



SPECIAL MEETING – ECONOMIC AND COMMUNITY DEVELOPMENT AGENDA

**MAY 6, 2026, 6:00 PM
BY ZOOM VIRTUAL MEETING**

To allow public access, anyone may access a meeting by telephone and/or Zoom, or a recording in the City of Norwalk YouTube channel. Specific instructions and links can be found at norwalkct.gov/meetings.



Members of the public may call in to participate. Callers will not be able to see the meeting participants. All participants will be muted upon entering the meeting. To speak, dial *9 on the phone and you will be called on by the host of the meeting during the public comment section. All speakers must state their name and address. Comments must be on a topic on the agenda, and are limited to three minutes. Anyone disrupting the orderly conduct of the meeting, including by using threatening, hateful, or sexually-explicit language, will be removed. Please find the information using the link above.



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I. CALL TO ORDER

II. ROLL CALL

III. ACCEPTANCE OF MINUTES

A. Special Meeting: March 31, 2026

B. Special Meeting: April 2, 2026

IV. PUBLIC PARTICIPATION

V. NEW BUSINESS

A. Redevelopment

1. Advance the PY52 Annual Action Plan (AAP) to the City Council for its approval and to authorize the Mayor to execute any and all documents associated with the submission of the PY52 AAP to HUD and all documents consistent with the approved PY52 AAP.

B. Transportation Mobility and Parking

1. A. Authorize the Mayor, Barbara C. Smyth, to execute an Amendment to the Contract between the City of Norwalk and VHB for Design and Engineering Services for the Gregory Boulevard Roundabout & Fifth Street Shared-Use Path Project, in an amount not to exceed \$246,000.

B. Authorize the Director of Transportation, Mobility, and Parking to execute orders on the contract between the City of Norwalk and VHB for Design and Engineering Services for the Gregory Boulevard Roundabout & Fifth Street Shared Use Path Project, for a sum not to exceed \$24,600.

ACCT: 580000-5796-AID08

2. Authorize the Mayor, Barbara C. Smyth, to execute an agreement between the City of Norwalk and Streetlight Data, Inc. for citywide traffic data analyses, for a sum not to exceed \$21,938.00.

ACCT: 01-37-50-525

VI. OLD BUSINESS

VII. ADJOURNMENT

**CITY OF NORWALK
ECONOMIC AND COMMUNITY DEVELOPMENT
SPECIAL MEETING
MARCH 31, 2026
BY ZOOM VIRTUAL MEETING**

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I. CALL TO ORDER

Chair Goldstein called the meeting to order at 6:04p.m.

II. ROLL CALL

Chair Goldstein called the Roll: Josh Goldstein, Anne Wennerstrand, Jim Frayer, Jan Degenshein

At Roll Call there were four (4) Committee members present, constituting a quorum. Jalin Sead arrived at 6:05p.m. Darlene Young and Nicole Ayers were absent.

ATTENDANCE: Josh Goldstein; Chair, Jan Degenshein; Vice-Chair, Anne Wennerstrand, Jim Frayer, Jalin Sead (6:05p.m.)

STAFF: Sabrina Godeski, Jay Habansky, Jared Scmitt, Tom Ellis, David

Westmoreland, Bill Hnatuk, Sherelle Harris, Diana Paladino, Matt Lane, Vanessa Valadares, Ralph Kolb, Neil Rennie, Jim Meehan, Chris Torre, Robert Stowers, Ken Hughes, Dilene Byrd

III. ACCEPTANCE OF MINUTES

A. REGULAR MEETING: FEBRUARY 5, 2026

There was no report on this item.

****MR. DEGENSHEIN MOVED THE ITEM
MOTION PASSED UNANIMOUSLY

IV. PUBLIC PARTICIPATION

There was no public participation.

Chair Goldstein closed the public participation at 6:07p.m.

V. NEW BUSINESS

A. REVIEW AND PRESENTATION OF THE 2026-2027 CAPITAL BUDGET.

[HTTPS://WWW.NORWALKCT.GOV/DOCUMENTCENTER/VIEW/38587/FYE-2027-CAPITAL-PROJECT-REQUEST-DETAILS](https://www.norwalkct.gov/documentcenter/view/38587/fye-2027-capital-project-request-details)

Chair Goldstein stated that this is part of their review of the capital budget. The capital budget has been through a few different stages on the administrative level, as well as the Planning and Zoning Commission and the Board of Estimate and Taxation's recommendations. He said they are going to go department by department through the various requests and give them an opportunity to present those requests. There will not be any votes taken at this meeting. He said they would listen to the presentations and ask questions if needed. He asked the committee members to take notes as they will vote on the forwarding of the capital budget to the full council on Thursday.

Mr. Ellis went through the format of the spreadsheet and explained each of the columns of the capital budget for the department heads.

1. HISTORICAL COMMISSION

David Westmoreland reported on the Historical Commission's capital budget items. Lockwood Matthews Mansion, under code and repairs, is a big item. They need to

replace the conservatory. There are rotten structural members and are in danger of collapse. The Council advanced \$250,000.00 so they could get started on the research, engineering and design work for the project. He said the \$1.25 million is fine for next year. Smith Street Buildings is an ongoing project they have been working on since 2010 to repair the old jailhouse. The project is being done in phases. The exterior and ADA are done. They are working on restoring the interior. They had a bid opening on Friday for the first couple of phases. That will fund the final phase of the reconstruction of the jail and put it back into use. The first floor has all the jail cells, and the walls have graffiti on them from the prisoners from the 1800s. They are restoring and conserving it, and it'll open as a museum. The second floor will be an extensive exhibition of the Norwalk pottery industry, and the third floor will be collection and storage space. The Lockwood House ADA project will be completed in phases to make it ADA compliant, renovating the spaces and remodeling the basement. They will include exterior access to the basement, which will give them a lecture hall space and an educational training room, along with more exhibit space. They have partial funding for this project, about \$360,000. They put out an RFQ for the construction documents and are looking for additional funding to complete the project. The ADA access Mill Hill is in need of some repairs to the buildings and a redesign of the parking lot and the front steps. Cemetery site work was not recommended for funding, but they asked for \$10,000.00 for tombstone repairs every year.

A discussion ensued about the Lockwood Matthews Mansion funding of \$250,000.00. The Historical Commission's original request was reduced by \$250,000.00 and now the request is \$1.25 million, although the mayor's recommendation was \$1.5 million. It was stated that \$1.25 million should suffice.

2. COMMUNITY SERVICES

Mr. Degenshein recused himself from this presentation.

Mr. Hnatuk reported that he was unaware until Friday evening that the original budget request for ADA Improvements was completely removed. Mr. Hnatuk gave a summary of the original request. He said the city has an ADA Transition Plan that specifically lays out the improvements that need to be made for accessibility and to make facilities more inclusive which are laid out and prioritized. They consider new projects that are ongoing and are unrelated to the ADA but then trigger ADA requirements. The city invested in a new parking lot at the Benjamin Franklin Community Center about a year ago, and they would like to add power door openers to the entry door where there is a ramp entrance. Safety and compliance improvements are needed for three (3) restrooms that are tagged as accessible but do not meet the compliance and safety concerns. They would also like to add signage throughout the floors of the facility. They are expected to expand senior services there, so the upgrades would greatly enhance usability and accessibility. The next item was the Senior Center on Allen Road. The courtyard has

been unusable and unsafe for the last several years. They would like to reconstruct the courtyard, including the ramp, which will provide an accessible route and door upgrades and door openers. That would greatly improve emergency egress for that area of the building. He explained the reasoning to the committee. The last item was for improving accessibility at Gallagher Mansion at Cranberry Park. He explained the need for the improvements. Mr. Hnatuk gave a breakdown of the reduced budget.

3. **LIBRARY**

Ms. Harris presented the library's two (2) requests. The first request is for a digitization project. This is to complete the final stage of their digital access to the hour, partnering with NewsBank to digitize the missing years from 1971 through 2006. They completed the digitization of the Norwalk Hour from 1872 to 1970 in 2022. The Norwalk Gazette from 1818 to 1899 and the South Norwalk Sentinel from 1870 to 1945 all have been digitized with the partnering with NewsBank in 2018. The second item is for the self-checkout. They are looking to be ADA compliant with modern technology.

4. **REGISTRAR OF VOTERS**

Ms. Paladino presented a request for poll pads. She explained that they are electronic poll books which represent a modernized election infrastructure. She said this would improve efficiency and accuracy. Long-term staffing costs will be reduced, and voters will have a better voter experience. They will have a much greater operational resilience as well. Ms. Paladino mentioned that the electronic poll books are a scalable solution that is available at this time to really allow for meaningful reduction in their traditional staffing models. She briefly explained state mandates, election security and statutory compliance in elections. They feel that poll books would support that and make a great hybrid with their paper check-in books. A discussion ensued about possible grant opportunities that could reimburse them for the costs of the election equipment. The Registrar's Office stated they would look into possible grant funding. Ms. Paladino explained that the poll pads have been federally approved, but they have not yet been officially adapted by the State of Connecticut. That would be the only concern and, for that reasoning, she is unsure if grant funding would be available. She said there could be private grant funding available, and they would be willing look into that.

