



REGULAR MEETING – PUBLIC WORKS COMMITTEE AGENDA

**APRIL 7, 2026, 7:00 PM
BY ZOOM VIRTUAL MEETING**

To allow public access, anyone may access a meeting by telephone and/or Zoom, or a recording in the City of Norwalk YouTube channel. Specific instructions and links can be found at norwalkct.gov/meetings.



Members of the public may call in to participate. Callers will not be able to see the meeting participants. All participants will be muted upon entering the meeting. To speak, dial *9 on the phone and you will be called on by the host of the meeting during the public comment section. All speakers must state their name and address. Comments must be on a topic on the agenda, and are limited to three minutes. Anyone disrupting the orderly conduct of the meeting, including by using threatening, hateful, or sexually-explicit language, will be removed. Please find the information using the link above.



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Members of the public who wish to provide public comment are encouraged to submit those via email in advance of the meeting. For these comments to be included into the record, they must be submitted by 12:00 p.m. the day of the meeting. Please email Monique Cipriano at mcipriano@norwalkct.gov with the subject line "Public Comment" to provide written public comment prior to the meeting.

- I. CALL TO ORDER**
- II. ROLL CALL**
- III. ACCEPTANCE OF MINUTES**
 - A. Regular Meeting: March 3, 2026**
- IV. PUBLIC PARTICIPATION**
- V. NEW BUSINESS**

- A. A resolution of the City of Norwalk establishing a temporary moratorium on the acceptance and processing of new applications for the honorary and historic naming of City streets.**

WHEREAS, the City of Norwalk recognizes that the naming of City streets is a

significant matter that reflects the history, culture, and values of the community; and

WHEREAS, a proliferation of honorary and historic naming requests can lead to administrative inconsistency, public confusion regarding navigation and emergency response, and increased maintenance costs; and

WHEREAS, the City of Norwalk finds it necessary to review and update the existing policies and criteria for street naming to ensure a fair, transparent, and rigorous evaluation process; and

WHEREAS, a temporary pause on the acceptance and processing of new applications will allow staff and elected officials the time required to revise Chapter 95, Article II, Sections 95-37, 95-38 and 95-39 without the pressure of pending applications; and

WHEREAS, this moratorium is intended to be a reasonable and temporary measure in the interest of the City of Norwalk and its residents.

- B. Authorize the Mayor, Barbara C. Smyth, to sign the Maintenance Agreement No. 3.20-02(26) with the State of Connecticut Department of Transportation for the installation and maintenance of a thermoplastic crosswalk on Route I95 SB Exit 15 off ramp.
- C. Authorize the Mayor, Barbara C. Smyth, to execute the 1st Amendment to the July 20th, 2023 agreement between the City of Norwalk and NewGen Strategies and Solutions, LLC for Municipal Solid Waste Disposal Consulting Services for a sum not to exceed \$42,500.

Account No. 01 40 43 5298

- D. Authorize the Purchasing Agent, to issue a Purchase Order to Colonna Masonry Concrete & Asphalt Paving, LLC in an amount not to exceed \$759,132.00 (\$690,120 + 10% contingency) for funding of Project RA2026-1 - The Pinnacle TOD Streetscape Improvement Project - Alternate #1.

Account No:

09 19 4021 5777 C0021
09 20 4021 5777 C0021
09 22 4021 5777 C0021
09 23 4021 5777 C0021
09 24 4021 5777 C0021
09 25 4021 5777 C0021
09 26 4021 5777 C0021
09 21 4021 5777 C0318
09 22 4021 5777 C0318
09 24 4021 5777 C0318
09 25 4021 5777 C0318
09 26 4021 5777 C0318
09 21 4021 5777 C0440
09 25 4021 5777 C0440
09 26 4021 5777 C0440

E. BLDG2026-1 City Hall Drive Curb Ramp Project 2026

1. Authorize the Mayor, Barbara C. Smyth, to execute an Agreement between the City of Norwalk and A. Vitti Excavators, LLC for Project BLDG2026-1 - City Hall Drive Curb Ramp Project – 2026 - Alternate 1 for a sum not to exceed \$73,620.

Account No.

09 25 2010 5777 C0536

09 26 2010 5777 C0536

2. Authorize the Chief of Operations and Public Works to execute orders on the contract with A. Vitti Excavators, LLC. for Project BLDG2026-1 - City Hall Drive Curb Ramp Project – 2026 for a sum not to exceed \$14,724 contingency.

Account No.

09 25 2010 5777 C0536

09 26 2010 5777 C0536

F. Norwalk Public Works Center Salt Shed Foundation Wall Replacement project

1. Authorize the Mayor, Barbara C. Smyth, to execute an agreement with Titan Enterprises Inc for the Norwalk Public Works Center Salt Shed Foundation Wall Replacement project for a total not to exceed \$1,240,000.00.

Account No.

09 19 7100 5777 C0119

09 21 7100 5777 C0119

09 23 7100 5777 C0119

09 24 7100 5777 C0119

09 25 7100 5777 C0119

09 26 7100 5777 C0119

09 27 7100 5777 C0119

09 22 4021 5777 C0798

09 23 4021 5777 C0798

09 24 4021 5777 C0798

09 23 4021 5777 C0815

2. Authorize the Office of Building Management to issue change orders on the contract for a total not to exceed \$124,000.00.

Account No.

09 19 7100 5777 C0119

09 21 7100 5777 C0119

09 23 7100 5777 C0119

09 24 7100 5777 C0119

09 25 7100 5777 C0119

09 26 7100 5777 C0119

09 27 7100 5777 C0119

09 22 4021 5777 C0798

09 23 4021 5777 C0798

09 24 4021 5777 C0798

VI. REPORTS

- A. Tree Operations and Programming**
- B. Municipal Solid Waste & Recycling Report**
- C. Ongoing Projects Status**

VII. DISCUSSION

- A. Drainage Presentation**

VIII. ADJOURNMENT

UPCOMING MEETINGS

**CITY OF NORWALK
PUBLIC WORKS COMMITTEE
REGULAR MEETING
MARCH 3, 2026
BY ZOOM VIRTUAL MEETING**

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I. CALL TO ORDER

Chair Wennerstrand called the meeting to order at 7:00p.m.

II. ROLL CALL

Chair Wennerstrand called the Roll: Anne Wennerstrand, Jim Frayer, Jan Degenshein, Richard Dellinger, Dajuan Wiggins, Darlene Young (7:03p.m.), Jesse Buccolo (7:03p.m.)

At Roll Call there were five (5) Committee members present, constituting a quorum. Darlene Young and Jesse Buccolo arrived at 7:03p.m.

ATTENDANCE: Anne Wennerstrand, Chair; Jim Frayer, Jan Degenshein, Richard Dellinger, Dajuan Wiggins, Darlene Young (7:03p.m.), Jesse Buccolo (7:03p.m.)

STAFF: Vanessa Valadares, Chief of Operations and Public Works; James Meehan, Principal Engineer; Thomas Szabo, Waste Programs Manager; Paul Sotnik, Senior Civil Engineer; Drew Berndmaier, Senior Civil Engineer; Daniel Stanton, Senior Civil Engineer

OTHERS: Councilmember Nicole Eaddy, Councilmember Jalin Sead

Chair Wennerstrand made a few remarks before the meeting. She acknowledged that March is Women's History Month and last week was National Engineering Week. She extended appreciation and acknowledgment to the terrific female engineer at the helm of this public works department and all the engineering staff. She then introduced the senior engineers: Paul Sotnik, Drew Berndmaier and Daniel Stanton. She introduced Tom Szabo, who is the waste programs manager, the Principal Engineer, James Meehan and the administrative staff Dilene Byrd and Monique Cipriano.

III. PUBLIC HEARING

A. PUBLIC HEARING FOR THE HONORARY NAMING OF KNIGHT STREET TO CUTIE MAE JORDAN WAY. THE PUBLIC HEARING SHALL BE CONDUCTED IN ORDER TO HEAR ALL PARTIES INTERESTED IN COMMENTING ON THE PROPOSED HONORARY STREET NAMING AND TO TAKE SUCH ACTION ON SAID NAMING THAT THE COMMITTEE MAY DEEM ADVISABLE.

Public Hearing for the Honorary Naming of Knight Street to Cutie Mae Jordan Way. The Public Hearing shall be conducted in order to hear all parties interested in commenting on the proposed Honorary Street naming and to take such action on said naming that the Committee may deem advisable.

Diane Lauricella of 21 Little Fox Lane. She is in support of the honorary naming of Knight Street to be named Honorary Cutie Mae. She has heard wonderful stories about Cutie Mae. She said, in deference to Women's Month, she thinks it's quite fitting and a great idea.

Andre Baker Jr. 84 South Main Street. He is the owner of Baker Funeral Services. He has served on the Bridgeport City Council. He said he would review street naming's and took that job seriously. He said Cutie Mae Jordan truly deserves this honor and she meets all the criteria. She has accomplished so much in the community and done so much for Norwalk. He suggested a QR Code be placed on the pole, so people could pull up their history. Supports the honorary street naming.

