will then travel down McKinley Street (west) to Rowayton Ave where they will turn right again traveling north on Rowayton Ave (Rt.136). The parade will stop at the small Cannon park at the intersection of Rowayton Avenue and Wilson Avenue. Parade and spectators will gather on the streets of Rowayton Avenue from Wilson Avenue to Pennoyer Street for the National Anthem and a brief ceremony.
Will any roads and/or sidewalk be impacted by your event?	Yes

Road and/or Sidewalk Closure	Full road closure
Road Closure Start Date/Time	05-25-2025 11:00 am
Road Closure End Date/Time	05-25-2025 1:00 pm
Road Closure related file(s)	Memorial Day Parade Route 2024.jpeg
Enter Road Closure and other related details	Parade is from 12pm-1pm. Parade spectators will begin lining up alongside of the roads around 11:00-11:30am.
Are you using a Traffic Control Company (TCC)?	No
Do you need any barrels, cones and/or barricades?	No

Police Department

Approved

Public Works

Not Yet Reviewed

Transportation - Mobility - Parking

Under Review

CHANGE STATUS

Comments and Files:

 Applicant /  Mar 14, 2025 09:05 AM

Please let us know the date when we need to participate in the DOT meeting. Thank you.

 Transportation - Mobility - Parking /  Apr 01, 2025 03:37 PM

Traffic Authority approval needed, next meeting of the Traffic Authority is April 21st, 4:00 PM on Zoom. Please reach out to TMP and Police Department ahead of time to coordinate details.

 Applicant /  Apr 01, 2025 03:44 PM

Could you give me a contact at TMP? What does TMP stand for?

 Transportation - Mobility - Parking /  Apr 01, 2025 04:14 PM

This will need to be reviewed by the Norwalk Traffic Authority at their next meeting on 04/21/2025, at 4:00pm on Zoom: <https://norwalkct-org.zoom.us/j/83705265389>

Ben Yeung (byeung@norwalkct.gov), senior traffic engineer with the Transportation, Mobility, and Parking Department, has already been contacted for guidance on preparing for the hearing.

Please also contact the Norwalk Police Department to coordinate for staffing for road closures:

- Sergeant Ryan Evarts - revarts@norwalkct.gov
- Deputy Chief Joseph Dinho - jdinho@norwalkct.gov

POST COMMENT

Will your event impact the drawbridge?

No

Will there be onsite food preparation and/or cooking and/or non-alcoholic beverages sold, served, given away or sampled at your event?

No

Will the event and/or vendors needs the addition or installation of any temporary generators and/or electrical wiring and/or onsite electricity access? Will you be using any heat source for preparing/cooking food?	No
Will alcohol be served at the event?	No
Will your event require access to onsite water?	No
Will the event include the addition of portable toilets and/or wash stations onsite?	No
Will your event include the use of drone(s)? (Drone use is not allowed at parks or schools in the City of Norwalk.)	No
Will there be any open fire, fireworks, pyrotechnics or fire performances?	No
Will there be carnival rides at this event? (Jumpers, bounce houses, trampolines or inflatables are not allowed)	No
Will the event have Bingo, Raffle or some other ticket draw?	No
Will the event include animal activities, exhibits or rides?	No
Will the event have any water activities?	No
Is there any additional information you would like to provide?	No
▼ ●●● Site Plan / Route Map	Required
▼ ● Public Notification	Required
▼ ● First Aid/Medical Services	Required
▼ ● Zero Waste Plan	Required
▼ ●●● Emergency Management Plan	Required
▼ ● Insurance	Required
▼ Acknowledgement	Required
▼ Information from Accounting 🔒 not viewable by applicant	
▼ ●● Police Staffing Requirement	
Site Inspection	No
▼ Permit Info 🔒 not viewable by applicant	



^ Internal Notes 🔒 not viewable by applicant ⓘ

💬Post comment:

File upload:

Drag and drop files here or click to browse.