5. **BUILDING MANAGEMENT**

Ms. Valadares addressed the committee. She explained their process for the preparation of the budget. Ms. Valadares talked about the rising costs of construction. She introduced her staff, Ralph Kolb, Senior Environmental Representative representing the WPCA, Robert Stowers, Director of Recreation and Parks, Jim Meehan, Principal Engineer for the Engineering Department, Chris Torre, Superintendent of Operations, Ken Hughes, Superintendent of Recreation and Parks and Dilene Byrd, who assists with the budget process, and Neil Rennie, who is on the

call for Building Management. She stated they would like to begin with WPCA. She reminded the committee that WPCA is an enterprise fund. She gave a brief explanation of the enterprise fund's role.

Ms. Valadares presented the requests for Building Management. The first request is for city hall repairs and improvements. She explained the need to repair the 33-year-old fan coils in the building. There are mechanical upgrades needed in city hall as well. She explained the need for the salt shed improvements. The administration building's roof needs to be replaced, and the dispatch building needs work as well. A discussion ensued about the salt shed and the salt issues. Their goal is to reestablish the salt shed by this winter so they can stock the shed prior to the winter season. It was stated that for operational purposes, the salt shed is where it needs to be.

6. WPCA

Ms. Valadares stated they are requesting two (2) capital budget items. The first is the Wastewater Treatment Plant Rehabilitation. They are requesting \$10 million related to the settling tank project. The second is for the Pump Station Upgrade Replacement and they are requesting \$8 million. Most of the funding will be directed at the Keeler Brook Pump Station. She said that is the pump station they lost a year and a half ago and are now in the process of rebuilding.

7. RECREATION AND PARKS

Ms. Valadares presented two (2) requests for Recreation and Parks. The first request is for Calf Pasture Beach. They are looking for additional signage in front of the park, conducting a study for a bench shell, improving the sailing school, and changing the beach streetlights. They have changed half of the lights already and would like to complete the other half. They have \$325,000 for the new pavilion that will be next to the concession stand. The next item is for Cranberry Park for \$883,000.00; \$808,000 of that request is to match a grant they have for the trail. They will also install a fence for \$75,000.00 to keep the dogs away from the mansion should there be an event taking place there. She said the other items are minimal and related to small capital improvements that is conducted on all of their sites. The Manquist Field is another item that is also a matching grant. They are requesting \$1 million to match a grant that they already have for \$2.5 million. They would like to put in a new track with lights. The total project will be \$3.5 million and \$2.5 million will come from the grant.

8. PUBLIC WORKS (OPERATIONS, SOLID WASTE, ENGINEERING, FLEET MAINTENANCE)

Ms. Valadares presented on Operations. They have two (2) items, Fleet Replacement and Centralized Fleet Maintenance. They are requesting \$992,000.00 for Fleet Replacement. The reason for that number is they are requesting a Mac plow truck. They would like to replace the old trucks in fleet, one a year, as they have been doing every year. They are requesting a John Deere Loader. The current loader they have is giving up. There are a couple of Ford F550's that are at their request as well. She explained that in past years there have been many fleet cuts in the budget, and now they need replacements. The centralized fleet maintenance funding is used for every part to fix all of their vehicles.

The solid waste request of \$200,000.00 is for the Transfer Station improvements. The transfer station needs repairs, particularly the roof. There are issues with the roof leaking. There are drainage improvements needed, and the weight master's office needs to be in working condition.

The engineering capital budget begins with a \$1.4 million bridge request. Public Works is responsible for the maintenance of all the bridges that are less than twenty feet in span and culverts also qualify. There was a study completed about five (5) years ago and there are three (3) more bridges that need repair. They also need to refresh the study because they must re-evaluate all the other bridges and culverts for updated information. She explained the paving budget. She stated the request has increased due to the budget alignment of sidewalks and curbs, so they can comply with the complete streets design. She stated they were able to reduce the watercourse maintenance budget by \$1.3 million from their usual request of \$2.5 to \$3 million a year. Those funds cover some small standalone projects and the drainage improvements made before they pave or install sidewalks in some areas. She reiterated that all the streets that will be paved under that \$6 million, and all the drainage that needs to be done to restore anything that is broken or needs to be added is already included under the \$1.3 million. She explained how they were able to reduce that line item. She explained the Ponus Avenue project. It will be done in two (2) phases. She explained that the first phase will be completed under the Broad River baseball field project under Recreation and Parks. They will put in a new outfall and all the piping from the river to the fields with the \$3 million. Ms. Valadares explained the East Avenue Reconstruction Project request of \$1.5 million and the under grounding of the utilities in that area. There was a brief discussion about the Norwalk River Flood Control and Coastal Resiliency cuts. Ms. Valadares gave a brief clarification of the East Norwalk Reconstruction Project, stating the city is responsible for funding the design of widening of the road and all the drainage improvements. That project began over 20 years ago. The construction of the widening of the road and all the drainage improvements will be funded by DOT. She explained the history of underground utilities and locations. They are proposing 16 roads to be paved, approximately 6 miles of road to be paved.

Chair Goldstein stated that they will continue the capital budget review on Thursday night. There are a couple of items they will attend to before the capital budget. They will also vote on forwarding the whole capital budget, including what was presented tonight, to the full council.

Mr. Frayer asked if the committee would be looking at the impact of the capital budget on their debt service and their borrowing capacity and how that affects their rating.

Chair Goldstein responded, Yes, they need to have that discussion. He stated that it was addressed in the transmittal letters they received. A brief discussion began about the impacts, borrowing capacity and rating.

VI. OLD BUSINESS

There was no old business.

VII. ADJOURNMENT

Mr. Frayer moved to adjourn.
Motion passed unanimously.
The meeting was adjourned at 7:33p.m.

**CITY OF NORWALK
ECONOMIC AND COMMUNITY DEVELOPMENT
SPECIAL MEETING
APRIL 2, 2026
BY ZOOM VIRTUAL MEETING**

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I. CALL TO ORDER

Chair Goldstein called the meeting to order at 6:00p.m.

II. ROLL CALL

Chair Goldstein called the Roll: Josh Goldstein, Anne Wennerstrand, Jim Frayer, Jan Degenshein, Jalin Sead, Darlene Young (7:00 p.m.)

At Roll Call there were five (5) Committee members present, constituting a quorum. Darlene Young arrived at 7:00 p.m. Nicole Ayers was absent.

ATTENDANCE: Josh Goldstein; Chair, Jan Degenshein; Vice-Chair, Jim Frayer, Anne Wennerstrand, Jalin Sead, Darlene Young (7:00 p.m.)

STAFF: Sabrina Godeski, Jay Habansky, Tom Ellis, Jared Schmitt, Brian Lutz, Garrett

Bolella, James Travers, Alan Lo, Fire Chief McCabe, Timothy Reardon, Marc Conte, Police Chief Walsh, Brian Bidolli, Steve Kleppin, Joyce Liu, Lunda Asmani
OTHERS: Councilmember Richard Dellinger, Councilmember Johan Lopez

III. PUBLIC PARTICIPATION

Diane Lauricella thanked everyone for the sidewalk work, curbs and crosswalks that were done. She thinks that the new sidewalks, curbs and crosswalks would really make a difference in their health, as well as attractiveness and safety in their city. She still has not seen a proper evaluation up front of renewable energy. Ms. Lauricella said she is in the business of assigning green measures to building and land use. She is happy about the three-season pavilion except she thinks that they are not looking at it upfront as a net zero energy building. She is concerned about the camp and feels that this should be a project for renewable energy. She said the excuses that have been given are predictable. She wants to change the trajectory on the use of renewable energy in the city. She would like to have a ban on artificial athletic turf fields because it is a safety issue. She said that she knows they are not optimizing renewables and did not appreciate being scolded by a council member.

Susanne Giannitti is a member of the ADA Transition Committee. She has been a Norwalk resident for over 20 years. She is concerned about the elimination of the ADA capital budget for fiscal year 2026/27. While she understands budget constraints, accessibility and compliance are not optional but in fact required. This is the first time since 2013 that this budget has been fully eliminated. There is a difference between reducing and eliminating a budget. Once it is eliminated, progress towards accessibility stops and it becomes very difficult to bring it back. The city is preparing to release a new ADA Transition Plan, that is federally required to make public, eliminating this budget will send a concerning message about the city's commitment to accessibility. She highlighted a critical priority project at the Norwalk Senior Center stating that the courtyard will be renovated but the primary access remains stairs only. There is also an outdated double door that is extremely difficult to navigate especially for those with mobile devices. She explained that the doors come to a small platform that becomes a dead end for those users. She said that is a life safety concern because in an emergency, individuals could be directed to an exit that is not accessible. That could potentially trap them there and block egress for others. The alternative route is to travel for a long distance through the building then outside or on uneven surfaces to reach the courtyard. A public space is only inclusive as it is accessible. The proposed ramp and door improvements are not enhancements they are necessary for safety, compliance and equity. She encourages the reinstatement of the ADA capital budget or at a minimum to fund this critical project. She had submitted a letter to this.