Erika Foster Senteo. She is the Justice Minister of the 1st Congregational Church on the Green in Norwalk. She shared Cutie Mae's contributions to their church. She said in

1993 at the request of their then pastor, Reverend Henry K. Yordon, Cutie Mae established a gospel choir and music ministry at the 1st Congregational Church. Under Cutie Mae's leadership, the choir became one of the most recognized and respected choirs in the city. The choir frequently performed at city events and churches throughout the region. She retired in 2015 and still stepped up to assist when they were in need of a gospel choir director and managed to get them back on track. On September 12, 2021, the 1st Congregational Church proclaimed the first annual Gospel Choir Appreciation Day, which was also known as Cutie Mae Jordan Day, in recognition of her lifelong dedication to teaching the word of God through gospel music. She said that Cutie Mae Jordan represents the best of Norwalk. She represents faith, excellence, mentorship, perseverance, and community leadership and a street bearing her name would serve not only as a tribute to her extraordinary life but also as a visible reminder to future generations of the power of service, music, and unwavering commitment to one's calling. She hopes they vote in the affirmative.

Ilya DeNunzio of 5 Michaels Street. He said that he has the honor of getting to know Cutie Mae Jordan through some family members. She is a true woman of God and shows her leadership. She shows her faith and excellence through the City of Norwalk. He said it is a true blessing for her to have this privilege and honor to have her name on Knight Street.

Chair Wennerstrand closed the public hearing at 7:09p.m.

IV. ACCEPTANCE OF MINUTES

A. REGULAR MEETING: FEBRUARY 3, 2026

There were no changes, deletions, or omissions to the minutes as presented.

****MR. FRAYER MOVED THE ITEM**

****MR. WIGGINS ABSTAINED**

****MOTION PASSED WITH ONE (1) ABSTENTION**

V. PUBLIC PARTICIPATION

Diane Lauricella of 21 Little Fox Lane. She said she is a professional waste management consultant and a former investigator. She is looking at metrics as she is familiar with waste management professionals and volunteers who are passionate about recycling and food waste management across the state. She spoke about the bulky waste and feels there are missed opportunities. She believes that instead of hauling away bulky waste, they can train and teach the residents to be more

discriminated against on what they throw away as waste and instead look at what could be recycled. She would like to hear more about that. She is requesting they form a swap shop opportunity both popup and permanent. She also would like a year-long mattress collection center on Smith Street or anywhere in the city. She thinks Eyecycle is a gimmick, and they could do better with a company that is closer to Norwalk. Ms. Lauricella feels social media are not enough. She would like them to be more creative about getting the word out to the residents.

Kyle Jordan of 28 MLK Drive. He is speaking on behalf of Cutie Mae Jordan. He is the grandson of Cutie May. He initiated the honorary street naming. Cutie Mae Jordan began her journey on Knight Street. He gave some background information about Cutie Mae. Mr. Jordan stated that having this honor will inspire so many others. Her resume blew him away. He hadn't realized the impact she had on others until he was older. She has spoken life into people. Cutie Mae has song at the pentagon. Mr. Jordan said his grandmother encourages him daily.

Mack Allen, resident of Bridgeport. He felt compelled to speak on her behalf. He is her son-in-law. He said that there has never been a place in the State of Connecticut where someone hasn't heard of Cutie Mae Jordan and spoke so highly of her and Norwalk. He had never met anyone so magnetic. Many people have stated to him, that if it weren't for Ms. Cutie Mae Jordan, they would have been dead or in prison. Due to her training and teachings in the choir, many of those people that were in the choir have now become musicians or teachers, are now reaching out to the community and young people because of what she has done and that is a great reflection on the City of Norwalk. She is an inspiration to others. He said as an outsider, looking at that would be a tremendous honor and accolade, especially for a 90-year-old woman who is still vibrant and strong.

Sean Owens, resident of Virginia. She is the daughter of Cutie May Jordan. She was asked to sing the national anthem at the Pentagon in 2007. Her contributions to Norwalk include an invitation from the Board of Education to come and sing and play for young people, especially in elementary schools. She would volunteer her time and sing at nursing homes and senior housing as well. She always has a kind and uplifting word for everyone. Ms. Owens is proud to be her daughter. She has given so much to Norwalk. She said her parents got married on Christmas in 1955, the first Sunday in 1956, her parents went to Bethel AME Church on Knight Street and joined the church that day. That is why Knight Street has been the perfect street since it all began there. She supports and hopes they approve the honorary naming of Cutie Mae Way.

Chair Wennerstrand closed public participation at 7:25p.m.

VI. NEW BUSINESS

A. APPROVE THE HONORARY NAMING OF KNIGHT STREET TO CUTIE MAE JORDAN WAY.

Ms. Young spoke in support of the honorary street naming. She said she is a great woman that has left her mark on a great city and she is still around to do so. She said that her life, legacy and love will live in the hearts of so many people. She is thankful that as a city they have the opportunity to honor people who have touched the lives of so many people in different ways.

Mr. Degenshein spoke in support of the honorary street naming. He said the largest measure of a street name honoring is the inspiration that person will have on future generations and Cutie Mae definitely fits that category.

Mr. Sead spoke in support of the honorary street naming. He said she is a great asset to the community. He said that it is said it takes a village to raise a child, but Cutie Mae raised a village. She was his grandmother's choir director. She has mentored and comforted so many people with her voice during funerals or other celebratory events. He said she has done so much for the community and it would be an honor to have her name on Knight Street.

Ms. Valadares mentioned that the rules are different for people that are still living and there must be a 2/3rd plus one vote in favor to pass.

Chair Wennerstrand spoke in support of the honorary street naming. She doesn't know her personally but has heard so much about her. She sounds like such an inspiration. She was moved by her bio, three days after the MLK assassination, April 7, 1968, she sang on the Norwalk Green with over 3,000 people there, the Battle Hymn of the Republic, and MLK's favorite hymns Precious Lord and We Shall Overcome. This connects to our history and our future.

****MS. YOUNG MOVED THE ITEM
MOTION PASSED UNANIMOUSLY

Chair Wennerstrand stated the next step in this matter will be to forward the item to the full council for a vote at their next meeting. The next City Council Meeting will be on Tuesday, March 10, 2026 at 7:30p.m. They are looking for a 2/3 plus one (1) majority vote for this. Chair Wennerstrand invited them to speak during public participation for the honorary naming.

B. 1. AUTHORIZE THE MAYOR, BARBARA C. SMYTH, TO EXECUTE AN AGREEMENT WITH YIELD INDUSTRIES, LLC FOR CITY PURCHASING

DEPARTMENT PROJECT 4489 - PROJECT BR2026-1 – REHABILITATION PROJECT FOR BRIDGE NO. 102-025 – BONNYBROOK TRAIL OVER HOLY GHOST FATHERS BROOK AND BRIDGE NO. 102-029 – BONNYBROOK TRAIL OVER HOLY GHOST FATHERS BROOK, FOR A SUM NOT TO EXCEED

\$334,350.00.

ACCOUNT NO.

09 24 4021 5777 C0315

09 25 4021 5777 C0315

09 26 4021 5777 C0315

2. AUTHORIZE THE CHIEF OF OPERATIONS AND PUBLIC WORKS TO EXECUTE ORDERS ON THE CONTRACT WITH YIELD INDUSTRIES, LLC FOR CITY PURCHASING DEPARTMENT PROJECT 4489 - PROJECT BR2026-1 – REHABILITATION PROJECT FOR BFORGE NO. 102-025 – BONNYBROOK TRAIL OVER HOLY GHOST FATHERS BROOK AND BRIDGE NO. 102-029 – BONNYBROOK TRAIL OVER HOLY GHOST FATHERS BROOK, FOR A SUM NOT TO EXCEED \$33,435.00.

ACCOUNT NO.

09 24 4021 5777 C0315

09 25 4021 5777 C0315

09 26 4021 5777 C0315

Chair Wennerstrand read Item B1 and Item B2 together.

Mr. Meehan reported that there are two (2) bridges to be repaired on Bonnybrook Trail Road. They have advertised and received the bids. These repairs are for structural repairs of the two (2) bridges. There are a few repairs to the headwalls on the bridges. There is a procedure called repointing where some stones are out of place and need to be reset or reconfigured. The topography has to be regraded as well. Guiderails are deteriorating and need to be replaced. This is funded through capital funds. The bridges have no historic significance.

****MR. FRAYER MOVED THE ITEM**
****MOTION PASSED UNANIMOUSLY**

C. AUTHORIZE THE CHIEF OF OPERATIONS AND PUBLIC WORKS TO EXECUTE ORDERS ON THE CONTRACT BETWEEN THE CITY OF NORWALK AND ALCAIDE, INC., DBA A&J CONSTRUCTION FOR PROJECT PM2025-2 PAVING AT VARIOUS LOCATIONS (LOCIP REIMBURSEMENT), FOR A SUM NOT TO EXCEED \$215,000.00.

ACCOUNT NO.

09 26 4021 5777 C0021

Mr. Meehan reported that they are looking to finish the corner work on Grumman and Newtown Avenue. LOCIP Reimbursement is a state grant that is awarded annually and the funding varies each year.

