

AGENDA

DATE: Tuesday, January 21, 2025
TIME: 5:30 PM
PLACE: By Video Conference and Teleconference

To allow public access, anyone may access a meeting by telephone, Zoom, and/or the City of Norwalk YouTube channel. Specific instructions and links can be found at

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Specific instructions and links can be found at norwalkct.gov/meetings



Members of the public may call in to participate. Callers will not be able to see the meeting participants. All participants will be muted upon entering the meeting. To speak, dial *9 on the phone and you will be called on by the host of the meeting during the public comment section. All speakers must state their name and address. Comments must be on a topic on the agenda and are limited to three minutes. Anyone disrupting the orderly conduct of the meeting, including by using threatening, hateful, or sexually-explicit language, will be removed. Please find the information using the link above.



Members of the public who wish to provide "live comments" may also use the Zoom meeting platform. All participants will be muted upon entering the meeting. To speak, click the "raise your hand indicator" and you will be called by the host of the meeting during the public comment section. All speakers must state their name and address. Comments must be on a topic on the agenda and are limited to three minutes. Anyone disrupting the orderly conduct of the meeting, including by using threatening, hateful, or sexually-explicit language, will be removed. Please find the information using the link above.



Members of the public who wish to provide public comment are encouraged to submit those via email in advance of the meeting. For these comments to be included into the record, they must be submitted by 12:00 p.m. the day of the meeting. Please email Dilene Byrd at dbyrd@norwalkct.gov with the subject line "Public Comment" to provide written public comment prior to the meeting.

WPCA Regular Meeting:

1. Call to Order
2. Public Input - (Guests at WPCA meetings may speak to any item on the agenda. Comments shall be limited to no more than three (3) minutes per speaker.)
3. Approve the minutes from the WPCA Meeting held on December 16, 2024. (copy included)
4. Financial Model Update (presentation by Woodard and Curran)
5. Schedule Public Hearing for Proposed FY 2025-26 Sewer Use Rates on Tuesday, February 18, 2025 at 5:30 PM

6. Contract Operations Report:
 - a. Veolia Monthly Operating Report – December 2024 (copy included)
 - b. Major Repair or Replacement / Out of Scope Items: None
7. Reports:
 - a. FY24/25 Revenues/Expenditures MUNIS Reports (copy included)
 - b. Draft FY25/26 Capital Budget (copy included)
 - c. Draft FY25/26 Operating Budget (copy included)
 - d. Discussion on WPCA Engineering Projects:
 - 1) Beacon Street Sanitary Sewer
 - 2) Catch Basin Disconnect Program
 - 3) Hubbell's Lane Relief Sewer
 - e. Discussion on WPCA Construction Projects
 - 1) Collection – Sammis and Bell Island Sewershed Rehabilitation
 - 2) Supervisory Control and Data Acquisition (SCADA) Updates
 - 3) Keeler Brook PS Replacement
 - f. Sewer Use Bill Appeals/Adjustments Update
 - 1) Appeal status
 - g. Information Copies: None
8. Executive Session to discuss pending agreements for the Keeler Brook PS Project.
9. Adjournment

Next WPCA Meeting: **Tuesday, February 18, 2025, 5:30 PM**
By Video Conference and Teleconference

**CITY OF NORWALK
WATER POLLUTION CONTROL AUTHORITY VIA ZOOM VIRTUAL
VIDEOCONFERENCE AND TELECONFERENCE
REGULAR MEETING
December 16, 2024**

Attendance: Darren Oustafine, Chairman
John Igneri, Vice Chairman
Chris Mannella
John Bove
James Frayer

Staff: Vanessa Valadares, Chief of Operations and Public Works
Ralph Kolb, WPCA Senior Environmental Engineer
Nelya Bauer, Wastewater Systems Manager
Chris Torre, DPW Superintendent of Operations
Jared Schmitt, Chief Financial Officer
Christine Pacelli, WPCA Wastewater Systems Manager
Mario Pizighelli, WPCA Stormwater Systems Manager

Others: Trever Steeprock, Project Manager, Veolia, Inc.
Ross Gambino, Asst. Project Manager, Veolia, Inc.

1. CALL TO ORDER

Chairman Oustafine called the meeting to order at 5:30 PM.

**2. PUBLIC INPUT- (GUESTS AT THE WPCA MEETING MAY SPEAK TO ANY ITEM ON
THE AGENDA. COMMENTS SHALL BE LIMITED TO NO MORE THAN THREE (3)
MINUTES PER SPEAKER.)**

There were no public comments this evening.

**3. INTRODUCTION OF NEW WPCA STAFF, CHRISTINE PACELLI AND MARIO
PIZIGHELLI**

Mr. Kolb said that for fiscal year 2024/25, the WPCA had two new positions in the operating budget. He said that Mario Pizighelli had joined the WPCA from DPW, and Christine Pacelli joined the WPCA from the Town of Fairfield and is happy to have them join the team.

Mr. Oustafine welcomed Mr. Pizighelli and Ms. Pacelli to the team.

4. APPROVE THE MINUTES FROM THE WPCA MEETING HELD ON NOVEMBER 18, 2024

**** MR.IGNERI MOVED TO APPROVE THE MINUTES AS AMENDED.**

**** THE MOTION PASSED UNANIMOUSLY.**

5. AUTHORIZE THE CHIEF OF OPERATIONS AND PUBLIC WORKS TO EXECUTE ORDERS ON CONTRACT WITH INSITUFORM TECHNOLOGIES, LLC. FOR THE SANITARY SEWER REHABILITATION PROJECT (PROJECT:WPCA2023-01) FOR AN AMOUNT NOT TO EXCEED \$300,000

ACCOUNT NO. 09244062-5777-C0361

Ms. Bauer said this is for additional lining work under the current contract with Insituform Technologies, and it will be done on streets that will be paved in the near future.

