

AGENDA

DATE: Monday, March 18, 2024
TIME: 5:30 PM
PLACE: By Video Conference and Teleconference

To allow public access, anyone may access a meeting by telephone, Zoom, and/or the City of Norwalk YouTube channel. Specific instructions and links can be found at

To allow public access, anyone may access a meeting by telephone and/or Zoom, or a recording in the City of Norwalk YouTube channel.

Specific instructions and links can be found at norwalkct.gov/meetings



Members of the public may call in to participate. Callers will not be able to see the meeting participants. All participants will be muted upon entering the meeting. To speak, dial *9 on the phone and you will be called on by the host of the meeting during the public comment section. All speakers must state their name and address. Comments must be on a topic on the agenda and are limited to three minutes. Anyone disrupting the orderly conduct of the meeting, including by using threatening, hateful, or sexually-explicit language, will be removed. Please find the information using the link above.



Members of the public who wish to provide "live comments" may also use the Zoom meeting platform. All participants will be muted upon entering the meeting. To speak, click the "raise your hand indicator" and you will be called by the host of the meeting during the public comment section. All speakers must state their name and address. Comments must be on a topic on the agenda and are limited to three minutes. Anyone disrupting the orderly conduct of the meeting, including by using threatening, hateful, or sexually-explicit language, will be removed. Please find the information using the link above.



Members of the public who wish to provide public comment are encouraged to submit those via email in advance of the meeting. For these comments to be included into the record, they must be submitted by 12:00 p.m. the day of the meeting. Please email Dilene Byrd at dbyrd@norwalkct.gov with the subject line "Public Comment" to provide written public comment prior to the meeting.

WPCA Regular Meeting:

1. Call to Order
2. Public Input - (Guests at WPCA meetings may speak to any item on the agenda. Comments shall be limited to no more than three (3) minutes per speaker.)
3. Approve the minutes from the WPCA Meeting held on February 20, 2024. (copy included)
4. Authorize the Chairman or Vice Chairman of the Water Pollution Control Authority to sign the Verily Wastewater Surveillance Testing Services Materials Transfer Agreement as part of the CDC NWSS Wastewater Monitoring Program as the signatory authority to allow Veolia staff to collect and ship samples. (copy included)

5. Authorize the Chairman or Vice Chairman of the Water Pollution Control Authority to execute an amendment to the March 22, 2021 Agreement with Woodard & Curran in the amount of \$300,000 and extend the term of the agreement by three (3) years to provide additional on-call professional engineering services. (copy included)

Account No. 09244062-5777-C0361

6. Contract Operations Report:
 - a. Veolia Monthly Operating Report – February 2024 (copy included)
 - b. Aeration System Instrumentation Project
 - c. Sanitary Sewer CIPP Lining – Colonial Village Easement
 - d. Major Repair or Replacement / Out of Scope Items:
 - 1) Bar Screen #1 Repairs (copy included)
7. Reports:
 - a. FY23/24 Revenues/Expenditures MUNIS Reports (copy included)
 - b. CTDEEP's Draft FY2024-2025 Clean Water Fund Priority List (copy included)
 - c. Discussion on WPCA Engineering Projects:
 - 1) Catch Basin Disconnect Program
 - 2) Hubbell's Lane Relief Sewer
 - 3) Beacon Street Sanitary Sewer
 - 4) Keeler Brook PS Replacement
 - d. Discussion on WPCA Construction Projects (photos included)
 - 1) Collection – Sammis and Bell Island Sewershed Rehabilitation
 - 2) Collection – Dreamy Hollow Project
 - 3) PS - Five Mile, Old Trolley Way, Karen Dr., and Woodward Ave. Rehabilitation
 - e. Sewer Use Bill Appeals/Adjustments Update
 - 1) Appeal status
 - f. Information Copies:
 - 1) Public Notice – FY24/25 Approved Sewer Use Rates
8. Adjournment

Next WPCA Meeting: **Monday, April 15, 2024, 5:30 PM**
By Video Conference and Teleconference

To allow public access, anyone may access a meeting by telephone, Zoom, and/or the City of Norwalk YouTube channel. Specific instructions and links can be found at www.norwalkct.org/meetings.



Members of the public can call in and listen to a meeting. They will not be able to speak or see any of the meeting participants. Each meeting will use a unique Meeting/Webinar ID. Please find the information using the link above.



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Members of the public who wish to view the meeting, but are not participating, can view a live stream on the City of Norwalk YouTube channel. This stream is delayed by approximately 20 seconds. Please find the information using the link above. The meeting recording and minutes will be posted on the City of Norwalk website within seven (7) days after the meeting.



Members of the public who wish to provide public comment are encouraged to submit those via email in advance of the meeting. For these comments to be read into the record, they should be submitted at least three hours in advance of the meeting start time. Please email Dilene Byrd at dbyrd@norwalkct.gov to provide written public comment prior to the meeting.

**CITY OF NORWALK
WATER POLLUTION CONTROL AUTHORITY VIA ZOOM VIRTUAL
VIDEOCONFERENCE AND TELECONFERENCE
REGULAR MEETING
FEBRUARY 20, 2024**

Attendance: Darren Oustafine, Chairman
Chris Mannella
John Bove
James Frayer
Barbara Smyth
Heather Dunn

Staff: Vanessa Valadares, Chief of Operations and Public Works
Ralph Kolb, WPCA Senior Environmental Engineer
Nelya Bauer, Wastewater Systems Manager

Others: Mathew Brown, Project Manager, Veolia, Inc
Ross Gambino, Asst. Project Manager, Veolia, Inc.

**1. PUBLIC HEARING ON THE PROPOSED SEWER USE CHARGES TO BE EFFECTIVE
JULY 1, 2024 (NOTICE INCLUDED)**

Mr. Oustafine opened the public hearing at 5:30PM.

Mr. Oustafine closed the public hearing at 5:31PM.

No one from the public attended.

2. CALL TO ORDER

Mr. Oustafine called the meeting to order at 5:32PM.

**3. PUBLIC INPUT- (GUESTS AT THE WPCA MEETING AMY SPEAK TO ANY ITEM ON
THE AGENDA. COMMENTS SHALL BE LIMITED TO NO MORE THAN THREE (3)
MINUTES PER SPEAKER.)**

There were no public comments this evening.

**4. APPROVE THE MINUTES FROM THE WPCA MEETING HELD ON JANUARY 16,
2024. (COPY INCLUDED)**

On page 5, paragraph 1, add "removal" after nitrogen.

**** MS. SMYTH MOVED TO APPROVE THE MINUTES FROM THE WPCA MEETING HELD
ON JANUARY 16, 2024, AS AMENDED.**

**** THE MOTION PASSED UNANIMOUSLY.**

Ms. Dunn joined the meeting at 5:34PM.

5. APPROVE THE SEWER USE RATES TO BE EFFECTIVE JULY 1, 2024

Mr. Kolb said this year's rate increase is 4.5% and the legal notice was included in the agenda and shows the current and proposed rates.

**** MS. SMYTH MOVED TO APPROVE THE SEWER USE RATES TO BE EFFECTIVE JULY
1, 2024.**

**** THE MOTION PASSED UNANIMOUSLY.**

6. APPROVE THE PROPOSED FY 2024-25 OPERATING BUDGET (COPY ATTACHED)

Mr. Kolb said the operating budget that is included is very similar to the ones that were presented in the past months and the only change is to the inter-departmental billing between the city and the WPCA and

the WPCA and the city, which was finalized after the January WPCA meeting, so those numbers have been updated. Mr. Frayer said in looking at the actual expenses that are included in the MUNIS report there is a revised budget bringing the expense side up to \$21 million dollars due to a \$1.5 million dollar adjustment or transfer. Mr. Kolb said that is correct and was a carryover from last fiscal year and were monies that were encumbered but not yet invoiced by the Veolia team. Mr. Frayer asked if the money will be spent this year or next year. Ms. Valadares said it is operating so will need to be spent this fiscal year and if not will need to go to the WPCA and the Board of Estimate and Taxation to request that it is transferred into the next fiscal year.

**** MR. FRAYER MOVED TO APPROVE THE PROPOSED FY 2024-25 OPERATING BUDGET.
** THE MOTION PASSED UNANIMOUSLY.**

7. APPROVE THE PROPOSED FY 2024-25 CAPITAL BUDGET (COPY ATTACHED)

Mr. Kolb said this is the capital budget that was presented to the WPCA in December and put forward through the city process.

**** MR. FRAYER MOVED TO APPROVE THE PROPOSED FY 2024-25 CAPITAL BUDGET
** THE MOTION PASSED UNANIMOUSLY.**

8. AUTHORIZE THE CHAIRMAN OR VICE CHAIRMAN OF THE WATER POLLUTION CONTROL AUTHORITY TO SIGN CONNECTICUT DEEP'S SRTK SUBSCRIBER AGREEMENT AS THE SIGNATORY AUTHORITY TO ALLOW VEOLIA STAFF TO SUBMIT ELECTRONIC FILINGS.

Mr. Oustafine said if there is an overflow that is required to report it makes perfect sense for Veolia to report it and they will need to be given the authority since they are not a municipality. Mr. Kolb said that Veolia is already reporting electronically, and this is to allow new personnel to have access.

MR. BOVE MOVED TO APPROVE TO AUTHORIZE THE CHAIRMAN OR VICE CHAIRMAN OF THE WATER POLLUTION CONTROL AUTHORITY TO SIGN CONNECTICUT DEEP'S SRTK SUBSCRIBER AGREEMENT AS THE SIGNATORY AUTHORITY TO ALLOW VEOLIA STAFF TO SUBMIT ELECTRONIC FILINGS.