****MR. DEGENSHEIN MOVED THE ITEM**

****MOTION PASSED UNANIMOUSLY**

D. 1. AUTHORIZE THE MAYOR, BARBARA C. SMYTH, TO EXECUTE AN AGREEMENT BETWEEN THE CITY OF NORWALK AND BURNS CONSTRUCTION COMPANY, INC. FOR PROJECT BID NO. 4493, PROJECT RD2026-1 ROADWAY PAVING AND SIDEWALK INSTALLATION FOR ROTON AVENUE AND PINE POINT ROAD (MCKINLEY STREET TO NEARWATER ROAD) FOR A SUM NOT TO EXCEED \$1,203,301.25.

ACCOUNT NO.

<u>09 19 4021 5777 C0021</u>	<u>09 21 4021 5777 C0318</u>
<u>09 20 4021 5777 C0021</u>	<u>09 22 4021 5777 C0318</u>
<u>09 22 4021 5777 C0021</u>	<u>09 24 4021 5777 C0318</u>
<u>09 23 4021 5777 C0021</u>	<u>09 25 4021 5777 C0318</u>
<u>09 24 4021 5777 C0021</u>	<u>09 26 4021 5777 C0318</u>
<u>09 25 4021 5777 C0021</u>	<u>09 21 4021 5777 C0440</u>
<u>09 26 4021 5777 C0021</u>	<u>09 25 4021 5777 C0440</u>
<u>09 26 4021 5777 C0440</u>	

2. AUTHORIZE THE CHIEF OF OPERATIONS AND PUBLIC WORKS TO EXECUTE ORDERS ON THE CONTRACT WITH BURNS CONSTRUCTION COMPANY, INC. FOR PROJECT BID NO. 4493, PROJECT RD2026-1 ROADWAY PAVING AND SIDEWALK INSTALLATION FOR ROTON AVENUE AND PINE POINT ROAD (MCKINLEY STREET TO NEARWATER ROAD)FOR A SUM NOT TO EXCEED \$180,495.19.

ACCOUNT NO.

<u>09 19 4021 5777 C0021</u>	<u>09 21 4021 5777 C0318</u>
<u>09 20 4021 5777 C0021</u>	<u>09 22 4021 5777 C0318</u>
<u>09 22 4021 5777 C0021</u>	<u>09 24 4021 5777 C0318</u>
<u>09 23 4021 5777 C0021</u>	<u>09 25 4021 5777 C0318</u>
<u>09 24 4021 5777 C0021</u>	<u>09 26 4021 5777 C0318</u>
<u>09 25 4021 5777 C0021</u>	<u>09 21 4021 5777 C0440</u>
<u>09 26 4021 5777 C0021</u>	<u>09 25 4021 5777 C0440</u>
<u>09 26 4021 5777 C0440</u>	

Chair Wennerstrand read Item D1 and Item D2 together.

Mr. Meehan reported that they have completed the drainage work on Rowayton Avenue and are looking to pave the road and, as part of the complete streets, they will install sidewalks. Construction should begin in April and complete in September. The bids came in lower than their engineering numbers and all the numbers were confirmed and accurate. This project is also funded through capital funds. The Committee began a discussion about timing for construction, weather-dependent issues, coordinating with the water company and replacing trees. He spoke about green infrastructure.

****MR. DELLINGER MOVED THE ITEM**

****MOTION PASSED UNANIMOUSLY**

E. 1. AUTHORIZE THE MAYOR, BARBARA C. SMYTH, TO EXECUTE ANY AND ALL AGREEMENTS AND INSTRUMENTS NECESSARY TO ACQUIRE DRAINAGE EASEMENTS FOR THE CITY OF NORWALK FROM PROPERTY OWNERS LOCATED AT 13 HEATHER LANE AND 15 HEATHER LANE, PER DRAINAGE EASEMENT MAP 13 HEATHER LANE AND DRAINAGE EASEMENT MAP 15 HEATHER LANE.

2. REFERRAL TO PLANNING AND ZONING COMMISSION FOR REVIEW AND REPORT: ACQUIRE A DRAINAGE EASEMENT FOR PURPOSES OF MAINTAINING NEWLY INSTALLED STORM DRAINAGE, PER DRAINAGE EASEMENT MAP 13 HEATHER LANE AND DRAINAGE EASEMENT MAP 15 HEATHER LANE.

Chair Wennerstrand read Item E1 and Item E2 together.

Mr. Stanton explained the 8-24 referral process to the committee. The project has been completed. They have acquired the easements prior to beginning the work. They are requesting to finalize the easement. The 8-24 is a general state requirement.

****MR. FRAYER MOVED THE ITEM**

****MOTION PASSED UNANIMOUSLY**

F. AUTHORIZE THE MAYOR, BARBARA C. SMYTH, TO EXECUTE A SECOND AMENDMENT TO THE FEBRUARY 6, 2024 AGREEMENT BETWEEN THE CITY OF NORWALK AND AI ENGINEERS INC. FOR PROJECT PSC2023-1 ON-CALL SURVEYING AND MAPPING SERVICES. THE AMENDMENT IS TO EXTEND THE AGREEMENT FOR A PERIOD OF ONE (1) YEAR AT A SUM NOT TO EXCEED \$200,000.00.

ACCOUNT NO.

09 26 4021 5777 C0318

09 26 4021 5777 C0021

09 26 4021 5777 C0302
09 26 3750 5777 C0824
01 41 50 5585

Mr. Meehan reported that they do not have a licensed surveyor on staff, so they contract out surveying services and would like to extend this contract for another year. There is an inflation rate attached to each year's extension.

Ms. Valadares stated that they are paid an hourly rate and what changes every year is the hourly rate. She explained how they derived at the amount. They share this contract with TMP as well.

****MR. DELLINGER MOVED THE ITEM**
****MOTION PASSED UNANIMOUSLY**

VII. REPORTS

A. TREE OPERATIONS AND PROGRAMMING

Ms. Valadares went over the tree report with the committee.

B. MUNICIPAL SOLID WASTE & RECYCLING REPORT

Mr. Szabo went over the solid waste and recycling report with the committee. The new program began on July 1st, and they do not serve as many units as they were before. They are not collected from commercial buildings and so the numbers have decreased. They are still comparing from last year, but the baseline is not true because last year they collected from everyone and now they are not. Once they have done this for more than a year, they will be able to retrieve more accurate numbers. Food scrap has been running steadily. The Rowayton location is the biggest contributor. March will be the first bulky waste collection month for the northeast portion of the city. There were about 70 residents that signed up for this service, which is on par with last year. The Eyecycle event is coming up. They advertise via social media, the city's facebook, newspapers and the city's website. Pamphlets went out with the new garbage carts. Any resident can sign up on the website, they will be able to receive calls or emails related to a certain service. They do not yet have the option to blast emails to residents.

C. ONGOING PROJECTS STATUS

Mr. Meehan gave an overview of the ongoing projects' status. A discussion ensued about the flooding in the Broad River Area. It was decided to have a presentation

available to the committee at the next meeting about flooding.

VIII. DISCUSSION

Chair Wennerstrand commented on last week's blizzard. She acknowledges Ms. Valadares and her staff's stellar response to the snow removal.

Ms. Valadares stated that the drivers really do all the hard work. She began to explain how staffing works for a storm. They have enough salt for the next storm, and they are currently working on obtaining more salt for future use.

IX. ADJOURNMENT

Ms. Young moved to adjourn.

Motion passed unanimously.

Meeting was adjourned at 8:26p.m.

UPCOMING MEETINGS

A. TUESDAY, APRIL 7, 2026

PUBLIC WORKS COMMITTEE

7:00 P.M. REGULAR MEETING

BY WAY OF VIDEOCONFERENCE/TELECONFERENCE



March 25, 2026

CERTIFIED MAIL: 7022 2410 0002 0172 2709

Mayor Barbara C. Smyth
City of Norwalk
125 East Ave.
Norwalk, CT 06856

Dear Ms. Smyth:

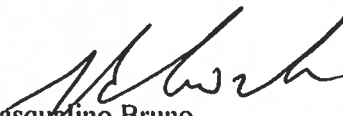
Subject: Maintenance Agreement No. 3.20-02(26)
Route I95 SB Exit 15 off ramp,
Norwalk

Enclosed are two signed copies of the subject Maintenance Agreement prepared for signature. When completed, the Agreement, in conjunction with the Encroachment Permit will allow the City of Norwalk (Town) to install and maintain a thermoplastic crosswalk as described in Maintenance Agreement 3.20-02(26) and Permit No. 3027664.

Any alterations or deletions of this Agreement will void this Agreement and Encroachment Permit allowing the City of Norwalk to work within the State right-of-way. Please comply with the following instructions: (a) affix your signature and the date in the space provided on each of the two copies of the Agreement; (b) have the correct acknowledgment executed by a Notary Public on the Agreement, affixing the embossed seal, and date of the commission expiration adjacent to the signature; (c) record a fully executed copy in the Townland records; (d) return a fully executed and recorded copy to our office at the Connecticut Department of Transportation, District 3, addressed to Mr. Pasqualino Bruno, Special Services Section Manager, 140 Pond Lily Avenue, New Haven, CT 06515.

If there are any questions, please contact Ms. Tracy May, Transportation Supervising District Services Agent, at tracy.may@ct.gov or (203) 389-3007.