**** MR.IGNERI MOVED TO AUTHORIZE THE CHIEF OF OPERATIONS AND PUBLIC WORKS TO EXECUTE ORDERS ON CONTRACT WITH INSITUFORM TECHNOLOGIES, LLC. FOR THE SANITARY SEWER REHABILITATION PROJECT (PROJECT: WPCA2023-01) FOR AN AMOUNT NOT TO EXCEED \$300,000**

**** THE MOTION PASSED UNANIMOUSLY.**

6. EXECUTIVE SESSION TO DISCUSS PENDING AGREEMENTS FOR THE KEELER BROOK PS PROJECT

**** MR.IGNERI MOVED TO ENTER INTO EXECUTIVE SESSION.**

**** THE MOTION PASSED UNANIMOUSLY.**

The executive session began at 5:41 PM.

The executive session ended at 7:04 PM.

There were no motions made, and no votes were taken.

7. CONTRACT OPERATIONS REPORT:

- a. Veolia Monthly Operating Report – November 2024 (copy included)

Mr. Steeprock reported and said in November the Veolia collections system team completed 1.25 miles of TV inspection, the cleaning of 3.17 miles of sewer lines, 20 manhole inspections, 11.71 miles of SL Rat, and responded to six service calls. He said over the last month they have been working closely with the WPCA team to streamline the workflow for customer service.

Mr. Steeprock said the IPP inspection program conducted 52 inspections.

Mr. Steeprock said primary settling tank #1 is back service.

Mr. Steeprock said the facility experienced the 2nd best nitrogen performance for November in the past 10 years.

Mr. Steeprock reported on the regulatory events and said the facility followed all permit requirements for November, and all the reporting was completed and submitted to the CT-DEEP and the EPA. He said there were a few rainy days in November all of which had a very quick recovery of the system and there were no formal storm events.

- b. Major Repair or Replacement/ Out of Scope Items: None

8. REPORTS:

- a. FY23/24 and FY24/25 Revenues/Expenditures MUNIS Reports (copies included)

There was no discussion.

- b. Draft FY 25/26 Capital Budget (copy included)

Ms. Bauer said that \$10 million dollars are being requested for wastewater treatment plant work and \$7.6 million dollars for collection system work for projects that are proposed under the collections system master plan and facility plan.

- c. Financial Model Update

Ms. Bauer said that staff is currently working with Woodard and Curran to finalize the model and will be presenting it to the board next year.

- d. Discussion on WPCA Engineering Projects:

- 1. Beacon Street Sanitary Sewer (copy included)

Ms. Bauer said that the staff is currently reviewing the 30% design drawings.

2. Catch Basin Disconnect Program

Ms. Bauer said the program is currently on hold and is waiting to hear back from the CTDEEP on that work, and DPW will be doing some catch basin disconnect projects next year from that program.

3. Hubbell's Lane Relief Sewer

Ms. Bauer said staff is currently reviewing 90% of design drawings and specifications that were prepared by Brown and Caldwell

e. Discussion on WPCA Construction Projects

1) Collection – Sammis and Bell Island Sewershed Rehabilitation (copies Included)

Ms. Bauer Insituform crews are currently doing some lateral grouting and manhole repair work.

2) Supervisory Control Data Acquisition (SCADA) Updates

Ms. Bauer said that the SCADA updates are ongoing at the wastewater treatment plant and pump stations to enhance reporting and to also add some new monitoring alarms at the pump stations.

3) Keeler Brook PS Replacement

Mr. Kolb said that staff continues to work with the Eversource and City legal team on permanent easement agreements.

f. Sewer Use Bill Appeals/Adjustments Update

1) Appeal status

Ms. Bauer said the appeals to date are \$82,310.

g. Information Copies: None

9. ADJOURNMENT

**** MR. FRAYER MOVED TO ADJOURN.**

**** THE MOTION PASSED UNANIMOUSLY.**

The meeting was adjourned at 7:20 PM.

Respectfully submitted,

Dilene Byrd

Norwalk Water Pollution Control Authority
Monthly Operating Report
December 2024

EXECUTIVE SUMMARY

December Highlights

- The Veolia collections system team completed 1.69 miles of TV inspection, the cleaning of .48 miles of sewer lines, 72 Manhole Inspections, and .92 miles of SL Rat.
- Veolia completed 2.0 Miles of Hot List cleaning.
- Veolia responded to 16 service calls.
- The IPP inspection program conducted 33 inspections.
- Replaced Anoxic Mixer in Aeration Tank # 1.
- The facility's Nitrogen Performance for the year totaled 685 lbs.
- The Water Pollution Control Facility followed all permit requirements for the month of December.