Diane CeCe made a request asking the Chair to give a 15-second overview of the role of the committee in terms of the capital budget. She then asked about the voting

procedure and the advancement to council. She inquired about the police department's request for equipment, specifically an armored car. She doesn't think there is a need for this. She suggested sharing this type of equipment with surrounding towns. She stated any requests for IT and Code Enforcement should be approved. Business Development and Tourism funding should be attracting new businesses in the hopes of creating jobs. Funding should go to the people who are here now versus a transition group of people that come in as tourism. Tourism should be prudent.

Chair Goldstein closed the public participation at 6:13p.m.

IV. NEW BUSINESS

A. AUTHORIZE THE MAYOR, BARBARA C. SMYTH, TO EXECUTE A CONTRACT AGREEMENT WITH FOUND DESIGN LLC (D.B.A. MERJE) IN THE AMOUNT OF \$114,750 FOR PROJECT NPA2026-1: NORWALK CITYWIDE WAYFINDING PROGRAM.

ACCT(S): 0921-4095-5777-C0783
0922-4095-5777-C0783

Mr. Lutz reported they issued an RFP in January for a comprehensive citywide wayfinding program. The goal was to identify a qualified design team capable of creating a unified modern system that improves navigation, strengthens district identity and better supports both residents and visitors as they move throughout Norwalk. This is the design and planning phase of the project. He gave a brief background. He said the parking-related wayfinding components would be separated in this RFP. The modern wayfinding system would make it easier for people to navigate the city and reduce traffic congestion caused by drivers searching for destinations, supporting tourism and local businesses. Those efforts would improve connectivity by better linking rail stations, trails, downtown corridors, and major destinations. The design will be fully funded by the Parking Authority. There will be digital kiosks and pedestrian signs in strategic locations.

****MR. SEAD MOVED THE ITEM**

****MOTION PASSED UNANIMOUSLY**

B. 1. AUTHORIZE THE MAYOR, BARBARA C. SMYTH TO EXECUTE AN AMENDMENT TO INCREASE THE FUSS AND O'NEILL CONTRACT BY \$46,900 FOR ADDITIONAL TRANSPORTATION ENGINEERING AND RELATED DESIGN SERVICES FOR WALL STREET CORRIDOR IMPROVEMENTS.

2. AUTHORIZE THE DIRECTOR OF TRANSPORTATION, MOBILITY AND PARKING TO EXECUTE THE AMENDMENT TO INCREASE THE CONTRACT WITH FUSS

AND O'NEILL, FOR AN AMOUNT NOT TO EXCEED \$4,690.

ACCT(S): 0926 3750 5777 C0800
0926 3750 5777 C0824

Mr. Bolella shared his screen and gave an update on the Wall Street Corridor Project. He went through the first phase of the project with the committee. They should be completed with phase one by the end of summer. Isaac Street, which is part of the Wall Street Place Development, is currently being enhanced. They are continuing the Yankee Doodle Garage Façade Improvements. There are also some wayfinding elements that are being completed. The next phase of the Wall Street Corridor improvements, which have largely been improvements to Bunell Boulevard around the transit district hub and improvements on Main Street. These are full roadway construction improvements. He said they received recommendations from DOT to ensure they recoup the \$5.5 million in federal funding, they asked them to expand the scope of this phase to include Belden Avenue. They want to take all the concept-level work for Belden Avenue and bring it up to a final design level. They would like to go out to bid this summer and be under contract this fall. They received an \$800,000.00 grant for East Wall Street. This proposal is for a minor addition to the design contract to include an advanced earliest section of Belden Avenue and for some assistance with bidding services so they can be responsive to state and federal partners. All questions were answered.

****MR. DEGENSHEIN MOVED THE ITEM**

****MOTION PASSED UNANIMOUSLY**

C. REVIEW AND PRESENTATION OF THE 2026-2027 CAPITAL BUDGET.

[HTTPS://WWW.NORWALKCT.GOV/DOCUMENTCENTER/VIEW/38587/FYE-2027-CAPITAL-PROJECT-REQUEST-DETAILS](https://www.norwalkct.gov/documentcenter/view/38587/fye-2027-capital-project-request-details)

Chair Goldstein went through a couple of ground rules and explained the process for the capital budget and charter. The Economic and Community Development Committee is required to vote on the capital budget by a certain time. They will be voting to forward the capital budget to the full council.

1. PARKING AUTHORITY

Mr. Lutz presented the Parking Authority's capital budget items. He stated they are requesting \$1,225,000.00 for critical structure repairs for the Maritime and South Norwalk Train Station Garages. Both facilities are fully exposed to the elements and experience heavy daily use. He said that targeted reinvestment is essential to maintain the garages in a state of good repair and ensure long-term safety. There are critical repairs needed based on their latest conditions assessment finalized in January. The critical repairs include concrete repairs, joint replacement, drainage improvements and

additional structural-related items.

2.

POLICE

Chief Walsh presented their capital budget requests. The first request is for traditional police cars and vans. This is standard purchasing to upkeep the maintenance of the fleet. The second request is for evidence processing hardware, which is their forensic computer system that is used out of the forensic and special victims' unit. It is a computer-based system used to examine cell phones and other information regarding child porn investigations, and critical searches of hard drives and servers. That equipment needs to be updated every few years. The third item is a communication network for the scuba team. This is a system which gets integrated into their head unit so they can communicate underwater and to the shore. The next item is for body armor that is worn by the SWAT team. Every 5 years, body armor needs to be replaced. The next item is for ground improvements. The building is 21 years old. Their gate system is currently failing. They have experienced damage to police and civilian cars because the gate closes without warning. The last item is for the replacement of firearms for the emergency services unit. The current weaponry is over 20 years old. The reliability of the weapon of that age and usage is questionable.

Mr. Schmitt explained the excess 911 Dispatch Bond Proceeds and how they will be used.

3. **FIRE**

Chief McCabe presented the Fire Department's capital budget request. He said it is about ensuring that they have reliable and safe apparatus, equipment and facilities. The first request is for an apparatus replacement plan to replace one (1) engine. This replacement will allow a current frontline fire engine to move to reserve status and a 2002 to be removed from service. They have four (4) requests that will be funded out the surplus funds from 911 Dispatch. The second request is for station exhaust system replacement. This would replace and upgrade the fire apparatus exhaust capture systems serving all five (5) stations and the apparatus maintenance facility. He said the current system is over 20 years old and requires expensive repairs and modifications on a regular basis. The current system does not treat all bays, and the new system will meet OSHA's requirements and will enhance firefighter health and workplace safety. The third item is for apparatus refurbishment and upgrade. This project will refurbish and upgrade their military surplus high-water truck so it can be safely and effectively used during evacuations and storm events. The fourth item is for administrative vehicle replacement. The administrative vehicle is used daily and carries a full complement of firefighting and EMS gear as the chiefs respond to structure fires as safety officers and command staff. The final request is for fire department building repairs for all five (5) stations, apparatus maintenance facility and training tower.

Mr. Schmitt added that there are a number of items that will be funded out of the remaining funds from the 911 Dispatch account. The building repair item is being funded out of the bond premium with the intention of ultimately landing in their operating budget in a future year.

4. INFORMATION TECHNOLOGY

Ms. Liu presented the Information Technology's capital budget. There are four (4) requests. The first item is for a citywide technology refresh. The technology refresh will cover over 30 departments in 14 different locations, and the funding will be used to replace the aging equipment. This includes upgrading the public computers and maintaining the public Wi-Fi as well. The second item is for refreshing the mobile data terminal in police patrol cars. They are going to equip 10 cars with mobile devices, software, license and mobile printers. This will allow officers to access the information in real time and work more efficiently while in the field. The third item is cybersecurity enhancement. This request focuses on strengthening their cybersecurity capabilities. They are looking to implement a managed detection and response solution so they can continue to monitor their system, detect threats and quickly respond to potential incidents. The last one is for fiber extension for the Senior Center. The goal is to bring fiber internet to all city buildings. The senior center has a park and rec offices, senior center, daycare services and security cameras that are managed by building management. All of those things need a reliable network. Their overall goal is to improve digital access, support modern programs and service for senior residents.

5. MANAGEMENT AND BUDGETS

Mr. Schmitt explained the changes to the budget book. They implemented a new system called ClearGov. The first phase of it was just for the budget books. It has been close to a year since the implementation. The next phase is to purchase the operating budget module from ClearGov. This will cover the full budget cycle process where the department heads can enter their information. It will store all the data and can track each of the different versions from the original requests from the departments to anything that comes after. This system will allow them to do things more cleanly, efficiently and be a more professional-looking product.

