



REGULAR MEETING – TRAFFIC AUTHORITY AGENDA

APRIL 20, 2026, 4:00 PM
BY ZOOM VIRTUAL MEETING

To allow public access, anyone may access a meeting by telephone and/or Zoom, or a recording in the City of Norwalk YouTube channel. Specific instructions and links can be found at norwalkct.gov/meetings.



Members of the public may call in to participate. Callers will not be able to see the meeting participants. All participants will be muted upon entering the meeting. To speak, dial *9 on the phone and you will be called on by the host of the meeting during the public comment section. All speakers must state their name and address. Comments must be on a topic on the agenda, and are limited to three minutes. Anyone disrupting the orderly conduct of the meeting, including by using threatening, hateful, or sexually-explicit language, will be removed. Please find the information using the link above.



Members of the public who wish to provide "live comments" may also use the Zoom meeting platform. All participants will be muted upon entering the meeting. To speak, click the "raise your hand indicator" and you will be called by the host of the meeting during the public comment section. All speakers must state their name and address. Comments must be on a topic on the agenda, and are limited to three minutes. Anyone disrupting the orderly conduct of the meeting, including by using threatening, hateful, or sexually-explicit language, will be removed. Please find the information using the link above.



Members of the public who wish to provide public comment are encouraged to submit those via email in advance of the meeting. For these comments to be included into the record, they must be submitted by 12:00 p.m. the day of the meeting. Please email Benjamin Yeung at byeung@norwalkct.gov with the subject line "Public Comment" to provide written public comment prior to the meeting.

- I. **CALL TO ORDER**
- II. **ROLL CALL**
- III. **PUBLIC PARTICIPATION**
- IV. **ACCEPTANCE OF MINUTES**
 - A. **Approve Traffic Authority Meeting Minutes from March 16, 2026**
- V. **OLD BUSINESS**
 - A. **Updates for Wall Street Sunset Market – INFORMATIONAL ITEM ONLY
[Ben Yeung – TMP – Speaking for Event Organizer]**
- VI. **NEW BUSINESS**
 - A. **Approve proposed Full Closure on River Street between Burnell Boulevard and Wall**

**Street for:
Rockin River Street Derby Day Event
*[Willard Lawless - Event Organizer]***

- B. Approve proposed Full Closure on Highland Avenue (State Rt. 136), McKinley Street (State Rt. 136), and Rowayton Avenue (State Rt. 136) for:
Rowayton Memorial Day Parade
*[Bill Hennessy – Rowayton Civic Association]***
- C. Approve proposed Full Closure on Seaview Avenue, Fort Point St (State Rt. 136), Van Zant St (State Rt. 136), East Avenue and Park Street for:
City Memorial Day Parade
*[Ben Yeung – TMP – Speaking for Event Organizer]***
- D. Approve the proposed Full Closures on Crockett Street, Rowayton Avenue, Roton Avenue, Drum Road, Richmond Road, Meridian Road, Sunwich Road, Pine Point Road, and Westmere Avenue, for:
Rowayton PorchFest
*[Tim Pettee – Event Organizer]***
- E. Approve proposed Use of Sidewalk along Seaview Avenue and Usage of Police Control at Entrance to Veterans Park for:
Pride in the Park Event
*[Shelby Williams – Event Organizer]***

VII. ADJOURNMENT

UPCOMING MEETINGS

The next meeting of the Norwalk Traffic Authority will be on Monday, May 18th, 2026 at 4:00 pm on Zoom.

Section IV.

Item A.

Approve Traffic Authority Meeting
Minutes from March 16, 2026

CITY OF NORWALK
TRAFFIC AUTHORITY
REGULAR MEETING
BY VIDEO CONFERENCE AND TELECONFERENCE
March 16, 2026

Members of the public can call in and listen to a meeting. They will not be able to speak or see any of the meeting participants. Each meeting will use a unique Meeting/Webinar ID. Please find the information using the link above.

Members of the public who wish to provide “live comments” will need to register in advance and use the Zoom meeting platform. All participants will be muted upon entering the meeting. To speak, click the “raise your hand indicator” and you will be called on by the host of the meeting during the public comment section. Please find the information using the link above.

Members of the public who wish to view the meeting, but are not participating, can view a live stream on the City of Norwalk YouTube channel. This stream is delayed by approximately 20 seconds. Please find the information using the link above. The meeting recording and minutes will be posted on the City of Norwalk website within seven (7) days after the meeting.

Members of the public who wish to provide public comment are encouraged to submit those via e-mail in advance of the meeting. For these comments to be read into the record, they should be submitted at least three hours in advance of the meeting start time. Please email Ben Yeung at byeung@norwalkct.gov to provide written comments prior to the meeting.

ATTENDANCE: Mayor Barbara Smyth; Commissioner Tony Lopez; Commissioner Ronald Paladino; Commissioner Fran Collier-Clemmons; Commissioner Nate Sumpter

STAFF: Chief James Walsh; Deputy Chief Joseph Dinho; Deputy Chief Melissa Lepore; Benjamin Yeung, Senior Engineer, TMP; Anna Breault, Special Events Coordinator

OTHERS: Jill Magda; Morris Redd; Johan Lopez; Brad Craighead; James Gerweck

I. CALL TO ORDER

Mayor Smyth called the meeting to order at 4:00 PM.

II. ROLL CALL

Mayor Smyth called the roll, and all those listed in the attendance were present.

III. PUBLIC PARTICIPATION

There were no public comments this evening.

IV. ACCEPTANCE OF MINUTES

A. APPROVE MINUTES FROM THE REGULAR TRAFFIC AUTHORITY MEETING ON JANUARY 26, 2026.

**** COMMISSIONER PALADINO MOVED TO APPROVE THE MINUTES AS SUBMITTED.**

**** THE MOTION PASSED WITH FOUR (4) IN FAVOR AND ONE (1) ABSTENTION-COMMISSIONER SUMPTER.**

B. APPROVE MINUTES FROM THE SPECIAL TRAFFIC AUTHORITY MEETING ON MARCH 9, 2026.

**** COMMISSIONER LOPEZ MOVED TO APPROVE THE MINUTES AS SUBMITTED.**

**** THE MOTION PASSED WITH FOUR (4) IN FAVOR AND ONE (1) ABSTENTION-COMMISSIONER COLLIER-CLEMMONS.**

V. NEW BUSINESS

A. APPROVE PROPOSED PARTIAL ROAD CLOSURE FOR THE MARVIN ELEMENTARY SCHOOL PTA WALKATHON

Ms. Magda provided an overview of the event, noting that the walkathon will begin at Marvin Elementary School and go to Calf Pasture Beach and back. The northbound lane of Calf Pasture Beach will be closed during the walkathon.

Commissioner Collier-Clemmons asked which route the people exiting the beach and heading north will take. Ms. Magda said they would use Canfield Street.

Mayor Smyth asked when the last walkathon was held. Ms. Magda said the year before COVID.

Commissioner Lopez asked if there was a need for police. Mr. Yeung said in a previous correspondence with the police that he and Ms. Lengyel agreed to have a total of three police officers.

**** COMMISSIONER COLLIER-CLEMMONS MOVED TO APPROVE THE ITEM.
** THE MOTION PASSED UNANIMOUSLY.**

B. APPROVE PROPOSED PARTIAL ROAD CLOSURES FOR THE GREGORY BURNETT, SR. MEMORIAL 5K & FUN RUN

Mr. Redd provided an overview of the event, noting they wanted to honor Greg Burnett this year and, hopefully, in subsequent years with a 5K run. Mr. Burnett enjoyed running as well as coaching, refereeing, and going to the beach, so it was appropriate to have the run at Calf Pasture Beach. He noted that the date of the race has changed to May 3, 2026, and setup will be from 7:00 AM to 9:00 AM; the run will be held from 9:00 AM to 12:00 PM; and cleanup will be from 12:00 PM to 2:00 PM. Funds will be raised for a scholarship fund. Four officers will be needed for traffic control and have been in contact with the police department.

Mayor Smyth asked if May 3, 2026, is available. Mr. Yeung said “Yes,” and Ms. Kovacs has confirmed that Calf Pasture Beach is available, and TMP and the Police Department have no issues with the change.

**** COMMISSIONER SUMPTER MOVED TO APPROVE THE ITEM WITH THE AMENDED DATE OF MAY 3, 2026.
** THE MOTION PASSED UNANIMOUSLY.**

C. APPROVE PROPOSED FULL ROAD CLOSURE FOR THE NORWALK EARTH DAY FESTIVAL

Mr. Lopez provided an overview of the event, noting that the festival brings together environmental nonprofits and businesses, speakers, and community groups to network and promote environmental sustainability. The event includes live music and a variety of food vendors, exhibitors, and educational displays. Due to the festival's growing popularity, they will provide transportation to and from the festival via the Transit District, with pickup locations around the city to increase accessibility, hopefully reduce potential traffic and parking inconveniences, and promote the use of public transportation for these types of events. An

officer will be assigned to the area where alcohol will be served, and three officers will be stationed at the road-closure locations for the duration of the event.

Commissioner Collier-Clemmons asked how the advertising for the transportation services would be handled. Mr. Lopez said they are still finalizing logistics with the Transit District, and once they are finalized, they will be advertised through the channels used for the event. Commissioner Collier-Clemmons asked how prominent the advertising is in the mission to encourage people not to use vehicles to get to this event. Mayor Smyth said the city's communications department is working very closely with the Earth Day folks and can make sure, through their social media and newsletter, to get that information out and encourage folks to use public transportation.

**** COMMISSIONER COLLIER-CLEMMONS MOVED TO APPROVE THE ITEM.
** THE MOTION PASSED UNANIMOUSLY.**

**D. APPROVE PROPOSED PARTIAL LANE CLOSURES AND SIDEWALK USE
FOR THE ANNUAL O'NEILL'S 5K**

Mr. Gerweck provided an overview of the event, noting that it is in its 13th year and has always been popular. This year's charity is the Mid-Fairfield Community Care Center, and over the years, the event has raised more than \$500,000 for the designated charities.