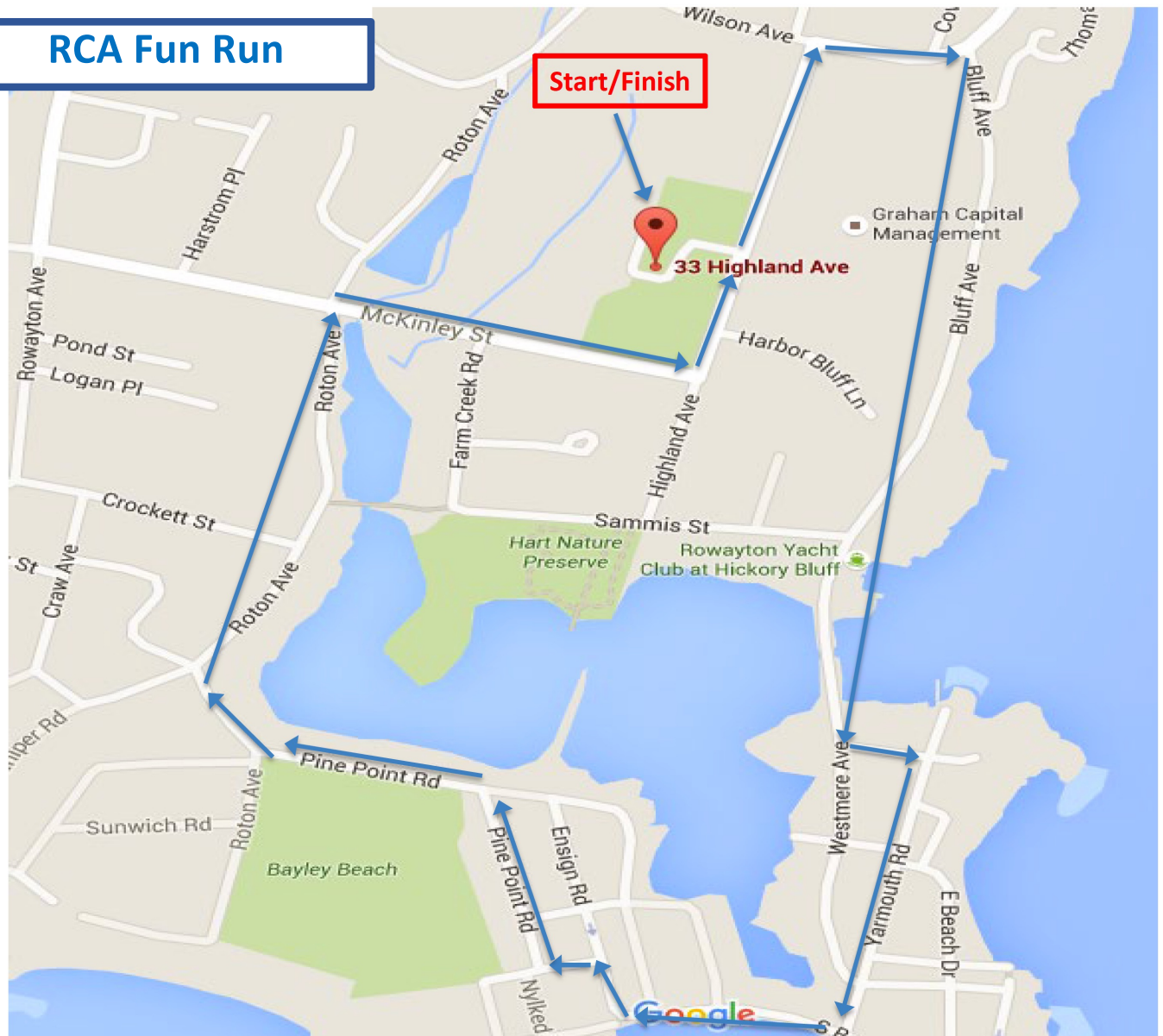
Section V.

Item C.

Approve proposed Full Closure on Highland Avenue (State Rt. 136), McKinley Street (State Rt. 136), Wilson Avenue (State Rt. 136), Bluff Avenue, Brown Place, Yarmouth Road, S Beach Drive, Crescent Beach Road, Ensign Road, Gull Road, Pine Point Road, and Roton Avenue for the RCA Father's Day Run

[Ben Yeung – TMP – Speaking for Event Organizer]

RCA Fun Run



APPLICATION REVIEW

SPECIAL EVENT PERMIT: SPECIAL EVENT PERMIT

Application Review

RCA Fathers Day Fun Run

Sunday June 15, 2025

● Under Review

Application Comments

Details

Permits

Related Applications

Billing

Survey

Administrator / Apr 01, 2025 03:56 PM

● Under Review

POST COMMENT

▼ ● Host Organization

Required

^ Primary & Onsite Contacts

Primary Contact First Name	Tim
Primary Contact Last Name	Pettee
Primary Contact Position	Board Member
Primary Contact Email	rcapermits@gmail.com
Primary Contact Phone Number	917-847-5333
Is the Onsite Contact the same as the Primary Contact?	No
Onsite Contact First Name	Jay
Onsite Contact Last Name	Boothby
Onsite Contact Email	james.boothby@gmail.com
Onsite Contact Phone Number	215-901-5250

^ Event Information

Event Name	RCA Fathers Day Fun Run
Social Media Marketing Pages	No

Event Description	The event will be held on Father’s Day, Sunday, June 15th, with a race start time of 9:30am at the Rowayton Community Center. Choose from the 2.2 mile short course or the 4.4 mile long course. Children under 15 may only run the short course, and an adult must accompany all children under nine. Registration runs from 8:30am-9:15am on race day. Online pre-registration fees are \$15.00 for adults and \$10.00 for children. Race day registration fees increase to \$20.00 for adults and \$10.00 for children under 15. For more information please contact John Bainton.
-------------------	--

Public Event Description	A fun, family run on Father's Day through beautiful Rowayton.
Public Calendar Location	33 Highland Ave, Norwalk, CT 06853
Is there a fee for any portion of the event?	Yes
Ticket Price Description	\$15 for adults, \$10 for children.
Maximum # of tickets to be sold / issued	350

⬆ Event Dates & Attendance

Set-up, Event and Dismantle take place on the same day	Yes
Event Date	06-15-2025
Set-up Start Time	8:00 am
Set-up End Time	9:15 am
Event Start Time	9:30 am
Event End Time	10:30 am
Dismantle Start Time	11:00 am
Dismantle End Time	12:00 pm
Estimated # of Participants	150
Estimated # of Spectators	50
Estimated # of Staff/Volunteers	10

Will the event use any City Property like Parks or Schools?	No
Will this event include any stage, tents or staking into the ground or other temporary structures?	No
Will there be amplified sound at your event (a public address or sound system)?	No
Will merchandise and/or goods be sold at the event?	No

⬆ ●●● Will the event impact any train tracks, roads or parking lots? Do you need any barrels, cones and/or barricades? Yes

[VIEW REQUIREMENTS](#) ▼

Will any train tracks be impacted by your event?	No
Will any state roads be impacted by your event?	Yes
Event Impact on State Roads	Route 136 through Rowayton.
Will any roads and/or sidewalk be impacted by your event?	Yes