Mr. Frayer asked if the new system would be able to facilitate forecasting, year-to-date budget analysis, budget versus actual performance reviews.

Mr. Schmitt answered there will be some efforts on the analysis side to combine systems. The information that goes into ClearGov will still be in Munis.

6. BOARD OF EDUCATION

Mr. Asmani presented the capital budget request for the Board of Education. The first request is for the installation of vestibules for two (2) of the schools and some fencing work for three (3) other schools. The second request is for curriculum and textbooks. The district has developed a K-12 Literacy Vision Plan. This would be the second year of implementation for grade 6 through grade 12. The third item is for student technology. Those funds will be dedicated toward the replacement of devices for students. The purchases are for Chromebooks, iPads, desktops for classrooms. The district has also begun the process of updating the science and social studies curriculum. Band instruments are another item request. Many of the band's instruments are over 20 years old, and they have been replacing them at different levels for the past three (3) years. Instructional technology focuses on staff. This request is for all the computers and smart boards for staff. It also includes database upgrades and instructional tools. They also have an asbestos abatement program. They are planning to abate the asbestos from Naramake School. They have been doing one (1) school a year. Capital repairs and replacement is an annual repair for miscellaneous things within the building. They are working on paving Brien McMahon, and they are asking to begin the study for the parking lot. The current parking lot does not meet current traffic needs and flow. The district vehicle replacement item is to replace the 20-year-old vehicle with a plow. This vehicle primarily serves the Brien McMahon campus.

Mr. Lo stated that they have been working on the construction of the new Norwalk High School for a year and a half. The school was last upgraded in 2005, 2006. He gave a brief background on the last upgrade. They continued to receive requests for upgrades after that. The building was built in 1972 and with all the upgrades done, the school was still not at the level that's necessary to get the school to the latest standard of high school in the community. Traditionally, the city will get 22% reimbursement from the state. As part of this project, the city received special legislation for 80% reimbursement. The special legislation was approved approximately two (2) years ago. He explained the phases of this project and said that it would be a multi-year project. They have scheduled a tour for the city council next week. The building construction is scheduled to be completed by the fall of 2027, and the students will move into the new building. The day after, they will tear down the existing building and reconstruct the whole athletic facility in the front of the building by fall of 2028. Due to the length of time it will take for the project, there were things that they did not bid out, so they are requesting additional funds to complete the project. He explained those expenditures and the need for additional funds. He said they are potentially eligible for 80% reimbursement for the balance of the money. About \$16 million will come from the state through reimbursement. The additional fund request is for \$22 million with a possible 80% reimbursement. Councilmember Lopez asked if the additional fund request is because the project went over budget. Mr. Lo stated there were numerous reasons and gave him an explanation. A discussion ensued about the funding for this project.

7. REDEVELOPMENT

Mr. Bidolli presented a capital budget request for \$500,000 in local matching funds to secure the \$14 million raise grant they were awarded through USDOT. The project is to make operation and safety improvements along two (2) miles of MLK from North Main to Wilson Avenue and enhance transportation access and mobility around the South Norwalk Train Station. He said they need to have adequate matching funds allocated before executing the grant agreement. They expect to start design and outreach work next year, and they will be advancing the project to permitting and construction from there.

8. CODE ENFORCEMENT

Mr. Habansky presented the streetscape improvement capital request. This is part of a three (3) year contract that was signed by Code Enforcement with Love Your Home last year as part of the capital budget request. He stated that this project includes plantings throughout the city, planters around the Maritime, cleaning up medians throughout the city, and putting up holiday decorations along Washington and Wall Street. This is a continuation of year two (2) of the three (3) contract with Love Your Home.

9. PLANNING AND ZONING

Mr. Kleppin presented two (2) capital budget requests. The Open Space fund is an annual request they put in for \$50,000.00 for properties that might come up that the city might want to acquire for open space or something similar. The second item is document scanning. They have been document scanning for the last couple of years and that is related to two (2) initiatives, field cards and building permits. They have scanned the field cards for the years 1929, 1959, 1971, and 1983. Those cards are all scanned, totaling over 90,000 records, averaging 5 pages per record. They are scanning building permits and eventually zoning permits, and have done the years 1923 through 1986, about 54,000 records averaging about 17 pages per record. They have also scanned large plan sets, about 2,000 records averaging 20 pages per record. He explained how many records there are for the 1990s, and it may take a few years to complete. Once that is done, they will begin scanning the zoning permits.

10. TRANSPORTATION, MOBILITY, AND PARKING

Mr. Travers presented their capital budget requests. Their first request is for roadway design and reconstruction. He explained the project on Ward Street. County at William Street by the high school, there are concerns in that area. They want to make a sidewalk connection from Grumman to Cranberry Park. New sidewalk construction project on Lexington Avenue, Chestnut Hill, and there will be a public meeting on Silvermine Avenue and Winfield Street. There is a sidewalk gap on Taylor Avenue, and it may need a retaining wall. They will be applying for grants as well. A new traffic signal is needed for the new high school; off-site improvements are not covered by the grant,

so they would have to cover the costs. He discussed the requests for traffic system enhancements. He answered all questions the committee had.

Mr. Bolella added that this year's request is largely a match to that community connectivity funding that they secured at the end of last year to finish East Wall St to Town Green to improve streetscape, lighting and multimodal bike lanes. Some of the additional funding requested is to advance designs beyond phases 2a and 2b and start planning for phase 3. Most of that funding will go to advance the designs, which are at 60% for that project. Some funding will be to maintain the roadways they are not able to get to until the latter phases of the project. He said they want to make some improvements on Wilson Avenue along the Safe routes to schools. They want to look at an intersection study at Roton school. He explained how that would work. Sidewalk enhancements throughout the whole corridor. He talked about sidewalks on Lennox, Auburn and Noah Lot Lane.

Mr. Schmitt thanked Mr. Travers and his team for reducing their budget significantly. He stated that Mr. Travers and Ms. Valadares were the most impacted by the budget reductions. He said they were great and cooperative to work with, and he appreciated that. He explained the process of budget reductions.

11. ARTS AND CULTURAL COMMISSION

Ms. Godeski presented the capital budget requests for Arts & Cultural Commission. The first request is the Arts in Public Places Program. The request is for \$150,000.00 a year. This funding is used to keep investing in the arts in Norwalk. They still have \$150,000 from last year's unspent due to a delay in projects which delayed the Route 1 corridor underpass. That project will be done in the upcoming fiscal year. They have an item for signage. Public art inventory is their second request. They have over 80,000 pieces of art but do not have a comprehensive inventory of those pieces. The comprehensive inventory should take about 12 to 16 months and that entails finding, digitizing and evaluating the pieces. The art pieces that are insured are the ones in the public realm, like mostly sculptures or outdoor pieces. Ms. Godeski named the places where some of the art is located. She said, Mr. Westmoreland knows where most of the art is located and what we have. Building management also knows where most of the art is located.

Mr. Habansky added that Norwalk has the largest arts and cultural district in the state of Connecticut. He said if they think the value of the art inventory is there, this could be one of the crown jewels on these arts and district trail and serve as the backbone for this. The timing is perfect to execute a project like this. He said without the inventory, they would always ask questions, so this will allow them to get a baseline to make more strategic decisions going forward.

12. BUSINESS DEVELOPMENT AND TOURISM

Ms. Godeski presented the capital budget items. The first request is for special events. Half of those funds will go to a sound stage and lighting contract. That contract went out to bid, and they are in its second year out of a three (3) year contract. A quarter of the funds will be paid for parks, police officers and DPW. 20% will go to actual performers, attractions, and activities that they have at the actual events. The last 5% will go to EMS costs. They are expecting the same in-kind donations from their partners going forward which they depend on helping to keep their budget lower. She said this is a major pivotal point, including their marketing, which is in their operating budget that promotes tourism and brings people to Norwalk and supports their businesses. They compiled a complete analysis for the board of estimate and taxation on received dollars and economic impact. The analysis essentially reads that they are making a profit, not in an actual dollar amount, but by the economic impact on all the things that they are doing versus what they are requesting to do. The second request is for the Small Business and Main Street Program. Those funds will be used for the storefront improvement program and their innovations program for new business in the city. She explained those programs. They are going to receive a \$1 million grant, a SIF grant, from the State of Connecticut, that is specifically for storefront programs on Washington Street.

D. ADVANCE THE 2026-2027 CAPITAL BUDGET TO THE COMMON COUNCIL FOR APPROVAL WITH THE NOTED AMENDMENTS.

Ms. Young thanked everyone for their hard work and the hard decisions they had to make during this budget process.

Mr. Schmitt addressed the ADA funding. He stated that the original request was for \$480,000.00 and after requesting all departments to reduce their budget, the request came back as a \$144,000.00 reduction which brings it to \$336,000.00. He doesn't have an explanation as to why it ended up being eliminated in the final version, his version and the mayor's proposal but the funding will be restored to \$336,000.00 for ADA funding.