Very truly yours,


Pasqualino Bruno
Special Services Section Manager
Bureau of Highway Operations

Enclosure



Contract Staff Summary

Department/Staff Contact	DPW Thomas Szabo Waste Programs Manager
Common Council Committee	Public Works Committee
Date Approved by Committee	
Purpose/Scope	First Amendment – Municipal Solid Waste Disposal Consulting Services
Vendor (Indicate if new or existing vendor)	NewGen Strategies
Term of Contract	
Method of Procurement (Indicate if sole source)	Bid
Cost of Contract	\$42,500.00
Funding Source/Account Number	Account No. 01 40 43 5298
Additional Information/Other Details	



CITY OF NORWALK
Thomas Szabo
Waste Programs Manager
15 South Smith Street
Norwalk, CT 06855
Office: (203) 854-3215
www.norwalkct.gov
Tszabo@norwalkct.gov

To: Vanessa Valadares, P.E. – Chief of Operations and Public Works
From: Thomas Szabo, Waste Programs Manager
CC: Chris Torre, Superintendent of Operations
Subject: Municipal Solid Waste Disposal Consulting Services Contract Amendment
Date: April 1st, 2026

The City of Norwalk's contract with NewGen Strategies and Solutions, LLC for Project No. 4277 Municipal Solid Waste Disposal Consulting Services has proven to be very beneficial in the process of evaluating the City's waste programs, assisting with waste service procurement, and the long-term planning associated with the development of a waste management plan as part of their contract. Based on the success of the food scrap pilot program and the formal adoption as a program necessitates the opportunity to develop a program plan that will ensure the City maximizes the cost savings to residents and benefits to the local environment.

The feedback that was received during the Public Works Committee on February 3rd 2025 is reflected in the additional task in the Scope of Services titled Decision Matrix. The Decision Matrix will include evaluation of administrative, procurement, regulatory, financial and operational aspects to support the selected City staff in review of advantages and disadvantages of suggested strategies. It is my recommendation that the City of Norwalk amend this contract to include Services for Food Waste Procurement Assistance.

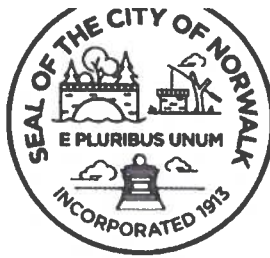
I would like to request the following item be included on the agenda for the February 2026 Public Works Committee meeting.

1. Authorize the Mayor, Barbara C. Smyth, to execute the 1st Amendment to the July 20th, 2023 agreement between the City of Norwalk and NewGen Strategies and Solutions, LLC for Municipal Solid Waste Disposal Consulting Services for a sum not to exceed \$42,500.

Account No. 0140435298

Sincerely,

Thomas Szabo



DEPT OF FINANCE - Purchasing Department

NONCOMPETITIVE PROCUREMENT JUSTIFICATION FORM

DATE: 1/28

DEPARTMENT: Public Works Operations

Procurement by non-competitive proposals may be used only when the award of a contract is infeasible under informal competitive Quotations (§3-204), Informal Competitive Request for Proposals (§3-205), seal bids, or competitive proposals and at least one of the following circumstances applies:

Check One:

☒	1	The item is available only from a single source (justification is attached). The provisions of this regulation apply to all sole source procurements unless emergency conditions exist as defined by Purchasing Guideline on Emergency Procurements
☐	2	After solicitation of several sources, competition is determined inadequate (record of source contacts and/or attempts to obtain pricing is attached)
☐	3	The compatibility of equipment, accessories, or replacement parts is of paramount consideration
☐	4	The item/service is available on a Cooperative Purchasing Agreement (please provide the organization name, quote, and the contract/agreement number)
☐	5	The public exigency or emergency for the requirement will not permit a delay resulting from competitive solicitation (documented emergency contingency is attached). Please forward this form and supporting documentation within 48 hours of the Emergency
☐	6	Other, please explain:

TOTAL COST: \$ 42,500 MUNIS Account: 0140435298

VENDOR: NewGen Strategies & Solutions, LLC

Purchasing Agent Signature	The Purchasing Agent		Department Head Signature
Sharon Conners Digitally signed by Sharon Conners Date: 2026.04.02 10:59:54 -04'00'	☒	Supports	
	☐	Does Not Support	Department Head Name
	☒	Single Source Requires Common Council Authorization (in excess of \$20,000.00)?	Date <u>04/02/26</u>

NewGen Strategies & Solutions, LLC was selected as the City's consultant for Municipal Solid Waste Disposal Consulting Services through an RFP issued in April 2023. Since that time, NewGen has supported the City's efforts to evaluate existing solid waste programs and develop recommendations for operational and service improvements.

As part of the City's Solid Waste Management Plan, Norwalk is seeking to enhance and expand its food scrap program. The City proposes to engage NewGen to further evaluate available options and provide targeted recommendations for this initiative. Given NewGen's extensive familiarity with Norwal's solid waste systems, extending their scope of work is both efficient and cost-effective.

ANY OTHER VENDORS CONTACTED FOR PRICING? (Please attach quotes): _____

Vendor 1: _____

Vendor 2: _____

EMERGENCY: Explain in detail the nature of the emergency _____

February 10, 2026
via email to Vvaladares@norwalkct.gov

Ms. Vanessa Valadares, PE
Chief of Operations and Public Works
City of Norwalk, Connecticut

Subject: Proposal for Food Waste Engagement and Procurement Assistance

Dear Ms. Valadares:

NewGen Strategies and Solutions, LLC (NewGen) appreciates the opportunity to continue offering our consulting services to the City of Norwalk. With the Solid Waste Strategic Plan complete, initiatives to implement the Strategic Plan can begin. Per recent discussions, the City is interested in issuing a request for proposals for food waste collection and processing, which is in-line with the Strategic Plan's recommendation to make the food waste pilot program a permanent program in the City, given the pilot program's success. The purpose of this letter proposal is to describe the proposed scope of services, estimated fees, and timing to assist the City with the food waste procurement.

PROPOSED SCOPE OF SERVICES

Task 1: Project Kickoff and Management

Because the NewGen Team already has a thorough understanding of the City's current practices, this task will be limited to gathering updated data specifically related to the food waste program. The up-to-date data will assist with developing the decision matrix described in Task 2 as well as the background section of the procurement package described in Task 3. We will meet with the City's project management team and other appropriate City personnel, as needed.

It is anticipated that the general approach to the procurement process followed in the conduct of the collection and transfer station operations RFP will be used again for this food waste procurement. NewGen will coordinate with the City's purchasing personnel as needed and directed by the City throughout this engagement.

NewGen Team Responsibilities:

- Prepare and provide data request for updated metrics, expected to be limited in scope
- Facilitate virtual meetings with appropriate City personnel as necessary

City Responsibilities:

- Provide the NewGen Team with relevant information in response to the data request
- Provide feedback during virtual meetings

Task 2: Decision Matrix

The NewGen Team will develop an initial "Decision Matrix" that will be used to facilitate discussions on different approaches and considerations for services to be included in the RFP; determining a potential schedule for, and number of, evaluation committee meetings to be held during the process; feedback on

potential scoring criteria; and other items for consideration. We anticipate the “Decision Matrix” will cover administrative, purchasing/procurement, legal/regulatory, financial, and operational aspects of the procurement effort related to food waste. The NewGen Team will facilitate the discussions reviewing potential advantages and disadvantages of the decisions to be made via virtual meetings held using Microsoft Teams. The NewGen Team will work with key City staff to determine whom to invite to each of the Decision Matrix discussions. For budgeting purposes, it is assumed that up to five virtual meetings will be conducted to reach final decisions prior to developing the procurement package in Task 3.

NewGen Team Responsibilities:

- Prepare and provide decision matrix, using Microsoft Excel for review during virtual meetings
- Facilitate up to five virtual stakeholder meetings coordinated with City staff

City Responsibilities:

- Provide for a meeting space (as needed) and invite attendees
- Provide feedback during the stakeholder meetings, as necessary

Example Decision Matrix

Charlotte County, FL
Collection Procurement and Draft Agreement Decision Matrix

Operational

Issue/Item	Current System or Practice	Approach(es)	Advantages	Disadvantages	Notes of Discussion - Feb 16, 2018	Notes of Discussion - March 21, 2018
Office Service Area					Task 2 item	Benchmark counties each have multiple county teams
(First amendment added Dan Pedro Island, unincorporated County, Gasperilla and Knight Island for residential service, not commercial)	County unincorporated, Gasperilla Island, Dan Pedro Island, Little Gasperilla Island, other					Keep one same, clearly define service area, may

Charlotte County, FL
Collection Procurement and Draft Agreement Decision Matrix

Legal

Issue/Item	Current System or Practice	Approach(es)	Advantages	Disadvantages	Notes of Discussion - Feb 16, 2018	Notes of Discussion - March 2018
Minimum Qualifications in RFP	NA	Any legal requirements?				
Exclusive Franchise Granted						

Charlotte County, FL
Collection Procurement and Draft Agreement Decision Matrix

Issue/Item	Current System or Practice	Approach(es)	Advantages	Disadvantages	Notes of Discussion
Performance Bond					Task 2 item - amount
Enforcement of Easement	Not included currently?	County specific language/requirements?	Guarantees performance, provides recourse if non-performance		
Service Area					

Charlotte County, FL
Collection Procurement and Draft Agreement Decision Matrix

Issue/Item	Current System or Practice	Approach(es)	Advantages	Disadvantages
Financial Stability of Proposers				
Bidding				
Residential Curbside				
Multifamily				
Commercial				

Charlotte County, FL
Collection Procurement and Draft Agreement Decision Matrix

Issue/Item	Current System or Practice	Approach(es)	Advantages	Disadvantages
Style of Procurement				
RF P: one step			Quicker than two-step, evaluation price as one of several evaluation criteria	Price is one of several evaluation criteria
RF P: two steps			Price not considered until non-price is evaluated and scored.	
RF-Q followed by RFB			Only request price from those deemed qualified	Longer timeline
Include a draft agreement as attachment			Every vendor knows what they are expected to sign; cuts down on negotiations at end of process.	