**** THE MOTION PASSED UNANIMOUSLY.**

9. AUTHORIZE THE ALLOCATION OF \$250,000 TO THE DEPARTMENT OF PUBLIC WORKS FOR USE ON THE STORM/SANITARY SEWER SEPARATION PROJECT BEING ADMINISTERED BY THE DEPARTMENT OF PUBLIC WORKS UNDER THE AGREEMENT BETWEEN THE CITY OF NORWALK AND M. RONDANO, INC. FOR PROJECT DRG 2023-3 ON-CALL DRAINAGE IMPROVEMENTS AT VARIOUS LOCATIONS.

Account Nos. 09204062-5777-C0361 and 09244062-5777-C0361

Mr. Kolb said that WPCA staff has had success working with the DPW engineering office with their on-call contractor to conduct sewer separation of catch basins from the sanitary sewer during their drainage improvements and this is a continuation of that program. He said last year six catch basins were

disconnected from the city's sanitary sewer system. Mr. Frayer asked if this is the same as the \$250,000 that was approved at the Common Council meeting last week. Ms. Valadares said "yes" that is correct and the reason it is being requested to both boards is because the contract with Rondano is through the city and not the WPCA, and because the value and accounts will be changed it would first need to go to the Common Council to be approved and would also need to come to the WPCA to authorize the use of the funds. Mr. Frayer asked if it should have come to the WPCA first for the approval to use the funds. Ms. Valadares said it is sometimes done that way but this was the best way to maximize the timing so the projects can move forward. Mr. Oustafine asked how many more catch basins are left that will need to be disconnected from the sanitary sewer system. Mr. Valadares provided an overview of the on call drainage program and said the driver of the program under engineering is the paving forecast so based on the streets that will be paved in the next three years the on call drainage contractor is sent to those areas to look at the condition of the pipes and see if any changes/upgrades are needed, and sometimes during those investigations they find combined systems that need to be disconnected and average approximately 6-9, but that is why a placeholder number is used because we really don't know exactly how many they will find.

MR. FRAYER MOVED TO APPROVE TO AUTHORIZE THE ALLOCATION OF \$250,000 TO THE DEPARTMENT OF PUBLIC WORKS FOR USE ON THE STORM/SANITARY SEWER SEPARATION PROJECT BEING ADMINISTERED BY THE DEPARTMENT OF PUBLIC WORKS UNDER THE AGREEMENT BETWEEN THE CITY OF NORWALK AND M. RONDANO, INC. FOR PROJECT DRG 2023-3 ON-CALL DRAINAGE IMPROVEMENTS AT VARIOUS LOCATIONS.

**** THE MOTION PASSED UNANIMOUSLY.**

10. CONTRACT OPERATIONS REPORT:

a. Veolia Monthly Operating Report- January 2024 (copy included)

Mr. Brown reported and said the collections team completed 1.59 miles of TV inspection, 1.99 miles of sewer line cleaning, and miles of SLRAT sonar inspection. He said that 133 manhole inspections were also done as well as 47 IPP samples and inspections.

Mr. Brown said that blend tank #1 was back in service in January and is now waiting on the SCADA contractor to install and program the level controller to fully complete the project.

Mr. Brown said that January was another wet month and there was a significant rain event on January 9, 2024, that led to a CSO activation that was 15 hours and 33 minutes long and discharged a total of 4.27 million gallons from Outfall 002 over the duration of the event.

b. Notice of Change in Veolia Management and Personnel (letter included)

Mr. Brown said the previous Vice President left the company in early January and there were several projects under him that included Norwalk, and Dave Connors is the new Vice President and will be attending the WPCA meetings going forward, and he has been in the water industry for his entire career.

c. Aeration System Instrumentation Project

Mr. Brown said the instrumentation on the aeration basin project continues and probes are being installed to read things in the wastewater and treatment process which will provide real time data and will allow them to make adjustments much quicker, and the SCADA system will have more information on it for process control.

d. Major Repair or Replacement/ Out of Scope Items:

There was no report on the out-of-Scope item.

Mr. Frayer said the out-of-scope items which are not included in the original budget come to approximately \$225,000, with contingencies. Mr. Brown said in contract year one there was \$10,000 for out-of-scope items and that has increased due to CPI and is now \$11,240, and any out-of-scope items that need to be replaced that are over that cost are passed along to the WPCA. Mr. Kolb said the operating budget with Veolia includes a contingency for out-of-scope projects. Ms. Valadares said the costs for the out-of-scope projects are within the operating and capital budget.

1) FST Skimmer Arm Rubber Replacement (copy included)

There was no discussion.

2) Submersible Mixers (copy included)

There was no discussion.

3) RAS Pump Upgraded Mechanical Seals (copy included)

There was no discussion.

4) Upgraded HVAC Controls- Building 2 (copy included)

There was no discussion.

5) Arc Flash Study- 5 yr. (copy included)

There was no discussion.

11. REPORTS:

a. FY 23/24 Revenues/Expenditures MUNIS Reports (copy included)

There was no discussion.

b. Discussion on WPCA Engineering Projects:

1) Catch Basin Disconnect Program

Mr. Kolb said Brown and Caldwell have submitted a draft basis of design report and there are 39 catch basins that were identified in the report and are looking at the feasibility to disconnect from the sanitary sewer. He said 8-12 of those catch basins are on state roads and staff has had discussions with the CTDOT and they will be doing their own project to

disconnect those catch basins from the city's sanitary sewer. The other catch basins are being reviewed by the team for feasibility and once we receive the approval to proceed from DEEP it will be done in multiple projects.

2) Hubbell's Lane Relief Sewer

Mr. Kolb said the Hubbell's Lane relief sewer is at 60% design with Brown and Caldwell. He said the project is on Smith Street and will include upgrading the sanitary sewer to allow more flow.

3) Keeler Brook PS Replacement

Mr. Kolb said the city team is working with the Eversource team on obtaining a new easement for the new pump station.

c. Discussion of WPCA Construction Projects

1) Collection- Sammis and Bell Island Sewershed Rehabilitation

Mr. Kolb said that Insituform is the contractor and is in the process of cleaning and televising the sanitary sewers and once it is completed and the paperwork has been finalized the pipes will be lined in that sewershed.

2) Collection- Dreamy Hollow Project

Mr. Kolb said they are completing the sanitary sewer improvements on Saddle Road and will be disconnecting a few catch basins on Dry Hill Road near the storm water project. Ms. Smyth asked what the anticipated date of completion is for the project. Ms. Valadares said this June, and the area will also be paved.

3) PS- Five Mile, Old Trolley Way; Karen Drive; and Woodward Avenue Rehabilitation

Mr. Kolb said that three of the pump stations are substantially complete and Kovacs Construction is currently working at the Old Trolley Way pump station near the intersection of Wilson Avenue and Martin Luther King Drive and is anticipated to be completed in three to four months.

d. Sewer Use Bill Appeals/Adjustments Update

1) Appeal Status

Mr. Kolb said the appeals to date are \$56,311.

e. Information Copies

1) 2023 CSO Report (copy included)

Mr. Kolb said the 2023 CSO report was submitted to the DEEP regarding Outfall-002.

12. ADJOURNMENT

**** MS. DUNN MOVED TO ADJOURN.**

**** THE MOTION PASSED UNANIMOUSLY.**

The meeting was adjourned at 6:04PM.

Respectfully submitted,

Dilene Byrd

MATERIALS TRANSFER AGREEMENT

Verily Wastewater Surveillance Testing Services

This Materials Transfer Agreement (this “**Agreement**”) is entered into by and between Verily Life Sciences LLC, a Delaware limited liability company located at 269 East Grand Ave., South San Francisco, CA 94080, on behalf of itself, its affiliates and subsidiaries (“**Verily**”), and [REDACTED], a [REDACTED] located at [REDACTED] (“**Sample Provider**”), and is effective as of the date of the signature last signed below (“**Effective Date**”). Verily and Sample Provider are referred to herein individually as a “**Party**” and collectively as the “**Parties**.”

Sample Provider will send Verily Materials (as defined in Section 1) in order for Verily to test the Materials for SARS-CoV-2, Mpox virus and other pathogens as directed by the Centers for Disease Control and Prevention (“**CDC**”) (the “**Evaluation**”) as part of Verily’s contract with CDC related to wastewater surveillance (the “**CDC Contract**”). In consideration of the foregoing, and for other good and valuable consideration, the receipt of which is hereby acknowledged, the Parties hereby agree as follows:

1. Evaluation.

- a. Promptly after the Effective Date and thereafter during the Term, Sample Provider will use reasonable efforts to provide two (2) containers of 50 mL of liquid influent wastewater samples (“**Materials**”). Sample Provider will provide Materials to Verily two (2) times a week, for the duration of the Term, and Verily will conduct the Evaluation. Verily will be responsible for providing all shipping supplies and prepaid shipping labels reasonably necessary for the Materials to be sent from Sample Provider’s facility to Verily. Sample Provider hereby acknowledges and agrees that failure to comply with the sampling schedule may result in removal of Sample Provider from the CDC program and termination of this Agreement.
- b. Subject to the terms of this Agreement, Sample Provider authorizes Verily to use the Materials to perform the Evaluation and report and submit the Results as contemplated in this Agreement and the CDC Contract (the “**Permitted Purpose**”), and not for any other purpose. The Parties agree that after the Evaluation, the remaining Materials will not be returned to Sample Provider and that Verily shall archive necessary raw wastewater samples with CDC and/or ship the remainders to the CDC Biorepository. Verily may perform any of its obligations and responsibilities under this Agreement through subcontractors.
- c. Sample Provider is solely responsible for the collection techniques used in collecting the Materials, provided that Verily may provide reasonable feedback and suggestions on the collection techniques used by Sample Provider at Sample Provider’s request.