Ms. Wennerstrand asked if they knew what the breakdown would be for the \$336,000.00.

Ms. Godeski stated that the breakdown is in the letter she sent to the committee from the chair of the ADA committee.

Chair Goldstein stated that they will work with council to make sure it is done appropriately. He said that there will be a revised request for the \$336,000.00. He

explained the line item in the historical commission budget for repairs of the Lockwood Mansion. The mayor's recommendation is \$1.5 million, but the adequate amount needed is \$1.25 million. He said they would make a motion to reduce the capital budget for that item by \$250,000.00. He said that Mr. Frayer suggested reallocating the \$250,000.00 to ADA. A discussion ensued about having a conversation with Community Services. They decided to make the amendments at the full council meeting.

Mr. Schmitt shared his screen and explained the debt waterfall and fund balance to the committee.

****MS. YOUNG MOVED TO ADVANCE THE CAPITAL BUDGET WITH DISCUSSED AMENDMENTS TO FULL COUNCIL
MOTION PASSED UNANIMOUSLY

V. OLD BUSINESS

There was no old business.

VI. ADJOURNMENT

Ms. Young moved to adjourn.
Motion passed unanimously.
The meeting was adjourned at 8:37p.m.

Letter to Members of the Economic and Community Development Department and City Council

Submitted by: **Susanne Giannitti**

Dear Members of the Economic and Community Development Department and City Council,

As members of the ADA Transition Committee, we were informed at our April 1 meeting that the proposed ADA capital budget for Fiscal Year 2026–2027 has been eliminated. While we recognize the need for fiscal constraints, accessibility and compliance are not optional obligations and should not be deferred.

This marks the first time since the ADA capital budget's inception in 2013 that it has been fully eliminated. There is a significant difference between making reductions and eliminating a budget entirely. Once removed, it becomes exceedingly difficult to restore, placing long-term progress at serious risk.

Although there are projects currently underway, we will soon reach a point where no further progress is being made. Prior administrations made meaningful and public commitments to inclusion for people with disabilities. The elimination of this budget signals a departure from that commitment and raises concern about the City's ongoing dedication to accessibility.

We respectfully urge you to reconsider, at minimum, one critical priority project: the Norwalk Senior Center (\$150,000).

The courtyard is scheduled for reconstruction, supported by a \$70,000 investment, yet its primary access remains stairs only. Two sets of outdated double doors further restrict access for individuals using mobility devices—including wheelchairs, scooters, rollators, walkers, and canes—used by a significant portion of the Center's population. These doors lead to a small platform at the top of the stairs, effectively creating a dead end for those users.

This is not only exclusionary—it creates a clear life-safety and liability concern. In the event of an emergency, individuals could be directed to an exit that does not provide an accessible route to safety, potentially trapping occupants and impeding egress for all. This concern is heightened by the population served, many of whom have mobility and cognitive impairments.

The only alternative accessible route requires individuals to travel a significant distance through the building, exit into the parking lot, and navigate an uneven exterior pathway to reach the courtyard. Expecting individuals with physical and cognitive challenges to use this route is not reasonable and does not meet the standards we are obligated to uphold.

Additionally, the Family & Children's Agency at the Benjamin Franklin Community Center is a critical community resource and is effectively being overlooked through the

elimination of the budget, despite clear and documented accessibility and safety requirements.

The City of Norwalk is also preparing to release an updated ADA Transition Plan, which we are federally required to make publicly available. This plan will outline the City's obligations and expected commitment to ongoing accessibility improvements.

Eliminating the ADA capital budget at this time sends a contradictory and concerning message that the City is not prioritizing these responsibilities.

A public space is only as inclusive as its accessibility. When individuals using mobility devices cannot reach the courtyard at the Norwalk Senior Center, the space is, in practice, not public for all. The proposed ramp and door improvements are not enhancements—they are necessary to meet ADA requirements, ensure safety, and provide equitable access.

We strongly urge the City to reinstate funding for the ADA capital budget, and at minimum, prioritize the Norwalk Senior Center project to address immediate safety, compliance, and equity concerns.

Thank you for your thoughtful reconsideration of this matter.

Respectfully submitted,

Susanne Giannitti

On behalf of the ADA Transition Committee

THE ECONOMIC AND COMMUNITY DEVELOPMENT COMMITTEE OF THE CITY COUNCIL

125 East Avenue
P.O. Box 5125
Norwalk, CT 06856

**TO: MEMBERS, ECONOMIC AND COMMUNITY DEVELOPMENT
COMMITTEE OF THE NORWALK CITY COUNCIL**

FROM: NORWALK REDEVELOPMENT AGENCY STAFF

DATE: MAY 6, 2026

RE: CDBG PY52 ANNUAL ACTION PLAN

As an entitlement community, The City of Norwalk receives an annual allocation of community development funding from the U.S. Department of Housing and Urban Development (HUD). In 2025 the five-year Consolidated Plan was submitted to and accepted by HUD. This Annual Action Plan is for year two of the five-year period.

PUBLIC PARTICIPATION

Due to the later release of HUD's funding allocations, any comments received during the 30-day comment period starting on April 24, 2026 and ending on May 25, 2026 for the draft of the program year 52 Annual Action Plan will be documented and presented at the May 26, 2026 City Council meeting. Documented comments will be shared with the Council members as they are received to allow for adequate time for consideration. A summary of public comment received during the comment period and hearing will be noted in *AP-12 Participation* of the Annual Action Plan draft.

PY52 FUNDING SUMMARY

The City's CDBG amount available for funding for PY52 is \$842,938. This number is comprised of \$840,938 of 2025-2026 entitlement funding and \$2,000 of anticipated program income. The allocation is \$40,938 more than anticipated funding listed in the Notice of Funding Opportunity (NOFO) and \$7,677 more than the prior year allocations. The proposed the funding allocations reflects the increased allocation. Additionally, the plan will convert \$200,000 from the Revolving Loan Fund to Program Income.

A total of 31 eligible sub-recipient applications were received during the yearly application window. Per the recommendation of the consolidated plan consultants and in coordination with Norwalk City Council members, a scoring rubric was developed at the start of the 2025-2029 Consolidate Plan period. The 31 applications were scored by a committee of City and Agency Staff using the noted rubric. The applicants receiving the highest average scores are being advanced for funding consideration.

Housing and Facility project funding made available to the public totaled \$218,643.88. Seven applications for Housing and Facility projects were received and requested \$354,270.95 within the applications. The four organizations qualified through scoring are being advanced for funding consideration totaling \$154,950.95. Service funding made available to the public totaled \$126,140.70. This value reflects the 15% cap on entitlement funds for service projects. 22 service applications were received and requested \$935,469.00 within the applications. The six organizations being advanced for funding consideration totaled \$151,499 of requested funding. A reduction of

approximately 17% was made to the requested amounts of the six applications in order to maintain the service cap.

Below is a project summary of funding allocations being advanced for consideration to the ECD Committee and included in the Annual Action Plan draft. CDBG program planning and administration will continue to operate according to the 20% formula as prescribed by HUD. All public service activities are subject to HUD’s 15% cap of the allocated funding. Public service activity presented below fall within the maximum allowable funding for the category.

All drafts of the PY52 Annual Action Plan and PY52 sub-recipient applications are available online at: <https://www.norwalkct.gov/1412/Community-Development-Block-Grant>.

PY52 (2026) Entitlement Funding: \$ 840,938 Program Income Estimate: \$2,000				
Project	Organization	Program/Project	Funding Request	Actual Funding
Public Services	Person to Person	Emergency Assistance	\$ 49,742.00	\$ 41,416.03
	Building Neighborhoods Together	Financial Empowerment Program	\$ 20,000.00	\$ 16,652.40
	Stepping Stones	Child Literacy Improvement Program	\$ 31,757.00	\$ 26,441.42
	Community Health Center	Financial Support for Health Care	\$ 5,000.00	\$ 4,163.09
	Filling in the Blanks	Weekend Meal Program	\$ 20,000.00	\$ 16,652.34
	The Rowan Center	Crisis Support Therapy	\$ 25,000.00	\$ 20,815.42
	Subtotal		\$ 151,499.00	\$ 126,140.70
Public Facilities	The Carver	Fire Alarm System Replacement	\$ 58,450.95	\$ 58,450.95
	Elder House	Development of Outdoor Facility Space	\$ 175,000.00	\$ 63,500.00
	Subtotal		\$ 233,450.95	\$ 121,950.95
Housing	Sound Communities	72 South Main Street Roof Replacement Project	\$ 18,000.00	\$ 18,000.00
	HomeFront	Home Revitalization Programming	\$ 15,000.00	\$ 15,000.00
	Subtotal		\$ 33,000.00	\$ 33,000.00
City Neighborhoods (CN)	City of Norwalk	PY52 City Neighborhood: Funds reserved for City operated housing and facility projects to cover direct project costs for eligible activities.	\$ 393,258.75	\$ 393,258.75
NRDA Admin	Norwalk Redevelopment Agency	PY50 Admin: Administrative and planning funds for Norwalk Redevelopment Agency staff to be used for general program management and soft costs activities.	\$ 168,587.60	\$168,587.60
			Total	\$842,938.00

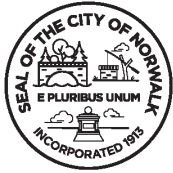
REQUESTED ACTIONS:

Advance the PY52 Annual Action Plan (AAP) to the City Council for its approval and to authorize the Mayor to execute any and all documents associated with the submission of the PY52 AAP to HUD and all documents consistent with the approved PY52 AAP.