Road and/or Sidewalk Closure	Other, Mixed closure
Road Closure Start Date/Time	06-15-2025 9:00 am
Road Closure End Date/Time	06-16-2024 11:00 am
Road Closure related file(s)	
Enter Road Closure and other related details	See map
Are you using a Traffic Control Company (TCC)?	No
Do you need any barrels, cones and/or barricades?	No

Police Department

Not Yet Reviewed

Public Works

Not Yet Reviewed

Transportation - Mobility - Parking

Under Review

CHANGE STATUS

Comments and Files:

 *Transportation - Mobility - Parking* /  Apr 01, 2025 04:14 PM

This will need to be reviewed by the Norwalk Traffic Authority at their next meeting on 04/21/2025, at 4:00pm on Zoom: <https://norwalkct-org.zoom.us/j/83705265389>

Ben Yeung (byeung@norwalkct.gov), senior traffic engineer with the Transportation, Mobility, and Parking Department, has already been contacted for guidance on preparing for the hearing.

Please also contact the Norwalk Police Department to coordinate for staffing for road closures:

- Sergeant Ryan Evarts - revarts@norwalkct.gov
- Deputy Chief Joseph Dinho - jdinho@norwalkct.gov

POST COMMENT

Will your event impact the drawbridge?	No
Will there be onsite food preparation and/or cooking and/or non-alcoholic beverages sold, served, given away or sampled at your event?	No
Will the event and/or vendors needs the addition or installation of any temporary generators and/or electrical wiring and/or onsite electricity access? Will you be using any heat source for preparing/cooking food?	No
Will alcohol be served at the event?	No
Will your event require access to onsite water?	No
Will the event include the addition of portable toilets and/or wash stations onsite?	No
Will your event include the use of drone(s)? (Drone use is not allowed at parks or schools in the City of Norwalk.)	No
Will there be any open fire, fireworks, pyrotechnics or fire performances?	No
Will there be carnival rides at this event? (Jumpers, bounce houses, trampolines or inflatables are not allowed)	No

4/16/25, 4:53 PM

Application Review - City of Norwalk - Eproval

Will the event have Bingo, Raffle or some other ticket draw?	No
Will the event include animal activities, exhibits or rides?	No
Will the event have any water activities?	No
Is there any additional information you would like to provide?	No
▼ ●●● Site Plan / Route Map	Required
▼ ● Public Notification	Required
▼ ● First Aid/Medical Services	Required
▼ ● Zero Waste Plan	Required
▼ ●●● Emergency Management Plan	Required
▼ ● Insurance	Required
▼ Acknowledgement	Required
▼ Information from Accounting	not viewable by applicant
▼ ●● Police Staffing Requirement	
Site Inspection	No
▼ Permit Info	not viewable by applicant

Internal Notes not viewable by applicant

Post comment:

File upload:

Drag and drop files here or click to browse.