**** COMMISSIONER LOPEZ MOVED TO APPROVE THE ITEM.
** THE MOTION PASSED UNANIMOUSLY.**

**E. APPROVE PROPOSED FULL ROAD CLOSURES FOR THE WALL STREET
SUNSET MARKET**

Ms. Breault provided an overview of the event noting that they are launching a new market series in the summer called the Wall Street Sunset Bazaar and was inspired by the successful SONO Saturday market, but will be held in the Wall Street historic district on River Street, and will be held on the second Saturday of each month in the summer and will run during the evening hours and will be held from 5:00 PM to 9:00 PM with the road closure of River Street beginning at 3:00 PM and will be reopen at 10:00 PM. There will be access to the Yankee Doodle Garage via Burness Blvd. An anticipated 25-30 vendors are expected to participate in the event each month.

**** COMMISSIONER PALADINO MOVED TO APPROVE THE ITEM.
** THE MOTION PASSED UNANIMOUSLY.**

F. APPROVE PROPOSED ROAD CLOSURES FOR THE SONO SATURDAY MARKET

Ms. Breault provided an overview of the event, noting that the SONO Saturday market will take place on the last Saturday of each month during the summer. They received a lot of feedback from vendors last year requesting that the hours be extended, so they did so and will now run from 11:00 AM to 3:00 PM, with the road closure beginning at 8:00 AM and reopening at 4:00 PM. The road closure will be directly in front of 50 Washington Street to the entrance of the Webster Street lot and train bridge. Madison Street, along with the rest of Washington Street, to MLK Drive will remain open to local businesses

- ** COMMISSIONER COLLIER-CLEMMONS MOVED TO APPROVE THE ITEM.**
- ** THE MOTION PASSED UNANIMOUSLY.**

G. APPROVE PROPOSED FULL ROAD CLOSURES FOR THE GLENDENNING AREA STORM DRAINAGE IMPROVEMENTS PROJECT

Mr. Sotnik provided a brief overview of the project and said it is in an area that has experienced chronic flooding over the years, from Glendenning Street to Cannon Street. This area was studied and recommended for drainage improvements. As part of the project, they will request multiple road closures and an area of alternating one-way traffic as the contractor works their way from Betts Brook up through Cannon Street and Glendenning Street. There will be detours from Newtown Avenue through Blake Street, down to East Rocks, and back onto Cannon Street, and vice versa. A VMS sign will be installed as they move through the different phases of construction to add visibility to let people know which way to go.

Mayor Smyth asked when this project is scheduled to begin and how long it will take to complete. Mr. Sotnik said the goal is to start construction in June or July and to have it done by the end of the construction season; otherwise, it will be completed by the spring of 2027. Mayor Smyth asked whether the project must be delayed until the spring of 2027 and what the winter road closures will be. Mr. Sotnik said all areas would be backfilled, the trenches would be paved over, the roads would be open, and any final work would be completed in the spring of 2027. Mayor Smyth said a few years back that a lot of work had been done on the bridge and the park, and asked whether any issues were anticipated with the prior project. Mr. Sotnik said “No”.

Mayor Smyth said the property between Lane Road and East Rocks Road has requested zoning appeals that were denied, but they have a lot of work going on, and asked if anyone has spoken to that property owner to coordinate with them. Mr. Sotnik said he was not aware of their work but would coordinate with them when the project goes out to bid. They are now completing the final design work, and once the plans are approved by the Traffic Authority, he wants to include them in the bid package. Once they receive the permit, he will speak to more residents as well. Mayor Smyth requested that they reach out to many of the residents in that area, as there was significant outcry about what was being planned for the property.

Commissioner Lopez asked about traffic control. Mr. Sotnik said that during the closure, a certain number of police officers and uniformed flaggers will be required. Chief Walsh said it is a long distance for one officer to safely stop traffic back and forth. Mr. Sotnik agreed, saying that at least two officers would be required. Mr. Yeung clarified that the alternative one-way traffic area would not be done in concurrent phases, and the work would already have been completed on Lane Road.

Commissioner Paladino asked how far in advance of the project the affected homeowners will be notified. Mr. Sotnik said they have already began speaking to the residents that are in the easements and based on the Mayor's recommendation will be reaching out to those residents this week so they are aware of the project and once there is a contractor on board and there is contract, and notice to proceed, notices will be handed out in the area so there will be multiple layers of the public being informed. Mayor Smyth requested that this project be shared at the Mayor's Night Out on April 30th.

**** COMMISSIONER SUMPTER MOVED TO APPROVE THE ITEM.
** THE MOTION PASSED UNANIMOUSLY.**

H. APPROVE PROPOSED “NO THRU TRUCKS” REGULATION REQUEST TO OSTA FOR LAWRENCE STREET BETWEEN MEADOW STREET (SR 136) AND WOODWARD AVENUE.

Mr. Yeung said this is a TMP-initiated item based on customer service requests received over recent months and years from residents along Lawrence Street. The data has shown that Lawrence Street is being used by some trucks as a cut-through. The street's characteristics are not conducive to truck traffic. In recent months and years, they have received reports of crashes involving trucks and parked cars along Lawrence Street, and in total, there have been 20 crashes. He said this is something TMP would like to address and that it will also improve the quality of life for the residents on the street. They are proposing “No Thru Truck” signage on Lawrence Street. This will require state approval, so the Traffic Authority is to approve TMP's request to OSTA.

**** COMMISSIONER PALADINO MOVED TO APPROVE THE ITEM.
** THE MOTION PASSED UNANIMOUSLY.**

I. APPROVE PROPOSED SPEED LIMIT CHANGE REQUEST TO OSTA FOR EAST ROCKS ROAD BETWEEN BAYNE STREET AND CANNON STREET

Mr. Yeung said that TMP is requesting a 25 MPH speed limit along the entire length of the road from Cannon Street to the north end of Bayne Street. The average speed is currently 30 MPH, and at the 85th percentile, it is 37 MPH, so on average, 15% of vehicles are traveling even higher than 37 MPH. He said that other potential traffic calming measures could also be considered to support this. When funding becomes available, they would also like to install

sidewalks to make the street more walkable and livable. Reducing the speeds along the corridor is a start and is consistent with what has been done on West Rocks Road.

Mayor Smyth asked how long the process with OSTA takes and when the signs will be posted. Mr. Yeung said approximately six to nine months.

**** COMMISSIONER SUMPTER MOVED TO APPROVE THE ITEM.**

**** THE MOTION PASSED UNANIMOUSLY.**

**J. APPROVE PROPOSED REQUEST TO OSTA FOR FORMALIZING SPEED LIMITS
AS POSTED ON VARIOUS ROADS CITYWIDE**

Mr. Yeung said there are many different road segments that TMP would like to address as part of this. The issues that are being faced is that there are a lot of roads that were posted at 25 MPH by the city prior to the formation of TMP, and are realizing that there are a number of roadway segments that were never officially approved by the state, and TMP would like to formalize those speed limits at the state level.

Mayor Smyth said she has heard complaints regarding speeding on all of these streets, and posting the 25 MPH speed limit is a step in the right direction.

**** COMMISSIONER COLLIER-CLEMMONS MOVED TO APPROVE THE ITEM.**

**** THE MOTION PASSED UNANIMOUSLY.**

VI. ADJOURNMENT

**** COMMISSIONER COLLIER-CLEMMONS MOVED TO ADJOURN.**

**** THE MOTION PASSED UNANIMOUSLY.**

The meeting was adjourned at 5:10 PM.

Respectfully submitted,

Dilene Byrd

Section V.

Item A.

Updates for Wall Street Sunset Market –
INFORMATIONAL ITEM ONLY




*[Ben Yeung – TMP – Speaking for Event
Organizer]*

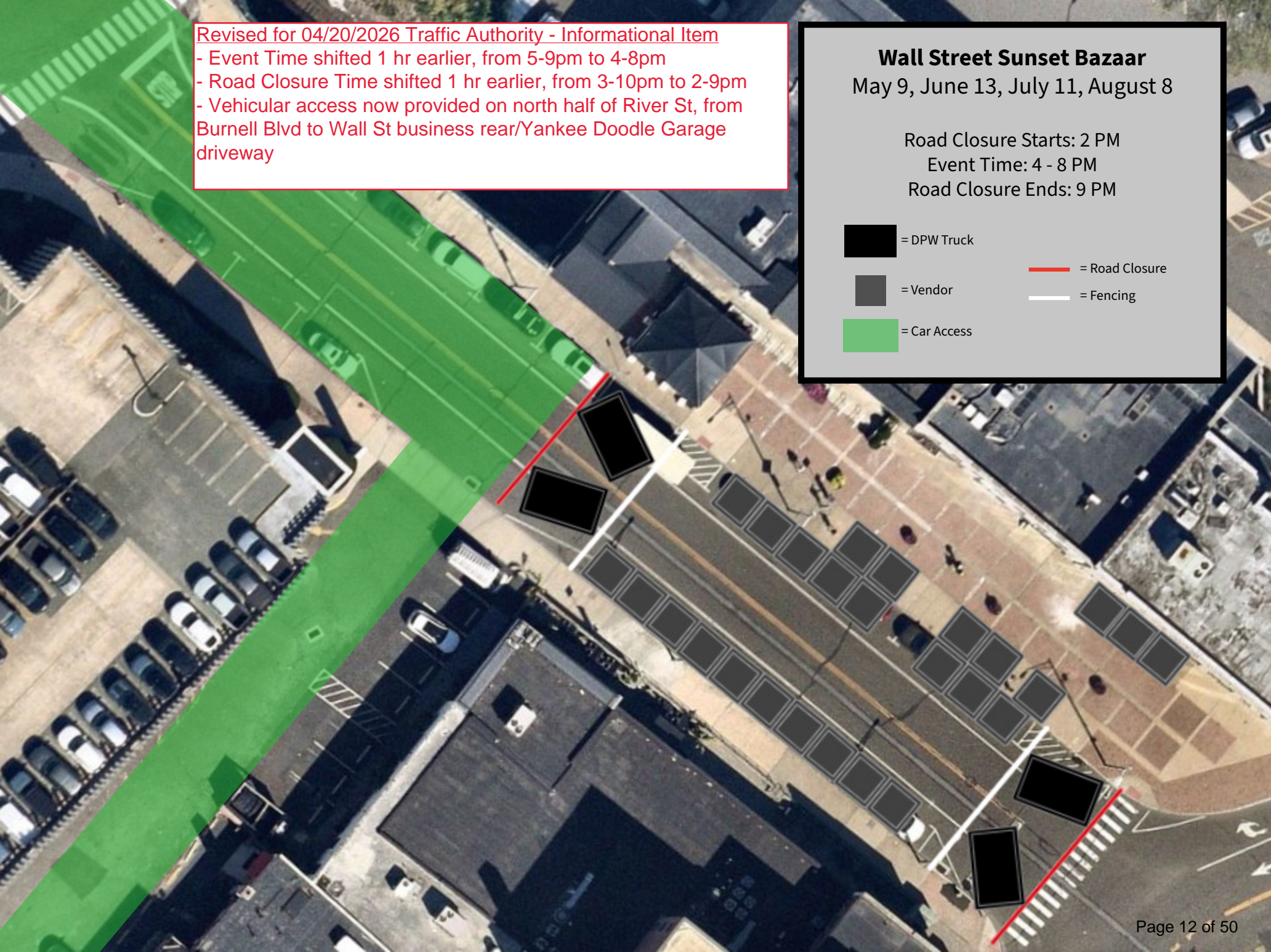
Revised for 04/20/2026 Traffic Authority - Informational Item
- Event Time shifted 1 hr earlier, from 5-9pm to 4-8pm
- Road Closure Time shifted 1 hr earlier, from 3-10pm to 2-9pm
- Vehicular access now provided on north half of River St, from Burnell Blvd to Wall St business rear/Yankee Doodle Garage driveway