2. After completing the Evaluation for each set of Materials, Verily or Verily’s designee will provide the data and results arising from the Evaluation (the “**Results**”) by sharing the Results with the Sample Provider, in a manner subject to approval by CDC. Verily will use reasonable efforts to provide the Results to Sample Provider within forty eight (48) hours of Verily’s receipt of the Materials. The Parties acknowledge and agree that Verily will report the Results and any derivative data or analysis generated from the Results to NWSS DCIPHER data system as part of the CDC Contract. The Parties agree for all samples to be eligible for sequencing and the Results to be submitted to the public repository on NCBI and to DCIPHER, unless the Sample Provider has an existing agreement with the CDC that either supersedes or governs such requirement.

3. The parties acknowledge that all data generated through the CDC Contract are the sole property of CDC. Verily may provide data reports to Sample Provider with approval from CDC. Sample Provider may not share, publish, or use this data without express permission from CDC by writing to nwss@cdc.gov; provided, however, Sample Provider may, on a limited basis, share the Results privately with local government authorities, local public health authorities and hospitals, solely for the purpose of advancing or monitoring public health. Sample Provider shall report to CDC, both verbally and in writing, any instance in which a sample or any other data that Sample Provider receives from Verily in connection with the CDC Contract is subpoenaed or becomes the subject of a court or administrative order or other legal process (including a public records request under the Freedom of Information

Act). Sample Provider shall provide a report to CDC and Verily as soon as feasible upon receiving or otherwise becoming aware of the legal process, but no later than five (5) business days prior to the applicable response date. If CDC determines that it shall respond directly, Sample Provider shall cooperate fully and assist CDC in its response. Sample Provider shall implement administrative, physical and technical safeguards that reasonably and appropriately protect the samples and that prevent use or disclosure of such data other than as provided for by this Agreement. As soon as possible, but in no event later than 24 hours after Sample Provider becomes aware of a misuse or mis-disclosure of data not permitted under this Agreement, Sample Provider shall verbally report the event to CDC with as many of the details as possible and shall follow up with a written report within three (3) business days outlining such misuse or mis-disclosure.

4. The term of this Agreement will commence upon the Effective Date and will continue until September 14, 2025 (the “**Initial Term**”). After the Initial Term, the term of the Agreement will automatically renew on a month-to-month basis until September 14, 2028 unless either Party gives notice to the other Party of an intent not to renew for the next month (the “**Renewal Term**” and collectively with the Initial Term, the “**Term**”). Either Party has the right to terminate this Agreement for any reason on fourteen (14) days written notice to the other Party, and either Party has the right to terminate this Agreement for material breach upon seven (7) days written notice to the other Party]. Upon the expiration or termination of the Agreement, Verily will not return any remaining Materials. Sections 1(b), 2, 3, 4, 5, and 7-12 shall survive any termination or expiration of this Agreement.

5. Sample Provider shall cooperate fully with Verily, including providing Verily with any documents or records requested in a timely manner, to assist Verily in meeting all of its obligations under the CDC Contract.

6. Verily will comply with all laws and regulations regarding the transportation, use and disposal of the Materials. Sample Provider will: (a) ensure it has all necessary rights, consents, and approvals to send the Materials to Verily and for Verily to use the Materials for the Permitted Purpose, (b) comply with all laws and regulations regarding the collection, transportation and use of the Materials, as well as follow any instructions received by Verily regarding the transportation of the Materials, and (c) only provide Materials collected in the United States.

7. All Materials are understood to be experimental in nature and potentially hazardous. THE MATERIALS AND RESULTS ARE PROVIDED “AS IS” AND WITHOUT WARRANTY OF ANY KIND, NOTWITHSTANDING ANY REQUESTS MADE BY VERILY OR SAMPLE PROVIDER, INCLUDING, WITHOUT LIMITATION, ANY PERFORMANCE CHARACTERISTICS OF THE MATERIALS OR ACCURACY OF THE RESULTS.

8. EACH PARTY'S LIABILITY UNDER THIS AGREEMENT IS LIMITED TO DIRECT DAMAGES. IN NO EVENT SHALL EITHER PARTY BE LIABLE OR RESPONSIBLE TO THE OTHER FOR ANY TYPE OF INCIDENTAL, PUNITIVE, INDIRECT, SPECIAL OR CONSEQUENTIAL DAMAGES, EVEN IF ADVISED OF THE POSSIBILITY OF SUCH DAMAGES, WHETHER ARISING UNDER THEORY OF CONTRACT, TORT (INCLUDING WITHOUT LIMITATION NEGLIGENCE), STRICT LIABILITY OR OTHERWISE.

9. Sample Provider hereby releases Verily from any liability associated with actions taken by CDC (regulatory or otherwise) in connection with the CDC Contract, including actions taken by CDC based on the Results.

10. Sample Provider hereby releases Verily from any liability associated with actions taken by CDC (regulatory or otherwise) in connection with the CDC Contract, including actions taken by CDC based on the Results.

11. All notices of termination or breach must be in English, in writing and addressed to the other Party's Legal Department. The address for notices to Verily's Legal Department is verily-counsel@google.com. All other notices must be in English, in writing and addressed to the other Party's primary contact. Notice will be treated as given on receipt, as verified by written or automated receipt or by electronic log (as applicable).

12. Neither Party will be liable for failure or delay in performance to the extent caused by circumstances beyond its reasonable control. Neither Party will be treated as having waived any rights by not exercising (or delaying the exercise of) any rights under this Agreement. If any term (or part of a term) of this Agreement is invalid, illegal or unenforceable, the rest of the Agreement will remain in effect.

13. This Agreement does not create any agency, partnership, or joint venture between the Parties. This Agreement does not confer any benefits on any third party unless it expressly states that it does. The Parties may execute this Agreement in counterparts, including facsimile, PDF, and other electronic copies, which taken together will constitute one instrument. Any amendment must be in writing, signed by both Parties, and expressly state that it is amending this Agreement.

14. This Agreement sets out all terms agreed between the Parties and supersedes all other agreements between the Parties relating to its subject matter. In entering into this Agreement neither Party has relied on, and neither Party will have any right or remedy based on, any statement, representation or warranty (whether made negligently or innocently), except those expressly set out in this Agreement.

IN WITNESS WHEREOF, each of the Parties has caused this Agreement to be executed under seal by their duly authorized officers, effective as of the Agreement Effective Date.

[REDACTED]

Verily Life Sciences LLC

DO NOT SIGN - VERILY TO COLLECT E-SIGNATURES

By: _____

By: _____

Name: _____

Name: _____

Title: _____

Title: _____

Date: _____

Date: _____

March 13, 2024



Mr. Ralph Kolb, PE Senior Environmental Engineer
City of Norwalk
Water Pollution Control Authority
15 S. Smith Street
Norwalk, CT 06855

Subject: Request for On-Call Services Contract Amendment

Dear Mr. Kolb:

In 2021, Woodard & Curran and the WPCA amended the original Contract for On-Call Engineering Services at the Norwalk Water Pollution Control Facility (WPCF). The current Contract is set to expire in March 2024.

Woodard & Curran understands that the WPCA will need additional support from Woodard & Curran moving forward, with additional assignments authorized via Task Order.

Those assignments may include the following services:

Wastewater and collections system support including:

- Sanitary sewer design
- Capacity evaluation
- Pipeline condition assessment and rehabilitation
- Treatment plant evaluation
- Process modeling
- Treatment plant and pump station design and construction

Stormwater management

Funding and fiscal solutions, including utility financial analysis and rate model development.

It is anticipated that the future Task Orders would exceed the current term of this Agreement. In addition, the not-to exceed cost of the Agreement should be increased to reflect upcoming assignments. Therefore, Woodard & Curran respectfully requests that the Norwalk WPCA extend the current On-Call Agreement between the WPCA and Woodard & Curran for a period of two additional years and that the not-to-exceed cost for this Agreement be increased by \$300,000.00.



Should you have any questions or wish to discuss this request in detail, please do not hesitate to contact me. We are proud of the work we have accomplished together to date and look forward to continuing to support the WPCA and the improvement projects for the WPCF.

Sincerely,

Woodard & Curran Inc.

A handwritten signature in blue ink, appearing to read "AC", written over a horizontal line.

Anthony Catalano, PE BCEE
Senior Principal

Norwalk Water Pollution Control Authority
Executive Summary
February 2024

EXECUTIVE SUMMARY

February Highlights

- The Veolia collections system team completed 1.12 miles of TV inspection, the cleaning of 2.7 miles of sewer lines, 74 Manhole Inspections, and 1.69 miles of SL Rat.
- The IPP inspection program conducted 42 inspections.
- The Instrumentation Project on the Aeration Basins:
- Colonial Village Easement Lining Project: Due to the future expansion of the Colonial Village Housing Authority Project, we surveyed the easement area. We found several linear pipe assets to have significant defects. A lining project was planned and began the last week of February. Green Mountain pipe will complete the project by March 22, 2024.