☐ Check this box to notify the following reviewers and administrators

☐ Administrator

☐ Building and Code Enforcement

☐ Community and Economic Development

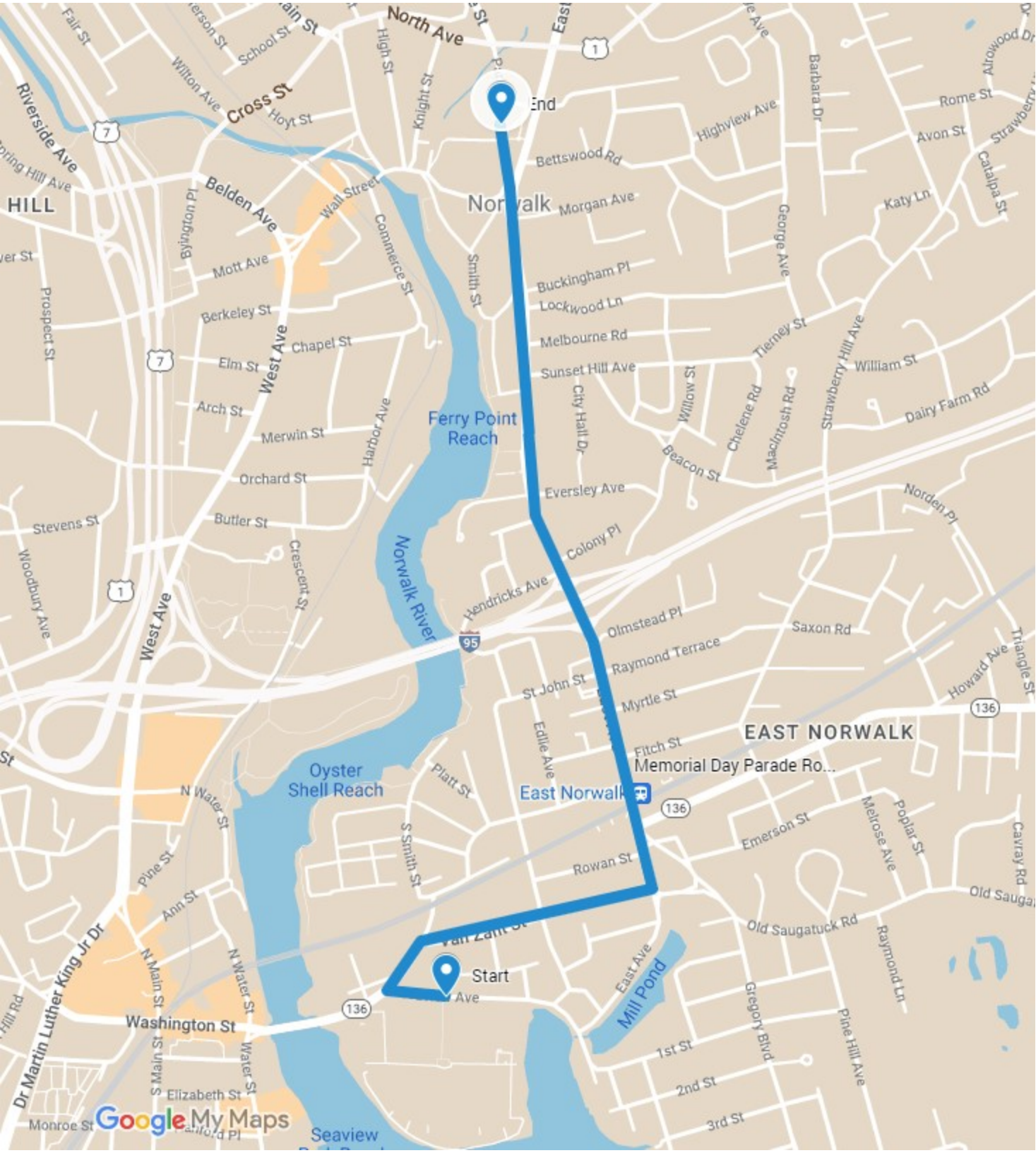
☐ Emergency Dispatch

Section V.

Item D.

Approve proposed Full Closure on Seaview Avenue, Fort Point St (State Rt. 136), Van Zant St (State Rt. 136), East Avenue and Park Street for City Memorial Day Parade

[Ben Yeung – TMP – Speaking for Event Organizer]



APPLICATION REVIEW

SPECIAL EVENT PERMIT: SPECIAL EVENT PERMIT

Application Review

City of Norwalk Memorial Day Parade

Monday May 26, 2025

● Approved

Application Comments

Details

Permits

Related Applications

Billing

Survey

Administrator

Apr 09, 2025 04:45 PM

● Under Review

Administrator

Apr 16, 2025 03:04 PM

● Approved

special-event-single-day-permit_2025-04-16T19:03:31.537Z.pdf

POST COMMENT

▼ Host Organization

Required

▲ Primary & Onsite Contacts

Primary Contact First Name	Irene
Primary Contact Last Name	Dixon
Primary Contact Position	City Clerk
Primary Contact Email	idixon@norwalkct.gov
Primary Contact Phone Number	203-854-7704
Primary Contact Secondary Phone	203-515-0100
Is the Onsite Contact the same as the Primary Contact?	Yes
Onsite Contact First Name	Irene
Onsite Contact Last Name	Dixon
Onsite Contact Email	idixon@norwalkct.gov
Onsite Contact Phone Number	203-854-7704

▲ Event Information

Event Name	City of Norwalk Memorial Day Parade
Event Website	https://www.norwalkct.gov
Social Media Marketing Pages	No
Event Description	Annual Memorial Day Parade

Public Event Description	Annual Memorial Day Parade
Public Calendar Location	Veterans Park
Is there a fee for any portion of the event?	No

Event Dates & Attendance

Set-up, Event and Dismantle take place on the same day	Yes
Event Date	05-26-2025
Set-up Start Time	7:00 am
Set-up End Time	4:00 am
Event Start Time	10:00 am
Event End Time	4:00 pm
Dismantle Start Time	12:00 pm
Dismantle End Time	1:00 pm
Estimated # of Participants	300
Estimated # of Spectators	10000
Estimated # of Staff/Volunteers	100

Will the event use any City Property like Parks or Schools? Yes

VIEW REQUIREMENTS

Have you reserved the Park(s) you need for your event?	Yes
Name of Park(s)	Veterans Park

Comments and Files:

 Parks /  Apr 10, 2025 03:52 PM

Site secured, we will send to May 14th RPCA

POST COMMENT

Will this event include any stage, tents or staking into the ground or other temporary structures? No

Will there be amplified sound at your event (a public address or sound system)? Yes

Will merchandise and/or goods be sold at the event? No

Will the event impact any train tracks, roads or parking lots? Do you need any barrels, cones and/or barricades? Yes

VIEW REQUIREMENTS

Will any train tracks be impacted by your event?	No
Will any state roads be impacted by your event?	Yes
Event Impact on State Roads	Parade will follow usual route - 10:00 am step off from Veterans Park, right on Fort Point St., right on Van Zant St., left on East Avenue to the Green
Will any roads and/or sidewalk be impacted by your event?	Yes
Road and/or Sidewalk Closure	Full road closure

Road Closure Start Date/Time	05-26-2025 9:00 am
Road Closure End Date/Time	05-26-2025 12:00 pm
Road Closure related file(s)	Memorial Day Parade Route.png
Are you using a Traffic Control Company (TCC)?	No
Do you need any barrels, cones and/or barricades?	Yes
Barrels, Cones and/or Barricades Description	Barrels or cones to block roads leading to parade route

Police Department

Approved

Comments and Files:

 *Transportation - Mobility - Parking* /  Apr 09, 2025 04:56 PM

This will need to be reviewed by the Norwalk Traffic Authority at their next meeting on 04/21/2025, at 4:00pm on Zoom: <https://norwalkct-org.zoom.us/j/83705265389>

Please contact Ben Yeung (byeung@norwalkct.gov), senior traffic engineer with the Transportation, Mobility, and Parking Department, for guidance on preparing for the hearing.