Issue/Item	Current System or Practice	Approach(es)	Advantages	Disadvantages
Evaluation Criteria		(Relates to style of procurement.)		
Points process for all items			Allows for price to be one of several items evaluated	
Qualify first, price separate			Just allows for price to be one of several items; price does not influence scoring of non-price items	
Scoring of Price		(Common Practice)		

Issue/Item	Current System or Practice	Approach(es)	Advantages	Disadvantages
Pre-Proposal Conference				
A/B x C = D Where: A = lowest price B = proposer's price C = total possible points D = points assigned Discuss weighting of residential and commercial vs. all together			Solely Objective, can use this approach to score price in any of the procurement approaches	

Purchasing/Procurement Finance Legal Operations

Task 3: Draft Procurement Package Sections

Once final decisions have been made based on the Decision Matrix described in Task 2, the NewGen Team will draft the background, scope, and pricing form sections of the procurement documents and provide a high-level review of other sections of the RFP as needed. We anticipate working closely with the City's Purchasing Department representatives to draft the appropriate sections of the RFP using the City's standard templates. As members of the NewGen Team are not attorneys, it will ultimately be the City's responsibility to conduct final legal/policy review of the procurement package and release the RFP.

NewGen Team Responsibilities:

- Prepare and provide up to three drafts of the background, scope, and pricing form sections of the procurement package, incorporating City comments into each draft, via email
- Participate in conference calls, as necessary, to discuss review comments from the City for each draft

City Responsibilities:

- Provide timely review of each draft of the background, scope, and pricing form sections of the procurement package, consolidating comments from multiple reviewers
- Participate in conference calls, as necessary, to discuss comments on each draft
- Finalize and release the RFP

Task 4: Estimate Cost of Theoretical In-house Service

The NewGen Team will develop high-level cost estimates of the City bringing collection and processing of food waste in-house, meaning performed by City personnel. It is assumed this would include the City collecting from the current three (and potentially more) drop-off sites and purchasing and operating a form of in-vessel composting. The NewGen Team will work with the City to develop appropriate assumptions for the theoretical in-house services, as needed. The NewGen Team will conduct internet research, interview equipment providers as needed, and potentially interview other jurisdictions that perform these services in-house, if available. The NewGen Team will develop reasonable cost estimates for the City to perform these services and will provide a summary memorandum of results. The results may be used to compare with results of the procurement process to determine the best approach for the City. *(At the City's discretion, the NewGen Team can perform these Task 4 efforts prior to finalizing the Decision Matrix of Task 2 and beginning development of the procurement package described in Task 3.)*

NewGen Team Responsibilities:

- Coordinate with the City on assumptions, as needed
- Conduct internet research and interviews
- Develop high-level cost estimates for theoretical in-house services
- Provide summary memorandum

City Responsibilities:

- Participate in conference calls, as necessary, to discuss assumptions and research
- Provide timely review of summary memorandum

Task 5: Additional Services

NewGen Team staff are available to assist the City throughout the procurement process. This assistance may include assistance with the pre-proposal meeting, reviewing proposals received in response to the RFP for technical content, assistance with evaluation committee meetings, or other items that may arise. Any additional services outside the scope of work identified in Tasks 1 through 3 above will be finalized at the time of the City’s request. NewGen will not begin any additional services without the request and written approval of the City.

Timing

NewGen understands the City intends to initiate these efforts as soon as possible. NewGen is available to begin the work immediately following notice to proceed from the City. It is anticipated that assistance with the procurement package development (Tasks 1, 2 and 3) could be completed in 90 days, depending on the Purchasing Department schedule and availability of key stakeholders to participate in the Decision Matrix discussions. NewGen can concurrently work on the cost estimates of Task 4, and the resulting summary memorandum can be completed in advance of receiving proposals in response to the RFP unless the City elects to complete Task 4 prior to finalizing decisions in Task 2 and developing the procurement package in Task 3.

Budget

The following table summarizes the estimated fees for Tasks 1 through 4 based on NewGen’s understanding of the services requested by the City and the scope of services described above. The budget estimate is inclusive of labor hours; no travel expenses are included as all meetings described in Tasks 1 through 4 would be attended by NewGen virtually. For Task 5, Additional Services, the specific scope and budget would be determined at the time of the request; however, a \$10,000 contingency is requested for potential additional services, as a placeholder. All services provided by the NewGen Team will be billed with a monthly invoice submitted for the stated services including a percentage completed by task summary.

Table 1
Proposed Budget

Task	Description	Task Fees
1	Project Kickoff and Management	\$3,200
2	Decision Matrix	\$9,200
3	Draft Procurement Package Sections	\$7,100
4	Estimate Cost of Theoretical In-House Service	\$13,000
	Total Tasks 1 through 4	\$32,500
5	Additional Services	\$10,000
	Total Tasks 1 through 4	\$42,500

Ms. Vanessa Valadares, PE

February 10, 2026

Page 5

NewGen appreciates the opportunity to continue to assist the City of Norwalk, and we look forward to working with you during this engagement. On review, should you have any questions, please feel free to contact me at (407) 247.2370 or via email at atrulock@newgenstrategies.net.

Sincerely,

NewGen Strategies and Solutions, LLC



Allison Trulock

Managing Director – Solid Waste



3-31-2026

Attention:
Ann Wennerstrand, Chair
Public Works Committee

Jodi Trendler, MA, ALM
Director of Sustainability and Resilience
City of Norwalk
125 East Avenue
Norwalk, CT 06851
O: 203-854-7292

And

Ms. Vanessa Valadares, PE
Chief of Operations and Public Works

Letter of Support – Food Waste Engagement and Procurement Assistance Proposal

Dear Chair Wennerstrand, Committee Members, and Ms. Valadares,

I am writing to express my support for the proposed Food Waste Engagement and Procurement Assistance effort submitted by NewGen Strategies and Solutions. This work represents a critical next step in advancing Norwalk's commitment to reducing waste, lowering greenhouse gas emissions, and building a more circular and resilient local economy.

This initiative is not only an implementation action from the City's Solid Waste Strategic Plan but is also an important step toward achieving Norwalk's broader long-term vision of becoming a Zero Waste community by 2050. Advancing food waste diversion is foundational to this goal, as organics represent one of the largest and most impactful components of the waste stream that can be diverted from disposal. As outlined in Section 4.1 of the Solid Waste Strategic Plan, transitioning the food scraps pilot into a permanent and expanded program is a priority strategy to increase diversion and reduce system costs.

The proposed scope of services provides an opportunity to support both immediate procurement needs for a formalized contract and long-term waste system transformation. It will be essential that the recommendations developed through this effort are designed to support scalable, communitywide solutions that align with Norwalk's broader sustainability, climate, and equity goals. This includes ensuring that the RFP program design, infrastructure decisions, and service models can evolve over time to support full community participation and maximize environmental and economic benefits.

I enthusiastically support the inclusion of Task 4, which evaluates the cost of theoretical in-house services, and I recommend that it be written to *explicitly* incorporate:

- **Consideration of regional infrastructure development**, including the planning impacts from the potential development of a regional composting facility through WestCOG within the next 1–3 years. The WestCOG Regional Waste Authority Study, *which was completed by NewGen*, underscores the importance of regional collaboration on organics processing and shared infrastructure to improve efficiency, reduce costs, and strengthen long-term system resilience. *Impacts on the RFP program capacity, budgeting, infrastructure, and timeline from this potential future development should be provided for any relevant recommendations.*
- **Evaluation of long-term system compatibility**, ensuring that any near-term investments support the City's ability to participate in future regional solutions and advancement toward Zero Waste goals, without replicating regional infrastructure or expenditures. This consideration is particularly relevant for possible future community-wide curbside collection program expansion.
- **Inclusion of potential revenue streams and cost savings**, including opportunities to generate value through beneficial reuse strategies and verified emissions reductions. Food waste diversion—particularly when avoiding landfill disposal—can significantly reduce methane emissions, generating credits that are highly valuable in carbon markets and should be assessed as a potential revenue stream. In addition, evaluating alternatives to hauling—such as returning finished compost to residents or utilizing it in City operations (e.g., parks, landscaping, and green infrastructure) can reduce transportation and disposal costs while creating local economic value. Together, these approaches can help offset program costs, strengthen long-term financial sustainability, and advance the City's goals of developing circular-economy outcomes.