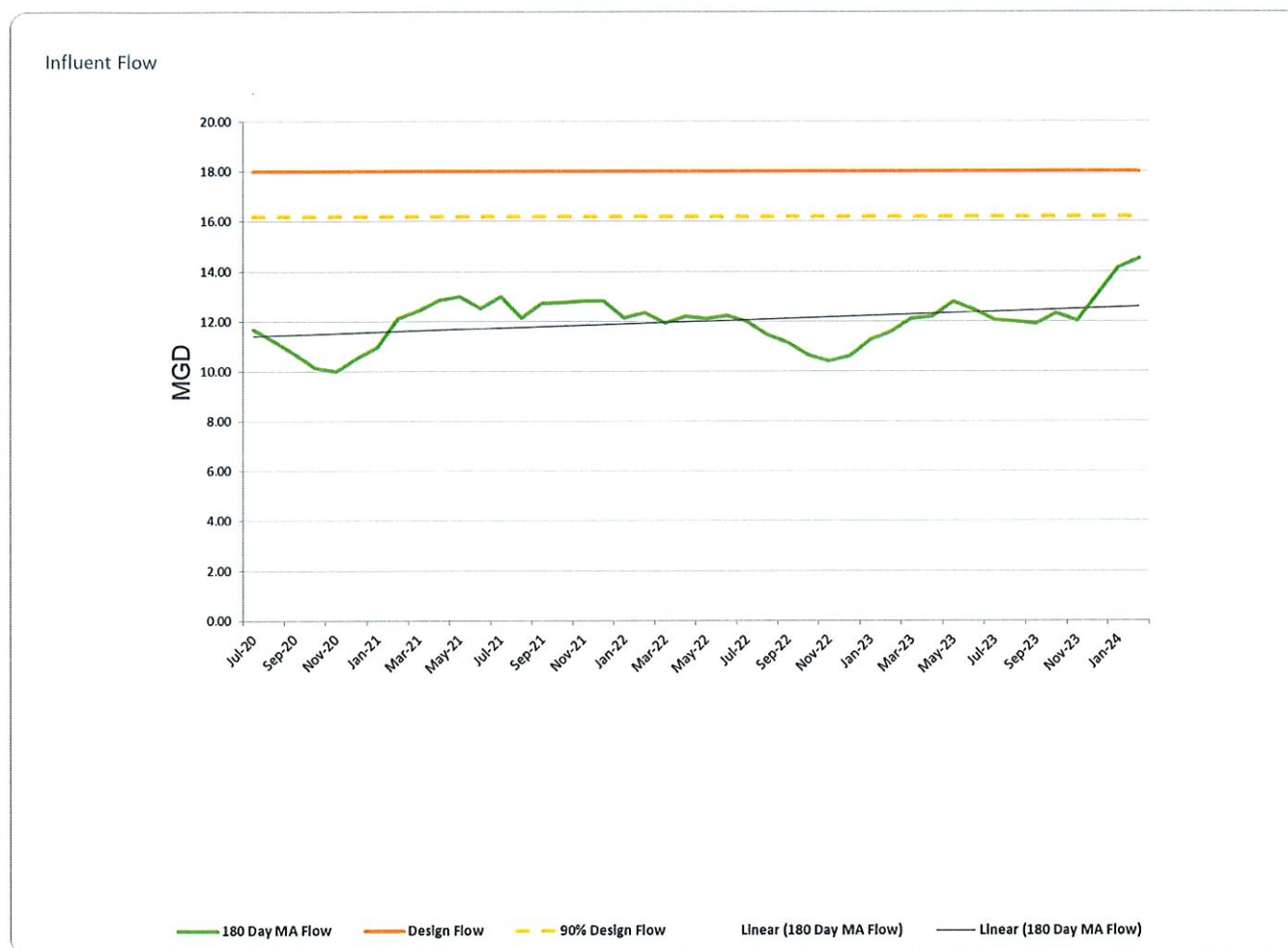
Regulatory Events

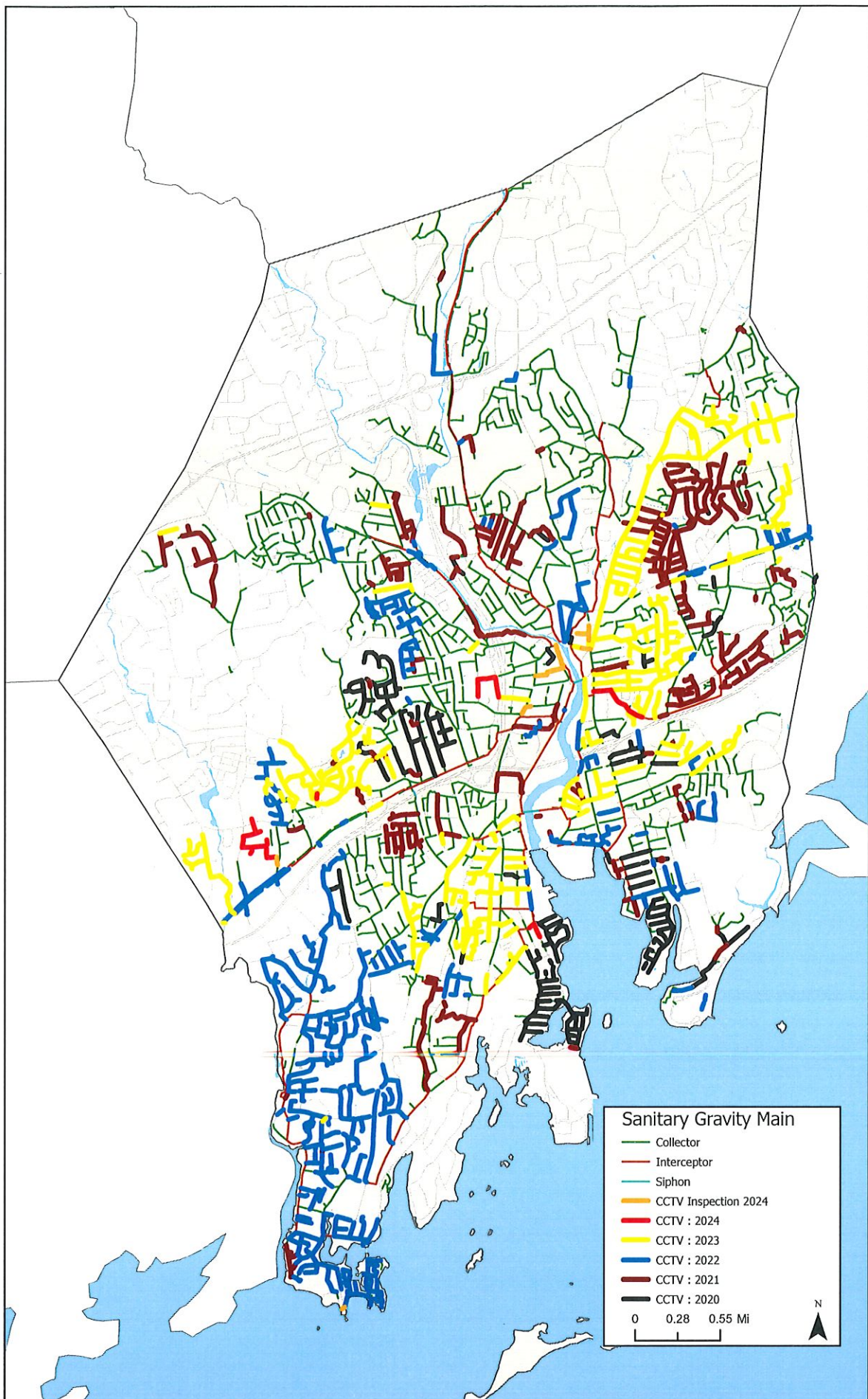
- The Facility was in compliance with all permit requirements for the month of January.
- The netDMR, MOR, and NAR reports were submitted to CT-DEEP and EPA in January.

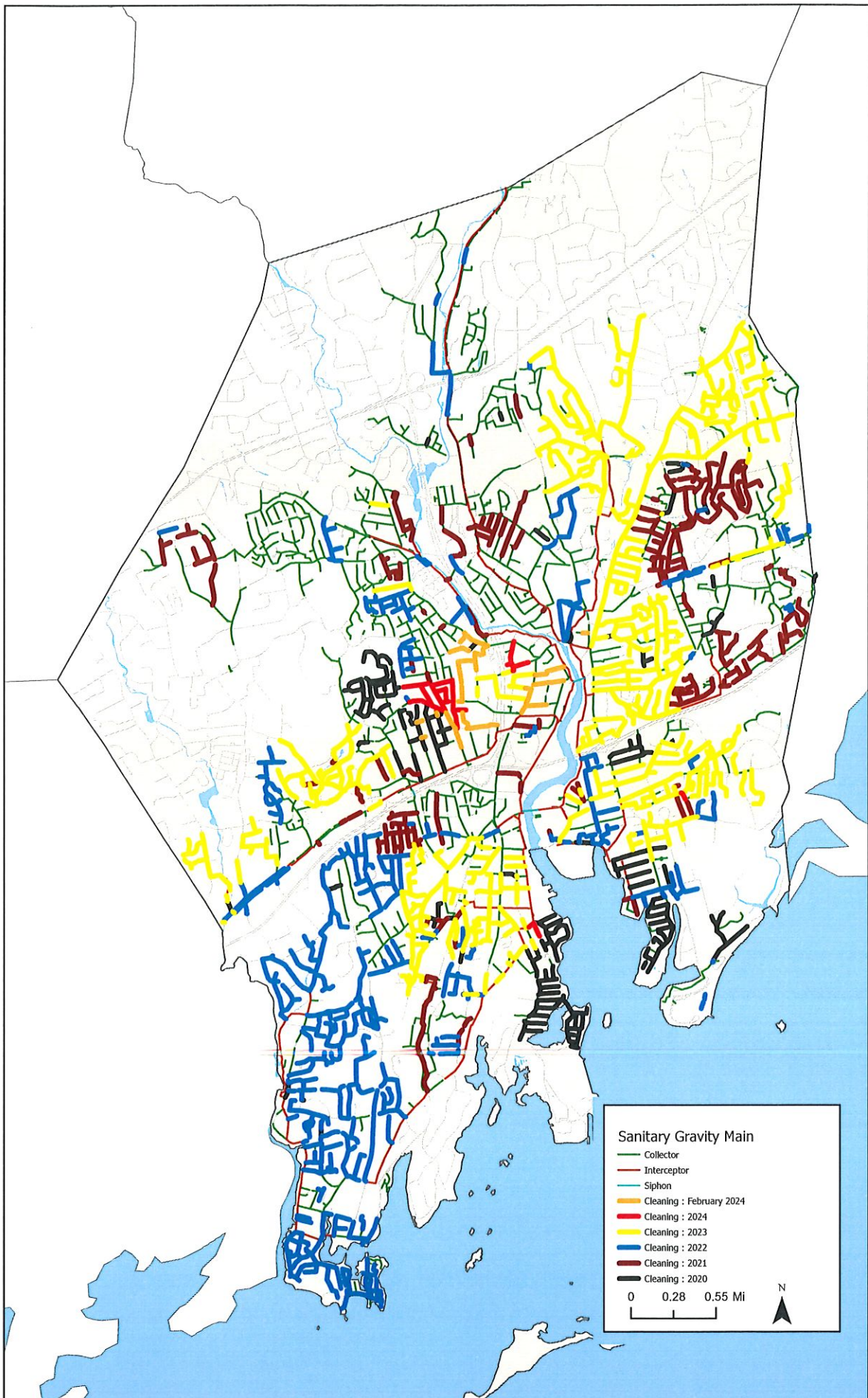
EXECUTIVE SUMMARY - Key Operational Parameters