Wall Street Sunset Bazaar

May 9, June 13, July 11, August 8

Road Closure Starts: 2 PM
Event Time: 4 - 8 PM
Road Closure Ends: 9 PM

	= DPW Truck		= Road Closure
	= Vendor		= Fencing
	= Car Access		



Section VI.

Item A.

Approve proposed Full Closure on River Street between Burnell Boulevard and Wall Street for:

Rockin River Street Derby Day Event

[Willard Lawless - Event Organizer]

APPLICATION REVIEW

SPECIAL EVENT PERMIT: SPECIAL EVENT PERMIT

Application Review

Rockin River Street Kentucky Derby Party

Saturday May 2, 2026

● Under Review

[Application Comments](#) [Details](#) [Permits](#) [Related Applications](#) [Billing](#) [Survey](#)

Administrator / Mar 11, 2026 10:15 AM

● Under Review

POST COMMENT

▲ ● Host Organization

Required

VIEW REQUIREMENTS ▼

Organization Name	BJRF.pdf
Organization Type	Non-Profit Organization
Tax-Exempt ID Number	BJRF.pdf
Tax-Exempt Certificate	Foundstion letter.pdf
Organization Website	http://bjryans.com
Address 1	57 main st
City	NORWALK
Country	United States of America
State	Connecticut
Zip Code	06851
Does your organization have an outstanding balance with the City of Norwalk?	No

Police Admin Services

Approved

Comments and Files:

POST COMMENT

▼ Primary & Onsite Contacts

^ Event Information

Event Name	Rockin River Street Kentucky Derby Party
Social Media Marketing Pages	No
Event Description	The "Rockin' River Street: The Ultimate Derby Block Party" in Norwalk, CT, is a free, all-ages, and pet-friendly event held on River Street, featuring live music, a large screen for race viewing, and Southern food from BanC House and Greer Southern Table. The 2025 event ran from 2 PM to 10 PM, offering a cocktail tent with Mint Juleps, plus Best Dressed and Best Hat contests All ages are invited with live music, food and beverages for everyone.
Public Event Description	The "Rockin' River Street: The Ultimate Derby Block Party" in Norwalk, CT, is a free, all-ages, and pet-friendly event held on River Street, featuring live music, a large screen for race viewing, and Southern food from BanC House and Greer Southern Table. The 2025 event ran from 2 PM to 10 PM, offering a cocktail tent with Mint Juleps, plus Best Dressed and Best Hat contests
Public Calendar Location	River street Norwalk CT
Is there a fee for any portion of the event?	No

^ Event Dates & Attendance

Set-up, Event and Dismantle take place on the same day	Yes
Event Date	05-02-2026
Set-up Start Time	10:00 am
Set-up End Time	2:00 pm
Event Start Time	2:00 pm
Event End Time	11:00 pm
Dismantle Start Time	10:00 pm
Dismantle End Time	11:30 pm
Estimated # of Participants	500
Estimated # of Spectators	200
Estimated # of Staff/Volunteers	40

Will the event use any City Property like Parks or Schools? No

^ ●● Will this event include any stage, tents or staking into the ground or other temporary structures? Yes

^ ●● Will there be amplified sound at your event (a public address or sound system)? Yes

Will merchandise and/or goods be sold at the event? No

^ ●●● Will the event impact any train tracks, roads or parking lots? Do you need any barrels, cones and/or barricades? Yes

[VIEW REQUIREMENTS](#) v

Will any train tracks be impacted by your event?	No
Will any state roads be impacted by your event?	No
Will any roads and/or sidewalk be impacted by your event?	Yes
Road and/or Sidewalk Closure	Full road closure
Road Closure Start Date/Time	05-02-2026 10:00 am
Road Closure End Date/Time	05-02-2026 12:00 am
Road Closure related file(s)	siteplanderby.pdf
Enter Road Closure and other related details	Closing River Street from Wall Street to the top of Brunnell Street
Are you using a Traffic Control Company (TCC)?	No
Do you need any barrels, cones and/or barricades?	Yes
Barrels, Cones and/or Barricades Description	We have had DPW drop us barricades for both ends of the street

<p>Police Department</p> <p>Approved</p>
<p>Public Works</p> <p>Not Yet Reviewed</p>
<p>Transportation - Mobility - Parking</p> <p>Not Yet Reviewed</p> <p>CHANGE STATUS</p>

Comments and Files:

Public Works / Apr 14, 2026 09:36 AM

Safety Equipment will be placed on-site, in the locations indicated on the attached map on Friday, May 1, 2026. The City of Norwalk does not provide garbage cans or garbage collection for special events. If recycling totes are needed, please reply with the total quantity needed.

[POST COMMENT](#)

- Will your event impact the drawbridge? No
- ● Will there be onsite food preparation and/or cooking and/or non-alcoholic beverages sold, served, given away or sampled at your event? Yes
- ● Will the event and/or vendors needs the addition or installation of any temporary generators and/or electrical wiring and/or onsite electricity access? Will you be using any heat source for preparing/cooking food? Yes
- ● ● Will alcohol be served at the event? Yes
- Will your event require access to onsite water? No
- Will the event include the addition of portable toilets and/or wash stations onsite? Yes
- Will your event include the use of drone(s)? (Drone use is not allowed at parks or schools in the City of Norwalk.) No

- Will there be any open fire, fireworks, pyrotechnics or fire performances? No
- Will there be carnival rides at this event? (Jumpers, bounce houses, trampolines or inflatables are not allowed) No
- Will the event have Bingo, Raffle or some other ticket draw? No
- ▼ Will the event include animal activities, exhibits or rides? Yes
- Will the event have any water activities? No
- Is there any additional information you would like to provide? No
- ▲ ●●●● Site Plan / Route Map Required

VIEW REQUIREMENTS ▼

Site Plan Description Road barricades at Wall street and Burnell
Enclosed area for a

Site Plan Related File(s) [siteplanderby.pdf](#)

Police Department Approved
Fire Marshal Office Approved
Administrator Not Yet Reviewed
Rowayton Fire Marshal Not Applicable

Comments and Files:

POST COMMENT

- ▲ ● Public Notification Required
- VIEW REQUIREMENTS ▼

I understand that I must alert neighbors impacted by my event. Should street closures be involved, I will alert all businesses that will be impacted. Yes

Public Notifications Related File(s) [Derby_neighborhood_letter.pdf](#)

Administrator Not Yet Reviewed
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Comments and Files:

POST COMMENT

- ▼ ● First Aid/Medical Services Required
- ▼ ● Zero Waste Plan Required
- ▲ ●●● Emergency Management Plan Required

VIEW REQUIREMENTS ▼

Emergency Plan Description We have police at the event.
LAZ has its staff there to help with parking and traffic flow
We also have private security on site for the entire event

Emergency Plan Related File(s)

Fire Marshal Office Under Review
Administrator Not Yet Reviewed
Police Department Approved
Rowayton Fire Marshal Not Applicable

Comments and Files:

POST COMMENT

- ▼ ● Insurance Required
- ▼ Acknowledgement Required
- ▼ Information from Accounting 🚫 not viewable by applicant
- ▲ ●● Police Staffing Requirement

VIEW REQUIREMENTS ▼

Police Department Under Review
Administrator Not Yet Reviewed

Comments and Files:

Please contact RollKall to hire 2 shifts of 3 officers. Each shift will have 2 officers for road closures and 1 officer roaming for security.

Please make the hours 10 AM - 4 PM and 4 PM - 11:30 PM

POST COMMENT

Site Inspection

No

Permit Info not viewable by applicant

Internal Notes not viewable by applicant

Post comment:

Empty text input box for comments.

File upload:

File upload area with text: Drag and drop files here or click to browse.

Check this box to notify the following reviewers and permit managers

- Administrators
Building and Code Enforcement
Community and Economic Development
Emergency Dispatch
Health - Environmental Services
Health Director
Norwalk Hospital EMS
Parks
Planning and Zoning

W A L L Street →

Closure
Barrels

Fencing enclosing
Alcohol Area

Green's
Vintage
Sootable

Parking
garage

BAR
← River Street

Security
checking
ID's

BAR

Stage

16 River St

Bar
Hand

→ B S O A E



57 Main Street | Norwalk, CT 06851 | 203-866-7926
www.bjryans.com

To the Wall Street and River Street Neighborhood:

On Saturday May 2nd there will be The Rockin River Street Kentucky Derby Party which will close River Street from 10am till 12am that day. There will be live music throughout the day. The parking garage will have access to it on Burnell Blvd.

