

**CITY OF NORWALK**

**BOARD OF HEALTH**

**REGULAR MEETING**

**MARCH 24, 2026**

**ATTENDANCE:** Frank Ehrlich, MD; Kenneth Lalime, RPh; Joan McNeil, DNP; Anthony Santella, DrPH; Norman Weinberger, MD;

**OTHERS:** Deanna D’Amore, Director of Health; Aniella Fignon, Project Coordinator

**I. CALL TO ORDER**

Ms. D’Amore called the meeting to order at 8:02 a.m.

**II. ROLL CALL**

Ms. D’Amore called the roll.

**III. ACCEPTANCE OF THE MINUTES**

**A. Regular Meeting: February 24, 2026**

Dr. Ehrlich moved to approve the minutes. Dr. Weinberger seconded.  
The motion passed, with Dr. Santella abstaining.

**IV. PUBLIC PARTICIPATION**

There was no public participation.

## **V. WORKFORCE DEVELOPMENT UPDATES**

Ms. Fignon presented an overview of workforce development initiatives, including training programs, staff development strategies, and ongoing efforts to support a skilled and sustainable public health workforce.

The presentation highlighted use of staff assessments, training curricula, and partnerships to improve staff competencies, workplace satisfaction, and overall performance.

Board members discussed opportunities for collaboration with regional partners to expand training resources and improve efficiency.

## **VI. EMERGENCY RESPONSE TEAM ENGAGEMENT**

Ms. Fignon presented an update on the Emergency Response Team (ERT), including program activities, volunteer engagement, and training initiatives.

The ERT supports public health efforts through activities such as vaccination clinics, food distribution, and community outreach.

Board members expressed support for the program and acknowledged its value to the community.

## **VII. POLICY MANAGEMENT POLICY**

Ms. D'Amore continued discussion from the previous meeting regarding updates to the Policy Management Policy.

Discussion focused on distinguishing between policies and procedures, improving clarity in language, and determining the appropriate level of Board oversight.

Board members discussed the need to better define the Board's role in policy approval and suggested consulting with the Mayor's office for guidance.

Staff will follow up with additional revisions and next steps.

## **VIII. VACCINE FEES**

Ms. D'Amore presented information regarding rising vaccine costs, specifically the yellow fever vaccine.

The current fee of \$225 is below the updated cost of \$242. Staff proposed increasing the fee to approximately \$295 to reflect actual costs and program expenses.

Board members discussed broader considerations, including insurance billing, potential use of a billing consultant, and the possibility of adjusting fee structures.

The Board agreed to review additional materials and consider the proposal at a future or special meeting.

## **IX. REPORTS**

### A. Director's Report

Ms. D'Amore provided updates on the department's operating budget and ongoing budget review process.

She also noted efforts related to staffing, including plans to fill an epidemiologist position, and upcoming strategic planning updates.

## **X. DISCUSSION**

No additional discussion.

## **XI. ADJOURNMENT**

Hearing no further business, the meeting was adjourned at approximately 9:00 a.m.

Respectfully submitted,  
Jada Caballero

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