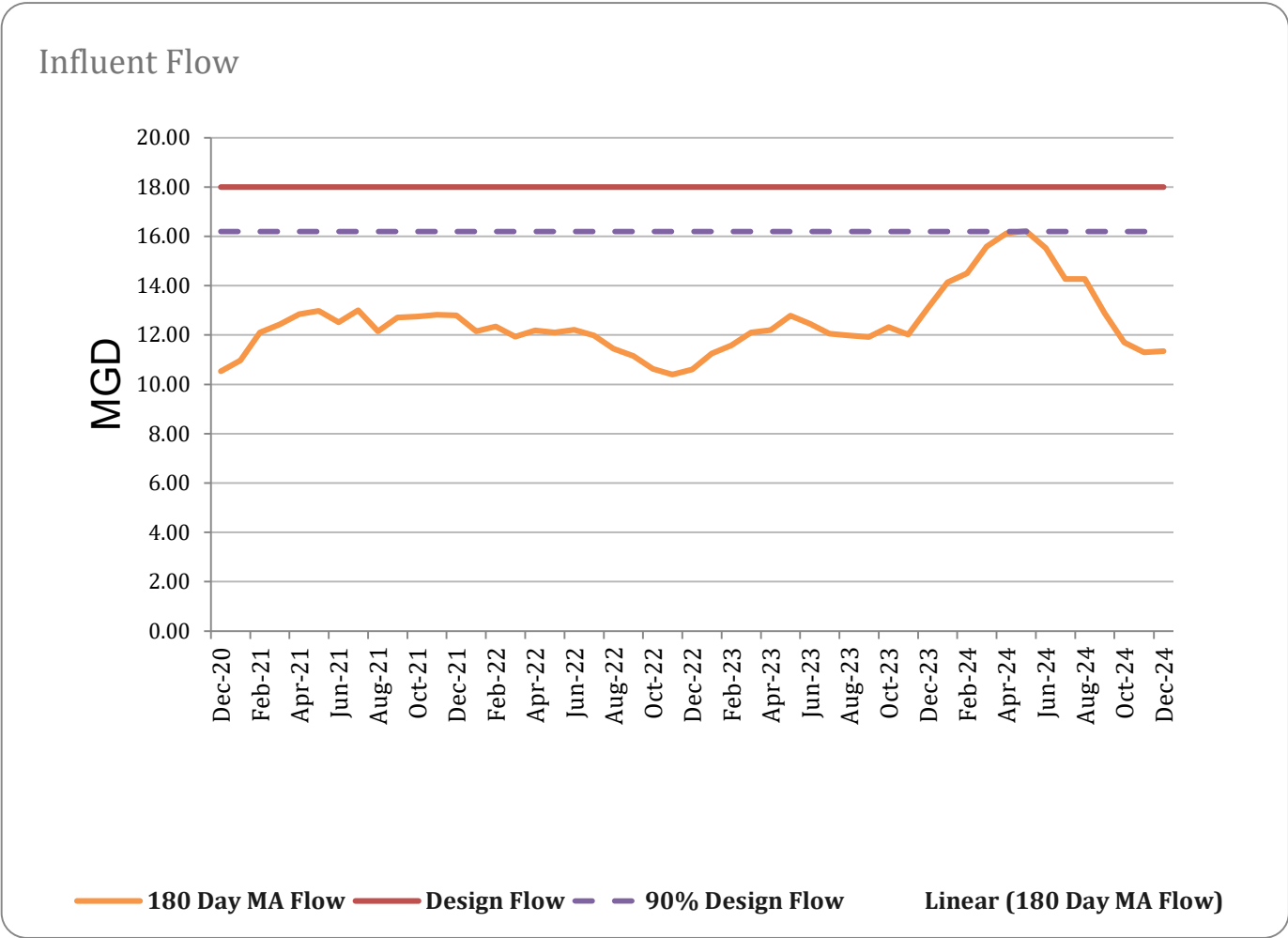
Regulatory Events

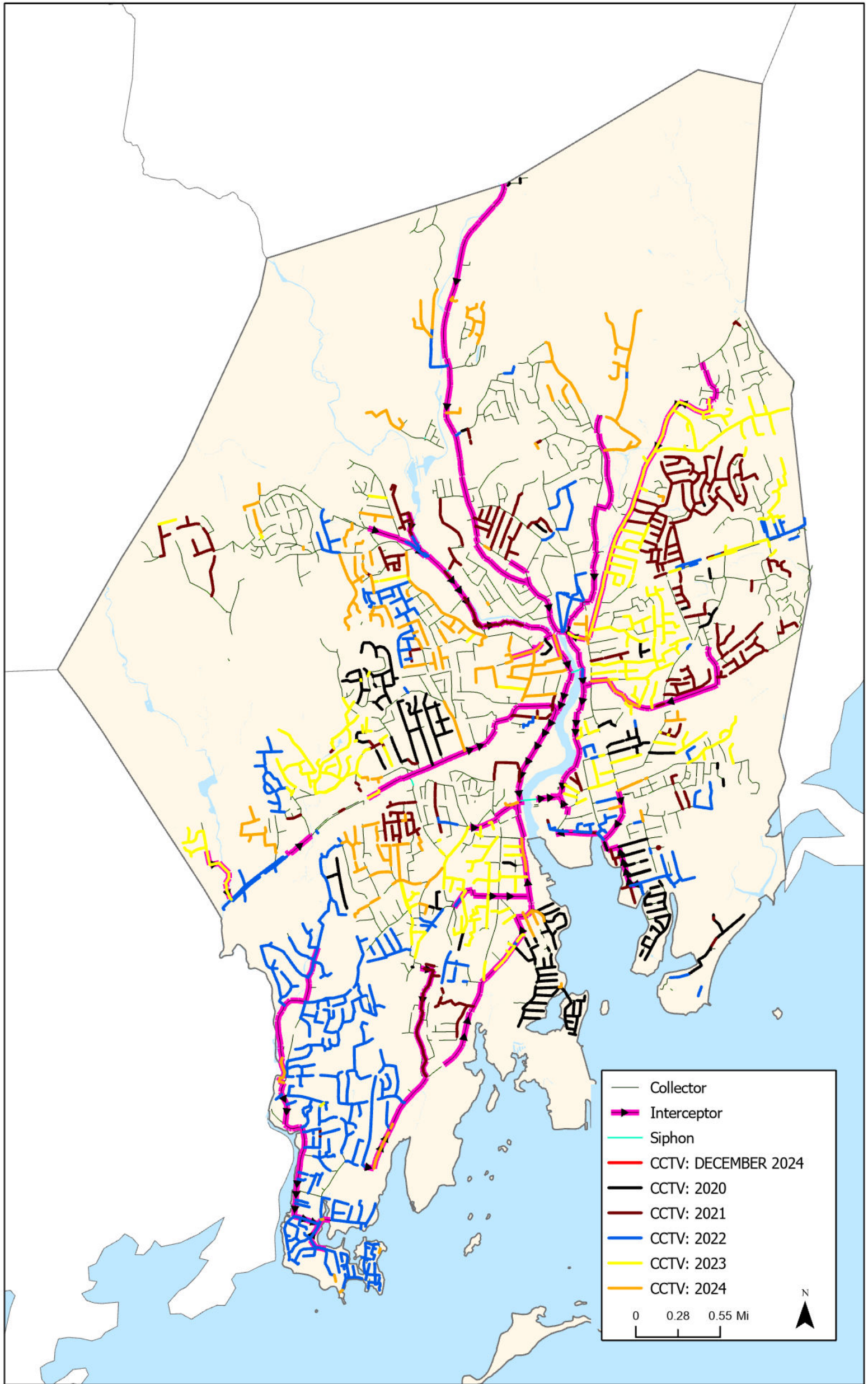
- The Water Pollution Control Facility followed all permit requirements for the month of December.
- The netDMR,, MOR and NAR reports were submitted to CT-DEEP and EPA in December.
- The Quarterly Sludge and Annual Sludge report was submitted to Synagro.