We encourage the neighborhood to attend this wonderful and fun event.

Thank you,
BJ Lawless
President

Section VI.

Item B.

Approve proposed Full Closure on Highland Avenue (State Rt. 136), McKinley Street (State Rt. 136), and Rowayton Avenue (State Rt. 136) for:

Rowayton Memorial Day Parade

[Bill Hennessy – Rowayton Civic Association]

APPLICATION REVIEW

SPECIAL EVENT PERMIT: SPECIAL EVENT PERMIT Application Review

Rowayton Memorial Day Parade
Sunday May 24, 2026

● Under Review

- [Application Comments](#)
- [Details](#)
- [Permits](#)
- [Related Applications](#)
- [Billing](#)
- [Survey](#)

Administrator / Mar 16, 2026 01:36 PM

● Under Review

POST COMMENT

▲ ● Host Organization

Required

VIEW REQUIREMENTS ▼

Organization Name	Rowayton Civic Association
Organization Type	Non-Profit Organization
Tax-Exempt ID Number	22-3044753
Tax-Exempt Certificate	RCA Federal Non-profit certification.pdf
Organization Website	https://www.rowaytoncivicassociation.org/
Address 1	PO Box 302
City	Norwalk
Country	United States of America
State	Connecticut
Zip Code	06853
Does your organization have an outstanding balance with the City of Norwalk?	No

Police Admin Services

Approved

Comments and Files:

Applicant / Mar 15, 2026 03:01 PM

Please amend email address to: permits@rowaytoncivic.org

Administrator / Mar 16, 2026 01:36 PM

Email address has been changed

POST COMMENT

Primary & Onsite Contacts

Event Information

Event Name	Rowayton Memorial Day Parade
Social Media Marketing Pages	No
Event Description	The Rowayton Memorial Day Parade is for families of Rowayton to honor the men and women who have lost their lives while serving in the US Military. The Memorial Day parade brings together many of the people and organizations that make our community so special; schools, clubs and sporting teams.
Public Event Description	Join us for our beloved annual Memorial Day Parade. Choose a spot along McKinley Avenue or Rowayton Avenue to cheer on our veterans, fire fighters, police officers, marching bands, local little league players, nursery schools, and more! This is a time honored tradition that finishes at Veteran’s Canon to honor those who died serving our country. Then head down to the fire station for hot dogs and soda!
Public Calendar Location	McKinley Avenue & Rowayton Avenue Rowayton, CT 06853
Is there a fee for any portion of the event?	No

Event Dates & Attendance

Set-up, Event and Dismantle take place on the same day	Yes
Event Date	05-24-2026
Set-up Start Time	11:00 am
Set-up End Time	11:45 am
Event Start Time	12:00 pm
Event End Time	1:00 pm
Dismantle Start Time	1:00 pm
Dismantle End Time	1:30 pm
Estimated # of Participants	350
Estimated # of Spectators	1000
Estimated # of Staff/Volunteers	20

Will the event use any City Property like Parks or Schools?

No

Will this event include any stage, tents or staking into the ground or other temporary structures? No

Will there be amplified sound at your event (a public address or sound system)? No

Will merchandise and/or goods be sold at the event? No

Will the event impact any train tracks, roads or parking lots? Do you need any barrels, cones and/or barricades? Yes

[VIEW REQUIREMENTS](#)

Will any train tracks be impacted by your event? No

Will any state roads be impacted by your event? Yes

Event Impact on State Roads
The parade will begin on Highland Avenue (Rt.136) in front of the Rowayton Community Center and travel south to McKinley street (also Rt.136) and will turn right. The parade will then travel down McKinley Street (west) to Rowayton Ave where they will turn right again traveling north on Rowayton Ave (Rt.136). The parade will stop at the small Cannon park at the intersection of Rowayton Avenue and Wilson Avenue. Parade and spectators will gather on the streets of Rowayton Avenue from Wilson Avenue to Pennoyer Street for the National Anthem and a brief ceremony.

Will any roads and/or sidewalk be impacted by your event? Yes

Road and/or Sidewalk Closure Full road closure

Road Closure Start Date/Time 05-24-2026 11:00 am

Road Closure End Date/Time 05-24-2026 1:00 pm

Road Closure related file(s)

Enter Road Closure and other related details
Parade is from 12pm-1pm. Parade spectators will begin lining up alongside the route around 11:00-11:30am.

Are you using a Traffic Control Company (TCC)? No

Do you need any barrels, cones and/or barricades? No

<p>Police Department</p> <p>Not Yet Reviewed</p>
<p>Public Works</p> <p>Not Yet Reviewed</p>
<p>Transportation - Mobility - Parking</p> <p>Not Yet Reviewed</p> <p>CHANGE STATUS</p>

Comments and Files:

Applicant / Mar 31, 2026 10:39 AM

Re: Road closure -- can you please let us know when we need to participate in the State's monthly meeting for approval?

POST COMMENT

- Will your event impact the drawbridge? No
- Will there be onsite food preparation and/or cooking and/or non-alcoholic beverages sold, served, given away or sampled at your event? No
- Will the event and/or vendors needs the addition or installation of any temporary generators and/or electrical wiring and/or onsite electricity access? Will you be using any heat source for preparing/cooking food? No
- Will alcohol be served at the event? No
- Will your event require access to onsite water? No
- Will the event include the addition of portable toilets and/or wash stations onsite? No
- Will your event include the use of drone(s)? (Drone use is not allowed at parks or schools in the City of Norwalk.) No
- Will there be any open fire, fireworks, pyrotechnics or fire performances? No
- Will there be carnival rides at this event? (Jumpers, bounce houses, trampolines or inflatables are not allowed) No
- Will the event have Bingo, Raffle or some other ticket draw? No
- Will the event include animal activities, exhibits or rides? No
- Will the event have any water activities? No
- Is there any additional information you would like to provide? No

^ ●●●● Site Plan / Route Map

Required

VIEW REQUIREMENTS ▾

Site Plan Related File(s)

[RCAMemorialDayRoute.pdf](#)

<p>Police Department</p> <p>Not Yet Reviewed</p>
<p>Fire Marshal Office</p> <p>Not Yet Reviewed</p>
<p>Administrator</p> <p>Not Yet Reviewed</p>
<p>Rowayton Fire Marshal</p> <p>Approved</p>

Comments and Files:

POST COMMENT

^ ● Public Notification

Required

VIEW REQUIREMENTS ▾

I understand that I must alert neighbors impacted by my event. Should street closures be involved, I will alert all businesses that will be impacted.

Public Notifications Related File(s)

Administrator
Not Yet Reviewed

Comments and Files:

POST COMMENT

- ▼ ● First Aid/Medical Services Required
- ▼ ● Zero Waste Plan Required
- ▲ ●●● Emergency Management Plan Required

VIEW REQUIREMENTS ▼

Emergency Plan Description This is an outdoor event on the roads of Rowayton.

Emergency Plan Related File(s)

Fire Marshal Office
Not Yet Reviewed

Administrator
Not Yet Reviewed

Police Department
Not Yet Reviewed

Rowayton Fire Marshal
Approved

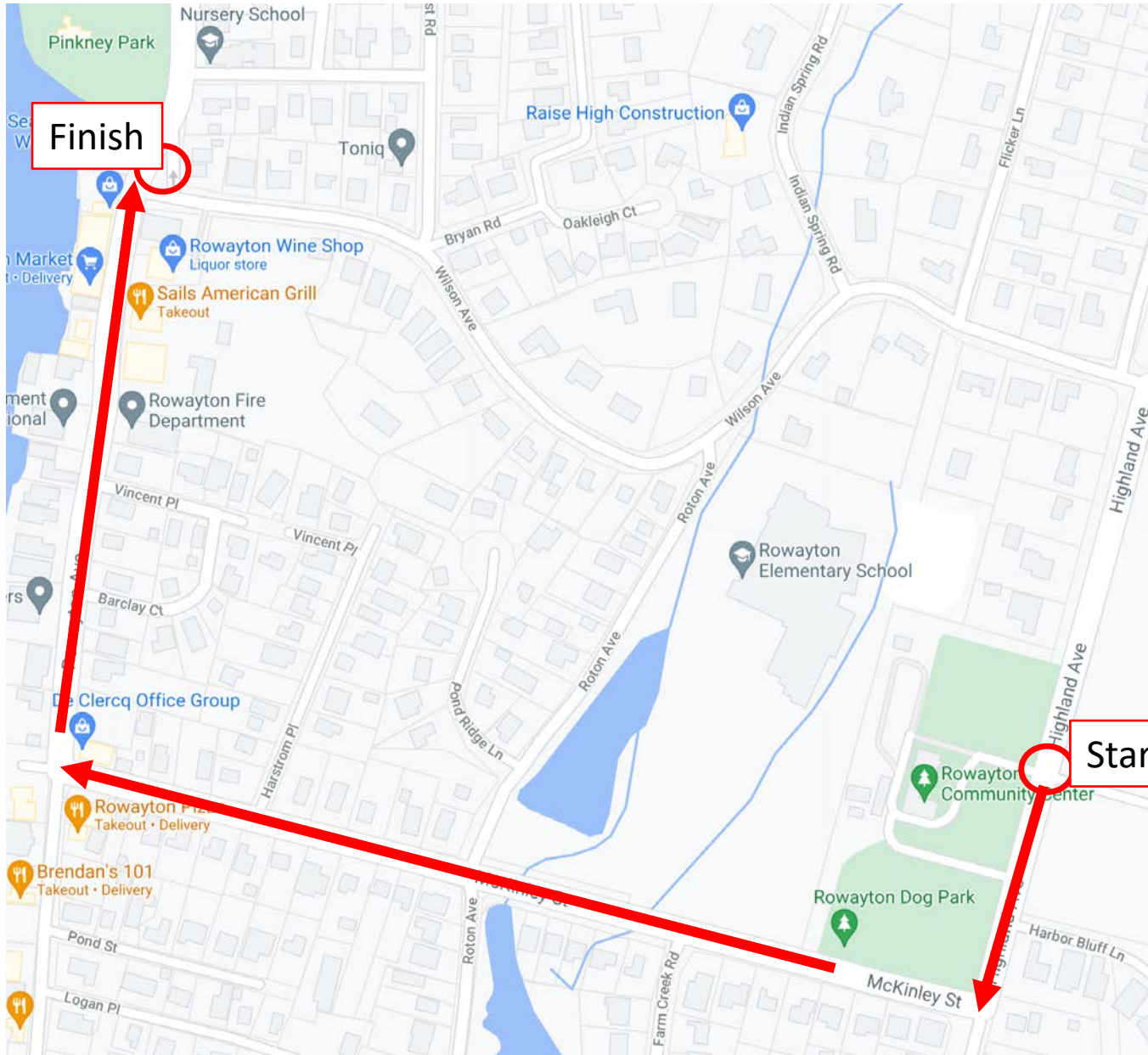
Comments and Files:

POST COMMENT

- ▼ ● Insurance Required
- ▼ Acknowledgement Required
- ▼ Information from Accounting 🚫 not viewable by applicant
- ▼ ●● Police Staffing Requirement

Site Inspection No

Rowayton Memorial Day Parade Route



Section VI.

