

**CITY OF NORWALK  
BOARD OF ESTIMATE AND TAXATION  
REGULAR MEETING MINUTES - MAY 4, 2026  
VIA ZOOM VIRTUAL MEETING**

**ATTENDANCE:** Ed Abrams, Chair; Mayor Barbara Smyth; Troy Jellerette; Artie Kassimis; Anne Yang

**STAFF AND OTHERS:** Tom Ellis, Finance Department; Marsha Elbourne, City Clerk; Chitsamay Lam, Comptroller; Jared Schmitt, City CFO; Deanna D'Amore, Health Department Director; Mickey Docimo, Police Department; Lisa Biagiarelli, Tax Collector

**CALL TO ORDER**

Chair Ed Abrams called the meeting to order.

**ROLL CALL**

Ms. Elbourne conducted the roll call. There was a quorum present as noted above.

**ACCEPTANCE OF MINUTES**

**A. Regular Meeting: April 6, 2026,**

**B. Special Meeting: April 15, 2026**

**C. Special Meeting: April 22, 2026**

Tom Ellis presented corrections submitted by Mr. Andrasko.

**\*\*MR. KASSIMIS MOVED TO APPROVE THE REGULAR MEETING: APRIL 6, 2026, MINUTES AS AMENDED.**

**\*\*MOTION PASSED.**

**\*\*THE BOARD MOVED TO APPROVE THE REGULAR MEETING: APRIL 15, 2026, MINUTES AS AMENDED.**

**\*\*MOTION PASSED WITH ONE ABSTENSTION (KASSIMIS). IN FAVOR (ABRAMS, YANG, JELLERETTE, SMYTH).**

**\*\*MR. KASSIMIS MOVED TO APPROVE THE REGULAR MEETING: APRIL 22, 2026 MINUTES AS AMENDED.**

**\*\*MOTION PASSED.**

**SPECIAL APPROPRIATION AGENDA**

No items.

**TRANSFER AGENDA**

**A. Transfer FY 2025-2026**

Chitsamay Lam presented interdepartmental transfers for the new UKG time and attendance system (FMLA module and additional time clocks) and costs associated with the transition from bi-weekly to weekly payroll.

Deanna D'Amore presented Health Department internal transfers to cover remaining condemnation/relocation costs, the WIC program, and adult immunization/vaccine costs. Mickey Docimo presented Police Department interdepartmental transfers to rebalance overtime accounts (including SRO/Board of Education security), behavioral health unit funding, firearm supplies, and other operating accounts.

**\*\*THE BOARD MOVED TO APPROVE ALL TRANSFERS AS PRESENTED.**

**\*\*MOTIONS PASSED UNANIMOUSLY.**

**Mickey Docimo** presented the Police Department's interdepartmental transfers as part of the annual year-end account cleanup process to ensure every account ends the fiscal year in the black. This included:

- \$500,000 from the SRO overtime account to a newly created account (established by the Comptroller) to properly isolate and track Board of Education security costs for cost-center integrity and transparency (no new spending or contingency funds requested);
- \$108,000 from the premium/differential account (previously overfunded) to various overtime accounts running in deficit;
- Transfers from the "other professional" account (behavioral health unit grant funding) to the firearm supplies account (due to increased costs) and to the other operating account (for a motorcycle trailer, boat repairs, training, and end-of-year contingency buffer).

**\*\*THE BOARD MOVED TO APPROVE ALL TRANSFERS AS PRESENTED.**

**\*\*MOTIONS PASSED UNANIMOUSLY.**

## **OTHER BUSINESS**

### **A. Contingency Tracker**

Tom Ellis reported \$120,000 remaining in contingency with one month left in the fiscal year.

### **B. Approval of the FY 2026-2027 Suspense Tax List**

Lisa Biagiarelli, Tax Collector, presented the suspense tax list (primarily motor vehicle accounts with some business personal property).

**\*\*MR. KASSIMIS MOVED TO APPROVE THE SUSPENSE TAX LIST.**

**\*\*MOTION PASSED UNANIMOUSLY.**

### **C. Proposed Tax Collector Fees & Fines for FYE 2027**

Lisa Biagiarelli presented proposed modest increases to various fees and fines.

**\*\*THE BOARD APPROVED THE PROPOSED FEES AND FINES SCHEDULE BY A VOTE OF 4-1. IN FAVOR (YANG, ABRAMS, JELLERETTE, SMYTH). OPPOSED (KASSIMIS).**

**\*\*THE MOTION PASSED.**

**D. NPS School Construction - Monthly Project Update**

No discussion.

**ADDITIONAL INFORMATION**

Various financial reports were received for information only.

**ADJOURNMENT**

**\*\*MR. KASSIMIS MOVED TO ADJOURN.**

**\*\*MOTION PASSED UNANIMOUSLY.**

The meeting adjourned at approximately 7:30 p.m.

Respectfully Submitted,  
Courtney Baldwin  
Recording Secretary