Lastly, to ensure successful implementation and sustained impact, I also recommend that the procurement RFP design include:

- **A fully designed education and outreach program based on best practices** to maximize participation and minimize contamination. As identified in the Strategic Plan, robust outreach and behavior change strategies are essential to improving program performance, reducing costs, and building public trust in diversion programs. Given the current lack of City staffing capacity to develop and deploy this recommendation, this will be a critical component for success.

To emphasize, this effort should be viewed as a foundational building block within a broader system transformation. The RFP resulting from this project should be structured to integrate with future policies, programs, and infrastructure investments that collectively support Norwalk's transition to a circular, and ultimately Zero-Waste system.

Given NewGen's unique understanding of both Norwalk and regional planning efforts, the current proposal offers an opportunity to align procurement, infrastructure planning, and community engagement to advance both near-term operational needs and long-term strategic goals. By adopting a comprehensive, forward-looking approach, Norwalk can position itself as a regional leader in sustainable materials management and climate action.

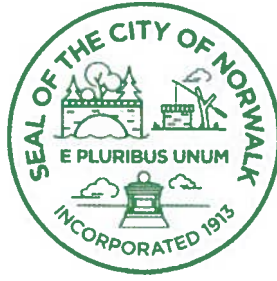
I fully support moving forward with this proposal, including the suggested recommendations, to ensure long-term flexibility, scalability, and alignment with the City's Zero Waste and Circular Economy by 2050 vision.

Thank you for your leadership on this important initiative. I look forward to continued collaboration in advancing Norwalk's sustainability and resilience goals.

Sincerely,

Jodi Trendler, MA, ALM
Director of Sustainability and Resilience
City of Norwalk
125 East Avenue
Norwalk, CT 06851
O: 203-854-7292
C: 475-291-7171





Contract Staff Summary

Department/Staff Contact	DPW Engineering / Daniel Stanton x 47981
City Council Committee	Public Works Committee
Date Approved by Committee	
Purpose/Scope	RA2026-1, The Pinnacle Streetscape Improvements Project, proposes various streetscape improvements to occur on West Avenue, Orchard Street, Quincy Street, and Butler Street. The installation of new crosswalks, curbs, sidewalks, and other streetscape amenities—including, but not limited to, street signage, street trees, and lighting—will complete area improvements within the public right-of-way and prepare City streets for roadway work to be performed. Redevelopment Agency staff procured Redniss and Mead to design the project and has coordinated the design of the streetscape improvements to be consistent with Norwalk DPW and Norwalk TMP goals and standards.
Vendor (Indicate if new or existing vendor)	Colonna Masonry Concrete and Asphalt Paving, LLC (Existing)
Term of Contract	Substantial Completion by August 1
Method of Procurement (Indicate if sole source)	
Cost of Contract	\$759,132.00 (\$690,120 + 10% contingency) Purchase Order
Funding Source/Account Number	Account No: 09 19 4021 5777 C0021 09 20 4021 5777 C0021 09 22 4021 5777 C0021 09 23 4021 5777 C0021 09 24 4021 5777 C0021 09 25 4021 5777 C0021 09 26 4021 5777 C0021 09 21 4021 5777 C0318 09 22 4021 5777 C0318

	09 24 4021 5777 C0318 09 25 4021 5777 C0318 09 26 4021 5777 C0318 09 21 4021 5777 C0440 09 25 4021 5777 C0440 09 26 4021 5777 C0440
Additional Information/Other Details	



**DEPARTMENT OF
ENGINEERING**

CITY OF NORWALK
Daniel Stanton
Senior Engineer / Department
of Engineering
125 East Avenue
Norwalk, CT 06851
Office: (203) 854-7981
www.norwalkct.gov
dstanton@norwalkct.gov

MEMORANDUM

TO: Vanessa Valadares, P.E. – Chief of Operations and Public Works

CC: James Meehan, P.E. – Principal Engineer
Stephen Ivan – Redevelopment Agency

FROM: Daniel Stanton, P.E. – Senior Civil Engineer

RE: Project Bid No. 4502 RA2026-1 – The Pinnacle TOD Streetscape Improvement Project

DATE: April 1, 2026

As stated on, the Norwalk Redevelopment Agency memo dated April 1, 2026, they intend to contract with Colonna Masonry Concrete & Asphalt Paving LLC, for Project # 4501 RA2026-1 – The Pinnacle TOD Streetscape Improvement Project. The City of Norwalk will be funding Bid Alternate #1, for the paving of Butler Street, Orchard Street, and Quincy Street.

In collaboration with Redevelopment, the Department of Public Works would like to request that the following items be included on the agenda for the April 7, 2026, Public Works Committee meeting:

- 1) Authorize the Purchasing Agent, to issue a Purchase Order to Colonna Masonry Concrete & Asphalt Paving, LLC in an amount not to exceed \$759,132.00 (\$690,120 + 10% contingency) for funding of Project RA2026-1 - The Pinnacle TOD Streetscape Improvement Project - Alternate #1.

Account No:

09 19 4021 5777 C0021
09 20 4021 5777 C0021
09 22 4021 5777 C0021
09 23 4021 5777 C0021
09 24 4021 5777 C0021
09 25 4021 5777 C0021
09 26 4021 5777 C0021
09 21 4021 5777 C0318
09 22 4021 5777 C0318
09 24 4021 5777 C0318
09 25 4021 5777 C0318
09 26 4021 5777 C0318
09 21 4021 5777 C0440
09 25 4021 5777 C0440
09 26 4021 5777 C0440

A copy of the bid information from the Purchasing Department for Project Bid No. 4502 RA2026-1 – The Pinnacle TOD Streetscape Improvement Project may be found at:

<https://www.norwalkct.gov/DocumentCenter/View/38635/4502-RA-2026-1-Pinnacle-TOD-Streetscape-Package>

NORWALK REDEVELOPMENT

3 Belden Avenue, Norwalk, CT 06850 • 203-854-7810 • norwalkredevelopment.org

April 1, 2026

FROM: NORWALK REDEVELOPMENT AGENCY STAFF

TO: CITY OF NORWALK DEPARTMENT OF PUBLIC WORKS

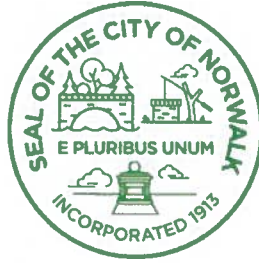
RE: RA2026-1 PINNACLE STREETSCAPE IMPROVEMENTS PROJECT - PROJECT
ADVERTISEMENT AND AWARD

RA2026-1, *The Pinnacle Streetscape Improvements Project*, proposes various streetscape improvements to occur on West Avenue, Orchard Street, Quincy Street, and Butler Street. The installation of new crosswalks, curbs, sidewalks, and other streetscape amenities—including, but not limited to, street signage, street trees, and lighting—will complete area improvements within the public right-of-way and prepare City streets for roadway work to be performed. Redevelopment Agency staff procured Redniss and Mead to design the project and has coordinated the design of the streetscape improvements to be consistent with Norwalk DPW and Norwalk TMP goals and standards.

This portion of the project is intended to be funded through the CT Department of Economic and Community Development (DECD). Accordingly, the project was reviewed by DECD staff for adherence to DECD bidding and procurement guidelines prior to the Redevelopment Agency's advertisement of the project, with assistance from Norwalk's Purchasing Department. The public bid opening for the project occurred on April 1, 2026, at 2:00 PM and identified Colonna Masonry Concrete & Asphalt Paving LLC as the apparent low bidder.

In collaboration with Norwalk DPW, additional roadway work was designed and advertised under Bid Alternate 1, as the work aligns with existing paving schedules. The Norwalk Redevelopment Agency intends to contract with Colonna Masonry Concrete & Asphalt Paving LLC, with Norwalk DPW funding support for Bid Alternate 1, for the paving of Butler Street, Orchard Street, and Quincy Street, as advertised in RA2026-1.

Based on the bid results, the City's obligation for the paving work is anticipated to be \$690,120. This represents a favorable price in comparison to previously obtained estimates.



Contract Staff Summary

Department/Staff Contact	DPW Engineering / Daniel Stanton x 47981	
City Council Committee	Public Works Committee	
Date Approved by Committee		
Purpose/Scope	BLDG2026-1 - City Hall Drive Curb Ramp Project – 2026	
Vendor (Indicate if new or existing vendor)	A. Vitti Excavators, LLC. (Existing)	
Term of Contract	Alt1: 30 days	
Method of Procurement (Indicate if sole source)		
Cost of Contract	Alt 1: \$73,620 \$14,724 contingency	
Funding Source/Account Number	09 25 2010 5777 C0536	09 26 2010 5777 C0536
Additional Information/Other Details		



**DEPARTMENT OF
ENGINEERING**

CITY OF NORWALK

Justin Avila

Junior Engineer / Department of Engineering

125 East Avenue, Norwalk, CT 06851

Office: (203) 854-7328

www.norwalkct.gov

Justin.Avila@norwalkct.gov

MEMORANDUM

TO: Vanessa Valadares, P.E. – Chief of Operations and Public Works

CC: Daniel Stanton, P.E. – Senior Civil Engineer
James Meehan, P.E. – Principal Engineer

FROM: Justin Avila – Junior Engineer

RE: Project Bid No. 4504 BLDG2026-1 – City Hall Drive Curb Ramp Project - 2026

DATE: April 1, 2026

The Department of Public Works has prepared plans for Project BLDG2026-1 - City Hall Drive Curb Ramp Project – 2026. This project includes removing and replacing the existing concrete sidewalk panels and curbs, installing American Disability Act (ADA) ramps, regrading sidewalks and topsoil.