Item C.

Approve proposed Full Closure on Seaview Avenue, Fort Point St (State Rt. 136), Van Zant St (State Rt. 136), East Avenue and Park Street for:

City Memorial Day Parade

[Ben Yeung – TMP – Speaking for Event Organizer]

APPLICATION REVIEW

SPECIAL EVENT PERMIT: SPECIAL EVENT PERMIT

Application Review

City of Norwalk Memorial Day Parade

Monday May 25, 2026

● Under Review

[Application Comments](#) [Details](#) [Permits](#) [Related Applications](#) [Billing](#) [Survey](#)

Administrator / Mar 31, 2026 03:52 PM

● Under Review

POST COMMENT

▲ ● Host Organization

Required

VIEW REQUIREMENTS ▼

Organization Name	City of Norwalk Memorial Day Parade
Organization Type	Non-Profit Organization
Tax-Exempt ID Number	066011881
Tax-Exempt Certificate	Tax Exempt Certificate City of Norwalk.pdf
Organization Website	http://www.norwalkct.gov
Address 1	125 East Avenue
City	Norwalk
Country	United States of America
State	Connecticut
Zip Code	06851
Does your organization have an outstanding balance with the City of Norwalk?	No

Police Admin Services
Not Yet Reviewed

Comments and Files:

POST COMMENT

▼ Primary & Onsite Contacts

^ Event Information

Event Name	City of Norwalk Memorial Day Parade
Event Website	https://www.norwalkct.gov
Social Media Marketing Pages	No
Event Description	Annual Memorial Day Parade
Public Event Description	Annual Memorial Day Parade
Public Calendar Location	Veterans Park
Is there a fee for any portion of the event?	No

^ Event Dates & Attendance

Set-up, Event and Dismantle take place on the same day	Yes
Event Date	05-25-2026
Set-up Start Time	6:00 am
Set-up End Time	10:00 am
Event Start Time	10:00 am
Event End Time	12:00 pm
Dismantle Start Time	12:00 pm
Dismantle End Time	2:00 pm
Estimated # of Participants	300
Estimated # of Spectators	5000
Estimated # of Staff/Volunteers	30

- ▼ ● Will the event use any City Property like Parks or Schools? Yes

Will this event include any stage, tents or staking into the ground or other temporary structures? No

Will there be amplified sound at your event (a public address or sound system)? No

Will merchandise and/or goods be sold at the event? No

- ^ ●●● Will the event impact any train tracks, roads or parking lots? Do you need any barrels, cones and/or barricades? Yes

[VIEW REQUIREMENTS ▼](#)

Will any train tracks be impacted by your event?	No
Will any state roads be impacted by your event?	Yes
Event Impact on State Roads	Parade will follow usual route - 10:00 am step off from Veterans Park, right on Fort Point St., right on Van Zant St., left on East Avenue to the Green
Will any roads and/or sidewalk be impacted by your event?	Yes
Road and/or Sidewalk Closure	Full road closure
Road Closure Start Date/Time	05-25-2026 9:00 am
Road Closure End Date/Time	05-25-2026 12:00 pm
Road Closure related file(s)	Memorial Day Parade Route.png
Are you using a Traffic Control Company (TCC)?	No

Do you need any barrels, cones and/or barricades? Yes

Barrels, Cones and/or Barricades Description Barrels or cones to block roads leading to parade route

<p>Police Department</p> <p>Not Yet Reviewed</p>
<p>Public Works</p> <p>Not Yet Reviewed</p>
<p>Transportation - Mobility - Parking</p> <p>Not Yet Reviewed</p> <p>CHANGE STATUS</p>

Comments and Files:

[POST COMMENT](#)

- Will your event impact the drawbridge? No
- Will there be onsite food preparation and/or cooking and/or non-alcoholic beverages sold, served, given away or sampled at your event? No
- Will the event and/or vendors needs the addition or installation of any temporary generators and/or electrical wiring and/or onsite electricity access? Will you be using any heat source for preparing/cooking food? No
- Will alcohol be served at the event? No
- Will your event require access to onsite water? No
- Will the event include the addition of portable toilets and/or wash stations onsite? No
- Will your event include the use of drone(s)? (Drone use is not allowed at parks or schools in the City of Norwalk.) No
- Will there be any open fire, fireworks, pyrotechnics or fire performances? No
- Will there be carnival rides at this event? (Jumpers, bounce houses, trampolines or inflatables are not allowed) No
- Will the event have Bingo, Raffle or some other ticket draw? No
- Will the event include animal activities, exhibits or rides? No
- Will the event have any water activities? No
- Is there any additional information you would like to provide? No

^ ●●●● Site Plan / Route Map

Required

[VIEW REQUIREMENTS](#) ▾

Site Plan Related File(s) [Memorial Day Parade Route.png](#)

<p>Police Department</p> <p>Not Yet Reviewed</p>

Fire Marshal Office Not Yet Reviewed
Administrator Not Yet Reviewed
Rowayton Fire Marshal Not Yet Reviewed

Comments and Files:

POST COMMENT

^ ● Public Notification

Required

VIEW REQUIREMENTS ▾

I understand that I must alert neighbors impacted by my event. Should street closures be involved, I will alert all businesses that will be impacted. Yes

Public Notifications Related File(s)

Administrator Not Yet Reviewed

Comments and Files:

POST COMMENT

▾ ● First Aid/Medical Services

Required

▾ ● Zero Waste Plan

Required

^ ●●●● Emergency Management Plan

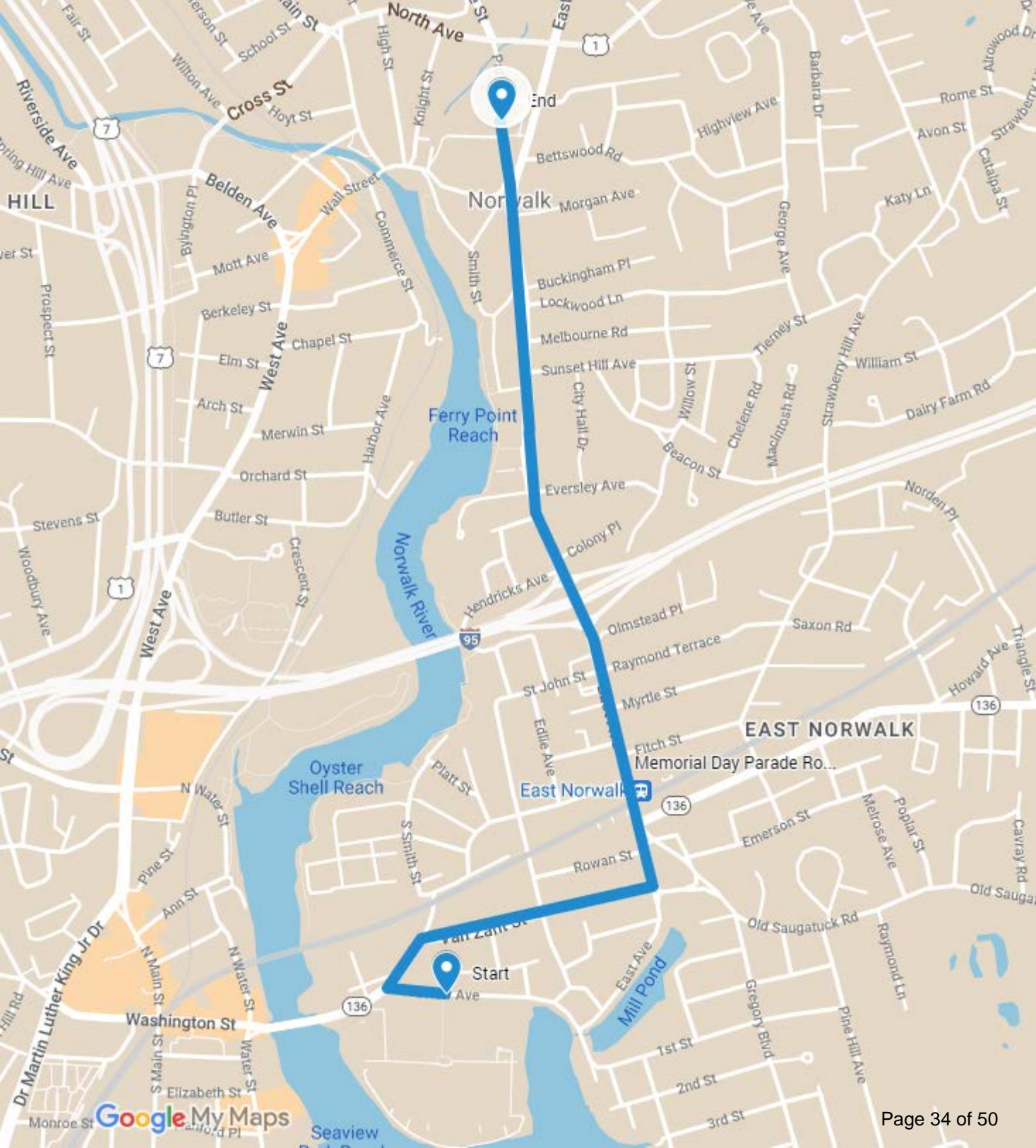
Required

VIEW REQUIREMENTS ▾

Emergency Plan Description N/A

Emergency Plan Related File(s)

Fire Marshal Office Not Yet Reviewed
Administrator Not Yet Reviewed
Police Department



Section VI.