Please also contact the Norwalk Police Department to coordinate for staffing for road closures:
- Sergeant Ryan Evarts - revarts@norwalkct.gov
- Deputy Chief Joseph Dinho - jdinho@norwalkct.gov

POST COMMENT

Will your event impact the drawbridge?	No
Will there be onsite food preparation and/or cooking and/or non-alcoholic beverages sold, served, given away or sampled at your event?	No
Will the event and/or vendors needs the addition or installation of any temporary generators and/or electrical wiring and/or onsite electricity access? Will you be using any heat source for preparing/cooking food?	No
Will alcohol be served at the event?	No
Will your event require access to onsite water?	No
Will the event include the addition of portable toilets and/or wash stations onsite?	No
Will your event include the use of drone(s)? (Drone use is not allowed at parks or schools in the City of Norwalk.)	No
Will there be any open fire, fireworks, pyrotechnics or fire performances?	No
Will there be carnival rides at this event? (Jumpers, bounce houses, trampolines or inflatables are not allowed)	No
Will the event have Bingo, Raffle or some other ticket draw?	No
Will the event include animal activities, exhibits or rides?	No
Will the event have any water activities?	No
Is there any additional information you would like to provide?	No

- ▼ ●●● Site Plan / Route Map

Required
- ▼ ● Public Notification

Required

4/16/25, 4:55 PM

Application Review - City of Norwalk - Eproval

▼ First Aid/Medical Services	Required
▼ Zero Waste Plan	Required
▼ ●●● Emergency Management Plan	Required
▼ ● Insurance	Required
▼ Acknowledgement	Required
▼ Information from Accounting  not viewable by applicant	
▼ ●● Police Staffing Requirement	
Site Inspection	No
▼ Permit Info  not viewable by applicant	



^ Internal Notes not viewable by applicant

Post comment:

File upload:

Drag and drop files here or click to browse.

☐ Check this box to notify the following reviewers and administrators 

- ☐ Administrator
- ☐ Building and Code Enforcement
- ☐ Community and Economic Development
- ☐ Emergency Dispatch
- ☐ Health - Environmental Services
- ☐ Health Director
- ☐ Norwalk Hospital EMS
- ☐ Parks
- ☐ Police - RollKall

Section V.

Item E.

Approve the proposed changes to partial closures on West Avenue for State DOT Drainage Project

[Prashant Chandra – CT DOT]



www.watersconst.com

300 BOSTWICK AVENUE BRIDGEPORT CONNECTICUT 06605
TEL: (203) 334-6888 FAX: (203) 576-0144

April 15th, 2025

Project: 0102-0371-R1 Rehabilitation of Bridge No. 07023 I-95 On-Ramp – Norwalk, CT

Subject: Preliminary Sequence of West Ave Drainage Work

To whom it may concern,

Per CTDOT's request at the 4/10/2025 Progress Meeting, Waters Construction is providing this preliminary sequence of the West Ave drainage work which outlines the anticipated work flow. We understand that CTDOT requires a preliminary sequencing plan in order move forward with revised MPT plans. Please note that this sequencing plan is not all-inclusive and subject to field adjustment and/or differing site conditions.

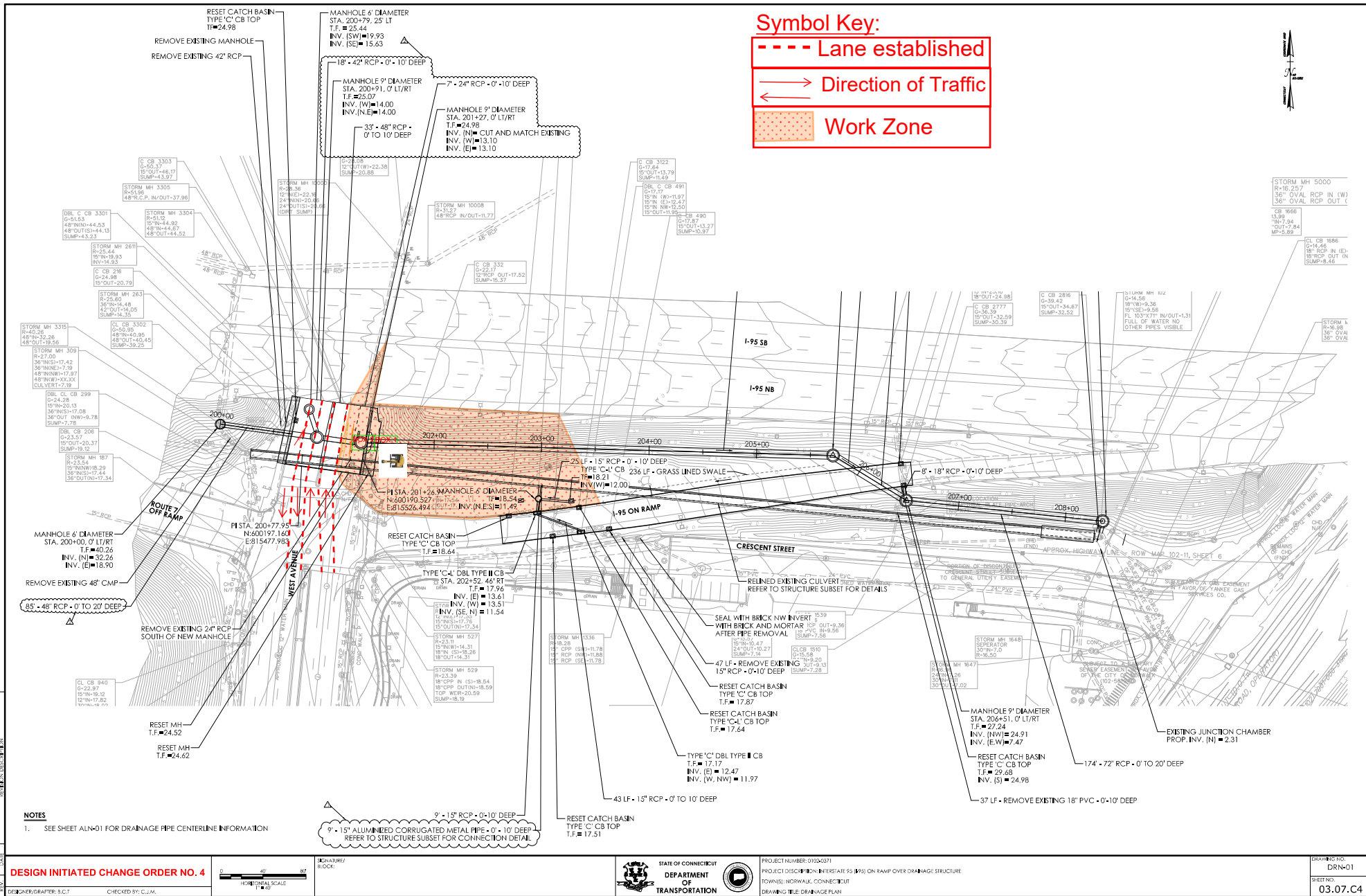
Please see the attached preliminary sequence of the West Ave drainage work per CTDOT Dico No. 4 redesign. Duration of this work is to span an estimated (30) calendar days.

Regards,

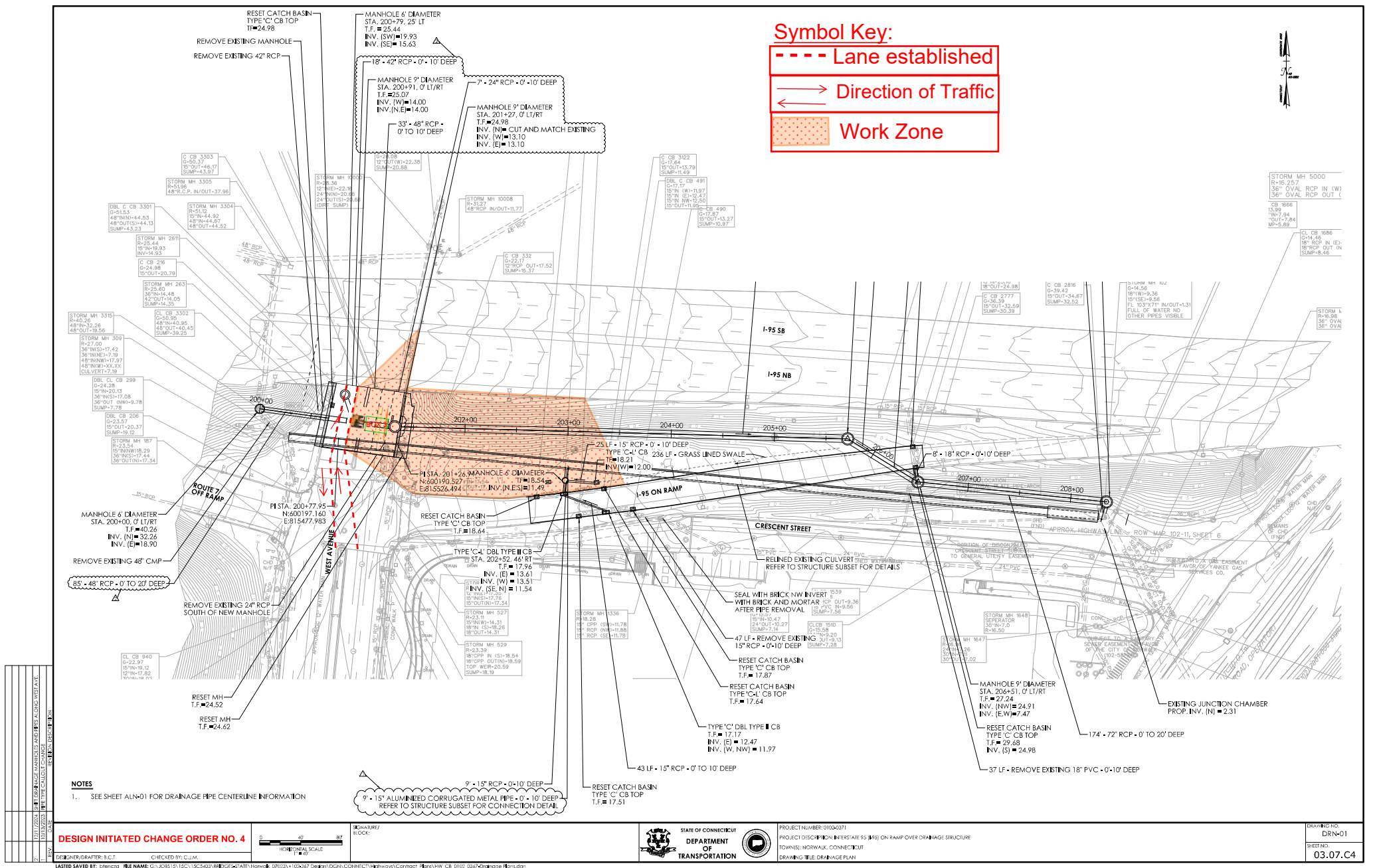
Waters Construction Co. INC
We Connect Communities



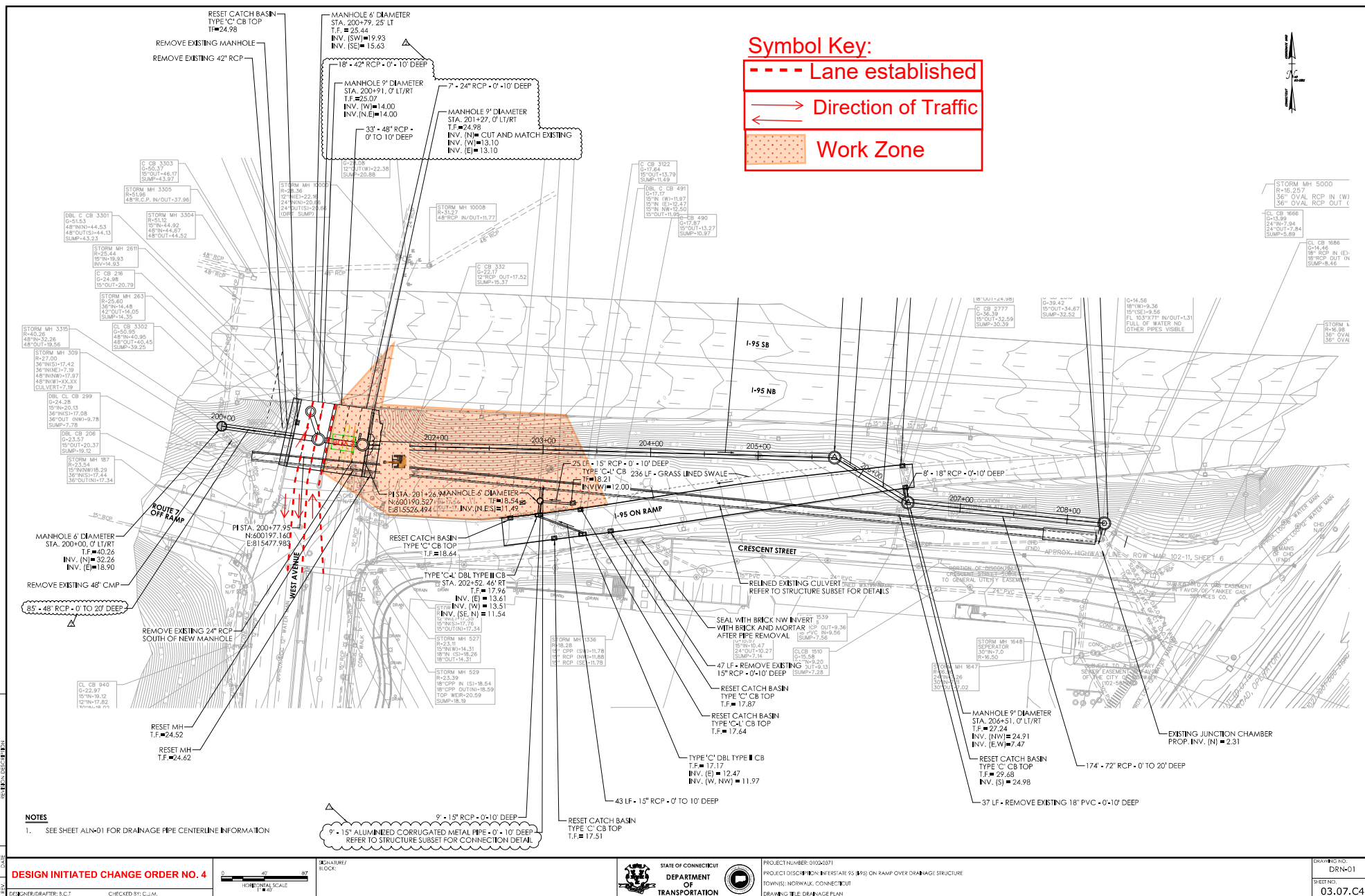
SET UP 1 - DAY TIME OPERATION



SET UP 2 - NIGHT TIME OPERATION



SET UP 2 - DAY TIME OPERATION



Symbol Key:

→ Direction of Traffic

Diagram illustrating a road configuration with alternating one-lane traffic. A double-headed arrow indicates the alternating traffic flow.



Symbol Key:

- Lane established
- Direction of Traffic
- Work Zone
- ↔ Alternating One Lane Traffic

Notes:

- SEE SHEET ALN-01 FOR DRAINAGE PIPE CENTERLINE INFORMATION

1. SEE SHEET ALN-01 FOR DRAINAGE PIPE CENTERLINE INFORMATION

DESIGNER/DRAFTER: B.C.T. CHECKED BY: C.J.M. 1 of 47

LASTED SAVED BY: blenciana FILE NAME: G:\JOBS\15\15C3403\BIDDING-STATE\Norwalk_07023\1+02-367 Design\DG\N\CONNECT\Highways\Contract Plans\HW_CB_0102_0367\Drainage Plans.dgn
 PLOTTED DATE: 12/12/2024

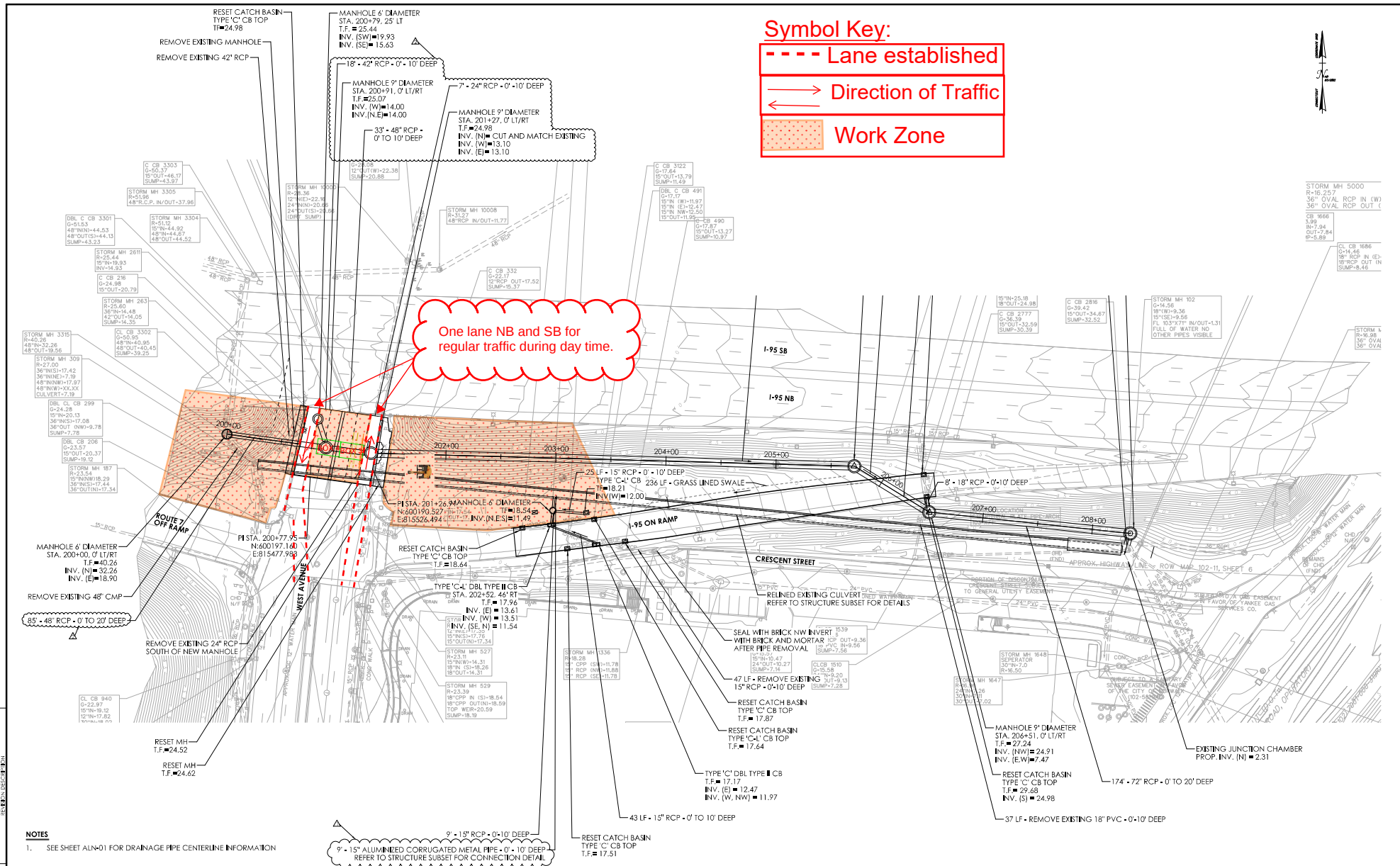


PROJECT NUMBER: 0102-0373
PROJECT DESCRIPTION: INTER
TOWN(S): NORWALK, CONNE
DRAWING TITLE: DRAINAGE

PROJECT NUMBER: 010G-0371
PROJECT DESCRIPTION: INTERSTATE 95 (I-95) ON RAMP OVER DRAINAGE STRUCTURE
TOWN(S): NORWALK, CONNECTICUT
DRAWING TITLE: DRAINAGE PLAN

DRAWING NO. DRN-01
SHEET NO. 03.07.C4

SET UP 3 - DAY TIME OPERATION



NOTES

1. SEE SHEET ALN-01 FOR DRAINAGE PIPE CENTERLINE INFORMATION

DESIGN INITIATED CHANGE ORDER NO. 4



BLOCK:



DEPARTMENT
OF
TRANSPORTATION



PROJECT NUMBER: 0102-0371
PROJECT DESCRIPTION: INTERSTATE 95 (I-95) ON RAMP OVER DRAINAGE STRUCTURE
TOWN(S): NORWALK, CONNECTICUT
DRAWING TITLE: DRAINAGE PLAN

DRAWING NO. DRN-01
SHEET NO. 03.07.C4

2	12/11/2024	SPOT-BRIDGE MARBLES AND PETS ALONG WIST AVE.
1	10/13/2023	PIPE TYPE CULLOUT CHANGE
		300.000000 INSC0010001
		(DATE)



DESIGNER/DRAFTER: B.C.T. CHECKED BY: C.J.M.

LASTED SAVED BY: btenzla FILE NAME: G:\J08151\SC\15C54031\B01\DESIGN\STATE\Honduras\070223\+102367 Design\DGN\CONNECT\Highways\Contract Plans\HW_CB_0102_0367\Drainage Plans.dgn
PLOTTED DATE: 12/12/2024



DRAWING NO.	DRN-01
SHEET NO.	03.07.C4