The current sidewalks along City Hall Drive from Eversley Avenue are not compliant with the American Disability Act (ADA). Most sidewalks in this area do not have curb ramps and have slopes that exceed ADA compliance. This forces some residents to use the road instead of the sidewalk to access City Hall. This project will not only make the sidewalks more accessible and accommodating to residents, but it will replace degrading sidewalks and curbs.

For budgetary reasons, we bid the project in 3 sections: Base Bid, Alternate 1, and Alternate 2:

- The Base Bid consists of adding curb ramps around the City Hall parking lot, adjusting the grade of the sidewalks by the City Hall parking lot, and establishing a cross walk from the Eversley Avenue parking lot to the City Hall parking lot (depicted as Location 6 in the drawings).
- Alternate 1 consists of adding curb ramps around the Eversley parking lot, and adjusting the grade of the sidewalks by the Eversley Avenue parking lot.
- Alternate 2 consists of installation of a raised crosswalk from the north end of Eric Malmquist Field to City Hall.

On March 27, 2026, the Purchasing Agent received bid packages from two construction firms for the above referenced project and the apparent low bidder for the Base Bid, Alternate 1, and Alternate 2 is A. Vitti Excavators, LLC. with an Alternate 1 amount of \$73,620.

The bids received for the Base Bid and Alternate 2 exceeded the authorized allocated budgets. Alternate 1 was within the authorized budget and can be completed independently of the Base bid and Alternate 2.



**DEPARTMENT OF
ENGINEERING**

CITY OF NORWALK

Justin Avila

Junior Engineer / Department of Engineering

125 East Avenue, Norwalk, CT 06851

Office: (203) 854-7328

www.norwalkct.gov

Justin.Avila@norwalkct.gov

I have attached a copy of the selection results received from two (2) bidders for your reference, including an itemized comparison of bid results and Engineer's Estimate for your reference.

Therefore, I would like to request that the following items be included on the agenda for the April 7, 2026 Public Works Committee meeting:

- 1) Authorize the Mayor, Barbara C. Smyth, to execute an Agreement between the City of Norwalk and A. Vitti Excavators, LLC for Project BLDG2026-1 - City Hall Drive Curb Ramp Project – 2026 - Alternate 1 for a sum not to exceed \$73,620.

Account No.

09 25 2010 5777 C0536

09 26 2010 5777 C0536

- 2) Authorize the Chief of Operations and Public Works to execute orders on the contract with A. Vitti Excavators, LLC. for Project BLDG2026-1 - City Hall Drive Curb Ramp Project – 2026 for a sum not to exceed \$14,724 contingency.

Account No.

09 25 2010 5777 C0536

09 26 2010 5777 C0536

A copy of the bid information from the Purchasing Department for Project 4504, BLDG2026-1 - City Hall Drive Curb Ramp Project – 2026 may be found at:

<https://www.norwalkct.gov/DocumentCenter/View/38718/4504-BLDG2026-1-City-Hall-Drive-Curb-Ramp-Project-2026>



DEPARTMENT OF
ENGINEERING

City of Norwalk
Department of Operations and Public Works

Norwalk City Hall
125 East Avenue
Norwalk, CT 06856-5125
Office Telephone: (203) 854-7891
www.norwalkct.gov

BID SHEET

CITY PROJECT: BLDG2026-1

CITY HALL DRIVE CURB RAMP PROJECT - 2026

DATE: FRIDAY, MARCH 27, 2026 2:00 P.M.

BIDDER	BID AMOUNT	BID BOND
A. Vitti, Excavators, LLC. 11 Crystal Street Stamford, CT 06902	Base: \$111,480 Alternate 1: \$73,620 Alternate 2: \$87,762 Total: \$373,862 Apparent Low Bidder Alternate 1 - \$73,620	%15 Travelers Casualty And Surety Company Of America
Titan Enterprises, Inc. 540 Main Street Ansonia, CT 06401	Base: \$173,670 Alternate 1: \$132,545 Alternate 2: \$210,435 Total: \$516,650	%15 Frankenmuth Insurance Company
	\$	%
	\$	%
	\$	%
	\$	%
	\$	%

Project Number : BLDG2026-1-ALT1
Project Name : CITY HALL DRIVE CURB RAMP PROJECT - 2026

Items	Description	Quantity	Apparent Low Bidder		Second Bidder		Third Bidder		Engineering's Estima	
			Unit Price	Amount	Unit Price	Amount	Unit Price	Amount	Unit Price	Amount
0202000	EARTH EXCAVATION	5	\$60.00	\$300.00	\$500.00	\$2,500.00	\$0.00	\$0.00	\$60.00	\$300.00
0202513	REMOVAL OF CONCRETE SIDEWALK	29	\$20.00	\$580.00	\$15.00	\$435.00	\$0.00	\$0.00	\$50.00	\$1,450.00
0406204A	ROAD ENCROACHMENT PERMANENT PAVEMENT REPAIR (LOCAL) MIN BID - SEE SPECIAL NOTES	36	\$100.00	\$3,600.00	\$300.00	\$10,800.00	\$0.00	\$0.00	\$100.00	\$3,600.00
0507042A	RESET CATCH BASIN	1	\$1,200.00	\$1,200.00	\$5,000.00	\$5,000.00	\$0.00	\$0.00	\$1,200.00	\$1,200.00
0811001A	CONCRETE CURBING	170	\$70.00	\$11,900.00	\$65.00	\$11,050.00	\$0.00	\$0.00	\$47.00	\$7,990.00
0921001A	CONCRETE SIDEWALK	300	\$14.00	\$4,200.00	\$30.00	\$9,000.00	\$0.00	\$0.00	\$15.00	\$4,500.00
0921005A	CONCRETE SIDEWALK RAMP	500	\$60.00	\$30,000.00	\$55.00	\$27,500.00	\$0.00	\$0.00	\$16.00	\$8,000.00
0921048A	DETECTABLE WARNING SURFACE	70	\$30.00	\$2,100.00	\$60.00	\$4,200.00	\$0.00	\$0.00	\$35.00	\$2,450.00
0944003A	FURNISHING AND PLACING TOPSOIL	80	\$20.00	\$1,600.00	\$18.00	\$1,440.00	\$0.00	\$0.00	\$16.00	\$1,280.00
0948990A	REMOVE AND TRANSPLANT DECIDUOUS TREE 2" TO 4" CALIPER	3	\$1,200.00	\$3,600.00	\$2,500.00	\$7,500.00	\$0.00	\$0.00	\$800.00	\$2,400.00
0950003A	TURF ESTABLISHMENT (LAWN)	80	\$10.00	\$800.00	\$14.00	\$1,120.00	\$0.00	\$0.00	\$3.00	\$240.00
0951001	ROCK EXCAVATION FOR PLANTING	2	\$200.00	\$400.00	\$500.00	\$1,000.00	\$0.00	\$0.00	\$250.00	\$500.00
0970007A	TRAFFICPERSON (UNIFORMED FLAGGER)	160	\$70.00	\$11,200.00	\$100.00	\$16,000.00	\$0.00	\$0.00	\$40.00	\$6,400.00
0975004A	MOBILIZATION AND PROJECT CLOSEOUT (MAX 3% OF BID)	1	\$2,140.00	\$2,140.00	\$35,000.00	\$35,000.00	\$0.00	\$0.00	\$1,790.00	\$1,790.00
			\$73,620.00		\$132,545.00		\$0.00		\$42,100.00	

Apparent Low Bidder : A. VITTI EXCAVATORS, LLC
Second Bidder : Titan Enterprises, Inc.
Third Bidder :

TO: MEMBERS OF PUBLIC WORKS COMMITTEE

FROM: NEIL RENNIE, PROPERTY MANAGER

DATE: APRIL 6, 2026

RE: DPW SALT SHED FOUNDATION WALL REPLACEMENT

On March 17, 2026 the City's Purchasing Department solicited bids for the Department of Public Works Salt Shed foundation wall replacement. The City received one (1) bid.

The City received one (1) bid. The results are as follows:

FIRM	Phase Two Bid
TITAN ENTERPRISES INC.	\$1,240,000.00

Building Management is recommending the award to the only bidder, Titan Enterprises Inc.

ACTION REQUESTED:

a. Authorize the Mayor, Barbara C. Smyth, to execute an agreement with Titan Enterprises Inc for the Norwalk Public Works Center Salt Shed Foundation Wall Replacement project for a total not to exceed \$1,240,000.00.

Account No.

0919-7100-5777-C0119
 0921-7100-5777-C0119
 0923-7100-5777-C0119
 0924-7100-5777-C0119
 0925-7100-5777-C0119
 0926-7100-5777-C0119
 0927-7100-5777-C0119
 0922-4021-5777-C0798
 0923-4021-5777-C0798
 0924-4021-5777-C0798
 0923-4021-5777-C0815

b. Authorize the Office of Building Management to issue change orders on the contract for a total not to exceed \$124,000.00.