Links

PY52 Annual Action Plan:

<https://www.norwalkct.gov/DocumentCenter/View/39116/Norwalk-2026-AAP---Public-Comment-Draft-43026?bidId=>



Transportation Mobility & Parking

CITY OF NORWALK
Transportation Mobility & Parking
P: 203-854-7335
Norwalk City Hall
125 East Avenue, PO Box 5125
Norwalk, CT 06856-5125

To: Economic and Community Development Committee of the Common Council

From: Benjamin Yeung, P.E. – Senior Traffic Engineer, Transportation, Mobility, and Parking (TMP)

CC: Sabrina Godeski, BS, MPL, AICP – Director of Business Development & Tourism
James Travers – Director, TMP
Garrett Bolella – Assistant Director, TMP

Subject: May 2026 Agenda: Gregory Blvd Roundabout & Neighborhood Traffic Safety Improvements Project – VHB Task Order – Amendment 1

Date: May 6, 2026

Background:

The City of Norwalk aims to enhance road safety and mobility for all users – including motorists, bicyclists, and pedestrians. For years, local residents have called for action on addressing issues at the intersection around the Roger Ludlow Monument in East Norwalk and have voiced their concerns with Fifth Street operations. Public comments listing issues with this area were noted in the development of Norwalk's 2022 Transportation Master Plan. Furthermore, we have a letter of support for our proposed improvements which was submitted by the Norwalk Bike-Walk Commission.

The issues include:

1. Non-standard circular intersection:

The intersection of Gregory Boulevard, Marvin Street, and Fifth Street encircles Roger Ludlow Monument and serves as a gateway to the Marvin Beach neighborhood and to the major recreational destination of Calf Pasture Beach. However, the current intersection configuration lacks marked pedestrian crosswalks on most approaches and has little to no cyclist crossings. It also contains a lot of underutilized paved area, which leads to high vehicle turning speeds and a more treacherous environment for vulnerable road users. Finally, the intersection's traffic control devices, including stop signs on some approaches and none on others, and a yield sign for the eastbound left turn from Fifth Street onto Gregory Blvd are not in accordance with a typical modern roundabout, leading to confusion among drivers on who has right-of-way. Past efforts to rectify this were not successful, so it was concluded that properly reconstructing the intersection as a modern roundabout would be the only way to make the changes to typical roundabout traffic control more intuitive to drivers. The current deficiencies have manifested in data which shows a high frequency of hard braking by vehicles stopping suddenly to avoid a collision and/or obey a traffic control device which they did not expect.

2. Fifth Street traffic concerns:

Fifth Street between Cove Avenue and Gregory Boulevard is a neighborhood street which also handles higher traffic volumes than nearby parallel streets since it leads directly to Marvin Street and Calf Pasture Beach Road. Fifth Street residents have noted to City staff in the past that the road is frequently used as a cut-through for traffic headed to or from Calf Pasture Beach, especially in the summer months. This has led to more observations of speeding and calls for traffic calming to a level appropriate for a neighborhood street.

3. Pedestrian crossings to Ludlow Park across Gregory Blvd:

Ludlow Park is a popular recreational amenity for the East Norwalk neighborhood, with a baseball/softball field and pickleball courts that are frequently used throughout the year. The park is located on the east side of Gregory Boulevard, while many of the local park users live in the Marvin Beach neighborhood on the west side of Gregory Boulevard. The Marvin Beach Association has called on City staff to address safety concerns with the pedestrian crossings into the park at Roland Avenue and Alden Avenue by improving pedestrian visibility and lowering traffic speeds along Gregory Boulevard.

4. NRVT and bike access to/from Calf Pasture Beach:

The Norwalk River Valley Trail (NRVT) is currently routed from Calf Pasture Beach, northward on Calf Pasture Beach Road and straight through the intersection of Marvin Street at Gregory Boulevard onto Fifth Street. However, despite being located so close to the scenic southern end of one of Fairfield County's longest trails, the NRVT lacks designated off-street facilities in the East Norwalk neighborhood. Calf Pasture Beach is one of the most popular recreational destinations in Norwalk and while there are bike lanes along Calf Pasture Beach Road, there is a lack of a seamless transition through the intersection at Gregory Boulevard, Marvin Street, and Fifth Street, which limits its potential as a bike route that can be safely used by all ages and abilities.

Project Description:

To address these various issues, the City has already begun planning and engineering design for the construction of a modern roundabout at the intersection of Gregory Boulevard, Marvin Street, and Fifth Street. Converting the existing non-standard traffic circle into a modern roundabout will improve safety for all road users. Roundabouts are proven to be better than traditional signalized intersections for traffic calming, crash reduction, and are more effective at processing seasonal and special event traffic demands without causing unnecessary delay at other times. Roundabouts are more efficient, environmentally sustainable, and offer smoother traffic flow along a hurricane/flood evacuation route. The proposed design will also safely accommodate pedestrians and bicyclists, while providing a beautiful gateway to the shore in East Norwalk.

Modifications are also proposed at the adjacent intersection of Marvin Street and Calf Pasture Beach Road. To reduce delay on the higher-volume northbound left turn from Calf Pasture Beach Road, the current concept includes curb line changes to keep traffic free-flowing between the west and south legs of the intersection, and to add more green space where Ludlow Manor currently intersects Marvin Street.

The project will also include a shared-use path along Fifth Street (to be signed as the NRVT) with consideration for traffic calming alternatives such as raised intersections or chicanes. The shared-use path would continue towards Calf Pasture Beach Road and wrap around the north and east sides of Ludlow Park. This is planned to tie into a longer path which would extend southward all the way to Calf Pasture Beach itself, as laid out in the 2022 Transportation Master Plan. Finally, the project will incorporate new crosswalks on all sides of Ludlow Park with curb extensions or median refuge islands to support pedestrian safety. All new roadway improvements will only utilize the existing public right-of-way.

Funding and Schedule:

Under TMP's traffic engineering on-call contract, the City of Norwalk initiated a task order with engineering consultant VHB in November 2022 for an initial feasibility study and engineering design services for the roundabout project. As of now, the feasibility study and concept design have been completed, and the design team is preparing to advance to preliminary engineering and public

engagement. Since the initial task order, the scope of the project has been expanded to include the shared-use path along Fifth Street and the other roadway improvements around Ludlow Park. The deliverable from the task order amendment requested here will be “shovel-ready” plans for the expanded project limits, including the roundabout, Fifth Street, and Ludlow Park crosswalk improvements.

A State appropriation of \$400,000 secured by Senator Bob Duff was authorized by City Council in March 2026, to be used to fund the design and engineering for this project. To date, the City has received \$850,000 in funding for future construction of this project, in a Federal earmark secured by Congressman Jim Himes. We are also maintaining \$200,000 in capital funding as a grant match for future construction. TMP remains confident that we will be best positioned to secure the remaining funding that is needed for construction if we have shovel-ready plans.

REQUESTED ACTIONS:

- A. Authorize the Mayor, Barbara C. Smyth, to execute an Amendment to the Contract between the City of Norwalk and VHB for Design and Engineering Services for the Gregory Boulevard Roundabout & Fifth Street Shared-Use Path Project, in an amount not to exceed \$246,000.**
- B. Authorize the Director of Transportation, Mobility, and Parking to execute orders on the contract between the City of Norwalk and VHB for Design and Engineering Services for the Gregory Boulevard Roundabout & Fifth Street Shared-Use Path Project, for a sum not to exceed \$24,600.**

ACCT: 580000-5796-AID08

Sincerely,



Benjamin Yeung, P.E. – Senior Traffic Engineer, TMP



Engineers | Scientists | Planners | Designers

100 Great Meadow Road, Suite 200, Wethersfield, Connecticut 06109
P 860.807.4300 F 860.372.4570 www.vhb.com

Client Authorization

New Contract Date: April 30, 2026
 Amendment No. 1 Project No. R043182.000
Project Name: Gregory Blvd Roundabout Design

To: City of Norwalk Purchasing Department PO Box 5125 Norwalk, CT 06856	Cost Estimate	
	Amendment	Contract Total
Labor	\$246,000	\$396,000
Expenses	Included	Included
TOTAL	\$246,000	\$396,000

Email: byeung@norwalkct.gov Lump Sum Time & Expenses
 Cost + Fixed Fee Labor Multiplier

Phone No: 203-854-7335 Estimated To be determined with City

ADDITIONAL SCOPE OF SERVICES – GREGORY BOULEVARD

The original agreement entails engineering design and preparation of construction plans, specifications, and estimate (PS&E) for the installation of a roundabout at the intersection of Gregory Boulevard at 5th Street/Marvin Street and reconfiguration of the Calf Pasture Beach Road intersection with Marvin Street. The proposed improvements to be designed under the original agreement were based on a conceptual improvements plan previously prepared by VHB.