Item D.

Approve the proposed Full Closures on Crockett Street, Rowayton Avenue, Roton Avenue, Drum Road, Richmond Road, Meridian Road, Sunwich Road, Pine Point Road, and Westmere Avenue, for:

Rowayton PorchFest

[Tim Pettee – Event Organizer]

APPLICATION REVIEW

SPECIAL EVENT PERMIT: SPECIAL EVENT PERMIT Application Review

PorchFest
Saturday June 6, 2026

● Under Review

- [Application Comments](#)
- [Details](#)
- [Permits](#)
- [Related Applications](#)
- [Billing](#)
- [Survey](#)

Administrator / Apr 01, 2026 04:47 PM

● Under Review

POST COMMENT

▲ ● Host Organization

Required

VIEW REQUIREMENTS ▼

Organization Name	Rowayton Civic Association (RCA)
Organization Type	Non-Profit Organization
Tax-Exempt ID Number	22-3044753
Tax-Exempt Certificate	2025-2026 Public Charity Cetificate.pdf
Organization Website	https://www.rowaytoncivic.org/
Address 1	P. O. Box 302
City	Norwalk
Country	United States of America
State	Connecticut
Zip Code	06853
Does your organization have an outstanding balance with the City of Norwalk?	No

Police Admin Services
Not Yet Reviewed

Comments and Files:

POST COMMENT

▼ Primary & Onsite Contacts

Event Information

Event Name	PorchFest
Event Website	https://music.rowaytoncivic.org/porch-jam
Social Media Marketing Pages	No
Event Description	Rowayton homes and businesses have generously donated their porches for approximately thirty musical acts to play between 11:30am-6pm. Each band will play for one hour on the hour over the course of the afternoon. Participants walk, bike and scoot to multiple porches throughout the day and soak up the music to benefit a great cause.
Public Event Description	Rowayton homes and businesses have generously donated their porches for approximately thirty musical acts to play between 11:30am-6pm. Each band will play for one hour on the hour over the course of the afternoon. Participants walk, bike and scoot to multiple porches throughout the day and soak up the music to benefit a great cause.
Public Calendar Location	33 Highland Avenue
Is there a fee for any portion of the event?	Yes
Ticket Price Description	Adults \$75. Kids under 13 \$20. Purchase tickets on line in advance. Pick up ticket bracelet prior for entry.
Maximum # of tickets to be sold / issued	3000

Event Dates & Attendance

Set-up, Event and Dismantle take place on the same day	Yes
Event Date	06-06-2026
Set-up Start Time	8:00 am
Set-up End Time	11:00 am
Event Start Time	11:00 am
Event End Time	6:00 pm
Dismantle Start Time	6:00 pm
Dismantle End Time	8:00 pm
Estimated # of Participants	125
Estimated # of Spectators	3000
Estimated # of Staff/Volunteers	25

Will the event use any City Property like Parks or Schools? No

Will this event include any stage, tents or staking into the ground or other temporary structures? No

Will there be amplified sound at your event (a public address or sound system)? Yes

Will merchandise and/or goods be sold at the event? No

Will the event impact any train tracks, roads or parking lots? Do you need any barrels, cones and/or barricades? Yes

[VIEW REQUIREMENTS](#)

Will any train tracks be impacted by your event?	No
Will any state roads be impacted by your event?	Yes
Event Impact on State Roads	State road 136 in Rowayton (Rowayton Avenue, McKinley Avenue, Highland Avenue) is to remain open during the event however it is a critical road for emergency access. Other town roads are to be closed. See map.
Will any roads and/or sidewalk be impacted by your event?	Yes
Road and/or Sidewalk Closure	Full road closure
Road Closure Start Date/Time	06-06-2026 11:00 am
Road Closure End Date/Time	06-06-2026 6:00 pm
Road Closure related file(s)	PorchFest 2026 Road Closure Proposed.pdf
Enter Road Closure and other related details	State road 136 in Rowayton (Rowayton Avenue, McKinley Avenue, Highland Avenue) is to remain open during the event however it is a critical road for emergency access. Other town roads are to be closed. See map.
Are you using a Traffic Control Company (TCC)?	No
Do you need any barrels, cones and/or barricades?	Yes
Barrels, Cones and/or Barricades Description	To be placed throughout neighborhoods where roads are closed.

Police Department
Not Yet Reviewed

Public Works
Not Yet Reviewed

Transportation - Mobility - Parking
Not Yet Reviewed

[CHANGE STATUS](#)

Comments and Files:

Applicant / Apr 17, 2026 11:40 AM

April 17: Revised Maps showing road closures and event zones
[RCA PorchFest 2026 Road Closures Version 2.0.png](#)
[RCA PorchFest 2026 Zones and Closures.pdf.pdf](#)

Applicant / Apr 17, 2026 11:43 AM

April 17: Revised event zones and road closure maps submitted

[POST COMMENT](#)

Will your event impact the drawbridge? No

Will there be onsite food preparation and/or cooking and/or non-alcoholic beverages sold, served, given away or sampled at your

- event? No
- Will the event and/or vendors needs the addition or installation of any temporary generators and/or electrical wiring and/or onsite electricity access? Will you be using any heat source for preparing/cooking food? No
- Will alcohol be served at the event? No
- Will your event require access to onsite water? No
- ▼ ● Will the event include the addition of portable toilets and/or wash stations onsite? Yes
- ▼ ● Will your event include the use of drone(s)? (Drone use is not allowed at parks or schools in the City of Norwalk.) Yes
- Will there be any open fire, fireworks, pyrotechnics or fire performances? No
- Will there be carnival rides at this event? (Jumpers, bounce houses, trampolines or inflatables are not allowed) No
- Will the event have Bingo, Raffle or some other ticket draw? No
- Will the event include animal activities, exhibits or rides? No
- Will the event have any water activities? No
- Is there any additional information you would like to provide? No
- ▲ ●●●● Site Plan / Route Map Required

VIEW REQUIREMENTS ▼

Site Plan Description

PorchFest involves approximately 30 bands playing on individual Rowayton homeowners property in Rowayton neighborhoods south of McKinley Avenue (Rte 136). The neighborhoods are also HOAs known as the Rowayton Beach Association (RBA), Pine Point Association (PPA), and Bell Island Association (BIA). Each of the HOAs have approved the event in prior years.

Site Plan Related File(s)

[Porch Jam Maps.pdf](#)

Police Department Not Yet Reviewed
Fire Marshal Office Not Yet Reviewed
Administrator Not Yet Reviewed
Rowayton Fire Marshal Not Yet Reviewed

Comments and Files:

POST COMMENT

- ▲ ● Public Notification

Required

VIEW REQUIREMENTS ▾

I understand that I must alert neighbors impacted by my event. Should street closures be involved, I will alert all businesses that will be impacted. Yes

Public Notifications Related File(s)

Administrator
Not Yet Reviewed

Comments and Files:

POST COMMENT

- ▼ ● First Aid/Medical Services Required
- ▼ ● Zero Waste Plan Required
- ▲ ●●●● Emergency Management Plan Required

VIEW REQUIREMENTS ▾

Emergency Plan Description
EMS will be stationed in the neighborhoods. Rowayton Fire will personnel will be positioned in the neighborhoods as well as NPD. Emergency egress will be Highland Avenue, Rowayton Avenue, Roton Avenue and Highland Avenue (portions closed), as well as McKinley Avenue (not closed). See map.

Emergency Plan Related File(s) [PorchFest 2026 Emergency Access Map.pdf](#)