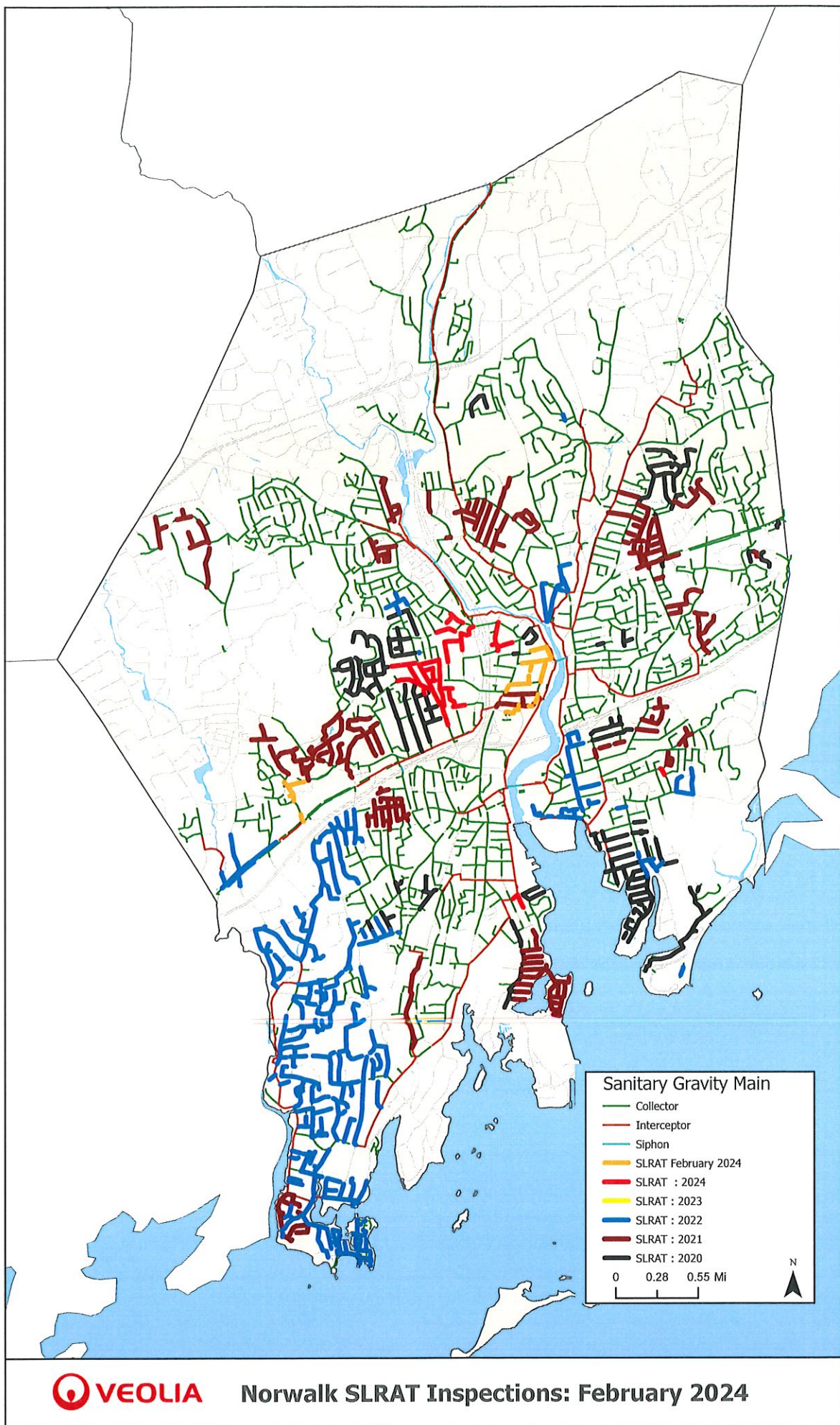
Parameter	Units	February Result	CYTD Result	Contract Limit
Average Daily Flow	MGD	13.2	n/a	n/a
180 Day Average Daily Flow	MGD	14.5	n/a	n/a
Effluent BOD	mg/l	7.5	n/a	10
Effluent TSS	mg/l	4.6	n/a	10
Effluent Fecal Coliform	# / 100 ml	2	n/a	10
Effluent Enterococci	# / 100 ml	16	n/a	30
Effluent Total Chlorine	mg/l	0.01	n/a	0.07
Effluent Total Nitrogen	lbs/day	800	n/a	1,000
Biosolids Quality (cake)	% solids	22.9	n/a	n/a
Biosolids Disposal (cake)	DT/month	166.60	n/a	n/a
Biosolids Disposal (liq)	DT/month	30.77	n/a	n/a
Biosolids Disposal (total)	DT/month	197.37	n/a	n/a
Grit and Screenings	WT/month	12	n/a	n/a
Chemicals – Hypochlorite	gal/month	4145	n/a	n/a
Chemicals – Bisulfite	gal/month	4149	n/a	n/a
Chemicals – Polymer	gal/month	1250	n/a	n/a
Chemicals – Odor Control	gal/month	0	n/a	n/a
Sewer Cleaning	Miles	2.7	22.16	3 miles (avg)
CCTV Inspection	Miles	1.12	21.05	2 miles (avg)
Odor Complaints	#	0	n/a	0
SL-RAT Inspection	Miles	1.69	10.89	60 months
Manhole Inspections	#	74	475	50/m
IPP Inspections	#	42	313	Approx. 500/year