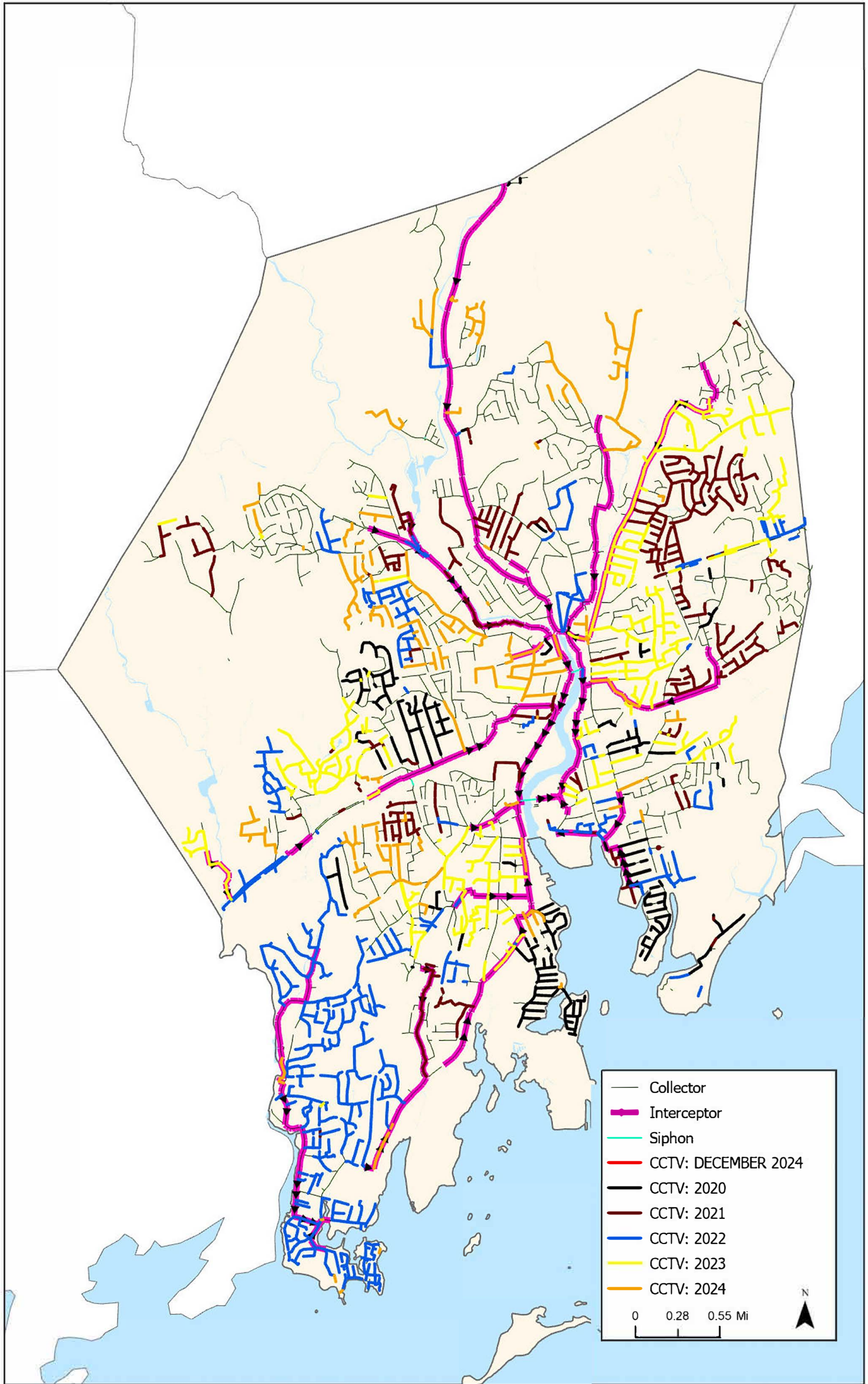
EXECUTIVE SUMMARY - Key Operational Parameters`