Fire Marshal Office
Not Yet Reviewed

Administrator
Not Yet Reviewed

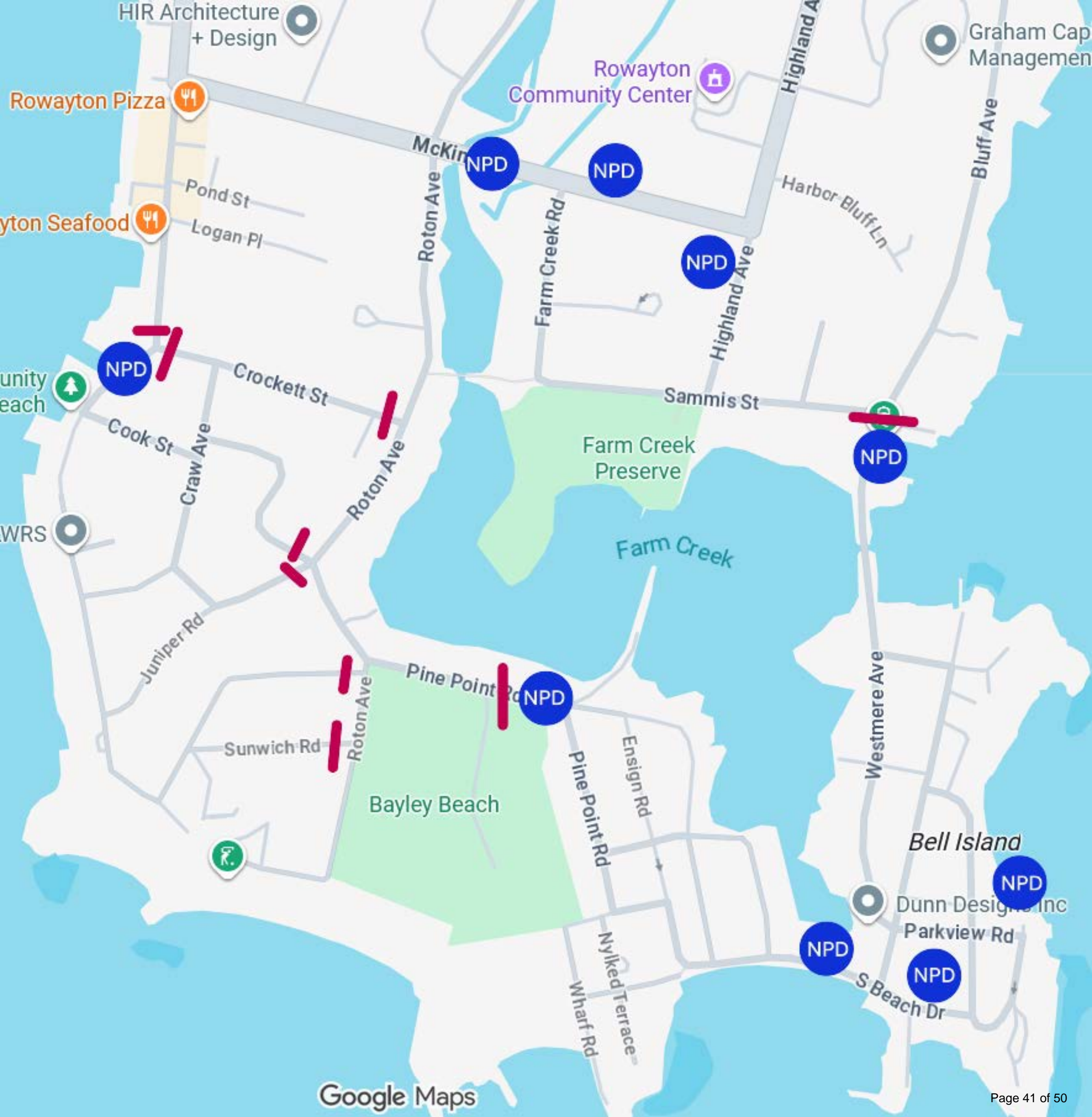
Police Department
Not Yet Reviewed

Rowayton Fire Marshal
Not Yet Reviewed

Comments and Files:

POST COMMENT

- ▼ ● Insurance Required



HIR Architecture + Design

Graham Cap Management

Rowayton Pizza

Rowayton Community Center

Rowayton Seafood

Community Beach

WRS

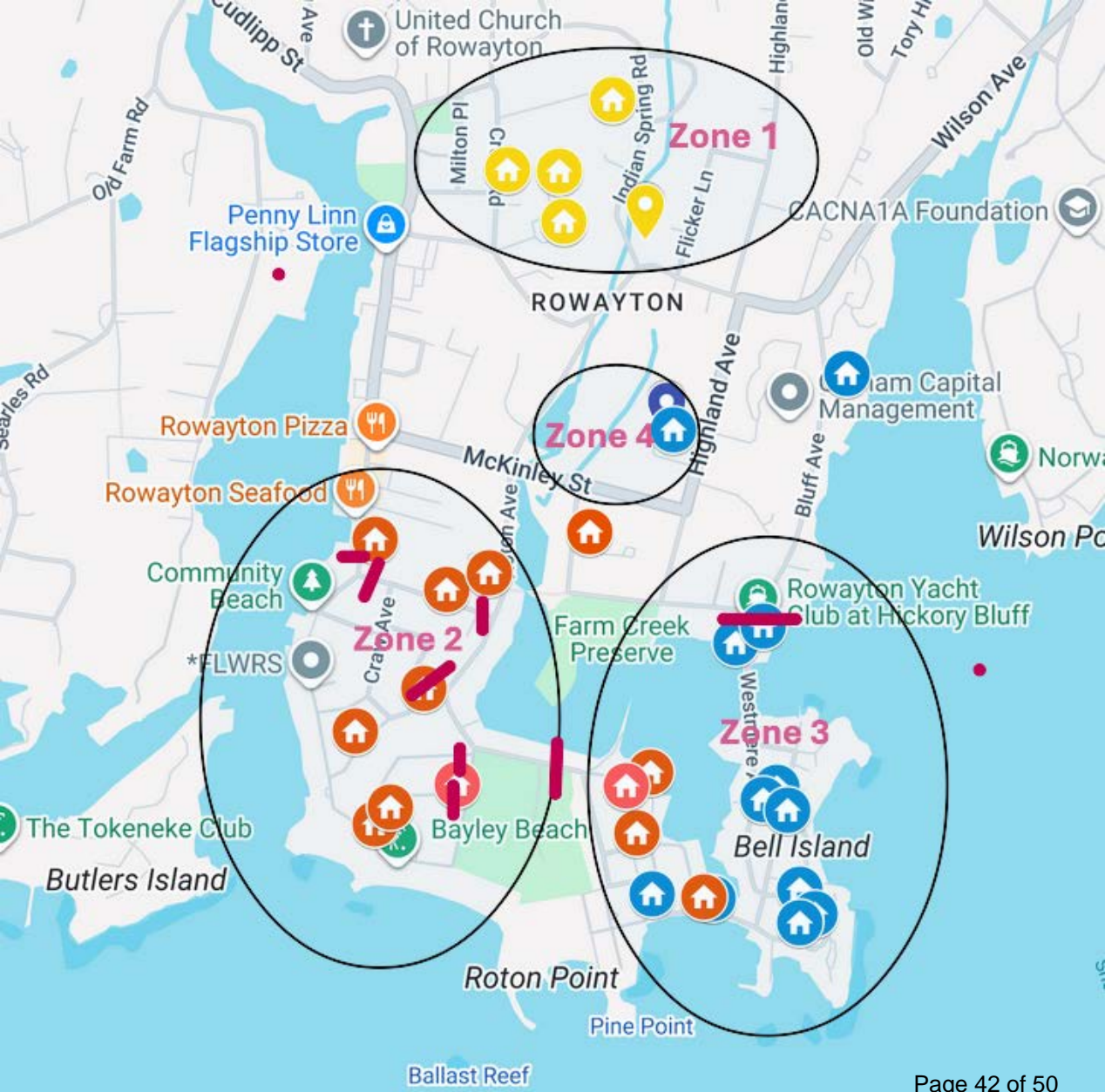
Farm Creek Preserve

Farm Creek

Bayley Beach

Bell Island

Dunn Design, Inc



Section VI.

Item E.

Approve proposed Use of Sidewalk along Seaview Avenue and Usage of Police Control at Entrance to Veterans Park for:

Pride in the Park Event

[Shelby Williams – Event Organizer]

APPLICATION REVIEW

SPECIAL EVENT PERMIT: SPECIAL EVENT PERMIT Application Review

Pride in the Park
Saturday June 13, 2026

● Under Review

- [Application Comments](#)
- [Details](#)
- [Permits](#)
- [Related Applications](#)
- [Billing](#)
- [Survey](#)

Administrator / Mar 16, 2026 01:37 PM

● Under Review

POST COMMENT

▲ ● Host Organization

Required

VIEW REQUIREMENTS ▼

Organization Name	Triangle Community Center
Organization Type	Non-Profit Organization
Tax-Exempt ID Number	223079559
Tax-Exempt Certificate	IRS Determination Letter (1) (1).pdf
Organization Website	http://www.ctpridecenter.org
Address 1	650 West Avenue
City	Norwalk
Country	United States of America
State	Connecticut
Zip Code	06850
Does your organization have an outstanding balance with the City of Norwalk?	No

Police Admin Services

Approved

Comments and Files:

POST COMMENT

▼ Primary & Onsite Contacts

^ Event Information

Event Name	Pride in the Park
Event Website	https://www.ctpridecenter.org/pride-in-the-park/
Social Media Marketing Pages	No
Event Description	Pride in the Park is one of CT's largest and best attended LGBTQIA+ pride events hosting more than 5,000+ people in a day. The festival features vendors, food trucks, entertainment, and a whole range of activities for attendees.
Public Event Description	Triangle Community Center welcomes everyone to celebrate their pride at our annual Pride in the Park festival! This event will feature vendors, food trucks, and entertainment that is inclusive and family friendly. Join us to celebrate our beloved LGBTQIA+ community!
Public Calendar Location	42 Seaview Avenue, Norwalk CT 06855
Is there a fee for any portion of the event?	No
Maximum # of tickets to be sold / issued	25000

^ Event Dates & Attendance

Set-up, Event and Dismantle take place on the same day	No
Is your proposed event a recurring series of events?	No
Multiday Permit Start Date	06-12-2026
Multiday Permit End Date	06-14-2026
Multiday Permit Start Time	12:00 am
Multiday Permit End Time	11:55 pm
Event Start Date	06-13-2026
Event End Date	06-13-2026
Set-up Day 1	
Set-up Date	06-12-2026
Set-up Start Time	12:00 am
Set-up End Time	11:55 pm
Event Day 1	
Event Date	06-13-2026
Event Start Time	2:00 pm
Event End Time	8:00 pm
Estimated # of Participants	10000
Estimated # of Spectators	10000
Estimated # of Staff/Volunteers	100
Dismantle Day 1	
Dismantle Date	06-14-2026
Dismantle Start Time	12:00 am

Dismantle End Time 11:55 pm

- ▼ ● Will the event use any City Property like Parks or Schools? Yes
- ▼ ●● Will this event include any stage, tents or staking into the ground or other temporary structures? Yes
- ▼ ●● Will there be amplified sound at your event (a public address or sound system)? Yes
- Will merchandise and/or goods be sold at the event? No
- ▲ ●●● Will the event impact any train tracks, roads or parking lots? Do you need any barrels, cones and/or barricades? Yes

[VIEW REQUIREMENTS](#) ▼

Will any train tracks be impacted by your event? No

Will any state roads be impacted by your event? No

Will any roads and/or sidewalk be impacted by your event? Yes

Road and/or Sidewalk Closure Use of sidewalk or bike lanes only, Other

Road Closure related file(s)

Enter Road Closure and other related details No road closures are necessary, however, we will need to control traffic at the entrance of the event. We also request 3 LED construction signs from DPW every year. They have been gracious enough to give them to us in the past and we would like to use them again in available.