0919-7100-5777-C0119
 0921-7100-5777-C0119
 0923-7100-5777-C0119
 0924-7100-5777-C0119
 0925-7100-5777-C0119
 0926-7100-5777-C0119

0927-7100-5777-C0119
0922-4021-5777-C0798
0923-4021-5777-C0798
0924-4021-5777-C0798
0923-4021-5777-C0815



CITY OF NORWALK
Jose Ortiz
Road Supervisor & Deputy Tree
Warden

jortiz@norwalkct.org
15 South Smith Street
Norwalk, CT 06855

MEMORANDUM

TO: Chris Torre, Highway Superintendent & Tree Warden

FROM: Jose Ortiz, Road Supervisor & Deputy Tree Warden

DATE: February 1, 2026, through February 28, 2026

RE: February 1, 2026, through February 28, 2026 – Monthly Tree Status Report

Monthly Tree Status Report

Monthly summary report for maintenance activities, including removals, pruning and storm debris cleanups completed during February 1 through February 28.

Summary

- **Safety and Maintenance: Service Requests:** Total of (6) addressed prioritizing hazardous conditions and routine maintenance schedules to reduce risk to the City right-of-way and Parks Property.

Detailed Metrics

- **Total Trees Removed Parks & Recs Property: 0**
 - **Locations:**
-
- **Total Trees Pruned Parks & Recs Property: 3**
 - **Locations:**

- Calf Pasture Beach
- **Total Trees Removed City Right-of-Way: 1**
 - **Locations:**
- 20 Day st
- **Total Trees Pruned City Right-of-Way: 6**
 - **Locations:**
- 127 Ponus Ave

Storm Cleanup:

1. Debris Removal from Storm Cleanup or High Wind Event

- a. Date of High Wind Event (2/25 -27) Rain Event (00)
- b. Tree debris: 8 Locations
- c. Storm Date (2/25 -27) Minor
- d. **Locations:**

- Toilsome Ave
- Grumman Ave
- West Rocks Rd
- Yew St
- Perry Ave
- Silvermine Ave

2. Tree Stump Grinding

- a. Parks Property: 0 Stumps
- b. City Right-of-Way: 0 Stumps

Summary of Work Completed by Contractor (Almstead Tree & Shrub Care Co.)

- **Total Trees Removed: 1**
 - **Locations:**
- **15 Weed Ave - Utility**



CITY OF NORWALK
Jose Ortiz
Road Supervisor & Deputy Tree
Warden

jortiz@norwalkct.org
15 South Smith Street
Norwalk, CT 06855

MEMORANDUM

TO: Chris Torre, Highway Superintendent & Tree Warden

FROM: Jose Ortiz, Road Supervisor & Deputy Tree Warden

DATE: March 1, 2026, through March 31, 2026

RE: March 1, 2026, through March 31, 2026 – Monthly Tree Status Report

Monthly Tree Status Report

Monthly summary report for maintenance activities, including removals, pruning and storm debris cleanups completed during March 1 through March 31.

Summary

- **Safety and Maintenance: Service Requests:** Total of (52) addressed prioritizing hazardous conditions and routine maintenance schedules to reduce risk to the City right-of-way and Parks Property.

Detailed Metrics

- **Total Trees Removed Parks & Recs Property: 11**
 - **Locations:**
 - 125 East Ave (City Hall Baseball Field)
 - 165 Flax Hill Rd (Ben Franklin School)
 - 19 ½ Hollow Tree Rd (Flax Hill Park)
- **Total Trees Pruned Parks & Recs Property: 12**

- **Locations:**
 - Calf Pasture Beach (Beach)
 - Cranbury Park (Mansion)
 - 328 Flax Hill Rd (Fodor Farm)

- **Total Trees Removed City Right-of-Way: 10**
 - **Locations:**
 - 9 Robin Square South
 - 52 Wolfpit Ave
 - 7 Old Kings Hwy
 - 3 Libby Rd
 - 163 Grumman Ave

- **Total Trees Pruned City Right-of-Way: 6**
 - **Locations:**
 - 242 W Norwalk Rd
 - 26 Henry St
 - 2 Barjune Rd
 - Hazel St
 - 13 Ludlow Mnr

Storm Cleanup:

- 1. Debris Removal from Storm Cleanup or High Wind Event**
 - a. Date of High Wind Event (3/17) Rain Event (3/17)
 - b. Tree debris: 22 Locations
 - c. Storm Date (3/17) Minor
 - d. **Locations:**
 - 20 Deerwood Manor
 - 12 Old Lantern Pl

- 21 Toilsome Ave
- 7 Old Kings Hwy
- 32 Midrocks Rd
- 201 West Rocks Rd
- Union Park
- 255 New Canaan Ave
- 30 Hawthorne Dr
- 15 Lancaster Dr
- 9 Clearview Ave
- 83 Maywood Dr
- Meredith Ct
- 35 Geneva Rd
- Tulip Tree La
- Mill Brook Dr
- 2 Coventry Pl
- 43 Lovatt St
- 23 Calvin Murphy Dr
- 30 Morehouse La
- Myrthle St
- 26 Pequot Dr

2. Tree Stump Grinding

- a. Parks Property: 2 Stumps
- b. City Right-of-Way: 5 Stumps

Summary of Work Completed by Contractor (Almstead Tree & Shrub Care Co.)

- **Total Trees Removed: 0**
 - **Locations:**
-

Municipal Solid Waste & Recycling Report *for Public Works Meeting* *April 7th, 2026*

A. Municipal Solid Waste & Recycling Metrics

1. February 2026 Municipal Solid Waste & Recycling Metrics

MSW Collection and Disposal				
Municipal Solid Waste (MSW)	Previous FY: Feb-25	Current FY: Feb-26	Change	FY 25/26 Cumulative
Curbside tonnage	1,067.25	923.89	-13.4%	8,907.09
MSW tonnage out	1,741.77	1,664.03	-4.5%	16,338.42
Transfer station operating fee	\$76,500.00	\$76,651.00	0.2%	\$612,301.00
Transport and disposal fee	\$177,399.27	\$206,864.48	16.6%	\$1,664,068.07
Curbside collection fee	\$185,062.50	\$153,713.75	-16.9%	\$1,229,710.00
Total operating costs (less curbside)	\$253,899.27	\$283,515.48	11.7%	\$2,276,369.07

MSW Consolidated Budget	
FY 25/26 Budget	\$5,403,762.00
Amount expended	\$3,506,079.07
Percent remaining	35.1%

Recycling Collection				
Recycling Collection	Previous FY: Feb-25	Current FY: Feb-26	Change	FY 25/26 Cumulative
Curbside tonnage	568.60	488.88	-14.0%	4,765.85
Transfer station tonnage	19.66	23.24	18.2%	23.24
Total monthly tonnage	588.26	512.12	-12.9%	488.88
Curbside collection fee	\$142,236.60	\$201,145.00	41.4%	\$1,840,919.98

Recycling Budget	
FY 25/26 Budget	\$3,161,367.00
Amount expended	\$1,840,919.98
Percent Remaining	41.8%

2. Food Scrap Recycling Program Metrics

Monthly Food Scrap Program Metrics for February 2026

<i>Monthly Metrics</i>	Transfer Station	Rowayton Community Center	Cranbury Park
<i>February - '26</i>	5,600 (lbs)	5,200 (lbs)	1,200 (lbs)

Total Monthly Tonnage

<i>Total Tonnage for February, 2026</i>
6 TONS

Cumulative Metrics for FY '25 - '26

<i>Drop-off Sites</i>	lbs.	Tons	Site Contribution %
<i>Transfer Station</i>	45,500	22.75	31%
<i>Rowayton Community Center</i>	75,700	37.85	50%
<i>Cranbury Park</i>	27,600	13.8	19%
TOTAL:	148,800 lbs.	74.4 TONS	100%

B. Programs

1. The City of Norwalk's Yard Waste Collection

- The City of Norwalk's 2026 Spring Curbside Yard Waste Collection for residents who routinely receive garbage and recycling collection. The collection schedule for the month of April is as follows:
 - Week of April 6: For Monday, Tuesday, or Wednesday collection days
 - Week of April 13: For Thursday and Friday collection days

2. Bulky Waste Collection Program

- The current Bulky Waste Collection is for Zone 2, in the month of April, 2026. 110 residents have signed up and are scheduled for this month's Bulky Waste Collection for Zone 2.
 - The next Bulky Waste Collection will be for Zone 3 in the month of May. – Residents must schedule their pick-up by calling Customer Service or by utilizing the Click & Request app, between Monday, April 13th – Thursday, April 23rd

3. Norwalk's Can & Bottle Return event in partnership with EyeRecycle

- The next upcoming EyeRecycle event is scheduled for: *Monday, April 20th, 2026.*

4. Mattress & Box Spring Recycle Event

- The first Mattress & Box spring Recycle event is scheduled for: *Saturday, April 18th, 2026.*

C. Education and Public Outreach

1. Social Media

- Global Recycling Day

2. Love Where You Live Education Campaign

- Recycling Information Video
- Food Scrap Recycling How-to Video

3. The Norwalk Earth Day Festival *Saturday, April 25th from 12:00 PM – 4:00 PM*

- Information table
- Engaging game