



REGULAR MEETING – LIBRARY BOARD OF DIRECTORS AGENDA

MAY 14, 2026, 7:00 PM
BY ZOOM VIRTUAL MEETING

To allow public access, anyone may access a meeting by telephone and/or Zoom, or a recording in the City of Norwalk YouTube channel. Specific instructions and links can be found at norwalkct.gov/meetings.



Members of the public may call in to participate. Callers will not be able to see the meeting participants. All participants will be muted upon entering the meeting. To speak, dial *9 on the phone and you will be called on by the host of the meeting during the public comment section. All speakers must state their name and address. Comments must be on a topic on the agenda, and are limited to three minutes. Anyone disrupting the orderly conduct of the meeting, including by using threatening, hateful, or sexually-explicit language, will be removed. Please find the information using the link above.



Members of the public who wish to provide "live comments" may also use the Zoom meeting platform. All participants will be muted upon entering the meeting. To speak, click the "raise your hand indicator" and you will be called by the host of the meeting during the public comment section. All speakers must state their name and address. Comments must be on a topic on the agenda, and are limited to three minutes. Anyone disrupting the orderly conduct of the meeting, including by using threatening, hateful, or sexually-explicit language, will be removed. Please find the information using the link above.



Members of the public who wish to provide public comment are encouraged to submit those via email in advance of the meeting. For these comments to be included into the record, they must be submitted by 12:00 p.m. the day of the meeting. Please email Sherelle Harris at sharris@norwalkpl.org with the subject line "Public Comment" to provide written public comment prior to the meeting.

- I. **CALL TO ORDER**
- II. **ROLL CALL**
- III. **ACCEPTANCE OF MINUTES**
 - A. **Regular Meeting: May 14, 2026**
 - B. **April 9, 2026 Meeting Minutes**
- IV. **PUBLIC PARTICIPATION**
 - A. **Julienne Foy, Chief of Community Services**
- V. **REPORTS**
 - A. **President**
 1. **Eagles Parking**

2. Library Renovation Budget

3. History Room Dedication

B. Library Director

1. Stan Siegel, Past Library Board Chair and Member

2. FYE 2027 Operating Budget Update

3. FYE 2026 Outstanding Capital Projects

4. One Book One Community

5. ReciproCard

<https://whattoreadnextpodcast.substack.com/p/reciprocard>

VI. OLD BUSINESS

VII. NEW BUSINESS

VIII. ADJOURNMENT

CITY OF NORWALK
LIBRARY BOARD OF DIRECTORS
APRIL 9, 2026
REGULAR MEETING MINUTES

ATTENDANCE: Laurel Peterson, Heroldo Williams, Janie Williams, Alex Knop, Moina Noor

STAFF: Sherelle Harris (Library Director)

I. CALL TO ORDER

Chair Moina Noor called the Regular Meeting of the Norwalk Public Library Board of Directors to order at 7:00 p.m.

II. ROLL CALL

A roll call was performed. Present at the meeting were Laurel Peterson, Heraldo Williams, Janie Williams, Alex Knop, and Moina Noor. A quorum was present.

III. ACCEPTANCE OF MINUTES

The Board reviewed the minutes of the March 12, 2026 meeting. A correction was noted regarding the spelling of a name in the minutes. A motion was made to approve the minutes with correction. Alex Knop moved and Heroldo Williams seconded. The motion carried unanimously.

IV. PUBLIC PARTICIPATION

Diane Lauria addressed the Board regarding sustainability and future capital planning. She emphasized the importance of incorporating renewable energy solutions, including solar energy, into future library renovations and expressed concern regarding current City policies that delay solar implementation until roof replacement. She requested a clearer timeline for the main library renovation project and expressed interest in participating in any future construction or fundraising committee. Board members clarified that renovation projects must be initiated by the City, as the City owns the building. Members also noted the Board's ongoing commitment to sustainability, including the acquisition of an electric vehicle and efforts to expand EV charging infrastructure. The Board expressed openness to future discussions with Ms. Lauria regarding sustainability options.

V. REPORTS

A. PRESIDENT

1. HISTORY ROOM DEDICATION

Chair Noor reported that the dedication of the Ralph Bloom History Room will be rescheduled due to delays in the plaque installation and upcoming elevator repairs. A new proposed date of June 9, 2026 at 2:00 p.m. was discussed. The Board agreed to proceed with scheduling, pending coordination with the Mayor's office.

B. LIBRARY DIRECTOR

1. CAPITAL BUDGET UPDATE

Director Harris reviewed the capital budget requests, including the continuation of the Norwalk Hour digitization project and the replacement of self-checkout machines. She noted that the digitization project remains in the proposed budget and emphasized the importance of promoting this resource to the public, particularly in connection with the History Room dedication. Board members discussed the timing of the main library roof project, branch library improvements, and the absence of main library expansion planning in the five-year capital plan. Director Harris will follow up with the City regarding funding allocations and future planning.

2. MEETING ROOM POLICY UPDATES

Director Harris presented proposed updates to the meeting room policy, including adjustments to room capacity limits for comfort, removal of certain rooms from public booking, alignment of room names with official signage, and standardization of pricing. A motion was made to approve the policy updates. The motion was seconded and carried unanimously.

3. ELEVATOR PROJECT UPDATE

Director Harris reported that the elevator project is scheduled to begin April 20, 2026, though the timeline may extend depending on construction conditions. Staff have begun preparations to maintain ADA compliance during the project, including adjustments to programming and room usage. The Board acknowledged the importance of minimizing disruption while ensuring accessibility.

4. PASSPORT SERVICES UPDATE

Director Harris reported that passport services have resumed and are operating successfully, and additional outreach will be conducted to inform the public.

5. ONE BOOK, ONE COMMUNITY PROGRAM

Director Harris presented a list of potential book selections for the One Book, One Community program. Following discussion, there was general support for selecting *Atmosphere*. Staff will explore the possibility of arranging author participation either in person or virtually.

VI. OLD BUSINESS

There was no old business.

VII. NEW BUSINESS

There was no new business.

VIII. ADJOURNMENT

A motion to adjourn was made and seconded. The motion carried unanimously. The meeting adjourned at 7:42 pm.

Respectfully submitted,
Jada Caballero
Recording Secretary