Are you using a Traffic Control Company (TCC)? No

Do you need any barrels, cones and/or barricades? Yes

Barrels, Cones and/or Barricades Description At the park entrance as there will a need to allow smooth access into and out of the park.

Police Department
Not Yet Reviewed

Public Works
Not Yet Reviewed

Transportation - Mobility - Parking
Not Yet Reviewed

[CHANGE STATUS](#)

Comments and Files:

[POST COMMENT](#)

- Will your event impact the drawbridge? No
- ▼ ●● Will there be onsite food preparation and/or cooking and/or non-alcoholic beverages sold, served, given away or sampled at your event? Yes
- ▼ ●● Will the event and/or vendors needs the addition or installation of any temporary generators and/or electrical wiring and/or

onsite electricity access? Will you be using any heat source for preparing/cooking food? Yes

Will alcohol be served at the event? Yes

VIEW REQUIREMENTS

Alcohol related details We are very used to getting this type of permit and will be obtaining it again to serve alcohol at the event.

I understand that I must obtain an Alcohol Permit to serve alcohol at my event. Furthermore, I agree to follow all State of Connecticut requirements in relation to alcohol service.

Table with 2 columns: Agency Name, Status. Rows: Fire Marshal Office (Not Yet Reviewed), Planning and Zoning (Approved), Police Department (Not Yet Reviewed).

Comments and Files:

POST COMMENT

Will your event require access to onsite water? No

Will the event include the addition of portable toilets and/or wash stations onsite? Yes

Will your event include the use of drone(s)? (Drone use is not allowed at parks or schools in the City of Norwalk.) No

Will there be any open fire, fireworks, pyrotechnics or fire performances? No

Will there be carnival rides at this event? (Jumpers, bounce houses, trampolines or inflatables are not allowed) No

Will the event have Bingo, Raffle or some other ticket draw? No

Will the event include animal activities, exhibits or rides? Yes

Will the event have any water activities? No

Is there any additional information you would like to provide? No

Site Plan / Route Map Required

VIEW REQUIREMENTS

Site Plan Description Please see attached the proposed site plan for 2026. It is the same approved site plan as last year.

Site Plan Related File(s) 2026 Pride in the Park Site Map.png

Table with 2 columns: Agency Name, Status. Row: Police Department (Not Yet Reviewed).

<p>Fire Marshal Office</p> <p>Not Yet Reviewed</p>
<p>Administrator</p> <p>Not Yet Reviewed</p>
<p>Rowayton Fire Marshal</p> <p>Not Yet Reviewed</p>

Comments and Files:

POST COMMENT

^ ● Public Notification

Required

VIEW REQUIREMENTS ▾

I understand that I must alert neighbors impacted by my event. Should street closures be involved, I will alert all businesses that will be impacted. Yes

Public Notifications Related File(s)

<p>Administrator</p> <p>Not Yet Reviewed</p>

Comments and Files:

POST COMMENT

▾ ● First Aid/Medical Services

Required

▾ ● Zero Waste Plan

Required

^ ●●●● Emergency Management Plan

Required

VIEW REQUIREMENTS ▾

Emergency Plan Description:

Members of the Staff and volunteers will immediately report any life-threatening emergency to 911. All other incidents should be reported to Festival Staff or Security. The First Aid Tent will act as the base of operations for any emergency.

Severe Weather Action Plan

The severe emergency plan will be activated in the following conditions:

General Thunderstorm Threats Including Lightening:

TCC will check the daily weather forecast to see if thunderstorms are in the forecast. TCC will periodically scan the sky for signs of developing conditions. If signs of developing conditions are seen, the Festival Director will notify all individuals via the PA system. If thunder is heard and/or lightening is seen, activities will be delayed immediately. All individuals will be instructed to move indoors or to their vehicles (See evacuation procedures).

Additionally, the 30-30 Rule for Lightening Safety will be observed, if it takes less than 30 seconds to hear thunder, lightning is close enough to pose a threat. After storm ends, there will be a wait of 30 Minutes before resuming activities.

Strong Winds Conditions:

Should wind conditions reach 20 mph, all portable tents will be evacuated, as they are not wind rated.

Tornado Watch/Warning:

Outdoor activities will be postponed, and the event grounds evacuated. Portable buildings will be evacuated, and attendees moved into safe areas. (see evacuation Procedures)

Threat of Violence:

We have a policy to treat all threats and rumors of violence as real. Attendees are encouraged to communicate if they feel they are in danger of bodily harm or consider a threat to be immediate to the nearest Security, volunteer, Staff, or call 911. If any workplace safety or security hazards present themselves, individuals are also encouraged to notify Staff or Security. In some threatening situations, the PA system may be used to give instructions to attendees to remain calm and to evacuate. (see evacuation procedures)

Medical Emergency:

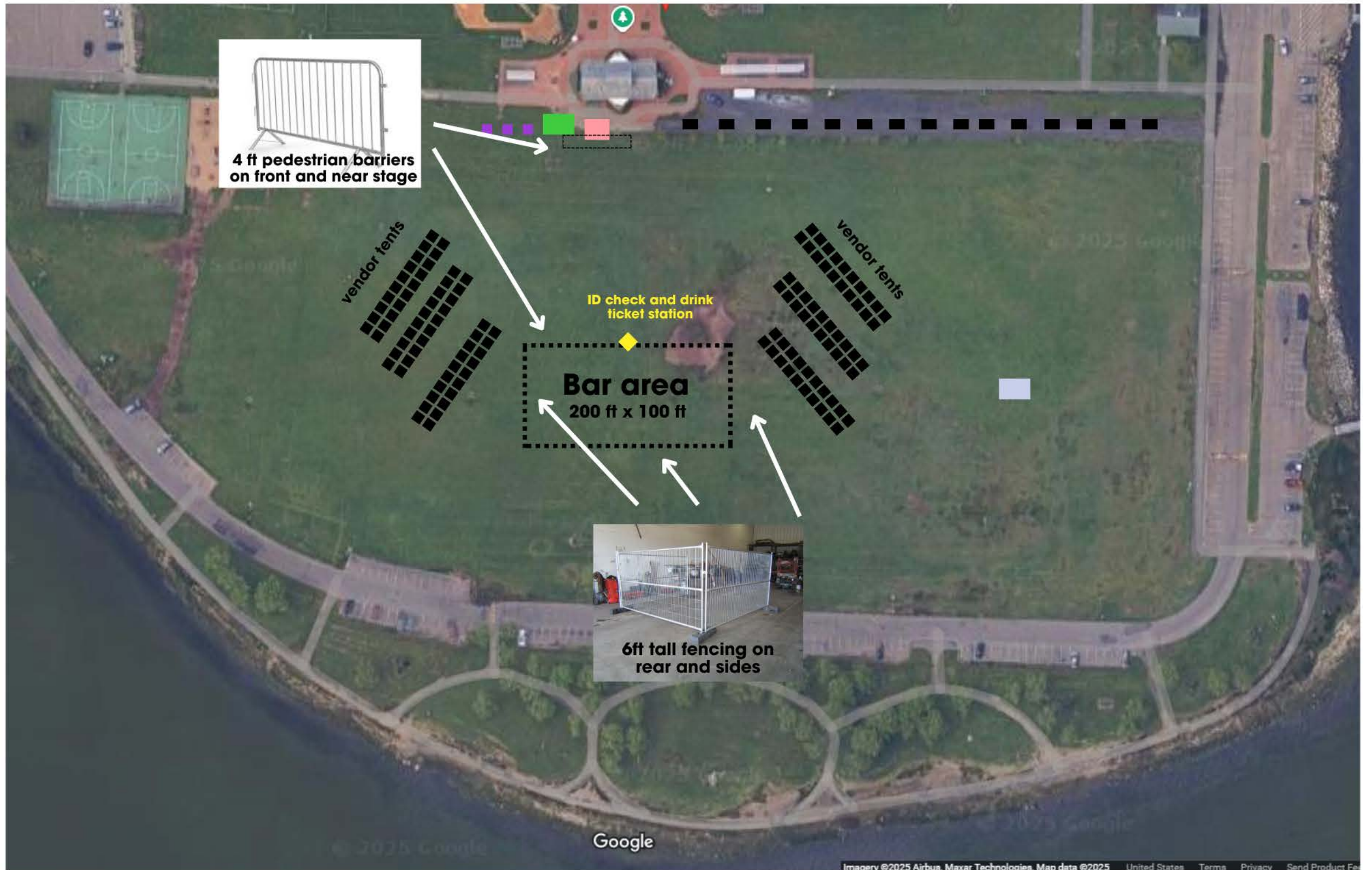
Immediately contacted security or staff shall collect: incident location, nature of medical emergency, whether victim is conscious, victim's injuries, contact name, and victim's name. Will not move victim unless necessary and shall stay with the victim and enlist help from others to meet and guide responding personnel. In event of serious injury or illness, security/staff will immediately call 911 and shall alert other event staff to assist in guiding emergency personal.

Evacuation Procedures:

In the event of a necessary evacuation, attendees will be instructed to: Remain calm – do not panic and Do not collect personal belongings before exiting, over PA system. In the event of severe weather, individuals are encouraged to seek shelter in nearby buildings or their vehicles. Clear instructions will be sound over PA system, working in tandem with event staff to safely direct attendees off festival grounds and to shelters in orderly manner.

Buildings and contacts for shelter

In the event of severe weather, attendees are encouraged to go to your vehicle.



■ 10ftx10ft - 0.1 in x 0.1 in

■ 100 ft x 10 ft - 1 in x .1 in

■ 30 ft x 20 ft - green room tent

■ 30 ft x 20 ft - Accessibility tents

■ 24 ft x 20 ft - Stage

■ 15 ft x 10 ft - Food Truck

⋯ Bar fencing

⋯ pedestrian barriers