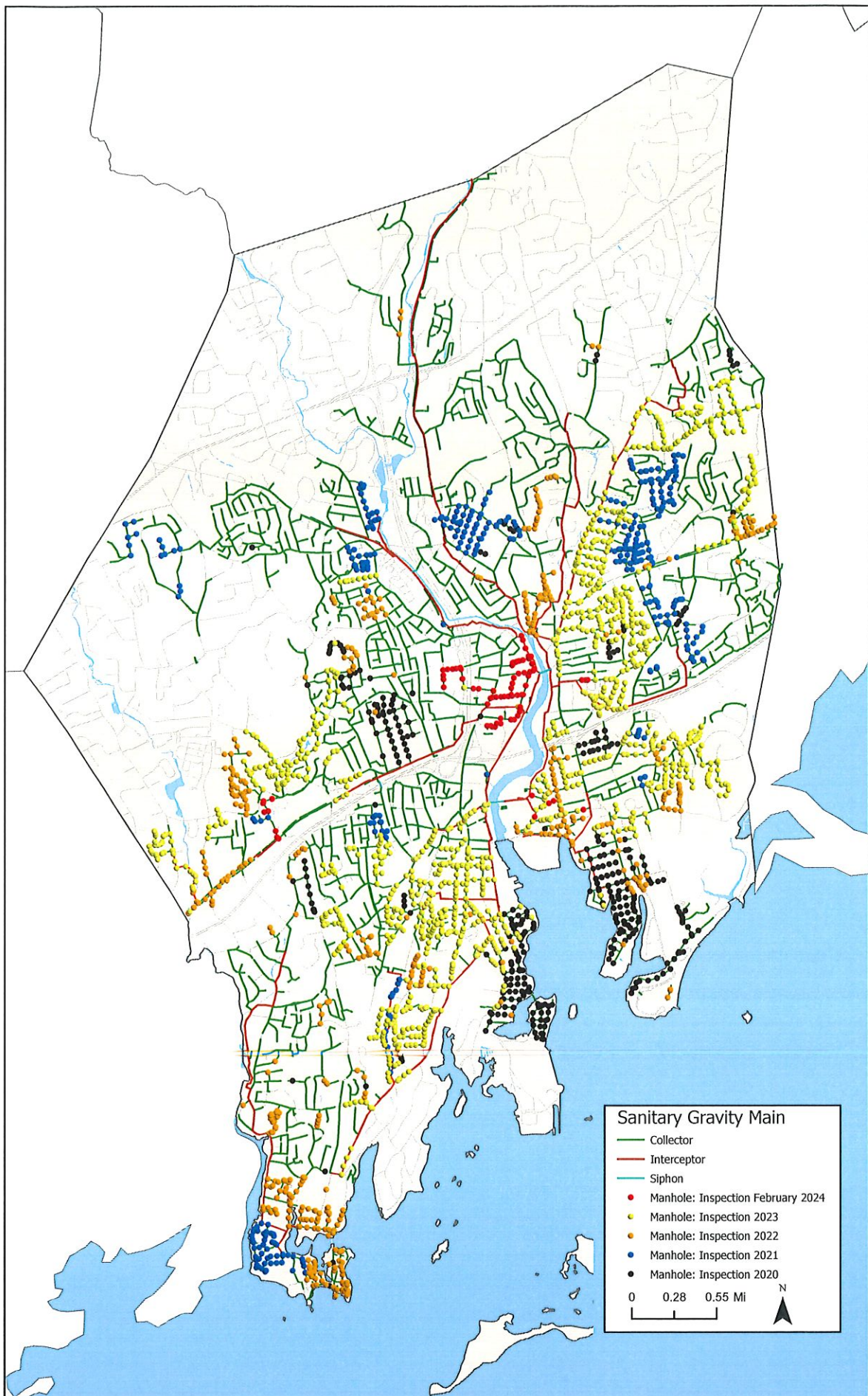
EXECUTIVE SUMMARY - Influent Flow











VEOLIA - Norwalk, CT - Procurement Review Form				
Project Name:		Bar Screen #1 Repair		
BU/Cust :		00401 Veolia Municipal Water - 2159 Norwalk, CT		
Description of Goods/Services:				
Replacing Components on Bar Screen #1 (See attached quotes for additional information)				
Subcontractor / Vendor Bid Results Summary (detail below or attach results in spreadsheet)				
Selected Vendor:		Northeast Water / Carlsen Systems		
M/WBE Solicited	No	If no, describe why:	MBE supplier not available	
Bidder Names (* = incumbent)		Northeast Water	Carlsen Systems	
Bid Amount		\$31,500.00	\$58,471.00	
Bid Amount				
Total		\$89,971.00		
Subcontractor / Vendor Selection: Provide justification for use of vendor and describe contract benefits				
This repair and parts are from a single source supplier				
Selected Vendor:		Northeast Water / Carlsen Systems		
Vendor / Subcontractor ()				
Vendor / Subcontractor ()				
Contingency (10%)		\$8,997.10		
Veolia Mark Up (15%)		\$14,845.22		
Other Project Costs		\$0.00		
Total Project Cost		\$113,813.32		
City of Norwalk Review				
Reviewed & Approved by:		Signature & Date		
Ralph K Kolb		 3/12/2024		
Comments RE.3830.07551.WMU.02				
Subcontractor / Vendor Spend Information				
Contract Type	R&M > \$10,000			
Contract Term		Task Order Value	\$	113,813
Expense Type	OPEX - PT			
Pricing Format	Cost plus 15%	Single / Sole Source Vendor Selectio		
Bond & Liquidated Damages	No	Legal Review		n/a
Prevailing Wage Required	No	SCM Review		n/a
Legal Review				
Reviewed & Approved by (Legal only):		Signature & Date		
SCM Review				
Reviewed & Approved by (SCM only):		Signature & Date		
Project Requester		Required Approvers		Required Approvers
Print Name:		Print Name:		
Sign:		Sign:		

Procurement Review Form Guidelines

Purpose:

- 1) Form will serve as confirmation of SCM review and Legal review as needed.
- 2) Form will ensure compliance with corporate procurement guidelines.

When to Use the Form

This form must be completed for all purchases over \$25,000 and submitted to the Supply Chain Management team.

6.2.1

YEAR-TO-DATE BUDGET REPORT

FOR 2024 99

ACCOUNTS FOR:		ORIGINAL	TRANSFRS/ ADJUSTMTS	REVISED	YTD EXPENDED	ENCUMBRANCES	AVAILABLE	PCT
22	WATER POLLUTION CONTROL	APPROP		BUDGET			BUDGET	USED
040 PUBLIC WORKS								
224062 WATER POLLUTION CONTROL								
224062 4051	INTEREST	-65,000	0	-65,000	-55,600.20	.00	-9,399.80	85.5%
224062 4121	NITROGEN	-50,000	0	-50,000	-31,626.00	.00	-18,374.00	63.3%
224062 4451	SEWER PERM	-1,500	0	-1,500	-1,000.00	.00	-500.00	66.7%
224062 4453	SEPTIC LIC	-1,200	0	-1,200	-100.00	.00	-1,100.00	8.3%
224062 4513	SEWER CHRG	-17,940,000	0	-17,940,000	.00	.00	-17,940,000.00	.0%
224062 4516	SPT DIS FE	-175,000	0	-175,000	-124,572.00	.00	-50,428.00	71.2%
224062 4521	WILTON SU	-600,000	0	-600,000	.00	.00	-600,000.00	.0%
224062 4522	SEWER USE	-45,000	0	-45,000	-85,355.00	.00	40,355.00	189.7%
224062 452C	INDUSTRIAL	-175,000	0	-175,000	-500.00	.00	-174,500.00	.3%
224062 452D	SEWER CONN	-150,000	0	-150,000	-45,127.78	.00	-104,872.22	30.1%
224062 452E	IPP INTERE	-5,000	0	-5,000	-4,382.24	.00	-617.76	87.6%
224062 4807	REIMB EXP	-1,000	0	-1,000	.00	.00	-1,000.00	.0%
224062 4825	BOND PREM	0	0	0	-861,393.83	.00	861,393.83	100.0%
224062 489F	REIMB GF	-136,163	0	-136,163	-136,163.00	.00	.00	100.0%
224062 4901	INV INCOME	-110,000	0	-110,000	-80,333.62	.00	-29,666.38	73.0%
TOTAL WATER POLLUTION CONTROL		-19,454,863	0	-19,454,863	-1,426,153.67	.00	-18,028,709.33	7.3%
TOTAL PUBLIC WORKS		-19,454,863	0	-19,454,863	-1,426,153.67	.00	-18,028,709.33	7.3%
TOTAL WATER POLLUTION CONTROL		-19,454,863	0	-19,454,863	-1,426,153.67	.00	-18,028,709.33	7.3%
TOTAL REVENUES		-19,454,863	0	-19,454,863	-1,426,153.67	.00	-18,028,709.33	

YEAR-TO-DATE BUDGET REPORT

FOR 2024 '99

ACCOUNTS FOR:		ORIGINAL	TRANSFRS/	REVISED	YTD EXPENDED	ENCUMBRANCES	AVAILABLE	PCT
22	WATER POLLUTION CONTROL	APPROP	ADJUSTMTS	BUDGET			BUDGET	USED
040 PUBLIC WORKS								
224062 WATER POLLUTION CONTROL								
224062 5110	WAGES & SA	452,914	0	452,914	282,579.49	.00	170,334.51	62.4%
224062 5120	WAGES & SA	100,000	0	100,000	3,045.98	.00	96,954.02	3.0%
224062 5140	WAGES & SA	36,000	0	36,000	6,280.95	.00	29,719.05	17.4%
224062 5150	LONGEVITY	1,150	0	1,150	1,140.00	.00	10.00	99.1%
224062 5235	MEMBERSHIP	10,000	0	10,000	8,408.05	.00	1,591.95	84.1%
224062 5241	ELECTRIC	1,553,000	0	1,553,000	983,276.69	.00	569,723.31	63.3%
224062 5245	TELEPHONE	2,000	0	2,000	.00	.00	2,000.00	.0%
224062 5252	LEGAL SERV	250,000	0	250,000	115,245.80	50,000.00	84,754.20	66.1%
224062 5258	OMI	10,430,000	1,539,528	11,969,528	6,910,434.67	2,609,971.60	2,449,121.99	79.5%
224062 5286	BUSINESS E	32,000	0	32,000	14,583.07	1,000.00	16,416.93	48.7%
224062 5295	SEMINAR&CO	20,000	0	20,000	.00	.00	20,000.00	.0%
224062 5298	OTHER	250,000	10,638	260,638	9,278.31	4,500.00	246,859.19	5.3%
224062 5418	INSURANCE	140,086	0	140,086	140,086.00	.00	.00	100.0%
224062 5428	BENEFITS	241,404	0	241,404	.00	.00	241,404.00	.0%
224062 5521	PRINCIPAL	3,208,420	0	3,208,420	2,562,079.98	.00	646,340.02	79.9%
224062 5522	INTEREST	1,011,484	0	1,011,484	509,229.72	.00	502,254.28	50.3%
224062 5523	BOND EXP	0	0	0	78,363.23	.00	-78,363.23	100.0%
224062 5651	TO G/F	692,807	0	692,807	692,807.00	.00	.00	100.0%
224062 5741	IT HARDWAR	60,000	0	60,000	31,077.64	.00	28,922.36	51.8%
224062 5789	RESERVE	963,598	0	963,598	.00	.00	963,598.00	.0%
TOTAL WATER POLLUTION CONTROL		19,454,863	1,550,166	21,005,029	12,347,916.58	2,665,471.60	5,991,640.58	71.5%
TOTAL PUBLIC WORKS		19,454,863	1,550,166	21,005,029	12,347,916.58	2,665,471.60	5,991,640.58	71.5%
TOTAL WATER POLLUTION CONTROL		19,454,863	1,550,166	21,005,029	12,347,916.58	2,665,471.60	5,991,640.58	71.5%
TOTAL EXPENSES		19,454,863	1,550,166	21,005,029	12,347,916.58	2,665,471.60	5,991,640.58	71.5%



**Norwalk Water
Pollution Control
Authority**

www.wpcanorwalk.org

February 23, 2023

VIA ELECTRONIC MAIL

Department of Energy and Environmental Protection
Municipal Wastewater Division
79 Elm Street
Hartford, CT 06106-5127
DEEP.CWF@ct.gov

Subject: Draft FY2024-2025 Clean Water Fund Priority List

Dear Municipal Wastewater Division:

The Water Pollution Control Authority ("WPCA") for the City of Norwalk (the "City") has reviewed the Draft FY2024-2025 Clean Water Fund ("CWF") Priority List and offers the following comment. The City respectfully requests that DEEP reconsider the points allocated to Norwalk's Hubbells Lane Relief Sewer Project (the "Project") and the Catch Basin Disconnection Program (the "Program") and recategorize them as fundable projects for the FY2024-2025 CWF in accordance with the State's prioritization of combined sewer overflow ("CSO") abatement projects. The City further requests reconsideration of Norwalk's eligibility for the Reserve for Construction of CSO I/I Rehabilitation Projects based on its status as a CSO community.