Under this amendment, VHB will revise the previous concept plan and expand the project area limits as described below. VHB will present the concept plan at one (1) public information meeting and then prepare construction plans, specifications, and estimate (PS&E) for the project as described under the original agreement. The PS&E will be submitted to the City at the milestones described in the original agreement.

The additional services to be provided by VHB under this amendment are described below.

1.0 CONCEPT DESIGN (10%)

VHB will revise the previously noted concepts to include the following revisions:

1.1 5th Street:

- VHB will expand project limits to the west to the intersection of 5th Street at Cove Avenue
- VHB will include streetscape improvements to 5th Street showing a 10' path and 4' amenity zone on the south side of the road, 10' travel lanes, and 8' parking section on the north side of the road.
- VHB will include an alternative for the 5th Street streetscape improvements showing a 10' path and 4' amenity zone on the south side of the road, 10' travel lanes, and 8' chicaning parking pattern alternating between the south and the north side of the road.
- VHB will match the back of walk on the south corner of 5th Street at Gregory Boulevard and modify the concept to accommodate the streetscape improvements to 5th Street. VHB will verify navigability by SU-30s for the 5th Street approach.
- VHB will show a raised intersection concept at the intersection of 5th Street and Hawkins Avenue.

1.2 Gregory Boulevard:

- VHB will expand project limits to the south to the intersection of Gregory Boulevard at Alden Avenue.

- VHB will show bump outs on the east side of Gregory Boulevard at the Roland Avenue and Aden Street intersections.

1.3 Calf Pasture Road:

- VHB will expand project limits to the south to the intersection of Calf Pasture Road at Marvin Elementary School.
- VHB will show a merge to one lane in the northbound direction on Calf Pasture Road.
- VHB will show one lane southbound on Calf Pasture Road increasing to two lanes south of the project limits.
- VHB will show a parking lane on the west side of Calf Pasture Road.
- VHB will show the median as a drivable/mountable median for use during special events.
- VHB will show the on road multi-use path bike lane transition on the west side of Calf Pasture Road.
- VHB will show the installation of a raised crosswalk and bike crossing across Calf Pasture Road near the south end of the project limits and Marvin Elementary School.

1.4 General improvements:

- VHB will include access to 3 Marvin Street on the concepts.
- VHB will prepare turning movement templates for the previously prepared roundabout concepts to ensure accommodation of the design vehicles and for presentation during the public meeting. Largest design vehicles for the roundabout concepts will be B-40 not to utilize truck apron and WB-62 using the truck apron.

VHB will incorporate and prepare responses to one (1) round of City comments compiled by the Norwalk Transportation, Mobility, and Parking Department (TMP) which will include comments from any impacted City Departments (e.g., Department of Public Works, etc.).

The color concept plans prepared under this task will show sufficient detail to illustrate the approximate layout of the roundabout and to demonstrate that the roundabout will accommodate the design vehicles noted above. Detailed engineering design including fastest path analysis of the roundabout concepts is included under Task 5.0.

2.0 **MEETINGS AND COORDINATION**

The original agreement included attendance at one public information meeting. Under this amendment, VHB will attend a second public information meeting and prepare a PowerPoint presentation, print hard copies of the conceptual improvement plans, and prepare up to four (4) colorized boards (24" x 36") for presentation materials. Minutes and comments from the meetings will be documented and reported to the City of Norwalk. The City will be responsible for providing a venue and advertising the meetings.

VHB will attend an additional public meeting in support of City staff on April 30, 2026. VHB will be available as needed during the question and answer session.

The original agreement included attendance at four meetings with City staff in addition to the public information meetings noted above. Under this amendment, VHB will attend one additional meeting with City staff, bringing the total number of meetings to five.

3.0 SURVEY

VHB will hire subconsultant Martin Surveying Associates, LLC (MSA) to perform and prepare a Topographic Survey and Class D Right of Way Survey pursuant to the "Standards for Surveys and Maps in the State of Connecticut" as adopted by The Connecticut Association of Land Surveyors on September 26, 1996, amended October 18, 2018. The survey will conform to horizontal accuracy class A-2, T-2 for topography and V-2 for vertical accuracy.

TOPOGRAPHIC

MSA will Survey and locate existing features and improvements along Fifth Street, Marvin Street, and Calf Pasture Beach Road to capture the extent of the additional concept improvements to support the roundabout design.

Topographic contours will be one foot with critical spot elevations shown in flat areas or where contours do not accurately depict the slope of the land.

The survey will include permanent features within the existing street right of way boundaries and also within the first 5' of adjacent properties. The survey will include the location and size of underground utilities including gas, water, electric and communication lines; location of utility poles with number, ownership, and overhead wires; location, pipe diameter and materials, grate and invert elevation of catch basins and manholes. MSA will measure and plot top of frame, invert, and sump elevations, and pipe sizes and types on storm drainage and sanitary sewer systems within the survey limits.

RIGHT OF WAY

The survey will show existing right-of-way and property lines for all properties within the project limits. Said Right of Way and property lines will be based upon record research, other maps, limited field measurements and other sources and conform to a class A-2 accuracy for properties on the south side of Fifth Street and class D accuracy elsewhere within the project area.

CONTROL

The horizontal control will be tied to the State of Connecticut coordinate system (N.A.D. 1983), and vertical control to (N.A.V.D. 1988). Control points shall be established in the field and will be shown on the plan with the appropriate coordinate values and recovery ties clearly marked. Two benchmarks will be set within the project limits.

4.0 DRAINAGE ANALYSIS

The original agreement included drainage analysis for the 25-year storm. Under this amendment, VHB will conduct additional drainage analysis for the original project area and expanded project area for both the 25-year and 100-year storm. This drainage analysis will be documented in a drainage report as noted in the original agreement.

5.0 DESIGN OF EXPANDED PROJECT AREA

VHB will revise the concept plans and expand the project area limits as described in Task 1.0. VHB will then prepare construction plans, specifications, and estimate (PS&E) for the project as described under the original agreement. The PS&E will be submitted to the City at the milestones described in the original agreement.

VHB will assist the City in submitting the plans to the CTDOT Roundabout Committee for review and input in conjunction with the Preliminary Design and Final Design Submittals. VHB will assist the City in preparing up to two comment responses. VHB will incorporate CTDOT Roundabout Committee feedback in conjunction with City Comments as described in the original contract.

During the Final Design stage, VHB will Retain the services of a subcontractor to conduct test pits at up to five (5) additional locations. With the ten (10) locations from the Original Agreement dated November 9, 2022, this brings the total number of test pits to be conducted up to fifteen (15). VHB will meet with the subcontractor at the project site to field mark the test pit locations. VHB shall review the results of the test pits and incorporate into the design.

COMPENSATION

VHB will perform the Scope of Services contained in this agreement on a lump sum basis. The lump sum fee is \$246,000 which includes all VHB labor, subconsultants/subcontractors, and reimbursable expenses.

SCHEDULE

VHB will begin performance of the above services upon receipt of written authorization to proceed. The schedule is also subject to timely delivery of information and reviews promised by the City. If the City requests that work under this Proposal be stopped, the schedule is subject to renegotiation when written authorization to proceed is received.

SERVICES NOT INCLUDED

The following additional services are, not included in this amendment at this time:

- Additional traffic data collection and/or analysis
- Field delineation of inland wetland and watercourse boundaries
- Environmental Services (hazardous materials)
- Bidding phase services
- Construction administration and inspection
- Test pits beyond those in the contract
- Design support during construction
- Utility test pits and/or subsurface exploration surveys beyond what is specified in the contract
- Additional survey
- Preparation of easement/taking maps
- Archeological investigation, identification, observation, or reports
- Preparation of as-built plans
- Submittal to the Connecticut Department of Transportation (CTDOT) or other reviewing agency for review beyond the CTDOT Roundabout Committee
- Bid level Front End Documents
- Plan preparation for applications for funding

Should services be required in these areas, or areas not previously described, VHB will prepare a proposal or amendment, at the City's request, that contains the Scope of Services, Compensation, and Schedule to complete the additional services.



If a purchase order or other authorization document is issued by Client, notwithstanding anything to the contrary in any such document, the terms and conditions of this Agreement will be controlling and will take precedence over any additional or different terms contained in any document generated by the Client.

The fees in this proposal/contract may be subject to change if not accepted within 60 days from the date of issue.

Prepared by: William Kresic, PE, PTOE, RSP1

Document Approval: SON

Please execute this Client Authorization for VHB to proceed with the above scope of services at the stated estimated costs. No services will be provided until it is signed and returned to VHB.

