



REGULAR MEETING – BOARD OF HEALTH AGENDA

APRIL 28, 2026, 8:00 AM
BY ZOOM VIRTUAL MEETING

To allow public access, anyone may access a meeting by telephone and/or Zoom, or a recording in the City of Norwalk YouTube channel. Specific instructions and links can be found at [norwalkct.gov/meetings](https://www.norwalkct.gov/meetings).



Members of the public may call in to participate. Callers will not be able to see the meeting participants. All participants will be muted upon entering the meeting. To speak, dial *9 on the phone and you will be called on by the host of the meeting during the public comment section. All speakers must state their name and address. Comments must be on a topic on the agenda, and are limited to three minutes. Anyone disrupting the orderly conduct of the meeting, including by using threatening, hateful, or sexually-explicit language, will be removed. Please find the information using the link above.



Members of the public who wish to provide "live comments" may also use the Zoom meeting platform. All participants will be muted upon entering the meeting. To speak, click the "raise your hand indicator" and you will be called by the host of the meeting during the public comment section. All speakers must state their name and address. Comments must be on a topic on the agenda, and are limited to three minutes. Anyone disrupting the orderly conduct of the meeting, including by using threatening, hateful, or sexually-explicit language, will be removed. Please find the information using the link above.



Members of the public who wish to provide public comment are encouraged to submit those via email in advance of the meeting. For these comments to be included into the record, they must be submitted by 12:00 p.m. the day before the meeting. Please email Aniella Fignon at afignon@norwalkct.gov with the subject line "Public Comment" to provide written public comment prior to the meeting.

- I. **CALL TO ORDER**
- II. **ROLL CALL**
- III. **ACCEPTANCE OF MINUTES**
 - A. **Regular Meeting: March 24, 2026**
- IV. **PUBLIC PARTICIPATION**
- V. **COMMUNITY HEALTH SPRING PREVIEW**
- VI. **VACCINE FEES**
- VII. **REPORTS**
 - A. **Director's Report**
- VIII. **DISCUSSION**

IX. ADJOURNMENT

**CITY OF NORWALK
BOARD OF HEALTH
REGULAR MEETING
MARCH 24, 2026**

ATTENDANCE: Frank Ehrlich, MD; Kenneth Lalime, RPh; Joan McNeil, DNP; Anthony Santella, DrPH; Norman Weinberger, MD;

OTHERS: Deanna D'Amore, Director of Health; Aniella Fignon, Project Coordinator

I. CALL TO ORDER

Ms. D'Amore called the meeting to order at 8:02 a.m.

II. ROLL CALL

Ms. D'Amore called the roll.

III. ACCEPTANCE OF THE MINUTES

A. Regular Meeting: February 24, 2026

Dr. Ehrlich moved to approve the minutes. Dr. Weinberger seconded.
The motion passed, with Dr. Santella abstaining.

IV. PUBLIC PARTICIPATION

There was no public participation.

V. WORKFORCE DEVELOPMENT UPDATES

Ms. Fignon presented an overview of workforce development initiatives, including training programs, staff development strategies, and ongoing efforts to support a skilled and sustainable public health workforce.

The presentation highlighted use of staff assessments, training curricula, and partnerships to improve staff competencies, workplace satisfaction, and overall performance.

Board members discussed opportunities for collaboration with regional partners to expand training resources and improve efficiency.

VI. EMERGENCY RESPONSE TEAM ENGAGEMENT

Ms. Fignon presented an update on the Emergency Response Team (ERT), including program activities, volunteer engagement, and training initiatives.

The ERT supports public health efforts through activities such as vaccination clinics, food distribution, and community outreach.

Board members expressed support for the program and acknowledged its value to the community.

VII. POLICY MANAGEMENT POLICY

Ms. D'Amore continued discussion from the previous meeting regarding updates to the Policy Management Policy.

Discussion focused on distinguishing between policies and procedures, improving clarity in language, and determining the appropriate level of Board oversight.

Board members discussed the need to better define the Board's role in policy approval and suggested consulting with the Mayor's office for guidance.

Staff will follow up with additional revisions and next steps.

VIII. VACCINE FEES

Ms. D'Amore presented information regarding rising vaccine costs, specifically the yellow fever vaccine.

The current fee of \$225 is below the updated cost of \$242. Staff proposed increasing the fee to approximately \$295 to reflect actual costs and program expenses.

Board members discussed broader considerations, including insurance billing, potential use of a billing consultant, and the possibility of adjusting fee structures.

The Board agreed to review additional materials and consider the proposal at a future or special meeting.

IX. REPORTS

A. Director's Report

Ms. D'Amore provided updates on the department's operating budget and ongoing budget review process.

She also noted efforts related to staffing, including plans to fill an epidemiologist position, and upcoming strategic planning updates.

X. DISCUSSION

No additional discussion.

XI. ADJOURNMENT

Hearing no further business, the meeting was adjourned at approximately 9:00 a.m.

Respectfully submitted,
Jada Caballero

City of Norwalk
Board of Health
Regular Meeting
March 24, 2026

3 of 3