Hubbells Lane Relief Sewer Project

In October 2020, during routine surveillance of the collection system, Norwalk discovered an unidentified and unmapped CSO located at Wall Street in Norwalk. The 48-inch outfall is located north of the wastewater treatment plant in an area that receives significant flow from the northern portion of the City's collection system. Norwalk promptly and diligently notified DEEP of the outfall, and following correspondence with the Agency, blocked approximately 46 inches of the outfall. Norwalk now seeks to eliminate the Wall Street CSO in its entirety through implementation of the Hubbells Lane Relief Sewer Project.

The Hubbells Lane Relief Sewer Project will reroute flows from the East Wall Street trunk sewer to the East Interceptor downstream of the Moody's Lane Siphon, via a Hubbells Lane Relief Sewer.¹ Modeling shows that construction of the Project will have three primary benefits:

- (1) Permanently close the Wall Street CSO and eliminate the CSO from the City's collection system;
- (2) Lower the hydraulic grade line in portions of the East Interceptor that have historically been prone to significant surcharge; and

¹ Please see the proposed layout of the Hubbell's Lane Relief Sewer (Figure 5-2 of the Collection System Master Plan, submitted September 30, 2022, and amended September 29, 2023) attached to this Comment.

7.b.

- (3) Effectively mitigate significant surcharging and prevent manhole overflows up to the 25-year, 6-hour return frequency event.

Because the Project eliminates a CSO, the City believes that the Project Type as set forth in the Draft Priority List should be recategorized from “Sewers” to “CSO.” Similarly, the City believes that the Project is eligible for points in Criteria II(A), Criteria III(B)(1) and Criteria III(C)(1). The Hubbells Lane Relief Sewer Project is necessary for the furtherance of water quality goals in the Norwalk River and Long Island Sound because it will eliminate a CSO from the collection system and mitigate surcharges to the system in this area, which will have a significant positive effect on water quality. Similarly, by eliminating this CSO, the Project minimizes potential bacterial impacts to shellfish beds and enhances existing swimming opportunities by significantly improving overall water quality in these areas. The City has some of Connecticut’s largest oyster beds downstream of this area, and Norwalk’s beaches are an important recreational source for the City.

The Hubbells Lane Relief Sewer Project is estimated to cost \$5,400,000, with \$4,500,000 in construction costs and \$900,000 in engineering and contingencies. The Project is currently at 90% design. The project will be advertised in summer/fall 2024, with estimated construction completed by the end of 2025. The anticipated project schedule is as follows:

Project Component	Projected Start Date	Projected End Date
Project Design Currently at 90% design	09/01/2023	06/28/2024
Design Review (CT DEEP) ²	07/01/2024	07/30/2024
Bidding Phase & Contract Award	08/01/2024	09/15/2024
Construction	10/01/2024	12/26/2025

Based on the above factors, the City respectfully requests that DEEP review and revise the Priority List points allocation for the Hubbells Lane Sewer Relief Project to take into consideration these substantial benefits, including elimination of a CSO and significantly enhanced water quality.

Catch Basin Disconnection Program

In addition to the Hubbells Lane Sewer Relief Project, Norwalk intends to implement the Catch Basin Disconnection Program. While Norwalk’s stormwater and wastewater collection systems were largely separated in the 1970s and 1980s, there are 81 catch basins that are known to be directly connected to the wastewater collection system. These catch basins capture and convey stormwater to the collection system, which is a significant source of inflow that contributes to high peak flows in short periods of time, resulting in CSO or SSO discharges. Modeling results show that disconnecting these identified catch basins will have several beneficial impacts including:

- (1) Significant overall reduction in flow to the collection system thereby reducing CSO discharges; and

² Bidding would only occur following DEEP review and approval.

(2) Reduced manhole overflows and SSO discharges.

Because the Program will significantly reduce CSO discharges, the City believes that DEEP should reconsider points awarded to the Program. As with the Hubbells Lane Relief Sewer Project the City believes that the Catch Basin Disconnection Program should be awarded points in Criteria II(A), Criteria III(B)(1) and Criteria III(C)(1). Because the Catch Basin Disconnection Program will reduce overall flows, SSOs, and CSO discharges, the program is necessary for furtherance of water quality goals in the Norwalk River and Long Island Sound. Similarly, by reducing overall flow to the collection system and eliminating CSO discharges, the Catch Basin Disconnection Program will minimize any potential bacterial impacts to the shellfish beds and enhance existing swimming opportunities by significantly improving overall water quality.

The Program will confirm catch basin drainage areas, perform disconnection feasibility analyses, develop detailed design and disconnection specification, and carry out project bidding, construction management and project close out tasks. The project is expected to cost \$5,000,000. The Catch Basin Disconnection Program schedule and draft basis of design report are currently being reviewed by the WPCA, with design expected to commence in 2024, and construction in 2025.

In accordance with the above factors, the City respectfully requests that DEEP review and revise the Priority List points for the Catch Basin Disconnection Program to take into consideration these significant benefits, including substantial reduction in CSO discharges.

Reconsideration of Reserve for Construction of CSO I/I Rehabilitation Projects

Finally, the City requests that DEEP reconsider Norwalk's eligibility for the Reserve for Construction of CSO I/I Rehabilitation Projects. Because Norwalk is a CSO community, which is demonstrated by the Wall Street CSO discussed above, and further reflected in the City's National Pollution Discharge Elimination System (NPDES) permit, the City respectfully requests that Norwalk be considered for this reserve funding alongside other CSO communities. As demonstrated by the Hubbells Lane Relief Sewer project and the Catch Basin Disconnection Program, the City is actively engaging in CSO and I/I rehabilitation projects to reduce flooding, surcharging, and chronic collection system backups.

The City of Norwalk appreciates DEEP's ongoing commitment to allocate funding to municipalities and looks forward to continuing to partner with DEEP to meet our shared goals of improving water quality in the Norwalk River and Long Island Sound.

Should you have any questions, please feel free to contact me at vvaladares@norwalkct.gov.

Sincerely,

A handwritten signature in blue ink, appearing to read "Vanessa Valadares", with a stylized flourish at the end.

Vanessa Valadares, P.E.
Chief of Operations and Public Works

Copy: Chris Torre, DPW (*via Electronic Mail*)
Ralph Kolb, P.E., WPCA (*via Electronic Mail*)

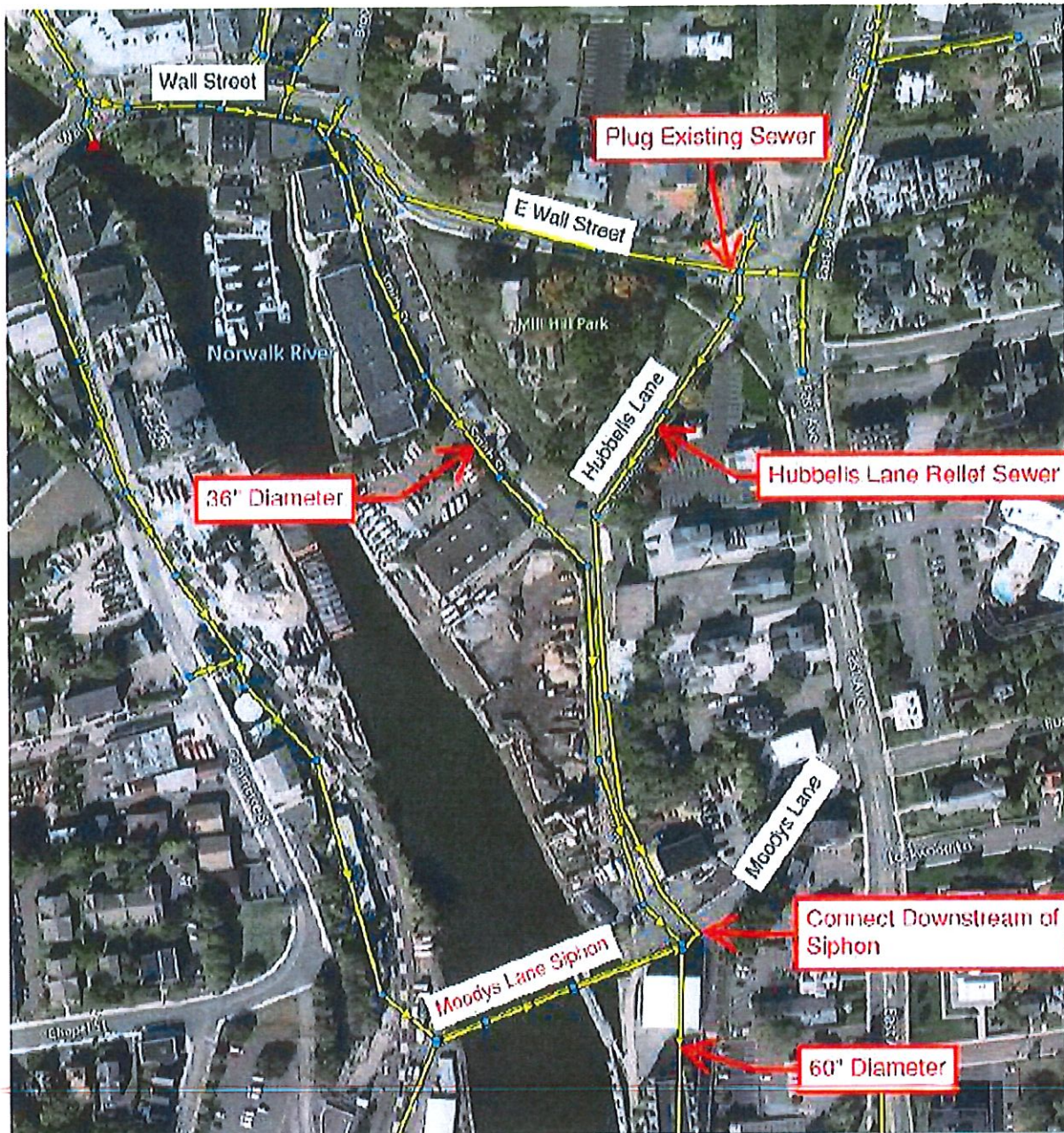


Figure 5-2. Hubbells Lane Relief Sewer Layout



**Norwalk Water
Pollution Control
Authority**

www.wpcanorwalk.org

WPCA Meeting

March 18, 2023

CAPITAL IMPROVEMENT PROJECTS

7.2

Collection System Updates

- Sanitary Sewer Rehabilitation Project – CIPP Lining



Sanitary Sewer Rehabilitation – CIPP Lining

- Insituform has begun lining work in the Rowayton area.



Pump Station Updates

- Old Trolley Way
- Woodward Ave



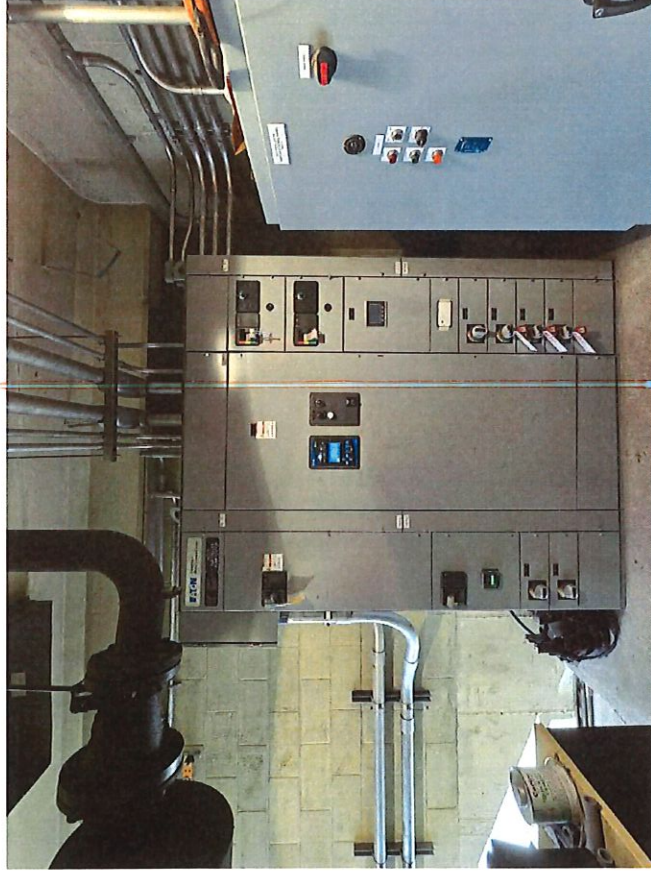
Old Trolley Way

- Installation of new pumps, discharge and suction piping and valves.



Old Trolley Way

- New electrical equipment including MCC and VFDs for the pumps.



MCC



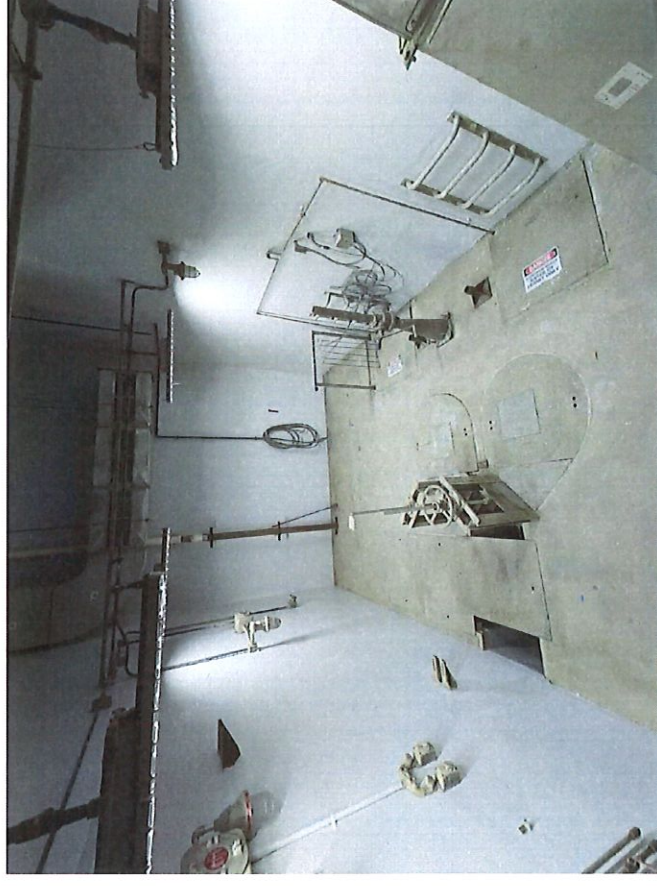
VFDs

Woodward Avenue

- Repair of concrete walls has been completed.



Before



After

LEGAL NOTICE

NOTICE IS HEREBY GIVEN that the Water Pollution Control Authority for the City of Norwalk has approved Sewer User Charges to be effective July 1, 2024. A Public Hearing on the rates was held Tuesday, February 20, 2024 at 5:30 PM via By Video Conference and Teleconference. The Water Pollution Control Authority approved the rates as published at its February 20, 2024 Regular Meeting. In accordance with Section 7-255 of the Connecticut General Statutes, appeals of the Sewer User Charges must be made within 21 days after filing such rates with the City Clerk.

WATER POLLUTION CONTROL AUTHORITY

City of Norwalk, Connecticut

APPROVED SEWER USER CHARGES

To Be Effective July 1, 2024

There is hereby established in accordance with Section 7-255 of the Connecticut General Statutes a sanitary sewer user charge for sanitary sewer service furnished by the Water Pollution Control Authority for the City of Norwalk. The following sanitary sewer user charges apply within City limits only. The charges to be made by the Water Pollution Control Authority for sewer services to property located outside the limits of the City shall be established on the basis of formal contract with the City, the charges shown in said contract to be not less than actual costs to the City and said contracts to be approved by the Water Pollution Control Authority in accordance with Section 7-247 of the Connecticut Statutes. Sewer User Charges are billed semi-annually and, in most cases, included on the real estate tax bill. Sewer User Charges are billed July 1st and January 1st each year and due by August 1st and February 1st respectively. A copy of the Water Pollution Control Authority's "Sewer Use Rates, Billing Information & Appeals Process" is available upon request.

USE CLASSIFICATION	CURRENT RATE	APPROVED RATE
Residential:		
▪ Single Family	\$396.00	\$414.00
▪ Two Family	\$792.00	\$828.00
▪ Three Family	\$1,188.00	\$1,242.00
▪ Four Family	\$1,584.00	\$1,656.00
▪ Apartment/Condominium Unit	\$396.00	\$414.00
▪ In-Law Unit/Accessory Apartment	\$198.00	\$207.00
Commercial and Mixed Use Properties (up to 110,000 gallons)	\$566.00	\$592.00
Commercial and Mixed Use Properties (over 110,000 gallons)	\$566.00 plus \$10.22 per 1,000 gallons over 110,000 gallons	\$592.00 plus \$10.68 per 1,000 gallons over 110,000 gallons

Use classification is based on the Tax Assessor's Land Use Codes (LUCs) as follows⁽¹⁾:

- Residential: 100, 101, 101V, 102, 103, 104, 105, 105V, 106, 107, 108, 109, 113V, 152, 172, 911, 957, 962, 963, 965, 976N, 979, 979N
- Commercial and Mixed-Use: 1, 108C, 182, 200V, 201V, 203V, 205V, 206V, 211V, 300, 301, 305, 400, 401, 410, 718, 720, 900, 902, 904, 909, 916, 917, 918, 920V, 921V, 922V, 923V, 924, 925, 926, 927, 928, 931, 933V, 934V, 935V, 938, 946, 946N, 947, 948, 950, 951V, 952, 955, 961V, 964, 967, 969, 970, 975, 977, 980, 981V, 936

⁽¹⁾ Parcels that have both residential and commercial LUCs are classified as "Commercial and Mixed-Use" for billing

Temporary Discharge	\$10.22 per 1,000 gallons	\$10.68 per 1,000 gallons
Industrial Pretreatment Program (IPP) Registration (includes industrial dischargers and food preparation establishments)	Fee is Waived	Fee is Waived
Industrial Pretreatment Program (IPP) Fees		
Administration Fee:	\$250.00	\$250.00
High Strength Surcharge Fee (sample results exceeding 250 mg/l for BOD and/or TSS, or 100 mg/l for O&G):	\$250.00	\$250.00
Noncompliance Fee:	\$500	\$500

IPP Fee (Total):

IPP Fee (\$) = Administrative Fee (\$) + High Strength Surcharge Fee (\$) (if applicable) + noncompliance fee (\$) (if applicable)

Late Payment Interest	1.5% per month or fraction thereof, 18% per annum
Returned Check Fee	\$20

7.7.1