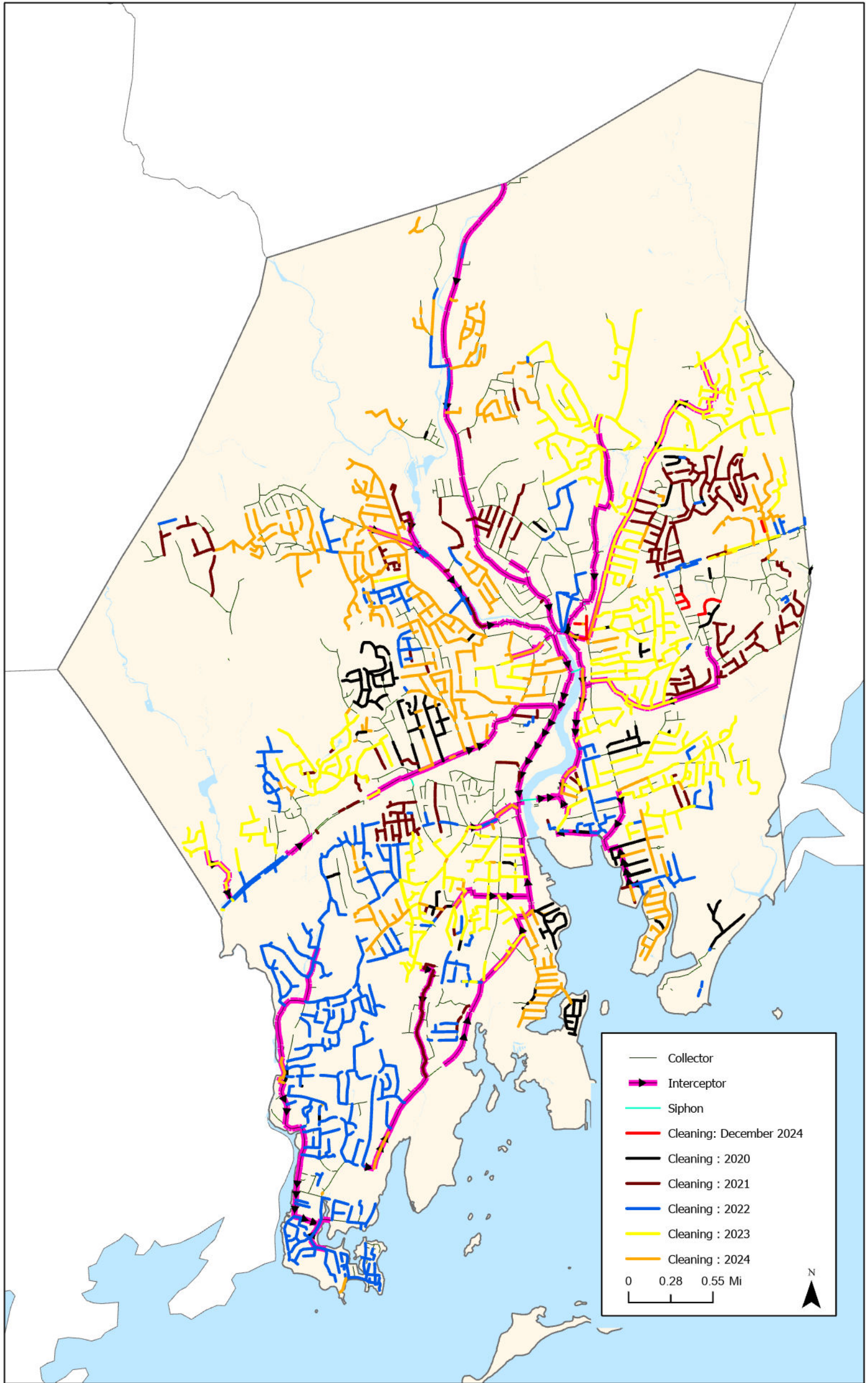
Parameter	Units	December Result	CYTD Result	Contract Limit
Average Daily Flow	MGD	11.6	n/a	n/a
180 Day Average Daily Flow	MGD	11.35	n/a	n/a
Effluent BOD	mg/l	2.9	n/a	10
Effluent TSS	mg/l	4.1	n/a	10
Effluent Fecal Coliform	# / 100 ml	5	n/a	10
Effluent Enterococci	# / 100 ml	10	n/a	30
Effluent Total Chlorine	mg/l	0.01	n/a	0.07
Effluent Total Nitrogen	lbs/day	636	n/a	1,000
Biosolids Quality (cake)	% solids	28	n/a	n/a
Biosolids Disposal (cake)	DT/month	229	n/a	n/a
Biosolids Disposal (liq)	DT/month	45	n/a	n/a
Biosolids Disposal (total)	DT/month	274	n/a	n/a
Grit and Screenings	WT/month	7	n/a	n/a
Chemicals – Hypochlorite	gal/month	5737	n/a	n/a
Chemicals – Bisulfite	gal/month	4071	n/a	n/a
Chemicals – Polymer	gal/month	800	n/a	n/a
Chemicals – Odor Control	gal/month	0	n/a	n/a
Sewer Cleaning	Miles	0.48	18.22	3 miles (avg)
CCTV Inspection	Miles	1.69	8.48	2 miles (avg)
Odor Complaints	#	0	n/a	0
SL-RAT Inspection	Miles	0.92	42.08	60 months
Manhole Inspections	#	72	233	50/m
IPP Inspections	#	33	199	Approx. 500/year