- Subject to attached terms & conditions
- Subject to terms & conditions of the TMP On-Call dated July 5, 2025 as referenced our original agreement dated November 9, 2022; subsequently replaced by the On-Call 4448 dated November 12, 2025.

VANASSE HANGEN BRUSTLIN, INC. AUTHORIZATION

CLIENT AUTHORIZATION (Please sign original and return)

By: 

By: _____

Print: John T. Hapkiewicz, P.E.

Print: _____

Title: Managing Director

Title: _____

Date: 4.30.2026

Date: _____



Transportation Mobility & Parking

CITY OF NORWALK
Transportation Mobility & Parking
Norwalk City Hall
125 East Avenue, PO Box 5125
Norwalk, CT 06856-5125

To: Economic and Community Development Committee of the Common Council

From: Nell Blaszkiwicz – Traffic Analyst, Transportation, Mobility, & Parking

CC: Sabrina Godeski, BS, MPL, AICP – Director of Business Development & Tourism
James Travers – Director of Transportation, Mobility and Parking
Garrett Bolella, P.E., PTOE, RSP1 – Assistant Director, Transportation, Mobility and Parking

Subject: December 3rd, 2025, Meeting Agenda Item – Authorize the Mayor, Barbara C. Smyth, to execute an agreement between the City of Norwalk and Streetlight Data, Inc. for citywide traffic data analyses, for a sum not to exceed \$21,938.00.

Date: April 30, 2026

Dear Councilperson Goldstein,

We are requesting the City Council approval of a non-competitive procurement purchase to Streetlight Data Inc. for a sum not to exceed \$21,938.00.

TMP has been working with Streetlight Data Inc. since 2022 to purchase and access traffic related data, including vehicular speeds, volumes, and turning movement counts for the City of Norwalk. This platform is a powerful tool for planning TMP projects, addressing resident requests, maintaining internal databases to perform analyses highlighting Vision Zero or Complete Streets opportunities city-wide, and has been instrumental in assisting us with procuring grants.

One of the top resident concerns throughout the city is speeding in their neighborhood, followed by requests for physical investments. TMP utilizes this information to make data informed decisions on where our limited funding can be best utilized. Additionally, we partner with the Norwalk Police Department to discuss speeding patterns and areas of concern based on real data, as well as resident concerns to effectively enforce speed limits. Furthermore, having historical data from 2022 allows TMP to see how roadway improvements impact driver behavior by using data before and after project implementation. A collective effort of enforcement, engineering, and education has contributed to some of the largest reductions in crashes that we have seen.

TMP is pursuing a sole source purchase because no other traffic data company can give us all this data bundled together in such a package for a similar cost. TMP has looked at other data companies, and they are not able to provide a customizable analysis platform that Streetlight has provided for us since 2022. Additionally, keeping our database with the same data source is important for consistency and accuracy for data and comparisons of analyses.

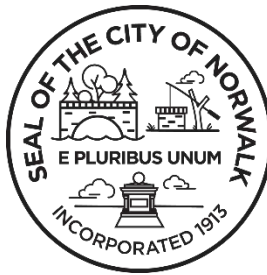
The current agreement with Streetlight Data Inc. in place for 2025-2026 ends on May 31, 2026. TMP is

requesting the Common Council approve this purchase of \$21,938.00.

I remain available to answer any question you may have. Thank you.

- A. Authorize the Mayor, Barbara C. Smyth, to execute an agreement between the City of Norwalk and Streetlight Data, Inc. for citywide traffic data analyses, for a sum not to exceed \$21,938.00.**

Account Number: 01-37-50-5258



DEPT OF FINANCE - Purchasing Department

NONCOMPETITIVE PROCUREMENT JUSTIFICATION FORM

DATE: _____

DEPARTMENT: _____

Procurement by non-competitive proposals may be used only when the award of a contract is infeasible under informal competitive Quotations (§3-204), Informal Competitive Request for Proposals (§3-205), seal bids, or competitive proposals and at least one of the following circumstances applies:

Check One:

1	The item is available only from a single source (justification is attached). The provisions of this regulation apply to all sole source procurements unless emergency conditions exist as defined by Purchasing Guideline on Emergency Procurements
2	After solicitation of several sources, competition is determined inadequate (record of source contacts and/or attempts to obtain pricing is attached)
3	The compatibility of equipment, accessories, or replacement parts is of paramount consideration
4	The item/service is available on a Cooperative Purchasing Agreement (please provide the organization name, quote, and the contract/agreement number)
5	The public exigency or emergency for the requirement will not permit a delay resulting from competitive solicitation (documented emergency contingency is attached). Please forward this form and supporting documentation within 48 hours of the Emergency
6	Other, please explain:

TOTAL COST: _____ MUNIS Account: _____

VENDOR: _____

Purchasing Agent Signature	The Purchasing Agent	Department Head Signature
	Supports	<i>James Travers</i>
Purchasing Agent Name	Does Not Support	Department Head Name
Date	Single Source Requires Common Council Authorization (in excess of \$20,000.00)?	Date

JUSTIFICATION:

ANY OTHER VENDORS CONTACTED FOR PRICING? (Please attach quotes): _____

Vendor 1: _____

Vendor 2: _____

EMERGENCY: Explain in detail the nature of the emergency

StreetLight InSight® Subscription Order Form

This StreetLight InSight® Subscription Order Document (the “Subscription Order” or “Order”) and the corresponding StreetLight Data Master Data Access Agreement (the “Agreement”) between StreetLight Data, Inc. (“StreetLight”) and Customer (as defined below) is entered into as of the date of last signature below (“Effective Date”) and governs Customer’s access to and use of the Data Products. Undefined capitalized terms used in this Subscription Order will have the meanings set forth in the Agreement.

<p>Customer Legal Name: City of Norwalk</p> <p>Entity Type: city</p> <p>State of Incorporation Connecticut</p>	<p>Billing Contact Name: Nell Blaszkievicz</p> <p>Billing Email: nblaszkiewicz@norwalkct.gov</p> <p>Billing Address 125 East Ave. Room 121 Norwalk, Connecticut 06856-5125 United States</p>
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Under the terms of the Agreement, accessible at <https://www.streetlightdata.com/MDAA-ES-2024.11> of which this Subscription Order is a part, Customer agrees to license and StreetLight agrees to provide access to the following Data Products in the indicated quantity and at the indicated pricing in U.S. Dollars:

Subscription Services

Solution Package(s)	PRICE
Street Scanner	\$0.00
Transportation Planning	\$21,938.00
SUBTOTAL for an area with a population of up to 95000	\$21,938.00
TAX	
TOTAL for an area with a population of up to 95000	USD \$21,938.00

Product Special Terms

Up to 25 Users of Customer may run an unlimited number of analyses within a specified area of the United States, with a population of up to 95000 and may include pass-through Zones to capture trips originating or ending outside of the authorized geographic area.

StreetLight acknowledges that the Subscribed Output will be shared with their named consultants working directly for the City of Norwalk, CT on local projects.

Customer Input Files

Customer will provide input Zones containing the boundaries of the Zones and directionality designation (if necessary) either via spatial files or via the StreetLight InSight® Web Application. A Zone can be a road segment, a TAZ or any other geospatial shape as defined by Customer. StreetLight may modify Zones to improve Metric results.

Delivery

Delivery via StreetLight InSight® Web Application.

Term

As of the Effective Date for a period of (12) Months.

Payment Terms

Payment due within (30) days of the Effective Date. Payment is accepted by check or ACH/EFT.

StreetLight Data Preferred Payment Method: ACH/EFT

Bank of America
 901 Main Street, Dallas, TX 75202
 Bank Routing Number (ACH): 111000012
 Bank Routing Number (wires): 026009593
 Bank Account Name: Streetlight Data, Inc.
 Bank Account Number: 4451744791
 Remittance Notification Email: ar@streetlightdata.com

Please remit payment, if by check to:
 StreetLight Data Inc
 P.O. Box 744733
 Los Angeles, CA 90074-4733

Notices

Any notices under this Agreement will be directed, if to Customer, to the Contact listed above, and if to StreetLight, at:

ATTN: Legal Department,
 StreetLight Data, Inc.
 4 Embarcadero Center, Suite 3800,
 San Francisco, CA 94105
 Email: legal@streetlightdata.com

CUSTOMER ACKNOWLEDGES THAT IT HAS READ THIS SUBSCRIPTION ORDER DOCUMENT AND THE CORRESPONDING AGREEMENT, AND UNDERSTANDS AND AGREES TO BE LEGALLY BOUND BY THEIR TERMS.

IN WITNESS WHEREOF, this Subscription Order has been executed by the parties through their duly authorized officers.

StreetLight Data, Inc.	City of Norwalk
SIGNATURE:	SIGNATURE:
NAME:	NAME:
TITLE:	TITLE:
DATE:	DATE: