

**ALL CITY COUNCIL ACTIONS TAKEN AT THIS MEETING TO APPROVE EXPENDITURES AND CONTRACTS OR TO ACCEPT BIDS AND OTHER PROPOSALS REQUIRING THE EXPENDITURE OF CITY FUNDS ARE SUBJECT TO THE AVAILABILITY OF FUNDS**

To allow public access, anyone may access a meeting by telephone and/or Zoom, or a recording in the City of Norwalk YouTube channel. Specific instructions and links can be found at [norwalkct.gov/meetings](https://norwalkct.gov/meetings).



Members of the public may call in to participate. Callers will not be able to see the meeting participants. All participants will be muted upon entering the meeting. To speak, dial \*9 on the phone and you will be called on by the host of the meeting during the public comment section. All speakers must state their name and address. Comments must be on a topic on the agenda, and are limited to three minutes. Anyone disrupting the orderly conduct of the meeting, including by using threatening, hateful, or sexually-explicit language, will be removed. Please find the information using the link above.



Members of the public who wish to provide "live comments" may also use the Zoom meeting platform. All participants will be muted upon entering the meeting. To speak, click the "raise your hand indicator" and you will be called by the host of the meeting during the public comment section. All speakers must state their name and address. Comments must be on a topic on the agenda, and are limited to three minutes. Anyone disrupting the orderly conduct of the meeting, including by using threatening, hateful, or sexually-explicit language, will be removed. Please find the information using the link above.



Members of the public who wish to provide public comment are encouraged to submit those via email in advance of the meeting. For these comments to be included into the record, they must be submitted by 12:00 p.m. the day of the meeting. Please email Marsha Elbourne at [melbourne@norwalkct.gov](mailto:melbourne@norwalkct.gov) with the subject line "Public Comment" to provide written public comment prior to the meeting.

**AMENDED**

- I. ROLL CALL**
- II. ACCEPTANCE OF MINUTES**
  - A. Regular Meeting: April 14, 2026**
- III. PUBLIC PARTICIPATION**
- IV. MAYOR**
  - A. RESIGNATIONS AND APPOINTMENTS**
    - 1. RESIGNATIONS**
      - a. Christina Randall, Bike/Walk Commission**
    - 2. APPOINTMENTS**
      - a. Tom Livingston, Redevelopment Agency**
    - 3. REAPPOINTMENTS**
      - a. Matthew Seebeck, Parking Authority**

- b. Mark Hiller, Shellfish Commission
- c. Peter Johnson, Shellfish Commission

**B. MAYOR'S REMARKS**

**V. COUNCIL PRESIDENT**

**A. RESIGNATIONS AND APPOINTMENTS**

**B. CONSENT CALENDAR**

**VI. REPORTS: DEPARTMENTS, BOARDS AND COMMISSIONS**

**A. CORPORATION COUNSEL**

- 1. **EXECUTIVE SESSION**: Concerning attorney-client privilege communication and lease of facilities at Calf Pasture Beach for restaurant operations pursuant Conn. Gen. Stat. §§ 1-200(6)(D) and (E), and 1-210(b)(10).

**VII. CITY COUNCIL COMMITTEES**

**A. FINANCE AND CLAIMS COMMITTEE**

- 1. Recommended FY 2026 – 2027 Operating Budget  
Action To Amend Maximum Limit on Total Appropriations  
Pursuant to Section 10-7 (B) of the City Charter

WHEREAS, Section 10-7 (B) of the Norwalk Charter provides that the City Council may by an affirmative vote of two-thirds of the entire membership of the Council amend the maximum limit of total appropriations in whole or by acting on the components of such maximum limits as set forth in Sect. 10-5A(1) and (2).

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF NORWALK THAT:

The maximum limit on the total appropriation for the City of Norwalk's General Fund for Fiscal Year beginning July 1, 2026, shall be no more than \$479,486,926. Be it further resolved that the result of this vote and resolution be forwarded by the Clerk of the City of Norwalk to the Board of Estimate and Taxation.

**B. ORDINANCE**

- 1. Approve new ordinance: City Council member being appointed as ex officio member of the Board of Estimate and Taxation
- 2. Approve changes to Chapter 95 (Steets and Sidewalks), Section 10 (Snow and Ice Removal from Sidewalks and Driveways), Subsection F. City Code § 95-10(F)

**C. COMMUNITY SERVICES**

1. Authorize the Mayor, Barbara C. Smyth, to execute any and all agreements, documents, instruments, or amendments as may be necessary with Mankin Consulting, LLC in an amount not to exceed \$15,000 (from grant account number 362002-5258-G0044) for billing consultation services.

**D. LAND USE AND BUILDING MANAGEMENT**

1. Authorize the Mayor, Barbara C. Smyth, to execute any and all documents necessary for an Eversource Energy easement for electrical service upgrades for Naramake School HVAC IAQ Project.
2. Authorize the Mayor, Barbara C. Smyth, to execute any and all documents necessary for Eversource Energy easement for electrical service upgrades for the Rowayton HVAC IAQ Project.

**VIII. RESOLUTIONS FROM CITY COUNCIL**

**IX. MOTIONS POSTPONED TO A SPECIFIC DATE**

**X. SUSPENSION OF RULES**

**XI. ADJOURNMENT**

**APPOINTMENTS**

<b>REDEVELOPMENT AGENCY</b>	<b>M/C</b>	<b>CGS 8-126</b>
<b>TOM LIVINGSTON (D)</b> 23 Crockett Street Norwalk, CT 06853		Term Expires - 11/01/2030

**REAPPOINTMENTS**

<b>PARKING AUTHORITY</b>	<b>M/C</b>	<b>Nwlc Code 73A</b>
<b>MATTHEW SEEBECK (U)</b> 50 Newtown Avenue Norwalk, CT 06851		Term Expires - 03/31/2031
<b>SHELLFISH COMMISSION</b>	<b>M/C</b>	<b>Nwlc Code 45-26</b>
<b>MARK HILLER (U)</b> 21 Oriole Drive Norwalk, CT 06851		Term Expires - 03/31/2029
<b>PETER JOHNSON (U)</b>		Term Expires - 03/31/2029

**CITY COUNCIL  
NORWALK, CONNECTICUT**

**AGENDA  
7:30 PM**

**APRIL 28, 2026  
COUNCIL CHAMBERS**

46 Gregory Blvd  
Norwalk, CT 06855

**Council at Large:**

Mr. Joshua Goldstein  
Mr. Johan Lopez  
Ms. Nicol Ayers

Mr. Jesse Buccolo  
*Mr. Colin Hosten*

**District A:**

Mr. Jalin Sead

Mr. Broderick Sawyer

**District B:**

Mr. Dajuan Wiggins

Ms. Darlene Young

**District C:**

*Ms. Nicolé Eaddy*

Ms. Anne Wennerstrand

**District D:**

Mr. Jan Degenshein

Mr. Richard Dellinger

**District E:**

Mr. James Frayer

Mr. Brian Bailey

The City Council meeting of April 14, 2026, was called to order at 7:32 p.m. by Mayor Barbara C. Smith in the Council Chambers.

**I. ROLL CALL**

The Clerk called the roll and a quorum was confirmed.

**II. ACCEPTANCE OF MINUTES**

**A. Regular Meeting: March 24, 2026**

**\*\*MR. DEGENSHEIN MOVED TO APPROVE THE MINUTES OF THE  
REGULAR MEETING OF MARCH 24, 2026.**

**\*\*THE MOTION PASSED. ABSTENTIONS – MS. AYERS AND MR. WIGGINS  
SR. THE MINUTES WERE APPROVED AS PRESENTED.**

**III. PUBLIC PARTICIPATION**

Andy Garfunkel spoke in support of the proposal concerning Mr. Ernie Dumas and the naming in his honor. He stated that he had worked with Mr. Dumas for many years, describing him as a loving, caring family man who dedicated himself more to the community than to himself and who served on many commissions, boards, and the council.

Diane Lauricella echoed Mr. Garfunkel's comments about Ernie Dumas and stated that she helped him start the South Norwalk Citizens for Justice. She highly approved of the proposed naming of the community room at the new community center. She also spoke regarding the DPW request for amendments to the new gen food scrap program and offered her professional recycling and waste management ideas. She recommended beginning with the EPA food waste hierarchy by reducing the source of food waste and including alternatives such as donation of food, education, and animal feed up front.

Mellodye spoke representing Mr. Dumas. She noted that he was the Grand Marshal of the first Black Heritage Parade and that he loved the city of Norwalk so much. She thanked the council for the honor of naming the room after him.

Martha Wooten Dumas, Ernie’s wife, spoke about how much her husband cared about the community and helped people, seniors, and those in Washington Village. She appreciated the support from Diane, Andy, and Jalen and hoped the center would be named in his honor.

A letter from State Representative Travis Sims was read into the record in full and strong support of naming a room at the new South Norwalk Community Center in honor of Mr. Ernie Dumas. The letter described Mr. Dumas as humble, steady, selfless, and deeply committed to the people of Norwalk, especially the youth.

No further speakers wished to be heard. Public participation was closed.

**V. MAYOR**

**A. RESIGNATIONS AND APPOINTMENTS**

**1. RESIGNATIONS**

**a. R. Richard Roina, Planning and Zoning Commission**

**\*\*THE CITY COUNCIL MOVED TO ACCEPT THE RESIGNATION OF R. RICHARD ROINA FROM THE PLANNING AND ZONING COMMISSION.  
\*\*THE MOTION PASSED UNANIMOUSLY.**

**2. APPOINTMENTS**

**a. Heather Dunn, Historical Commission**

Mr. Frayer moved the appointment and spoke about Ms. Dunn’s long involvement in the city, her work as a special education teacher, and her design of the big star for the Flash Festival. The city council spoke in strong support, highlighting her preparation, service, love for Norwalk’s history, and dedication as a former council member.

**\*\*MR. FRAYER MOVED TO APPOINT HEATHER DUNN TO THE HISTORICAL COMMISSION.  
\*\*THE MOTION PASSED UNANIMOUSLY.**

**b. Kelly B. Bloom, Harbor Management Commission & c. Francesca Danielle Kurkjian, Harbor Management Commission**

Mr. Goldstein moved both appointments together and spoke about their experience with the harbor, redevelopment, and rowing, noting their genuine connections to the waterfront.

**\*\*MR. GOLDSTEIN MOVED TO APPOINT KELLY B. BLOOM AND  
FRANCESCA DANIELLE KURKJIAN TO THE HARBOR MANAGEMENT  
COMMISSION.**

**\*\*THE MOTION PASSED UNANIMOUSLY.**

### **3. REAPPOINTMENTS**

**a. John Bove, Water Pollution Control Authority b. Christopher Manella, Water Pollution  
Control Authority**

Ms. Wennerstrand moved the reappointments together and spoke about the importance of the Water Pollution Control Authority and the steady leadership provided by both gentlemen. Mr. Frayer & Mayor Barbara C. Smyth also spoke in support.

**\*\*MS. WENNERSTRAND MOVED TO REAPPOINT JOHN BOVE AND  
CHRISTOPHER MANELLA TO THE WATER POLLUTION CONTROL  
AUTHORITY.**

**\*\*THE MOTION PASSED UNANIMOUSLY.**

### **B. MAYOR'S REMARKS**

Mayor Barbara C. Smith recognized April as Celebrate Diversity Month and Arab American Heritage Month. She highlighted the Community Resource Fair for Norwalk Fair Housing Month, National Volunteer Week, the 5th Annual Earth Day Festival on the Green, the Connecticut Department of Labor job fair, and Arbor Day activities. She also provided a budget update regarding her presentation to the Board of Estimate and Taxation and noted a special appropriation for ADA compliance.

## **VI. COUNCIL PRESIDENT**

**A. RESIGNATIONS AND APPOINTMENTS (none)**

**B. CONSENT CALENDAR**

Council President Goldstein asked Mr. Sead to read the Consent Calendar. The Consent Calendar was read into the record.

## **VIII. CITY COUNCIL COMMITTEES**

**A. FINANCE AND CLAIMS COMMITTEE**

**1. Claims Committee Report dated April 2026**

**2. a. Authorize the Mayor to execute the order form with EUNA Solutions for a forty (40) month term, a total amount not to exceed \$51,995.03. Funding available from account**

11361-5742.

b. Authorize the Purchasing Department to issue change orders on the contract for a total not to exceed \$5,200.00.

Funding available from account 11361-5742.

**3. RESOLUTION:** Authorize a Special Appropriation for Transportation, Mobility, & Parking department in the amount of \$457,868 for the Soundview Ave Sidewalk Funding account 580000-5796-AID01

**4.** Authorize the Mayor, Barbara C. Smyth, to execute a contract with CLA (CliftonLarsonAllen LLP) to perform the City's annual financial statement audit for the Fiscal years 2026 for an amount not to exceed \$123,600. Account #011310-5253 Accounting and 015725160-330-57 BOE Other Professional Services.

**5. TECHNICAL CORRECTION OF THE CITY COUNCIL ACTION OF MARCH 24, 2026 ITEM VII.A.12**

Authorize the Mayor, Barbara C. Smyth, to execute a sole source purchase order on behalf of the Norwalk Police Department for the purchase of (1) one police rescue vehicle for a total not to exceed \$361,000.00 Account #(092-63010-5777-C0858)

**6.** Authorize a special capital appropriation in the amount of \$361,000.00 to be transferred from the Communications Upgrade Project (account # 092-13610-5777-C0638) to the City's Police Department for the purchase of a new Police Rescue Vehicle (account number # 092-63010-5777-C0858). Approvals for the transfer are required from the Board of Estimate & Taxation, Planning & Zoning Commission, Finance & Claims Committee, and City Council.

**B. RECREATION, PARKS AND CULTURAL AFFAIRS**

**1.** Authorize the Mayor, Barbara C. Smyth, to enter into an agreement for the use of Veteran's Park by Triangle Community Center for their Pride in the Park to be held on Saturday, June 13th, 2026. Set-up on Friday, June 12th, with tear-down by Sunday, June 14th at 12:00 P.M. Approximately 10,000 people.

**2.** Authorize the Mayor, Barbara C. Smyth, to enter into an agreement for the use of Veteran's Park by Norwalk Junior Lacrosse for their Pound on the Sound Jambaree to be held on Saturday, May 30th, 2026 and Sunday, May 31st, 2026 from 9:00 A.M. to 6:00 P.M with set-up on Saturday, May 30th at 7:00 A.M. and tear-down by Sunday, May 31st at 9:00 P.M. Approximately 600 people per day.

**3.** Authorize the Mayor, Barbara C. Smyth, to enter into an agreement for the use of Mathew's Park by Susan Brown-Gordon for their Norwalk Art Festival to be held on Saturday, June 20th, 2026 and Sunday, June 21st, 2026 from 10:00 A.M. to 5:00 P.M. Set-up on Saturday, June 20th at 6:00 A.M. and tear-down by Sunday, June 21st at 6:30 P.M. Approximately 400 people per day.

4. Authorize the Mayor, Barbara C. Smyth, to enter into an agreement for the use of Mathew's Park by Ted Thomas Dance Foundation for their Fairfield County Dance Festival to be held on Thursday, July 23rd, 2026 from 6:30 P.M. to 8:30 P.M. Set-up at 9:30 A.M. and tear-down by 9:30 P.M. Approximately 150 people.

5. Authorize the Mayor, Barbara C. Smyth, to enter into an agreement for the use of Calf Pasture Beach by City of Norwalk for their Shea McGrath Ceremony to be held on Sunday, May 17th, 2026 from 12:00 P.M. to 2:00 P.M. Set-up at 9:00 A.M. with tear-down by 3:00 P.M. Approximately 100 people.

6. Authorize the Mayor Barbara C. Smyth to execute a one-year license agreement with CPBEACH LLC to provide food and beverage services out of a food trailer at Calf Pasture and Shady Beach

7. a. Authorize the Mayor Barbara C. Smyth, to enter into a 2 year contract with Arc Sound, Stage, Lighting, for project # 4494, Production Services for Norwalk Summer Concert Series, for an amount not to exceed \$12,000 in year 1, \$12,600 in year 2, and \$13,320 for the option of year 3. Funding from account 400000 2652.

b. Authorize the Director of Recreation and Parks to issue change orders with Arc Sound, Stage, Lighting, for project # 4494, Production Services for Norwalk Summer Concert Series, for an amount not to exceed \$2500 in year 1, \$2550 in year 2, and \$2700 for the option of year 3, Funding from account 400000 2652.

8. a. Authorize the purchasing agent to issue a sole source purchase order to Northeast Scoreboards, in an amount not to exceed \$161,334.37, for the replacement of the Casagrande Field scoreboard at BMHS, from accounts 09246030 5777 C0620, 2SB32001 739 03, 030000 2684.

b. Authorize the Director of Recreation and Parks to issue change orders, in an amount not to exceed \$16,000, to Northeast Scoreboards, for the replacement of the Casagrande Field scoreboard at BMHS, from accounts 09246030 5777 C0620, 2SB32001 739 03, 030000 2684.

**C. PUBLIC SAFETY AND GENERAL GOVERNMENT**

2. a. Authorize Mayor, Barbara Smyth, to execute any and all documents and agreements necessary to apply for grant funding under Department of Justice (DOJ) BJA FY 25 Edward Byrne Memorial Justice Assistance Grant (JAG) Opportunity # O-BJHA-2025-172542.

b. Authorize Chief of Police, James Walsh, to execute any and all documents and agreements as may be necessary to apply for grant funding under the Department of Justice (DOJ) BJA FY 25 Edward Byrne Memorial Justice Assistance Grant (JAG)

Opportunity # O-BJHA-2025-172542.

**D. COMMUNITY SERVICES**

1. Authorize the Mayor, Barbara C. Smyth, to execute any and all agreements, documents, instruments, or amendments as may be necessary with Carver Foundation, Inc. to provide financial assistance for the 2026 Summer Enrichment Program in the amount of \$147,000. Account No. 012010-5A0620.

3. Authorize the Mayor, Barbara C. Smyth, to execute any and all agreements and amendments with Education Development Center Inc. to process payment for online trainings, tentatively scheduled in March 2026.  
Prepared by: Esther Murillo, Assistant City Clerk Updated: April 10, 2026 & 2:50 PM  
Page 4  
**CITY COUNCIL AGENDA APRIL 14, 2026  
NORWALK, CONNECTICUT 7:30 PM COUNCIL CHAMBERS**

**E. ECONOMIC AND COMMUNITY DEVELOPMENT**

**1. TECHNICAL CORRECTION OF THE CITY COUNCIL ACTION OF  
FEBRUARY 10,  
2026 ITEMS VII.D.1**

Authorize the Mayor, Barbara C. Smyth, to execute an Agreement with Berry, Dunn McNeil & Parker, LLC, for Project #4435 – Community Development Software & Services, for an amount not to exceed \$204,000.00 for implementation oversight services for a new online permitting and licensing system on a sole source procurement basis.

ACCT: 0926 3710 5777 C0731

2. Authorize the Mayor, Barbara C. Smyth, to execute a contract agreement with Found Design LLC (d.b.a. MERJE) in the amount of \$114,750 for Project NPA2026-1: Norwalk Citywide Wayfinding Program.

ACCT(S): 0921-4095-5777-C0783

0922-4095-5777-C0783

3. a. Authorize the Mayor, Barbara C. Smyth to execute an amendment to increase the Fuss and O’Neill contract by \$46,900 for Additional Transportation Engineering and Related Design Services for Wall Street Corridor Improvements.

b. Authorize the Director of Transportation, Mobility and Parking to execute the amendment to increase the contract with Fuss and O’Neill, for an amount not to exceed \$4,690.

ACCT(S): 0926 3750 5777 C0800

0926 3750 5777 C0824

**F. LAND USE AND BUILDING MANAGEMENT**

2. Authorize the Mayor, Barbara C. Smyth, to execute an agreement with David Scott Parker Associates LLC. as the Sole Source vendor for architectural design services

for the Lockwood Mathews Mansion Museum conservatory restoration project for a total not to exceed \$55,000 (including a reimbursable amount not to exceed \$5,000). Acct. #09266310-5777-C0857.

**3. a.** Authorize the Mayor, Barbara C. Smyth, to execute an agreement with A. Vitti Excavator, LLC for the Police HQ. Plaza Restoration project for a total not to exceed \$223,000.00 Acct # 09267100 5777 C0137.

b. Authorize a contingency allowance for a total not to exceed \$22,300.00 Acct # 09267100 5777 C0137.

**4a.** Authorize the Mayor, Barbara C. Smyth, to execute an agreement with A-Preferred Construction LLC for the South Norwalk Library Roof Replacement project for a total not to exceed \$140,875.00. Funds are available from accounts 09267100 5777 C0644.

b. Authorize the Office of Building Management to issue change orders on the agreement for a total not to exceed \$14,087.50 Funds are available from account 0922/26 7100 5777 C0644.

**5a.** Authorize to Rescind Council action of November 17, 2025 Item VII, D. 6a & 6b as follows:

“Authorize the Mayor, Harry W. Rilling, to execute an agreement with O’Riordan Migani Architects LLC for architectural services for the Calf Pasture Beach Camp renovation project for a total not to exceed \$119,480.00. Acct. # 09263110-5777-C0365.”

Authorize architectural design contingency with O’Riordan Migani Architects LLC for the Calf Pasture Beach Camp renovation project for a total not to exceed \$11,948.00 – Acct. # 09263110-5777-C0365.”

Replace with the following new action:

b. Authorize the Mayor, Barbara C. Smyth, to execute an agreement with Silver Petrucelli +Associates to provide design services for the Calf Pasture Beach Camp Facility renovation project for a total not to exceed \$89,000. Acct. #09266030 5777 C0365.

c. Authorize architectural design contingency with Silver Petrucelli + Associates for the Calf Pasture Beach Camp Facility renovation project for a total not to exceed \$8,900. Acct. #09266030 5777 C0365.

6. Approve the increase of the change order contingency allowance in the additional amount of \$742,720.39 with Newfield Construction Inc. for the South Norwalk School

construction project for the purpose of installation of a design/built rooftop photovoltaic (PV) system. Acct. #09225010 5777 C0808.

**G. PUBLIC WORKS**

WHEREAS, the City of Norwalk recognizes that the naming of City streets is a significant matter that reflects the history, culture, and values of the community; and

WHEREAS, a proliferation of honorary and historic naming requests can lead to administrative inconsistency, public confusion regarding navigation and emergency response, and increased maintenance costs; and

WHEREAS, the City of Norwalk finds it necessary to review and update the existing policies and criteria for street naming to ensure a fair, transparent, and rigorous evaluation process; and

WHEREAS, a temporary pause on the acceptance and processing of new applications will allow staff and elected officials the time required to revise Chapter 95, Article II, Sections 95-37, 95-38 and 95-39 without the pressure of pending applications; and

WHEREAS, this moratorium is intended to be a reasonable and temporary measure in the interest of the City of Norwalk and its residents.

2. Authorize the Mayor, Barbara C. Smyth, to sign the Maintenance Agreement No. 3.20-02(26) with the State of Connecticut Department of Transportation for the installation and maintenance of a thermoplastic crosswalk on Route I95 SB Exit 15 off ramp.

4. Authorize the Purchasing Agent, to issue a Purchase Order to Colonna Masonry Concrete & Asphalt Paving, LLC in an amount not to exceed \$759,132.00 (\$690,120 + 10% contingency) for funding of Project RA2026-1 - The Pinnacle TOD Streetscape Improvement Project - Alternate #1.

09 19 4021 5777 C0021  
09 20 4021 5777 C0021  
09 22 4021 5777 C0021  
09 23 4021 5777 C0021  
09 24 4021 5777 C0021  
09 25 4021 5777 C0021  
09 26 4021 5777 C0021  
09 21 4021 5777 C0318  
09 22 4021 5777 C0318  
09 24 4021 5777 C0318  
09 25 4021 5777 C0318

09 26 4021 5777 C0318  
09 21 4021 5777 C0440  
09 25 4021 5777 C0440  
09 26 4021 5777 C0440

**5a.** Authorize the Mayor, Barbara C. Smyth, to execute an Agreement between the City of Norwalk and A. Vitti Excavators, LLC for Project BLDG2026-1 - City Hall Drive Curb Ramp Project – 2026 - Alternate 1 for a sum not to exceed \$73,620.

Account No.

09 25 2010 5777 C0536  
09 26 2010 5777 C0536

b. Authorize the Chief of Operations and Public Works to execute orders on the contract with A. Vitti Excavators, LLC. for Project BLDG2026-1 - City Hall Drive Curb Ramp Project – 2026 for a sum not to exceed \$14,724 contingency.

Account No.

09 25 2010 5777 C0536  
09 26 2010 5777 C0536

**6a.** Authorize the Mayor, Barbara C. Smyth, to execute an agreement with Titan Enterprises Inc for the Norwalk Public Works Center Salt Shed Foundation Wall Replacement project for a total not to exceed \$1,240,000.00.

Account No.

09 19 7100 5777 C0119  
09 21 7100 5777 C0119  
09 23 7100 5777 C0119  
09 24 7100 5777 C0119  
09 25 7100 5777 C0119  
09 26 7100 5777 C0119  
09 27 7100 5777 C0119  
09 22 4021 5777 C0798  
09 23 4021 5777 C0798  
09 24 4021 5777 C0798  
09 23 4021 5777 C0815

b. Authorize the Office of Building Management to issue change orders on the contract for a total not to exceed \$124,000.00.

Account No.

09 19 7100 5777 C0119  
09 21 7100 5777 C0119  
09 23 7100 5777 C0119  
09 24 7100 5777 C0119  
09 25 7100 5777 C0119

09 26 7100 5777 C0119  
09 27 7100 5777 C0119  
09 22 4021 5777 C0798  
09 23 4021 5777 C0798  
09 24 4021 5777 C0798  
09 23 4021 5777 C0815

**VIII. CITY COUNCIL COMMITTEES**

**C. PUBLIC SAFETY AND GENERAL GOVERNMENT**

**1. Confirm the appointment and hire of Julienne Foy as the Chief of Community Services for the City of Norwalk.**

Ms. Ayers moved the confirmation and spoke in strong support, noting the role's importance and Ms. Foy's experience, dedication, and commitment to community engagement. Additional comments in support were made by Mr. Buccolo, Mr. Wiggins Sr., Mr. Sead Sr., Mr. Goldstein, and Mayor Barbara C. Smith.

**\*\*MS. AYERS MOVED TO CONFIRM THE APPOINTMENT AND HIRE OF JULIENNE FOY AS THE CHIEF OF COMMUNITY SERVICES FOR THE CITY OF NORWALK.  
\*\*THE MOTION PASSED UNANIMOUSLY.**

Ms. Julienne Foy thanked the Mayor and Council for the opportunity.

**D. COMMUNITY SERVICES**

**2. Authorize the Mayor, Barbara C. Smith, to execute any and all agreements, documents, instruments, or amendments as may be necessary with the Local Prevention Council in the amount of \$20,000 to the fiduciary Positive Directions, 90 Post Rd W, Westport, CT 06880 c/o The Norwalk Partnership.**

Ms. Ayers moved the item and spoke in support of the continued partnership with Positive Directions and the Norwalk Partnership for substance misuse prevention and mental wellness programs for youth and young adults. She noted their role as a strong partner providing accurate data and resources to the community and the schools.

Ms. Wennerstrand welcomed Margaret Watts and asked her to describe what the funding accomplishes. Margaret Watts, representing the Norwalk Partnership, explained that the \$20,000 fills critical gaps for the citywide coalition of over 60 organizations. She highlighted the coalition's achievements, including being named Coalition of the Year statewide, youth survey data, advocacy, education, Teen Nights Out, the mental health walk, and systems change work.

**\*\*MS. AYERS MOVED TO AUTHORIZE THE MAYOR, BARBARA C. SMITH, TO EXECUTE ANY AND ALL AGREEMENTS, DOCUMENTS, INSTRUMENTS, OR AMENDMENTS AS MAY BE NECESSARY WITH THE LOCAL PREVENTION COUNCIL IN THE AMOUNT OF \$20,000 TO THE FIDUCIARY POSITIVE DIRECTIONS.  
\*\*THE MOTION PASSED UNANIMOUSLY.**

#### **E. ECONOMIC AND COMMUNITY DEVELOPMENT**

##### **4. Approve the 2026-2027 Capital Budget.**

Mr. Goldstein moved approval of the 2026-2027 Capital Budget. He thanked department heads and staff, particularly Jarrah Schmidt and the Economic and Community Development team, for their extensive work on the multi-step process. He noted the proposed total of \$68,100,999 and highlighted major projects including \$6 million in street paving, nearly \$1 million in new sidewalks, and improvements at Calf Pasture Beach. He confirmed the budget had been reviewed by the Planning and Zoning Commission and recommended by the Board of Estimate and Taxation.

Mr. Goldstein then moved to amend the capital budget by reducing the Lockwood Mansion code repairs from \$1.5 million to \$1.25 million, resulting in a revised total of \$67,850,999.

**\*\*MR. GOLDSTEIN MOVED TO APPROVE THE 2026-2027 CAPITAL BUDGET AS AMENDED.  
\*\*THE MOTION PASSED UNANIMOUSLY.**

#### **F. LAND USE AND BUILDING MANAGEMENT**

##### **1. Approve the naming of the Community Room in the new Norwalk Community Recreation Center in honor of Ernie Dumas.**

Mr. Bailey introduced the item and spoke in strong support. He described Mr. Ernie Dumas as a former District B Common Council member, lifelong South Norwalk resident, and one of the city's most dedicated activists and servants. He noted Mr. Dumas's decades of hands-on activism, including neighborhood safety initiatives, animal holiday and toy drives, and other community efforts rooted in compassion and practical organization. Mr. Bailey stated that although he did not know Mr. Dumas personally, he learned of his outsized impact from colleagues, family, and residents. He highlighted Mr. Dumas's deep connection to South Norwalk and quoted Majority Leader Sead's advice from Mr. Dumas: "Keep God first and stay community-minded." Mr. Bailey called the naming a fitting and lasting tribute to a man who spent his life making Norwalk stronger.

**\*\*MR. BAILEY MOVED TO APPROVE THE NAMING OF THE COMMUNITY ROOM IN THE NEW NORWALK COMMUNITY RECREATION CENTER IN HONOR OF ERNIE DUMAS.**

**\*\*THE MOTION PASSED UNANIMOUSLY.**

**6. Approve the increase of the change order contingency allowance in the additional amount of \$742,720.39 with Newfield Construction Inc. for the South Norwalk School construction project for the purpose of installation of a design/built rooftop photovoltaic (PV) system.**

Alan Lo provided a detailed explanation of the solar project, including the history of city solar initiatives, the shift to a rooftop system, and the financial benefits with state reimbursement.

**\*\*MR. BAILEY MOVED TO APPROVE THE INCREASE OF THE CHANGE ORDER CONTINGENCY ALLOWANCE IN THE ADDITIONAL AMOUNT OF \$742,720.39 WITH NEWFIELD CONSTRUCTION INC. FOR THE SOUTH NORWALK SCHOOL CONSTRUCTION PROJECT FOR THE PURPOSE OF INSTALLATION OF A DESIGN/BUILT ROOFTOP PHOTOVOLTAIC SYSTEM.**

**\*\*THE MOTION PASSED UNANIMOUSLY.**

## **G. PUBLIC WORKS**

**1. A resolution of the City of Norwalk establishing a temporary moratorium on the acceptance and processing of new applications for the honorary and historic naming of City streets.**

Ms. Wennerstrand moved the resolution and read it into the record. Vanessa Valadares provided clarification that the moratorium is temporary to allow the Ordinance Committee to revise the relevant sections of the code.

**\*\*MS. WENNERSTRAND MOVED TO ADOPT THE RESOLUTION OF THE CITY OF NORWALK ESTABLISHING A TEMPORARY MORATORIUM ON THE ACCEPTANCE AND PROCESSING OF NEW APPLICATIONS FOR THE HONORARY AND HISTORIC NAMING OF CITY STREETS.**

**\*\*THE MOTION PASSED UNANIMOUSLY.**

**3. Authorize the Mayor, Barbara C. Smyth, to execute the 1st Amendment to the July 20th, 2023 agreement between the City of Norwalk and NewGen Strategies and Solutions, LLC for Municipal Solid Waste Disposal Consulting Services for a sum not to exceed \$42,500.**

Ms. Wennerstrand moved the item and spoke about the pilot food scrap program and the need to make it permanent through an RFP process.

**\*\*MS. WENNERSTRAND MOVED TO AUTHORIZE THE MAYOR, BARBARA C. SMITH, TO EXECUTE THE FIRST AMENDMENT TO THE JULY 20TH, 2023 AGREEMENT BETWEEN THE CITY OF NORWALK AND NEWGEN STRATEGIES AND SOLUTIONS, LLC FOR MUNICIPAL SOLID WASTE DISPOSAL CONSULTING SERVICES FOR A SUM NOT TO EXCEED \$42,500.  
\*\*THE MOTION PASSED UNANIMOUSLY.**

**XII. ADJOURNMENT**

**\*\*MS. YOUNG MADE A MOTION TO ADJOURN THE MEETING.  
\*\*THE MOTION PASSED UNANIMOUSLY.**

The meeting was adjourned at approximately 9:30 PM.

Respectfully Submitted,  
Courtney Baldwin  
Recording Secretary

## THOMAS P. LIVINGSTON

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23 CROCKETT STREET, NORWALK, CT 06853  
TEL: 203.866.8441 CELL: 203.545.2451 EMAIL: TOMLIVINGSTON1@GMAIL.COM

### TEACHING/MENTORING EXPERIENCE

**University of Connecticut School of Law, Hartford, CT**  
*Adjunct: Legal Practice Program – 2009 to 2022; Contract Drafting – Fall 2022*

**Yale Entrepreneurial Institute, Yale University, New Haven, CT**  
*Venture Mentor – 2009 to 2017*

**National Science Foundation Innovation Corps**  
*Mentor – Spring 2012*

### LEGAL/PROFESSIONAL EXPERIENCE

#### **City of Norwalk, CT**

- **Chief of Staff to Mayor Harry W. Rilling – May, 2023 to January, 2026**

Provided advice and professional assistance and recommendations on city issues to the mayor and department chiefs.

**Natural Capital Exchange Inc., San Francisco, CA**  
*Forest carbon marketplace.*

- **Advisor/Director – 2010 to 2020**

**Ancera, Inc., Branford, CT**  
*Next generation diagnostics company.*

- **Advisor/Director – 2011 to 2016**

**Applied Biosystems Inc., Norwalk, CT**  
*A NYSE-listed global biotechnology tools company.*

**Vice President and Secretary – 2004 to 2008**  
**Secretary – 2000 to 2004**  
**Senior Corporate Attorney and Assistant Secretary – 1996 to 2000**  
**Senior Corporate Attorney – 1993 to 1996**

Principal responsibilities included:

- Structuring transactions, negotiating and drafting agreements, and managing in-house and external counsel with respect to corporate M&A, finance, and business development activities;
- Performing corporate secretarial function, including preparing for, coordinating, and attending meetings of the Board of Directors and stockholders;
- Ensuring compliance with federal securities laws, including: preparing and filing proxy statements, periodic, Section 16, and other filings under the 1933 Act and 1934 Act; establishing and overseeing insider trading policies; and liaising with investor relations department and reviewing press releases and other public disclosures;
- Ensuring compliance with corporate governance requirements, including Sarbanes-Oxley, SEC, and NYSE requirements; and
- Developing, implementing, and overseeing global equity incentive programs for employees, officers, and directors.

**Pillsbury Winthrop LLP (formerly – Winthrop Stimson Putnam & Roberts),**  
Stamford, CT  
**Associate (Corporate/Securities) – 1988 to 1993**

Represented public and private clients, including venture funds, with respect to general corporate, commercial, M&A, corporate finance, securities, corporate governance, and other matters.

**Thacher Proffitt & Wood, New York, NY**  
**Associate (Banking/Corporate) – 1985 to 1988**

Assisted in mutual to stock conversions and initial public offerings of New York chartered savings banks; 1933 and 1934 Act filings; mergers and acquisitions; and various regulatory, securities, and corporate matters.

## **EDUCATION**

**Cornell Law School, Ithaca, NY – J.D., 1985**  
*Cornell International Law Journal*

**Hamilton College, Clinton, NY – B.A., 1979**  
Major: Government (Departmental Honors)

## **BAR ADMISSIONS**

Connecticut, New York (retired), and New Jersey (inactive)

## **MISCELLANEOUS/COMMUNITY**

Member, Norwalk City Council (2015 to 2023);  
President (2018 to 2019 and 2021 to 2022)

## Matthew J. Seebeck, MBA

50 Newtown Avenue - Norwalk, CT 06851

203-451-0098 - matthew.j.seebeck@gmail.com - linkedin.com/in/matt-seebeck

U

Executive Leadership - Strategic Planning - Commercial Real Estate - Portfolio & Revenue Growth Models  
Operations - Security & Defense - Asset Management - Supply Chain - Construction - Budgets & Cost Controls

Senior-level leader with over fifteen years of success. Maximizes profitable revenue streams by executing asset management, supply chain, and investment expertise. Achieves performance excellence by taking calculated risks, leveraging supporting resources, and establishing results-focused objectives, roadmaps, and timelines. Transforms operations by introducing insightful strategies. Consistently delivers successful outcomes during times of crisis and uncertainty within the most challenging environments.

### CAREER SYNOPSIS

**Brookfield Properties**, New York, NY

2015-Present

**SENIOR GENERAL MANAGER, LEAD PROPERTY & ASSET MANAGER, & OPERATIONS MANAGER** (2018-Present)

- Strategically repositions super, regional, and flagship shopping centers producing \$20+ million in annual revenues.
- Manages a \$14 million budget, negotiates agreements, and administers and oversees 80+ leases.
- Recruited and built a staff of four direct reports, 10 staff, and three contract leads.
- Industrialized a \$250 million new build construction project by serving as asset management and development team lead, reviewing/approving materials, fixture/finishes, and monitoring budgets and timelines.
- Led \$100 million construction and 70+ tenant project close-outs encompassing 300,000 square feet of retail by executing first to market and portfolio home design brands, entertainment, restaurant, and soft sundry tenants.
- Negotiated \$14 million in 15+ RFP contracts by launching an operating expense baseline model to track project start to completion.
- Originated a \$4 million additional revenue stream by leading a focused business development and sales team on the development strategies by developing rate schedules for electronic advertising, identifying ideal additional revenue-driving space, and establishing a go-to-market strategy for inventory.
- Exceeded revenue targets \$276,000 and operational savings by negotiating contracts and integrating a unique tech stack, computer-assisted building management, field investigations, and RFP tool, encompassing tenant/contractor agreements and 150+ warranties.

**URBAN PORTFOLIO MANAGER** (2015-2019)

- Managed a \$2.3 billion boutique condominium portfolio of 17 tenants. Developed construction capital plans and budgets.
- Directed a budget of \$17+ million. Co-supervised an interdisciplinary operational and re-development team of 12.
- Executed three acquisitions valued at \$1.75 billion and three dispositions by partnering with the investment team, managing condominiums, and developing transition teams.
- Developed a \$100 million investment and de-leasing plan for a 25-story property by assimilating T.I. and construction capital data.
- Procured \$3.1 million in real estate tax by identifying an error and improper assessment concluded by detailed analysis of condominium formation documentation and management invoice submissions.
- Garnered \$500,000 in operating expense savings by renegotiating management contracts, re-evaluating condominium documents, and valuing repair contracts.
- Repositioned assets to stabilize revenue and expenses to drive investor value.

**Westfield Corporation**, Paramus, NJ & Trumbull, CT

2011-2015

**ASSISTANT GENERAL MANAGER** (2011-2015)

- Oversaw large-scale central plant operations of an upscale shopping mall. Formulated and managed a \$10 million operational/capital budget. Managed \$14.5 million in maintenance expenditures and monthly receivables, lease administration, and abstraction of \$11M.
- Developed an RFP process, scope of work models, and an energy management plan.
- Supervised seven union engineers/building maintenance direct reports, 35 union janitorial, and 50 contract security.
- Captured \$1.5 million in profits by conceptualizing a new revenue stream then developing and leasing a center storage space.
- Attained \$20,000 in utility savings by monitoring energy management usage reports to identify cost savings.
- Reduced overtime expenses \$50,000 and downtime 30% by launching a computerized maintenance management system, integrating inventory management, and partnering with the Vice President of National Operations on design and integration methods.

# MARK HILLER

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## CONTACT

- 📞 203-606-9868
- 📍 Norwalk, CT 06851
- ✉ markhiller422@gmail.com

## EDUCATION

### Norwalk High School

Class of 1985

## CREDENTIALS

- Honored as Life Member of the South Norwalk Boat Club for years of dedication & service
- Formerly on Board of Governors of the SNBC
- Member of East Norwalk Boat Club
- Member of Westport Striped Bass Club
- Member of Fairfield County Fish & Game
- Completed numerous projects for Sheffield Lighthouse and Seaport Association

## ABOUT ME

Born and raised in Norwalk, I have spent my entire life on and around the waters of the Long Island Sound as a Coast Guard-certified boater. I have a passion for the marine environment and remain deeply connected to Norwalk's history, community, and future.

## WORK EXPERIENCE

### HILLER SPORTS HUNTING & FISHING STORE

Owner  
Norwalk, CT (1994-1998)

### HILLER PAINTING, LLC

Owner  
Norwalk, CT (1999-Present)

**PETER M. JOHNSON**  
**46 Gregory Boulevard**  
**Norwalk, CT 06855**  
**203-866-1176**  
**lobsterpete2002@yahoo.com**

## **RESUME**

### **Objective:**

Appointment to Norwalk Shellfish Commission.

### **Qualifications:**

Norwalk native, born 10-20-47 . Attended Marvin , Nathan Hale & Central Catholic High school, graduated in 1966. I have lived at current address for last 22 years. I am an unaffiliated voter. I grew up in East Norwalk and know a lot of the commercial shellfish cultivators. I worked on an Oyster boat for the late Captain Lovejoy as a teenager.

### **Employment**

Licensed master electrician: Northeast Utilities, 20 yrs, self employed, 10yrs, Bartoli Electric, 6yrs (current).

### **Hobbies:**

Scuba Diving, Fishing, Boating ...Hold private lobster license (limited to 10 pots)  
Currently own a twenty foot PennYan power boat and a 13 ft Boston Whaler.

### **Community Service:**

Building Committee Marvin School  
Board member Norwalk Athletic Association 4yrs.  
Americares volunteer, Christmas in April program.  
Coach: Pop Warner football 8 yrs

### **Family:**

Married 22 yrs to Karen Delaney Johnson.  
We have two children, Michelle, age21, and Eric, age 17

### **Reason for appointment:**

I am a strong believer in preserving Norwalk Harbor's position as a major shellfish producer so that future generations will be able to enjoy the benefits. I believe this requires intelligent management of the shellfish beds to encourage a sustainable level of commercial cultivation coupled with an active recreational harvesting program.

## **New Draft Ordinance**

Pursuant to Charter section 7-2(A)(1)(c), the City Council is hereby authorized to designate one of its members to represent it as an ex officio, non-voting regular member on the Board of Estimate and Taxation and another City Council member as an alternate in case the regular member is unable to attend a Board of Estimate and Taxation meeting. The ex officio City Council member shall be entitled to participate in all proceedings of the Board of Estimate and Taxation. The President of the City Council shall appoint both members, subject to approval by a Majority Vote of the City Council. The President of the City Council shall provide the City Council with at least seven days' notice of these appointments before any vote were to take place. The vote to appoint the City Council members to the Board of Estimate and Taxation as ex officio, non-voting members shall take place no later than the second meeting in January of each year. The terms for both the regular and alternate member of the City Council shall be two years. No City Council member can serve after the expiration of their term of office. This ordinance shall be effective ten days from its passage.

## New Draft Ordinance

Pursuant to Charter section 7-2(A)(1)(c), the City Council is hereby authorized to designate one of its members to represent it as an ex officio, non-voting regular member on the Board of Estimate and Taxation and another City Council member as an alternate in case the regular member is unable to attend a Board of Estimate and Taxation meeting. The ex officio City Council member shall be entitled to participate in all proceedings of the Board of Estimate and Taxation. The President of the City Council shall appoint ~~this both~~ members, subject to approval by a Majority Vote of the City Council. The President of the City Council shall provide the City Council with at least seven days' notice of these appointments before any vote were to take place. The vote to appoint the City Council members to the Board of Estimate and Taxation as ex officio, non-voting members shall take place no later than the second meeting in January of each year. The terms for both the regular and alternate member of the City Council shall be two years. No City Council member can serve after the expiration of their term of office. This ordinance shall be effective ten days from its passage.

**§ 95-10. Snow and ice removal from sidewalks and driveways. [Amended 2-27-2018; 10-22-2019]**

- A. The provisions of Section 7-163a of the Connecticut General Statutes are hereby adopted and are set forth in Subsections B, C and D hereof.
- B. Notwithstanding the provisions of Section 13a-149 of the Connecticut General Statutes or any other general or special act, the City shall not be liable to any person for injury to person or property due to the presence of ice or snow on a public Sidewalk unless the City is the owner or person in possession and control of land abutting such Sidewalk, other than land used as a highway or street, provided that the City shall be liable for its affirmative acts with respect to any such sidewalk under its possession and control.
- C. The owner or person in possession and control of land abutting a public sidewalk shall have the same duty of care with respect to the presence of ice or snow on such sidewalk toward the portion of the sidewalk abutting his property as the City had prior to the effective date of this article and shall be liable to persons injured in person or property where a breach of said duty is the proximate cause of said injury,
- D. No action to recover damage/es for injury to person or property caused by the presence of ice or snow on a public sidewalk against a person who owns or is in possession and control of land abutting a public sidewalk shall be brought but within two years from the date when the injury is first sustained.
- E. It shall be the duty of each owner and/or occupant in possession and control, jointly, of every parcel of real estate abutting a public sidewalk, whether the parcel of real estate is occupied by a structure or not, to keep such sidewalks free from snow and ice for the full paved width of such sidewalks or, in the case of ice, by covering the same with sand, salt, chemical ice melt or other suitable material, and then renewing such treatment as often as may be necessary to keep such sidewalk safe and convenient.
- F. In case of the failure or neglect of the owner or occupant in possession and control of land abutting the public sidewalk to comply with this section, as identified in Subsection E, the Chief of Economic and Community Development, the Chief Building Official, or their respective designees may cause the same to be done, and the expense thereof shall be collectible from the person so failing or neglecting, in an action of debt brought in the name of the City under this section. It will be presumed that the owner and/or occupant, as identified in Subsection E, has not complied with its obligations under this section if the owner and/or occupant fails to remove snow and/or ice within 24 hours after the cessation of the weather related event. Any person who fails or neglects to comply with this subsection shall also be liable for a penalty or fine in an amount established in accordance with § 90-4 of the Norwalk City Code, Approval of rates and fees.
- G. No person, firm or private corporation shall deposit, throw, place or strew, nor shall any person, firm, or private corporation cause to be deposited, thrown, placed or strewn, any snow or ice upon any streets, avenues, roadways, highways or sidewalks within the City. Any person, firm or private corporation who violates this subsection shall also be liable for a penalty or fine in an amount established in accordance with § 90-4 of the Norwalk City Code, Approval of rates and fees.

**§ 95-10. Snow and ice removal from sidewalks and driveways. [Amended 2-27-2018; 10-22-2019]**

- A. The provisions of Section 7-163a of the Connecticut General Statutes are hereby adopted and are set forth in Subsections B, C and D hereof.
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- C. The owner or person in possession and control of land abutting a public sidewalk shall have the same duty of care with respect to the presence of ice or snow on such sidewalk toward the portion of the sidewalk abutting his property as the City had prior to the effective date of this article and shall be liable to persons injured in person or property where a breach of said duty is the proximate cause of said injury,
- D. No action to recover damage/es for injury to person or property caused by the presence of ice or snow on a public sidewalk against a person who owns or is in possession and control of land abutting a public sidewalk shall be brought but within two years from the date when the injury is first sustained.
- E. It shall be the duty of each owner and/or occupant in possession and control, jointly, of every parcel of real estate abutting a public sidewalk, whether the parcel of real estate is occupied by a structure or not, to keep such sidewalks free from snow and ice for the full paved width of such sidewalks or, in the case of ice, by covering the same with sand, salt, chemical ice melt or other suitable material, and then renewing such treatment as often as may be necessary to keep such sidewalk safe and convenient.
- F. In case of the failure or neglect of the owner or occupant in possession and control of land abutting the public sidewalk to comply with this section, as identified in Subsection E, the Chief of Economic and Community Development, the Chief Building Official, or their respective designees may cause the same to be done, and the expense thereof shall be collectible from the person so failing or neglecting, in an action of debt brought in the name of the City under this section. It will be presumed that the owner and/or occupant, as identified in Subsection E, has not complied with its obligations under this section if the owner and/or occupant fails to remove snow and/or ice within 24 hours after the cessation of the weather-related event~~a reasonable period of time after such accumulation~~. Any person who fails or neglects to comply with this subsection shall also be liable for a penalty or fine in an amount established in accordance with § 90-4 of the Norwalk City Code, Approval of rates and fees.
- G. No person, firm or private corporation shall deposit, throw, place or strew, nor shall any person, firm, or private corporation cause to be deposited, thrown, placed or strewn, any snow or ice upon any streets, avenues, roadways, highways or sidewalks within the City. Any person, firm or private corporation who violates this subsection shall also be liable for a penalty or fine in an amount established in accordance with § 90-4 of the Norwalk City Code, Approval of rates and fees.



Public Health  
Prevent. Promote. Protect.  
Norwalk Health Department



To: Members of the City Council  
From: Deanna D'Amore, Director of Health  
Re: Insurance Billing Consultation Services  
Date: April 22, 2026

The Norwalk Health Department offers a Travel Immunization Program for those clients who require vaccination for travel abroad. This full-service clinic is staffed by a clinician who offers pre-travel consultations, administers vaccines, provides antimalarial prescriptions, and shares invaluable travel education and advisement.

As part of implementation efforts of our strategic plan to evaluate and improve our clinical programs and services and while participating in the national [Strategic Scholars Program](#), we conducted a program evaluation of our Travel Immunization Clinic. One of the improvement opportunities identified was to streamline billing and financial components by conducting financial assessments and noting vaccine revenue alongside direct and indirect costs to better inform resource allocation. We currently bill insurances for travel vaccinations, and we need the assistance of a consultant with expertise in medical billing to do a comprehensive review of our practices and to make recommendations for how to maximize our revenue.

We have budgeted funding for medical billing training, coaching, and consultation within one of our grants, and we are requesting approval to sign an agreement with Mankin Consulting, LLC to assist with the following:

- Cost & Fee Evaluation
- Insurance Contract & Reimbursement Analysis
- Feasibility Modeling & Strategic Recommendations

We are requesting authorization for the following:

1. **Authorize the Mayor, Barbara C. Smyth, to execute any and all agreements, documents, instruments, or amendments as may be necessary with Mankin Consulting, LLC in an amount not to exceed \$15,000 (from grant account number 362002-5258-G0044) for billing consultation services.**



CITY OF NORWALK  
Alan Lo, Buildings and Facilities Manager  
alo@norwalkct.gov P: 203-854-7877  
Norwalk City Hall  
125 East Avenue, PO Box 5125  
Norwalk, CT 06856-5125

TO: LAND USE & BUILDING MANAGEMENT COMMITTEE

FROM: ALAN LO, BUILDINGS AND FACILITIES MANAGER

RE: **STATE PROJ: 103-003 HVACN – NARAMAKE HVAC IAQ IMPROVEMENT PROJECT  
– EVERSOURCE EASEMENT FOR UPGRADED ELECTRICAL SERVICE**

DATE: MARCH 2, 2026

\*\*\*\*\*

The City of Norwalk City Council approved the Guaranteed Maximum Price agreement for the Naramake HVAC (Heating, Ventilating and Air Conditioning) IAQ (Indoor Air Quality) project in February of 2025. The Construction Manager has mobilized and is currently performing interior work.

The scope of the project includes an electrical service upgrade with a new transformer from Eversource. To limit disruptions to existing school operations the Construction Manager is planning to complete this work during the Summer of 2026. This includes a new transformer pad and the re-use of existing primary electrical feeds from existing electrical pole on the property.

Eversource policy requires an easement on the City of Norwalk property for all new services and service upgrades. This is necessary to legally access the infrastructure on private property for future maintenance and repair purposes. Attached is a drawing depicting the proposed easement area to be granted to Eversource.

Note, this new easement will also replace an existing CL&P easement which served the P-TECH/NHS concession stand and is no longer required.

**ACTION REQUESTED**

- a. Authorize to hold a Public Hearing at the next Land Use & Building Management Committee Meeting for Eversource Energy easement for electrical service upgrades for the Naramake School HVAC IAQ Project.**
  
- b. Refer the proposed Eversource Energy easement for electrical service upgrades for the Naramake School HVAC IAQ Project to the Planning**

**and Zoning Commission for approval in accordance with the Connecticut General Statutes – Section 8-24.**

- c. Authorize the Mayor, Barbara C. Smyth, to execute any and all documents necessary for an Eversource Energy easement for electrical service upgrades for the Naramake School HVAC IAQ Project.**

REV.	DESCRIPTION	DATE

CONSULTANT:  
**SALAMONE & ASSOCIATES, P.C.**  
 CONSULTING ENGINEERS  
 110 North Plains Industrial Road  
 Wallingford, Connecticut 06492  
 Phone: (203) 281-6895 Fax: (203) 287-8728

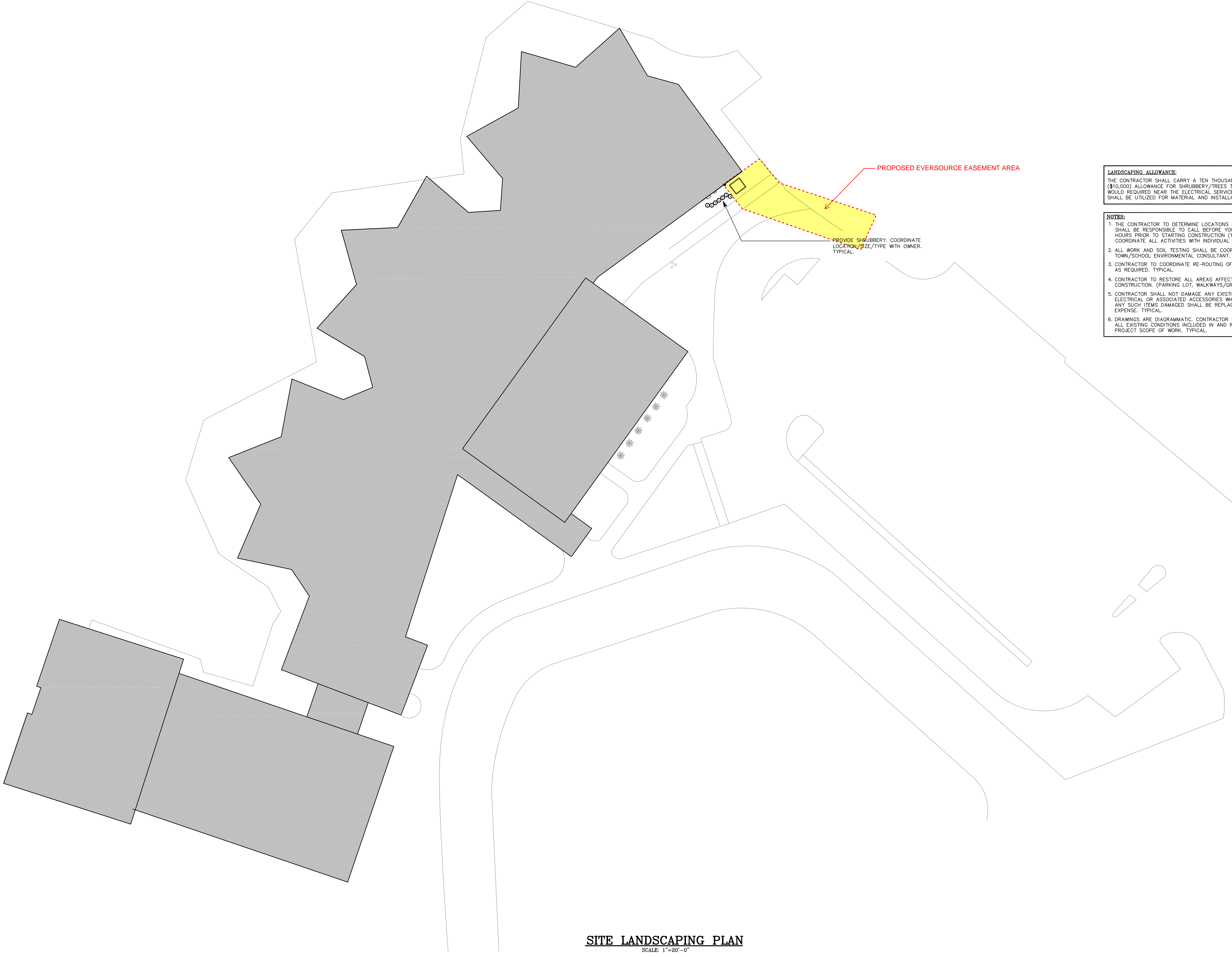
DISCLAIMER  
 THE INFORMATION INDICATED HEREWITH IS THE SOLE PROPERTY OF SALAMONE & ASSOCIATES, P.C. AND ANY REPRODUCTION BY ANY METHOD IN PART IS STRICTLY PROHIBITED WITHOUT WRITTEN PERMISSION OF SALAMONE & ASSOCIATES, P.C.

NOTES:



**LANDSCAPING ALLOWANCE:**  
 THE CONTRACTOR SHALL CARRY A TEN THOUSAND DOLLAR (\$10,000) ALLOWANCE FOR SHRUBBERY/TREES THE OWNER WOULD REQUIRE NEAR THE ELECTRICAL SERVICE ROOM. THIS SHALL BE UTILIZED FOR MATERIAL AND INSTALLATION. TYPICAL.

**NOTES:**  
 1. THE CONTRACTOR TO DETERMINE LOCATIONS OF ALL UTILITIES AND SHALL BE RESPONSIBLE TO CALL BEFORE YOU DIG AT LEAST 72 HOURS PRIOR TO STARTING CONSTRUCTION (1-800-922-4455). COORDINATE ALL ACTIVITIES WITH INDIVIDUAL UTILITY COMPANIES.  
 2. ALL WORK AND SOIL TESTING SHALL BE COORDINATED WITH THE TOWN/SCHOOL ENVIRONMENTAL CONSULTANT. TYPICAL.  
 3. CONTRACTOR TO COORDINATE RE-ROUTING OF TRAFFIC/PARKING AS REQUIRED. TYPICAL.  
 4. CONTRACTOR TO RESTORE ALL AREAS AFFECTED DURING CONSTRUCTION. (PARKING LOT, WALKWAYS/GRASS AREAS) TYPICAL.  
 5. CONTRACTOR SHALL NOT DAMAGE ANY EXISTING EQUIPMENT, PIPING, ELECTRICAL OR ASSOCIATED ACCESSORIES WHICH ARE TO REMAIN. ANY SUCH ITEMS DAMAGED SHALL BE REPLACED AT CONTRACTOR'S EXPENSE. TYPICAL.  
 6. DRAWINGS ARE DIAGRAMMATIC. CONTRACTOR SHALL FIELD VERIFY ALL EXISTING CONDITIONS INCLUDED IN AND RELATED TO THE PROJECT SCOPE OF WORK. TYPICAL.



**SITE LANDSCAPING PLAN**  
 SCALE: 1"=20'-0"

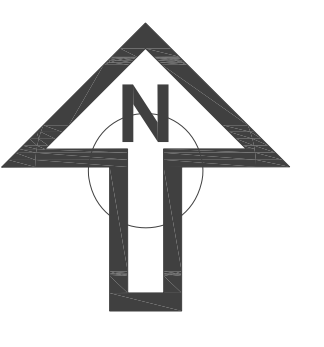
PROJECT TITLE  
 CONTRACT DOCUMENTS FOR  
 HVAC UPGRADES  
 AT  
**NARAMAKE ELEMENTARY SCHOOL**  
**STATE PROJECT NUMBER**  
**03-03 HVACN**  
 16 KING STREET, NORWALK CT

DRAWING TITLE  
**SITE LANDSCAPING PLAN**

JOB NO.	3832.01
PROJECT MANAGER	JAS
ENGINEER/DESIGNER	FB
DRAWN BY	CK
SCALE	AS NOTED
DATE	MAY 23, 2025

SEAL:

DRAWING NO.  
**SL-1**





CITY OF NORWALK  
Alan Lo, Buildings and Facilities Manager  
alo@norwalkct.gov P: 203-854-7877  
Norwalk City Hall  
125 East Avenue, PO Box 5125  
Norwalk, CT 06856-5125

TO: LAND USE & BUILDING MANAGEMENT COMMITTEE

FROM: ALAN LO, BUILDINGS AND FACILITIES MANAGER

RE: **STATE PROJ: 103-001 HVACN – ROWAYTON HVAC IAQ IMPROVEMENT PROJECT  
– EVERSOURCE EASEMENT FOR UPGRADED ELECTRICAL SERVICE**

DATE: MARCH 2, 2026

\*\*\*\*\*

The City of Norwalk City Council approved the Guaranteed Maximum Price agreement for the Rowayton HVAC (Heating, Ventilating and Air Conditioning) IAQ (Indoor Air Quality) project in February of 2025. The Construction Manager has mobilized and is currently performing interior work.

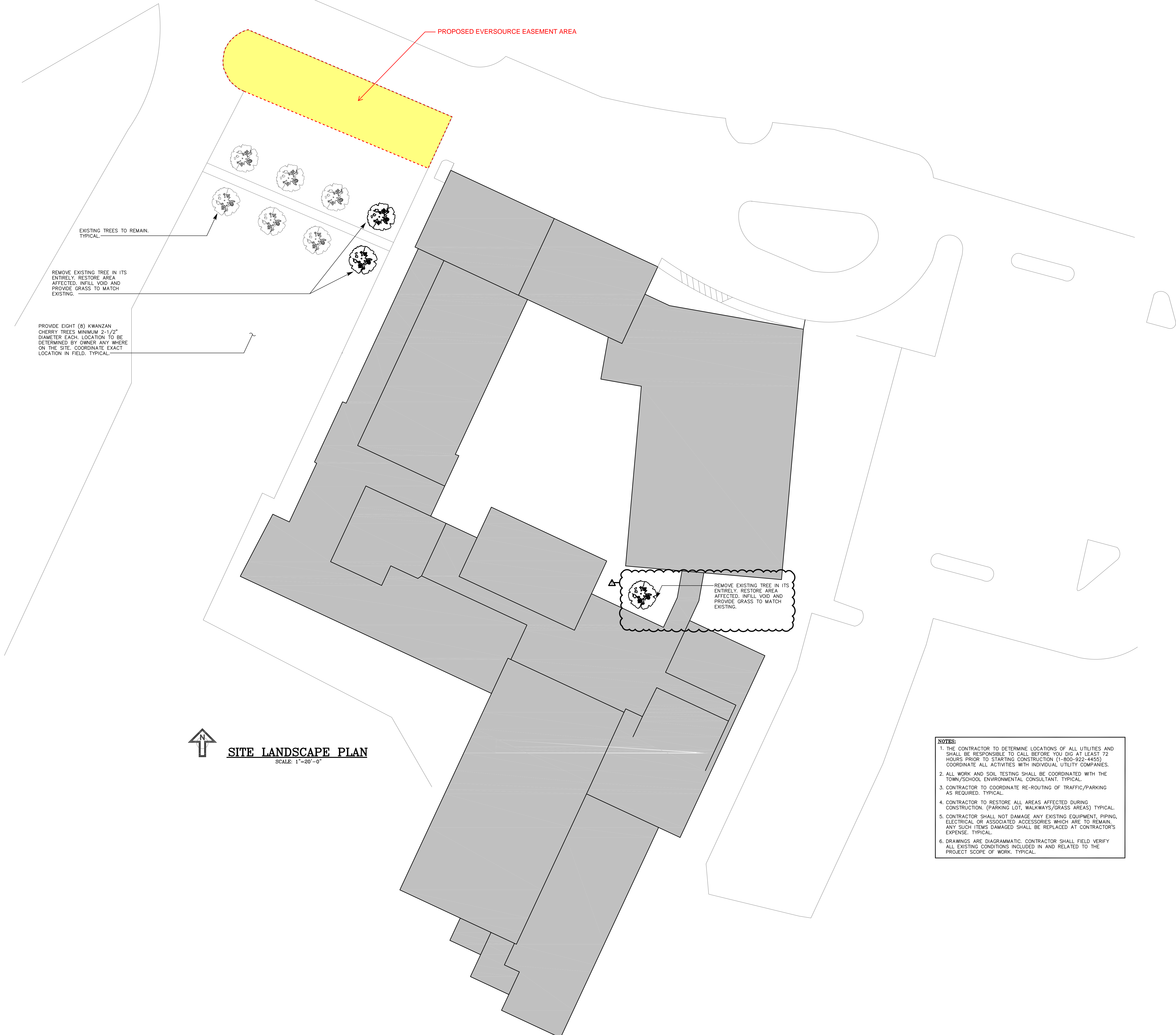
The scope of the project includes an electrical service upgrade with a new transformer from Eversource. To limit disruptions to existing school operations the Construction Manager is planning to complete this work during the Summer of 2026. The scope includes a new transformer pad at a new location and new conduit for primary electric from the street.

Eversource policy requires an easement on the City of Norwalk property for all new services and service upgrades. This is necessary to legally access the infrastructure on private property for future maintenance and repair purposes. Attached is a drawing depicting the proposed easement area to be granted to Eversource.

**ACTION REQUESTED**

- a. Authorize to hold a Public Hearing at the next Land Use & Building Management Committee Meeting for Eversource Energy easement for electrical service upgrades for the Rowayton School HVAC IAQ Project.**
  
- b. Refer the proposed Eversource Energy easement for electrical service upgrades for the Rowayton School HVAC IAQ to the Planning and Zoning Commission for approval in accordance with the Connecticut General Statutes – Section 8-24.**

- c. Authorize the Mayor, Barbara C. Smyth, to execute any and all documents necessary for an Eversource Energy easement for electrical service upgrades for the Rowayton School HVAC IAQ Project.**



**SITE LANDSCAPE PLAN**  
SCALE: 1"=20'-0"

- NOTES:**
1. THE CONTRACTOR TO DETERMINE LOCATIONS OF ALL UTILITIES AND SHALL BE RESPONSIBLE TO CALL BEFORE YOU DIG AT LEAST 72 HOURS PRIOR TO STARTING CONSTRUCTION (1-800-922-4455). COORDINATE ALL ACTIVITIES WITH INDIVIDUAL UTILITY COMPANIES.
  2. ALL WORK AND SOIL TESTING SHALL BE COORDINATED WITH THE TOWN/SCHOOL ENVIRONMENTAL CONSULTANT. TYPICAL.
  3. CONTRACTOR TO COORDINATE RE-ROUTING OF TRAFFIC/PARKING AS REQUIRED. TYPICAL.
  4. CONTRACTOR TO RESTORE ALL AREAS AFFECTED DURING CONSTRUCTION. (PARKING LOT, WALKWAYS/GRASS AREAS) TYPICAL.
  5. CONTRACTOR SHALL NOT DAMAGE ANY EXISTING EQUIPMENT, PIPING, ELECTRICAL OR ASSOCIATED ACCESSORIES WHICH ARE TO REMAIN. ANY SUCH ITEMS DAMAGED SHALL BE REPLACED AT CONTRACTOR'S EXPENSE. TYPICAL.
  6. DRAWINGS ARE DIAGRAMMATIC. CONTRACTOR SHALL FIELD VERIFY ALL EXISTING CONDITIONS INCLUDED IN AND RELATED TO THE PROJECT SCOPE OF WORK. TYPICAL.

REVISIONS		
REV.	DESCRIPTION	DATE

CONSULTANT:  
**SALAMONE & ASSOCIATES, P.C.**  
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**NOTES:**

PROJECT TITLE  
CONTRACT DOCUMENTS FOR HVAC UPGRADES AT  
**ROWAYTON ELEMENTARY SCHOOL**  
STATE PROJECT NUMBER  
**03-001 HVACN**  
1 ROTON AVENUE, NORWALK CT

DRAWING TITLE  
**SITE LANDSCAPE PLAN**

JOB NO.	3831.01
PROJECT MANAGER	JAS
ENGINEER/DESIGNER	ST
DRAWN BY	CK
SCALE	AS NOTED
DATE	MAY 23, 2025

SEAL:

DRAWING NO.  
**SL-1**