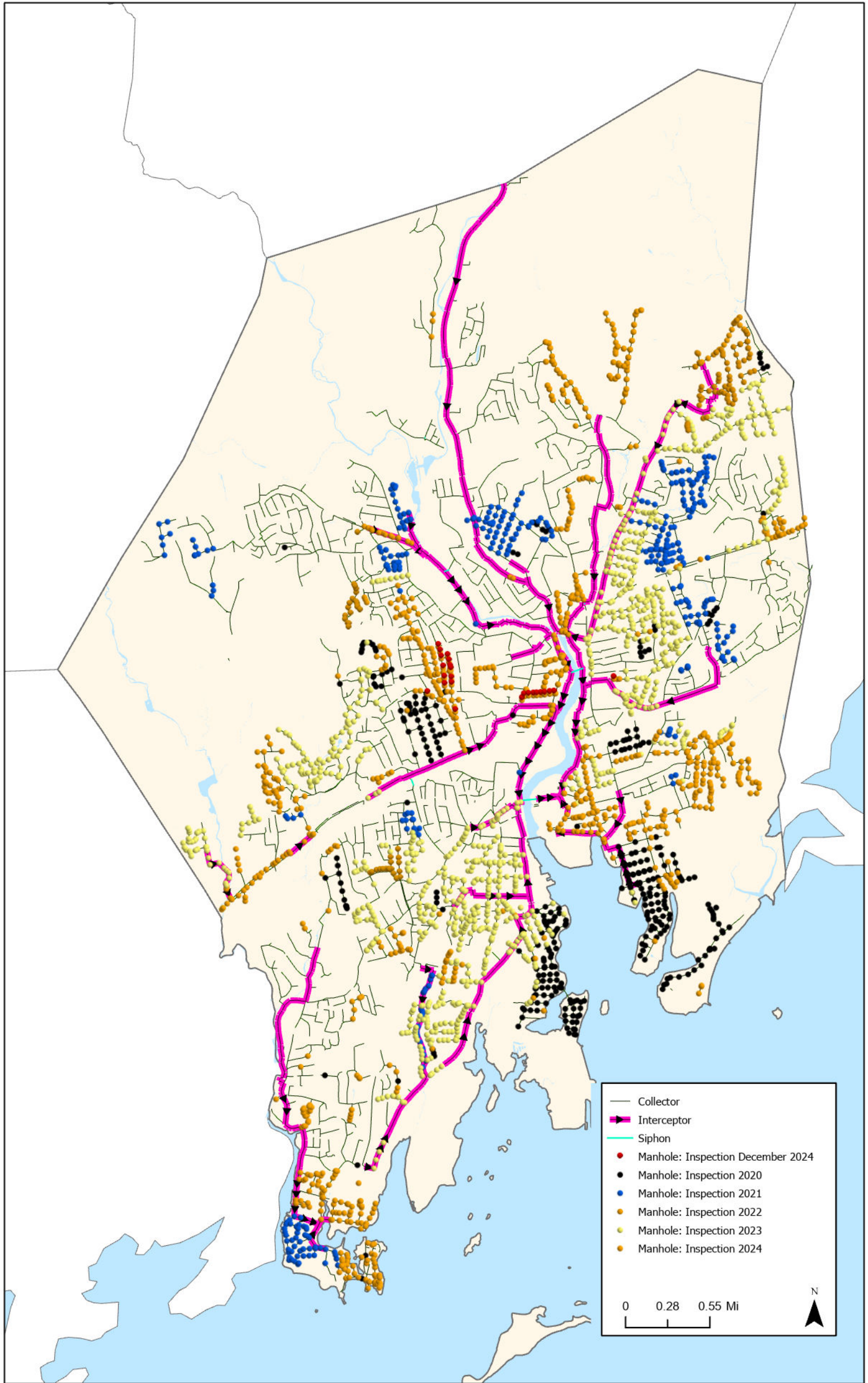
EXECUTIVE SUMMARY - Influent Flow











YEAR-TO-DATE BUDGET REPORT

FOR 2025 99

ACCOUNTS FOR:	ORIGINAL APPROP	TRANSFRS/ADJUSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
22							
040 PUBLIC WORKS							
224062 WATER POLLUTION CONTROL							
224062 4051 INTEREST	-65,000	0	-65,000	-73,429.61	.00	8,429.61	113.0%
224062 4121 NITROGEN	-30,000	0	-30,000	-49,199.00	.00	19,199.00	164.0%
224062 4451 SEWER PERM	-1,500	0	-1,500	-400.00	.00	-1,100.00	26.7%
224062 4453 SEPTIC LTC	-1,200	0	-1,200	.00	.00	-1,200.00	.0%
224062 4513 SEWER CHRG	-18,747,000	0	-18,747,000	83,650.15	.00	-18,830,650.15	-.4%
224062 4516 SPT DIS FE	-175,000	0	-175,000	-118,645.00	.00	-56,355.00	67.8%
224062 4521 WILTON SU	-850,000	0	-850,000	-886,647.63	.00	36,647.63	104.3%
224062 4522 SEWER USE	-45,000	0	-45,000	-68,328.00	.00	23,328.00	151.8%
224062 452C INDUSTRIAL	-175,000	0	-175,000	-1,500.00	.00	-173,500.00	.9%
224062 452D SEWER CONN	-150,000	0	-150,000	-129,721.09	.00	-20,278.91	86.5%
224062 452E IPP INTERE	-5,000	0	-5,000	-3,122.94	.00	-1,877.06	62.5%
224062 4807 REIMB EXP	-1,000	0	-1,000	.00	.00	-1,000.00	.0%
224062 489F REIMB GF	-139,806	0	-139,806	.00	.00	-139,806.00	.0%
224062 4901 INV INCOME	-110,000	0	-110,000	.00	.00	-110,000.00	.0%
TOTAL WATER POLLUTION CONTROL	-20,495,506	0	-20,495,506	-1,247,343.12	.00	-19,248,162.88	6.1%
TOTAL PUBLIC WORKS	-20,495,506	0	-20,495,506	-1,247,343.12	.00	-19,248,162.88	6.1%
TOTAL WATER POLLUTION CONTROL	-20,495,506	0	-20,495,506	-1,247,343.12	.00	-19,248,162.88	6.1%
TOTAL REVENUES	-20,495,506	0	-20,495,506	-1,247,343.12	.00	-19,248,162.88	

7.2.

YEAR-TO-DATE BUDGET REPORT

FOR 2025 99

ACCOUNTS FOR:	WATER POLLUTION CONTROL	ORIGINAL APPROP	TRANSFRS/ADJUSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
22								
040 PUBLIC WORKS								
224062 WATER POLLUTION CONTROL								
224062 5110	WAGES & SA	706,026	0	706,026	286,972.96	.00	419,053.04	40.6%
224062 5120	WAGES & SA	100,000	0	100,000	2,480.84	.00	97,519.16	2.5%
224062 5140	WAGES & SA	36,000	0	36,000	.00	.00	36,000.00	.0%
224062 5150	LONGEVITY	1,150	0	1,150	1,225.00	.00	-75.00	106.5%
224062 5235	MEMBERSHIP	10,000	0	10,000	297.50	.00	9,702.50	3.0%
224062 5241	ELECTRIC	1,607,400	0	1,607,400	763,595.28	654,339.32	189,465.40	88.2%
224062 5245	TELEPHONE	2,000	0	2,000	.00	.00	2,000.00	.0%
224062 5252	LEGAL SERV	250,000	0	250,000	100,743.00	49,257.00	100,000.00	60.0%
224062 5258	OMI	10,795,100	692,522	11,487,622	4,490,848.23	6,996,773.69	17,296.38	100.0%
224062 5286	BUSINESS E	32,000	0	32,000	4,151.22	10,552.40	17,483.00	45.9%
224062 5295	SEMINAR&CO	20,000	0	20,000	2,517.00	.00	17,483.00	12.6%
224062 5298	OTHER	250,000	4,500	254,500	-180.00	19,900.00	234,780.00	7.7%
224062 5418	INSURANCE	88,950	0	88,950	.00	.00	88,950.00	.0%
224062 5428	BENEFITS	376,312	0	376,312	.00	.00	376,312.00	.0%
224062 5521	PRINCIPAL	3,248,691	0	3,248,691	2,683,033.82	.00	565,657.18	82.6%
224062 5522	INTEREST	1,887,129	0	1,887,129	1,154,655.72	.00	732,473.28	61.2%
224062 5523	BOND EXP	0	0	0	48,170.00	.00	-48,170.00	100.0%
224062 5651	TO G/F	763,653	0	763,653	.00	.00	763,653.00	.0%
224062 5741	IT HARDWAR	60,000	0	60,000	30,250.00	.00	29,750.00	50.4%
224062 5789	RESERVE	261,095	0	261,095	.00	.00	261,095.00	.0%
TOTAL WATER POLLUTION CONTROL		20,495,506	697,022	21,192,528	9,568,760.57	7,730,822.41	3,892,944.94	81.6%
TOTAL PUBLIC WORKS		20,495,506	697,022	21,192,528	9,568,760.57	7,730,822.41	3,892,944.94	81.6%
TOTAL WATER POLLUTION CONTROL		20,495,506	697,022	21,192,528	9,568,760.57	7,730,822.41	3,892,944.94	81.6%
TOTAL EXPENSES		20,495,506	697,022	21,192,528	9,568,760.57	7,730,822.41	3,892,944.94	81.6%

Capital Improvement Projects

WPCA

Summary Page

#	Project Title	Project	2026	2027	2028	2029	2030	Total
1	COLLECTIONS SYSTEM REHABILITATION	C0361	\$7,600,000	\$7,600,000	\$7,450,000	\$7,000,000	\$7,000,000	\$36,650,000
2	PUMP STATION UPGRADE/REPLACEMENT	C0360	\$0	\$0	\$0	\$0	\$250,000	\$250,000
3	WWTP REHABILITATION/IMPROVEMENT	C0791	\$10,000,000	\$10,000,000	\$0	\$0	\$0	\$20,000,000
Total			\$17,600,000	\$17,600,000	\$7,450,000	\$7,000,000	\$7,250,000	\$56,900,000

7.6

Capital Budget Form

Division WPCA

Department

Project Status EXISTING

Project ID C0361

Project Name COLLECTIONS SYSTEM REHABILITATION

Project Life 50

Schedule Start

Schedule Completion

Ranking # 1

POCD Code: 11.1.A

Alignment with Plan of Conservation & Development

Establish systems for municipal assets and capital improvements.

Is this request for new construction/equipment?

Yes No

☐ ☒

Is this request for replacement/refurbishment ?

☒ ☐

Project Description

#	FYE	Description	Amount	Justification
1	2026	Collections System Rehabilitation	\$ 7,600,000	Sewer Capital improvement projects rehabilitating the city's 200 miles of sanitary sewer based on various inspections reviews.
2	2027	Collections System Rehabilitation	\$ 7,600,000	Sewer Capital improvement projects rehabilitating the city's 200 miles of sanitary sewer based on various inspections reviews.
3	2028	Collections System Rehabilitation	\$ 7,450,000	Sewer Capital improvement projects rehabilitating the city's 200 miles of sanitary sewer based on various inspections reviews.
4	2029	Collections System Rehabilitation	\$ 7,000,000	Sewer Capital improvement projects rehabilitating the city's 200 miles of sanitary sewer based on various inspections reviews.
5	2030	Collection System Rehabilitation	\$ 7,000,000	Sewer Capital improvement projects rehabilitating the city's 200 miles of sanitary sewer based on various inspection reviews.
Project Total			\$ 36,650,000	

Expenditure/Revenue Schedule

Expenditures	2025-26 REQ	2026-27 REQ	2027-28 REQ	2028-29 REQ	2029-30 REQ	Total
Engineering/Design	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Site Costs & Acquisition	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Construction (includes remediation)	\$ 7,600,000	\$ 7,600,000	\$ 7,450,000	\$ 7,000,000	\$ 7,000,000	\$ 36,650,000
Equipment/Materials	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Other/Contingency	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Total Expenditures	\$ 7,600,000	\$ 7,600,000	\$ 7,450,000	\$ 7,000,000	\$ 7,000,000	\$ 36,650,000
Net Appropriations	\$ 7,600,000	\$ 7,600,000	\$ 7,450,000	\$ 7,000,000	\$ 7,000,000	\$ 36,650,000

Capital Budget Form

Division WPCA

Department

Project Status EXISTING

Project ID C0360

Project Name PUMP STATION UPGRADE/REPLACEMENT

Project Life

Schedule Start

Schedule Completion

Ranking # 2

Is this request for new construction/equipment?

Yes No

☐ ☒

Is this request for replacement/refurbishment ?

☒ ☐

POCD Code: 11.1.A

Alignment with Plan of Conservation & Development

Establish systems for municipal assets and capital improvements.

Project Description

#	FYE	Description	Amount	Justification
1	2030	Pump Station Upgrade/Replacement	\$ 250,000	Upgrade/Rehabilitation various stations to ensure sanitary sewage is conveyed to WWTP without interruption of service.
Project Total			\$ 250,000	

Expenditure/Revenue Schedule

Expenditures	2029-30 REQ	2030-31 REQ	2031-32 REQ	2032-33 REQ	2033-34 REQ	Total
Engineering/Design	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Site Costs & Acquisition	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Construction (includes remediation)	\$ 250,000	\$ 0	\$ 0	\$ 0	\$ 0	\$ 250,000
Equipment/Materials	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Other/Contingency	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Total Expenditures	\$ 250,000	\$ 0	\$ 0	\$ 0	\$ 0	\$ 250,000
Net Appropriations	\$ 250,000	\$ 0	\$ 0	\$ 0	\$ 0	\$ 250,000

Capital Budget Form

Division WPCA

Department

Project Status EXISTING

Project ID C0791

Project Name WWTP REHABILITATION/IMPROVEMENT

Project Life

Schedule Start

Schedule Completion

Ranking # 3

Is this request for new construction/equipment?

Is this request for replacement/refurbishment ?

Yes No

☐☒☒☐

POCD Code: 11.1.A

Alignment with Plan of Conservation & Development

Establish systems for municipal assets and capital improvements.

Project Description

#	FYE	Description	Amount	Justification
1	2026	WWTP Rehabilitation/Improvement	: 10,000,000	Implement long-term rehabilitation and improvements at the WWTP.
2	2027	WWTP Rehabilitation/Improvement	: 10,000,000	Implement long-term rehabilitation and improvements at the WWTP
Project Total			\$ 20,000,000	

Expenditure/Revenue Schedule

Expenditures	2025-26 REQ	2026-27 REQ	2027-28 REQ	2028-29 REQ	2029-30 REQ	Total
Engineering/Design	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Site Costs & Acquisition	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Construction (includes remediation)	\$ 10,000,000	\$ 10,000,000	\$ 0	\$ 0	\$ 0	\$ 20,000,000
Equipment/Materials	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Other/Contingency	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Total Expenditures	\$ 10,000,000	\$ 10,000,000	\$ 0	\$ 0	\$ 0	\$ 20,000,000
Net Appropriations	\$ 10,000,000	\$ 10,000,000	\$ 0	\$ 0	\$ 0	\$ 20,000,000

City of Norwalk
WATER POLLUTION CONTROL AUTHORITY
DRAFT FY 2025-26 Operating Budget Summary

REVENUES (224062)

ACCOUNT	DESCRIPTION	APPROVED FY 24-25	PROJECTED ACTUAL FY 24-25	PROPOSED FY 25-26
	Sewer Use Charges			
4513	Norwalk Customers ¹	\$ 19,642,000	\$ 19,642,000	\$ 20,457,000
4521	Wilton Interlocal Agreement ²	\$ 18,747,000	\$ 18,747,000	\$ 19,562,000
4522	Other Contract Customers	\$ 850,000	\$ 850,000	\$ 850,000
		\$ 45,000	\$ 45,000	\$ 45,000
	Other Revenues			
452C	Industrial Pretreatment Surcharge ³	\$ 853,506	\$ 872,705	\$ 850,647
452D	Sewer Connection Fees	\$ 175,000	\$ 175,000	\$ 175,000
452E	Industrial Pretreatment Interest	\$ 150,000	\$ 150,000	\$ 150,000
4451	Sewer Permits	\$ 5,000	\$ 5,000	\$ 5,000
4807	Reimbursement of Expenses	\$ 1,500	\$ 1,500	\$ 1,500
4453	Septage Haulers Licenses	\$ 1,000	\$ 1,000	\$ 1,000
4516	Septage Disposal Fees	\$ 1,200	\$ 1,200	\$ 1,200
4121	Nitrogen Credits ⁴	\$ 175,000	\$ 175,000	\$ 175,000
4901	Investment Income ⁵	\$ 30,000	\$ 49,199	\$ 30,000
4051	Interest on Delinquent Accounts ⁶	\$ 110,000	\$ 110,000	\$ 110,000
489F	Reimbursement for Indirect Expenses ⁷	\$ 65,000	\$ 65,000	\$ 65,000
		\$ 139,806	\$ 139,806	\$ 136,947
	TOTAL	\$ 20,495,506	\$ 20,514,705	\$ 21,307,647

¹ Rate increase of approximately 4.4%, which is an increase of \$18 residential; \$26 commercial; \$0.47/1000 gallons commercial consumption per WPCA Financial Model.

² Includes annual adjustments and a 98.2% collection rate per Tax Collector's Office and may fluctuate based upon economic conditions.

³ Billed on actual metered wastewater flow. Varies based on audited expenditures.

⁴ No change in IPP rates.

⁵ Nitrogen FY25/26 credits estimated based on past CTDEEP credit sharing.

⁶ Per Comptroller.

⁷ Salaries, benefits and other direct costs for WPCA support services, City Sewer Use Fee, IPP/FOG billing and stormwater O&M.

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City of Norwalk
WATER POLLUTION CONTROL AUTHORITY
DRAFT FY 2025-26 Operating Budget Summary

EXPENDITURES (224062)

ACCOUNT	DESCRIPTION	APPROVED FY 24-25	PROJECTED ACTUAL FY 24-25	PROPOSED FY 25-26
	Personnel/Benefits			
5110	Wages & Salary - Regular ¹	\$ 1,219,488	\$ 1,203,060	\$ 1,235,037
5428	Employee Benefits	\$ 706,026	\$ 695,310	\$ 716,169
5120	Wages & Salary - Overtime	\$ 376,312	\$ 370,600	\$ 381,718
5140	Wages & Salary - Part-time	\$ 100,000	\$ 100,000	\$ 100,000
5150	Longevity	\$ 36,000	\$ 36,000	\$ 36,000
		\$ 1,150	\$ 1,150	\$ 1,150
5258	Operations & Maintenance Fees ²	\$ 10,795,100	\$ 10,795,100	\$ 11,260,000
5651	Indirect Expenses ³	\$ 763,653	\$ 763,653	\$ 770,251
5241	Electricity ⁴	\$ 1,607,400	\$ 1,607,400	\$ 1,671,700
5298	Other Contractual Services	\$ 250,000	\$ 250,000	\$ 250,000
5252	Legal Services	\$ 250,000	\$ 250,000	\$ 250,000
	Administration			
5286	Business Expense (General Office / Billing Costs)	\$ 94,000	\$ 94,000	\$ 94,000
5245	Telephone	\$ 32,000	\$ 32,000	\$ 32,000
5741	IT Hardware / Software	\$ 2,000	\$ 2,000	\$ 2,000
		\$ 60,000	\$ 60,000	\$ 60,000
5235	Professional Dues/Memberships	\$ 10,000	\$ 10,000	\$ 10,000
5295	Training/Conferences	\$ 20,000	\$ 20,000	\$ 20,000
5418	Property Insurance/Liability Premium Worker's Compensation ⁵	\$ 88,950	\$ 88,950	\$ 82,675
5789	Replacement Reserve - Wilton's portion per agreement	\$ -	\$ -	\$ -
5789	Replacement Reserve - Norwalk ⁶	\$ 261,095	\$ -	\$ 566,312
5521	Debt Service - Principal	\$ 3,248,691	\$ 3,248,691	\$ 3,657,413
5522	Debt Service - Interest	\$ 1,887,129	\$ 1,887,129	\$ 1,440,259
	TOTAL \$	\$ 20,495,506	\$ 20,217,983	\$ 21,307,647

¹ Includes step and COL increases.

² Includes a 3.5% increase on base service fee, contract incentives, and a 5% contingency for contract components (pass-through and extraordinary items).

³ Salaries, benefits and other direct costs for City support services including Finance Department (CFO, Tax Collector, Tax Assessor, Comptroller, IT/GIS, Purchasing, and Management & Budgets), Customer Service, and DPW Engineering.

⁴ Assumes 4% increase over previous year.

⁵ Per Risk Management and Finance Department

⁶ Funds to be used for rate stabilization in future years related to multiple collection system, WWTP, and pump station projects included in WPCA Financial Model.

Does not include \$850K for transfer by WPCA Board for unanticipated expenses.